



Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING** of Wentworth Shire Council will be held in the **WENTWORTH SHIRE COUNCIL CHAMBERS, DARLING STREET, WENTWORTH**, commencing at **5:00PM**.

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website. Attendance at the meeting is to be taken as consent by a person to their image and/or voice being webcast.

All speakers should refrain from making any defamatory comments or releasing personal information about another individual without their consent. Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings – all liability will rest with the individual who made the comments.

The meeting must not be recorded by others without prior written consent of the Council in accordance with the Council's code of meeting practice.

Councillors & staff are obligated to declare Conflicts of Interest as required under the Local Government Act 1993 and Councils adopted Code of Conduct.

Councillors are reminded of their Oath of Office whereby they have declared and affirmed that they will undertake the duties of the Office of Councillor in the best interests of the people of Wentworth Shire and the Wentworth Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

KEN ROSS
GENERAL MANAGER

ORDINARY MEETING

AGENDA

17 DECEMBER 2025

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1 OPENING OF MEETING

The Mayor requests that the General Manager makes announcements regarding the live-streaming of the meeting.

2 PRAYER OR ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional owners of the land on which we live and work, and pay our respects to their elders past, present, and emerging.

3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4 DISCLOSURES OF INTERESTS

5 CONFIRMATION OF MINUTES

Recommendation

That the Minutes of the Ordinary Meeting held 19 November 2025 be confirmed as circulated.



ORDINARY MEETING MINUTES

19 NOVEMBER 2025

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1 OPENING OF MEETING

The Mayor opened the meeting with a prayer at 5:02pm.

2 PRAYER OR ACKNOWLEDGEMENT OF COUNTRY

PRESENT:

COUNCILLORS: Councillor Daniel Linklater
Councillor Jon Armstrong
Councillor Brian Beaumont
Councillor Peter Crisp
Councillor Greg Evans
Councillor Susan Nichols
Councillor Jo Rodda
Councillor Jody Starick
Councillor Michael Weeding

STAFF: Geoff Gunn (Acting General Manager)
Jarrod Roberts (Acting Director Roads and Engineering)
Simon Rule (Director Finance and Policy)
Gayle Marsden (Executive Assistant to General Manager)
Ebony Carter (Business Support Officer)

3 APOLOGIES AND LEAVE OF ABSENCE

Council Resolution

That Council grants the Leave of Absence Request from Cr Weeding from 9 December 2025 to 6 January 2026.

Moved Cr. Starick, Seconded Cr. Beaumont

CARRIED UNANIMOUSLY

4 DISCLOSURES OF INTERESTS

Councillor Weeding advised that he had a significant non-pecuniary interest in Item 9.10 as he is Treasurer of Sporting Shooters Association of Australia Wentworth Branch Inc.

5 CONFIRMATION OF MINUTES

Recommendation

That the Minutes of the Ordinary Meeting held 15 October 2025 be confirmed as circulated.

Council Resolution

That the Minutes of the Ordinary Meeting held 15 October 2025 be confirmed as circulated.

Moved Cr. Nichols, Seconded Cr. Armstrong

CARRIED UNANIMOUSLY

Council Resolution

That Item 9.7 be moved to the first item on the agenda and a presentation be heard from the Audit Office.

Moved Cr. Crisp, Seconded Cr. Evans

CARRIED UNANIMOUSLY

Council's Auditors provided a presentation on the Financial Statements.

9.7 PRESENTATION OF ANNUAL FINANCIAL STATEMENTS

File Number: RPT/25/675

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.4 Manage public resources responsibly and efficiently for the benefit of the community

Summary

The annual audit of Council's Financial Statements was carried out by Nexia Australia on behalf of the Audit Office of New South Wales. Brett Hanger, Director, Audit and Assurance Services from Nexia Australia and Manuel Moncada from the Audit Office will join the meeting via video conference to assist in the presentation about the 2024/2025 audit to Council and the public.

Public notice of the presentation was given by advertising in the Sunraysia Daily, with the audited Financial Statements and the Auditor's Report made available at the Wentworth Shire Office's and on Council's website as required under Section 418 of the *Local Government Act 1993 (NSW)* (the Act).

Recommendation

That Council notes the presentation of the Annual Financial Statements and the movements in Council's internal and external reserves as at 30 June 2025.

Council Resolution

That Council notes the presentation of the Annual Financial Statements and the movements in Council's internal and external reserves as at 30 June 2025 and to acknowledge and thank the staff on the audit and preparation of the financial statements.

Moved Cr. Starick, Seconded Cr. Armstrong

CARRIED UNANIMOUSLY

Council Resolution

That Council return to the agenda as published.

Moved Cr. Crisp, Seconded Cr. Evans

CARRIED UNANIMOUSLY

6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

6.1 STATUS REPORT ON PREVIOUS COUNCIL RESOLUTIONS AS 19 NOVEMBER 2025

File Number: RPT/25/715

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

The Status Report on previous Council Resolutions provides details of actions that remain outstanding.

Officer Recommendation

That Council notes the list of outstanding action items for Council Resolutions as at 19 November 2025.

Council Resolution

That Council notes the list of outstanding action items for Council Resolutions as at 19 November 2025.

Moved Cr. Armstrong, Seconded Cr. Nichols

CARRIED UNANIMOUSLY

6.2 PROPOSED PROJECT REPORTING TEMPLATE

File Number: RPT/25/681

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

This report responds to an action raised at the Ordinary Council meeting on 15 October 2025. Council staff have developed a proposed Project Reporting Template to enhance the visibility, consistency, and financial oversight of capital projects reported to Councillors. The template responds to a previous Notice of Motion and subsequent Councillor requests for an alternative reporting method that meets the spirit and intent of improved project transparency while aligning with Council's existing systems and processes.

The template provides a standardised layout for key project information, including a brief description, financial performance, variations, and status commentary. It is proposed for use on all capital projects with an original budget greater than \$250,000. Staff have considered how to manage projects that fall below this threshold at approval but subsequently exceed it due to approved variations, and three options have been identified for Councillor feedback. Councillors are invited to comment on the proposed template, the threshold settings, and the options for managing projects that increase in value over time.

Recommendation

That Council endorses the development of a final version of the template for inclusion in future quarterly reporting.

Council Resolution

That Council endorses the proposed Project Financial and Progress reporting template as presented for Quarterly reporting on projects with an original budget greater than \$250,000 and also to include lesser value projects that exceed \$250,000 spend due to variation or unforeseen costs development of a final version of the template for inclusion in future quarterly reporting.

Moved Cr. Beaumont, Seconded Cr. Armstrong

CARRIED UNANIMOUSLY

6.3 SECOND OVAL AT CARRAMAR DRIVE SPORTING COMPLEX

File Number: RPT/25/711

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Geoff Gunn - Acting General Manager

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.2 Our public assets are well maintained and able to meet the growing population demands

Summary

At the 17 September Ordinary Council meeting Cr Rodda put forward a Notice of Motion as follows:

“That Council undertake an investigation on the potential for a second smaller oval at the Reserve as per the club’s suggestion to determine if possible with installed infrastructure and provide a scope and costing of clearing and levelling the land, and establishment of an oval to the south west of the current oval as a short term option to meet immediate needs of the clubs.

Subsequently, this motion was resolved. This report outlines the information requested in the motion.

Recommendation

That Council receive and note the report regarding a second oval at Carramar Drive Sporting Complex.

Council Resolution

That Council receive and note the report regarding a second oval at Carramar Drive Sporting Complex that a user group meeting be called to determine a path forward to see what work the user groups can do to assist with any potential implementation of a second oval.

Moved Cr. Armstrong, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

7 MAYORAL AND COUNCILLOR REPORTS

7.1 MAYORAL REPORT NOVEMBER 2025

File Number: RPT/25/708

Council Resolution

Councillor Armstrong moved that the motion be put.

Moved Cr. Armstrong, Seconded Cr. Crisp

Recommendation

That Council receives and notes the information contained in the Mayoral report for October 2025.

Council Resolution

That Council receives and notes the information contained in the Mayoral report for October 2025.

Moved Cr. Linklater, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

8 REPORTS FROM COMMITTEES

8.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE - 26 SEPTEMBER 2025

File Number: RPT/25/676

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

A meeting of the Audit, Risk and Improvement Committee was held on 26 September 2025 and the Minutes of the meeting are attached to this report for the information of Councillors.

The Committee considered the following items of business:

- Draft 2024/2025 Annual Financial Statements

Officer Recommendation

That Council receives and notes the draft minutes of the Audit, Risk and Improvement Committee Meeting held on 26 September 2025.

Council Resolution

That Council receives and notes the draft minutes of the Audit, Risk and Improvement Committee Meeting held on 26 September 2025.

Moved Cr. Crisp, Seconded Cr. Beaumont

CARRIED UNANIMOUSLY

9 REPORTS TO COUNCIL

9.1 GENERAL MANAGERS REPORT NOVEMBER 2025

File Number: RPT/25/642

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Ebony Carter - Business Support Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

The Acting General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars

Nil

2. Meetings

As listed.

3. Upcoming meetings or events

As listed.

4. Other items of note

Geoff Gunn is Acting General Manager commencing 27 October 2025.

Recommendation

That Council receive and note the information contained within the October 2025 report from the Acting General Manager.

Council Resolution

That Council receive and note the information contained within the October 2025 report from the Acting General Manager.

Moved Cr. Armstrong, Seconded Cr. Weeding

CARRIED UNANIMOUSLY

9.2 LIFTING OF ALCOHOL FREE ZONE - WENTWORTH DISTRICT ROWING CLUB ANNUAL EASTER REGATTA

File Number: RPT/25/629

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Ebony Carter - Business Support Officer

Objective: 1.0 Wentworth Shire is a vibrant, growing and thriving region

Strategy: 1.2 Promote the Wentworth Region as a desirable visitor and tourism destination

Summary

Council has received a request from the Wentworth District Rowing Club to lift the alcohol-free zone for the Rowing Club and immediate lawn area for one event. The Wentworth District Rowing Club has sought approval for the suspension of the alcohol-free zone in past years for community events in the same area. There have been no incidents or problems in past events that would warrant Council refusing the temporary lifting of the alcohol-free zone as requested.

Recommendation

That Council:

- a) In accordance with Section 645 of the Local Government Act 1993, suspend the operation of the alcohol-free zone in the area of the Wentworth District Rowing Club Lawns area as shown on the map attached to this report, for the periods 3 April 2026 from 5pm to 10pm, 4 April 2026 from 12pm to 10pm and 5 April 2026 from 12pm to 10pm.
- b) Advertise the suspension of the alcohol-free zone in a locally circulated newspaper, Councils website and other social media
- c) Advise the NSW Police of the details of the suspensions of the alcohol-free zone.

Council Resolution

That Council:

- a) In accordance with Section 645 of the Local Government Act 1993, suspend the operation of the alcohol-free zone in the area of the Wentworth District Rowing Club Lawns area as shown on the map attached to this report, for the periods 3 April 2026 from 5pm to 10pm, 4 April 2026 from 12pm to 10pm and 5 April 2026 from 12pm to 10pm.
- b) Advertise the suspension of the alcohol-free zone in a locally circulated newspaper, Councils website and other social media
- c) Advise the NSW Police of the details of the suspensions of the alcohol-free zone.

Moved Cr. Weeding, Seconded Cr. Nichols

CARRIED UNANIMOUSLY

9.3 MEALS ON WHEELS REQUEST FOR FINANCIAL ASSISTANCE 2025

File Number: RPT/25/636

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 2.0 Wentworth Shire is a great place to live

Strategy: 2.2 The community has access to services and initiatives that contribute to well being across all stages of life

Summary

Council has received a request for financial assistance from the local Wentworth District Meals on Wheels. The service has provided 15762 meals to elderly residents in Wentworth Shire and overseen the governance of the Balranald Meals on Wheels. Wentworth Meals on Wheels have requested financial assistance to the value of \$8608 ex GST.

Recommendation

That Council consider the request for assistance from Wentworth District Meals on Wheels.

Council Resolution

That Council provide financial assistance to Wentworth District Meals on Wheels for the amount of \$8608 ex GST.

Moved Cr. Nichols, Seconded Cr. Evans

CARRIED UNANIMOUSLY

9.4 GOL GOL PUBLIC SCHOOL - REQUEST FOR FINANCIAL ASSISTANCE

File Number: RPT/25/643

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Ebony Carter - Business Support Officer

Objective: 1.0 Wentworth Shire is a vibrant, growing and thriving region

Strategy: 1.2 Promote the Wentworth Region as a desirable visitor and tourism destination

Summary

Council is in receipt of a request to provide financial sponsorship by means of in-kind support for the 2026 Gol Gol Country Fair to be held on 3 May 2026. This event is organised by Gol Gol Public School and the school has provided a list of in-kind support they require. Preliminary calculations put the value of in-kind support at \$2833.10 inc GST.

Recommendation

That Council provide financial sponsorship by means of in-kind support to the value of \$2833.10 inc GST for the 2026 Gol Gol Country fair to be held on 3 May 2026.

Council Resolution

That Council provide financial sponsorship by means of in-kind support to the value of \$2833.10 inc GST for the 2026 Gol Gol Country Fair to be held on 3 May 2026.

Moved Cr. Armstrong, Seconded Cr. Beaumont

CARRIED UNANIMOUSLY

9.5 MONTHLY FINANCE REPORT - OCTOBER 2025

File Number: RPT/25/678

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.1 A well engaged and informed community

Summary

Rates and Charges collections for the month of October 2025 were \$393,562.24. After allowing for pensioner subsidies, the total levies collected are now 47.19%. For comparison purposes 48.93% of the levy had been collected at the end of October 2024. Council currently has \$37,166,932.45 in cash and investments.

Recommendation

That Council receives and notes the Monthly Finance Report for October 2025.

Council Resolution

That Council receives and notes the Monthly Finance Report for October 2025.

Moved Cr. Crisp, Seconded Cr. Weeding

CARRIED UNANIMOUSLY

9.6 MONTHLY INVESTMENT REPORT - OCTOBER 2025

File Number: RPT/25/685

Responsible Officer: Simon Rule - Director Corporate Services
Responsible Division: Corporate Services
Reporting Officer: Ned Lamond - Financial Services Coordinator

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.4 Manage public resources responsibly and efficiently for the benefit of the community

Summary

As of 31 October 2025, Council had \$34 million invested in term deposits and \$3,166,932.45 in other cash investments. Council received \$129,557.24 from its investments for the month of October 2025.

In October 2025 Council investments averaged a rate of return of 3.60% and it currently has \$6,522,314.93 of internal restrictions and \$29,317,572.99 of external restrictions.

Recommendation

That Council receives and notes the monthly investment report for October 2025.

Council Resolution

That Council receives and notes the monthly investment report for October 2025.

Moved Cr. Armstrong, Seconded Cr. Crisp

CARRIED UNANIMOUSLY

ITEM 9.7 was moved to the beginning of the meeting.

9.8 QUARTERLY BUDGET REVIEW STATEMENTS - SEP 2025

File Number: RPT/25/677

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.4 Manage public resources responsibly and efficiently for the benefit of the community

Summary

The September Quarterly Budget Review Statement (QBRs) has been prepared in accordance with the NSW Office of Local Government's 2024-2025 Quarterly Budget Review Guidelines. The updated framework aims to improve transparency, consistency, and alignment with the Integrated Planning and Reporting principles.

The September QBRs provides a comprehensive review of Council's financial performance and budget position for the quarter ended 30 September 2025, including

- A detailed analysis of operating performance, including key variations in income and expenditure
- Reporting of capital works progress and associated funding sources
- Updated information on cash and investments, developer contributions, and loan balances; and
- A summary of budget variations exceeding the $\pm 10\%$ or \$50,000 materiality threshold

Consistent with the updated reporting requirements, once this QBRs is formally tabled at the November Council Meeting, a copy of the report and its attachments will be published on Council's website to ensure transparency and public accountability.

Recommendation

That Council:

- a) Receive and note the September 2025 Quarterly Budget Review Statement
- b) Approve the required quarterly variations

Council Resolution

That Council:

- a) Receive and note the September 2025 Quarterly Budget Review Statement
- b) Approve the required quarterly variations

Moved Cr. Nichols, Seconded Cr. Crisp

CARRIED UNANIMOUSLY

9.9 QUARTERLY OPERATIONAL PLAN PROGRESS REPORT

File Number: RPT/25/680

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

In accordance with the Local Government Integrated Planning and Reporting Framework, Council develops a Four Year Delivery Program and a One Year Operational Plan, which details the actions to be undertaken by Council to implement the strategies established in the Community Strategic Plan.

The *Local Government Act 1993* requires that progress is reported to Council with respect to the principal actions detailed in its Operational Plan at least every six months. To better align with the Quarterly Budget Review Process, the Operational Plan progress report is also compiled on a quarterly basis.

Carry forward actions

- 2.4.4 – Buronga Riverfront Toilet Block
- 2.4.5 – Buronga Pump Track Stage 2
- 2.4.6 – Greater Darling Junction Viewing Platform
- 3.2.5 – Loop Road
- 3.2.8 – Darling Street Footpaths
- 3.2.9 – Wentworth Rowing Club Extension
- 3.2.10 – Showgrounds Kitchen Upgrade
- 3.2.11 – Pooncarie Reserve Kitchen Upgrade
- 3.2.12 – Dareton Main Street Upgrade
- 3.2.13 – Wentworth Depot Upgrade
- 3.2.14 – Buronga to Gol Sharedway Upgrade
- 3.4.12 – Water Leakage & District Metering Program
- 3.4.13 – Wentworth Raw Water Pump Station
- 3.4.14 - Dareton Raw Water Pump Station
- 3.4.15 – Gol Gol Water Treatment Plant
- 3.4.16 – Wentworth Water Treatment Plant
- 3.5.7 – Punt Road Stormwater

New Actions

- 3.5.8 – Dawn Avenue Stormwater

Completed actions

- 2.4.4 – Buronga Riverfront Toilet Block
- 2.4.5 – Buronga Pump Track Stage 2
- 3.2.5 – Loop Road
- 3.2.6 – Darling Street Footpaths
- 3.2.10 – Showgrounds Kitchen Upgrade
- 3.2.11 – Pooncarie Reserve Kitchen Upgrade
- 3.2.12 – Dareton Main Street Upgrade
- 3.4.10 – Buronga Waste Water Treatment Plant
- 3.4.11 – Wentworth Waste Water Treatment Plant

Recommendation

That Council notes the report

Council Resolution

That Council notes the Quarterly Operational Plan Progress report.

Moved Cr. Armstrong, Seconded Cr. Beaumont

CARRIED UNANIMOUSLY

9.10 AF003 REQUESTS FOR FINANCIAL ASSISTANCE

File Number: RPT/25/650

Responsible Officer: Simon Rule - Director Corporate Services
 Responsible Division: Corporate Services
 Reporting Officer: Annette Fraser - Team Leader Customer Service

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.1 A well engaged and informed community

At 06:17 pm Councillor Michael Weeding left the Council Chambers.

Summary

Council has provided an allocation of \$200,000.00 for the 2025/26 financial year for consideration by Council, for the funding of requests from the community for financial assistance. In this financial year, \$112,348.70 has been granted to a variety of organisations through the annual fees and charges "Exemptions from the Application" process.

The total value of requests granted so far under delegated authority is \$3882.00, (\$1,306.00 plus \$2,576.00)

The total value of requests approved at the 20 August 2025 Council Meeting was \$23,557.60.

The total value of requests for Round 2 of the 2025/2026 funding application period totals \$14,000.00, which if granted in full, would leave a balance in the financial assistance program of \$46,211.70

Financial Assistance Program starting balance 2023/24	\$200,000.00
Annual fees & charges annual exemptions granted	\$112,348.70
Granted under delegated authority to 1 – 31 July 2025	\$ 1,306.00
Value of requests approved August 2025 Council Meeting	\$ 23,557.60
Available balance after 20 August 2025 Council Meeting	\$ 62,787.70
Granted under delegated authority 1 August – 24 October 2025	\$ 2,576.00
Available balance as at 24 October 2025	\$ 60,211.70
Financial assistance requests received 25/7/2025 – 24/10/2025	\$14,000.00
Remaining balance if all approved	\$46,211.70

Recommendation

That Council having considered the current requests for financial assistance, make appropriate recommendations on the level of funding to be provided to each of these applications from the Financial Assistance program.

Council Resolution

That Council having considered the current requests for financial assistance approved provide the full amount of funding requested, Wentworth Area Landcare Group \$5,000, Coomealla High School \$5,000 and Sporting Shooters Association Australia NSW Wentworth Branch Inc. \$4,000.

Moved Cr. Beaumont, Seconded Cr. Crisp

CARRIED UNANIMOUSLY

At 06:22 pm Councillor Michael Weeding returned to Council Chambers.

9.11 IT STRATEGIC PLAN

File Number: RPT/25/690

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services
Richard Waters - Manager IT

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

The IT Strategic Plan provides a clear and coordinated roadmap for strengthening Council's technological capability over the next three years. The Plan responds to increasing service expectations, emerging cyber threats, changing legislative requirements, and the need for a modern, reliable and secure technology environment that supports efficient service delivery to the community.

Developed through extensive engagement with business units and an assessment of Council's current ICT maturity, the Plan outlines five key focus areas that will guide future investment and improvement:

1. **Digital Infrastructure Enhancement** – Upgrading and optimising core ICT infrastructure to ensure reliability, scalability and long-term sustainability.
2. **Service Digitisation and Automation** – Improving customer and staff experience through streamlined, digital and automated service delivery.
3. **Cybersecurity and Resilience** – Strengthening Council's security posture and resilience to cyber incidents, system disruptions and emerging threats.
4. **Data Governance and Analytics** – Establishing robust frameworks for data management and enabling data-driven decision making.
5. **Engagement and Education** – Supporting staff and community capability through targeted education, change management and communication.

The Plan includes a staged implementation roadmap that aligns with Council's Delivery Program, Operational Plan and annual budget processes. It also provides a structured response to key organisational risks, including cybersecurity vulnerabilities, system obsolescence, human error, disaster recovery, physical threats, and workforce capability.

Recommendation

That Council endorse the IT Strategic Plan

Council Resolution

That Council endorse the IT Strategic Plan.

Moved Cr. Armstrong, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

9.12 DEVELOPMENT APPLICATION DETERMINATION REPORT - OCTOBER 2025

File Number: RPT/25/709

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Carmel Giugno - Administration Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

For the month of October 2025, a total of seven (7) Development Applications and one (1) Modification Application were determined.

The estimated value of the determined developments was \$8,651,034.00 This brings the year to date total to 39 Development Applications with an estimated development value of \$16,481,959.07 and 9 Modification Applications.

Recommendation

That Council receives and notes the report for the Determined Development Applications for the month of October 2025.

Council Resolution

That Council receives and notes the report for the Determined Development Applications for the month of October 2025.

Moved Cr. Crisp, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

9.13 PROJECT & WORKS REPORT NOVEMBER 2025

File Number: RPT/25/682

Responsible Officer: Jarrod Roberts - Acting Director Roads & Engineering
Responsible Division: Roads and Engineering
Reporting Officer: Megan Jackson - Roads & Engineering Administration Officer

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.5 Infrastructure meets the needs of our growing Shire

Summary

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the months of October 2025, and the planned activities for November 2025.

Recommendation

That Council receives and notes the major works undertaken in October 2025 and the scheduled works for November 2025.

Council Resolution

That Council receives and notes the major works undertaken in October 2025 and the scheduled works for November 2025

Moved Cr. Rodda, Seconded Cr. Evans

CARRIED UNANIMOUSLY

10 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

12.1 Request Waiving of Water Account. (RPT/25/637)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) discussion in relation to the personal hardship of a resident or ratepayer.

12.2 Cleaning of Water and Wastewater Lagoons Contract - PT2425/17 C00047. (RPT/25/706)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if

disclosed would prevent council from achieving its 'value for money' objectives.

12.3 Buronga Landfill Expansion - Project Management. (RPT/25/710)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.4 Buronga Landfill Expansion Project. (RPT/25/714)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

Council Resolution

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

Moved Cr. Crisp, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL

12.1 REQUEST WAIVING OF WATER ACCOUNT

File Number: RPT/25/637

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.4 Use and manage our resources wisely

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) discussion in relation to the personal hardship of a resident or ratepayer.

The Acting General Manager advised that Council approved the request from Wentworth Sporting Complex Golf Club Inc to waive their water invoice for \$6,250 for the 2024/2025 period.

12.2 CLEANING OF WATER AND WASTEWATER LAGOONS CONTRACT - PT2425/17 C00047

File Number: RPT/25/706

Responsible Officer: Geoff Gunn - Acting General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Scott Barnes - Manager Engineering Services

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.2 Our public assets are well maintained and able to meet the growing population demands

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

The Acting General Manager advised that Council in accordance with the provision of the Local Government (General) Regulation 2021, Section 178(1)(a) accepted the tender from Waters Excavations Pty Ltd and subsequently authorised the Mayor and General Manager to sign the contract document and affix the seal for the recommended contractor to carry out all works specified for PT2425/17 / C00047 for \$359,552.97 (GST inclusive), and that Council approved a contingency allowance of \$32,972.10 GST inclusive.

In addition to the above contract award that Council approved the transfer of \$178,000 (GST inclusive) from the Sewer Infrastructure Fund to enable the Buronga Wastewater Treatment Plant Lagoon Cleaning work to successfully proceed. The creation of a sludge drying area will also benefit future sludge removal works.

12.3 BURONGA LANDFILL EXPANSION - PROJECT MANAGEMENT

File Number: RPT/25/710

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Samantha Wall - Projects Administration

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.2 Our public assets are well maintained and able to meet the growing population demands

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

The Acting General Manager advised that Council approved an extension of \$120,000.00 inc GST to the contract for the Buronga Landfill Expansion – Project Management Tender No. PT2324/18 with Tonkin Consulting Pty Ltd.

12.4 BURONGA LANDFILL EXPANSION PROJECT

File Number: RPT/25/714

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Samantha Wall - Projects Administration

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.2 Our public assets are well maintained and able to meet the growing population demands

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

The Acting General Manager advised that Council approves an extension of \$300,000.00 inc GST to the contract for the Buronga Landfill Expansion Project Tender No. PT2324/14 with Waters Excavations Pty Ltd.

- 13 Conclusion of the meeting

NEXT MEETING

17 December 2025

.....
CHAIR

6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

6.1 STATUS REPORT ON PREVIOUS COUNCIL RESOLUTIONS AS 17 DECEMBER 2025

File Number: RPT/25/782

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

The Status Report on previous Council Resolutions provides details of actions that remain outstanding.

Officer Recommendation

That Council notes the list of outstanding action items for Council Resolutions as at 17 December 2025.

Attachments

1. Status Report on Previous Council Resolutions as at 19 November 2025 [↓](#)

Division: Committee: Officer: Ordinary Council Date From: Date To: Printed: Wednesday, 10 December 2025 9:59:32 AM				
Outstanding Action Items Report				
Meeting	Item	Title	Item	Action Record (latest first)
Ordinary Council 19/03/2025	9.18	FOGO & Recycling introduction	<u>Council Resolution</u> That Council: a) Approves the introduction of Food Organics & Garden Organics (FOGO) and Recycling kerbside waste collection services in conjunction with general kerbside waste collection as part of a new kerbside contract to commence in July 2026 following the expiry of the current contract end June 2026 b) as per Section 55(3)(i) of the <i>Local Government Act 1993</i> (NSW) that Council enter into direct negotiations with Council's existing contractor with the intention of entering into a contract for waste collection services as a satisfactory result would not be achieved by inviting tenders as other tenderers are likely to be uncompetitive and there is a likelihood of an unavailability of other reliable tenders. c) Approves a community education process to be facilitated by the Riverina & Murray Joint Organisation for a three bin system rollout Moved Cr. Crisp, Seconded Cr. Armstrong <u>CARRIED UNANIMOUSLY</u>	10 Dec 2025 9:20am Wall, Samantha Ongoing
Ordinary Council 23/06/2025	10.1	Notice Of Motion - Audit of Playground Equipment Within Wentworth Shire Council	<u>Council Resolution</u> That Council undertake an audit of playground equipment in the shire and actively seek grant funding to upgrade facilities as identified in said audit as required Moved Cr. Rodda, Seconded Cr. Weeding <u>CARRIED UNANIMOUSLY</u>	10 Dec 2025 9:20am Wall, Samantha Ongoing

Division: Committee: Officer:			Ordinary Council		Date From: Date To:	Date Printed: Wednesday, 10 December 2025 9:59:32 AM
Outstanding Action Items Report						
Ordinary Council 17/09/2025 5	10.2	Advocacy Second Bridge at Monak	<u>Council Resolution</u> That Council note the Integrated Transport and Land Use Strategy document adopted by Mildura Rural City Council on 24 April 2025, and their advocacy priority titled Monak Bridge and commence advocacy in support of the Heavy Vehicle Bypass, including representation to State and Federal members, Transport ministers, and Transport for NSW. Moved Cr. Linklater, Seconded Cr. Rodda <u>CARRIED UNANIMOUSLY</u>		10 Dec 2025 9:59am Marsden, Gayle Ongoing	
Ordinary Council 15/10/2025 5	9.8	Code of Meeting Practice for Wentworth Shire Council - GOV018	<u>Council Resolution</u> That Council: Endorse the attached draft Model Code of Meeting Practice Policy and place on public exhibition for 28 days and provide members of the community at least 42 days in which to comment on the draft Code, including amendments to the following non-mandatory options and supplementary provisions prior to exhibition of the draft policy: • <u>Giving notice of business to be considered at council meetings</u> 3.10 The time frame inserted at 3.10 is that which is currently exercised by Council. • <u>Standard of dress</u> 5.2 Any other option to the included description (i.e. business casual) as determined by Council. • <u>Order of business for ordinary council meetings</u> 8.1 The general order of business inserted at 8.1 is that which is currently exercised by Council. • <u>Voting at council meetings</u>		10 Dec 2025 8:39am Marsden, Gayle To December Council meeting for adoption	

Division: Committee: Officer:	Ordinary Council Outstanding Action Items Report	Date From: Date To: Printed: Wednesday, 10 December 2025 9:59:32 AM
		Clause 11.11 is selected in lieu of clauses 11.6 - 11.9 and 11.15. Clause 11.11 is Council's current practice and is an alternative to those clauses. The alternate clauses 11.6 - 11.9 and 11.15 read: <i>If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.</i> <i>The decision of the chairperson as to the result of a vote is final unless the decision is immediately challenged and not fewer than two (2) councillors rise and call for a division.</i> <i>When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.</i> <i>When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.5 of this code.</i> <i>For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the council or a council committee.</i> • <u>Representation by members of the public</u> 14.12 The described application process is that which is currently exercised by Council. • <u>Expulsion from meetings</u> 15.15 Option 15.15 is currently exercised by Council and is included in the recommended draft, the alternate being Clause 15.16 which reads:

Division: Committee: Officer: Ordinary Council Date From: Date To: Printed: Wednesday, 10 December 2025 9:59:32 AM Outstanding Action Items Report	All chairpersons of meetings of the council and committees of the council are authorized under this code to expel any persons other than a councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the council or the committee of the council. Rescinding or altering council decisions 17.10 Remove or amend the currently exercised inclusion which reads: A notice of motion to alter or rescind a resolution relating to a development application must be submitted to the general manager no later than the close of business on the second business day after the meeting at which the resolution was adopted. 17.12-17.14 are non-mandatory additional clauses that provide for rescinding or altering council decisions 'in cases of urgency'. Whilst Council currently exercises those clauses it should be noted there is some change of wording although the intent of these clauses, which is to provide for cases of urgency, remains the same. Time limits on council meetings 18.1 The inserted time limit of 11pm is that which is currently exercised by Council. Minutes of council committee meetings Clause 20.25 is not selected. It is not currently exercised by Council. Clause 20.25 reads: All voting at meetings of committees of the council (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote) being recorded.
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Division: Ordinary Council Committee: Ordinary Council Officer: Outstanding Action Items Report Date From: Date To: Printed: Wednesday, 10 December 2025 9:59:32 AM			
		<u>Supplementary Provisions</u> These include the supplementary provision regarding storage of the Council seal as currently exercised by Council. Additional supplementary provisions include Council Acknowledgement; Giving Notice of business to be considered at council meetings; Webcasting and Recording of Meetings; Lay on the Table/Defer Items; and Public Participation at Council Meetings. Moved Cr. Nichols, Seconded Cr. Beaumont <u>CARRIED UNANIMOUSLY</u>	
Ordinary Council 19/11/2025	6.3	<u>Council Resolution</u> That Council receive and note the report regarding a second oval at Carramar Drive Sporting Complex that a user group meeting be called to determine a path forward to see what work the user groups can do to assist with any potential implementation of a second oval. Moved Cr. Armstrong, Seconded Cr. Rodda <u>CARRIED UNANIMOUSLY</u>	10 Dec 2025 9:49am Wall, Samantha User Group meeting organised for 17 February 2026
Ordinary Council 19/11/2025	9.2	<u>Council Resolution</u> That Council: a) In accordance with Section 645 of the Local Government Act 1993, suspend the operation of the alcohol-free zone in the area of the Wentworth District Rowing Club Lawns area as shown on the map attached to this report, for the periods 3 April 2026 from 5pm to 10pm, 4 April 2026 from 12pm to 10pm and 5 April 2026 from 12pm to 10pm.	25 Nov 2025 3:48pm Marsden, Gayle Letter sent to applicant to advise outcome Complete

Division: Ordinary Council Committee: Officer:		Date From: Date To: Printed: Wednesday, 10 December 2025 9:59:32 AM
Outstanding Action Items Report		

		b) Advise the suspension of the alcohol-free zone in a locally circulated newspaper, Councils website and other social media c) Advise the NSW Police of the details of the suspensions of the alcohol-free zone. Moved Cr. Weeding, Seconded Cr. Nichols <u>CARRIED UNANIMOUSLY</u>	
Ordinary Council 19/11/2025	9.3	<u>Council Resolution</u> That Council provide financial assistance to Wentworth District Meals on Wheels for the amount of \$8608 ex GST. Moved Cr. Nichols, Seconded Cr. Evans <u>CARRIED UNANIMOUSLY</u>	25 Nov 2025 3:47pm Marsden, Gayle Letter sent to applicant advising outcome Complete
Ordinary Council 19/11/2025	9.4	<u>Council Resolution</u> That Council provide financial sponsorship by means of in-kind support to the value of \$2833.10 inc GST for the 2026 Gol Gol Country Fair to be held on 3 May 2026. Moved Cr. Armstrong, Seconded Cr. Beaumont <u>CARRIED UNANIMOUSLY</u>	10 Dec 2025 8:41am Marsden, Gayle Letter sent to applicant advising outcome Complete

7 MAYORAL AND COUNCILLOR REPORTS

7.1 MAYORAL REPORT DECEMBER 2025

File Number: RPT/25/729

Summary

The purpose of this report is to advise Council of meetings, conferences and appointments undertaken by Mayor Linklater from 20 November 2025 – 17 December 2025.

Recommendation

That Council receives and notes the information contained in the Mayoral report for November 2025.

Report

The following table lists the meetings attended by Mayor Linklater for the period of 20 November 2025 – 17 December 2025.

Date	Meeting	Location
20 Nov 2025	Inland Botanic Gardens AGM	Buronga
24 Nov 2025	Mayoral Meeting	Wentworth
27 Nov 2025	Western Division Council of NSW Meeting	Online
27 Nov 2025	Men in a Shed Xmas Lunch	Dareton
28 Nov 2025	RAMJO Extraordinary Board Meeting	Online
01 Dec 2025	Mayoral Meeting	Wentworth
01 Dec 2025	Coomealla Club Annual Presidents Dinner	Dareton
02 Dec 2025	Menindee Operations - Water	Online
08 Dec 2025	Mayoral Meeting	Wentworth
09 Dec 2025	Club Grants Category 1	Dareton
09 Dec 2025	Basin Plan Implementation Webinar	Online
09 Dec 2025	Buronga Public School Presentation Evening	Buronga
10 Dec 2025	MRCC and Agricultural Industries Representative Working Group	Mildura
11 Dec 2025	Wentworth School Presentation Night	Wentworth
14 Dec 2025	Wentworth Community Carols	Wentworth
15 Dec 2025	Mayoral Meeting	Wentworth
16 Dec 2025	Lightstate Committee of Management	Mildura
17 Dec 2025	Helen Dalton Breakfast	Wentworth
17 Dec 2025	Official Opening Pooncarie Health Service refurbishment	Pooncarie
17 Dec 2025	Pre Meeting Briefing	Wentworth
17 Dec 2025	Ordinary Council Meeting	Wentworth

Attachments

Nil

8 REPORTS FROM COMMITTEES

8.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE - 12 NOVEMBER 2025

File Number: RPT/25/723

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

A meeting of the Audit, Risk and Improvement Committee was held on 12 November 2025, the Minutes of the meeting are attached to this report for the information of Councillors.

The Audit, Risk and Improvement Committee continues to operate in accordance with the requirements of the Guidelines for Risk Management and Internal Audit for Local Government in NSW. The November meeting addressed all key areas of compliance, providing assurance to Council regarding its governance, risk, compliance, financial and audit functions.

Officer Recommendation

That Council receives and notes the draft minutes of the Audit, Risk and Improvement Committee Meeting held on 12 November 2025.

That Council endorses the Good Governance Framework

That Council endorses the Draft Works in Kind Agreement for Developer Contributions Policy and the Draft Council CCTV Policy for public exhibition

Additional Information

The purpose of this report is to provide Council with a summary of matters considered by the Audit, Risk and Improvement Committee (ARIC) at its meeting held on 12 November 2025, and to demonstrate how the Committee's work aligns with the requirements of the *Guidelines for Risk Management and Internal Audit for Local Government in NSW*.

Under section 428A of the *Local Government Act 1993* (NSW) and the associated Guidelines, the ARIC is required to oversee Council's governance, risk management, compliance, financial management, service reviews and internal audit functions. The Committee is also required to operate in accordance with an adopted Terms of Reference and to ensure that its activities support the General Manager's annual attestation of compliance.

At the meeting the Committee considered the following items:

- Audit Office of NSW Update
- Internal Audit Extreme & High Risk Recommendations Update
- Internal Audit Quarterly Update
- Audit Risk & Improvement Committee Strategic Work Plan
- Cyber Security Self Assessment
- Asset Management Plan – Action Plan
- Independence of the Internal Audit Function
- Quarterly Operational Plan Progress Report
- Quarterly Budget Review – 1st Quarter 2025-2026
- Quarterly Risk Report
- Draft Works in Kind Agreement for Developer Contributions Policy
- Draft Council Use of CCTV Policy
- Good Governance Framework
- Committee Self Assessment Review
- Work Health & Safety Report
- Quarterly Fraud Report
- Quarterly report on Legislative Updates
- Complaint Management Framework Update

The table below sets out the relationship between the Committee's agenda items and the mandatory elements of the Guidelines

Agenda Item	Relevant NSW Mandatory Guideline Element(s)	Reason / Link
Audit Office of NSW Update	External Accountability, Financial Management, Governance & Compliance	Ensures the Committee receives updates from the external auditor to support accountability and oversight.
Internal Audit Extreme & High Risk Recommendations Update	Internal Audit Oversight, Risk Management, Internal Control Framework	Provides assurance on implementation of high-risk audit recommendations.
Internal Audit Quarterly Update	Internal Audit Oversight, Risk Management	Mandatory requirement for ARIC to monitor internal audit progress and outcomes.
Audit Risk & Improvement Committee Strategic Work Plan	Governance & Compliance, Internal Audit Oversight	Ensures Committee's annual work plan aligns with mandatory functions.
Cyber Security Self Assessment	Risk Management, Internal Control Framework, Governance & Compliance	Cyber risk oversight is a core Committee responsibility.
Asset Management Plan – Action Plan	Governance & Compliance, Service Reviews & Continuous Improvement, Financial	Oversight of asset management and long-term service sustainability.

Agenda Item	Relevant NSW Mandatory Guideline Element(s)	Reason / Link
	Management	
Independence of the Internal Audit Function	Internal Audit Oversight, Governance & Compliance	Committee must review and protect audit independence.
Quarterly Operational Plan Progress Report	Governance & Compliance, Service Reviews & Continuous Improvement	Ensures organisational performance and service delivery progress.
Quarterly Budget Review – 1st Quarter 2025–2026	Financial Management, External Accountability	Required oversight of financial performance and budgetary control.
Quarterly Risk Report	Risk Management, Governance & Compliance	Central function—monitoring risk management framework effectiveness.
Draft Works in Kind Agreement for Developer Contributions Policy	Governance & Compliance, Financial Management	Oversight of policy reform impacting contributions, accounting, and governance.
Draft Council Use of CCTV Policy	Governance & Compliance, Internal Control Framework, WHS/Fraud/Integrity	CCTV relates to security controls, privacy, and risk mitigation.
Good Governance Framework	Governance & Compliance	Committee must review and advise on governance frameworks.
Committee Self-Assessment Review	Governance & Compliance	Required periodic evaluation of Committee's performance and effectiveness.
Work Health & Safety Report	WHS/Integrity/Risk Management	Oversight of WHS risks that may significantly impact council operations.
Quarterly Fraud Report	Fraud & Corruption Control, Risk Management, Internal Control Framework	Mandatory Committee focus on fraud risk and integrity systems.
Quarterly Report on Legislative Updates	Governance & Compliance	Committee must ensure compliance with legal and regulatory requirements.
Complaint Management Framework Update	Governance & Compliance, Service Reviews & Continuous Improvement	Supports oversight of complaint-handling systems and organisational accountability.

To support Council's assurance framework, the following compliance matrix demonstrates how the ARIC meeting addressed the key requirements of the Guidelines.

NSW Guideline Clause / Core Requirement	Relevant Sub-Clauses / Key Points	ARIC Agenda Items Addressing This Clause	How the Agenda Items Addressed the Clause
Core Requirement 1:	ARIC must review matters under s428A	-Good Governance Framework- Quarterly	Governance Framework & Legislative Updates

NSW Guideline Clause / Core Requirement	Relevant Sub-Clauses / Key Points	ARIC Agenda Items Addressing This Clause	How the Agenda Items Addressed the Clause
Audit, Risk & Improvement Committee (ARIC)	of the Local Gov Act: compliance, risk management, fraud control, financial management, governance, service reviews, performance measures, etc. • ARIC must have Terms of Reference consistent with model TOR, approved by Council. • ARIC must provide independent advice, have access to the General Manager / senior staff / information. • ARIC performance review: review its own performance once per term.	Legislative Updates- Internal Audit Quarterly Update- Internal Audit Extreme & High Risk Recommendations Update- Committee Self-Assessment Review- Audit Risk & Improvement Committee Strategic Work Plan- Audit Office of NSW Update- Quarterly Fraud Report- Work Health & Safety Report	support ARIC's role in governance & compliance.- Internal Audit updates align with oversight of internal audit activities.- Extreme & High Risk Recommendations reflect ARIC reviewing risk / control matters.- Committee Self-Assessment Review maps to "review its performance".- Strategic Work Plan aligns with requirement to have a work plan.- Audit Office Update supports communication with external audit.- Fraud Report aligns with ARIC's fraud control oversight.- WHS Report ties into risk oversight.
Core Requirement 2: Risk Management	Councils must adopt & implement a risk management framework. • ARIC must keep implementation of the risk framework under review and provide advice. • Annual attestation on risk management in Council's annual report.	Cyber Security Self Assessment- Quarterly Risk Report- Internal Audit Extreme & High Risk Recommendations Update- Work Health & Safety Report- Quarterly Fraud Report- Asset Management Plan – Action Plan	Cyber Security Self Assessment monitors cyber risk.- Quarterly Risk Report provides ARIC with visibility over risk trends and risk control implementation.- Internal Audit Risk Recommendations help ARIC check whether risk-mitigation actions from audit are implemented.- WHS Report assesses health & safety risks.- Fraud Report addresses integrity and fraud risk.- Asset Management Action Plan reflects risk in asset lifecycle and management.
Core Requirement 3: Internal Audit	Council must have internal audit function. Internal audit must	Internal Audit Quarterly Update- Internal Audit Extreme & High Risk	Internal Audit Quarterly Update gives ARIC a regular update on internal

NSW Guideline Clause / Core Requirement	Relevant Sub-Clauses / Key Points	ARIC Agenda Items Addressing This Clause	How the Agenda Items Addressed the Clause
	operate under a charter consistent with model charter. • Internal auditors report to ARIC; ARIC must oversee function. • ARIC must review internal audit performance once per council term. • Annual attestation on internal audit function.	Recommendations Update- Independence of the Internal Audit Function- Audit Risk & Improvement Committee Strategic Work Plan- Committee Self-Assessment Review	audit activity.- Extreme & High Risk Recommendations Update ensures ARIC is informed on critical audit corrective actions.- Independence of Internal Audit Function ensures audit independence.- Strategic Work Plan guides internal audit planning.- Self-Assessment Review includes review of internal audit effectiveness.- Audit Office Update supports external/internal audit coordination.
Annual Attestation (Regulatory / Reporting)	General Manager must, in the annual report, publish an attestation regarding compliance with the Guidelines. • General Manager must consult with ARIC Chair on the content; Chair may submit own statement if disagree.	Audit Risk & Improvement Committee Strategic Work Plan- Committee Self-Assessment Review- Good Governance Framework	Strategic Work Plan and Self-Assessment Review demonstrate that ARIC is functioning to support attestation.- Good Governance Framework supports compliance and governance reporting.
Monitoring & Accountability	ARIC must monitor compliance with Guidelines; external audit may also review compliance. Any exemptions must be published.	Quarterly Legislative Updates- Audit Office of NSW Update- Committee Self-Assessment Review	Legislative Updates help ARIC stay informed of legal/regulatory obligations.- Audit Office Update ties into external accountability.- Self-Assessment supports ongoing performance assessment and compliance monitoring.

The Audit, Risk and Improvement Committee continues to operate in accordance with the requirements of the *Guidelines for Risk Management and Internal Audit for Local Government in NSW*. The November meeting addressed all key areas of compliance, providing assurance to Council regarding its governance, risk, compliance, financial and audit functions.

Attachments

1. Draft Works In Kind Policy [↓](#)
2. Draft Council CCTV Policy [↓](#)
3. Minutes - Audit, Risk and Improvement Committee 12 November 2025 [↓](#)
4. Good Governance Framework [↓](#)



COUNCIL POLICY

POLICY NUMBER & TITLE:	GOVXXX	Works in Kind Agreements for Developer Contributions Policy
WORD DOCUMENT ID:		
VERSION:	1.0	
ADOPTED MEETING DATE:	Click or tap to enter a date.	
REVIEW DUE:	Four yearly or following change of legislation or incident	
VERSION AMENDMENTS:	Nil	

RESPONSIBLE DEPARTMENT:	Roads and Engineering
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Works in Kind Agreements for Developer Contributions Policy

POLICY OBJECTIVE

1. POLICY STATEMENT

The purpose of this policy is to provide guidance on the treatment of Works in Kind (WIK) credits as an alternative to cash payments for developer contributions under Section 7.11 of the *Environmental Planning and Assessment Act 1979* (NSW) and Section 305-307 of the *Water Management Act 2000* (NSW). This policy seeks to ensure transparency, consistency, and fairness in managing developer contributions, while supporting timely and appropriate delivery of infrastructure.

This Policy does not apply to:

- Development Contributions payable levied under a Section 7.12 Development Contribution Plan levied under the *Environmental Planning and Assessment Act 1979* (NSW); and
- Any proposal or request to provide WIK that are not consistent with the intent of the relevant Developer Contribution Plan (DCP) or Development Servicing Plans (DSP).

2. POLICY COVERAGE

This policy applies to all developers, contractors and Council officers involved in developments where WIK arrangements are proposed in lieu of cash payments for infrastructure works.

3. STRATEGIC PLAN LINK

Objective: 3.0 – Wentworth Shire is a community that works to enhance and protect its physical and natural environment.

Strategy: 3.1 – Ensure our planning decisions and controls enable the community to benefit from development.

4. DEFINITIONS AND ABBREVIATIONS

Term/Word	Definition
Council	Wentworth Shire Council
Credit	The value assigned to Works in Kind that offsets the developers contribution obligation.
Developer Contributions	Financial contribution made by developers towards public infrastructure needed to support an approved development.

Title: AF019 Works in Kind Agreement POLICY	V1.0	Version date: XX/XX/XXXX
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Developer Contribution Plan (DCP)	Is a formal plan prepared by Council that sets out how developer charges for public infrastructure and facilities required to meet the increased demand generated for new development are calculated and applied under s7.11 of the <i>Environmental Planning and Assessment Act 1979 (NSW)</i>
Development Servicing Plan (DSP)	Is a formal plan prepared by Council that sets out how developer charges for water supply and sewerage infrastructure are calculated and applied under s305-307 of the <i>Water Management Act 2000 (NSW)</i>
Works in Kind (WIK)	Infrastructure works or assets constructed by a developer on behalf of Council, instead of making a cash contribution.

5. POLICY CONTENT

Council recognises that WIK's can accelerate the delivery of essential infrastructure and support community needs effectively. This policy establishes the framework and conditions under which WIK credits will be accepted and applied in lieu of cash contributions.

Eligibility Criteria

Council will only consider proposals to enter a WIK agreement where the relevant DCP and/or DSP provides that a WIK agreement can be entered into for the carrying out of the works in full or partial satisfaction of developer charges payable.

To be eligible for WIK credits:

- The proposed works must offset a condition in the approved Development Application;
- Works must meet Council's standards, including relevant specifications, design criteria and quality requirements;
- The proposal must provide value equal to or greater than the contribution obligation; and
- WIK contributions must be agreed upon in advance and documented through a formal agreement between the developer and Council.

Application Process

The developer must submit a formal application indicating their intent to provide WIK in place of a cash payment. The application should include:

- A detailed description of the proposed works including the relevant development application condition(s)
- Estimated costs and valuation of works;
- Timelines for project completion; and
- Evidence of how the works meet Council's specifications and standards.

Council will evaluate the proposal against the following criteria:

- Feasibility and practicality of WIK delivery by the developer;
- Capacity to meet Council's quality and design standards; and

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COUNCIL POLICY

- Cost estimates compared to Council benchmarks for similar works.

If the WIK proposal is deemed acceptable, Council will negotiate and sign a formal Works in Kind Agreement. This agreement will include:

- Scope and specifications of the works;
- Credit amount to be applied in lieu of cash payment;
- Timeline for completion and inspection milestones;
- Terms of handover and acceptance by Council; and
- Conditions for compliance, quality, and performance standards.

The credit for WIK will be determined based on:

- Market rates or Council cost estimates for equivalent works;
- An independent valuation, if necessary, to ensure fair and transparent valuation. If a valuation is necessary, the cost of the valuation will be borne by the developer;
- Agreed upon adjustments to address variances in project scope or scale; and
- If the final cost is less than the contribution obligation then the balance will be required to be paid in cash. If the final cost is greater than the contribution obligation the excess credit will not be credited against any other contribution obligation or carried forward to a future development unless an exception is granted by Council.

Council will monitor the progress and quality of WIK contributions through regular inspections at key milestones as outlined in the agreement. Final acceptance of works will only be granted upon satisfactory completion and final inspection.

Should the works fail to meet Council's standards, rectification will be required at the developer's expense before credits are applied. Credits will be reported in Council's records and applied to the developer's contribution obligations as per the conditions of the approved development application.

Failure to meet the standards or timelines outlined in the WIK Agreement may result in suspension or cancellation of the credit arrangement, and the developer may be required to make cash payments.

In the event of a dispute regarding valuation, standards, or other terms, either party may request a mediation process facilitated by an independent third-party to achieve a fair resolution.

Probity

Council is committed to ensuring that the negotiations of any WIK agreement is conducted in a fair and transparent manner. To achieve this we will:

- Comply with our Code of Conduct;
- Inform developers as required about our values, Code of Conduct and business ethics, specifically, about ethical behaviour appropriate to business dealings;
- Ensure that Council staff understand the circumstances in which WIK agreements are appropriate;

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- Ensure that Council staff understand their particular role and responsibility, some of which carry the potential for conflicts of interest
- Ensure that Council staff involved in the WIK agreement process or assessment of cost estimates declare whether they have a conflict of interest;
- Ensure that all meetings and communication with the developer in respect of the WIK agreement are properly documented;
- Ensure that where Council has a stake in the development subject to a WIK agreement, that Council takes appropriate steps so that there is no conflict of interest, including taking appropriate steps to avoid a conflict of interest between Council's role as a planning authority and Council's interest in the development;
- Ensure a separation of responsibilities so the Council staff co-ordinating the WIK agreement are not involved in the assessment of any planning proposal or determination of any development application to which a WIK agreement relates to provide advice on WIK matters.

6. RELATED DOCUMENTS AND LEGISLATION

- *Local Government Act 1993 (NSW)*
- *Environmental Planning and Assessment Act 1979 (NSW)*
- *Water Management Act 2000 (NSW)*
- GOV020 – Code of Conduct Policy
- GOV023 - Conflicts of Interest Policy
- GOV009 - Delegations Policy
- GOV003 - Fraud Control Policy
- GOV022 - Legislative Compliance Policy

7. ATTACHMENTS

N/A

8. DOCUMENT APPROVAL

This Council Policy is the latest version of the official policy of the Wentworth Shire Council, as adopted by Council on [Click or tap to enter a date..](#) All previous versions of this policy are null and void. This policy may be amended or revoked by Council at any time.

Title: AF019 Works in Kind Agreement POLICY	V1.0	Version date: XX/XX/XXXX
DOC ID: DOC/XX/XXXX	Do not use this policy in printed form without first checking it is the current version	



COUNCIL POLICY

POLICY NUMBER & TITLE:	GOVXXX	COUNCIL USE OF CCTV POLICY
WORD DOCUMENT ID:		
VERSION:	1.0	
ADOPTED MEETING DATE:	Click or tap to enter a date.	
REVIEW DUE:	Four yearly or following change of legislation or incident	
VERSION AMENDMENTS:	Nil	

RESPONSIBLE DEPARTMENT:	Corporate Services
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COUNCIL USE OF CCTV POLICY

1. POLICY STATEMENT

This policy provides for the management and operation of Council's Closed Circuit Television systems (CCTV) across the Wentworth Shire local government area. The Procedures will guide Council staff in the operation of those systems and ensure alignment with the *NSW Government Policy Statement and Guidelines for the Establishment and Implementation of CCTV in Public Places*.

2. POLICY OBJECTIVE

This policy applies to all CCTV cameras/systems installed in public places within the Wentworth Shire Council area. CCTV cameras operate in and around Council buildings for the protection of Council assets and the surveillance of public areas and spaces, in alignment with a commitment to public safety, and for the workplace health and safety of Council employees.

The objectives of this Policy are:

- to ensure CCTV cameras/systems are compliant with relevant guidelines and legislation
- to ensure CCTV cameras/systems are installed where there is an identified safety or security need and installed for a lawful and proper purpose
- to ensure a clear evidence-based approach is applied to CCTV camera/system installation
- to ensure the management of CCTV system data is appropriate, related to use, retention, security, privacy, access, disclosure, storage and disposal.

3. STRATEGIC PLAN LINK

Objective 2: Our Community – Wentworth Shire is a great place to live

Strategy 2.3: To have a safe community

4. DEFINITIONS AND ABBREVIATIONS

Term/Word	Definition
Australian Privacy Acts and Regulations	means the <i>Privacy Act 1988</i> (Cth), the <i>Privacy and Personal Information Protection Act 1998</i> (NSW) and any other privacy laws or regulations pertaining to the State of New South Wales as amended from time to time

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Authorised Officer(s)	means any officer of Wentworth Shire Council authorised by the General Manager
CCTV Camera/System	Council owned or managed closed circuit television cameras and system operating in public places and Council facilities
CCTV Footage	may include CCTV recordings, body cameras, dashcams, other visual recordings or still images, audio recordings, video material, drone footage
Council	means Wentworth Shire Council
GIPA Act	<i>Government Information (Public Access) Act 2009 (NSW)</i>
Law Enforcement Agency / Law Enforcement Officer	means any of the following: - the NSW Police Force, a police force or police service of another State or Territory, the Australian Federal Police - a member of the NSW Police Force, a police force or police service of another State or Territory or the Australian Federal Police - the Independent Commission Against Corruption or a member of the Commission - the New South Wales Crime Commission or a member of the Commission - the Law Enforcement Conduct Commission or a member of the Commission - Corrective Services NSW or a member or representative of Corrective Services - The Australian Crime Commission or a member of the Commission - Any other authority or person responsible for the enforcement of criminal laws of the State or Commonwealth, a person or body prescribed for the purposes of this definition by an Act or regulations
Personal Information	includes information that is recorded in any form about an individual whose identity is apparent, or can be reasonably ascertained from the information and includes any still or moving images of an individual, written information or a voice recording
Public Place	defined from the Local Government Act 1993, means a public reserve, public bathing reserve or swimming pool, a public road or bridge or wharf, a Crown reserve, public land or Crown land.
Recorded Material	means any audio or visual material recorded by the CCTV system
Video Surveillance	surveillance by closed circuit television for direct visual monitoring and/or recording of activities on premises or in a place

5. POLICY CONTENT

5.1 Purpose

Council may install CCTV cameras for one or more of the following purposes:

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- a) to act as a deterrent for damage to facilities, assets and infrastructure, and to collect evidence for investigative and law enforcement purposes in the event of criminal damage
- b) to enhance the general safety and security of employees and visitors to Council facilities through effective monitoring policies and procedures
- c) when and if requested, to provide intelligence for local emergency situations in consultation and with the Local Emergency Management Committee (e.g flooding, traffic accidents).

Compliance

Use of CCTV (and associated footage) by Council will comply with:

- this Policy and associated Procedures
- *Privacy and Personal Information Protection Act 1998 (NSW)*
- *State Records Act 1998 (NSW)*
- *Surveillance Devices Act 2007 (NSW)*
- Surveillance Devices Regulation 2022 (NSW)
- *Workplace Surveillance Act 2005 (NSW)*
- *Government Information (Public Access) Act 1993 (NSW)*
- *Privacy Act 1988 (Cth)*
- Information Protection Principles NSW (IPPs)
- Complaint Management Policy (GOV012)
- Privacy Policy (GOV007)
- Data Breach Policy (GOV027)
- Any applicable and relevant State and Commonwealth Laws and Guidelines

5.2 Guidelines and Requirements

5.2.1 CCTV Camera Locations

Council will make all reasonable attempts to ensure that CCTV operated in public places is positioned so that no other land, including residential land, is filmed unless it is not reasonably practicable to avoid filming the other land when filming the public place.

5.2.2 CCTV Installation

CCTV cameras will be installed and mounted:

- a) CCTV cameras will be installed by authorised licenced security companies or any other person as authorised by Council.
- b) with placement and location to optimise surveillance and ensure clear images
- c) to ensure capture of images for relevant purposes and requirements as per this policy
- d) visible to the public in locations clearly identified and signed
- e) installation and placement of CCTV cameras or other aspects of the CCTV system, will be solely at the discretion of Council in consultation with relevant stakeholders and the community, when and as appropriate.

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Location of CCTV cameras within the Shire will be listed on Council's website.

5.2.3 CCTV Operation

- a) CCTV cameras are installed to act as a deterrent to unwanted behaviour, assist in a timely and effective response to incidents and gather evidentiary material in the event of criminal behaviour.
- b) Council CCTV cameras operate 24 hours per day, capture public areas within the camera field(s) of view, and record activity including individuals, groups, vehicles and any other activity within the camera range of view. Council's policy does not cover CCTV on private property operated by owners of such private property.
- c) The operation of CCTV by Council will be in accordance with New South Wales legislative requirements and any other appropriate Federal laws (where appropriate).
- d) CCTV footage from public areas may be used for workforce related matters in exceptional circumstances and as outlined in Council's Workplace Surveillance Policy (OP/WF547), and/or for the investigation of criminal incidents or where required under Work Health & Safety or other legislation. Council staff will be notified in writing prior, in the event that surveillance is to be undertaken within staff only areas.
- e) Access to any monitors displaying CCTV footage (whether in real time or otherwise) will be restricted to Authorised Personnel.
- f) CCTV recording equipment will be located in secure areas and may only be accessed by Authorised Personnel.

5.2.4 CCTV Information Storage and Records

Images captured and recorded by Council will:

1) be captured in real time

Council's CCTV system is not *live monitored* in real time by Council, contractors or other agencies, however, live monitoring may be required for the early identification and rapid response to anti-social behaviours for identified law enforcement operations or community events.

2) be stored on a secure drive at a central location controlled by Council

Strict security protocols are in place to ensure the data held by Council is secure and restricted to nominated Authorised Officer(s) only.

3) be retained for the minimum recommended data retention period for recorded footage as specified by any legislated or regulated requirements (or as per this policy).

CCTV footage from Council operated CCTV systems is managed under the *State Records Act 1998* (NSW) and the State Records Authority NSW – Local Government Functional Retention and Disposal Authority FA450 – section 17.5 All CCTV information received, collected and managed will be in accordance with the Act, the above and relevant retention and disposal authorities and Council's

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Records Management Plan and Policy. Where any recordings are required as evidence, Council will retain in accordance with relevant entries and schedules.

Council retains ownership of and has copyright in all documentation, recorded material, data and other material related to CCTV operations under this policy. Any unauthorised third-party release or distribution of data, recordings, photographs and/or documentation provided by Council is strictly prohibited. Council consent must be obtained to release of any of the above.

5.2.5 Disposal of CCTV

Council will retain and access CCTV data, information and recordings only for the purposes stated in this policy. Council will retain CCTV information such as data, recordings, image stills, audio and other material for a period of 30 days, however there may be instances where CCTV information, data or footage is retained for longer or shorter periods.

5.2.6 Access to CCTV Footage – Council Employees

- a) access to CCTV footage and areas where CCTV footage is stored will be restricted to Authorised Officers of Council, or Authorised Law Enforcement Officers (where required)
- b) CCTV footage will not be accessed or viewed by any other person than Authorised Officers (with the exception where it is permitted by law)
- c) all Authorised Officers involved in the recording, observation and management of CCTV footage will be appropriately trained and informed of their responsibility to act in an ethical and lawful manner, under this policy and any relevant legislation
- d) Council will take action as appropriate in the event of Council becoming aware of any inappropriate or unlawful use of the CCTV system or footage, including disciplinary or legal action
- e) inappropriate or unlawful use of the CCTV system or footage by an employee will be considered a breach of Council's Code of Conduct and may be referred to NSW Police as it may constitute criminal action.

5.3 Use of CCTV Footage

5.3.1 Rights to Privacy

Council will comply with legislation such as the *Privacy and Personal Information Protection Act 1998* (NSW).

5.3.2 Disclosure and use of CCTV Footage

- a) Council will retain footage in line with this policy, and provide access to Authorised Officers as required.
- b) Council will not provide footage unless the disclosure or use is:
 - i. If footage requested of an employee:
 - a) for a legitimate purpose related to their employment
 - b) for legitimate business activities or functions, or
 - c) to provide evidence in criminal and/or regulatory functions, such as requested by ICAC.

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- c) requested by a law enforcement agency for the detection, investigation or prosecution of an offence, and requested on the appropriate request form
- d) requested in relation to criminal proceedings, as requested by a law enforcement agency or court subpoena
- e) requested as believed to be necessary to avert an imminent threat of serious violence
- f) to assist in local emergency situations in conjunction with the Local Emergency XXX and as approved by the General Manager

5.3.3 Security of CCTV Footage

Strict security and information technology protocols are in place to ensure the data held by Council is secure and restricted to nominated Authorised Officer(s) only. Any breach of data will be managed under Council's Data Breach Policy and Response Plan.

5.4 Requests for Access to CCTV Footage

5.4.1 Internal Requests

Requests from within Wentworth Shire Council for disclosure of any footage should be made in the first instance to Governance, who will then progress requests to the Director Corporate Services for discussion, and approval by the General Manager.

A request for footage must be accompanied by:

- (a) Appropriate justification for why the footage is required; and
- (b) an explanation of its connection to any open authorised line of enquiry.

5.4.2 External Requests

Release of, and access to Council's CCTV data and recordings will only be granted to a law enforcement agency or law enforcement officer, upon receipt and approval of the relevant Access to Information Request – Law Enforcement, prior to any data being released.

A law enforcement agency that obtains data, CCTV recordings or information are responsible for ensuring compliance with any relevant laws including the *Privacy and Personal Information Protection Act 1998 (NSW)(PPIP)*.

Requests for access to CCTV footage from any person other than from a law enforcement agency, must be made as an Access Application in accordance with the GIPA Act.

5.5 Notification and Signage

Council will install signage where CCTV cameras are installed, to indicate the presence of a CCTV system. Signage will:

- be placed at each CCTV coverage location/area
- be clearly visible
- indicate cameras are in operation at the location
- indicate the operation hours of cameras
- indicate Council owns the CCTV cameras
- include Council contact information

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5.6 Complaints and Enquiries

Complaints relating to the management or operation of the CCTV cameras/system, will be handled in accordance with Council's Complaint Management Policy and Framework.

Complaints are to be submitted in writing to:

The General Manager
Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648

Where a complaint cannot be resolved by Council, it may be referred to an external agency.

A member of the public is also entitled to submit complaints to the Privacy Commissioner at:

Information and Privacy Commission NSW
GPO Box 7011
SYDNEY NSW 2001
E: ipcinfo@ipc.nsw.gov.au
P: 1800 472 679

5 RELATED DOCUMENTS AND LEGISLATION

Privacy and Personal Information Protection Act 1998 (NSW)
State Records Act 1998 (NSW)
Surveillance Devices Act 2007 (NSW)
Surveillance Devices Regulation 2022 (NSW)
Workplace Surveillance Act 2005 (NSW)
Government Information (Public Access) Act 1993 (NSW)
Privacy Act 1988 (Cth)
Australian Privacy Principles
Complaint Management Policy (GOV012)
Privacy Policy (GOV007)
Data Breach Policy (GOV027)

6 ATTACHMENTS

Procedures – CCTV Systems

7 DOCUMENT APPROVAL

This Council Policy is the latest version of the official policy of the Wentworth Shire Council, as adopted by Council on [Click or tap to enter a date..](#) All previous versions of this policy are null and void. This policy may be amended or revoked by Council at any time.

Signed: _____
General Manager Wentworth Shire Council

[Click or tap to enter a date.](#)
Date

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**AUDIT, RISK AND IMPROVEMENT
COMMITTEE MEETING
MINUTES**

12 NOVEMBER 2025

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

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AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES**12 NOVEMBER 2025**

1 OPENING OF MEETING

The meeting opened at 10:04am

2 PRESENT**MEMBERS**

Rosanne Kava (Chair)
Diane Schmidt
Caroline Smith
Councillor Jody Starick (Non-Voting)

OBSERVERS

Brett Hanger (Audit Partner Nexia)
Paul Harrison (Internal Audit Manager RSD Audit)

STAFF OBSERVERS

Simon Rule (Director Corporate Services) (Online)
Ebony Carter (Business Support Officer)
Deb Zorzi (Governance Officer)
Mardi Cleggett (Governance Officer)
Ned Lamond (Financial Services Coordinator)
Richard Waters (Manager Technology Services)

3 APOLOGIES

Ken Ross, Manuel Moncada

4 DECLARATIONS OF PECUNIARY INTEREST AND CONFLICTS OF INTEREST

NIL

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**Recommendation**

That the Minutes of the Audit, Risk and Improvement Committee Meeting held 26 September 2025 be confirmed as circulated.

Committee Resolution

That the Minutes of the Audit, Risk and Improvement Committee Meeting held 26 September 2025 be confirmed as circulated.

Moved DS Schmidt, Seconded CS Smith

CARRIED UNANIMOUSLY

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES

12 NOVEMBER 2025

6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

Committee Resolution

That the Committee bring forward item 7.7 Cyber Security Report in the agenda to after item 7.2 Audit Office Update.

CONSENSUS

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7 REPORTS

7.1 OUTSTANDING ACTIONS LIST

File Number: RPT/25/687

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

The purpose of this report is to report on the status of Outstanding Actions from Previous Meetings.

Recommendation

That the Committee recommends that Council notes the Outstanding Actions List.

Committee Resolution

That the Committee recommends that Council notes the Outstanding Actions List.

CONSENSUS

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.2 AUDIT OFFICE UPDATE

File Number: RPT/25/576

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

This report is a place holder to allow Council's external auditor, the Audit Office of New South Wales to update the Committee on a quarterly basis on any matter of importance. Included for discussion this quarter is the:

- Update on the audit of the 24/25 Annual Financial Statements

Recommendation

That the Committee receives and notes the report.

Committee Resolution

That the Committee receives and notes the report.

CONSENSUS

The last meeting was dedicated to the Annual Financial Statement therefore taken as read. Only change the recognition of dedicated assets from Developers.

Spoke to the engagement closing report. Unmodified opinion issued therefore all clear from an audit perspective.

Management Letter has been issued with only one issue being the timeliness of provision of dedicated asset data.

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.3 INTERNAL AUDIT QUARTERLY UPDATE

File Number: RPT/25/577

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

In line with the approved Internal Audit Annual Work Plan, no internal audits were scheduled for this quarter. This report is provided for the Committee's information and includes the Internal Audit Status Report, the NSW Local Government Quarterly Update, and the proposed Scope of Works for the upcoming Waste Management Internal Audit scheduled to commence next quarter.

Recommendation

The Committee notes the Internal Audit Quarterly report and endorses the Waste Management Internal Audit Proposed Scope of Works.

Committee Resolution

The Committee notes the Internal Audit Quarterly report and endorses the Waste Management Internal Audit Proposed Scope of Works noting that an additional project on waste management pricing may be undertaken at the February meeting.

CONSENSUS

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.4 INTERNAL AUDIT EXTREME & HIGH RISK RECOMMENDATIONS UPDATE

File Number: RPT/25/575

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

The Committee has requested a quarterly update on the progress of implementing Extreme and High Risk recommendations from internal audit reports.

Recommendation

That the Committee receives and notes the report.

Committee Resolution

That the Committee receives and notes the report.

CONSENSUS

Committee suggested that prior completed actions can be dropped of the report. With the report only showing those actions competed since the last meeting plus any ongoing actions.

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.5 AUDIT, RISK & IMPROVEMENT COMMITTEE STRATEGIC WORKPLAN

File Number: RPT/25/584

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

The Audit, Risk and Improvement Committee (ARIC) is established under **section 428A of the Local Government Act 1993 (NSW)**. In accordance with the Act and the Committee's Terms of Reference, ARIC is responsible for providing independent assurance, oversight and advice to Council.

To fulfil these responsibilities in a structured and transparent way, the ARIC has developed a strategic workplan setting out its forward priorities and areas of focus. The workplan also ensures alignment with the Committee Terms of Reference, and the Office of Local Government (OLG) Guidelines on ARIC operation.

Recommendation

The Committee:

- Endorses the strategic workplan
- Refer the workplan to Council for approval.

Committee Resolution

The Committee:

- Endorses the strategic workplan
- Refer the workplan to Council for approval.

CONSENSUS

The Committee have requested that the current members of committee table term expiry dates be updated on page 179.

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.6 QUARTERLY RISK REPORT

File Number: RPT/25/580

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

The purpose of the Quarterly Risk Report is to provide the Committee with an update on Council's key strategic and operational risk, the effectiveness of existing controls, and progress on risk management activities undertaken during the reporting period. The report supports the Committee in its oversight role by ensuring that significant risks are being appropriately identified, assessed, and managed in accordance with Council's Risk Management Framework.

Key highlights include:

- Total Risks: 49
- New Risks: None
- Risk Rating Increase: 1 – Threat and Vulnerability Management
- Emerging Risks: 2 – New Waste Contracts & Outsourced Development Assessments

Overall, Council's risk profile has remained relatively stable, while a number of residual risks remain rated as high, the implementation of targeted controls and ongoing monitoring activities are expected to reduce these to an acceptable residual level over time. Emerging risks continue to be assessed and incorporated into the risk register as appropriate.

Recommendation

That the Committee receives and notes the report.

Committee Resolution

That the Committee receives and notes the report which includes one increase in risk rating and two new emerging risks

CONSENSUS

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.7 CYBER SECURITY SELF ASSESSMENT

File Number: RPT/25/585

Responsible Officer: Simon Rule - Director Corporate Services
Responsible Division: Corporate Services
Report Author: Simon Rule - Director Corporate Services
Richard Waters - Manager IT

Summary

This report provides an update in Council's progress in implementing the NSW Local Government Cyber Security Guidelines and the Essential Eight framework, including results from self-assessments, risk assessments, and the development of the Cyber Security Improvement Plan.

Under the NSW Local Government Cyber Security Guidelines, Council has assessed itself against the 31 foundational elements. Council is fully compliant in 24 of the 31 controls, with the remaining seven (7) at varying stages of implementation. These areas have been risk-assessed and incorporated into the improvement plan to ensure full compliance over time.

In parallel, Council has undertaken a self-assessment against the Essential Eight framework at Maturity Level 1. Of the 48 controls assessed, Council is effectively meeting 40, with the remaining eight (8) assessed as either ineffective or with no visibility. These outstanding elements relate primarily to patch management, application control, backup testing, and privileged account restrictions. Risk assessments were completed for each, and targeted remedial actions have been developed.

The Cyber Security Improvement Plan brings together the findings of both frameworks, providing a structured and prioritised roadmap to strengthen cyber resilience, reduce risk exposure, and align with recognised best practice. This plan assigns clear responsibilities, timelines, and monitoring arrangements, and progress will be regularly reported.

Recommendation

The Committee notes the report and endorses the Cyber Security Improvement Plan.

Committee Resolution

The Committee notes the report and endorses the Cyber Security Improvement Plan for 2026 and request quarterly updates on progress and an annual maturity level assessment.

CONSENSUS

Richard Waters gave a presentation on item 7.7 cyber security self-assessment. Director Corporate Services indicated that the a similar version of the presentation was going to be presented to Councillors the following Wednesday.

Action: The Committee requested quarterly updates on the progress of implementing the action plan and an annual maturity level assessment be completed

Richard Waters left the meeting at 11:08am

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.8 ASSET MANAGEMENT PLANS - ACTION PLAN

File Number: RPT/25/613

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

Council is required under the *Local Government Act 1993* (NSW) and the Integrated Planning and Reporting Framework to prepare Asset Management Plans for all major asset classes. A recent Asset Management Internal Audit recommended that Council complete and adopt AMP's across all asset classes.

This report presents a structured three-year action plan that addresses these audit findings while supporting Council's long-term financial sustainability and service delivery objectives.

Recommendation

The Committee endorses the proposed three-year action plan.

Committee Resolution

The Committee endorses the proposed three-year action plan to prepare asset management plans for all major asset classes and would welcome more detail on year one of the plan at the next meeting.

CONSENSUS

The Committee expressed concern that it was a very ambitious plan to have all the Asset Management Plans in 3 years. Director Corporate Services acknowledged that it was ambitious but it needs to be to ensure that we remain committed to the process.

Action: The Committee has requested a more detailed Action Plan for 2026.

File Number: RPT/25/640

Summary

Recommendation

The Committee notes the statement and confirms its satisfaction that the internal audit function continues to operate independently and free from management influence.

Committee Resolution

The Committee notes the statement of independence by RSD Audit and confirms its satisfaction that the internal audit function continues to operate independently and free from management influence.

CONSENSUS

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.10 DRAFT WORKS IN KIND AGREEMENT FOR DEVELOPER CONTRIBUTIONS POLICY

File Number: RPT/25/672

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

The Draft **Works in Kind (WIK) Agreement for Developer Contributions Policy** provides a structured and transparent framework for the delivery of public infrastructure by developers in lieu of monetary contributions under Section 7.11 of the *Environmental Planning and Assessment Act 1979 (NSW)* and Sections 305-307 of the *Water Management Act 2000 (NSW)*

The Policy is designed to:

- Ensure WIK arrangements are applied consistently, transparently, and equitably.
- Safeguard Council's financial and asset management interests.
- Clarify eligibility, application, assessment, valuation, and offset processes.
- Establish clear governance, delegations, and approval pathways.
- Support robust oversight of construction standards, asset handover, and defects liability.
- Provide consistent reporting, record keeping, and reconciliation to ensure auditability.

The Policy draws on NSW best practice, Council's Contributions and Servicing Plans, and internal reviews to address historical inconsistencies and operational risks associated with WIK arrangements.

Recommendation

The Committee recommends that Council

Committee Resolution

The Committee advises council that it has reviewed the draft works in kind agreement for developer contributions policy and recommends that council circulate the draft policy for public comment.

CONSENSUS

7.11 DRAFT POLICY - COUNCIL USE OF CCTV POLICY

Summary

Council is referring this draft policy and associated procedures to the Committee for review and endorsement prior to referring the Policy to Council.

That the Committee reviews and endorses the Council Use of CCTV Policy and recommends that Council adopt the Policy in draft prior to placing it on public exhibition.

That the Committee has reviewed and endorses the Council Use of CCTV Policy and recommends that Council adopt the Policy in draft prior to placing it on public exhibition.

The Committee has asked if drones are covered under this policy or are these covered under a separate policy?

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.12 GOOD GOVERNANCE FRAMEWORK

File Number: RPT/25/645

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Deborah Zorzi - Governance Officer

Summary

Review of the Good Governance Framework is included in the Committee's Strategic Work Plan. The Committee last reviewed the Framework at its meeting on 3 February 2023. An updated version is presented here for ARIC to review the governance arrangements Council has in place to support the achievement of its strategic objectives.

Recommendation

The Committee recommends that Council endorses the Good Governance Framework.

Committee Resolution

The Committee recommends that Council endorses the revised Good Governance Framework.

CONSENSUS

The Committee suggested some additional notation regarding the links from the Integrated Planning and Reporting process through the Community Strategic Plan down to the Operational Plan and the annual budget.

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.13 QUARTERLY BUDGET REVIEW STATEMENTS

File Number: RPT/25/634

Responsible Officer: Simon Rule - Director Corporate Services
 Responsible Division: Corporate Services
 Report Author: Simon Rule - Director Corporate Services

Summary

The September Quarterly Budget Review Statement (QBRS) has been prepared in accordance with the NSW Office of Local Government's 2024-2025 Quarterly Budget Review Guidelines. The updated framework aims to improve transparency, consistency, and alignment with the Integrated Planning and Reporting principles.

The September QBRS provides a comprehensive review of Council's financial performance and budget position for the quarter ended 30 September 2025, including

- A detailed analysis of operating performance, including key variations in income and expenditure
- Reporting of capital works progress and associated funding sources
- Updated information on cash and investments, developer contributions, and loan balances; and
- A summary of budget variations exceeding the $\pm 10\%$ or \$50,000 materiality threshold

While the new QBRS format no longer includes financial Key Performance Indicator (KPI)'s, Council notes that the OLG is currently reviewing the financial and sustainability ratios used across the sector. At this stage, Council's priority is to bed down the requirements of the revised guidelines. The reintroduction of the previous suite of KPI's will be considered as part of future reporting.

Consistent with the updated reporting requirements, once this QBRS is formally tabled at the November Council Meeting, a copy of the report and its attachments will be published on Council's website to ensure transparency and public accountability.

Recommendation

That the Committee:

- a) Receive and note the September 2025 Quarterly Budget Review Statement
- b) Endorse the September 2025 Quarterly Budget Review Statement for presentation to the November Council Meeting.

Committee Resolution

That the Committee:

- a) Receive and note the September 2025 Quarterly Budget Review Statement
- b) Endorse the September 2025 Quarterly Budget Review Statement for presentation to the November Council Meeting.

CONSENSUS

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.14 QUARTERLY OPERATIONAL PLAN PROGRESS REPORT

File Number: RPT/25/578

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

In accordance with the Local Government Integrated Planning and Reporting Framework, Council develops a Four Year Delivery Program and a One Year Operational Plan, which details the actions to be undertaken by Council to implement the strategies established in the Community Strategic Plan.

The *Local Government Act 1993* (NSW) requires that progress is reported to Council with respect to the principal actions detailed in its Operational Plan at least every six months. To better align with the Quarterly Budget Review Process, the Operational Plan progress report is also compiled on a quarterly basis.

Carry forward actions

- 2.4.4 – Buronga Riverfront Toilet Block
- 2.4.5 – Buronga Pump Track Stage 2
- 2.4.6 – Greater Darling Junction Viewing Platform
- 3.2.5 – Loop Road
- 3.2.6 – Darling Street Footpaths
- 3.2.9 – Wentworth Rowing Club Extension
- 3.2.10 – Showgrounds Kitchen Upgrade
- 3.2.11 – Pooncarie Reserve Kitchen Upgrade
- 3.2.12 – Dareton Main Street Upgrade
- 3.2.13 – Wentworth Depot Upgrade
- 3.2.14 – Buronga to Gol Sharedway Upgrade
- 3.4.12 – Water Leakage & District Metering Program
- 3.4.13 – Wentworth Raw Water Pump Station
- 3.4.14 – Dareton Raw Water Pump Station
- 3.4.15 – Gol Gol Water Treatment Plant
- 3.4.16 – Wentworth Water Treatment Plant
- 3.5.7 – Punt Road Stormwater

New Actions

- 3.5.8 – Dawn Avenue Stormwater

Completed actions

- 2.4.4 – Buronga Riverfront Toilet Block
- 2.4.5 – Buronga Pump Track Stage 2

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

- 3.2.5 – Loop Road
- 3.2.6 – Darling Street Footpaths
- 3.2.10 – Showgrounds Kitchen Upgrade
- 3.2.11 – Pooncarie Reserve Kitchen Upgrade
- 3.2.12 – Dareton Main Street Upgrade
- 3.4.10 – Buronga Waste Water Treatment Plant
- 3.4.11 – Wentworth Waste Water Treatment Plant

Recommendation

The Committee notes the report.

Committee Resolution

The Committee notes the report.

CONSENSUS

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.15 COMMITTEE SELF ASSESSMENT REVIEW

File Number: RPT/25/628

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

The Committee conducted its annual self-assessment to evaluate its performance against the Terms of Reference and identify opportunities for improvement. Responses were received from all members of the Committee offering a comprehensive view of the Committee's effectiveness, strengths, and areas for development.

The results indicate that the Committee is operating at a high level of maturity and effectiveness. Members consistently rated the Committee highly across key domains including governance, risk oversight, audit engagement, meeting effectiveness and strategic alignment. The Committee is recognised for its robust discussions, constructive relationships with management and auditors, and its commitment to continuous improvement.

Several areas for enhancement were identified, particularly around formalising private sessions with auditors, clarifying compliance responsibilities, and strengthening inter-meeting communication. These insights will inform the Committee's forward planning and support its evolution in response to increasing governance demands.

Recommendation

The Committee recommends that Council

Committee Resolution

The Committee recommends that Council note that 1 ARIC the committee completed its annual self assessment and 2 note that the committee is operating at a high level of maturity and effectiveness and 3 note that the committee has identified areas of enhancement

CONSENSUS

The Committee has requested the Director of Corporate Services send any OLG circulars to the committee out of session, including any circulars relevant to education that have been received over the past 6 month.

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.16 QUARTERLY FRAUD REPORT

File Number: RPT/25/582

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Simon Rule - Director Corporate Services

Summary

Having made the appropriate inquiries the General Manager can report that no instances of Fraudulent activity or behavior have been identified for the period 1 July 2025 to 30 September 2025.

Recommendation

That the Committee receives and notes the report.

Committee Resolution

That the Committee receives and notes the report can report that no instances of Fraudulent activity or behavior have been identified for the period 1 July 2025 to 30 September 2025.

CONSENSUS

7.17 QUARTERLY LEGISLATIVE UPDATE

Responsible Officer: Simon Rule - Director Corporate Services
Responsible Division: Corporate Services
Report Author: Mardi Cleggett - Governance Officer

The Committee has requested a quarterly report on new NSW legislation, or substantial changes to existing legislation to help inform their deliberations.

Recommendation

Committee Resolution

CONSENSUS

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7.18 WORK HEALTH SAFETY REPORTING

File Number: RPT/25/581

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Deborah Zorzi - Governance Officer

Summary

Implementation of a new Work Health Safety (WHS) software system and the benefit of RSD Internal Audit findings on our WHS processes has provided Council with an opportunity to review our WHS management reporting procedures.

A new WHS reporting template was developed based on a NSW Government publication '*Measuring and Reporting WHS Information*' and adopting an approach that allows for evaluation of WHS systems as a whole as recommended by RSD Audit.

That template was provided to the Committee at the ARIC meeting of 15 August 2025.

Reporting has now commenced in that new format with initial positive feedback.

Recommendation

That the Committee receives and notes the report and notes the initial implementation of the new WHS management reporting format.

Committee Resolution

That the Committee receives and notes the report and notes the initial implementation of the new WHS management reporting format.

CONSENSUS

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES 12 NOVEMBER 2025

7.19 COMPLAINT MANAGEMENT FRAMEWORK - PROGRESS UPDATE

File Number: RPT/25/655

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Report Author: Mardi Cleggett - Governance Officer

Summary

Governance have been working to review and update Council's Complaint Management Framework, Procedures and associated documents. In July 2025, the Framework and Procedures documents were approved by the General Manager.

The expected implementation for the updated processes is expected late 2025 to early 2026.

Recommendation

That the Committee note this report, with further progress updates following implementation.

Committee Resolution

That the Committee note this report, with further progress updates and demonstration to be provided following implementation.

CONSENSUS

Action: The committee have requested a demonstration on how complaints are handled following implementation.

AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING MINUTES

12 NOVEMBER 2025

8 ACTIONS

9 NEXT MEETING

6 February 2026

10 CLOSURE

The meeting was declared closed at 1:11 pm.

Wentworth Shire Council's Corporate Governance Framework

Scope

This guide has been developed as a resource for the Mayor and Councillors, employees of Wentworth Shire Council and the community.

Objective

This guide, the Wentworth Shire Council Good Governance Framework, is intended to be used as a resource to build a practical understanding and to promote the value of good governance practices. Examples of ways in which good governance is currently being embedded into Council's operations has been outlined in this document. It is hoped that this Framework will build a better understanding of, and further promote and enhance good governance in Council, facilitating delivery of the best possible service to the ratepayers and the Wentworth Shire community to whom we are ultimately accountable.

1. The Governance Framework

Governance Defined

Our Governance Framework provides the foundation of good governance in Council and outlines our direction, control and accountability environment.

These governance arrangements are the principles, elements and mechanisms used by us to support a focus on effective governance through strong leadership, responsible and ethical decision-making, management and accountability, and performance improvement.

Council demonstrates the elements of good corporate governance through:

- a well-articulated strategy and direction
- clearly defined management structures
- robust management standards
- internal and external accountability measures
- sound risk management practices

A commitment to good corporate governance is fundamental to the delivery of Wentworth Shire Council's Community Strategic Plan and fulfilling our legislative and other obligations.

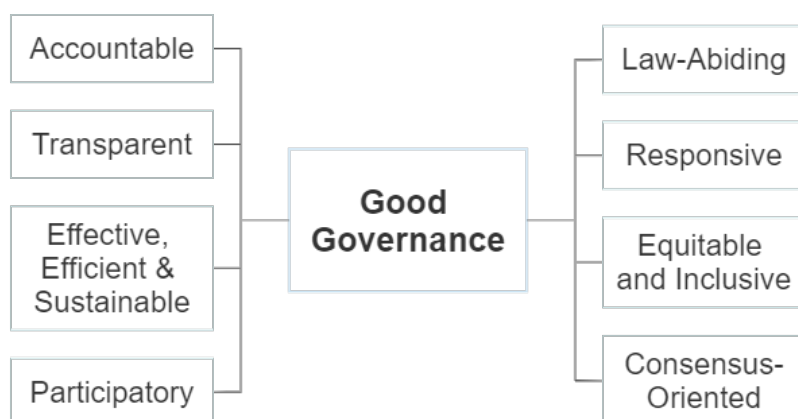
About Good Governance

The principles and practices of good governance plot the specific processes of decision-making by which Council is directed, controlled and held to account. Good governance ensures that Council is able to manage its many complex responsibilities effectively in the best interests of the community. It is more than just complying with minimum requirements and having clearly documented arrangements in place. It involves continually embedding the right practices in the right way into the organisation, and understanding that everyone plays a role in this. Through this, overall performance will be improved and Council will deliver better value to the community.

Governance is an important concept and impacts on all sectors of the community. The practice of good governance is increasingly seen as critical for ensuring that:

- Council meets its legal and ethical obligations;
- Council makes decisions that are consultative and are in the best interests of all stakeholders;
- Council provides transparency and accountability for all its actions; and
- Council continuously reviews and improves the services provided to the community.

Good governance is defined by the following eight principles:



1. Good Governance is accountable:
Accountability is vital. Council has an obligation to report, explain and be answerable for the consequences of decisions we have made on behalf of our community.
2. Good Governance is transparent:
The Community and stakeholders should be able to follow and understand our decision-making processes. This means they will be able to clearly see how and why a decision was made, what information, advice and consultation Council considered, and which legislative requirements (when relevant) Council followed.
3. Good Governance is law-abiding:
Council must ensure compliance with basic legal obligations, and further to this, that we act with the highest ethical standards. This means that decisions are consistent with relevant legislation and are within the powers of Council.
4. Good Governance is responsive:
Council will always try to serve the needs of the entire community while balancing conflicting interests in an appropriate, timely and responsive manner.
5. Good Governance is equitable and inclusive:
Community members should be able to see and understand where their interests have been considered in Council's decision-making process. This means that all groups, particularly the most vulnerable, should have opportunities to participate in the process.
6. Good Governance is effective, efficient and sustainable:
Council should implement decisions and follow processes that make the best use of available staff, resources and time, to ensure the best possible results for the community. This means carrying out meaningful community engagement and fostering positive relationships both internally and externally with the community.
7. Good Governance is participatory:

Anyone affected by or interested in a decision, should have an opportunity to participate in the process for making that decision, whether this is by being provided with information, or consultation to provide them with opportunity to give their opinion or recommendations.

8. Good Governance is consensus-oriented:

Wherever possible, good governance involves taking into account the different views and interests in the community to reach a majority position on what is in the best interests of the whole community, and how it can be achieved.

Why is Good Governance Important to Council?

Good governance has the following benefits:



- Promotes community confidence
People are more likely to have confidence in Council if decisions are made in a transparent and accountable way. This helps people feel that Council will act in the community's overall interest, regardless of differing opinions. It also encourages Council to remember that it is acting on behalf of their community.
- Encourages elected members and Council officers to be confident
Elected members and Council officers will feel better about their involvement when good governance is practised. Councillors will be more confident that they are across the issues, that they can trust the advice they are given, that their views will be respected even if

everyone doesn't agree with them, and that the Council chamber is a safe place for debate and decision making. Staff will feel more confident in providing frank and fearless advice which is acknowledged and respected by Councillors.

- Leads to better decisions

Decisions that are informed by good information and data, by stakeholder views, and by open and honest debate will generally reflect the broad interests of the community. This does not assume that everyone will think each decision is the right one. The community are more likely to accept the outcomes if the process has been robust, even if they don't agree with the decision.

- Ensures that Council meets its legislative responsibilities

When decision-making is open and able to be followed by observers, it is easier for others to see the extent to which Council has complied with the relevant legal requirements

- Supports ethical decision-making

Good governance creates an environment where Councillors and Council officers ask themselves 'what is the right thing to do?' when making decisions. Making choices and having to account for them in an open and transparent way encourages honest consideration of the choices facing those in the governance process.

Good governance must be accompanied by a strong culture - the attitudes, values, beliefs and behaviours of Council's leaders must support good governance. This will result in Council, the General Manager, employees and the community being confident that Council is being run efficiently, is sustainable and is carrying out the objectives, policies and plans of Council.

The Consequences of Poor Governance

It is important to understand that the results of poor governance can pave the way for a range of undesirable and potentially corrupt and criminal conduct that can significantly impact on the people within Council and also the community. Damage to Council's reputation and the community's level of trust are understated consequences of poor governance.

Poor governance practices can result in:

- inefficient operations of Council and a reduction in services to the community;
- policies and procedures that are not followed appropriately or completely ignored;
- more opportunities for fraudulent behaviour from a lack of controls in place;
- allowing poor practice or performance to go undetected or not addressed;
- misuse of public funds and assets for personal benefit, which takes away from the community;
- toxic cultures to exist resulting in personal costs that are difficult to accurately measure, such as, high turnover, increased sick leave, stress, anxiety and the triggering of other mental health issues and destructive behaviours;
- loss of confidence by staff when making decisions;
- low levels of confidence in action being taken with regard to reporting of undesirable, corrupt or fraudulent behaviour due to fear of personal consequences (such as loss of employment);
- decisions being made based on biased and incomplete information that do not hold up to public scrutiny;

- lack of public trust and associated poor media coverage and reputational damage to Council; and
- dysfunction in working relationships and other undesirable behaviours such as bullying, harassment or poor communications.

What Does Good Governance Mean in Practice?

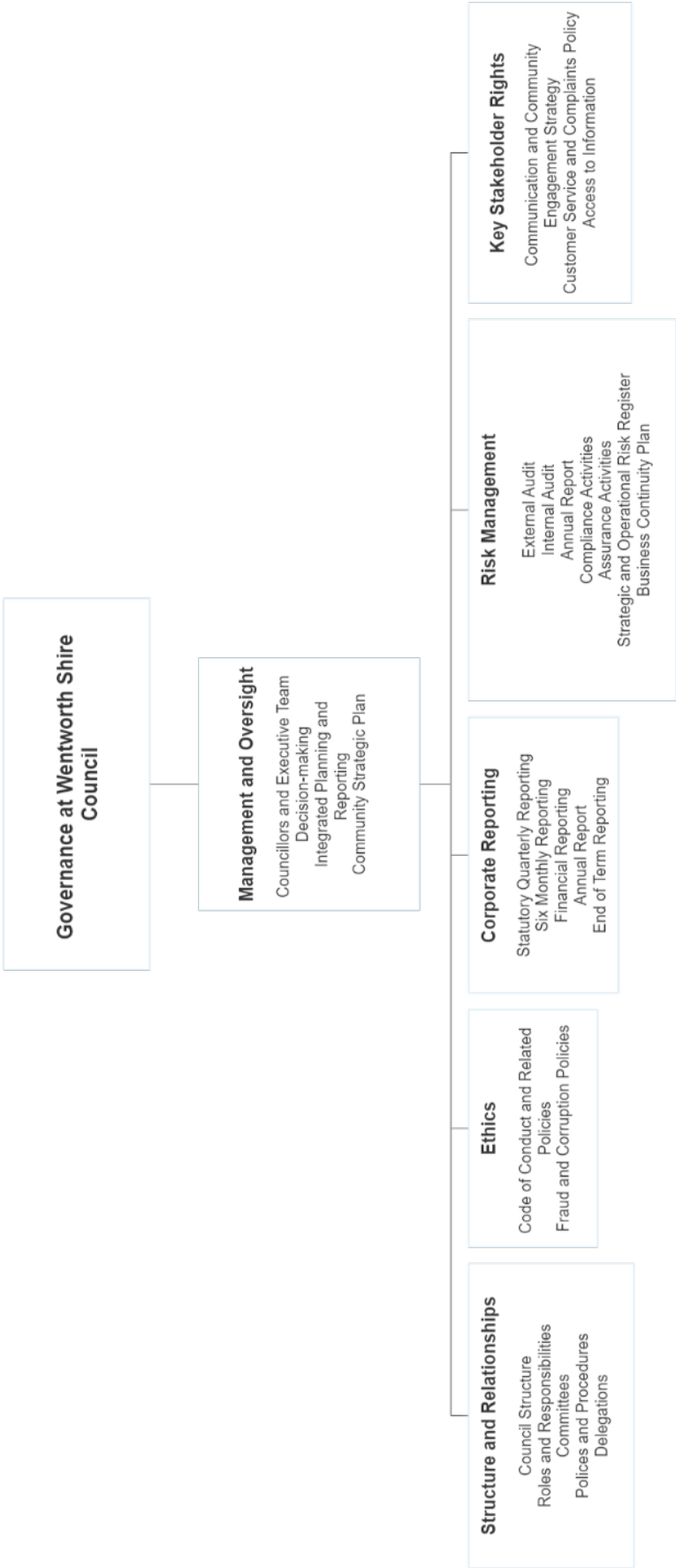
In practice, Good Governance is about:

- maintaining high ethical standards;
- understanding your role in local government;
- fostering respectful relationships;
- undertaking effective strategic planning and performance monitoring;
- implementing robust risk management;
- practicing fair and transparent decision-making;
- complying with relevant legislation; and
- committing to continuous improvement.

2. Our Governance Framework in Action

Council is a dynamic organisation providing many different services to residents of and visitors to the Wentworth Shire. It is important to view our day-to-day activities through the lens of good governance by recognising that different activities, policies, procedures and frameworks provide opportunity to demonstrate strong governance and leadership in facilitating good decision-making and management.

Council’s Governance Framework is summarised in the figure below:



Note: Management and Oversight The Integrated Planning and Reporting Framework requires Council to take a comprehensive and rigorous approach to strategic organisational planning, asset management, community consultation and business planning. It includes the Community Strategic Plan and Resourcing Strategy aligning financial sustainability and reporting with Operational Plans.

Our Culture and Values

Good governance is reflected in the values and behaviours of Council. Our values guide our behaviours. Council's staff are custodians of public trust and confidence. In recognising this, Council is committed to building a high-performing culture built on the values of honesty and integrity, accountability and transparency, respect, quality, and commitment. These values guide staff in how they work, interact with each other and the community, and make decisions.

Our Values	Our Behaviour
Honesty and Integrity	We deliver on commitments. We act ethically.
Accountability and Transparency	We take responsibility for our actions and speak up respectfully. We communicate openly and respectfully with our community.
Respect	We act professionally towards our community and our colleagues.
Quality	We do our best to provide the highest standard of goods and services to our community.
Commitment	We are responsive to the needs of our community and always look for ways to better serve our community. We are dedicated to fulfilling the Shire's vision and goals.

3. Wentworth Shire Council Good Governance Framework

Wentworth Shire Council's Good Governance Framework aims to provide proper and democratic government to the residents, ratepayers, visitors and workers who interact with our Local Government Area.

Our Framework provides guidance on processes associated with decision making by which Council is directed, controlled and held to account. Council utilises several mechanisms within the framework to implement good governance.

1: Management and Oversight

For Council to demonstrate good governance, there needs to be a clear understanding about roles, responsibility and accountability.

Leadership

Council is governed by nine Councillors, including the Mayor. The role of the Mayor is prescribed in Section 226 of the NSW Local Government Act 1993 (the Act). The Mayor is elected by his / her peers and serves for a period of two (2) years.

The role of the Mayor is:

- to be the leader of the Council and a leader in the local community;
- to advance community cohesion and promote civic awareness;
- to be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities;
- to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council;
- to preside at meetings of the Council;
- to ensure that meetings of the Council are conducted efficiently, effectively and in accordance with the Act;
- to ensure the timely development and adoption of the strategic plans, programs and policies of the Council;
- to promote the effective and consistent implementation of the strategic plans, programs and policies of the Council;
- to promote partnerships between the Council and key stakeholders;
- to advise, consult with and provide strategic direction to the General Manager in relation to the implementation of the strategic plans and policies of the Council;
- in conjunction with the General Manager, to ensure adequate opportunities and mechanisms for engagement between the Council and the local community;
- to carry out the civic and ceremonial functions of the mayoral office;
- to represent the Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level;
- in consultation with the Councillors, to lead the performance appraisals of the General Manager; and
- to exercise any other functions of the Council that the Council determines.

The Mayor has a general leadership role for Council and is the Shire's civic leader. The Act recognises the role of the Mayor, as the spokesperson for the Council, to carry out civic and ceremonial functions of the mayoral office, and to preside at meetings of Council. The Act places great importance on the role of the Mayor as the presiding member of the Council to facilitate good decision-making.

The Mayor's leadership role is very important when it comes to good governance. The Mayor is to ensure that all Councillors are a part of the decision-making process and are well and equally informed. The Mayor must also assist Councillors to understand the need to represent the interests of the entire community.

The role of Councillors is prescribed in Section 232 of the Act and Councillors hold office for a period of four (4) years.

The role of a Councillor, as a member of the governing body of Council, is:

- to be an active and contributing member of the governing body;

- to make considered and well informed decisions as a member of the governing body;
- to participate in the development of the Integrated Planning and Reporting Framework;
- to represent the collective interests of residents, ratepayers and the local community;
- to facilitate communications between the local community and the governing body;
- to uphold and represent accurately the policies and decisions of the governing body;
- to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a Councillor.

Councillors have a legislative requirement to fulfil these roles. Individually, Councillors have a responsibility to act as a conduit between the community and Council. They must act as community leaders and represent the interests of the Wentworth Shire within the broader community.

Section 335 of the Act recognises the functions and role of the General Manager. The General Manager is employed under a performance-based contract over an agreed period which ranges between 1 – 5 years.

The role of the General Manager is:

- to conduct the day-to-day management of the Council in accordance with the strategic plans, programs, strategies and policies of the Council;
- to implement, without undue delay, lawful decisions of the Council;
- to advise the Mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the Council;
- to advise the Mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the Council and other matters related to the Council;
- to prepare, in consultation with the Mayor and the governing body, the Council's Community Strategic Plan, Community Engagement Strategy, Resourcing Strategy, Delivery Program, Operational Plan and Annual Report;
- to ensure that the Mayor and other Councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions;
- to exercise any of the functions of the Council that are delegated by the Council to the General Manager;
- to appoint staff in accordance with the organisation structure determined under the Act and the resources approved by the Council;
- to direct and dismiss staff;
- to implement the Council's Workforce Management Strategy;
- any other functions that are conferred or imposed on the General Manager by or under this or any other Act.

This clear separation of Councillor and General Manager roles and responsibilities, as identified in the Act, reinforces good governance principles. It also ensures that Council adheres to all statutory requirements while meeting the expectations of its community. It is also important for all parties to recognise and agree that maintenance of a close, effective and cooperative relationship between Councillors, the General Manager and staff is critical.

Separation of roles

The below table demonstrates the separation of roles between Council and the General Manager:

COUNCIL	GENERAL MANAGER
Sets direction	Provides professional and technical advice to Council
Responsible for the performance of local government's functions	Implements the decisions of Council
Decides on matter of policy	Liaises with the Mayor
Ensures that services and facilities are integrated with and do not unnecessarily duplicate other public services	Manages the day-to-day operations
Oversees the allocation of the Shire's finances and resources	Responsible for the employment and management of employees
Monitors the Shire's performance through the General Manager to ensure efficiency and effectiveness in service provision	Monitors the performance of employees to ensure efficiency and effectiveness in service provision

Council is supported by the General Manager and the Executive Team composed of other Senior Roles within Council that are also subject to performance-based contracts including the Director Corporate Services, and the Director Roads & Engineering.

The Executive Team plays three major roles:

1. Implementing Council's strategic direction;
2. Monitoring Council's performance; and
3. Managing the operations of Council.

All Executive Team members have a collective responsibility to respect a confidential meeting environment based on mutual trust, open and frank discussion in order to question, challenge and monitor the total operation of Council. To achieve this, Council's Executive members must:

- ensure a 'big picture' approach;
- test decisions and results against the agreed vision;
- ensure outcomes achieve stakeholder expectations;
- vigorously challenge information presented to them;
- ensure appropriate measures and monitoring mechanisms are in place;
- be aware of emerging issues and major strategic and operational risks; and
- bring to the debate their diversity of experience.

Exercise of general functions

Section 8 of the *Local Government Act 1993*, (NSW) sets out guiding principles for Council on the exercise of its functions.

8A Guiding principles for Council:

1. Exercise of General Functions

- a. Council should provide strong and effective representation, leadership, planning and decision making;
- b. Council should carry out functions in a way that provides the best possible value for residents and ratepayers;
- c. Council should plan strategically, using the Integrated Planning and Reporting Framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community;
- d. Council should apply the Integrated Planning and Reporting Framework in carrying out their functions so as to achieve desired outcomes and continuous improvements,
- e. Council should work co-operatively with other councils and the State Government to achieve desired outcomes for the local community;
- f. Council should manage lands and other assets so that current and future local community needs can be met in an affordable way;
- g. Council should work with others to secure appropriate services for local community needs;
- h. Council should act fairly, ethically and without bias in the interests of the local community; and
- i. Council should be responsible employers and provide a consultative and supportive working environment for staff.

2. Decision-Making

- a. Council should recognise diverse local community needs and interests;
- b. Council should consider social justice principles;
- c. Council should consider the long term and cumulative effects of actions on future generations;
- d. Council should consider the principles of ecologically sustainable development;
- e. Council decisions-making should be transparent and decision-makers are to be accountable for decisions and omissions

3. Community Participation

Council should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

Community Strategic Plan

The main suite of Council's strategic planning documents can be found within the **Integrated Planning and Reporting Framework**. This framework, developed in accordance with the *Local Government Act 1993*, (NSW) is designed to bring long term financial sustainability planning, asset management, community engagement and organisational planning together to better inform decision making and achieve the community's desired outcomes.

The Community Strategic Plan is the highest strategic plan, developed by Council on behalf of the community and its stakeholders. In response to the Community Strategic Plan, Council implements a Delivery Program and Operational Plan that aligns with all programs, projects and services to meet the needs identified by the community.

Council's Delivery Program is supported by the Resourcing Strategy. It is through the Delivery Program that we identify those activities Council is responsible for. The Resourcing Strategy includes the Long-Term Financial Plan, Asset Management Strategy and Workforce Management Plan.

Council also has a number of other Plans and Strategies to assist in the decision-making processes of Council including the Community Engagement Strategy and the Disability Inclusion Action Plan. All of these strategic documents form the basis for action by Council and demonstrate to the community where the Shire is going, what the Shire's priorities are and how they are funded. Copies of these documents are available on Council's Website.

Council endorses the Community Strategic Plan on behalf of the community and formally adopts the Delivery Program and Operational Plan. The General Manager and the Executive Team are responsible for the implementation of the programs, projects and services within these Plans and are accountable to Council and the community.

Regular Reporting Against Plans

Council conducts regular reporting on the performance of its plans. These are public documents available on Council's Website. Reporting includes quarterly reporting against the Budget, the Operational Plan and the Delivery Program and the Annual Report which summarises both operational and statutory activities on a yearly basis. Additionally, the outgoing Council will prepare the State of the Shire Report, which covers the 4-year term of the previous Council and will objectively track Council's progress against the Community Strategic Plan. The State of the Shire Report is presented at the second Council meeting of the new Council and sets the scene for the new Council and includes achievements to date and highlights future work to be undertaken. Other than the Annual Report, all other reporting documents are approved by resolution by the elected Council and are publicly available.

Roles and Responsibilities of Employees

Clarity of roles, responsibilities, accountabilities and reporting of relationships are an important part of good governance. Good governance requires all employees to think carefully about their decisions and actions, to be interested and to be active participants in Council's management and outcomes. The quality of Council's governance heavily relies on each employee taking individual responsibility as well as being part of a collective team effort.

While on duty employees are to give their time and attention to Council's business and ensure their work is carried out efficiently and effectively, so the standard of work reflects favourably on them and Council. In carrying out their duties, employees achieve good governance when:

- they reflect the positive values and standards of behaviour Council expects;
- their duties are performed and conducted in a professional way;
- information is managed and maintained appropriately and records are kept of their duties, decisions and work-related activities;
- resources of Council, including information, is used efficiently and effectively; not misused; and waste is to be minimised; and
- conflicts of interest are identified and reported including disclosure of gifts and benefits offered and/or obtained.

Clear Accountability and Delegations

Council has many powers and duties which are governed by legislation. Council's Delegation Policy provides the principles by which delegations from Council and the General Manager will be determined and enacted. These are exercised within the framework of legislation, policy and procedures. Council will delegate legislative requirements through a 'delegations register.'

Council will delegate to the General Manager those functions and powers it deems fit in accordance with Part 3, Section 377 of the Act. In turn, the General Manager then delegates to specified positions to undertake various duties and exercise powers in accordance with legislation. The Delegation of Authority is the mechanism by which Council enables officers to act on its behalf. The delegations register is reviewed within 12 months of every Local Government Election in accordance with Section 380 of the Act.

2: Structure and Relationships

Councillors are members of a team, elected by their constituents to work collectively in the interests of the whole community. Good governance is dependent on a mature and constructive working relationship between Councillors.

Councillors should behave in a way that generates community trust and confidence in them as individual Councillors and enhances the role and image of both the governing body and Council. Councillor relationships should be characterised by mutual respect and an acknowledgement that, while they may not agree on all issues, they are doing important and often difficult work.

There is no requirement to agree with every Councillor's opinion, but there is a need to respect those opinions and allow other members to be free to express their point of view. Councillors need each other to achieve their individual and collective goals. Effective relationships between Councillors assist in achieving a successful Council, a pleasant working environment and a Council with public credibility.

The Mayor needs to play an integral and influential role both within Council meetings and outside of the formal process, by facilitating and encouraging all points of view to be expressed and respected. This will enable Councillors, who may not have their point of view supported by the majority, be satisfied that they have been given a fair hearing and the process is transparent.

By advising, supporting and facilitating discussion, the Mayor can assist this process considerably, and in so doing, assist Councillors to meet their accountabilities to their communities. This advisory and support role of the Mayor for other Councillors is possibly the single most important contribution to good governance a Mayor can make. It requires great skills and experience and as such, is critical to the overall operation of Council.

The Mayor and General Manager work closely together and the relationship should be characterised by openness and good communication, with each keeping the other informed about important and relevant issues. Both the Mayor and the General Manager have a role in liaising with each other on the Council's affairs and the performance of the Council's functions. However, this liaison is qualified

in that any liaison between the Mayor and the General Manager is only relevant to those matters that enable each party to perform their statutory role.

While the Act does not detail how the liaison is to occur, this liaison function should be seen in the context of the separation of powers described in the Act, between the governing role of Council and the managing role of the General Manager.

Features of a good and effective relationship between the Mayor and the General Manager are:

- the need to work closely together and put energy into achieving a good working relationship;
- a relationship characterised by consistency, openness and good communication. Each has the responsibility to keep the other informed about important and relevant issues. Open communication ensures that an understanding develops about what is important and relevant;
- an understanding that each has different roles and authorities. While the Mayor is the civic leader of the Council, this position has no specific authority while the General Manager has particular authorities under various sections of the Act;
- the 'no surprises' principle should apply. The Mayor and the General Manager should brief one another so that neither is caught off guard within other forums; and
- The Mayor and the General Manager need to understand and respect one another's role. A clear understanding of their different roles is absolutely crucial and should be a subject of ongoing discussion.

Councillors and the General Manager are likely to be in regular contact about issues, concerns and information. As with the Mayor/General Manager relationship, a level of trust needs to be fostered which in turn, is based on good communication and understanding of each other's role and function.

While Councillors and the General Manager have different roles, this is not to say that each does not have a legitimate interest in the other's role. It is crucial that appropriate channels for information, discussion and consultation be developed to allow for each other's interest to be discussed freely and openly shared.

Council Meetings

Council implements the governance principle 'structure' through its various meetings and decision-making forums including Council Meetings and Committee Meetings.

The Council meeting process is regulated through the *Local Government Act 1993* and Council meetings are chaired by the Mayor. The Council meeting is the primary means by which decisions are made.

As elected members, Councillors attend Council Meetings once monthly with a set agenda. The management of Council meetings is dictated by a Code of Meeting Practice which is reviewed, exhibited to the community and adopted by Council. Ordinary Council meetings are open to the public (except as otherwise prescribed under the Act) and are currently **convened every third Wednesday of the month**. Dates for Council meetings are published on Council's website.

As required by the *Local Government Act 1993*, (NSW) Council prepares agendas for Council meetings. In keeping with the Shire's commitment to openness and accountability and promoting community engagement, agendas are made publicly available on Council's website.

Minutes of an ordinary Council meeting are submitted to the next ordinary Council meeting for confirmation and are also made publicly available.

Audit, Risk & Improvement Committee (ARIC)

Council's Audit, Risk & Improvement Committee (ARIC) is established to promote good corporate governance by providing independent objective assurance and assistance to Council on compliance, risk management, fraud control, financial management, governance, implementation of strategic plan, delivery program and strategies, service reviews and any other matters prescribed by the Regulations. The ARIC is independently Chaired and acts in accordance with its Charter, including the review and endorsement of Council's internal audit program. The ARIC can speak directly with the Internal Audit Provider and with Council's External Auditor, and can do so without management present if desired.

3: Ethical Framework

Council's Code of Conduct Framework guides the principles and standards of behaviour expected of Councillors and the Mayor when carrying out their roles, responsibilities and obligations as elected representatives for their communities, and for all employees. Council's Code of Conduct plays a key role in demonstrating Council's commitment to the highest levels of integrity and accountability and identifies consistent standards of conduct for all employees.

The Code of Conduct establishes the minimum appropriate standards for the honest and ethical behaviour of Councillors and staff, containing the key principles and standards of behaviour expected by the Wentworth Shire community. The Code provides guidance for employees on how to conduct themselves when dealing with customers, colleagues, businesses, representatives of Government, the media, community groups and others.

The Code of Conduct Framework includes the following policies:

- Code of Conduct (which includes Conflict of Interests) and the Procedures for the Administration of the Model Code of Conduct;
- Gifts and Benefits Policy;
- Conflicts of Interests Policy;
- Fraud and Corruption Policy;
- Complaints Handling Policy;
- Use of Information Technology and Communications Devices Policy;
- Access to Information Policy
- Interaction Between Councillors and Staff;
- Statement of Business Ethics.

Council's (Public Interest Disclosure Policy establishes a reporting system to encourage and facilitate the reporting of disclosures of corrupt conduct, serious maladministration, serious and substantial waste of public money, a government information contravention, a privacy contravention, or a local government pecuniary interest contravention by Councillors and staff. The policy encourages staff to

report wrongdoing and encourages Council to create an atmosphere where staff will be confident and comfortable to report any wrongdoing, promoting the protections available to those who report a public interest disclosure.

Council policies are a major component of the governance framework, supporting the strategic direction of Council and guiding decision-making. The Office of Local Government has developed a suite of best practice governance policies, informed by existing best practice in the local government sector. Where applicable, Council references those model policies to inform the development of its own Council Policies.

Disclosure of Gifts and Benefits

Council's policy on gifts and benefits is in place to ensure that Council officials are not compromised in the performance of their duties through innocently or in good faith accepting gifts or benefits which may result in a feeling of obligation or could be construed as an attempt to influence.

As such, in relation to gifts and benefits, all Councillors and staff are expected to abide by the requirements of part 4 of the Code of Conduct. This means that:

- **All offers of gifts and benefits must be declared**, even if refused. Regardless of the value where a gift or benefit is offered it must be declared using the Gifts and Benefits declaration form.
- **Gifts and benefits of a token value** can be accepted but must still be declared, using the Gifts and Benefits declaration form.
- **Gifts and benefits of more than token value must not be accepted**. Where you receive a gift or benefit of more than a token value that cannot be reasonably be refused or returned, the gift or benefit must be surrendered to Council, unless the nature of the gift or benefit makes this impractical.
- **Cash-like gifts** must be declared, using the Gifts and Benefits declaration form.

All key policies are considered and resolved by the elected Council and in some instances, subject to public exhibition prior to approval.

Any alleged breaches of these Policies are managed in accordance with the adopted Code of Conduct.

Disclosure of Interests

Elected members and designated persons must comply with the requirements for disclosure of interests as prescribed within the Act and the Code of Conduct. The responsibility rests on the individual to declare disclosures of interest including annual written returns, gifts and benefits, related party disclosures and conflicts of interest.

4: Corporate Reporting

Council is ultimately responsible for the financial management of the Shire. Council is to ensure that it receives sufficient reports and other information to adequately monitor its performance, resource allocation, expenditure and activities, and the efficiency and effectiveness of its service delivery.

Corporate reporting is implemented through a number of channels including Quarterly Reports and Financial Reporting which are tabled at the February, May, August and November Council Meetings each year in line with the statutory requirement set down by the Office of Local Government (OLG). Council is committed to openly disclosing performance information through its reporting structures to the elected members at Council meetings. These include quarterly reports aligned with the Delivery Program and Operational Plan as previously noted, and Quarterly Financial reviews. These provide strategic and financial information on the progress of Council against the Operational Plan and Delivery Program. All reports are presented and adopted by Council and are available to the Community via Councils Website.

Annual Report

The *Local Government Act 1993*, (NSW) requires Council to prepare and submit an Annual Report on its achievements with respect to the objectives and performance targets set out in its strategic plan for that financial year. The Act lists various items that must be included in the Annual Report. The Annual Reporting mechanism also serves as the vehicle by which Council can monitor, control and report on the outcome of its activities over a particular financial year. Both the Annual Budget and the Annual Report are strongly aligned to Council's Community Strategic Plan.

Developed as part of sound business management, the Annual Budget provides a framework for allocation of financial, physical and administrative resources required in pursuing Council's objectives for the proceeding 12-month period.

5: Risk Management

Risk management is an integral part of good governance, good management practice and decision-making in local government. Effective risk management requires taking an integrated and balanced approach to risk and reward, and helps us to manage strategic and operational risks across the organisation, and both optimise financial growth opportunities and mitigate potential loss or damage. When risk is effectively managed, it can reduce both the likelihood of incidents occurring, and the impact on Council and its ratepayers when they do occur. Risk management is also integral to prevention of fraud and corruption. Council's Audit, Risk & Improvement Committee (ARIC) plays a critical role in Council's overall risk management.

Wentworth Shire Council has implemented a Risk Management Framework incorporating the following:

- Risk Management Manual;
- Risk Management Plan;
- Enterprise Risk Management Policy;
- Risk Register;
- Risk Reporting;
- Audit, Risk, & Improvement Committee;
- Compliance Policy;
- Procurement Policy;
- Code of Conduct;
- Fraud Control Policy;
- Delegations Policy;

- Conflicts of Interest Policy;
- Gifts & Benefit Policy
- Contractor Occupational Health and Safety Management Policy
- Workplace Health and Safety Policy
- Business Continuity Manual

Council implements the risk management principle through Council's Enterprise Risk Management Framework and Manual which identifies risk management roles, reporting hierarchy, categories of risk, risk tolerances and the risk management process. Council has an adopted Risk Management Plan. Council aligns its internal audit plan to the risk framework and updates the Audit, Risk and Improvement Committee on any significant risks. As such, Council's Risk Register is a 'living' record.

Enterprise Risk Management Policy

Council has developed an enterprise risk management policy that outlines the intent of the organisation with respect to risk management and describes the governance arrangements and expectations. It provides guidance and is fundamental to establishing a positive risk culture in Council by clarifying expectations regarding the attitude, awareness and accountabilities related to risk management.

The policy has been endorsed and approved by Council and will be reviewed annually or when there is significant change.

Risk Management Plan

A risk management plan describes Council's future vision, direction and objectives for risk management. It incorporates key activities designed to achieve these objectives and the plan to build risk management capability and maturity. The plan ensures that Council and management have a common and clear view of the purpose of risk management, the activities to be pursued to enhance the framework and the capability building requirements to achieve this.

Risk Management Reporting

Risk management reporting is the regular provision of risk information to enable decision makers to fulfil their risk management obligations.

Accurate and timely reporting of risk information, particularly to internal stakeholders, is essential to good corporate governance. Information on current and emerging risks, and treatment and monitoring plans should be used in strategic planning, departmental, operational and project management processes to provide reasonable assurance that Council's objectives are being met.

The Director Corporate Services as the head of Council's Risk Management function has the overall responsibility for producing reports. The frequency and content of reports will be tailored to the needs of individual stakeholders.

Internal Audit Function

Internal audit provides assurance on the effectiveness of governance, risk management, and internal controls, including the manner in which the first and second lines of defence achieve risk management and control objectives. The scope of this assurance, which is reported to senior management and to the Audit, Risk & Improvement Committee and Council, usually covers:

- A broad range of objectives, including efficiency and effectiveness of operations; safeguarding of assets; reliability and integrity of reporting processes; and compliance with laws, regulations, policies, procedures, and controls;
- All elements of the risk management and internal control framework, which includes: internal control environment; all elements of Council's risk management framework; information and communication; and monitoring; and
- The overall entity, departments and functions – including business processes as well as supporting functions such as human resources, information technology etc.

Internal audit actively contributes to effective Council governance by fostering its independence and professionalism.

External Audit

The External Auditor:

- provides independent audit opinions on both the general and special purpose financial reports of Council;
- audits statutory returns relating to a number of Council activities (including the permissible income return, domestic pensioner subsidy claim, water and sewer functions); and
- reports to Council and the General Manager on the conduct of audits, issues a management letter detailing any matters that arise during the course of audits and provides any supplementary reports where required. The External Auditor also contributes to Council's Audit, Risk & Improvement Committee meetings when required.

Role of the Audit, Risk & Improvement Committee (ARIC)

As previously discussed, Council's Audit, Risk & Improvement Committee (ARIC) exercises functional oversight of Council's internal audit function to ensure it operates independently from Council.

This means that the ARIC is responsible for:

- assisting the governing body to identify the resources necessary for the effective functioning of the internal audit function;
- setting the annual and four-yearly work plans for the internal audit function, including the audits that will be completed;
- assessing the findings and recommendations of completed audits and providing the committee's advice and opinion on issues raised to the General Manager and governing body of Council;
- developing the internal audit charter that will guide the work of the internal audit function and how it operates; and
- reviewing the performance of the internal audit function.

Business Continuity Plan

The Business Continuity Plan provides staff a plan to restore business operations in the event of an unscheduled business disruption to functions performed at Council. The plan provides strong guidance across key phases of a disaster including Emergency response, Crisis Management, Business Recovery and Business Resumption.

6: Key Stakeholder Rights

The relationship between stakeholders and local government is a key component of the decision making processes. Stakeholders can impact the strategic planning process by being invited to directly participate in the strategic planning process itself, and also indirectly by having their interests considered in that process. Council implements its Community Engagement Framework in order to engage with the Wentworth Shire community through ongoing consultations, public events, targeted advertising, focus group sessions, social media platforms, and surveys.

Community members have access to their elected representatives via contact details provided on Council's website and included in promotional materials distributed across the Local Government Area to discuss issues or express their concerns. The community has the opportunity to attend Council meetings either in person or via the live streaming telecast of Council meetings.

Council is committed to delivering quality customer service and communicating effectively with the community. An effective complaints management system is an essential part of the provision of quality customer service and is also a key component of sound corporate governance, ensuring that there is an appropriate level of accountability in the exercise of Council functions. Council's Complaint Management Policy regards all complaints with the utmost seriousness and commits to handling all complaints in a professional, respectful and timely manner in order to resolve the issues raised by the complainant. With respect to complaints management, Council aims to:

- Recognise the customer's right to raise concerns about their dealings with Council;
- Provide clear definitions of what constitutes a complaint;
- Establish a user-friendly procedure for lodging complaints with Council;
- Provide an efficient, fair and accessible mechanism for resolving complaints;
- Inform the community and customers about the process used to handle complaints;
- Establish the remedies that are available to resolve complaints; and
- Establish performance standards for the management of complaints to ensure that complaints are dealt with professionally, within specified timeframes and using appropriate feedback mechanisms to ensure that complainants are kept informed.

In addition to the above customer service objectives, Council abides by the following service principles when dealing with our customers:

- Take the time and use our initiative to understand and meet the customer's needs;
- Treat the customer with respect and courtesy;
- Improve convenience and access by providing a range of service options;
- Keep wait times to a minimum;
- Give clear and accurate information;
- Give consistent advice;
- Provide service with a smile;
- Listen to the customer's feedback;
- Respond to complaints promptly;
- Provide customers with feedback when their complaint is completed; and
- Work with the customer to continuously improve and provide the best advice and service.

Access to Information

Council is committed to providing, as far as possible, an open, accountable and transparent environment, which enables members of the public access to Council records which do not require

recourse to formal procedures. Council will seek to ensure that legitimate requests for access to information are handled promptly and that members of the public are able to access information, subject to the need to protect the privacy of others, commercially sensitive information and information the disclosure of which would not be in the public interest.

Council's Public Access to Information policy is governed by the *Government Information (Public Access) Act 2009 (GIPA Act)*. Members of the public have a legally enforceable right to access government information held by Council. The GIPA Act extends the right to the community to have access to information held by State Government departments, local and public authorities with a view to achieving more open, accountable, fair and transparent government.

In accordance with Part 2, Division 1 of the GIPA Act, access to government information may be exercised in four ways:

1. Mandatory proactive release of certain government information. Council publishes open access information, defined in Section 18 of the GIPA Act, on its website at www.wentworth.nsw.gov.au. The following publications constitute open access information:
 - Publication guide - described in Part 3, Division 2 of the GIPA Act
 - Policy documents - described in Part 3, Division 4 of the GIPA Act
 - Register of government contracts - described in Part 3, Division 5 of the GIPA Act
 - Additional open access information - described in Part 3, Division I (Section 18 (b), (f) and (g)) of the GIPA Act.
2. Authorised proactive release of government information, which must be exercised in an appropriate manner by or with the authority of Council's principal officer, free of charge (or at the lowest reasonable cost), unless there is an overriding public interest against disclosure of the information - Part 2, Section 7 of the GIPA Act.
3. Informal release of government information via release of the information to a person in response to an informal request unless there is an overriding public interest against disclosure of the information. This may only be exercised by or with the authority of Council's principal officer- Part 2, Section 8 of the GIPA Act.
4. Formal access application. According to Part 2, Section 9 of the GIPA Act, in some limited circumstances, people seeking access to government information will need to make a formal request for that information (e.g. where consultation with other agencies or third parties is required, or where the scope of request means that it will take significant agency resources to provide information).

Conclusion

Wentworth Shire Council is committed to ensuring that the organisation continues to develop and maintain an effective governance framework and governance processes.

Council expects that its staff will demonstrate a strong work ethic and exhibit a high level of commitment to continuous improvement in governance as they do their work.

Council is committed to a process of continuous improvement in an ongoing dynamic process by improving the co-ordination of the various governance elements and monitoring the existing governance processes for effectiveness. This requires Councillors and staff working collaboratively so

that our governance practices and procedures continue to evolve to meet our needs, and enable the continued delivery of strong and effective governance by Council.

Council recognises that in its endeavours to effectively lead, govern and serve, it must have in place a governance system of robust checks and balances to direct, control, monitor and ensure accountability and transparency in the provision of Council's operations.

Good Governance is having the best possible processes for Council's decision making:

- Accountability is a fundamental requirement of good governance. Local Government has an obligation to report, explain and be answerable for the consequences of decisions it has made in behalf of the community it represents.
- The community should be able to follow and understand the decision-making process. This means that they will be able to clearly see how and what decision was made, what information, advice and consultation Council considered, and which legislative requirements (when relevant) Council followed.
- Local government should always try to serve the needs of the entire community while balancing competing interests in a timely, appropriate and responsive manner.
- A community's wellbeing results from all of its members feeling their interests have been considered by Council in the decision-making process. This means that all groups, particularly the most vulnerable, should have opportunities to participate in the process.
- Local government should implement decisions and follow processes that make best use of the available people, resources and time to ensure the best possible results for their community.

Document Approval

This document is the latest version of this document as endorsed by the General Manager on the dd/mm/yyyy. All previous versions of this document are null and void.

Signed.....

General Manager Wentworth Shire Council

Date

9 REPORTS TO COUNCIL

9.1 GENERAL MANAGERS REPORT DECEMBER 2025

File Number: RPT/25/741

Responsible Officer: Geoff Gunn - Acting General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Ebony Carter - Business Support Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

The Acting General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars

Council Circular 25-23 Local Government (General) Regulation Review

2. Meetings

As listed.

3. Upcoming meetings or events

As listed.

4. Other items of note

Geoff Gunn was Acting General Manager until 8 December 2025.

Recommendation

That Council receive and note the information contained within the December 2025 report from the Acting General Manager.

Detailed Report

1. Circulars

Council Circular 25-23 Local Government (General) Regulation Review

What's new or changing?

- The Local Government (General) Regulation 2021 (LG Regulation) is one of the largest statutory instruments in NSW.
- Under the *Subordinate Legislation Act 1989* (the SL Act), the Office of Local Government is required to periodically review and remake the LG Regulation as part of an automatic repeal program. The LG Regulation will be automatically repealed on 1 September 2026 unless remade before then.
- OLG is undertaking a statutory review of the LG Regulation under the SL Act and is proposing to split it into three standalone regulations. This will make the regulations

easier to apply and allow them to be reviewed and remade more regularly. As a first step, it is proposed to remake the election provisions as a standalone regulation.

2. Meetings

Following is a list of meetings or events attended by the Acting General Manager from 20 November 2025 – 5 December 2025 and the General Manager for the period of 8 December 2025 – 17 December 2025.

Date	Meeting	Location
20 Nov 2025	FOSO Fortnightly Project Meeting	Wentworth
21 Nov 2025	Asset Management Service Review	Wentworth
26 Nov 2025	Gen AI Executive Immersion Workshop	Mildura
01 Dec 2025	Mayoral Meeting	Wentworth
02 Dec 2025	Menindee Operations	Wentworth
08 Dec 2025	Mayoral Meeting	Wentworth
09 Dec 2025	Club Grants Category 1	Dareton
15 Dec 2025	Mayoral Meeting	Wentworth
15 Dec 2025	Heritage and History Committee Meeting	Wentworth
16 Dec 2025	Lightstate Committee of Management	Mildura
17 Dec 2025	Helen Dalton Breakfast	Wentworth
17 Dec 2025	Official Opening Pooncarie Health Service Refurbishment	Pooncarie
17 Dec 2025	Pre Meeting Briefing	Wentworth
17 Dec 2025	Ordinary Council Meeting	Wentworth

3. Events

Following is a list of events, conferences, or committee meetings, including out of region meetings where the Shire has been requested to attend in an official capacity from 18 December 2025 – 18 February 2026.

Date	Meeting	Proposed Attendees	Location
24 Dec 2025	Wentworth Christmas Eve Street Party	All Councillors and Executive Staff	Wentworth
05 Jan 2026	Wentworth Regional Tourism Inc	Cr Rodda	Dareton
13 Jan 2026	Australian Inland Botanic Gardens Meeting	Crs Starick and Rodda	Mildura
25 Jan 2026	Australia Day Awards and Citizenship Ceremony	All Councillors & General Manager	Wentworth
02 Feb 2026	Wentworth Regional Tourism Inc	Cr Rodda	Wentworth
06 Feb 2026	ARIC Meeting	Cr Starick	Wentworth
10 Feb 2026	Australian Inland Botanic Gardens	Crs Starick and	Mildura

	Meeting	Rodda	
13 Feb 2026	RAMJO Board Meeting	Mayor Linklater and Ken Ross	Wentworth
17 Feb 2026	Carramar Drive Sporting Complex User Group Meeting	Mayor Linklater, Crs Armstrong and Rodda	Gol Gol
18 Feb 2026	Ordinary Council Meeting	All Councillors and Executive Staff	Wentworth

4. Other Items of Note

Attachments

1. Council Circular 25-23 Local Government (General) Regulation Review [↓](#)

Department of Planning, Housing and Infrastructure
Office of Local Government



Circular to Councils

Subject/title	Local Government (General) Regulation Review
Circular Details	Circular 25-23 / 12 November 2025 / A971110
Previous Circular	N/A
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Response to OLG

What's new or changing?

- The Local Government (General) Regulation 2021 (LG Regulation) is one of the largest statutory instruments in NSW.
- Under the *Subordinate Legislation Act 1989* (the SL Act), the Office of Local Government is required to periodically review and remake the LG Regulation as part of an automatic repeal program. The LG Regulation will be automatically repealed on 1 September 2026 unless remade before then.
- OLG is undertaking a statutory review of the LG Regulation under the SL Act and is proposing to split it into three standalone regulations. This will make the regulations easier to apply and allow them to be reviewed and remade more regularly. As a first step, it is proposed to remake the election provisions as a standalone regulation.

What will this mean for council?

- The statutory review will occur in stages and will see the LG Regulation split into three stand-alone instruments:
 - Local Government (Elections) Regulation (LG Elections Regulation), (the subject of the current review),
 - Local Government (Council Governance and Operations) Regulation (LG Council Governance and Operations Regulation), and
 - Local Government (Approvals) Regulation (LG Approvals Regulation).

T 02 4428 4100 TTY 02 4428 4209, E olg@olg.nsw.gov.au
Locked Bag 3015 NOWRA NSW 2541
www.olg.nsw.gov.au



- The first step will focus on transferring the election provisions of the LG Regulation to a new standalone LG Elections Regulation. Reviews of the other two sets of provisions referred to above will occur in 2026.
- OLG is seeking feedback from councils, other stakeholders and the wider community on the proposed regulatory framework outlined in the Regulatory Impact Statement (RIS).
- The RIS examines the impact, including costs and benefits, of remaking the election provisions under Part 11 and Schedules 4–11 of the LG Regulation into a stand-alone LG Elections Regulation.
- The aim is to ensure that it is the best option available to deliver a responsive and accessible regulatory framework that provides clear and effective policy guidance on the conduct of local government elections.

Key points

- The RIS, Feedback Form and other supporting information are available on the NSW Government's 'Have Your Say' webpage at <https://www.nsw.gov.au/have-your-say> and the OLG's 'Local Government (General) Regulation Review' webpage at <https://www.olg.nsw.gov.au/wp-content/uploads/2025/11/Regulatory-Impact-Statement.pdf>
- Comments and suggestions may be provided using the Feedback Form. Submissions may be made:
 - Online: Via the NSW Government's 'Have Your Say' webpage at <https://www.nsw.gov.au/have-your-say>.
 - By email: olg@olg.nsw.gov.au, with the subject 'LG Elections Regulation'
 - By post: LG Elections Regulation
Council Governance Team
Office of Local Government
Locked Bag 3015
Nowra NSW 2541
- The closing date for submissions is close of business on Friday, 12th December 2025.



Where to go for further information

- The RIS, Feedback Form and other supporting information are available on the NSW Government's 'Have Your Say' webpage at <https://www.nsw.gov.au/have-your-say> and the OLG's 'Local Government (General) Regulation Review' webpage at [Local Government \(General\) Regulation Review – Office of Local Government NSW](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at olg@olg.nsw.gov.au.

A handwritten signature in blue ink, appearing to read 'Brett Whitworth'.

Brett Whitworth
Deputy Secretary, Office of Local Government

9.2 2026 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION CONFERENCE

File Number: RPT/25/728

Responsible Officer: Geoff Gunn - Acting General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Ebony Carter - Business Support Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

The 2026 Australian Local Government Women's Association (ALGWA) Conference is being held from Thursday 26 March to Saturday 28 March 2026 in Blacktown Sydney. The Annual Women's Conference is an opportunity to come together and engage in learning and networking that will foster personal and professional development.

Recommendation

That Council receive and note the content of the report and consider nominating representatives to attend the Australian Local Government Women's Association (ALGWA) conference from Thursday 26 March to Saturday 28 March 2026 in Blacktown Sydney.

Detailed Report

Purpose

The purpose of this report is for Council to consider if they wish to send attendees to the 2026 Australian Local Government Women's Association Conference.

Background

Australian Local Government Women's Association is dedicated to empowering women in Local Government whilst playing a crucial role in fostering dynamic leadership and ensuring women remain informed, connected and inspired. The NSW Annual Conference is designed to provide training and support for Councillors and staff, giving them an opportunity to learn and grow from guest speakers and from each other.

Cost

Tickets to the Australian Local Government Women's Association Conference are \$1100.00 for the full conference package including the Gala Dinner. Additional to the registration flights will be approx. \$1317.00 and accommodation will be approx. \$580.00 per person per room.

Attachments

1. Australian Local Government Womens Association Coference Program [↓](#)

Australian Local Government Women's Association Conference 2026

Next date: Thursday, 26 March 2026 | 12:00 AM to Saturday, 28 March 2026 | 11:59 PM

Blacktown City Council is proud to host the 2026 Annual Conference for the Australian Local Government Women's Association (ALGWA). The conference, to be held from 26 to 28 March 2026, was formed to support and encourage women's participation in Local Government.

Register Now! (https://blacktown-events.bookable.net.au/#!/event-detail/ev_a13538e0660f434a91c09a963e32e2d7)



Conference Program

Thursday 26 March

5.30 pm	Registration desk open
6 pm	MC Welcome
6 pm - 6.15 pm	Welcome to Country and Corrigin
6.15 pm - 6.20 pm	Mayoral Welcome
6.20 pm - 6.30 pm	ALGWA President welcome
8 pm	Welcome event to conclude

Friday 27 March

8 am	Early Registration open
9 am - 9.05 am	MC Welcome
9 am - 10 am	Front bench nominations

9.05 am - 9.15 am	ALGWA Welcome
9.15 am - 9.20 am	Blacktown Council Representative Welcome
9.25 am - 9.30 am	Mana at Heart Performance
9.30 am - 9.40 am	National ALGWA President Address
9.40 am - 9.50 am	Minister for Local Government Address
10 am - 11 am	LinkedIn Masterclass with Lucy Bingle
11 am - 11.30 am	Morning Tea
11.30 am - 1 pm	"The Phoenix Effect: Harnessing Emotional Intelligence to Rise and Thrive" Workshop
1 pm - 1.45 pm	Lunch
1.45 pm - 2.45 pm	Transforming Blacktown, Blacktown City Council Panel
2.45 pm - 3 pm	Afternoon Tea
3 pm - 3.15 pm	Bidding Councils for 2028
3.15 pm - 3.45 pm	LGNSW Code of Conduct session
3.4 pm - 4 pm	ALGWA Conference 2027 update
4 pm	Conference Day one close

Saturday 28 March

9 am	MC Welcome & run through day
9 am - 10 am	Backroom open for nominations
9.05 am - 9.25 am	Local Government Member for Women
9.25 am - 9.45 am	Legislation Workshop with Blacktown City Council
9.45 am - 10.20 am	CEO Sydneywest Multicultural Services Keynote
10.20 am - 10.30 am	ALGWA Nomination Announcements

10.20 am - 11 am	Backroom open for Voting
10.30 am - 11 am	Morning Tea
11 am - 12.45 pm	"The Phoenix Within: Rising Together" Workshop
12.45 pm - 1.30 pm	Lunch/Stretch and Smile Activity
1.30 pm - 1.35 pm	Vision Super, Sponsor address
1.35 pm - 2.05 pm	Panel Discussion: Vision for Women in Local Government
2.05 pm - 2.15 pm	ALGWA Executive Announcements
2.15 pm - 3 pm	ALGWA Hotspots
3 pm - 4 pm	ALGWA Executive General Meeting
4 pm	Conference Day two close

Saturday 28 March, Evening Event | Gala Dinner

7 pm	Doors open
7.30 pm	MC Welcome
7.35 pm	Mayoral Welcome
7.40 pm	ALGWA President
	Formalities to conclude
7.50 pm - 10.30 pm	Gala Dinner to continue
10.30 pm	Gala Dinner to conclude

Optional extras

- Tour of the Blacktown Animal Rehoming Centre (BARC)
- Tour of the Blacktown Excellence and Sports Technology Hub (BEST)
- Attend the Easter Markets

Fun things to do in Blacktown

Blacktown is a vibrant city located in the very heart of Greater Sydney, half way between Sydney City and the Blue Mountains. The perfect place to stay whilst visiting Sydney, with plenty of attractions.

9.3 2026 REGIONAL FUTURES FORUM

File Number: RPT/25/751

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Ebony Carter - Business Support Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

The 2026 Regional Futures Forum is being held from Thursday 26 March to Friday 27 March 2026 at Charles Sturt University in Albury. The Forum will be a hands-on high impact event designed to spark new ideas, forge networks and fast track solutions across critical areas of regional transformation.

Recommendation

That Council consider nominating representatives to attend the 2026 Regional Futures Forum from Thursday 26 March to Friday 27 March in Albury NSW.

Detailed Report

Purpose

The purpose of this report is to consider nominating representatives to attend the Regional Futures Forum being held at the Charles Sturt University in Albury NSW.

Report Detail

The Regional Development Australia Murray Regional Futures Forum is being held from Thursday 26 March to Friday 27 March 2026 in Albury NSW. This Forum will bring together thought leaders and changemakers to explore what's working within the region and what's next in unlocking the future of regional productivity. The Forum will be a hands-on high impact event designed to spark new ideas, forge networks and fast track solutions across critical areas of regional transformation.

Please note that the Regional Futures Forum will be held at the same time as the Australian Local Government Women's Conference being held from the Thursday 26 March to Saturday 28 March 2026 making any representatives attending the ALGWA conference unable to attend the Regional Futures Forum.

Cost

Tickets to the forum are \$609.74 per ticket, this includes the Regional Futures Forum dinner held on Thursday 26 March.

Accommodation will be approx. \$210.00 per night per room.

Travel will be by Council vehicle.

Conclusion

It is recommended that Council nominates representatives to attend the Regional Futures Forum being held from Thursday 26 March to Friday 27 March 2026.

Attachments

1. Regional Futures Forum Agenda [↓](#)



SAVE THE DATE

The Regional Futures Forum

26 & 27 March, 2026

Charles Sturt University, Albury

Early Bird Packages Now On Sale

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[Meet Our Speakers](#)

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FEATURING



Bernard Salt AM

Bernard Salt AM is one of Australia's foremost demographers, futurists, and social commentators, renowned for his incisive analysis of societal trends—especially those shaping regional and rural Australia. As Managing Director of The Demographics Group, best-selling author and columnist for The Australian newspaper, Bernard's insights extend into how regional communities can thrive.



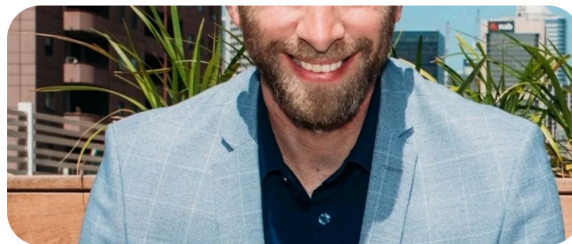
Cathy McGowan AO

Cathy McGowan is a trailblazer in regional leadership and community empowerment. Best known for her historic win as the independent MP for Indi, Cathy's grassroots campaign reshaped how politics is done in regional Australia—placing local voices, integrity, and collaboration at the centre of decision-making.



Liz Ritchie

Liz Ritchie is the dynamic CEO of the Regional Australia Institute, and a proud product of country NSW, raised among the rice crops and river red gums of Deniliquin. With over two decades of experience across the corporate, government, and not-for-profit sectors, she brings unparalleled insight.



Ben Finkel

Ben leads the Australian Regional AI Network, a national initiative helping producers, advisors and agribusinesses explore practical, responsible AI. With a background in strategy and innovation across agriculture, logistics and telecoms, he brings a systems lens to technology adoption in regional settings.

More Speakers And Sessions To Be Announced!



Agenda

The Regional Futures Forum is a flagship two-day event dedicated to shaping a bold, connected, and sustainable future for regional Australia.

Hosted in Albury on 26-27 March 2026 by Regional Development Australia Murray, the Forum brings together thought leaders, changemakers, and doers to explore what's working in the regions, and what's next in unlocking the future of regional productivity.

This is not another policy conference. It's a hands-on, high-impact event designed to spark new ideas, forge networks, and fast-track solutions across critical areas of regional transformation.

With a mix of keynote addresses, expert panels, regional showcases and deep-dive roundtables, the Forum will cover topics including:

- Advanced manufacturing and regional productivity uplift
- Circular economy innovation and waste-to-value industries
- The energy transition and the importance of energy security in regional economic development
- Artificial Intelligence and smarter service delivery
- The future of agriculture led by technology and innovation
- The power of regional leadership in creating change
- Future Made in Australia: Powering productivity through regional innovation

Ticketing



9.4 REQUEST FOR EVENT SPONSORSHIP - WENTWORTH CHRISTMAS EVE STREET PARTY AND FIREWORKS

File Number: RPT/25/761

Responsible Officer: Geoff Gunn - Acting General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Ebony Carter - Business Support Officer

Objective: 1.0 Wentworth Shire is a vibrant, growing and thriving region
 Strategy: 1.2 Promote the Wentworth Region as a desirable visitor and tourism destination

Summary

Council is in receipt of a request from the Wentworth Regional Community Project Association Inc. to provide financial sponsorship through the Event Funding Program for the 2025 Wentworth Christmas Eve Street Party fireworks display held on the 24 December.

Council approved a financial assistance request in the amount of \$7700.00 Inc GST for the 2024 event.

Recommendation

That Council provide financial sponsorship in the amount of \$7700.00 Inc GST for the 2025 Wentworth Regional Community Project Association Inc. Christmas Eve Street Party fireworks display.

Detailed Report

Purpose

The purpose of this report is to inform Council of a request for financial sponsorship through the Event Funding Program from the Wentworth Regional Community Project Association Inc. for their annual Wentworth Christmas Eve Street Party fireworks display.

Background

Financial Sponsorship was requested and granted in the amount of \$7700.00 for the annual Christmas Eve Street Party fireworks display in 2024.

The Christmas Eve Street Party & Fireworks has been a longstanding local event running annually for over thirty-five years making it a popular event amongst the Wentworth Township and broader community.

Report Detail

Council is in receipt of a request from Wentworth Regional Community Project Association Inc. for financial sponsorship of the 2025 Wentworth Christmas Eve Street Party fireworks display which is held on an annual basis. A copy of the event funding application form is attached for reference.

In previous years financial sponsorship has been requested and granted through sponsorship requests to Council. funding has also been granted through the Donations, Contributions and Grants program and in-kind support. For the 2024 event Council granted \$7700.00 in sponsorship towards the fireworks display.

The Wentworth Christmas Eve Street Party and Fireworks is a long-standing community event held in the Wentworth township. It is designed to bring together both local residents and visitors in a free, family-friendly environment, while activating the main street, supporting local businesses, and fostering social connection within the community.

Please note the Event Sponsorship budget for the 2025/26 financial year is \$165,000 currently \$54,769 of that Event Sponsorship budget has been allocated.

Conclusion

Council is in receipt of a request to provide sponsorship for the Wentworth Christmas Eve Street Party fireworks display held on 24 December.

It has been recommended that Council provides financial sponsorship of \$7700.00 Inc GST towards the event. This recommendation has been made in line with the Event Funding Policy and the Event Funding Guidelines.

Attachments

1. Event Funding Application - Wentworth Christmas Eve Street Party and Fireworks (Under Seperate Cover) [⇒](#)

9.5 REQUEST FOR REIMBURSEMENT WENTWORTH DISTRICT COMMUNITY MEDICAL CENTRE INC

File Number: RPT/25/756

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.4 Manage public resources responsibly and efficiently for the benefit of the community

Summary

Council is in receipt of a request for reimbursement from the Wentworth District Community Medical Centre Inc for the cost of security guards for their annual dinner held in the Visitor Centre Conference Room on 14 November 2025.

Recommendation

That Council consider the request and choose an option listed.

Detailed Report

Purpose

The purpose of this report is to provide Council with information regarding a request for reimbursement from the Wentworth District Community Medical Centre Inc for the cost of security guards for their annual dinner held in the Visitor Centre Conference Room.

Report Detail

Wentworth District Community Medical Centre Inc held their Annual Dinner on 14 November 2025 in the Visitor Centre Conference Room. At the 20 August 2025 Council meeting the following was resolved:

That Council makes the Wentworth Visitor Centre Conference Room facilities available to Wentworth District Community Medical Centre Inc for their annual charity dinner and auction to be held on Friday 14 November 2025 and that fees not be charged.

The waived fees from this resolution equate to \$1,000.

Due to the public access to the Visitor Centre Conference Room being at the foot of the stairs of the Visitor Information Centre, based on risk assessment it is deemed appropriate that Security would be required to protect Councils assets in the Visitor Information Centre and to also ensure that no members of the public not at the event could enter. The Wentworth District Community Medical Centre Inc have requested Council to reimburse the cost of providing security guards.

Council has the following options for consideration:

- a) Reimburse \$859.74 to Wentworth District Community Medical Centre Inc
- b) Not reimburse Wentworth District Community Medical Centre Inc
- c) Reimburse a different amount to Wentworth District Community Medical Centre Inc

Conclusion

Council is requested to consider the request for reimbursement of \$859.74 to the Wentworth District Community Medical Centre Inc.

Attachments

1. Request for Reimbursement - Cost of Security Guards [↓](#)



Wentworth District
COMMUNITY MEDICAL CENTRE

ABN 88 392 163 362

Mr. Geoff Gunn, Act. General Manager

18th November 2025

Mayor Daniel Linklater and Councilors

Wentworth Shire Council

61 Darling Street,

WENTWORTH NSW 2648

Subject: Request for re-imburement of security costs associated with the use WSC Civic Reception and Conference Centre, 14th November 2025.

Dear Geoff,

On behalf of the Wentworth District Community Medical Centre Inc. (WDCMC), I would like to express sincere appreciation to Council and Councilors for the use the WSC Civic Reception and Conference Centre last Friday for our annual charity dinner.

The event included updates on WDCMC achievements over the past year, live music, a three-course meal and the auction of many items. Importantly, it provided us with an opportunity to share our planned activities for the next twelve months. The venue suited our event; which was well-attended. All patrons demonstrated appropriate behaviour while enjoying a lively evening of entertainment.

This is a formal request for the re-imburement of security costs associated with the use WSC Civic Reception and Conference Centre on the 14th November 2025.

By way of background, when WDCMC discussed and completed the venue booking form in July 2025, we were advised by Council administration staff that, as attendance numbers would be around 100, the 'security role' of admitting and exiting guests could be undertaken by two WDCMC Board members.

Our planning was based on this instruction, but on the 25th October WDCMC received WSC email instruction *'that we are now requesting the provision of **two licensed security guards** at your event, to manage access via the external emergency door located at the bottom of the stairs on the Sandwyck Street side. We understand this will incur an additional cost, however, ensuring the security of restricted areas and limiting access strictly to paid attendees is a priority.'*

WDCMC complied with this instruction and as a result has incurred the additional cost of \$859.74 (see attached invoice).

WDCMC respectfully request the re-imburement of the cost associated in engaging two licensed security guards for the WSC Civic Reception and Conference Centre on the 14th November 2025, and note that early in the evening Council staff requested these same guards monitor the malfunctioning front VIC doors until their function was re-established.

This request is forwarded for your consideration, WDCMC would welcome the opportunity to further discuss this request.

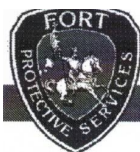
Once again, our sincere thanks for the use the WSC Civic Reception and Conference Centre last Friday for our annual charity dinner.

Yours Sincerely



Glenis Beaumont, President WDCMC

Postal Address. Shop 3/64 Adams Street, Wentworth, NSW 2648
Email. wentworthdcmc@gmail.com
President Glenis Beaumont 0427 056 678. Vice-President Kate Muldoon 0409 565 729
Secretary Michael Pullen 0488 046 647



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Miltonius Pty Ltd a/t for the Milton Family Trust t/a Fort Protective Services

Licence # VIC: 794-223-905 / VICLHL01625 NSW: 000 100 554

Glenis Beaumont

PLEASE PAY BY	AMOUNT	INVOICE DATE
24/11/2025	\$859.74	10/11/2025

TAX INVOICE NO. 105880

Job No.: 16049
Site: Beaumont, Glenis
Site Address:
Site Contact:
Order No.:

Description

Quote to supply 2 x Guards for Friday 14th November 2025
5:30pm to 11:45pm at the Wentworth Civic Centre

Static Guard

Item	Quantity	Unit Price	Total
Static Guard M-F PM			\$781.58
Total			\$859.74
Incl. GST of			\$78.16

Thank you.

Sub-Total ex GST	\$781.58
GST	\$78.16
Total inc GST	\$859.74
Amount Applied	\$0.00
Balance Due	\$859.74

How To Pay

INVOICE NO. 105880



Mail

Detach this section and mail cheque to:

Miltonius Pty Ltd a/t for the Milton Family Trust t/a Fort Protective Services
PO Box 1268
Mildura 3502



Direct Deposit

Bank **CBA**
Acc. Name **Miltonius Pty Ltd as Trustee for Milton Family Trust**
BSB **063 520**
Acc. No. **10673101**



Credit Card (MasterCard or Visa)

Please call +613 5021 1476 to pay over the phone.

DUE DATE: 24/11/2025 **AMOUNT DUE:** \$859.74



Wentworth Community Medical <wentworthdcmc@gmail.com>

Payment Submitted

message

reply@bendigobank.com.au <noreply@bendigobank.com.au>
: wentworthdcmc@gmail.com

18 November 2025 at 09



To
Fort Protective Services



BSB 063 520

Account No. 106 731 01

Amount \$859.74

Status Paid

Date 12 Nov 2025 at 6:30am

From GLENIS FAYE BEAUMONT

Inv 105880 G Beaumont

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9.6 AUSTRALIA DAY AWARDS

File Number: RPT/25/730

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.1 A well engaged and informed community

Summary

This year Council requested nominations for the following categories:

- Citizen of the Year (must be 18 years or over on 26 January 2026)
- Young Citizen of the Year (must be under 18 years on 26 January 2026)
- Sportsperson of the Year (must be 18 years or over on 26 January 2026)
- Young Sportsperson of the Year (must be under 18 years on 26 January 2026)
- Environmental Award (individuals or groups)
- Organisation of the Year

Nominations were received for three categories. There were no nominations for the Sportsperson of the Year Award, Young Citizen of the Year or the Environmental Award.

Recommendation

That Council determines the individual award recipients through a secret ballot and that the results remain confidential until announced at the official Australia Day event at the Wentworth Visitor Centre Conference Room.

Detailed Report

Purpose

The purpose of this report is to determine the individual award recipients for Australia Day awards 2026 by secret ballot with the results to remain confidential until announced at the official Australia Day event at the Conference Room, Wentworth Visitor Centre.

Conclusion

A vote by secret ballot for the individual award recipients in each of the three categories for which nominations were received enables the result to remain confidential until being announced at the Australia Day award event.

Attachments

Nil

9.7 MONTHLY FINANCE REPORT - NOVEMBER 2025

File Number: RPT/25/749

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.1 A well engaged and informed community

Summary

Rates and Charges collections for the month of November 2025 were \$ 1,412,405.59. After allowing for pensioner subsidies, the total levies collected are now 56.26%. For comparison purposes 57.81% of the levy had been collected at the end of November 2024. Council currently has \$37,706,116.22 in cash and investments.

Recommendation

That Council receives and notes the Monthly Finance Report for November 2025.

Detailed Report

Purpose

The purpose of this report is to indicate to Council the position in relation to the rate of collections and the balance of cash books.

Reconciliation and Balance of Funds held as at 30 November 2025

The reconciliation has been carried out between the Cash Book of each fund and the Bank Pass Sheet as at 30 November 2025.

	Combined Bank Account
Cash Balance as at 1 November 2025	\$ 2,021,755.72
Add: Receipts for the Period Ending 30 November 2025 Rates, Debtors, Miscellaneous	\$ 8,683,119.45
Less: Payments for the Period Ending 30 November 2025 Cash Book entries for this Month	\$ 6,143,935.68
Cash Balance of Operating A/C as at 30 November 2025	\$ 4,560,939.49
Trust Fund Balance	\$ 1,145,176.73
Total Investments as at 30 November 2025	\$ 32,000,000.00
TOTAL FUNDS AVAILABLE	\$ 37,706,116.22

Collection of Rates and Charges

Rates and Charges collections for the month of November 2025 were \$ 1,412,405.59. After allowing for pensioner subsidies, the total levies collected are now 56.26%. A summary of the Rates and Charges situation as at 30 November 2025 is as follows:

Note: For comparison purposes 57.81% of the levy had been collected at the end of November 2024.

LEVIES	RATES & CHARGES	
Balance Outstanding at 30 June 2024 - Rates / Water	799,031.20	
Rates and Charges Levied 21 July 2025	11,941,099.57	\$ 12,740,130.77
+ Additional Water Charges	971,742.81	
+ Supplementary Rates and Charges	100,627.58	
+ Additional Charges	48,923.18	
- Credit Adjustments	9,909.46	
- Abandonments	21,899.07	\$ 13,829,615.81
DEDUCTIONS		
- Payments	7,611,028.86	
- Less Refunds of Payments	1,791.32	\$ 7,609,237.54
		\$ 6,220,378.27
- Pensioner Subsidy		
Government Subsidy	94,374.62	
Council Subsidy	77,215.59	\$ 171,590.21
RATES/WATER CHARGES OUTSTANDING 30 NOVEMBER 2025		\$ 6,048,788.06

Rates/Water write offs and adjustments

The following rates or charges have been written off or adjusted under the delegated authority of the General Manager for the month of November 2025.

Account	Date	Amount	Comment
Rates			
1056	13/11/2025	\$ 91.79	Credit interest - ratepayer made payment to incorrect account
948-1	10/11/2025	\$ 25.75	Credit interest - ratepayer made payment to incorrect account
1606-2	6/11/2025	\$ 10.42	Credit interest - ratepayer made payment to incorrect account
2319-2	6/11/2025	\$ 16.33	Credit interest - ratepayer made payment to incorrect account
50015-001	26/11/2025	\$ 9.07	Credit Interest - Rate notice was not received
Water			
565	24/11/2025	\$ 1,961.55	Credit - Water leak located and evidence was supplied for repairs carried out
671-311	18/11/2025	\$ 585.39	Credit - Incorrect water reading entered
568-38	28/11/2025	\$ 279.36	Credit - Incorrect water reading entered
1158-01	25/11/2025	\$ 64.80	Credit - Incorrect water reading entered

Council Loans Report

Name	Institution	Purpose	Interest Rate	Loan Amount	Amount Outstanding	Due Date
Loan 202	ANZ Bank	Civic Centre	3.47% Fixed	\$ 850,000.00	\$ 458,917.65	21/10/2026
Loan 203	National Australia Bank	Midway Centre	3.586% Fixed	\$ 1,900,000.00	\$ 1,125,458.32	1/06/2033
Loan 204	Bendigo Bank	Buronga Landfill	5.29% Fixed	\$ 1,500,000.00	\$ 1,047,618.74	12/05/2037
CFWC310604	T-Corp	Trentham Cliffs Sewer	1.82% Fixed	\$ 750,000.00	\$ 465,972.63	4/06/2031
CFWC310624	T-Corp	Burong/Gol Gol Stormwater	1.79% Fixed	\$ 1,250,000.00	\$ 776,818.34	24/06/2031
Loan 205	National Australia Bank	Willowbend Caravan Park	2.2% Fixed	\$ 1,500,000.00	\$ 966,932.66	25/01/2027
Loan 206	Bendigo Bank	Buronga Landfill #3	1.85% Fixed	\$ 900,000.00	\$ 400,829.00	25/09/2028
Loan 207	National Australia Bank	Willowbend Caravan Park	1.933% Fixed	\$ 1,500,000.00	\$ 1,078,305.81	31/03/2028
Loan 207	National Australia Bank	Civic Centre	1.933% Fixed	\$ 1,500,000.00	\$ 1,406,564.40	31/03/2028
CFWC440209	T-Corp	Civic Centre	5.45% Fixed	\$ 4,000,000.00	\$ 3,824,399.57	9/02/2044
CFWC440523	T-Corp	Stormwater	5.73% Fixed	\$ 2,000,000.00	\$ 1,915,586.90	23/05/2044
CFWC440822	T-Corp	Buronga Landfill	5.48% Fixed	\$ 12,000,000.00	\$ 11,489,107.57	22/08/2044
TOTAL					\$ 24,956,511.59	

Overtime and Travelling

Month	Nov	Pay Periods	10 & 11					
Overtime from 25 October 2025 to 21 November 2025								
Overtime	Time and a Half Includes Time		Double Time		Double Time 1/2		Total	2025/26 Accumulative Total
Department	Hours	Amount	Hours	Amount	Hours	Amount		
Animal Services	13.75	719.89	17.50	\$ 1,192.56	1.50	\$ 133.18	\$ 2,045.63	\$ 7,490.00
Assets							\$ -	\$ 213.92
Building Maintenance	1.50	107.77					\$ 107.77	\$ 592.74
Civil	7.50	427.77	15.50	\$ 1,077.07			\$ 1,504.84	\$ 4,351.06
Council Roads	230.50	12,269.07	69.00	\$ 4,837.83			\$ 17,106.90	\$ 109,411.10
Finance							\$ -	\$ 498.29
GM's Office	9.50	782.47	5.50	\$ 604.03			\$ 1,386.50	\$ 3,106.26
Health & Planning							\$ -	\$ 136.17
IT Support	5.00	394.70	4.00	\$ 414.71			\$ 809.41	\$ 2,277.73
Landfill Transfer Stations	3.00	144.48	2.00	\$ 128.42			\$ 272.90	\$ 2,309.86
Library	3.50	217.11					\$ 217.11	\$ 2,553.32
Parks & Gardens	8.00	398.68	8.50	\$ 564.89			\$ 963.57	\$ 6,188.14
Private Works							\$ -	\$ 7,132.68
RMS Roads							\$ -	\$ 6,146.32
Subdivision Officer							\$ -	\$ 164.73
Tourism & Promotion	5.00	296.14	12.75	\$ 1,033.38			\$ 1,329.52	\$ 8,335.75
Water & Waste Water	53.50	3,120.13	61.00	\$ 4,640.18			\$ 7,760.31	\$ 57,147.92
Workshop	9.00	595.57	4.50	\$ 397.06			\$ 992.63	\$ 3,962.34
Workshop/Mechanics	1.00	50.68					\$ 50.68	\$ 228.05
Total	350.75	19,524.46	200.25	\$14,890.13	1.50	133.18	\$ 34,547.77	\$ 222,246.38
Travel Allowance								
Department	Kms	Amount						
Cumulative Travel	282.70	\$ 277.05						
Grand Total Pay 10 & 11		\$ 34,547.77						

Note: Overtime costs for the Roads Department during this period is associated with the construction of the Midway to Gol Gol shared path to minimise impact to residents and pedestrians.

Water team overtime for the month of November is associated with:

- After hours operation and maintenance of water treatment plants
- A number of sewer junctions being blocked

Conclusion

- The report indicates to Council that its finances are in a favourable position.

Attachments

Nil

9.8 MONTHLY INVESTMENT REPORT - NOVEMBER 2025

File Number: RPT/25/753

Responsible Officer: Simon Rule - Director Corporate Services
 Responsible Division: Corporate Services
 Reporting Officer: Ned Lamond - Financial Services Coordinator

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.4 Manage public resources responsibly and efficiently for the benefit of the community

Summary

As of 30 November 2025, Council had \$32 million invested in term deposits and fixed bonds with \$5,706,116.22 in other cash investments. Council received \$209,280.27 from its investments for the month of November 2025.

In November 2025 Council investments averaged a rate of return of 3.71% and it currently has \$6,522,314.93 of internal restrictions and \$28,589,497.86 of external restrictions.

Recommendation

That Council receives and notes the monthly investment report for November 2025.

Detailed Report

Purpose

The purpose of this report is to update Council on the current status of its investments as required by the *Local Government Act 1993* (NSW) and the associated regulation.

Matters under consideration.

As of 30 November 2025, Council had \$37,706,116.22 invested with Seven (7) financial institutions and one (1) Treasury Corporation. This is an increase of \$539,183.77 from the previous month.

The investment of surplus funds remains in line with Council's Investment Policy. This ensures sufficient working capital is retained, and restrictions are supported by cash and investments that are easily converted into cash.

Interest Received from Cash Investments in November 2025

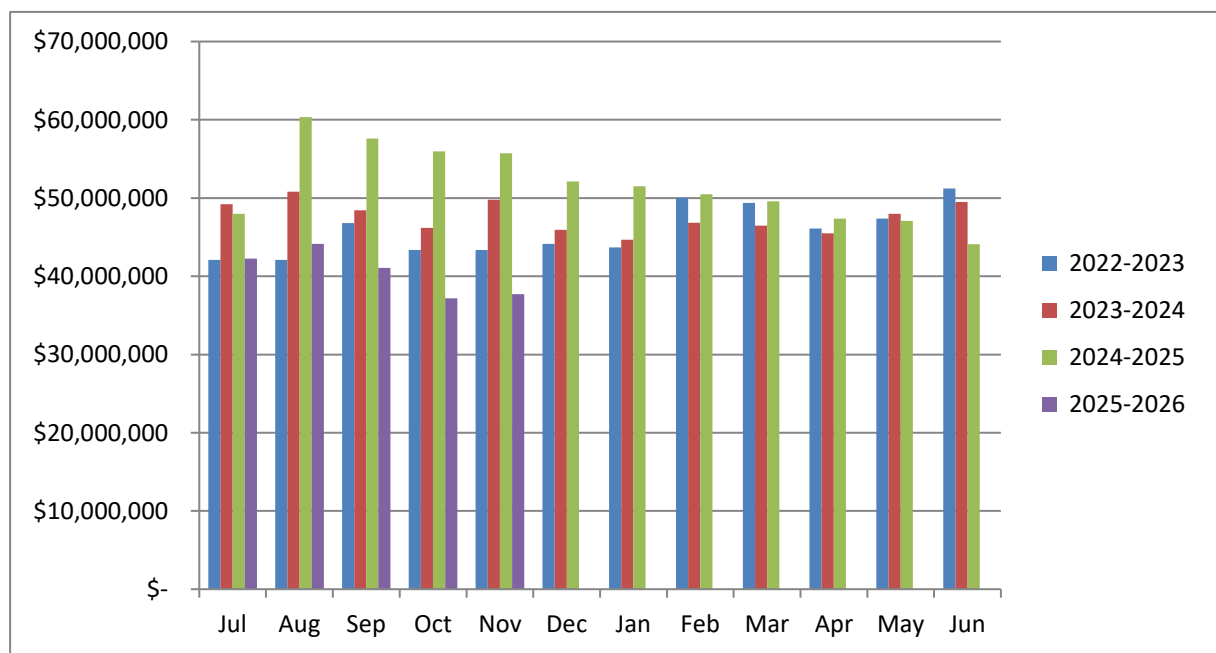
22 deposits matured or provided interest in November earning Council \$209,280.27 in interest. The budget for November was \$177,083.33. Year to date Council has received \$1,004,042.68 in interest based on cash accounting compared to the budget to November of \$885,416.65

Expired investments are now shown in the attached report along with a summary of accrued interest. The budget for the financial year was set at \$2,125,000.00

Restrictions

Internal Restrictions		
- Employee Entitlements	\$2,300,921.00	
- Future Development Reserve	\$576,217.20	
- Trust Account	\$1,145,176.73	
- Capital Projects	\$1,000,000.00	
- Plant Replacement Reserve	\$1,500,000.00	\$6,522,314.93
External Restrictions		
- Water Fund	\$11,800,225.51	
- Sewer Fund	\$7,505,584.09	
- T-Corp Loan Balance	\$2,259,944.00	
- Developer Contributions Reserve	\$1,085,000.00	
- Landfill Expansion Loan	\$300,963.46	
- Unexpended Grants	\$4,818,648.67	
- Crown Reserves Reserve	\$222,399.65	
- Prepayments Cemeteries	\$596,732.48	\$28,589,497.86
Day to Day Liquidity		\$2,594,303.43
Total Funds Available		\$37,706,116.22

Total Funds Invested



Summary – Unexpended Grants as at 30 November 2025

Grant	Amount	Expiry
OLG Flood Recovery Grants	\$578,329.49	30/06/2026
LRCIP Phase 4	\$158,866.39	30/06/2025
Crown Reserve Improvement Fund Astronomy Park	\$610,369.52	30/06/2026
Main Roads Block Grant	\$673,892.28	30/06/2026
Regional Emergency Road Repair Program	\$2,784,552.31	31/10/2027
Drought Resilience Funding	\$12,638.68	30/11/2025
Total	\$ 4,818,648.67	

Conclusion

The Director Corporate Services has certified that all investments have been made in accordance with the *Local Government Act 1993* (NSW), Local Government (General) Regulations 2021 and Council's Investment Policy. Council is investing its funds prudently to optimise returns and reduce exposure to risk in accordance with legislation and its own investment policy.

Attachments

1. Yield Hub Report - November 2025 [↓](#)



Wentworth Shire Council

Holdings Report

As At 30th of November, 2025

Important Disclaimer



Disclaimer

This document is for informational purposes only and is intended for wholesale investors as defined under the Corporations Act 2001 (Cth). It does not constitute financial advice, an offer, solicitation, or recommendation to buy, sell, or hold any financial products.

While reasonable care has been taken to ensure the accuracy of the information, we make no representations or warranties as to its completeness, reliability, or fitness for any purpose. Any opinions, estimates, or assumptions contained in this document are subject to change without notice.

Before making any investment decision, you should seek independent financial, legal, and tax advice to determine the appropriateness of any information in the context of your own circumstances.

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Regulatory Information

The YieldHub platform is powered by Curve Securities Ltd.

ABN 94 143 558 598 | AFS Licence 405751

Phone: (02) 9690 2188 | Curve: 1300 128 783 | Email: yield@curve.com.au

Suite 1801, Level 18, 1 Bligh St, Sydney, NSW, 2000

Portfolio Performance Dashboard as at 30/11/2025



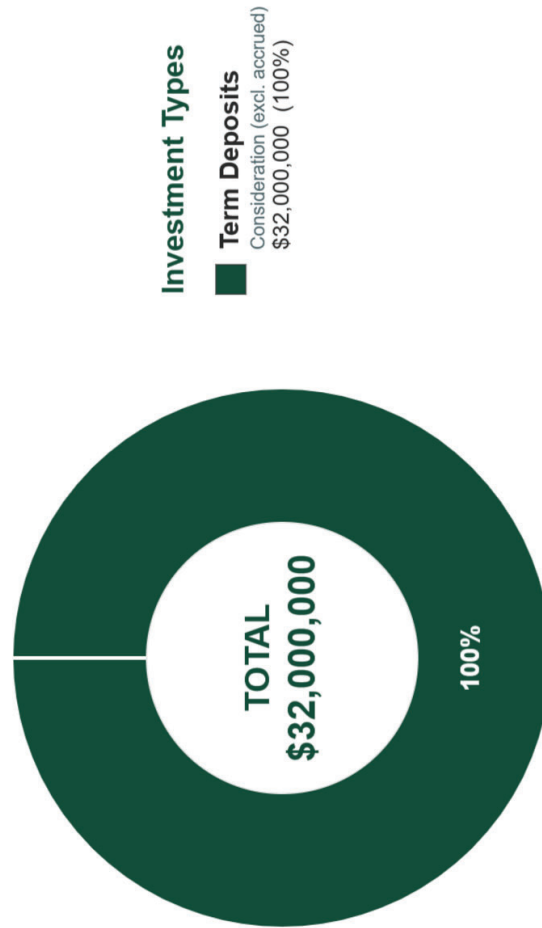
 Portfolio Cost \$32,000,000	 Portfolio Value \$32,000,000	 Unrealised Gain/Loss \$0	 Weighted Avg. Term 40.1 days
 Weighted Avg. Yield 3.6113%	 November 2025 Interest \$209,280	 FY26 Interest \$1,004,695	 Accrued Interest \$225,381

Portfolio metrics current as of reporting date

Investment Distribution by Value



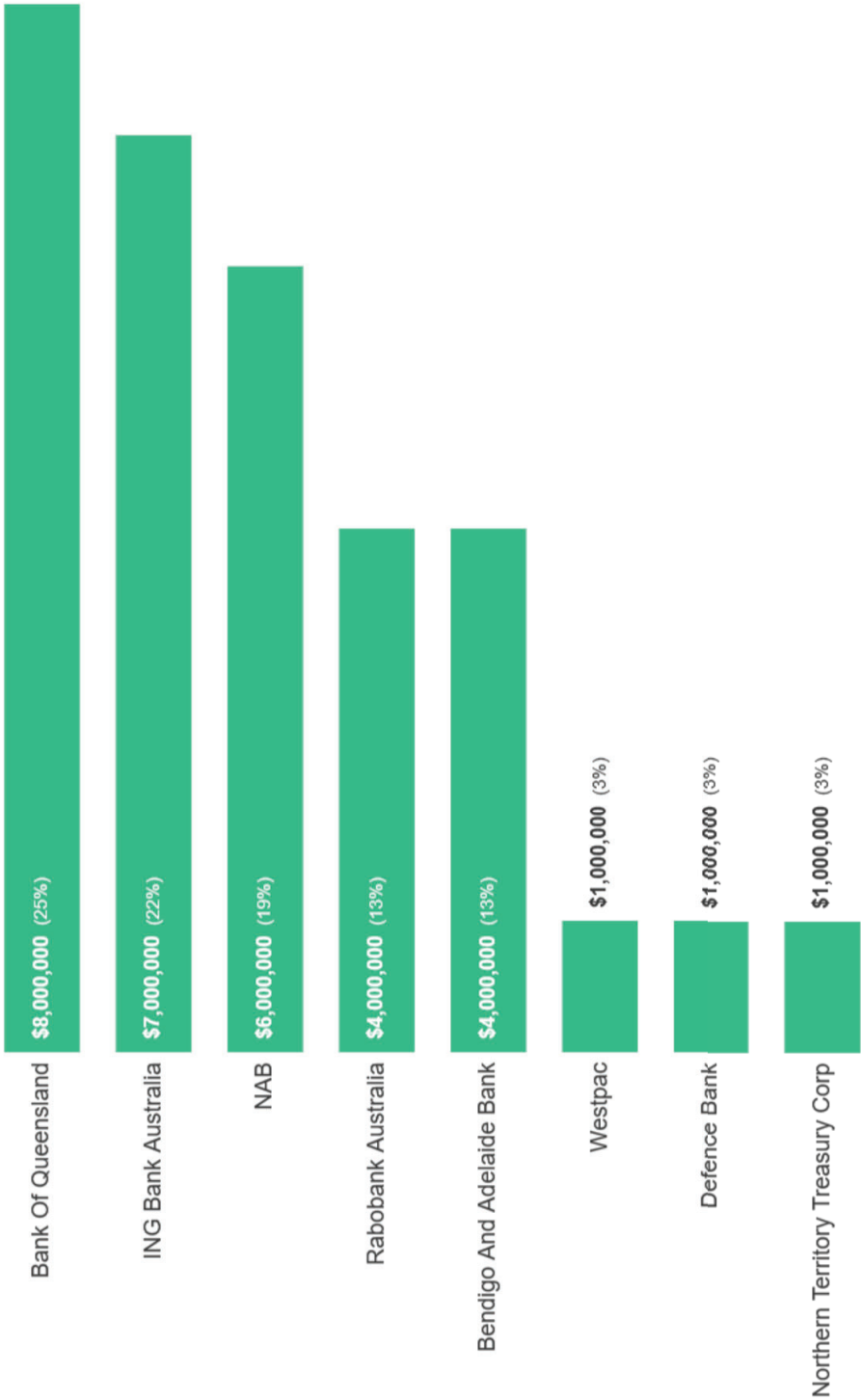
Investments as at 30/11/2025



This chart shows the distribution of investments by product type based on current portfolio value.

Values used: Term Deposits use Consideration value. NCDs use Consideration value. Bonds use Gross Value (market value including accrued interest at month end). Cash Accounts use Current Balance.

Investment Distribution by Counterparty



TERM DEPOSITS (32) | Total Consideration (excl. accrued): \$32,000,000

INVESTMENT	INSTITUTION	S&P EQUIV. RATING	CONSIDERATION	SETTLEMENT DATE	TERM (DAYS)	MATURITY DATE	YIELD	INTEREST FREQUENCY	INTEREST ACCRUED	TOTAL DEPOSIT INTEREST	NEXT PAYMENT DATE	COMMENTS
CN# 097889 Wentworth Shire Council	Westpac	A-1+ / AA-	\$1,000,000	27/11/2025	61	27/01/2026	3.3100%	At maturity	Monthly: --- Total: ---	\$5,531.78	---	
CN# 097832 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	27/11/2025	41	07/01/2026	3.3500%	At maturity	Monthly: \$367.12 Total: \$367.12	\$3,763.01	07/01/2026	
CN# 097831 Wentworth Shire Council	Rabobank Australia	A-1 / A	\$1,000,000	27/11/2025	41	07/01/2026	3.5500%	At maturity	Monthly: \$389.04 Total: \$389.04	\$3,987.67	07/01/2026	
CN# 097830 Wentworth Shire Council	Rabobank Australia	A-1 / A	\$1,000,000	27/11/2025	41	07/01/2026	3.5500%	At maturity	Monthly: \$389.04 Total: \$389.04	\$3,987.67	07/01/2026	
CN# 097829 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	27/11/2025	21	18/12/2025	3.5000%	At maturity	Monthly: \$383.56 Total: \$383.56	\$2,013.7	18/12/2025	
CN# 097828 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	27/11/2025	21	18/12/2025	3.5000%	At maturity	Monthly: \$383.56 Total: \$383.56	\$2,013.7	18/12/2025	
CN# 097827 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	27/11/2025	21	18/12/2025	3.5000%	At maturity	Monthly: \$383.56 Total: \$383.56	\$2,013.7	18/12/2025	
CN# 097748 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	24/11/2025	28	22/12/2025	3.6300%	At maturity	Monthly: \$696.16 Total: \$696.16	\$2,784.66	22/12/2025	
CN# 097695 Wentworth Shire Council	Bendigo and Adelaide Bank.	A-2 / A-	\$1,000,000	20/11/2025	32	22/12/2025	3.5000%	At maturity	Monthly: \$1,054.79 Total: \$1,054.79	\$3,068.49	22/12/2025	
CN# 097534 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	13/11/2025	29	12/12/2025	3.6600%	At maturity	Monthly: \$1,804.93 Total: \$1,804.93	\$2,907.95	12/12/2025	
CN# 097516 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	13/11/2025	29	12/12/2025	3.5500%	At maturity	Monthly: \$1,750.68 Total: \$1,750.68	\$2,820.55	12/12/2025	
CN# 097438 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	10/11/2025	30	10/12/2025	3.4000%	At maturity	Monthly: \$1,956.16 Total: \$1,956.16	\$2,794.52	10/12/2025	
CN# 097426 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	10/11/2025	31	11/12/2025	3.5500%	At maturity	Monthly: \$2,042.47 Total: \$2,042.47	\$3,015.07	11/12/2025	
CN# 097420 Wentworth Shire Council	Bendigo and Adelaide Bank.	A-2 / A-	\$1,000,000	07/11/2025	31	08/12/2025	3.5000%	At maturity	Monthly: \$2,301.37 Total: \$2,301.37	\$2,972.6	08/12/2025	
CN# 097419 Wentworth Shire Council	Bendigo and Adelaide Bank.	A-2 / A-	\$1,000,000	07/11/2025	31	08/12/2025	3.5000%	At maturity	Monthly: \$2,301.37 Total: \$2,301.37	\$2,972.6	08/12/2025	

Term Deposits (continued)

INVESTMENT	INSTITUTION	S&P EQUIV. RATING	CONSIDERATION	SETTLEMENT DATE	TERM (DAYS)	MATURITY DATE	YIELD	INTEREST FREQUENCY	INTEREST ACCRUED	TOTAL DEPOSIT INTEREST	NEXT PAYMENT DATE	COMMENTS
CN# 097403 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	07/11/2025	31	08/12/2025	3.3500%	At maturity	Monthly: \$2,202.74 Total: \$2,202.74	\$2,845.21	08/12/2025	
CN# 097402 Wentworth Shire Council	Rabobank Australia	A-1 / A	\$1,000,000	07/11/2025	31	08/12/2025	3.5500%	At maturity	Monthly: \$2,334.25 Total: \$2,334.25	\$3,015.07	08/12/2025	
CN# 097401 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	07/11/2025	31	08/12/2025	3.5500%	At maturity	Monthly: \$2,334.25 Total: \$2,334.25	\$3,015.07	08/12/2025	
CN# 097400 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	07/11/2025	31	08/12/2025	3.3500%	At maturity	Monthly: \$2,202.74 Total: \$2,202.74	\$2,845.21	08/12/2025	
CN# 097399 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	07/11/2025	31	08/12/2025	3.3500%	At maturity	Monthly: \$2,202.74 Total: \$2,202.74	\$2,845.21	08/12/2025	
CN# 097204 Wentworth Shire Council	Rabobank Australia	A-1 / A	\$1,000,000	30/10/2025	32	01/12/2025	3.5500%	At maturity	Monthly: \$2,917.81 Total: \$3,112.33	\$3,112.33	01/12/2025	
CN# 097203 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	30/10/2025	32	01/12/2025	3.3500%	At maturity	Monthly: \$2,753.42 Total: \$2,936.99	\$2,936.99	01/12/2025	
CN# 097202 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	30/10/2025	32	01/12/2025	3.5500%	At maturity	Monthly: \$2,917.81 Total: \$3,112.33	\$3,112.33	01/12/2025	
CN# 097201 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	30/10/2025	32	01/12/2025	3.5600%	At maturity	Monthly: \$2,926.03 Total: \$3,121.1	\$3,121.1	01/12/2025	
CN# 097200 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	30/10/2025	32	01/12/2025	3.5600%	At maturity	Monthly: \$2,926.03 Total: \$3,121.1	\$3,121.1	01/12/2025	
CN# 097199 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	30/10/2025	32	01/12/2025	3.5600%	At maturity	Monthly: \$2,926.03 Total: \$3,121.1	\$3,121.1	01/12/2025	
CN# 097198 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	30/10/2025	32	01/12/2025	3.5600%	At maturity	Monthly: \$2,926.03 Total: \$3,121.1	\$3,121.1	01/12/2025	
CN# 092043 Wentworth Shire Council	Bendigo and Adelaide Bank.	A-2 / A-	\$1,000,000	27/03/2025	365	27/03/2026	4.4800%	At maturity	Monthly: \$3,682.19 Total: \$30,562.19	\$44,800	27/03/2026	
CN# 081123 Wentworth Shire Council	Defence Bank	A-2 / BBB+	\$1,000,000	07/01/2025	330	03/12/2025	4.9500%	At maturity	Monthly: \$4,068.49 Total: \$44,482.19	\$44,753.42	03/12/2025	
CN# 069374 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	04/01/2024	732	05/01/2026	5.1400%	Annually	Monthly: \$4,224.66 Total: \$46,330.41	\$103,081.64	05/01/2026	

Term Deposits (continued)

INVESTMENT	INSTITUTION	S&P EQUIV. RATING	CONSIDERATION	SETTLEMENT DATE	TERM (DAYS)	MATURITY DATE	YIELD	INTEREST FREQUENCY	INTEREST ACCRUED	TOTAL DEPOSIT INTEREST	NEXT PAYMENT DATE	COMMENTS
CN# 068928 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	04/12/2023	1095	03/12/2026	5.2500%	Annually	Monthly: \$4,315.07 Total: \$52,088.49	\$157,500	04/12/2025	
CN# 054172 Wentworth Shire Council	Northern Territory Treasury Corporation (Territory Bonds)	NR / AA-	\$1,000,000	16/09/2021	1916	15/12/2026	1.3500%	Quarterly	Monthly: \$1,109.59 Total: \$2,810.96	\$70,865.75	16/12/2025	

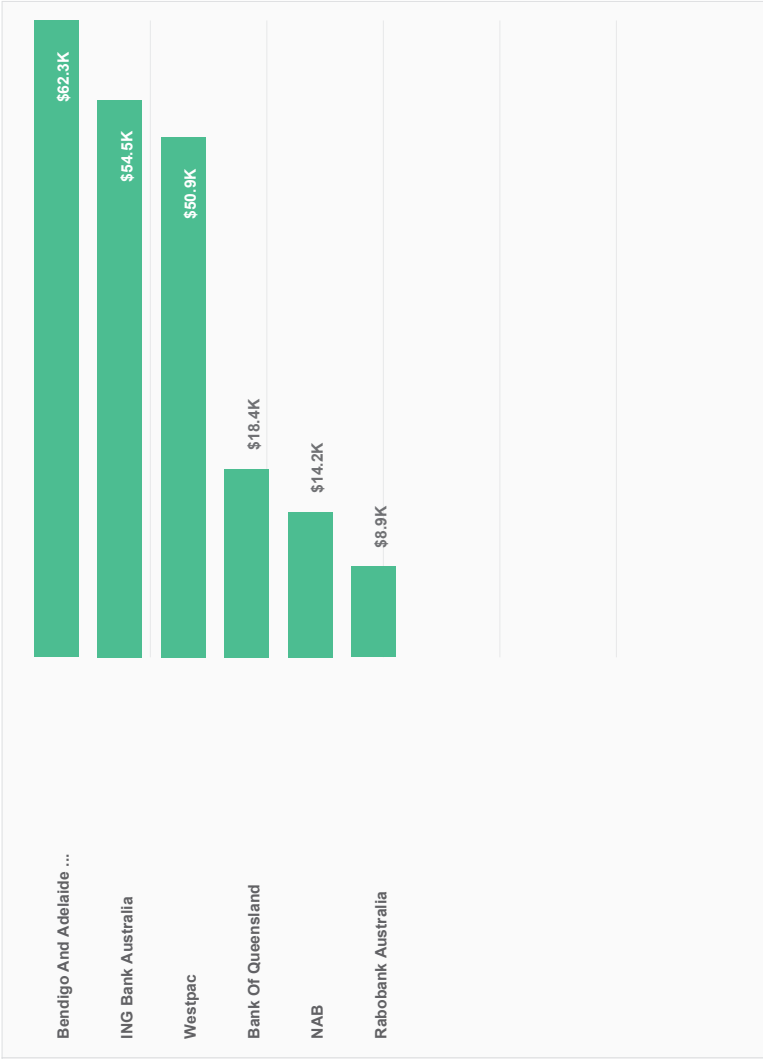
Transaction Activity (01/11/2025 to 30/11/2025)



TRANSACTION TOTALS



INTEREST PAYMENTS BY COUNTERPARTY



Transaction Summaries by Counterparty (01/11/2025 to 30/11/2025)



Investments	
Counterparty	Amount
Bank Of Queensland	\$6,000,000
NAB	\$5,000,000
Rabobank Australia	\$3,000,000
Bendigo And Adelaide...	\$3,000,000
ING Bank Australia	\$2,000,000
TOTAL	\$19,000,000

Maturities	
Counterparty	Amount
Bank Of Queensland	\$6,000,000
NAB	\$5,000,000
Bendigo And Adelaide...	\$5,000,000
Rabobank Australia	\$3,000,000
ING Bank Australia	\$2,000,000
Westpac	\$1,000,000
TOTAL	\$22,000,000

Interest Payments	
Counterparty	Amount
Bendigo And Adelaide...	\$62,294.52
ING Bank Australia	\$54,540.55
Westpac	\$50,900
Bank Of Queensland	\$18,443.84
NAB	\$14,226.03
Rabobank Australia	\$8,875.34
TOTAL	\$209,280.27

Transaction Summaries by Investment Type (01/11/2025 to 30/11/2025)



Investments	
Investment Type	Amount
Term Deposit	\$19,000,000.00
TOTAL	\$19,000,000.00

Maturities	
Investment Type	Amount
Term Deposit	\$22,000,000.00
TOTAL	\$22,000,000.00

Interest Payments	
Investment Type	Amount
Term Deposit	\$209,280.27
TOTAL	\$209,280.27

Portfolio Performance Summary As at 30/11/2025



Time Period	Term Deposits	Total Avg Yield	RBA Cash	1m BBSW	3m BBSW	AusBond Bank Bill	AusBond Annualised	vs RBA	vs 1m BBSW	vs 3m BBSW	vs AusBond
As At 30/11/2025	3.61%	3.61%	3.60%	3.55%	3.66%	10276.560	---	+0.01%	+0.06%	-0.05%	---
1m	3.75%	3.75%	3.60%	3.54%	3.64%	0.30%	3.60%	+0.15%	+0.21%	+0.11%	+0.15%
3m	4.00%	4.00%	3.60%	3.55%	3.57%	0.89%	3.56%	+0.40%	+0.45%	+0.43%	+0.43%
6m	4.52%	4.52%	3.85%	3.75%	3.73%	1.84%	3.67%	+0.67%	+0.77%	+0.79%	+0.85%
12m	5.02%	5.02%	4.35%	4.31%	4.43%	4.04%	4.04%	+0.67%	+0.71%	+0.59%	+0.98%

UNDERSTANDING YOUR PERFORMANCE DATA:

- Portfolio Weighted Average Yield: Your yield is calculated by examining each investment and weighting its contribution based on its size relative to your total portfolio. Larger investments have greater influence on the overall portfolio yield.
- Benchmark Comparisons: The "vs" columns show how your portfolio yield compares to standard market references, helping you understand whether your investment strategy is delivering returns above or below alternatives. Green values indicate outperformance.
- Time Periods: Rows labeled "1m", "3m", "6m", and "12m" represent historical lookback periods from your report date, allowing you to track how your portfolio and market yields have changed over time and evaluate long-term performance.

Note: Historical performance data is provided for informational purposes only and does not guarantee future results.

9.9 CODE OF CONDUCT COMPLAINTS STATISTICS FOR THE PERIOD ENDING 31 AUGUST 2025

File Number:	RPT/25/722
Responsible Officer:	Simon Rule - Director Corporate Services
Responsible Division:	Corporate Services
Reporting Officer:	Simon Rule - Director Corporate Services
Objective:	4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner
Strategy:	4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

The Procedures for the Administration of the Model Code of Conduct requires a report to be presented to Council within three months of the end of September each year on Code of Conduct complaints.

The information contained in the report pertains to the period ended 31 August 2025.

Recommendation

That Council notes the reporting of the Code of Conduct complaints statistics for the period ending 31 August 2025.

Detailed Report

Purpose

The purpose of this report is to inform Council on Code of Conduct complaints received from 1 September 2024 to 31 August 2025.

Background

As required under section 11.1 of the Procedures for Administration of the Model Code of Conduct a report must be prepared and tabled with Council annually within three months of the end of September.

Report Detail

The Code of Conduct report is sent to the Office of Local Government and has been attached to this report for the information of Councilor's and the public.

Conclusion

Council has complied with its Code of Conduct reporting obligations.

Attachments

1. Code of Conduct Statistics [📄](#)

Model Code of Conduct Complaints Statistics 2024-25 Wentworth Shire Council

Number of Complaints

- | | | |
|-----|---|---|
| 1 | The total number of complaints received in the reporting period about councillors and the General Manager (GM) under the code of conduct from the following sources: | |
| i | Community | 0 |
| ii | Other Councillors | 0 |
| iii | General Manager | 0 |
| iv | Other Council Staff | 0 |
| 2 | The total number of complaints finalised about councillors and the GM under the code of conduct in the following periods: | |
| i | 3 Months | 0 |
| ii | 6 Months | 0 |
| iii | 9 Months | 0 |
| iv | 12 Months | 0 |
| v | Over 12 months | 0 |

Overview of Complaints and Cost

- | | | | |
|---|-----|--|---|
| 3 | a | The number of complaints finalised at the outset by alternative means by the GM or Mayor | 0 |
| | b | The number of complaints referred to the Office of Local Government (OLG) under a special complaints management arrangement | 0 |
| | c | The number of code of conduct complaints referred to a conduct reviewer | 0 |
| | d | The number of code of conduct complaints finalised at preliminary assessment by conduct reviewer | 0 |
| | e | The number of code of conduct complaints referred back to GM or Mayor for resolution after preliminary assessment by conduct reviewer | 0 |
| | f | The number of finalised code of conduct complaints investigated by a conduct reviewer | 0 |
| | g | Cost of dealing with code of conduct complaints via preliminary assesment | 0 |
| | h | Progressed to full investigation by a conduct reviewer | 0 |
| | i | The number of finalised complaints investigated where there was found to be no breach | 0 |
| | j | The number of finalised complaints investigated where there was found to be a breach | 0 |
| | k | The number of complaints referred by the GM or Mayor to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police | |
| | i | ICAC | 0 |
| | ii | NSW Ombudsman | 0 |
| | iii | OLG | 0 |
| | iv | Police | 0 |

v	Other Agency (please specify)	0
l	The number of complaints being investigated that are not yet finalised	0
m	The total cost of dealing with code of conduct complaints within the period made about councillors and the GM including staff costs	0

Preliminary Assessment Statistics		
4	The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions:	
a	To take no action (clause 6.13(a) of the 2020 Procedures)	0
b	To resolve the complaint by alternative and appropriate strategies (clause 6.13(b) of the 2020 Procedures)	0
c	To refer the matter back to the GM or the Mayor, for resolution by alternative and appropriate strategies (clause 6.13(c) of the 2020 Procedures)	0
d	To refer the matter to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police (clause 6.13(d) of the 2020 Procedures)	0
e	To investigate the matter (clause 6.13(e) of the 2020 Procedures)	0
f	Other action (please specify)	0

Investigation Statistics		
5	The number of investigated complaints resulting in a determination that there was no breach , in which the following recommendations were made:	
a	That the council revise its policies or procedures	0
b	That a person or persons undertake training or other education (clause 7.40 of the 2020 Procedures)	0
6	The number of investigated complaints resulting in a determination that there was a breach in which the following recommendations were made:	
a	That the council revise any of its policies or procedures (clause 7.39 of the 2020 Procedures)	0
b	In the case of a breach by the GM, that action be taken under the GM's contract for the breach (clause 7.37(a) of the 2020 Procedures)	0
c	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 (clause 7.37(b) of the 2020 Procedures)	0
d	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 and that the matter be referred to OLG for further action (clause 7.37(c) of the 2020 Procedures)	0
7	Matter referred or resolved after commencement of an investigation (clause 7.20 of the 2020 Procedures)	0

Categories of misconduct		
8	The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:	
a	General conduct (Part 3)	0

b	Non-pecuniary conflict of interest (Part 5)	0
c	Personal benefit (Part 6)	0
d	Relationship between council officials (Part 7)	0
e	Access to information and resources (Part 8)	0
Outcome of determinations		
9	The number of investigated complaints resulting in a determination that there was a breach in which the council:	
a	Adopted the independent conduct reviewers recommendation	0
b	Failed to adopt the independent conduct reviewers recommendation	0
10	The number of investigated complaints resulting in a determination where:	
a	The external conduct reviewers decision was overturned by OLG	0
b	Council's response to the external conduct reviewers recommendation was overturned by OLG	0
11	Date Code of Conduct data was presented to council	17-Dec-25

9.10 2024-2025 ANNUAL REPORT

File Number: RPT/25/748

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

Section 428 of the *Local Government Act 1993* (NSW) states that within five months after the end of each financial year Council must prepare a report for that year reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken.

There is no set format for the Annual Report and Council can develop the format that best suits them and their community provided mandatory and statutory requirements are addressed. It should be easy to navigate and understand by a wide range of people.

The Annual Report must be placed on Council's website with a link provided to the Minister for Local Government.

Recommendation

That Council notes the completion of the 2024-2025 Annual Report

Detailed Report

Purpose

The purpose of this report is to update Council on the progress of the 2024-2025 Annual Report.

Background

Section 428 of the *Local Government Act 1993* (NSW) states that within five months after the end of each financial year Council must prepare a report for that year reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken.

Report Detail

There is no set format for the Annual Report and Council can develop the format that best suits them and their community provided mandatory and statutory requirements are addressed. It should be easy to navigate and understand by a wide range of people.

The Annual report includes a financial summary highlighting key financial data for the year however, as required, the full financials are included as an appendix to the report. The full report including the full financials is available on the website.

Conclusion

The Annual Report must be placed on Council's website with a link provided to the Minister for Local Government and any other persons or bodies as required by legislation.

Attachments

Nil

9.11 CODE OF MEETING PRACTICE FOR WENTWORTH SHIRE COUNCIL - GOV018

File Number: RPT/25/746

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Deborah Zorzi - Governance Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

At the 15 October 2025 Council Meeting, Council endorsed, for public exhibition, a draft Code of Meeting Practice. The draft comprised mandatory provisions and non-mandatory provisions in the 2025 Model Meeting Code of Practice for Local Councils, and included supplementary provisions.

During the public exhibition period Council called for submissions for consideration prior to the adoption of the revised Code of Meeting Practice. No submissions were received and the draft remains unchanged.

The draft Code of Meeting Practice is now presented to Council for adoption.

Recommendation

That Council, noting that no submissions for further consideration on the draft Code of Meeting Practice have been received following public exhibition, adopts the Code of Meeting Practice for Wentworth Shire Council.

Detailed Report

Section 360 of the *Local Government Act 1993* (the Act) requires Council to adopt a code of meeting practice that incorporates the requirements of the *Local Government (General) Regulation 2021*.

The *Local Government (General) Regulation 2021* has been updated to reflect that the 2025 Model Meeting Code of Meeting Practice for Local Councils, published in the Gazette on 29 August 2025, is prescribed for the purposes of the Act section 360(1).

A key focus of the changes made to the 2025 Model Meeting Code is to ensure meetings are conducted in a dignified and orderly way befitting to a chamber of democracy and to promote community confidence in councils and their decisions.

Key changes to the 2025 Model Meeting Code include:

- Changes to rules of debate, mayoral minutes and extraordinary meetings;
- Prohibition on briefing sessions being held to brief councillors on business listed in the agenda for meetings of the council or committees of the council;
- Encouraging councils to hold public forums before council meetings or committee of council meetings;
- Changes to absences from Council meetings including provisions governing attendance by councillors at meetings by audio-visual link;
- New rules of etiquette at meetings;

- Changes to dealing with disorder including by way of removing councillors or the members of the public;
- Requiring information considered at closed meetings to be made public after it ceases to be confidential;
- Requiring councils to give reasons when making decisions on planning matters that depart from staff recommendation (as recommended by ICAC); and
- Requiring council and committee of the council meetings to be live streamed.

NSW Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the 2025 Model Meeting Code by 31 December 2025. A Council's adopted Code of Meeting Practice may also incorporate the non-mandatory provisions of the 2025 Model Meeting Code and other supplementary provisions. However, a Code of Meeting Practice adopted by a Council must not contain provisions that are inconsistent with the mandatory provisions of the revised Model Code.

Council's draft Code of Meeting Practice draft comprised those mandatory provisions, with modified non-mandatory provisions and additional supplementary provisions.

The Code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council).

Council exhibited the draft Code of Meeting Practice for the prescribed period inviting comment from the community. No submissions were received and the draft remains unchanged.

The draft Code of Meeting Practice is now ready for adoption.

Transitional provisions in the Regulations provide that if a council does not adopt a code of meeting practice that incorporates the mandatory provisions of the 2025 Model Meeting Codes by 31 December 2025, from 1 January 2026, any provision of the council's code of meeting practice that is inconsistent with a mandatory provision of the 2025 Model Meeting Code will be automatically overridden by the relevant mandatory provision of the 2025 Model Meeting Code.

Conclusion

The requirement to prepare a draft Code of Meeting Practice and publicly exhibit the document prior to adoption is a requirement under the *Local Government Act* (1993).

Attachments

1. Draft 2025 Code of Meeting Practice for Wentworth Shire Council GOV018[↓](#)



WENTWORTH SHIRE COUNCIL

CODE OF MEETING PRACTICE

(Policy GOV018, based on the 2025 Model Code of Meeting Practice)

WSC CODE OF MEETING PRACTICE

This Code of Meeting Practice is based on the 2025 Model Code of Meeting Practice for Local Councils in NSW.

ACCESS TO SERVICES

Main Administration Office

Wentworth Visitor Centre

Street Address: 61 Darling Street, Wentworth, NSW 2648

OFFICE HOURS

Monday to Friday

8.30am to 5.00pm

Postal Address: PO Box 81, Wentworth, NSW 2648

Phone: 03 5027 5027

Fax: 03 5027 5000

Email: council@wentworth.nsw.gov.au

Website: www.wentworth.nsw.gov.au

Midway Service Centre

Street Address: Midway Drive, Buronga, NSW 2739

OFFICE HOURS

Monday to Friday

9.00am to 5.00pm

Postal Address: PO Box 81, Wentworth, NSW 2648

Phone: 03 5027 5027

Fax: 03 5027 5000

Email: council@wentworth.nsw.gov.au

Website: www.wentworth.nsw.gov.au

DISCLAIMER

While every effort has been made to ensure the accuracy of the information in this publication, the Wentworth Shire Council expressly disclaims any liability to any person in respect of anything done or not done as a result of the contents of the publication or the data provided.

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1. INTRODUCTION

This Code of Meeting Practice is based on the Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) is made under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021* (the Regulation).

This code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council). Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

In accordance with the requirements of the Act councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code.

A council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of this Model Meeting Code.

Additional provisions made by resolution of the Wentworth Shire Council have been inserted using bold italicised font (***bold italicised font***).

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

2. MEETING PRINCIPLES

2.1 Council and committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.

Respectful: Councillors, staff and meeting attendees treat each other with respect.

Effective: Meetings are well organised, effectively run and skilfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

3. BEFORE THE MEETING

Timing of ordinary council meetings

3.1 The council shall, by resolution, set the frequency, time, date and place of its ordinary meetings.

Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.

Extraordinary meetings

- 3.2 If the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.2 reflects section 366 of the Act.

- 3.3 The mayor may call an extraordinary meeting without the need to obtain the signature of two (2) councillors.

Notice to the public of council meetings

- 3.4 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings, and of each meeting of committees of the council.

Note: Clause 3.4 reflects section 9(1) of the Act.

- 3.5 For the purposes of clause 3.4, notice of a meeting of the council and of a committee of council must be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.6 For the purposes of clause 3.4, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.7 The general manager must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.7 reflects section 367(1) of the Act.

- 3.8 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, unless the council determines otherwise, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.8 reflects section 367(3) of the Act.

Notice to councillors of extraordinary meetings

- 3.9 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

Note: Clause 3.9 reflects section 367(2) of the Act.

Giving notice of business to be considered at council meetings

- 3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted **seven (7) business days before the meeting is to be held**.
- 3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

Questions with notice

- 3.12 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.
- 3.13 A councillor is not permitted to ask a question with notice under clause 3.12 that would constitute an act of disorder.
- 3.14 The general manager or their nominee may respond to a question with notice submitted under clause 3.12 by way of a report included in the business papers for the relevant meeting of the council.

Agenda and business papers for ordinary meetings

- 3.15 The general manager must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.
- 3.16 The general manager must ensure that the agenda for an ordinary meeting of the council states:
- all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
 - if the mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - any business of which due notice has been given under clause 3.10.
- 3.17 Nothing in clause 3.16 limits the powers of the mayor to put a mayoral minute to a meeting without notice under clause 9.7.
- 3.18 The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is, or the implementation of the business would be, unlawful. The general manager must report, without giving details of the item of business, any such exclusion to the next meeting of the council.
- 3.19 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public, the general manager must ensure that the agenda of the meeting:

- a. identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
- b. states the grounds under section 10A(2) of the Act relevant to the item of business.

Note: Clause 3.19 reflects section 9(2A)(a) of the Act.

- 3.20 The general manager must ensure that the details of any item of business which, in the opinion of the general manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

Availability of the agenda and business papers to the public

- 3.21 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

Note: Clause 3.21 reflects section 9(2) and (4) of the Act.

- 3.22 Clause 3.21 does not apply to the business papers for items of business identified under clause 3.19 as being likely to be considered when the meeting is closed to the public.

Note: Clause 3.22 reflects section 9(2A)(b) of the Act.

- 3.23 For the purposes of clause 3.21, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

Note: Clause 3.23 reflects section 9(3) of the Act.

- 3.24 A copy of an agenda, or of an associated business paper made available under clause 3.21, may in addition be given or made available in electronic form unless the council determines otherwise.

Note: Clause 3.24 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.25 The council must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.
- 3.26 Nothing in clause 3.25 limits the powers of the mayor to put a mayoral minute to an extraordinary meeting without notice under clause 9.7.
- 3.27 Despite clause 3.25, business may be considered at an extraordinary meeting of the council at which all councillors are present, even though due notice has not been given of the

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business, if the council resolves to deal with the business on the grounds that it is urgent and requires a decision by the council before the next scheduled ordinary meeting of the council. A resolution adopted under this clause must state the reasons for the urgency.

- 3.28 A motion moved under clause 3.27 can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with. Despite any other provision of this code, only the mover of a motion moved under clause 3.27, and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.
- 3.29 If all councillors are not present at the extraordinary meeting, the council may only deal with business at the meeting that councillors have not been given due notice of, where a resolution is adopted in accordance with clause 3.27 and the chairperson also rules that the business is urgent and requires a decision by the council before the next scheduled ordinary meeting.
- 3.30 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.29 on whether a matter is urgent.

Prohibition of pre-meeting briefing sessions

- 3.31 Briefing sessions must not be held to brief councillors on business listed on the agenda for meetings of the council or committees of the council.

Note: The prohibition on the holding of briefing sessions under clause 3.31 reflects the intent of Chapter 4, Part 1 of the Act which requires business of the council to be conducted openly and transparently at a formal meeting of which due notice has been given and to which the public has access. Pre-meeting briefing sessions are inconsistent with the principles of transparency, accountability and public participation and have the potential to undermine confidence in the proper and lawful decision-making processes of the council.

- 3.32 Nothing in clause 3.31 prevents a councillor from requesting information from the general manager about a matter to be considered at a meeting, provided the information is also available to the public. Information requested under this clause must be provided in a way that does not involve any discussion of the information.

4. PUBLIC FORUMS

- 4.1 The council may hold a public forum prior to meetings of the council and committees of the council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to meetings of other committees of the council.
- 4.2 The council may determine the rules under which public forums are to be conducted and when they are to be held. [See Supplementary Provisions for adopted format.](#)
- 4.3 The provisions of this code requiring the livestreaming of meetings also apply to public forums.

5. COMING TOGETHER

Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 The council may determine standards of dress for councillors when attending meetings. *The standard of dress for Councillors is business casual.*

- 5.3 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting, unless permitted to attend the meeting by audio-visual link under this code.

- 5.4 *Not applicable – Refers to Joint Organisations/Councils*

- 5.5 Where a councillor is unable to attend one or more meetings of the council or committees of the council, the councillor should submit an apology for the meetings they are unable to attend, state the reasons for their absence from the meetings and request that the council grant them a leave of absence from the relevant meetings.

- 5.6 The council must not act unreasonably when considering whether to grant a councillor's request for a leave of absence.

- 5.7 Where a councillor makes an apology under clause 5.5, the council must determine by resolution whether to grant the councillor a leave of absence for the meeting for the purposes of section 234(1)(d) of the Act. If the council resolves not to grant a leave of absence for the meeting, it must state the reasons for its decision in its resolution.

- 5.8 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

Note: Clause 5.8 reflects section 234(1)(d) of the Act.

The Quorum for a meeting

- 5.9 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

Note: Clause 5.9 reflects section 368(1) of the Act.

- 5.10 Clause 5.9 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

Note: Clause 5.10 reflects section 368(2) of the Act.

- 5.11 A meeting of the council must be adjourned if a quorum is not present:
- a. at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - b. within half an hour after the time designated for the holding of the meeting, or
 - c. at any time during the meeting.
- 5.12 In either case, the meeting must be adjourned to a time, date, and place fixed:
- a. by the chairperson, or
 - b. in the chairperson's absence, by the majority of the councillors present, or
 - c. failing that, by the general manager.
- 5.13 The general manager must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.
- 5.14 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the health, safety or welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster or a public health emergency, the mayor may, in consultation with the general manager and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.15 Where a meeting is cancelled under clause 5.14, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called by the mayor under clause 3.3.

Meetings held by audio-visual link

- 5.16 A meeting of the council or a committee of the council may be held by audio-visual link where the mayor determines that the meeting should be held by audio-visual link because of a natural disaster or a public health emergency. The mayor may only make a determination under this clause where they are satisfied that attendance at the meeting may put the health and safety of councillors and staff at risk. The mayor must make a determination under this clause in consultation with the general manager and, as far as is practicable, with each councillor.
- 5.17 Where the mayor determines under clause 5.16 that a meeting is to be held by audio-visual link, the general manager must:
- a. give written notice to all councillors that the meeting is to be held by audio-visual link, and
 - b. take all reasonable steps to ensure that all councillors can participate in the meeting by
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audio-visual link, and

- c. cause a notice to be published on the council's website and in such other manner the general manager is satisfied will bring it to the attention of as many people as possible, advising that the meeting is to be held by audio-visual link and providing information about where members of the public may view the meeting.

- 5.18 This code applies to a meeting held by audio-visual link under clause 5.16 in the same way it would if the meeting was held in person.

Note: Where a council holds a meeting by audio-visual link under clause 5.16, it is still required under section 10 of the Act to provide a physical venue for members of the public to attend in person and observe the meeting.

Attendance by councillors at meetings by audio-visual link

- 5.19 Councillors may attend and participate in meetings of the council and committees of the council by audio-visual link with the approval of the council or the relevant committee where they are prevented from attending the meeting in person because of ill-health or other medical reasons or because of unforeseen caring responsibilities.
- 5.20 Clause 5.19 does not apply to meetings at which a mayoral election is to be held.
- 5.21 A request by a councillor for approval to attend a meeting by audio-visual link must be made in writing to the general manager prior to the meeting in question and must provide reasons why the councillor will be prevented from attending the meeting in person.
- 5.22 Councillors may request approval to attend more than one meeting by audio-visual link. Where a councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.21.
- 5.23 The council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a councillor to attend a meeting by audio-visual link.
- 5.24 A councillor who has requested approval to attend a meeting of the council or a committee of the council by audio-visual link may participate in the meeting by audio-visual link until the council or committee determines whether to approve their request and is to be taken as present at the meeting. The councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.
- 5.25 A decision whether to approve a request by a councillor to attend a meeting of the council or a committee of the council by audio-visual link must be made by a resolution of the council or the committee concerned. The resolution must state the meetings the resolution applies to.
- 5.26 If the council or committee refuses a councillor's request to attend a meeting by audio-visual link, their link to the meeting is to be terminated.
- 5.27 A decision whether to approve a councillor's request to attend a meeting by audio-visual link is at the council's or the relevant committee's discretion. The council and committees of the
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council must act reasonably when considering requests by councillors to attend meetings by audio-visual link.

- 5.28 The council and committees of the council may refuse a councillor's request to attend a meeting by audio-visual link where the council or committee is satisfied that the councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the council or a committee of the council by audio-visual link.
- 5.29 This code applies to a councillor attending a meeting by audio-visual link in the same way it would if the councillor was attending the meeting in person. Where a councillor is permitted to attend a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same voting rights as if they were attending the meeting in person.
- 5.30 A councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The councillor's camera must be on at all times during the meeting except as may be otherwise provided for under this code.
- 5.31 A councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.

Entitlement of the public to attend council meetings

- 5.32 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

Note: Clause 5.32 reflects section 10(1) of the Act.

- 5.33 Clause 5.32 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

- 5.34 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:

- a. by a resolution of the meeting, or
- b. by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.34 reflects section 10(2) of the Act.

- 5.35 On the adoption of this code and at the commencement of each council term, the council must determine whether to authorise the person presiding at a meeting to exercise a power of expulsion.

Note: If adopted, clauses 15.15 and 15.16 confer a standing authorisation on all chairpersons of meetings of the council and committees of the council to expel persons from meetings. If adopted, clause 15.15 authorises chairpersons to expel any person, including a councillor,

from a council or committee meeting. Alternatively, if adopted, clause 15.16 authorises chairpersons to expel persons other than councillors from a council or committee meeting.

Livestreaming of meetings

- 5.36 Each meeting of the council or a committee of the council is to be recorded by means of an audio-visual device.
- 5.37 At the start of each meeting of the council or a committee of the council, the chairperson must inform the persons attending the meeting that:
- a. the meeting is being recorded and made publicly available on the council's website, and
 - b. persons attending the meeting should refrain from making any defamatory statements.
- 5.38 The recording of a meeting is to be made publicly available on the council's website at the same time as the meeting is taking place.
- 5.39 The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting or for the balance of the council's term, whichever is the longer period.
- 5.40 Clauses 5.36 - 5.39 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.
- Note: Clauses 5.36 – 5.40 reflect section 236 of the Regulation.**
- 5.41 Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

Attendance of the general manager and other staff at meetings

- 5.42 The general manager is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.
- Note: Clause 5.42 reflects section 376(1) of the Act.**
- 5.43 The general manager is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.
- Note: Clause 5.43 reflects section 376(2) of the Act.**
- 5.44 The general manager may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the general manager or the terms of employment of the general manager.
- Note: Clause 5.44 reflects section 376(3) of the Act.**
- 5.45 The attendance of other council staff at a meeting, (other than as members of the public) shall be determined by the general manager in consultation with the mayor.

6. THE CHAIRPERSON

The chairperson at meetings

- 6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

Note: Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.

- 6.4 The election of a chairperson must be conducted:

- a. by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
- b. by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.

- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.

- 6.6 For the purposes of clause 6.5, the person conducting the election must:

- a. arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
- b. then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.

- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.

- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the council:

- a. any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and

- b. every councillor present must be silent to enable the chairperson to be heard without interruption.

7. MODES OF ADDRESS

- 7.1 Where physically able to, councillors and staff should stand when the mayor enters the chamber and when addressing the meeting.
- 7.2 If the chairperson is the mayor, they are to be addressed as 'Mr Mayor', 'Madam Mayor' or 'Mayor'.
- 7.3 If the chairperson is the deputy mayor, they are to be addressed as 'Mr Deputy Mayor', or 'Madam Deputy Mayor' or 'Deputy Mayor'.
- 7.4 Where the chairperson is not the mayor or deputy mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson' or 'Chair'.
- 7.5 A councillor is to be addressed as 'Councillor [surname]'.
- 7.6 A council officer is to be addressed by their official designation or as Mr/Ms/Mx [surname].

8. ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

- 8.1 At a meeting of the council, the general order of business is as fixed by resolution of the council.

The general order of business for an Ordinary Meeting of Council shall be:

1. Opening of Meeting
 2. Prayer or Acknowledgement of Country
 3. Apologies and Applications for Leave of Absence
 4. Disclosures of Interest
 5. Confirmation of Minutes
 6. Outstanding Matters from Previous Meetings
 7. Mayoral and Councillor Reports
 8. Report from Committees
 9. Reports to Council
 10. Notices of Motions / Questions with Notice
 11. Confidential Business – Adjournment into Closed Session
 12. Open Council – Report from Closed Council
 13. Conclusion of the Meeting
- Next Meeting

- 8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

Note: If adopted, Part 13 allows council to deal with items of business by exception.

- 8.3 Despite any other provision of this code, only the mover of a motion referred to in clause 8.2 and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.

9. CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be dealt with at a council meeting

- 9.1 The council must not consider business at a meeting of the council:
- a. unless a councillor has given notice of the business, as required by clause 3.10, and
 - b. unless notice of the business has been sent to the councillors in accordance with clause 3.7 in the case of an ordinary meeting or clause 3.9 in the case of an extraordinary meeting called in an emergency.
- 9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:
- a. is already before, or directly relates to, a matter that is already before the council, or
 - b. is the election of a chairperson to preside at the meeting, or
 - c. is a matter or topic put to the meeting by way of a mayoral minute, or
 - d. is a motion for the adoption of recommendations of a committee of the council.
- 9.3 Despite clause 9.1, business may be considered at a meeting of the council at which all councillors are present even though due notice has not been given of the business to councillors, if the council resolves to deal with the business on the grounds that it is urgent and requires a decision by the council before the next scheduled ordinary meeting. A resolution adopted under this clause must state the reasons for the urgency.
- 9.4 A motion moved under clause 9.3 can be moved without notice. Despite any other provision of this code, only the mover of a motion referred to in clause 9.3 and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.
- 9.5 If all councillors are not present at a meeting, the council may only deal with business at the meeting that councillors have not been given due notice of, where a resolution is adopted in accordance with clause 9.3, and the chairperson also rules that the business is urgent and requires a decision by the council before the next scheduled ordinary meeting.
- 9.6 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.5.

Mayoral minutes

- 9.7 The mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that the mayor determines should be considered at the meeting.
- 9.8 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The mayor may move the adoption of a mayoral minute without the motion being seconded.
- 9.9 A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.

Staff reports

- 9.10 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

Reports of committees of council

- 9.11 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.
- 9.12 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

Questions

- 9.13 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.10 and 3.12, unless the council determines otherwise in accordance with this code.
- 9.14 A councillor may, through the chairperson, ask another councillor about a matter on the agenda.
- 9.15 A councillor may, through the mayor, ask the general manager about a matter on the agenda. The general manager may request another council employee to answer the question.
- 9.16 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to information. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.
- 9.17 Councillors must ask questions directly, succinctly, and without argument.
- 9.18 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

10. RULES OF DEBATE**Motions to be seconded**

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A councillor who has submitted a notice of motion under clause 3.10 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.

- 10.3 If a councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it, they may request its withdrawal at any time. If the notice of motion is withdrawn after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the chairperson is to note the withdrawal of the notice of motion at the meeting unless the council determines to consider the notice of motion at the meeting.
- 10.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:
- any other councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - the chairperson may defer consideration of the motion until the next meeting of the council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.

Amendments to motions

- 10.8 An amendment to a motion must be moved and seconded before it can be debated.
- 10.9 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.10 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.11 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.12 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.13 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.14 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

Limitations on the number and duration of speeches

- 10.15 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 10.16 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.17 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.18 Despite clause 10.17, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.19 Despite clauses 10.15 and 10.16, a councillor may move that a motion or an amendment be now put:
- a. if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
 - b. if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.20 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.19. A seconder is not required for such a motion.
- 10.21 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.15.
- 10.22 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.23 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 10.24 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.
- 10.25 Clause 10.24 does not prevent a further motion from being moved on the same item of business where the original motion is lost provided the motion is not substantially the same as the one that is lost.
- 10.26 [Not applicable – Refers to Joint Organisations/Councils](#)

11. VOTING

Voting entitlements of councillors

11.1 Each councillor is entitled to one (1) vote.

Note: Clause 11.1 reflects section 370(1) of the Act.

11.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

Note: Clause 11.2 reflects section 370(2) of the Act.

11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

11.4 Not applicable – Refers to Joint Organisations/Councils

Voting at council meetings

11.5 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.

11.6 Not selected.

11.7 Not selected.

11.8 Not selected.

11.9 Not selected.

11.10 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.

11.11 All voting at Council meetings, (including meetings that are close to the public), must be recorded in the minutes of meetings with the names of Councillors who voted for and against each motion or amendment (including the use of the casting vote) being recorded.

Note: If clause 11.11 is adopted, clauses 11.6-11.9 and clause 11.15 may be omitted.

Voting on planning decisions

11.12 The council or a council committee must not make a final planning decision without receiving a staff report containing an assessment and recommendation in relation to the matter put before the council for a decision.

11.13 Where the council or a council committee makes a planning decision that is inconsistent with the recommendation made in a staff report, it must provide reasons for its decision and why it did not adopt the staff recommendation.

- 11.14 The general manager must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.

11.15 Not selected.

- 11.16 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.

- 11.17 Clauses 11.14–11.16 apply also to meetings that are closed to the public.

Note: Clauses 11.14–11.17 reflect section 375A of the Act.

Note: The requirements of clause 11.14 may be satisfied by maintaining a register of the minutes of each planning decision.

12. COMMITTEE OF THE WHOLE

- 12.1 The council may resolve itself into a committee to consider any matter before the council.

Note: Clause 12.1 reflects section 373 of the Act.

- 12.2 All the provisions of this code relating to meetings of the council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches and encouraging councillors and staff to stand when addressing the meeting.

Note: Clauses 10.15 – 10.25 limit the number and duration of speeches.

Note: Clause 7.1 encourages councillors and staff to stand when addressing the meeting where they can.

- 12.3 The general manager or, in the absence of the general manager, an employee of the council designated by the general manager, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full, but any recommendations of the committee must be reported.

- 12.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

13. DEALING WITH ITEMS BY EXCEPTION

- 13.1 The council or a committee of council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution where it considers it necessary to expedite the consideration of business at a meeting.

- 13.2 Before the council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson must list the items of business to be adopted and ask councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.
- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.
- 13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the council or committee must resolve to alter the order of business in accordance with clause 8.2.
- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.
- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1.

14. CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

- 14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:
- personnel matters concerning particular individuals (other than councillors),
 - the personal hardship of any resident or ratepayer,
 - information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - commercial information of a confidential nature that would, if disclosed:
 - prejudice the commercial position of the person who supplied it, or
 - confer a commercial advantage on a competitor of the council, or
 - reveal a trade secret,
 - information that would, if disclosed, prejudice the maintenance of law,
 - matters affecting the security of the council, councillors, council staff or council property,
 - advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - alleged contraventions of the council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

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- 14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

Matters to be considered when closing meetings to the public

- 14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:
- a. except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
 - b. if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

Note: Clause 14.3 reflects section 10B(1) of the Act.

- 14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:
- a. are substantial issues relating to a matter in which the council or committee is involved, and
 - b. are clearly identified in the advice,
 - c. are fully discussed in that advice, and
 - d. are subject to legal professional privilege.

Note: Clause 14.4 reflects section 10B(2) of the Act.

- 14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

Note: Clause 14.5 reflects section 10B(3) of the Act.

- 14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:
- a. a person may misinterpret or misunderstand the discussion, or
 - b. the discussion of the matter may:
 - i. cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - ii. cause a loss of confidence in the council or committee.

Note: Clause 14.6 reflects section 10B(4) of the Act.

- 14.7 In deciding whether part of a meeting is to be closed to the public, the council or committee

concerned must consider any relevant guidelines issued by the Departmental Chief Executive of the Office of Local Government.

Note: Clause 14.7 reflects section 10B(5) of the Act.

Notice of likelihood of closure not required in urgent cases

- 14.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.19 as a matter that is likely to be considered when the meeting is closed, but only if:
- a. it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and
 - b. the council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
 - i. should not be deferred (because of the urgency of the matter), and
 - ii. should take place in a part of the meeting that is closed to the public.

Note: Clause 14.8 reflects section 10C of the Act.

Representations by members of the public

- 14.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Note: Clause 14.9 reflects section 10A(4) of the Act.

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 14.11 Despite clauses 14.9 and 14.10, the council may resolve to close the meeting to the public in accordance with this Part to hear a representation from a member of the public as to whether the meeting should be closed to consider an item of business where the representation involves the disclosure of information relating to a matter referred to in clause 14.1.
- 14.12 Where the matter has been identified in the agenda of the meeting under clause 3.19 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the council in the approved form. Applications must be received by close of business, two (2) business days before the meeting at which the matter is to be considered.

Expulsion of non-councillors from meetings closed to the public

- 14.13 If a meeting or part of a meeting of the council or a committee of the council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.

- 14.14 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using such force as is reasonably necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

Note: Failure to comply with a direction to leave a meeting is an offence under section 660 of the Act carrying a maximum penalty of 20 penalty units.

Obligations of councillors attending meetings by audio-visual link

- 14.15 Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the Act.

Information to be disclosed in resolutions closing meetings to the public

- 14.16 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- a. the relevant provision of section 10A(2) of the Act,
 - b. the matter that is to be discussed during the closed part of the meeting,
 - c. the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Note: Clause 14.16 reflects section 10D of the Act.

Resolutions passed at closed meetings to be made public

- 14.17 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.18 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson under clause 14.17 during a part of the meeting that is livestreamed where practicable.
- 14.19 The general manager must cause business papers for items of business considered during a meeting, or part of a meeting, that is closed to public, to be published on the council's website as soon as practicable after the information contained in the business papers ceases to be confidential.
- 14.20 The general manager must consult with the council and any other affected persons before publishing information on the council's website under clause 14.19 and provide reasons for why the information has ceased to be confidential.

15. KEEPING ORDER AT MEETINGS

Points of order

- 15.1 A councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 15.3 The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.4 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 15.5 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 15.6 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 15.7 A councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.8 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 15.9 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

Acts of disorder

- 15.10 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:
- a. contravenes the Act, the Regulation or this code, or
 - b. assaults or threatens to assault another councillor or person present at the meeting, or
 - c. moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee,

- or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
- d. uses offensive or disorderly words, or
- e. makes gestures or otherwise behaves in a way that is sexist, racist, homophobic or otherwise discriminatory, or, if the behaviour occurred in the Legislative Assembly, would be considered disorderly, or
- f. imputes improper motives to or unfavourably personally reflects upon any other council official, or a person present at the meeting, except by a motion, or
- g. says or does anything that would promote disorder at the meeting or is otherwise inconsistent with maintaining order at the meeting.

Note: Clause 15.10 reflects section 182 of the Regulation.

Note: The Legislative Assembly's Speaker's Guidelines state that "Members are not to use language, make gestures, or behave in any way in the Chamber that is sexist, racist, homophobic or otherwise exclusionary or discriminatory. Such conduct may be considered offensive and disorderly, in accordance with Standing Order 74".

- 15.11 The chairperson may require a councillor:
- a. to apologise without reservation for an act of disorder referred to in clauses 15.10(a), (b), (d), (e), or (g), or
 - b. to withdraw a motion or an amendment referred to in clause 15.10(c) and, where appropriate, to apologise without reservation, or
 - c. to retract and apologise without reservation for any statement that constitutes an act of disorder referred to in clauses 15.10(d), (e), (f) or (g).

Note: Clause 15.11 reflects section 233 of the Regulation.

- 15.12 A failure to comply with a requirement under clause 15.11 constitutes a fresh act of disorder for the purposes of clause 15.10.
- 15.13 Where a councillor fails to take action in response to a requirement by the chairperson to remedy an act of disorder under clause 15.11 at the meeting at which the act of disorder occurred, the chairperson may require the councillor to take that action at each subsequent meeting until such time as the councillor complies with the requirement. If the councillor fails to remedy the act of disorder at a subsequent meeting, they may be expelled from the meeting under clause 15.18.

How disorder at a meeting may be dealt with

- 15.14 If disorder occurs at a meeting of the council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

Expulsion from meetings

- 15.15 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person, including any councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act.

15.16 Not selected.

Note: Councils may use either clause 15.15 or clause 15.16.

15.17 Clause 15.15 does not limit the ability of the council or a committee of the council to resolve to expel a person, including a councillor, from a council or committee meeting, under section 10(2)(a) of the Act.

15.18 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.11 or clause 15.13. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.

Note: Clause 15.18 reflects section 233(2) of the Regulation.

15.19 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.

15.20 Members of the public attending a meeting of the council:

- a. must remain silent during the meeting unless invited by the chairperson to speak,
- b. must not bring flags, signs or protest symbols to the meeting, and
- c. must not disrupt the meeting.

15.21 Without limiting clause 15.19, a contravention of clause 15.20 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.19. Members of the public may, as provided by section 10(2) of the Act, be expelled from a meeting for a breach of clause 15.20.

15.22 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.

15.23 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using such force as is reasonably necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.

Note: Failure to comply with a direction to leave a meeting is an offence under section 660 of the Act carrying a maximum penalty of 20 penalty units.

How disorder by councillors attending meetings by audio-visual link may be dealt with

15.24 Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the councillor's audio link to the meeting for the purposes of enforcing compliance with this code.

- 15.25 If a councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson, may terminate the councillor's audio-visual link to the meeting.

Use of mobile phones and the unauthorised recording of meetings

- 15.26 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.27 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 15.28 Without limiting clause 15.19, a contravention of clause 15.27 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.19. Any person who contravenes or attempts to contravene clause 15.27, may, as provided for under section 10(2) of the Act, be expelled from the meeting.
- 15.29 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using such force as is reasonably necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

Note: Failure to comply with a direction to leave a meeting is an offence under section 660 of the Act carrying a maximum penalty of 20 penalty units.

16. CONFLICTS OF INTEREST

- 16.1 All councillors and, where applicable, all other persons, must declare and manage conflicts of interest they have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest must be recorded in the minutes of the meeting at which the declaration was made.
- 16.2 Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they have in matters being considered at the meeting in accordance with the council's code of conduct. Where a councillor has declared a conflict of interest in a matter being discussed at the meeting, the councillor's audio-visual link to the meeting must be suspended or terminated and the councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.

17. DECISIONS OF THE COUNCIL

Council decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

Note: Clause 17.1 reflects section 371 of the Act in the case of councils and section 400T(8) in the case of joint organisations.

- 17.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering council decisions

- 17.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given in accordance with this code.

Note: Clause 17.3 reflects section 372(1) of the Act.

- 17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

Note: Clause 17.4 reflects section 372(2) of the Act.

- 17.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with this code.

Note: Clause 17.5 reflects section 372(3) of the Act.

- 17.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Note: Clause 17.6 reflects section 372(4) of the Act.

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

Note: Clause 17.7 reflects section 372(5) of the Act.

- 17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

Note: Clause 17.8 reflects section 372(7) of the Act.

- 17.9 A notice of motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.11 with the consent of all signatories to the notice of motion.

- 17.10 A notice of motion to alter or rescind a resolution relating to a development application must be submitted to the general manager no later than 1 day after the meeting at which the resolution was adopted.

- 17.11 A motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the

meeting of the council.

Note: Clause 17.11 reflects section 372(6) of the Act.

- 17.12 Subject to clause 17.7, in cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:
- a. a notice of motion signed by three councillors is submitted to the chairperson at the meeting, and
 - b. the council resolves to deal with the motion at the meeting on the grounds that it is urgent and requires a decision by the council before the next scheduled ordinary meeting of the council.
- 17.13 A motion moved under clause 17.12(b) can be moved without notice. Despite any other provision of this code, only the mover of a motion referred to in clause 17.12(b) and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.
- 17.14 A resolution adopted under clause 17.12(b) must state the reasons for the urgency.

Recommitting resolutions to correct an error

- 17.15 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:
- (a) to correct any error, ambiguity or imprecision in the council's resolution, or
 - (b) to confirm the voting on the resolution.
- 17.16 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.15(a), the councillor is to propose alternative wording for the resolution.
- 17.17 The chairperson must not grant leave to recommit a resolution for the purposes of clause 17.15(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.
- 17.18 A motion moved under clause 17.15 can be moved without notice. Despite any other provision of this code, only the mover of a motion referred to in clause 17.15 and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.
- 17.19 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.15.
- 17.20 A motion moved under clause 17.15 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

18. TIME LIMITS ON COUNCIL MEETINGS

- 18.1 Meetings of the council and committees of the council are to conclude no later than 11pm.
- 18.2 If the business of the meeting is unfinished at the time the council has determined, and the council does not resolve to extend the meeting, the chairperson must either:

- (a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the council, or
 - (b) adjourn the meeting to a time, date and place fixed by the chairperson.
- 18.3 Clause 18.2 does not limit the ability of the council or a committee of the council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.
- 18.4 Where a meeting is adjourned under clause 18.2 or 18.3, the general manager must:
 - (a) individually notify each councillor of the time, date and place at which the meeting will reconvene, and
 - (b) publish the time, date and place at which the meeting will reconvene on the council's website and in such other manner that the general manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

19. AFTER THE MEETING

Minutes of meetings

- 19.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.
- Note:** Clause 19.1 reflects section 375(1) of the Act.
- 19.2 At a minimum, the general manager must ensure that the following matters are recorded in the council's minutes:
- a. the names of councillors attending a council meeting and whether they attended the meeting in person or by audio-visual link,
 - b. details of each motion moved at a council meeting and of any amendments moved to it,
 - c. the names of the mover and seconder of the motion or amendment,
 - d. whether the motion or amendment was passed or lost, and
 - e. such other matters specifically required under this code.
- 19.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.
- Note:** Clause 19.3 reflects section 375(2) of the Act.
- 19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.
- Note:** Clause 19.5 reflects section 375(2) of the Act.
- 19.6 The confirmed minutes of a meeting may be amended to correct typographical or
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administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 19.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 19.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

Note: Clause 19.8 reflects section 11(1) of the Act.

- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

Note: Clause 19.9 reflects section 11(2) of the Act.

- 19.10 Clause 19.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

Note: Clause 19.10 reflects section 11(3) of the Act.

- 19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the council

- 19.12 The general manager is to implement, without undue delay, lawful decisions of the council.

Note: Clause 19.12 reflects section 335(b) of the Act.

20. COUNCIL COMMITTEES

Application of this Part

- 20.1 This Part only applies to committees of the council whose members are all councillors.

Council committees whose members are all councillors

- 20.2 The council may, by resolution, establish such committees as it considers necessary.

- 20.3 A committee of the council is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.

- 20.4 The quorum for a meeting of a committee of the council is to be:

- a. such number of members as the council decides, or
- b. if the council has not decided a number – a majority of the members of the committee.

Functions of committees

- 20.5 The council must specify the functions of each of its committees when the committee is established but may from time to time amend those functions.

Notice of committee meetings

- 20.6 The general manager must send to each councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:
- a. the time, date and place of the meeting, and
 - b. the business proposed to be considered at the meeting.
- 20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Non-members entitled to attend committee meetings

- 20.8 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:
- a. to give notice of business for inclusion in the agenda for the meeting, or
 - b. to move or second a motion at the meeting, or
 - c. to vote at the meeting.

Chairperson and deputy chairperson of council committees

- 20.9 The chairperson of each committee of the council must be:
- a. the mayor, or
 - b. if the mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
 - c. if the council does not elect such a member, a member of the committee elected by the committee.
- 20.10 The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 20.11 If neither the chairperson nor the deputy chairperson of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.
- 20.12 The chairperson is to preside at a meeting of a committee of the council. If the chairperson

is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting. If neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

- 20.13 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council.
- 20.14 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 20.13.
- 20.15 **Not applicable – Refers to Joint Organisations/Councils**
- 20.16 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Mayoral minutes

- 20.17 The provisions of this code relating to mayoral minutes also apply to meetings of committees of the council in the same way they apply to meetings of the council.

Closure of committee meetings to the public

- 20.18 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 20.19 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended and report the resolution or recommendation to the next meeting of the council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 20.20 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 20.19 during a part of the meeting that is livestreamed where practicable.
- 20.21 The general manager must cause business papers for items of business considered during a meeting, or part of a meeting, that is closed to public, to be published on the council's website as soon as practicable after the information contained in the business papers ceases to be confidential.
- 20.22 The general manager must consult with the committee and any other affected persons before publishing information on the council's website under clause 20.21 and provide reasons for why the information has ceased to be confidential.

Disorder in committee meetings

- 20.23 The provisions of the Act, the Regulation, and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way they apply to meetings of the council.

Minutes of council committee meetings

- 20.24 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:

- a. the names of councillors attending a meeting and whether they attended the meeting in person or by audio-visual link,
- b. details of each motion moved at a meeting and of any amendments moved to it,
- c. the names of the mover and seconder of the motion or amendment,
- d. whether the motion or amendment was passed or lost, and
- e. such other matters specifically required under this code.

- 20.25 Not selected.

- 20.26 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.

- 20.27 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

- 20.28 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

- 20.29 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 20.30 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

21. IRREGULARITIES

- 21.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:

- a. a vacancy in a civic office, or
- b. a failure to give notice of the meeting to any councillor or committee member, or
- c. any defect in the election or appointment of a councillor or committee member, or
- d. a failure of a councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with the council's code of conduct, or

- e. a failure to comply with this code.

Note: Clause 21.1 reflects section 374 of the Act.

SUPPLEMENTARY PROVISIONS

COUNCIL SEAL

Note: This section has been inserted by Wentworth Shire Council and follows the provisions contained within section 400 of the Local Government (General) Regulation 2021.

- 22.1. Council's seal will be used only for documents that relate to the business of council, and without limiting the use of the seal, will normally only include specifically:
 - a. the exercise by Council of its functions in relation to the purchase, exchange, leasing, disposal of, and otherwise dealing with, real property, or
 - b. executing a contract of employment for the General Manager, or
 - c. completing agreements or contracts from state or federal government departments where they have requested the agreements or contracts be under seal, or
 - d. entering into planning agreements.
- 22.2 Council's seal will not be used for documents such as references or certificates of service for Council employees.
- 22.3 The seal of a council must be kept by the mayor or the general manager, as the council determines. To this end, in May 2025 Council resolved that the seal be kept in the office of the General Manager.
- 22.4 The seal of a council may be affixed to a document only in the presence of:
 - a. the mayor and the general manager, or
 - b. at least one councillor (other than the mayor) and the general manager, or
 - c. the mayor and at least one other councillor, or
 - d. at least 2 councillors other than the mayor.
- 22.5 The affixing of a council seal to a document has no effect unless the persons who were present when the seal was affixed (being persons referred to in subclause (2)) attest by their signatures that the seal was affixed in their presence.
- 22.6 The seal of a council must not be affixed to a document unless the document relates to the business of the council and the council has resolved (by resolution specifically referring to the document) that the seal be so affixed.

Council Acknowledgements – Refer to 3.25 and 8.1

- 23.1 Council Acknowledgements for Council Meetings include a prayer/affirmation and Acknowledgement of Country.

Giving notice of business to be considered at council meetings (Notice of Motion) – Refer to 3.10

- 24.1 A reasonable time for submitting a notice of motion is defined as 12 pm, five (5) business days before the meeting is to be held.

Lay on Table / Defer Items

- 25.1 A procedural device to bring about a temporary adjournment to a debate is to move the motion that the matter LAY ON THE TABLE.
- a. If carried, the effect of this motion is to stop debate on the substantive motion, plus any proposed amendments to allow more information to be obtained. The matter may lie on the table until such time as a Councillor takes the initiative to give notice for it to be re-listed or if a period of three months has elapsed since the motion was carried by the Council (which ever may be the lesser).
 - b. The motion provides Council the opportunity to defer debate because of a lack of information, to enable an informed decision to be made. The motion, if carried, places the matter in abeyance until the information is provided at a further meeting.
 - c. With regard to the motion 'that the matter LAY ON THE TABLE' the following points need to be observed:
 - i. Does not require a seconder.
 - ii. The Councillor moving this motion must specify the nature and content of further information required.
 - iii. There are no further debate or amendments permitted, although the Chairperson may allow up to three questions addressed to the mover of the motion, prior to putting the motion (with the mover providing responses to the questions).
 - iv. The Chairperson may decline to accept the motion.
 - v. IF not carried, it cannot be reintroduced.

Public Participation at Council Meetings – Refer to 4.2

- 26.1 To speak at a public forum, a person must first make an application to the council via email to council@wentworth.nsw.gov.au Applications to speak at the public forum must be received by the close of business two (2) business days before the date on which the public forum is to be held, and must identify the item of business on the agenda of the council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item. (EXAMPLE: for a meeting at 4.00pm on a Wednesday, notice is to be received by 4pm the Monday prior)
- 26.2 A person may apply to speak on no more than two (2) items of business on the agenda of the council meeting.
- 26.3 A person cannot participate in a meeting of the Council or the Committee of a Council unless personally present at the meeting.
- 26.4 Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.

- 26.5 The general manager or their delegate may refuse an application to speak at a public forum. The general manager or their delegate must give reasons in writing for a decision to refuse an application.
- 26.6 No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the council meeting.
- 26.7 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the council on the item of business. If the speakers are not able to agree on whom to nominate to address the council, the general manager or their delegate is to determine who will address the council at the public forum.
- 26.8 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.
- 26.9 The general manager or their delegate is to determine the order of speakers at the public forum.
- 26.10 Each speaker will be allowed three (3) minutes to address the council. This time is to be strictly enforced by the chairperson.
- 26.11 Speakers at public forums must not digress from the item on the agenda of the council meeting they have applied to address the council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
- 26.12 A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
- 26.13 Speakers are under no obligation to answer a question put under clause 4.15. Answers by the speaker, to each question are to be limited to one (1) minute.
- 26.14 Speakers at public forums cannot ask questions of the council, councillors or council staff.
- 26.15 Where an address made at a public forum raises matters that require further consideration by council staff, the chairperson may recommend that the council defer consideration of the matter pending the preparation of a further report on the matters.
- 26.16 When addressing the council, speakers at public forums must comply with this code and all other relevant council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the council's code of conduct or making other potentially defamatory statements.
- 26.17 If the chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in clause 4.20, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.

- 26.18 Clause 4.21 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 15 of this code.
- 26.19 Where a speaker engages in conduct of the type referred to in clause 4.20, the general manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the general manager or their delegate considers appropriate.
- 26.20 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict-of-interest declarations made at public forums and how the conflict of interest was managed by the councillor who made the declaration.

Note 1: If a public forum is held at a council meeting, it will occur immediately after the confirmation of minutes.

A record will be kept within the council minutes detailing the adjournment of the meeting, the names of those who addressed council, and whether they spoke "for" or "against" the item of business.

Webcasting and Recording of Meetings

- 27.1 No part may be copied or made available to others without prior written permission of Council.

28. DEFINITIONS

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 15.10 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech
audio-visual link	means a facility that enables audio and visual communication between persons at different places
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.9 of this code
this code	means the council's adopted code of meeting practice
committee of the council	means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1
council official	includes councillors, members of staff of a council, administrators, council committee members, delegates of council and any other person exercising functions on behalf of the council
day	means calendar day
division	means a request by two councillors under clause 11.7 of this code requiring the recording of the names of the councillors who voted both for and against a motion
livestream	a video broadcast of a meeting transmitted across the internet concurrently with the meeting
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan, a planning agreement or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance improvement order	means an order issued under section 438A of the Act
quorum	means the minimum number of councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2021</i>
year	means the period beginning 1 July and ending the following 30 June

9.12 WENTWORTH SHIRE COUNCIL DRAFT FLOOD STUDY - RIVERINE AND MAJOR OVERLAND FLOW

File Number: RPT/25/760

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: George Kenende - Acting Director Health & Planning

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

Wentworth Shire Council were successful in a grant application through the Department of Climate Change, Energy, the Environment and Water for funding to draft a flood study for the Local Government Area. After a tender process, Lyall and Associates were engaged to draft a riverine flood study for Council. The project was overseen by a Floodplain Risk Management Committee made up of nominated Councilors, community members, NSW SES member, Department of Climate Change, Energy, the Environment and Water staff and Council staff.

Further grant funding was sought and received from the Department of Climate Change, Energy, the Environment and Water, to draft a major overland flow flood study. For project continuity, Lyall and Associates were engaged to draft the major overland flow flood study. The final output would be a combined report for the riverine and major overland flow flood study.

Lyall and Associates have drafted the first riverine and major overland flow draft flood study report (distributed separately), which was presented to the Flood Risk Management Committee for review and endorsement for public exhibition. None of the committee members objected to the public exhibition of the draft report.

The draft report is now before Council for endorsement to commence public exhibition.

Due to the size of the draft report, it will not be attached within the report, but be provided separately to the Council, while also being made available to members of the public.

Recommendation

That Council endorse to have the combined draft riverine and major overland flow draft flood study report publicly exhibited for 51 calendar days commencing on 22 December 2025.

Detailed Report

Purpose

The purpose of this report is to determine whether to endorse the draft report for public exhibition based on information within this report and attached draft report.

Matters under consideration

Wentworth Shire Council were successful in a grant application through Department of Climate Change, Energy, the Environment and Water for funding to draft a flood study for the Local Government Area in April 2022. After a tender process, Lyall and Associates were engaged in 2023 to draft a flood study for Council. Based on the amount received via the

grant application, the engagement was for drafting a riverine flood study only. The project was overseen by a Floodplain Risk Management Committee made up of nominated Councilors, community members, NSW SES member, Department of Climate Change, Energy, the Environment and Water staff and Council staff.

Further grant funding was sought and received from the Department of Climate Change, Energy, the Environment and Water in October 2024, to draft a major overland flow flood study. For project continuity, Lyall and Associates were engaged to draft the major overland flow flood study. It was decided to combine the projects into a single flood study and have the final output be a single combined report for the riverine and major overland flow flooding. The due date for completion and adoption of the combined flood study by Council as per grant approval is April 2026.

If endorsed, the flood report will be publicly exhibited from December 2025 to February 2026 for a period of 56 calendar days. An exhibition plan is currently being drafted, with the following being some of the exhibition avenues planned to be utilised:

- On Councils facebook
- On Councils website
- In the local news paper
- Councils engage website

Options

Based on the information contained in this report, the options available to address this matter are to:

- Endorse the public exhibition of the combined draft riverine and major overland flow draft flood study report publicly exhibited for 51 calendar days commencing on 22 December 2025

Legal, strategic, financial or policy implications

The grant funding agreement between Council and Department of Climate Change, Energy, the Environment and Water requires Council to adopt the flood study by April 2026. To achieve this timeline, public exhibition of the draft report needs to commence in December 2025.

Conclusion

Taking into consideration matters raised in this report, the appropriate course of action is to endorse the public exhibition of the combined draft riverine and major overland flow draft flood study report.

Attachments

Nil

9.13 WENTWORTH LOCAL ENVIRONMENTAL PLAN 2011 – PLANNING PROPOSAL TO REZONE RU4 LAND TO RU5 AND REMOVE MINIMUM LOT SIZE LOT 1 & 2 DP 1075225

File Number: RPT/25/772

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: George Kenende - Acting Director Health & Planning

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

Wentworth Shire Council resolved to proceed with a Planning Proposal to amend planning provisions in the Wentworth Local Environmental Plan 2011 that specifically relate to amendment to the Land Zoning and Minimum Lot Size mapping.

The Department of Planning, Housing and Infrastructure issued a Gateway Determination to proceed on 29 April 2025.

The Planning Proposal sought to amend the following provisions:

- Rezone subject site from RU4 Primary Production Small Lots to RU5 Village
- Remove the Minimum Lot Size of 10 ha from the subject site

Public exhibition was conducted in accordance with the Gateway Determination, with no submissions from the public received during this exhibition period.

The application was referred to 3 state agencies (Department of Primary Industries and Regional Development – Agriculture, Transport for NSW and Rural Fire Service) in accordance with the Gateway Determination, with no objection being received from these agencies.

No amendments have been made to the Planning Proposal as an outcome of public exhibition and agency referral.

This report seeks Council endorsement of the Planning Proposal and approval to proceed with finalisation of the amendment to the Wentworth Local Environmental Plan 2011 as Council are the plan-making authority.

Recommendation

That Council:

- a) Endorse the post exhibition documentation as outlined in this report.
- b) Support and resolve to proceed with the finalisation of the Planning Proposal in accordance with section 3.36 of the *Environmental Planning and Assessment Act 1979*.
- c) Call a division in accordance with S375A of the Local Government Act 1993 (NSW).

Detailed Report

Purpose

The purpose of this report is to advise Council of the Gateway Determination conditions, the subsequent outcomes from exhibition of the Planning Proposal and process for the Planning Proposal to be finalised.

Background

Council's Health and Planning Department received a planning proposal from Cadell Consulting Services on 28 January 2025 to amend the Zoning and Minimum Lot Size of two (2) blocks of land in Buronga. The planning proposal was reported to Council seeking a resolution to submit the Planning Proposal to the Department of Planning, Housing and Infrastructure requesting a Gateway Determination to proceed.

The Gateway Determination to proceed was issued by the Department of Planning, Housing and Infrastructure on 29 April 2025. The Gateway Determination contained four (4) conditions which Council is obligated to comply. The next section of this report details how compliance with the conditions was achieved.

Refer to **Attachment 1** Planning proposal.

Matters under consideration

In accordance with Schedule 1 Clause 4 Community participation requirements of the Environmental Planning and Assessment Act 1979, and Condition 2 of the Gateway Determination, the planning proposal was placed on public exhibition from 21 July 2025 to 1 September 2025.

Public notice was provided in the Sunraysia Daily and posts on social media. Letters were sent to immediate land holders adjoining the subject site.

The proposed amendment and accompanying exhibition material were made available for viewing by the public on Council's website and at Council's Customer Service Counter in Wentworth and Midway Centre in Buronga.

As conditioned by the Gateway Determination, Council exhibited the following information:

- Planning Proposal with attachments
- Gateway Determination

No community submissions were received. Comments were received from all referral agencies.

No amendments were made to the Planning Proposal in response to the comments from agencies aside from changes to the Traffic Assessment Report.

Refer to **Attachment 2** Section 3.36 Planning Report.

Next Process

The Gateway Determination authorises Council as the local plan-making authority.

Therefore, the process to finalise the Planning Proposal is as follows:

- Council resolve to proceed with the finalisation process of the planning proposal as Council are the Local Plan-making Authority

Refer to **Attachment 3** Mapping of LEP amendments

Options

Based on the information contained in this report, the options available to address this matter are to:

a) Resolve to support and proceed with finalisation of the Planning Proposal.

Or

b) Resolve to not proceed with the finalisation of the Planning Proposal.

Legal, strategic, financial or policy implications

The options contained in this report ensure that Council:

- a) Satisfies its legal obligations under the Gateway Determination

There are no known financial or policy implications for Council.

Conclusion

It is concluded that the most appropriate course of action is to support and proceed finalisation of the proposal and notification of the amendment on the legislative website.

Attachments

1. Planning Proposal [↓](#)
2. Section 3.36 Planning Report [↓](#)
3. Mapping of LEP amendments [↓](#)



PLANNING PROPOSAL

REZONE LAND FROM RU4 PRIMARY PRODUCTION SMALL LOT TO RU5 VILLAGE & REMOVE MINIMUM LOT SIZE

88 & 90 MELALEUCA STREET BURONGA

Michele Bos

Cadell Consulting Services

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Version	Date	Author	Approved
Pre-lodgement of BGG Scoping Report	March 2024	Michele Bos	Cadell Consulting Services
Lodgement	October 2024	Michele Bos	Cadell Consulting Services
Exhibition	June 2025	Michele Bos	Cadell Consulting Services

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Attachment 5 – Preliminary Site Investigation Report (Attached separately)	
Attachment 6 – BGG Current Development Map (Attached separately)	

1. Introduction

1.1 Overview

This Planning Proposal has been prepared by Cadell Consulting Services on behalf of the landowners.

The Proposal seeks to amend the Wentworth Local Environmental Plan 2011 (WLEP) by:

- Rezoning the subject site from RU4 Primary Production Small Lots to RU5 Village zone, and
- Removing the minimum lot size of 10 hectares from the subject site.

This Planning Proposal has been prepared in accordance with Section 3.33 of the *Environmental Planning and Assessment Act 1979* (EP&A Act), together with satisfying the requirements of the NSW Department of Planning, Housing & Industry and the *Local Environmental Plan Making Guideline August 2023* (Guideline).

The Planning Proposal is classified as a 'Standard' application, as it proposes to amend the land use zone and remove a principal development standard from the subject site.

1.2 Format of the Planning Proposal

This Planning Proposal has been structured as follows:

- Section 1 introduces the Planning Proposal and supporting documentation
- Section 2 provides a description of the subject site, its locality and the surrounding land uses
- Section 3 contains the Planning Proposal prepared in accordance with the Guideline
- Section 4 includes details of the Buronga Gol Gol Scoping Report and additional justification for the rezoning.

1.3 Supporting Documentation

The following documentation and plans have been prepared to support this Planning Proposal. These attachments are identified in Table 1 below:

Table 1 Attachments to Planning Proposal

Attachment Name		Prepared by
1.	Consistency with State Environmental Planning Policies	Cadell Consulting Services
2.	Consistency with Section 9.1 Ministerial Directions	Cadell Consulting Services
3.	AHIMS Search	AHIMS Web Services
4.	Draft Subdivision Concept Design (Separately)	MH ² Engineering & Architectural Services Pty Ltd
5.	Preliminary Site Investigation Report (Separately)	Green Edge Environmental Pty Ltd
6.	BGG Current Development Map (Separately)	MH ² Engineering & Architectural Services Pty Ltd
7.	Traffic Impact Assessment	SALT ³

2. Site & Locality Details

2.1 Site Location

The subject site is located in Buronga in the far south west of New South Wales.

Buronga is situated approximately 4 kilometres from the central business district of the regional city of Mildura, in north western Victoria, with the southern boundary being adjacent to the Murray River.

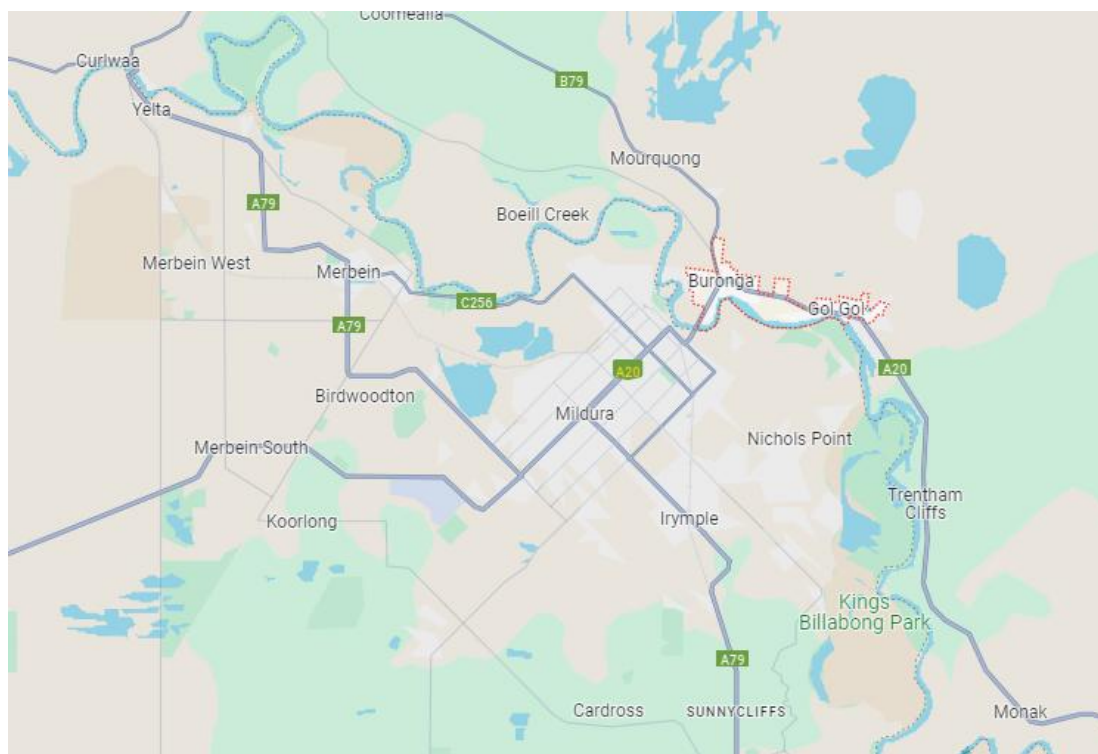


Figure 1 Locality map (Source: Google maps)

2.2 Site Description

The subject site is bounded by Melaleuca Street to the west, Pitman Avenue to the south, Crown land to the north and private property to the east.

The subject site includes 2 allotments encompassing approximately 11.6 hectares.

Access to the subject site is from Melaleuca Street.

The list of allotments and addresses are provided below in Table 2:

Table 2 Lot Identifier & Addresses

Lot Identifier	Address
Lot 1 DP1075225	88 Melaleuca Street Buronga
Lot 2 DP1075225	90 Melaleuca Street Buronga

Lot 1 DP1075225 contains a dwelling and encompasses 2081 m² and Lot 2 DP1075225 contains farm buildings and is currently planted with horticultural crop.

Other than crop, vegetation on the subject site is contained to areas surrounding the buildings and consists of ornamental and introduced species for landscaping purposes.

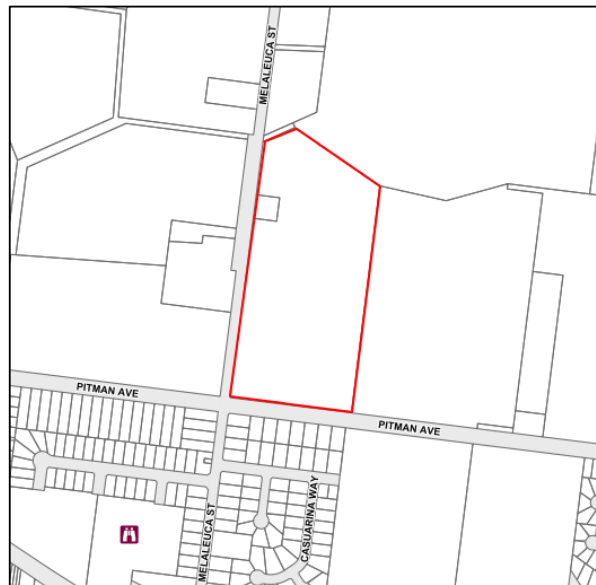


Figure 2 Site map (Source: Intramaps)

The subject site is zoned RU4 Primary Production Small Lots with a minimum lot size of 10 hectares.



Figure 3 Site map#2 (Source: Intramaps & Nearmap)

The subject site is not located on bushfire prone land or subject to flooding.

2.3 Surrounding Development

The subject site is located centrally in Buronga and within 700 metres (by road) from the emerging commercial precinct on Hendy Road (Sturt Highway).

Land to the east is under active horticultural production. The area on the north eastern boundary is Crown land and zoned C2 Environmental Conservation. A depression on this land also serves as a stormwater drainage basin reserve for Western Murray Irrigation.

The southern boundary borders on Pitman Avenue and the RU5 Village zone where there is existing residential development.

The lots to the west of the subject are in the process of being developed for a mix of residential and commercial purposes.

Further to the north west, the land is currently under horticulture crop, and beyond that is the rapidly developing Buronga Industrial precinct.

Access to the site can be made from the Silver City Highway via Pitman Avenue, while access from the Sturt Highway can be made via Chapman, Churchill, Pooley and Rose Streets on to Pitman Avenue or directly from Melaleuca Street.



Figure 4 Surrounding uses aerial map (Source: Nearmap)

3. Planning Proposal

3.1 Objectives or Intended Outcomes

The objective of this Planning Proposal is to amend the Wentworth Local Environmental Plan 2011 by:

- rezoning the subject site from RU4 Primary Production Small lots zone to RU5 Village zone
- removing the 10 hectare minimum lot size

The intended outcomes are to:

- ensure there is an ongoing, adequate supply of village zoned land available for future residential development
- facilitate the provision of a diverse range of residential development.

A subdivision concept plan is provided in separately as Attachment 4.

3.2 Explanation of Provisions

To achieve the objectives and intended outcomes of the Planning Proposal, the following amendments will be made to the digital land zoning mapping applicable to the Wentworth Local Environmental Plan 2011 on the NSW Planning Portal Spatial Viewer:

Table 3 WLEP Mapping on NSW Planning Portal Spatial Viewer

Amend Digital Land Zoning Map
Amend Lot Size Map – Sheet LSZ_004F

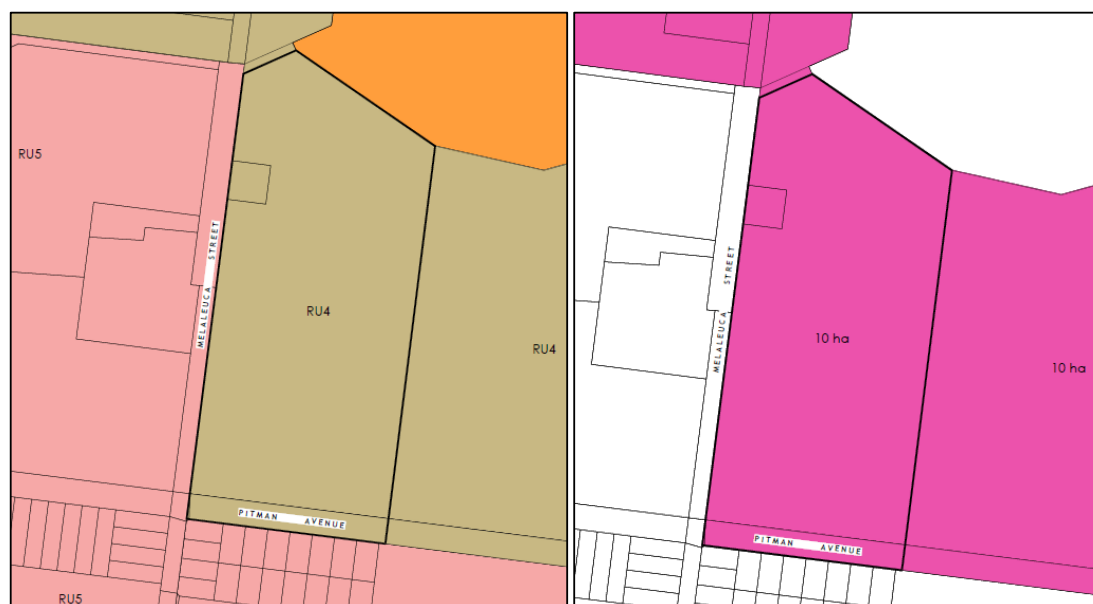


Figure 5 Current zone and minimum lot size maps

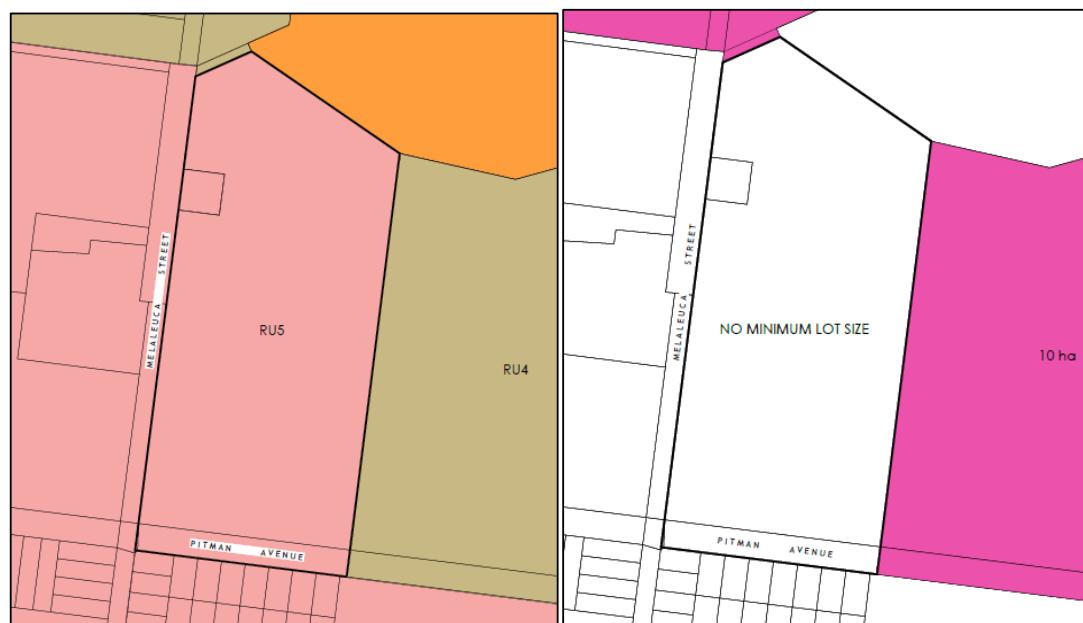


Figure 6 Proposed zone and minimum lot size maps

3.3 Justification

Section A – Need for the Planning Proposal

3.3.1 Is the Planning Proposal a result of an endorsed local strategic planning statement, strategic study or report?

Buronga Gol Gol Structure Plan

The Buronga Gol Gol Structure Plan (BGGSP) was prepared by Wentworth Shire Council with the purpose of the plan being to guide future development within the study area for a 20-year period, up to 2040.

The BGGSP was prepared between 2018 and 2019 on the basis of the 2016 ABS Census statistics and the ABS estimated population statistics for 2018, together with the supply and demand of RU5 village zoned land at the time of the preparation of the BGGSP.

The BGGSP was adopted by Wentworth Shire Council at its Ordinary Meeting held 16 September 2020.

The BGGSP was endorsed by the Department of Planning & Environment 5 November 2021.

Rezoning of additional land:

Page 14 of the BGGSP states:

An increase in the current growth rate of Buronga Gol Gol is anticipated due to factors such as recent improvements in infrastructure services, ongoing development of population services such as supermarket and commercial shops/premises, attractive rural residential lifestyle and amenity, the relatively lower price of land and housing compared to Mildura, as well as residential housing demand overflows from Mildura due to urban expansion constraints in the Victorian city. These factors can potentially cause a significant residential land shortage....

Therefore, additional residential land needs to be identified to cater for any future increase in current demand rates. This will prevent a potential land supply shortage and housing affordability issues...

In response to the above statement, the BGGSP recommended rezoning an additional 29 hectares of RU1 Primary Production land to RU5 Village zone. Those areas are identified in blue in the figure below.

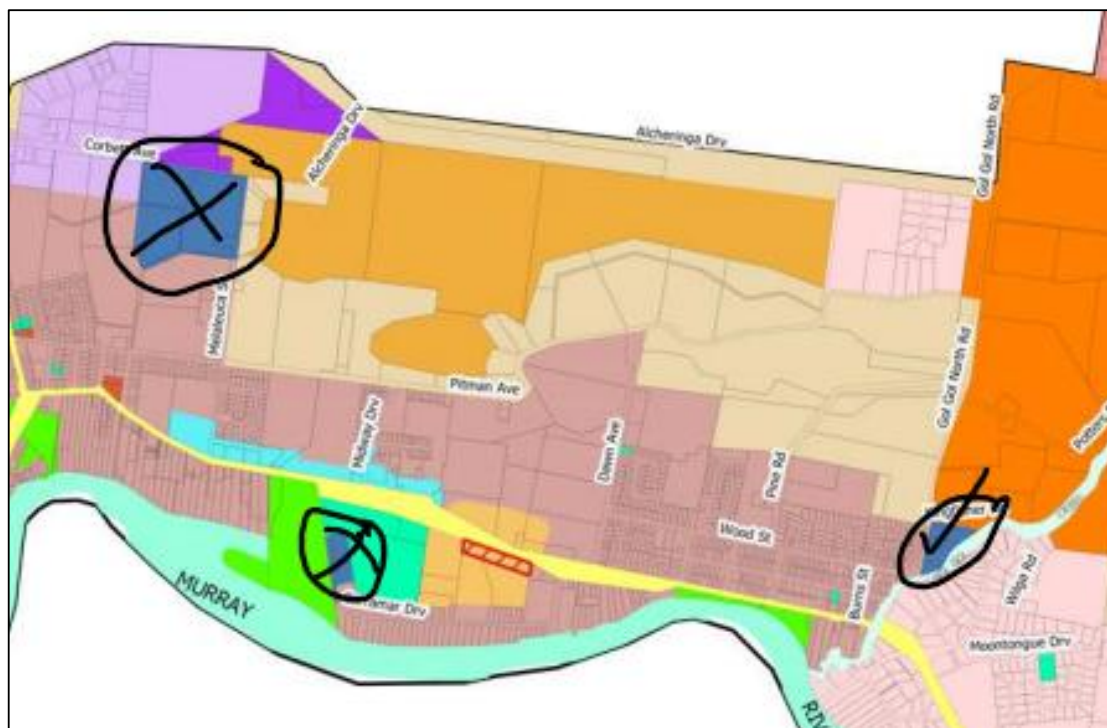


Figure 7 BGGSP Proposed rezonings (Source: BGGSP Figure 4.1)

To date, there has only been one of these sites rezoned to RU5 Village zone, adding an additional 3 hectares to the total supply of RU5 zoned land. This site is located on Gol Gol North Road and marked with a tick. The development of this site has been completed and all of the lots in this subdivision have been sold. The BGGSP timeframe for development of this site was Stage 1 – 2020 to 2024.

The land in the north west area of Buronga, adjacent to the Buronga Industrial Estate (Corner of Corbett Avenue and Melaleuca Street), has not yet been rezoned. It is considered more appropriate to rezone part of this area to RU5 zone south of the crown reserve, with the northern portion to be rezoned to E4 zone. This will result in an increase in the supply of industrial land, in response to the sudden rapid growth in sales of industrial land, whilst retaining the consolidation of the industrial precinct.

Note: The property on the eastern side of this area (on Melaleuca Street) is not proposed to be rezoned or developed by the landowner in the future. The BGGSP timeframe for development of this was Stage 5 – 2036 to 2040.

The proposed area on the west end of Carramar Drive is located on flood prone land and therefore, cannot be considered for rezoning until completion of the new flood study. The BGGSP timeframe for development of this site was Stage 1 – 2020 to 2024.

Despite being only 5 years old since its preparation, the statistics in the BGGSP are already considered to be out of date. Therefore, in order to determine the current supply and demand for RU5 Village

zoned land in Buronga Gol Gol, a comprehensive review of the RU5 zone in Buronga Gol Gol area has been conducted.

Details of the outcome from that review are provided in Section 4 of this Planning Proposal document, providing additional justification for this Planning Proposal.

Consistency with the Land Use Principles of the BGGSP

The proposal is consistent with the Land Use Principles for residential development as outlined on page 37 and the Urban Land Release Staging Plan on page 49 of the Council adopted BGGSP.

The Land Use Principles for residential areas that directly apply this Planning Proposal, include:

- i. Develop an urban structure that consolidates the location of residential land and provides connection between the villages of Buronga and Gol Gol*

Response: The location of the subject site adheres to the principle of consolidating residential land. The subject site is situated adjacent to existing RU5 Village zoned land that is either currently under development to the west of the site and fully developed to the south. As the population of Buronga and Gol Gol continues to increase, the area along Pitman Avenue will eventually be developed, which will inevitably connect the two townships.

- ii. Cluster residential areas to ensure walkable neighbourhoods in order to reduce, where possible, car dependence for access to existing and future community services and facilities*

Response: The location of the subject site is within walking and cycling distance to the developing commercial precinct on Hendy Road, located south of the site. The location of community facilities, such as the Midway Centre and Alcheringa Oval are also located within close proximity to the subject site, for ease of access by foot or bicycle.

- iii. Promote a mixture of urban development that allows for flexibility to respond to changes in the community over time and cater for a diversity of land sizes and housing types.*

Response: The Planning Proposal will provide flexibility and diversity to the supply of lot sizes. This will generally be in response to the current and future demand for a range of lot sizes to satisfy varying lifestyle choices.

3.3.2 Is the Planning Proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The Planning Proposal is the best means of achieving the objectives and intended outcomes for the proposed development.

The current zone, RU4 Primary Production Small Lots and the minimum lot size applied to the subject site does not permit the development of land for residential purposes.

Section B – Relationship to Strategic Planning Framework

3.3.3 Will the Planning Proposal give effect to the objectives and actions of the applicable regional, or district plan or strategy (including any exhibited draft plans or strategies)?

Far West Regional Plan 2036 (FWRP)

The Planning Proposal gives effect to two directions and their relevant actions under *Goal 3 Strong and connected communities* of the FWRP.

Direction 21: Strengthen communities of interest and cross-regional relationships

The townships of Buronga and Gol Gol are often referred to as northern suburbs to Mildura. The short drive to Mildura's central business district attracts people who work in the Victorian regional city, to reside in Buronga and Gol Gol, because of its ease of access and availability to employment, educational, health, commercial and retail services.

The Planning Proposal provides a cross-border resolution to new residents wishing to live in New South Wales, in a small town or village environment, but within close proximity to work, businesses and services provided by the regional city of Mildura.

Direction 27: Provide greater housing choice

The Planning Proposal is consistent with this direction, in that it responds to the ongoing demand for residential lots of various sizes, and will provide a small increase in the supply of developable land to satisfy the short to medium term demand for residential lots.

The Planning Proposal is also consistent with this direction as the subject site has the capacity and connectivity to all infrastructure to ensure new development is supported with adequate services.

Draft Far West Regional Plan 2041 (DFWRP)

The Planning Proposal gives effect to two objectives of the DFWRP under *Part 2 People and communities*.

This Planning Proposal includes details on the current population trends for the Buronga and Gol Gol townships. As the population continues to grow, there is the need to ensure there is an ongoing supply of land available to cater for the growth and subsequent residential development to accommodate new residents.

The proposed rezoning will ensure the ongoing provision of a range of residential development in response to the demand for new homes and different types of dwellings to cater for a variety of lifestyle choices, in the Buronga Gol Gol district.

This Planning Proposal also recognises the importance of early consultation with service providers, to ensure the adequacy of infrastructure for the provision of services to facilitate new development areas.

Part 2 Objective 6: Plan for housing supply, diversity, affordability and resilience

The proposal is consistent with this objective as it will facilitate the development of a range of lot sizes that ultimately *promotes a diversity of housing choices so that people have more options at different stages of their life and at different affordability levels*.

The proposal is consistent with Strategy 6.1:

- *creating flexible and feasible planning controls and development standards that support greater housing mix*

The Planning Proposal does not include imposing a minimum lot size on the subject site. This facilitates and enables the creation of varying lot sizes that will provide for a range of alternative lifestyle choices.

- *aligning infrastructure and service provision to housing supply needs*

The Planning Proposal is consistent with this strategy. The subject site is adjacent to land already developed or under development, where service infrastructure and provision is located, and therefore, will adequately support the subsequent development.

3.3.4 Is the Planning Proposal consistent with a Council Local Strategic Planning Statement that has been endorsed by the Planning Secretary or Greater Sydney Commission, or another strategy or strategic plan?

Local Strategic Planning Statement (LSPS)

The Planning Proposal is consistent with development strategies as identified for Buronga and Gol Gol under Planning Priority 6. The subject site falls within the identified settlement boundary of Buronga and Gol Gol.

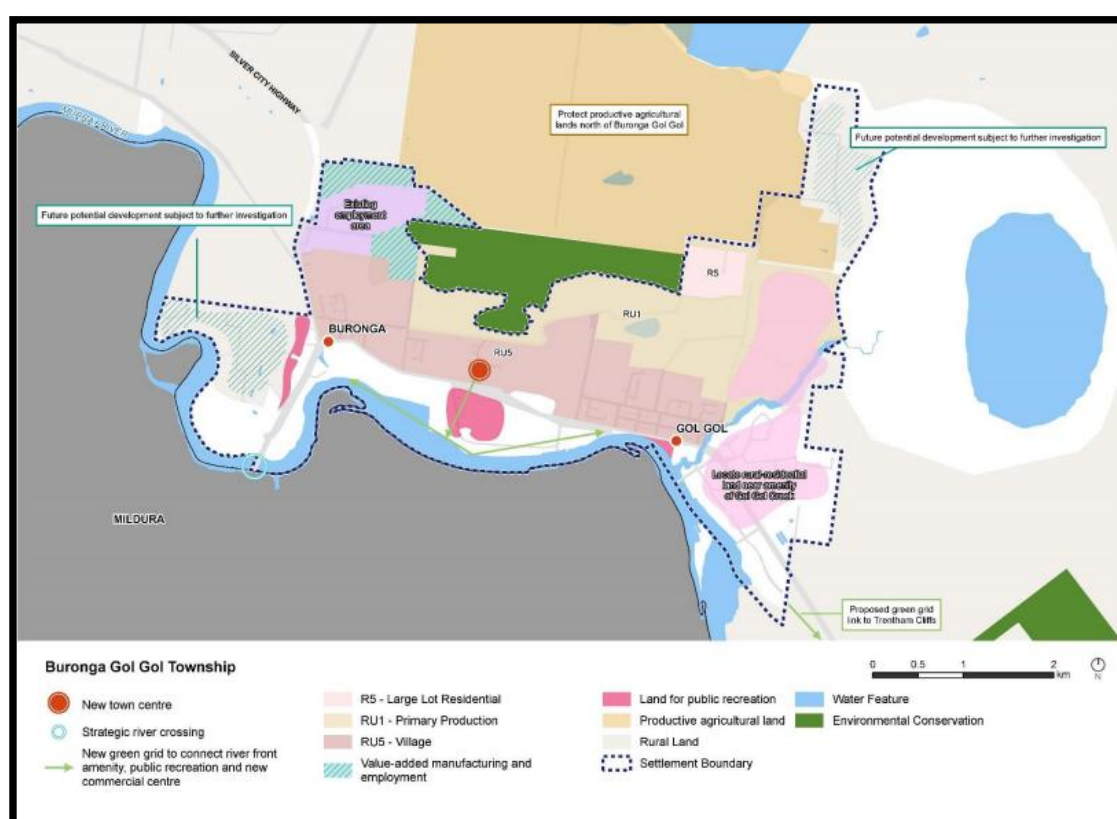


Figure 8 Buronga and Gol Gol Settlement boundary (Source: LSPS Map 5)

The *Strategic vision, intent and priorities* applicable to the Planning Proposal of the LSPS include:

Over the next 20 years Wentworth Shire will leverage the area's rural, industrial and residential strengths to generate economic and social growth opportunities.

Council will investigate and review land use pressures to ensure the shire has a complimentary balance of residential and commercial development opportunities to encourage population growth.

Our towns and villages will capitalise on growth opportunities so that they continue to service our local communities. Our towns will offer a variety of housing choice to support a growing population and as

our towns continue to support new growth, our economic base will diversify. Our townships will be vibrant active places to visit and live, providing a variety of basic economic and community services.

The Planning Proposal is consistent with the *Strategic vision, intent and priorities* of the LSPS, as it:

- Leverages the ongoing demand for residential lots in Buronga and Gol Gol, which will facilitate population growth.
- Facilitates population growth that will inevitably increase the local economy and social opportunities and capacity in the Gol Gol and Buronga townships.
- Ensures that the proposed development will be well planned, with adequate services and infrastructure, within close proximity to commercial and community services.

Wentworth Community Strategic Plan 2022-2032 (WCSP)

The WCSP has been developed as part of the Integrated Planning and Reporting Framework NSW requirements. The plan aims to reflect a holistic vision of the shire community and acts as a guide and reference point for decision making by elected representatives, community members and council staff.

The four key strategies of the CSP include:

Economic – A vibrant, growing and thriving region

Social – A great place to live

Environmental – A community that works to enhance and protect its physical and natural environment

Civic Leadership – is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner.

The Planning Proposal is consistent with CSP as it facilitates and enables social and economic growth and capacity by accommodating population growth.

3.3.5 Is the Planning Proposal consistent with any other applicable State and regional studies or strategies?

Housing 2041 – NSW Housing Strategy (NSWHS)

The NSWHS aims to achieve four objectives, two of which are considered to be applicable to this Planning Proposal.

To deliver housing supply in the right locations at the right time

While the Planning Proposal is not directly delivering housing, it is:

- providing an ongoing supply of land for new residential development,
- located in a strategically identified and suitable location.

To provide housing that is diverse and meets varied and changing needs

The RU5 Village zoned land has the capacity and flexibility to be developed in response to the changing needs of the community.

3.3.6 Is the Planning Proposal consistent with applicable State Environmental Planning Policies (SEPPs)?

An assessment of the Planning Proposal to the State Environmental Planning Policies is provided in Attachment 1 below.

3.3.7. Is the Planning Proposal consistent with applicable Ministerial Directions (Section 9.1 Directions)?

An assessment of the Planning Proposal to the Section 9.1 Ministerial Directions is provided in Attachment 2 below.

Section C – Environmental, social and economic impact

3.3.8 Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal? Other than horticultural crops and ornamental or introduced vegetation, the site is otherwise devoid of vegetation.

The land adjacent to the north eastern boundary of the subject site is zoned C2 Environmental Conservation. This area is also used for the purposes of overflow drainage via the Western Murray Irrigation system.

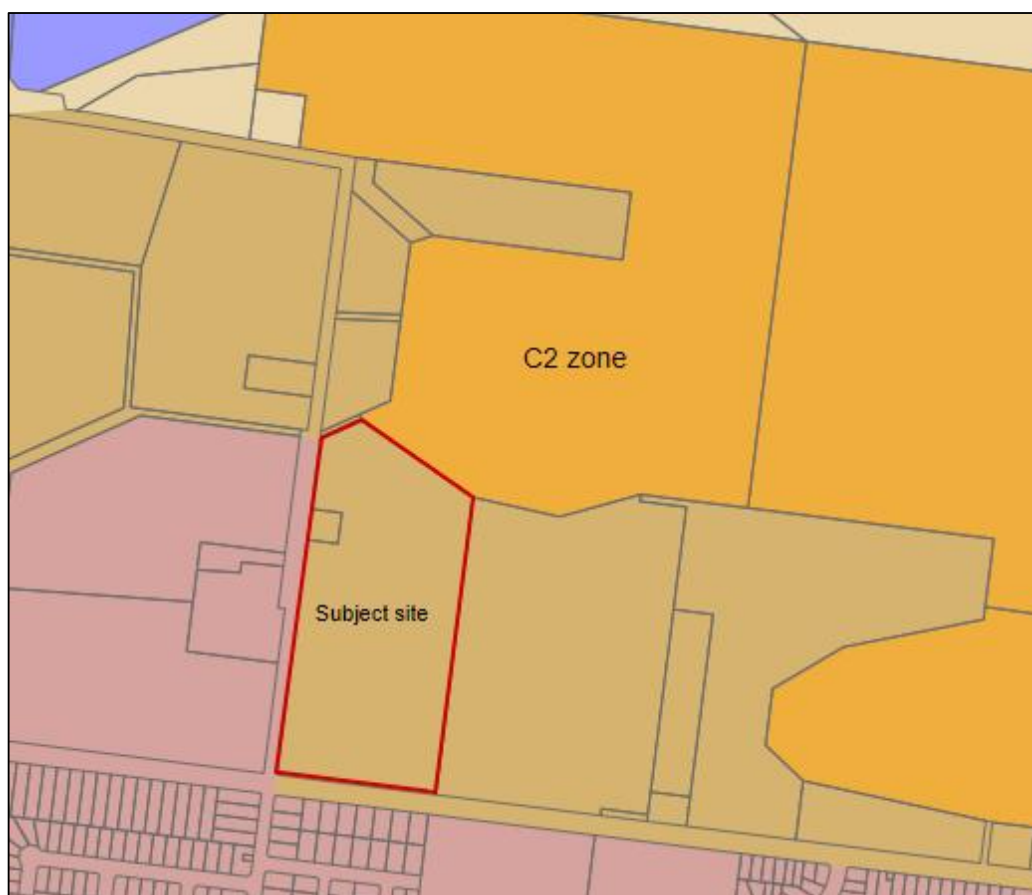


Figure 9 Adjacent land C2 zone (Source: Intramaps)

In order to preserve and protect this area of sensitivity, the boundary between the subject site and the C2 zone will be suitably fenced to ensure that any activities associated with the new development, as a consequence of this Planning Proposal, will not cause any detrimental impact to the land or vegetation.

Therefore, it is anticipated that there will be no adverse impact on critical habitat, threatened species, populations or ecological communities or habitats.

3.3.9 Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

Land use conflict

The eastern boundary of the subject site is located adjacent to land that partially remains under horticultural crop. Therefore, the proposed subdivision concept design has included a road and reserve that extends the full length of the eastern boundary. This may be planted with suitable vegetation to provide a buffer between the horticultural and residential uses.

The larger allotments located on the northern boundary are considered large enough to be planted with vegetation on the northern boundaries to form a 'green' buffer. Additionally, these lots may be fenced with a high, buffer fence to ensure increased buffer efficiency.

It is considered that the requirements of Council for buffer purposes will form part of the consultation of the final subdivision design at the pre-lodgement stage. The requirements may include, but would not be limited to, the size of allotments, boundary fencing, planted vegetation, public open spaces and overall design of the subdivision.

In addition, the *NSW Right to Farm Policy* provides advice to landholders and Council's on methods of managing land use conflict. One method proposed is including an information sheet on rural land use rights when issuing S10.7 Planning Certificates to prospective purchasers of land where there is existing agriculture in the area. Council may elect to undertake this measure in future to alleviate concerns and potential complaints.

Cultural Heritage search

A search of the Heritage NSW AHIMS Web Services has shown that there are nil aboriginal sites or places recorded in or near the subject site. A copy of this search is provided in Attachment 3 below.

3.3.10 Has the Planning Proposal adequately addressed any social and economic effects?

Social and economic benefits have been addressed in Section B in response to consistency with the LSPS and WCSP.

Section D – State and Commonwealth interests

3.3.11 Is there adequate public infrastructure for the planning proposal?

Subsequent development of the subject site will include the following infrastructure to service the use of the subject site for residential purposes:

- Water, sewer and stormwater infrastructure and services
- Safe access in and out of subject site
- Road width(s)
- Shared pathways, location and width
- Street lighting
- Street trees

- Fire hydrants
- Public open space(s)

Access to infrastructure and services can be provided from Pitman Avenue and Melaleuca Street to adequately support the proposed development of the subject site. This has been verbally confirmed by Wentworth Shire Council during early consultation regarding the proposed development.

A Traffic Impact Assessment (TIA) has been prepared by SALT³ to discuss the level of traffic that may or will be generated by the development of the site. The TIA has been prepared on the basis of the original subdivision concept design of 87 allotments. The revised attached concept includes 85 allotments.

The additional lots are estimated to generate 14 inbound and 58 outbound vehicle movements at morning peak hour; and 44 inbound and 29 outbound vehicle movements at afternoon peak hour.

The TIA concludes that the anticipated traffic movements are considered low, and the intersection of Melaleuca Street and Pitman Avenue will operate well within satisfactory limits with the anticipated additional vehicle movements.

3.3.12 What are the views of State and Commonwealth public authorities consulted in accordance with the Gateway Determination?

Consultation with the following state authorities has been conducted prior to the preparation of this Planning Proposal:

1. NSW Department of Planning, Housing & Infrastructure – no objection, subject to additional requirements
2. NSW Department of Primary Industries – no objection, subject to additional requirements
3. Transport for NSW – no objection, subject to additional requirements. The requirement for a Traffic Impact Assessment shall be a condition of the Gateway Determination, should this be determined to proceed.

It is expected that relevant agencies and applicable service providers will be consulted through the exhibition and community consultation process, as conditioned by the Gateway Determination.

3.4 Mapping

The Planning Proposal seeks to amend the digital land zoning map and the PDF lot size mapping on the NSW Planning Portal Spatial Viewer that relates to the subject site and the Wentworth LEP 2011.

3.5 Community Consultation

In accordance with Section 3.33(2)(e) of the Environmental Planning & Assessment Act 1979, community consultation may need to be conducted.

Schedule 1, Part 1, Division 1, 4 of the EP&A Act prescribes community consultation timeframes are either determined by the Gateway Determination to be issued, or 28 days. This is also consistent with the timeframe set out in Table 4 of the Wentworth Shire Council Community Participation Plan.

For this Planning Proposal, the following consultation process may include:

- Written notification to adjoining landowners
- Public notice in the local newspaper and on Council's website
- Display of the Planning Proposal and supporting documentation made available in Council's administrative buildings
- Planning Proposal documentation made available for public viewing on Council's website.

During the consultation period, the following documents should be made available for public viewing:

1. Planning Proposal
2. Gateway Determination
3. All appendices and supporting documentation
4. Relevant Council reports and subsequent resolutions.

Consultation with relevant state agencies will be determined by the Gateway Determination.

At the conclusion of the consultation period, Council will review and consider submissions received regarding the Planning Proposal, and will determine if the Planning Proposal is to be finalised.

3.6 Project Timeline

The *NSW Department of Planning, Industry and Environment Local Planning Guideline August 2023* sets a benchmark timeframe for completion of the Planning Proposal process.

For a 'Standard' Planning Proposal, the benchmark is a total of 320 days for all stages of the process to be completed. This timeframe does not include pre-lodgement of the Planning Proposal with Council.

There are many factors that can influence the timeframe process. However, the following table provides indicative timeframes for each stage:

Table 4 Estimate project timeline

Stage	Timeframe
Pre-lodgement of Buronga Gol Gol Scoping Report	March 2024
Submission of Planning Proposal	October 2024
Gateway Determination	May 2025
Post Gateway	June 2025
Public Exhibition & Assessment	July 2025
Finalisation	November 2025

4. Buronga Gol Gol Review

4.1 Population trends

A little over 43% of the Wentworth LGA population reside in the townships of Buronga and Gol Gol.

Commonly referred to as a northern suburb of the regional city of Mildura, Buronga and Gol Gol have continually experienced population growth and continues to be the main growth centre in the Wentworth Shire.

The Buronga Gol Gol Structure Plan 2020 (BGGSP) estimated an annual growth rate of 2.8% for Buronga and Gol Gol, with an estimated population of 4,742 people by 2040.

The results of the ABS 2021 Census data shows that Buronga and Gol Gol had a combined population of 3,208 people. This is a 17.3% increase from the population of 2,735 following the ABS 2016 Census. This equates to an annual population growth rate of 3.5%.

Table 5 Population comparison & estimate to 2040

Document	2016	2018	2021	% Change	Est 2026	Est 2031	Est 2036	Est 2040
BGGSP (Page 9)	2,735	2,859	Estimated 3,051	Estimated 14% (2.8% Annual growth rate)	3,401	3,791	4,226	4,742
BGG Scoping Report	2,735		Actual 3,208	Actual 17.30% (3.5% Annual growth rate)	3,763	4,414	5,178	6,167
Difference					+362	+623	+952	+1,425

Based on the current trend, and at a current annual population growth rate of 3.5%, the population of Buronga and Gol Gol is estimated to be 6,167 people by the year 2040. This is an increase of the population in the BGGSP area by 2,959 people.

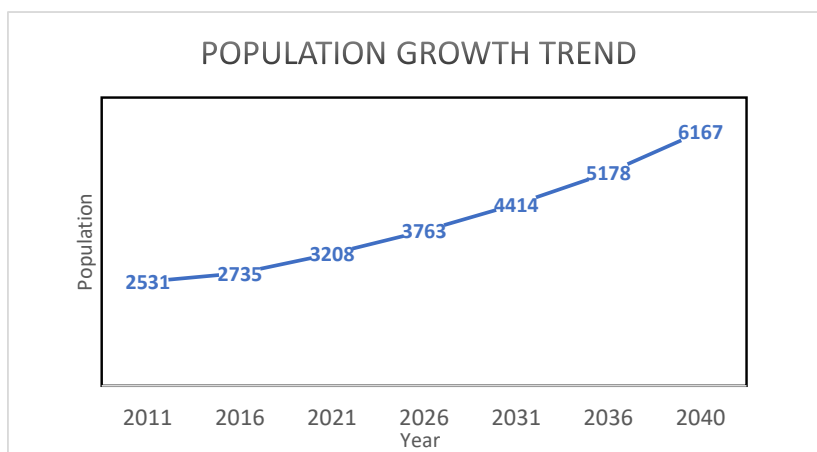


Figure 10 Estimated growth trend

Individually, the growth experienced by Buronga and Gol Gol are as follows:

Table 6 Individual locality growth rate

Locality	2016	2021	Growth rate
Buronga	1,224	1,267	+3.5%
Gol Gol	1,494	1,949	30.5%

The significant difference in the growth rate between Buronga and Gol Gol can be explained simply as being a result of the substantial subdivision activity in Gol Gol during the past few years, in comparison to the small infill subdivision activity that has previously occurred in Buronga.

4.2 Demographic structure

The demographic structure of Buronga and Gol Gol has remained similar to that reported in the BGGSP.

Of the total residents in the combined community, 51% are male and 49% are female, replicating that statistic in the BGGSP.

The median age of Buronga Gol Gol residents has remained steady at 38 years for Buronga but has reduced to 37 years in Gol Gol.

Table 7 comparison overview between 2016 & 2021

<u>Buronga 2016</u>	
People	1,212
Male	50.8%
Female	49.2%
Median age	38
<u>Buronga 2021</u>	
People	1,252
Male	50.7%
Female	49.3%
Median age	38

<u>Gol Gol 2016</u>	
People	1,523
Male	51.1%
Female	48.9%
Median age	38
<u>Gol Gol 2021</u>	
People	1,956
Male	50.8%
Female	49.2%
Median age	37

In all age cohorts there has been an increase in the number of residents in Buronga Gol Gol, other than the 65-69 cohort, which reduced from 179 persons down to 154 persons and the 85+ cohort.

Table 8 age cohort comparison

Age cohort	2016	2021	Change
0-4	186	233	+ 25%
5-9	226	270	+ 19%
10-14	202	241	+19%
15-19	171	207	+21%
20-24	129	168	+30%
25-29	129	158	+22%
30-34	181	223	+23%
35-39	162	218	+35%
40-44	196	211	+8%
45-49	189	222	+17%
50-54	181	196	+8%
55-59	178	201	+13%
60-64	155	189	+22%
65-69	179	154	-14%
70-74	96	153	+59%
75-79	71	82	+15%
80-84	38	62	+63%
85+	29	28	-3%

Despite the significant growth in all but two cohorts, there are two trends occurring, which are particularly related to the 60-85+ cohorts.

1. The -14% loss in people between 65-69 years
2. The loss of people as they move from the 2016 cohort up to the next age cohort in 2021. Refer to the arrows in Table 4 above.

Table 4 above shows that there is actually a loss of people from each of the cohorts from the age of 60 years. For example, the 65-69 cohort in 2016 had a total of 179 people; but at the time of the 2021 census when that age group is recorded in the 70-74 cohort, there are 153 people.

This indicates that while there are new residents moving into Buronga and Gol Gol, evidenced by the growth of each cohort, there are a number of residents aged 60 and above who are also leaving Buronga Gol Gol.

The number of people aged 60+ who resided in Buronga Gol Gol at the time of the 2016 Census was 568 people, in comparison to 668 in 2021.

This trend may be attributed to multiple reasons, including but not limited to, selecting to retire in a different location, illness and/or death. But it could also be attributed to the lack of alternative accommodation options for retiring residents, such as smaller lot sizes for independent living units/apartments and the non-existence of increasingly popular retirement lifestyle villages. It may also be attributed to the lack of an aged care facility, which would allow residents to transition from independent to assisted living, without having to leave family and/or the familiarity of their community.

Consultation with a retirement village in the Sunraysia region has revealed that all six villages in Mildura have waiting lists for new residents and due to the continued increase in demand for this type of residential facility, an additional new development is planned in the short term.

Despite the loss of 14% in the 65-69 cohort, there remains a strong increase in the number of residents in all other cohorts, other than the 85+ year age groups, which is more than likely attributed to deaths.

Worth noting also, is the 59% increase in the number of residents aged between 70-74 years and the 63% increase in the number of residents aged between 80-84 years. This may be attributed to some retirees not requiring to initially retire into smaller holdings and, perhaps, the growing trend of assisted living with family, particularly for the 80-84 age cohort.

There is also a noticeable increase in the younger age cohorts from 0-39 which is consistent with the increase in the number of families settling in Gol Gol.

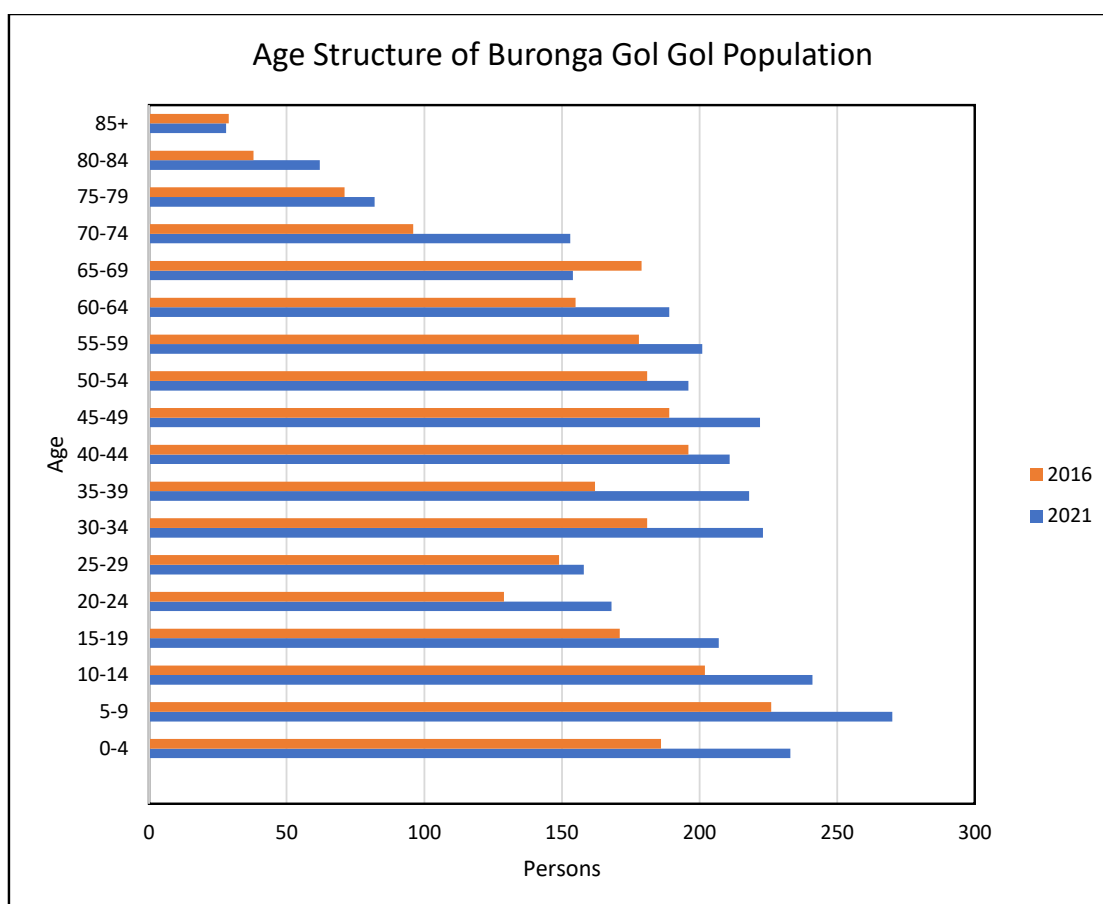


Figure 11 age structure of Buronga Gol Gol

4.3 Living characteristics

It is found that 54% of people over the age of 15 are married, which is higher than the New South Wales average at 47.3% and the national average at 46.5%.

With a total of 1,081 households, 79% are classified as being 'family households'. This is higher than the 2016 average of 75% as stated in the BGGSP. That being said, between 2016 and 2021 the number of Couple families with children have decreased from 49% down to 45%, while the number of Couple families without children has increased from 39% to 41%.

The average household size is now averaging 2.7 persons per household, despite the BGGSP estimating that this statistic would reduce down to 2.4 persons per household.

Table 9 lifestyle characteristics

	Buronga 2016	Buronga 2021	Gol Gol 2016	Gol Gol 2021
Marital status				
Married	497 52.2%	468 46.8%	716 62.5%	910 61.6%
Separated	35 3.7%	36 3.6%	24 2.1%	30 2.0%
Divorced	83 8.7%	88 8.8%	57 5%	90 6.1%
Widowed	28 2.9%	34 3.4%	46 4%	45 3.0%
Never married	309 32.5%	373 37.3%	303 26.4%	400 27.1%
Household profile				

Total households	432	438	515	643
Household size	2.4	2.6	2.8	2.9
Family household	292 67.6%	322 73.5%	414 80.4%	541 84.1%
Single household	123 28.5%	109 24.9%	94 18.3%	99 15.4%
Group household	17 3.9%	7 1.6%	7 1.4%	3 0.5%
Family characteristics				
Total families	304	322	414	545
Couple family with children	137 45.8%	128 38.9%	217 51.9%	284 51.6%
Couple family no children	112 37.5%	132 40.1%	168 40.2%	229 41.6%
One parent family	47 15.7%	54 16.4%	30 7.2%	32 5.8%
Other	3 1.0%	8 2.4%	3 0.7%	0

4.4 Residential land supply and demand

Table 10 below shows a comparison of the supply of RU5 zoned land between the preparation of the BGGSP and the Scoping Report, essentially a five-year period.

The table takes into consideration the following recent rezonings that have occurred since the preparation of the BGGSP:

- 3 hectares recently rezoned from RU1 Primary Production to RU5 Village
 - 15 hectares recently rezoned from RU5 Village to E2 Employment to create a commercial precinct
 - 4 hectares recently rezoned from RU5 Village to E4 General Industrial
- = Therefore, the total area of the RU5 Village zone has decreased from 410 hectares to 394 hectares.

Table 10 Current RU5 Village zone land supply under estimated demand rate

Year	Total ha	Developed (BGGSP) ha	Undeveloped ha	Developable (-30%) ha	Aver lot size M ²	Lot yield	Av Ann demand	Years supply
BGGSP 2020	410	211	228	160	850	1,882	91	21
2024	394	266	128	89	850	1,047	91 (95)	11 (11)

Attachment 6 is a map showing the current status of development in Buronga and Gol Gol overlayed on Figure 4: Urban Land Release Staging Plan in the Buronga Gol Gol Structure Plan 2020. As it can be seen from the map, there are very few RU5 allotments categorised as vacant/farming land. The balance of the map shows the status of activity occurring in the Buronga and Gol Gol townships.

The average annual demand for lots is estimated at being between 91 and 95 following an analysis of the NSW Property Sales Data (NPSD) during the last five years.

Data in the NPSD indicates that contracts of sale are entered into long before the subdivision works are completed, as the settlement dates can be anywhere between 1 to 2 years following the date of the contract. Providing evidence that the supply of developed RU5 zoned land is not keeping up with the demand for lots in Buronga and Gol Gol.

It is, therefore, estimated that should the supply of more lots be made available for new development, the annual demand may likely be anywhere around 95 lots or more. This is an estimate and may still be a conservative estimate, considering it is provided to reflect the average number of lots sold in Buronga and Gol Gol, according to the NPSD.

Consultation with WSC planning staff reveals that the average lot size has not altered between the preparation of the BGGSP and this scoping report.

Supply of RU5 land as a result of this planning proposal

Table 11 Supply of RU5 land as a result of this planning proposal

Existing Undeveloped land ha	Proposed Undeveloped land ha	Total Undeveloped land ha	Developable (-30%) ha	Aver lot size M ²	Lot yield	Av Ann demand	Years supply
128	11	139	97	850	1,141	91 (95)	12 (12)

As a consequence of this planning proposal, the supply of RU5 zoned land would be increased minimally by 1 year.

4.5 Housing stock

According to the 2021 ABS Census, Buronga and Gol Gol had a total housing stock of 1,217 dwellings which is an increase of 136 dwellings since the 2016 ABS Census, or the construction of an average of 27 dwellings per annum. Of the 1,217 dwellings, just under 11% were unoccupied in 2021.

The most popular form of dwelling continues to be the separate detached dwelling at 91%, with all other forms of residential accommodation making up just 9%.

As stated in the BGGSP, 170 development approvals were granted for dwellings between 2015 to 2019. This equates to an average of 34 per annum. It should also be noted, that the approvals included consent for new dwellings in the R5 Large Lot Residential zone.

An updated analysis of Wentworth Shire Council's records indicates that in the RU5 Village zone there were 65 development approvals for dwellings between the 2020 and 2023, at an average of 16 per annum. During this time COVID19 had an impact on the supply of developable land and the number of applications received, due to inactivity from lockdowns and disruption from the pandemic.

As the BGGSP notes, new housing development in Buronga and Gol Gol is heavily reliant on the supply and availability of land ready for residential development. Fluctuations in sales of vacant lots and subsequent dwelling consents, reflects the fluctuation of land available for purchase and development.

Under the current annual growth rate of 3.5%, there will be an estimated population of 6,167 people by 2040. With an average household of 2.7 people, there will need to be around 2,284 dwellings to accommodate the population.

Based on the current supply of 1,217 dwellings, there will need to be an additional 1,067 dwellings constructed by 2040. This equates to 57 dwellings per year.

4.5 Summary

The review of the BGGSP statistics has revealed that the population of Buronga and Gol Gol is estimated to reach 6,167 by the year 2040, on the basis of the current annual growth rate of 3.5%. To adequately house the population in 2040, with an average occupation rate of 2.7 persons per household, there will need to be an estimated 1,067 new homes.

The population growth and housing demand 'overflow' from Mildura and migration in to the Sunraysia region, is not expected to reduce and more than likely, will continue to increase, providing there is a consistent supply of available, developable land.

There is currently, under the average annual demand rate of 91 lots and estimated 95 lots, an 11-year supply of RU5 Village zoned land.

The average timeframe to increase the supply of zoned land and work through the planning and civil works approvals processes, to the stage where lots are ready for residential development, is approximately 8 years. This timeframe is a conservative average. Therefore, the release and consideration of rezoning additional land for residential purposes should commence immediately.

Other than the 29 hectares proposed to be rezoned by the BGGSP, of which only 3 hectares has been rezoned, the BGGSP did not identify any additional land or areas to be rezoned to RU5 in the staging plan. Hence, the necessity for the BGG Scoping Report and support for this Planning Proposal.

The resultant development from this planning proposal is consistent with the existing and developing residential lands to the south and west of the subject site. It is considered that the proposed methods for mitigating land use conflict are satisfactory and will continue to be discussed and analysed through to subdivision design stage. The Traffic Impact Assessment has also concluded that the local road network surrounding the subject site will more than adequately cater for the traffic generated by the subsequent development.

Attachment 1 – State Environmental Planning Policy Assessment

State Environmental Planning Policy (SEPP)	Applicable (Y/N)	Consistent (Y/N)	Comments/Justification
State Environmental Planning Policy (Biodiversity and Conservation) 2021	Y	Y	<u>Chapter 2 – Vegetation in non-rural areas</u> Not applicable. <u>Chapter 3 – Koala habitat protection 2020</u> The aim of this SEPP is to <i>encourage the proper conservation and management of areas of natural vegetation that provide habitat for koalas...</i>with the aim of reversing the ongoing population decline of the koala. The Planning Proposal is consistent with this SEPP as the subject site does not contain any native vegetation that would accommodate koalas. Other than a farm shed, the site is fully under horticultural crop. The north eastern boundary is adjacent to a large area of naturally vegetated land that is zoned C2 Environmental Conservation. While this site is vegetated, it is unclear if the adjoining land contains tree species that accommodate koalas. Therefore, prior to construction activities occurring on the subject site, the boundary would need to be fenced to ensure the preservation of the vegetation on the adjoining land. <u>Chapter 4 – Koala habitat protection 2021</u> The aim of this SEPP is to <i>encourage the conservation and management of areas of natural vegetation that provide habitat for koalas to support a permanent free-living population over their present range...</i> The Planning Proposal is consistent with this SEPP as the subject site does not contain any native vegetation and has been historically used for horticulture purposes. The vegetation on the adjoining C2 land will be protected by securing the site with fencing prior to the future development of the subject site. <u>Chapter 5 – River Murray lands</u> The aims of this SEPP are to <i>conserve and enhance the riverine environment of the River Murray for the benefit of all users</i>

			The subject site is included in Sheet 35 of the Murray Regional Environmental Plan No. 2 Riverine land. It is considered that the Planning Proposal is consistent with this SEPP as the subject site is setback from the Murray River and therefore, any impacts, if any, would be very low. <u>Chapter 6 – Water catchments</u> Not applicable. <u>Chapter 13 – Strategic conservation planning</u> Not applicable.
State Environmental Planning Policy (Exempt and Complying Development Codes) 2008	Y	Y	The Planning Proposal does not detract from, or contravene, the aims of this policy.
State Environmental Planning Policy (Housing) 2021	Y	Y	This SEPP applies to all land in NSW. The Planning Proposal does not detract or contravene the aims of this policy.
State Environmental Planning Policy (Industry and Employment) 2021	Y	Y	<u>Chapter 2 – Western Sydney employment area</u> Not applicable. <u>Chapter 3 – Advertising and signage</u> There will be no advertising or signage as a consequence of this Planning Proposal.
State Environmental Planning Policy (Planning Systems) 2021			<u>Chapter 2 – State and regional development</u> Not applicable. <u>Chapter 3 – Aboriginal land</u> The subject site is not owned by an Aboriginal Land Council. <u>Chapter 4 – Concurrences and consents</u> The Planning Proposal does not detract from the aims and principles of this policy.
State Environmental Planning Policy (Precincts – Central River City) 2021	N		
State Environmental Planning Policy (Precincts – Eastern Harbour City) 2021	N		

State Environmental Planning Policy (Regional) 2021			
State Environmental Planning Policy (Western Parkland City) 2021	N		
State Environmental Planning Policy (Primary Production) 2021	Y	Y	<u>Chapter 2 – Primary production and rural development</u> While the subject site is currently under horticultural crop, the subject site is not classified or mapped as state significant agricultural land and is included in the study area of the BGGSP 2020 and settlement area of the Wentworth LSPS. The study/settlement area was established to allow for growth and expansion of the Buronga and Gol Gol townships. <u>Chapter 3 – Central Coast plateau area</u> Not applicable.
State Environmental Planning Policy (Resilience and Hazards) 2021	Y	Y	<u>Chapter 2 Coastal management</u> Not applicable. <u>Chapter 3 Hazardous & offensive development</u> Not applicable. <u>Chapter 4 Remediation of land</u> The Planning Proposal aims to rezone the subject site to enable residential development. Therefore, Council is required to consider if the site is contaminated from previous uses. The subject site has been historically used for agricultural/horticultural purposes, which is a use listed in Table 1 of the Contaminated Land Planning Guidelines. A Preliminary Site Investigation report has been prepared by Green Edge Environmental Pty Ltd. The findings and recommendations of the PSI determine that the subject site is suitable for residential development. However, the subject site will require minor remediation works in the form of extraction of stained soil and additional soil sampling of the extracted area to ensure that all contaminants have been removed.

State Environmental Planning Policy (Resources and Energy) 2021	Y	Y	The Planning Proposal does not propose any mining, petroleum production or extractive industries. Therefore, the Planning Proposal does not detract from the aims of this policy.
State Environmental Planning Policy (Sustainable Buildings) 2022	Y	Y	The Planning Proposal does not detract from or contravene the aims of this policy.
State Environmental Planning Policy (Transport and Infrastructure) 2021	Y	Y	<u>Chapter 2 – Infrastructure</u> The aim of this SEPP is to ensure there is the effective delivery of infrastructure to support the future development. Consultation with Council has commenced to ensure there is sufficient infrastructure in Melaleuca Street and Pitman Avenue to fully service the future development. The services that will be provided with the development of the site include water (filtered and unfiltered), electricity, stormwater, sewer, telecommunications services, sealed road network, pathways, street trees and lighting, fire hydrants and public open space. A Traffic Impact Assessment will be prepared, as conditioned by a Gateway Determination to proceed, to determine the impact of the future development of the subject site on vehicle movements in the locality. <u>Chapter 3 – Educational establishments and child care facilities</u> Not applicable. <u>Chapter 4 – Major infrastructure corridors</u> Not applicable. <u>Chapter 5 – Port Botany, Port Kembla and Port of Newcastle</u> Not applicable. <u>Chapter 6 – Moorebank Freight Intermodal Precinct</u> Not applicable.

Attachment 2 – Section 9.1 Ministerial Directions Assessment

Section 9.1 Direction	Applicable (Y/N)	Consistent (Y/N)	Comments/Justification
Focus Area 1: Planning Systems			
1.1 Implementation of Regional Plans	Y	Y	Refer to Section 3.3.3 of the Planning Proposal.
1.2 Development of Aboriginal Land Council land	N		
1.3 Approval and Referral Requirements	Y	Y	The Planning Proposal does not seek to include provisions within the WLEP 2011 that require concurrence, consultation or referral to a Minister or public authority and does not identify development as designated development.
1.4 Site Specific Provisions	Y	Y	The Planning Proposal does not seek to introduce site specific planning controls.
1.4A Exclusion of Development Standards from Variation	Y	Y	The Planning Proposal does not seek to exclude the subject site from the provisions of Clause 4.6 of the Wentworth LEP 2011.
Focus Area 1: Planning Systems – Place based			
1.5 Parramatta Road Corridor Urban Transformation Strategy	N		
1.6 Implementation of North West Priority Growth Area Land Use and Infrastructure Implementation Plan	N		
1.7 Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	N		
1.8 Implementation of Wilton Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	N		
1.9 Implementation of Glenfield to Macarthur Urban Renewal Corridor	N		
1.10 Implementation of the western Sydney Aerotropolis Plan	N		

1.11 Implementation of Bayside West Precincts 2036 Plan	N		
1.12 Implementation of Planning Principles for the Cooks Cove Precinct	N		
1.13 Implementation of St Leonards and Crows Nest 2036 Plan	N		
1.14 Implementation of Greater Macarthur 2040	N		
1.15 Implementation of the Pyrmont Peninsula Place Strategy	N		
1.16 North West Rail Link Corridor Strategy	N		
1.17 Implementation of the Bays West Place Strategy	N		
1.18 Implementation of the Macquarie Park Innovation Precinct	N		
1.19 Implementation of the Westmead Place Strategy	N		
1.20 Implementation of the Camellia-Rosehill Place Strategy	N		
1.21 Implementation of the South West Growth Area Structure Plan	N		
1.22 Implementation of the Cheerybrook Station Place Strategy	N		
Focus Area 2: Design and Place			
2.1			
Focus Area 3: Biodiversity and Conservation			
3.1 Conservation Zones	Y	Y	The subject site of the Planning Proposal is not zoned for the purposes of environmental conservation or protection. However, the subject site is located adjacent to land that is currently zoned C2 Environmental Conservation, and as such, the Planning Proposal has addressed and responded to any risk the proposed

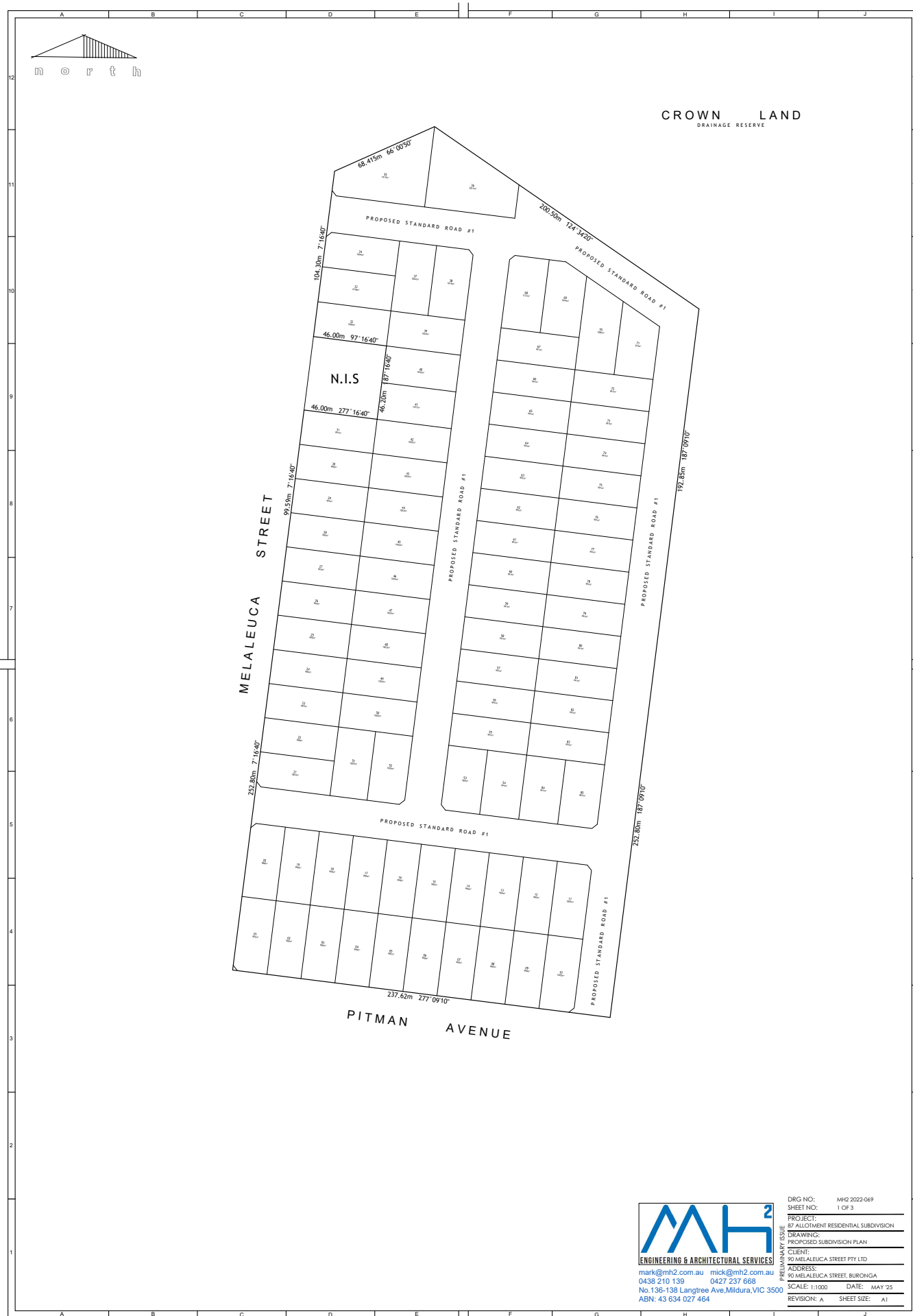
			development of the site would have on the C2 land. Refer to Section 3.3.9.
3.2 Heritage Conservation	Y	Y	There are no known or registered heritage items, relics, objects or site applicable to the subject site.
3.3 Sydney Drinking Water Catchments	N		
3.4 Application of C2 and C3 Zones and Environmental Overlays in Far North Coast LEPs	N		
3.5 Recreation Vehicle Areas	Y	Y	The Planning Proposal does not enable the land to be developed for the purposes of a recreation vehicle area, as defined by the <i>Recreation Vehicles Act 1983</i> .
3.6 Strategic Conservation Planning	N		The subject site is not identified as avoided land or a strategic conservation area.
3.7 Public Bushland	N		
3.8 Willandra Lakes Region	N		
3.9 Sydney Harbour Foreshores and Waterways Area	N		
3.10 Water Catchment Protection	N		
Focus Area 4: Resilience and Hazards			
4.1 Flooding	N		The subject site is not located on flood prone land.
4.2 Coastal Management	N		
4.3 Planning for Bushfire Protection	N		The subject site is not identified as bush fire prone land.
4.4 Remediation of Contaminated Land	Y	Y	A Preliminary Site Investigation has been conducted on the subject site. While there are areas that will require remediation prior to construction, the outcome of the PSI considered that the site is suitable for rezoning and residential development. The PSI also states that any 'unexpected finds' during construction works on site will require further assessment to determine the investigation and remedial requirements. A copy of the PSI has been submitted with Planning Proposal.
4.5 Acid Sulfate Soils	N		
4.6 Mine Subsidence and Unstable Land	N		
Focus Area 5: Transport and Infrastructure			

5.1 Integrating Land Use and Transport	Y	Y	Due to the size and location of the subject site and proposed residential development, a Traffic Impact Assessment will be prepared and submitted as conditioned in the Gateway Determination to proceed.
5.2 Reserving Land for Public Purposes	Y	Y	The Planning Proposal does not seek to remove, alter or reduce land that has been reserved for public purposes.
5.3 Development Near Regulated Airports and Defence Airfields	N		The subject site is not located near a regulated airport or defence airfield.
5.4 Shooting Ranges	N		The subject site is not located near or adjacent to an existing shooting range.
5.5 High pressure dangerous goods pipelines	N		
Focus Area 6: Housing			
6.1 Residential Zones	Y	Y	The Planning Proposal aims to increase the supply of land available for residential and other suitable development on the subject site. The location of the subject site is central and close to the emerging commercial precinct on Hendy Road. The proposed development will enable the provision of a variety of lot sizes to meet future housing demand, will have access to all required services and infrastructure located on Pitman Avenue and Melaleuca Street, and, the concept design for subdivision is considered to be well planned. The Planning Proposal does not include provisions that will reduce the permissible residential density of the land.
6.2 Caravan Parks and Manufactured Home Estates	Y	Y	The Planning Proposal does not reduce the opportunities for the development of caravan parks and manufactured home estates.
Focus Area 7: Industry and Employment			
7.1 Employment Zones	N		
7.2 Reduction in Non-Hosted Short-term Rental Accommodation period	N		
7.3 Commercial and Retail Development along the Pacific Highway North Coast	N		

Focus Area 8: Resources and Energy			
8.1 Mining, Petroleum Production and Extractive Industries	N		
Focus Area 9: Primary Production			
9.1 Rural Zones	Y	N	The Planning Proposal is inconsistent with Direction 9.1 as it proposes to rezone land from a rural to the village zone. Justification for the inconsistency is provided in the Buronga Gol Gol Structure Plan 2020 and the Wentworth Local Strategic Planning Statement, of which both documents have been endorsed by the NSW Department of Planning. While the BGGSP does not include a direct recommendation for rezoning additional land for residential development within the planning horizon (up to 2040), the subject site is located within the BGGSP study area and the plan anticipates that this area will be required for future development. The Wentworth LSPS also identifies a settlement boundary, identical to the BGGSP, and aims to ensure that new urban development is located within the settlement boundary, in which the subject site located. Further justification is provided in the Buronga Gol Gol Scoping report. This report was prepared to review the relevant statistics relating to the 2016 ABS Census data as used in the BGGSP, and the 2021 ABS Census data, in order to provide an update on population and demographic changes and the supply and demand for residential land. Further details relating to this matter can be found in Section 4.
9.2 Rural Lands	Y	N	The Planning Proposal is inconsistent with this direction as it affects land in an existing rural zone. The inconsistency is justified, for the following reasons: - The Planning Proposal is consistent with the BGGSP and the Wentworth LSPS for reasons explained above. - While the land will be a loss to agricultural production, it is

			necessary to ensure that there is an ongoing supply of readily available land for development to facilitate and accommodate the growth of Buronga and Gol Gol. Additionally, many horticultural enterprises are expanding outside of irrigation districts to enable expansion of activities to be financially sustainable. c) The Planning Proposal does not pose a threat to biodiversity, native vegetation, cultural heritage or water resources. d) The subject site is considered suitable for the proposed development and will not be constrained by the topography, size, location or soil conditions and will have access to all required infrastructure to service the development. e) The Sunraysia region plays an important role in the growth of rural products and will continue to promote opportunities for growth and new investment in sustainable and productive agricultural activities. f) The proposed development will not inhibit or prevent farmers from exercising their right to farm. g) The subject site will be rezoned in one stage and then developed in stages as required by Council and in response to the demand for residential allotments. To reduce land use conflict, it is anticipated that the proponent will cease agricultural activities once development approval is issued for the subdivision of the subject site. h) The subject site is not identified as being state significant agricultural land. i) The Planning Proposal will facilitate population growth by the provision of new housing lots, which in turn will drive economic growth and activity for the local township and surrounds. The Planning Proposal
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			will not have a detrimental impact on any environmental areas that are attractive to both the resident community and visitors.
9.3 Oyster Aquaculture	N		
9.4 Farmland of State and Regional Significance on the NSW Far North Coast	N		







SECTION 3.36 PLANNING REPORT

Planning proposal:

PP-2024-2290 (L1/107)

Planning proposal summary:

Amend the following in the Wentworth Local Environmental Plan 2011 (LEP):

- Rezone subject site from RU4 Primary Production Small Lots to RU5 Village
- Remove the Minimum Lot Size of 10 ha from the subject site

Post exhibition amendments to the planning proposal:

- No amendments made to the planning proposal post exhibition

Date of Gateway determination:

29 April 2025.

1 GATEWAY DETERMINATION

The Gateway Determination was issued 29 April 2025.

Refer to **Attachment 1** Gateway Determination Cover Letter.

Refer to **Attachment 2** Gateway Determination.

The timeframe for completing the LEP amendment is by 12 February 2026. The planning proposal is on track to be completed within this timeframe.

A summary of compliance with the conditions of the Gateway Determination are provided as follows:

1. Revisions made to planning proposal with more accurate mapping, land use conflict management and a Traffic Impact Assessment report.
2. Public exhibition was conducted in accordance with the conditions of the Gateway Determination and Councils Community Participation Plan. Further details are provided in Section 2 of this report.
3. Consultation with the following agencies was conducted in accordance with the conditions of the Gateway Determination with further details provided in Section 3 of this report:
 - a. Department of Primary Industries and Regional Development - Agriculture
 - b. Transport for NSW
 - c. Rural Fire Service (RFS).
4. A public hearing was not required or deemed necessary.

All conditions of the Gateway Determination have been satisfied.

Council was authorised to exercise the functions of the Local Plan-making authority if the following were met:

- a. Council is satisfied that all gateway condition have been met (Satisfied)
- b. The planning proposal is consistent with the ministerial directions and all inconsistencies are justified (Satisfied)
- c. There are no outstanding written objectives from public authorities (Satisfied)

2 CONSULTATION

In accordance with Schedule 1 Clause 4 Community participation requirements of the *Environmental Planning and Assessment Act 1979*, the planning proposal amended as per condition 1 of the gateway determination was placed on public exhibition for from 21 July 2025 to 1 September 2025.

Public notice was provided in the Sunraysia Daily and posts on social media. Letters were sent to immediate land holders adjoining the subject site.

The planning proposal and accompanying exhibition material were made available for viewing by the public on Council's website and at Council's Customer Service Counter in Wentworth and Midway Centre in Buronga.

As conditioned by the Gateway Determination, Council exhibited the following information:

- Planning Proposal with attachments
- Department of Planning and Environment's Gateway Determination.

No submissions were received from the public during the exhibition period.

3 VIEWS OF PUBLIC AUTHORITIES

The Gateway Determination conditioned consultation with Transport for NSW and Department of Primary Industries Regional Development - Agriculture. The Rural Fire Service was included in the notification for due diligence as the adjoining land to the north-east of the subject site was identified as bushfire prone land.

A summary of agency responses are as follows:

- a. Department of Primary Industries Regional Development - Agriculture: No Objections, however advised a Land Use Conflict Assessment (LUCRA) be undertaken to confirm best methods to mitigate land use conflict
- b. Transport for NSW: Requested further matters to be within the TIA prior to finalisation of the planning proposal.
- c. Rural Fire Service: No objection.

Comments were received from all 3 agencies during notification.

An amended TIA was provided as a response to comments made by Transport for NSW. The amended TIA was re-notified to Transport for NSW from 23 October 2025 to 28 November 2025. No further comments were received from Transport for NSW within this re-notification period.

Refer to **Attachment 3** Amended TIA report

Refer to **Attachment 4** Agency Comments

In response to the agency comments, no changes were made to the planning proposal.

4 PLANNING PROPOSAL AMENDMENTS POST EXHIBITION/CONSULTATION

No change was made to the planning proposal based on the feedback received from agencies.

No public submission was received.

5 CONSISTENCY WITH S.9.1 DIRECTIONS & OTHER STRATEGIC DOCUMENTS

Part 3 of the planning proposal provides a response to applicable strategic planning documents, State Environmental Planning Policies and Section 9.1 Directions.

The planning proposal is consistent with Section 9.1 Directions and other relevant strategic planning documents.

6 PARLIAMENTARY COUNSEL OPINION

As Council are the nominated Local Plan-Making Authority (LPMA), Opinion from Parliamentary Counsel will be conducted by Council as required.

7 OTHER RELEVANT MATTERS

Nil.

8 MAPPING

The planning proposal seeks to amend the LEP zoning and minimum lot size maps.

A request will be forwarded to the NSW Department of Planning, Housing and Infrastructure for drafting and review of mapping before finalisation of the LEP Amendment by Council as the LPMA.

9 RECOMMENDATION

It is recommended that the LEP amendment is made.

ATTACHMENT 1



Department of Planning, Housing and Infrastructure

Ken Ross
General Manager
Wentworth Shire Council
PO Box 81
Wentworth NSW 2648

Our ref: PP-2024-2290/IRF25/424

Attn: George Kennede – Acting Director Health and Planning

Dear Mr Ross

Planning proposal PP-2024-2290 to amend Wentworth Local Environmental Plan 2011

I am writing in response to the planning proposal you have forwarded to the Minister under section 3.34(1) of the *Environmental Planning and Assessment Act 1979* (the Act) in respect of the planning proposal to Rezone land from RU4 Primary Production Small Lot to RU5 Village and remove minimum lot size provisions at 88 & 90 Melaleuca Street, Buronga.

As delegate of the Minister for Planning and Public Spaces, I have determined that the planning proposal should proceed subject to the conditions in the enclosed Gateway Determination.

I have also agreed, as delegate of the Secretary, the inconsistency of the planning proposal with applicable directions of the Minister under section 9.1 of the Act Direction 6.1 Residential Zones 9.1 Rural Zones and 9.2 Rural Land are justified in accordance with the terms of the Direction.

Considering the nature of the planning proposal I have determined that Council may exercise local plan-making authority functions in relation to the planning proposal.

The proposed local environmental plan (LEP) is to be finalised on or before 12 February 2026. Council should aim to commence the exhibition of the planning proposal as soon as possible.

Parliamentary Counsel's Office is not responsible for the drafting of map-only amendments to LEPs. Requests for legal drafting for map-only amendments must instead be sent to mapinstrument.drafting@dpie.nsw.gov.au. The relevant Department of Planning, Housing and Infrastructure team contact should be copied into the request. The request must include the drafting instruction template, planning proposal and Gateway determination.

The NSW Government has committed to reduce the time taken to complete LEPs. To meet these commitments, the Minister may appoint an alternate planning proposal authority if Council does not meet the timeframes outlined in the Gateway determination.

The Department's categorisation of planning proposals in the *Local Environmental Plan Making Guideline* (Department of Planning, Housing and Infrastructure, August 2023) is supported by category specific timeframes for satisfaction of conditions and authority and Government agency referrals, consultation, and responses. Compliance with milestones will be monitored by the Department to ensure planning proposals are progressing as required.

Should you have any enquiries about this matter, I have arranged for Rebecca Martin to assist you. Rebecca Martin can be contacted on 02 5852 6810.

Yours sincerely



29/4/2025

Chantelle Chow
Acting Director, Southern, Western and Macarthur Region
Local Planning and Council Support

Encl: Gateway determination

ATTACHMENT 2



Department of Planning, Housing and Infrastructure

Gateway Determination

Planning proposal (Department Ref: PP-2024-2290): rezone land from RU4 Primary Production Small Lot to RU5 Village and remove minimum lot size provisions at 88 & 90 Melaleuca Street, Buronga.

I, the Acting Director, Southern, Western and Macarthur Region, at the Department of Planning, Housing and Infrastructure, as delegate of the Minister for Planning and Public Spaces, have determined under section 3.34(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the Wentworth Local Environmental Plan 2011 to rezone land from RU4 Primary Production Small Lot to RU5 Village and remove minimum lot size provisions at 88 & 90 Melaleuca Street, Buronga should proceed subject to the following conditions.

The Council as planning proposal authority is authorised to exercise the functions of the local plan-making authority under section 3.36(2) of the Act subject to the following:

- (a) the planning proposal authority has satisfied all the conditions of the gateway determination;
- (b) the planning proposal is consistent with applicable directions of the Minister under section 9.1 of the Act or the Secretary has agreed that any inconsistencies are justified; and
- (c) there are no outstanding written objections from public authorities.

The LEP should be completed on or before 12 February 2026.

Gateway Conditions

1. Prior to public exhibition, the planning proposal is to be updated to:
 - (a) Reflect that the amendment relates to digital land zoning mapping, not outdated PDF zone map.
 - (b) Identify how potential land use conflict between the proposed RU5 Village zone and the adjoining RU4 Primary Production Small Lots-zoned land will be managed.
 - (c) Reflect the findings of a Traffic Impact Assessment (TIA). The TIA must also be exhibited alongside the planning proposal during the public exhibition period.
2. Public exhibition is required under section 3.34(2)(c) and clause 4 of Schedule 1 to the Act as follows:
 - (a) the planning proposal is categorised as standard as described in the *Local Environmental Plan Making Guideline* (Department of Planning and Environment, August 2023) and must be made publicly available for a minimum of 20 working days; and
 - (b) the planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be

made publicly available along with planning proposals as identified in *Local Environmental Plan Making Guideline* (Department of Planning and Environment, August 2023).

3. Consultation is required with the following public authorities and government agencies under section 3.34(2)(d) of the Act and/or to comply with the requirements of applicable directions of the Minister under section 9 of the Act:

- Transport for NSW
- Department of Primary Industries – Regional Development

Each public authority is to be provided with a copy of the planning proposal and any relevant supporting material via the NSW Planning Portal and given at least 30 working days to comment on the proposal.

4. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).

Dated 29 April 2025



Chantelle Chow
Acting Director, Southern, Western and
Macarthur
Local Planning and Council Support
Department of Planning, Housing and
Infrastructure

Delegate of the Minister for Planning and
Public Spaces

ATTACHMENT 3



PROPOSED SUBDIVISION

88-90 MELALEUCA STREET, BURONGA

TRAFFIC IMPACT ASSESSMENT REPORT



PROPOSED SUBDIVISION – 88-90 MELALEUCA STREET, BURONGA

Client: MH2

Report Reference: 25222

File Path: Y:\2025\25222 – Melaleuca St – Subdivision (MH2)\08 Reports\25222TREP01F02.docx

Tuesday, September 30, 2025

Document Control

Version:	Prepared By:	Position:	Date:	Reviewed By:	Position:	Date:	Authorised By:	Position:	Date:
F01	Claudia Goodliffe	Project Traffic Engineer	29 May 2025	Tony Togany	Senior Associate	29 May 2025	Tony Togany	Senior Associate	29 May 2025
F02	Claudia Goodliffe	Project Traffic Engineer	30 September 2025	Tony Togany	Senior Associate	30 September 2025	Tony Togany	Senior Associate	30 September 2025

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1 INTRODUCTION

SALT has been engaged by MH2 to undertake a traffic engineering assessment of the proposed residential subdivision to be located at 88–90 Melaleuca Street in Buronga.

In the course of preparing this report:

- The subdivision plans and background material have been reviewed;
- SIDRA intersection modelling has been conducted; and
- The traffic implications of the proposal have been assessed.

The following sets out SALT's findings with respect to the traffic engineering matters of the subdivision.

This is an updated report following comments received from Transport for NSW (dated 15 August 2025) which stated:

TfNSW's primary interests are in the road network, traffic, and broader transport issues. In particular, the efficiency and safety of the classified road network, the security of property assets and the integration of land use and transport. TfNSW requires the following matter to be addressed prior to finalising:

- *Based off the information submitted to date, TfNSW cannot determine the anticipated development impacts on the classified road network. The TIA submitted (dated 29 May 2025, prepared by SALT) does not capture the previous requests made by TfNSW in its correspondence from 29 April 2024 and is limited to analysis of the existing local road network only.*

The TIA should be amended to reflect the impacts on the wider classified road network, specifically the intersections of Silver City Highway (HW22) / Pitman Avenue and Sturt Highway (HW14) / Melaleuca Street. The TIA must also consider traffic from approved and proposed surrounding developments when determining background traffic and future growth rates in the assessment.

The previous correspondence referenced (dated 29 April 2024) also mentioned assessment of turn lane warrants and review of crash history.

2 EXISTING CONDITIONS

2.1 LOCATION AND LAND USE

The subject site is situated on the north-eastern corner of Melaleuca Street and Pitman Avenue in Buronga. The site is currently occupied by farming land and associated building toward the Melaleuca Street frontage. Surrounding land is a mix of farming land, residential and undeveloped land.

Figure 1 depicts the location of the site with respect to surrounding land uses and road network. An aerial view of the site is provided in Figure 2.

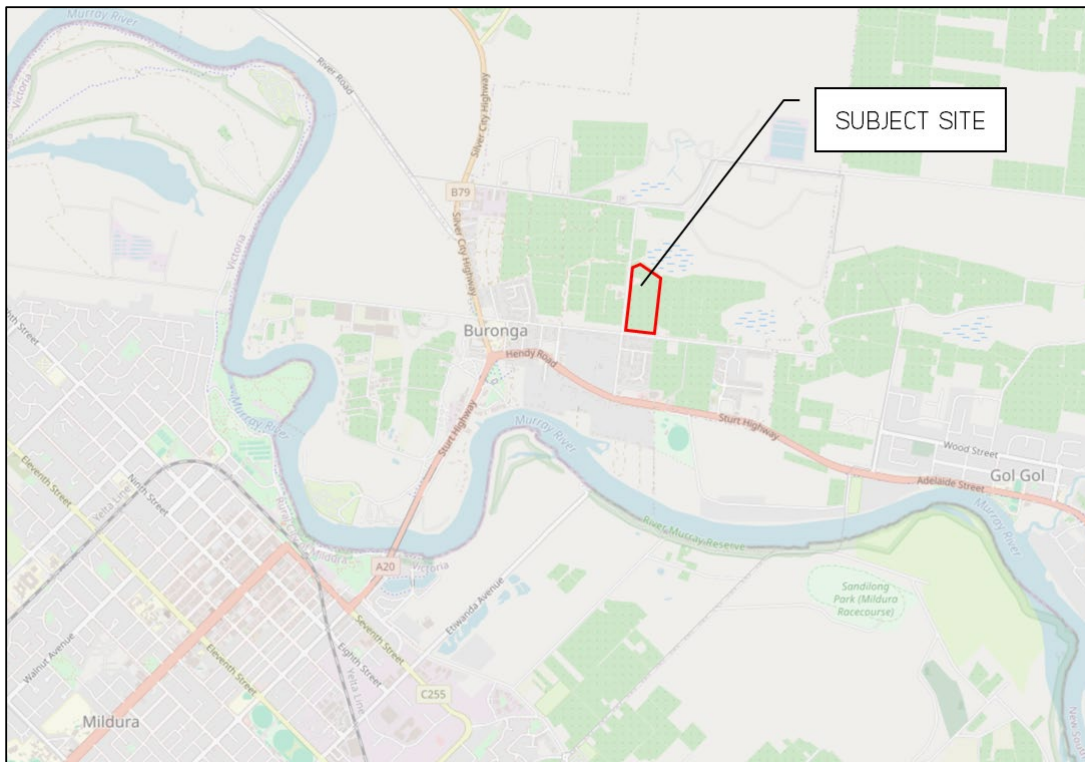


Figure 1 Subject site locality



Figure 2 Aerial view of site

2.2 ZONING

The subject site is located within Wentworth Shire. It is currently zoned as RU4 – Primary Production Small Lots. The local land use zoning map is provided in Figure 3.

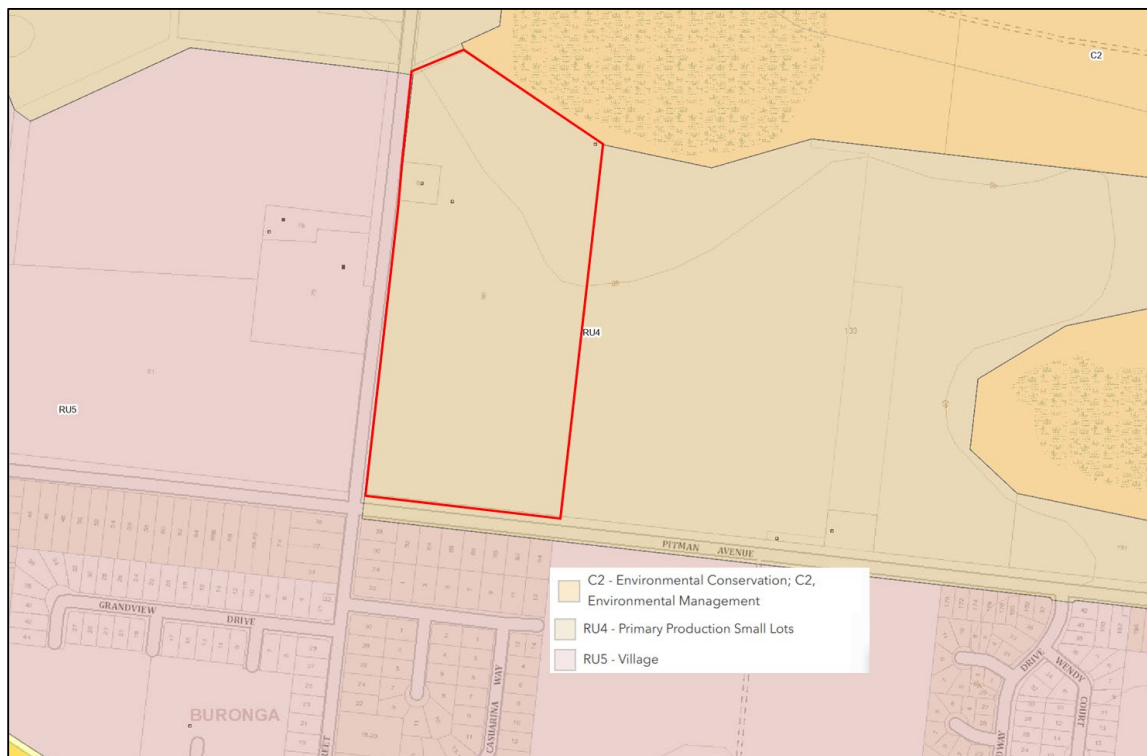


Figure 3 Local zoning map

2.3 ROAD NETWORK

2.3.1 MELALEUCA STREET

Melaleuca Street is a local street under the jurisdiction of Wentworth Shire. It extends in a general north-south alignment along the western boundary of the site. The carriageway features a single traffic lane in each direction.

2.3.2 PITMAN AVENUE

Pitman Avenue is a collector road under the jurisdiction of Wentworth Shire. It extends in a general east-west alignment along the southern boundary of the site. The carriageway features a single traffic lane in each direction.

2.4 CRASH STATISTICS

TfNSW crash statistics database indicates that there have been no recorded crashes along the site's frontages on Melaleuca Street or Pitman Avenue, nor in a 500m radius of the site during the last five years of available data.

3 PROPOSAL

It is proposed to construct a residential subdivision with a total of 87 lots on the site.

Vehicular access is proposed via two (2) road connections to Melaleuca Street toward the north and south of the site. These are to connect to an internal road network providing vehicular access to each lot. Lots 01-11 fronting Pitman Avenue are to be accessed directly from Pitman Avenue.

The subdivision plans assessed by this report are provided in APPENDIX 1.

4 TRAFFIC CONSIDERATIONS

4.1 EXISTING TRAFFIC VOLUMES

SALT previously commissioned traffic volume data at the intersection of Silver City Highway and Pitman Avenue. Counts were undertaken on Wednesday 9 April 2025 which was a typical standard school day for nearby Buronga Public School. The peak hours were found to occur between 8:15am–9:15am and 4:00pm–5:00pm, with the peak hour traffic volumes presented in Figure 4.

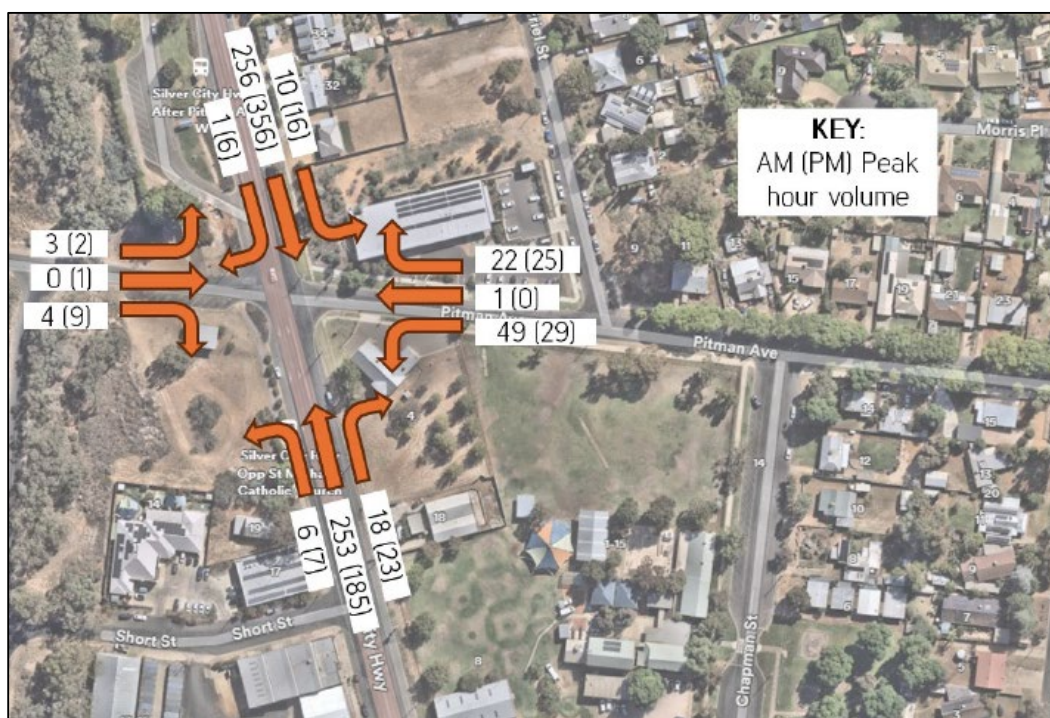


Figure 4 Silver City Highway / Pitman Avenue traffic volumes

In addition, SALT has sourced additional available traffic volume data from the Traffic Impact Assessment report prepared by TrafficWorks for the DA of the residential subdivision at the adjacent site at 61 Pitman Avenue, Buronga (report dated 12/07/2022).

As part of their assessment, TrafficWorks collected traffic volume data at various intersections including Silver City Highway / Pitman Avenue, Sturt Highway / Melaleuca Street and Melaleuca Street / Pitman Avenue. The surveys were undertaken on Wednesday 1 June 2022.

Comparing the traffic volumes at Silver City Highway / Pitman Avenue intersection from SALT's 2025 data and TrafficWorks' 2022 data allows estimation of a traffic growth rate over the three years. The traffic volumes are very similar at this intersection for the 2022 and 2025 counts; thus, it can be concluded that negligible growth has occurred.

The peak hour existing traffic volumes are therefore presented in Figure 5.

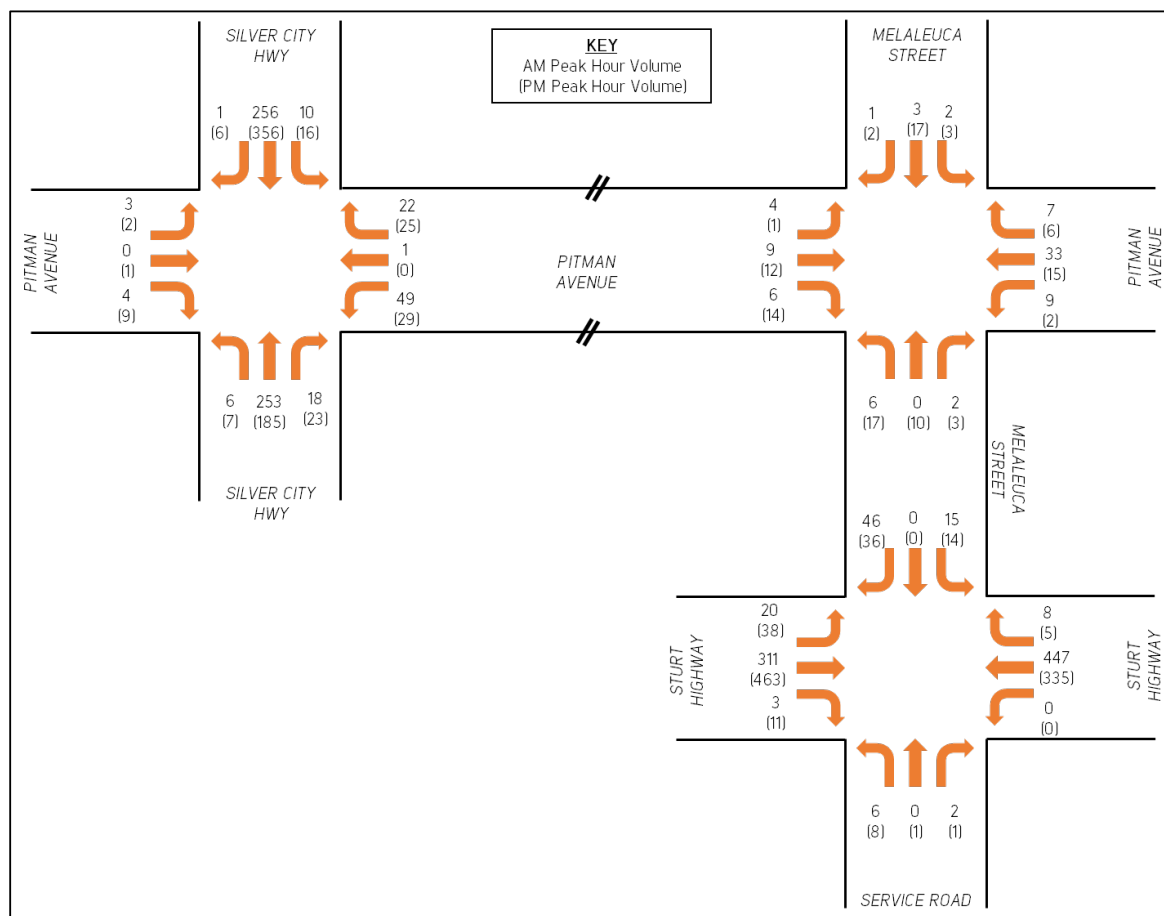


Figure 5 Existing peak hour traffic volumes

4.2 SURROUNDING DEVELOPMENT

There are a number of additional approved or planned subdivision developments in the vicinity of the subject site which will generate traffic amongst the surrounding road network.

SALT has been provided with available subdivision plans and/or traffic reports to estimate the generation and distribution of traffic associated with these developments. The distribution of traffic generated by these developments has been sourced from the associated Traffic Impact Assessment report and/or estimated based on the layout of the surrounding road network and locations of access to each subdivision. It is estimated that traffic will be largely distributed to/from Mildura via the main road network (eg Sturt Highway and Silver City Highway).

The identified future development sites are presented in Figure 6, with details provided in Table 1.

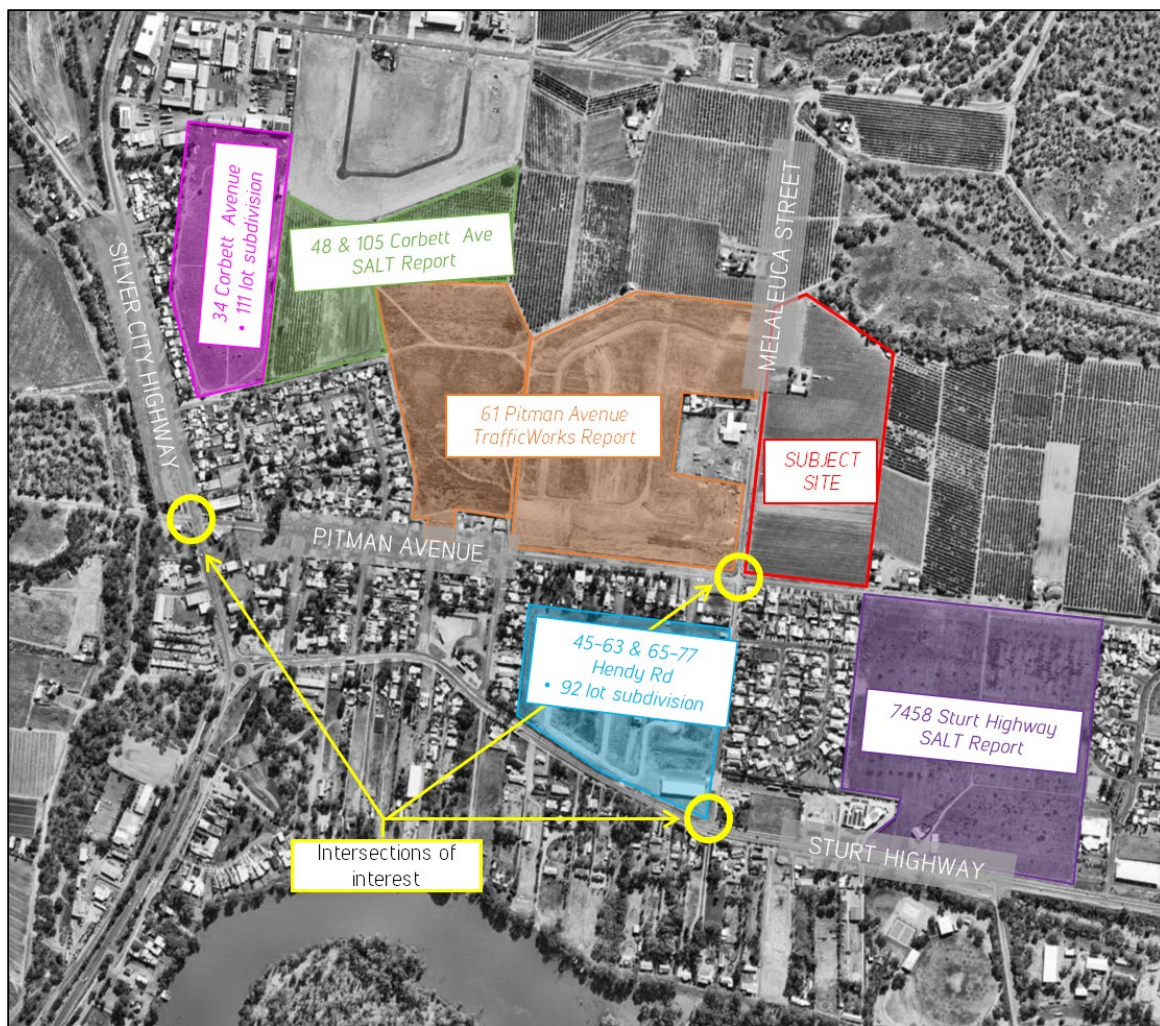


Figure 6 Future development sites

Table 1 Future development details

Site	Development Details	Peak Hour Traffic Generation	Source
61 Pitman Avenue	Total of 262 residential lots over 8 stages. Vehicular access from Pitman Avenue and Melaleuca Street.	AM peak hour: 186 vehicles PM peak hour: 204 vehicles	TrafficWorks Traffic Impact Assessment report (dated 12/07/2022)
48 & 105 Corbett Avenue	Total 218 residential lots over 5 stages. Vehicular access at south-west corner via Friel Street.	AM peak hour: 131 vehicles PM peak hour: 231 vehicles	SALT Traffic Impact Assessment report (dated 17/04/2025)

Site	Development Details	Peak Hour Traffic Generation	Source
7458 Sturt Highway	Total 181 lots including 174 residential lots and 7 commercial lots along the Sturt Highway frontage. Vehicular access to commercial lots via a service road off Sturt Highway. Vehicular access to residential lots from Pitman Avenue and east-west local road connections.	AM peak hour: 144 residential trips 371 commercial trips PM peak hour: 146 residential trips 450 commercial trips	SALT Traffic Impact Assessment report (dated 14/02/2025)
34 Corbett Avenue	Total 111 residential lots. Vehicular access from Turner Avenue off Silver City Highway, as local road connection to the east.	AM peak hour: 92 vehicles PM peak hour: 93 vehicles	No traffic report provided – traffic generation estimated via TfNSW Guide rates
45-63 & 65-77 Hendry Road (Sturt Highway)	Total 92 residential lots. Vehicular access to/from Melaleuca Street.	AM peak hour: 76 vehicles PM peak hour: 77 vehicles	No traffic report provided – traffic generation estimated via TfNSW Guide rates

4.3 'BASE CASE' TRAFFIC

From the above, the 'base-case' traffic volumes can be determined. This assumes that the surrounding developments have all been constructed prior to the proposal such that the traffic volumes on the surrounding road comprises the existing traffic volumes of Section 4.1 and the future development traffic from Section 4.2.

The resulting peak hour base case traffic volumes are presented in Figure 7.

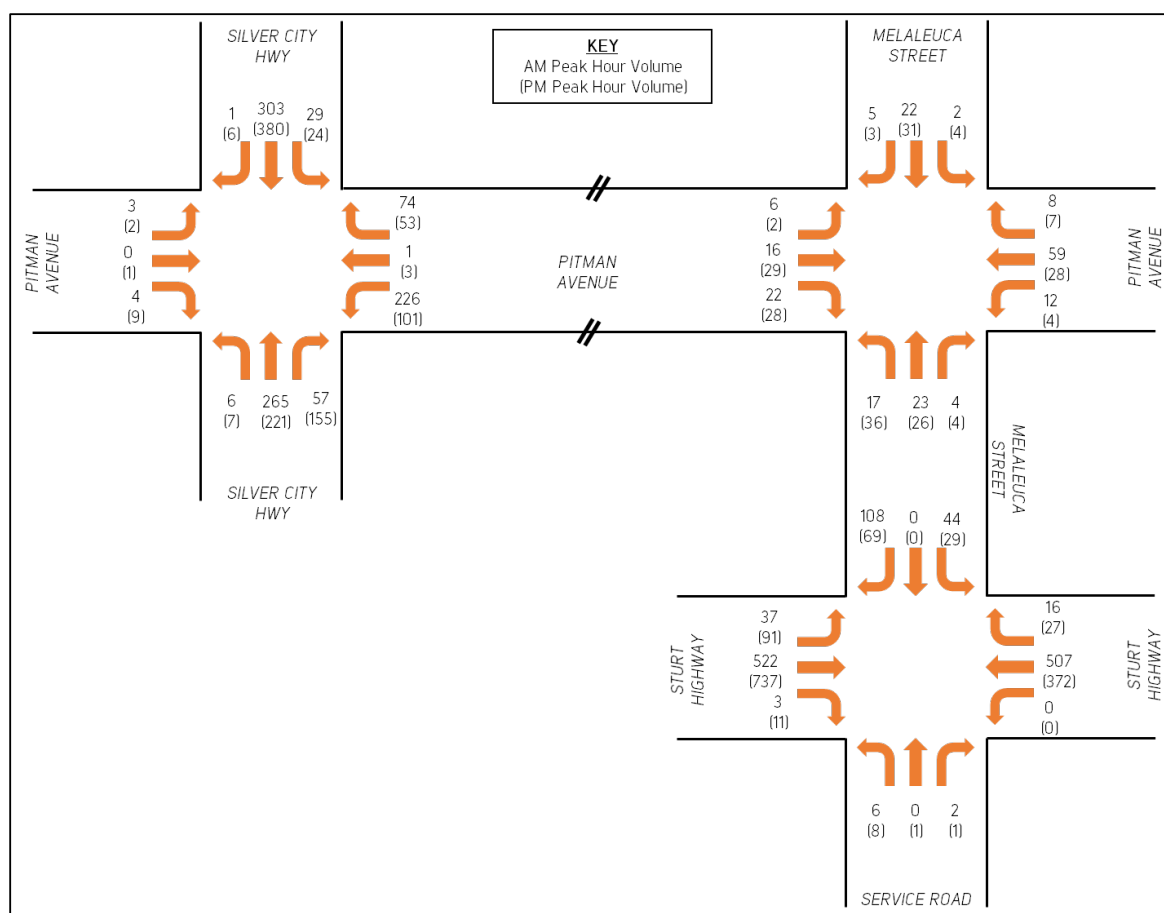


Figure 7 Base case peak hour traffic volumes

4.4 TRAFFIC GENERATION

The TfNSW Guide to Transport Impact Assessment (2024) provides a consolidated source of traffic generation rates based on surveys undertaken at similar established sites. The traffic generation rates applicable to low-density residential dwellings in a regional location, are summarised in Table 2.

Table 2 Traffic generation

Time Period	No. of Lots	Traffic Generation Rate	Traffic Generated
AM peak hour	87 lots	0.83 vehicle trips per dwelling	72 trips
PM peak hour		0.84 vehicle trips per dwelling	73 trips
Daily		7.53 vehicle trips per dwelling	655 trips

The following inbound / outbound splits are typical for residential developments:

- AM peak hour: 20% inbound / 80% outbound
- PM peak hour: 60% inbound / 40% outbound

Applying these splits to the traffic generation in Table 2 results in the following traffic generation expected:

- AM peak hour: 14 vehicles in / 58 vehicles out
- PM peak hour: 44 vehicles in / 29 vehicles out

4.5 TRAFFIC DISTRIBUTION

The distribution of traffic can be estimated based on the layout of the surrounding road network and locations of nearby employment precincts.

In this case, approximately 10% of the trips will occur to/from residences fronting Pitman Avenue directly. The remaining 90% are assumed to be evenly split between the two points of access on Melaleuca Street.

Beyond the site, it is conservatively assumed that all vehicles will be distributed to/from the adjacent intersection of Melaleuca Street / Pitman Avenue, majority (around 80%) will travel to/from Mildura via Sturt Highway or Silver City Highway.

The resulting estimated traffic distribution is presented in Figure 8 and Figure 9 for the entering and exiting vehicles respectively.

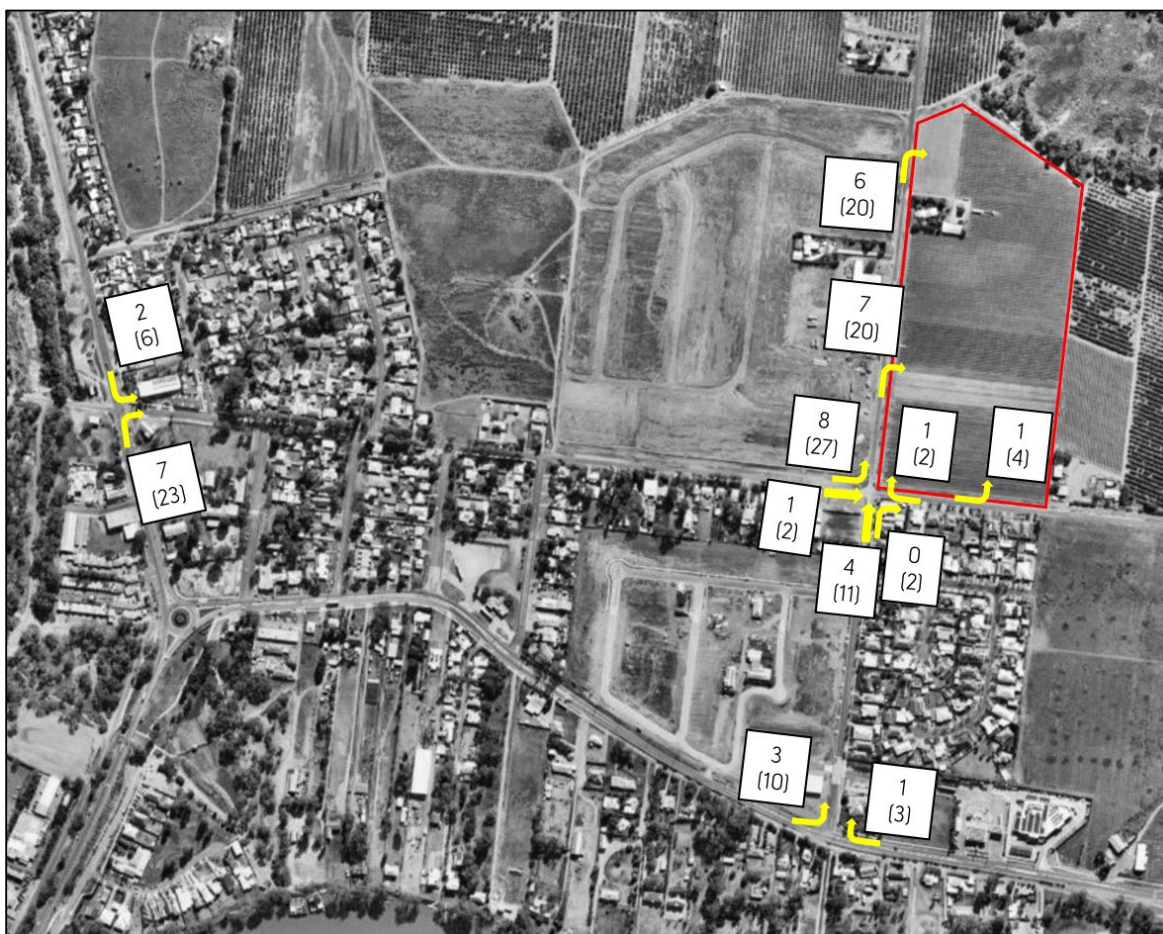


Figure 8 AM (PM) Distribution of entering vehicles

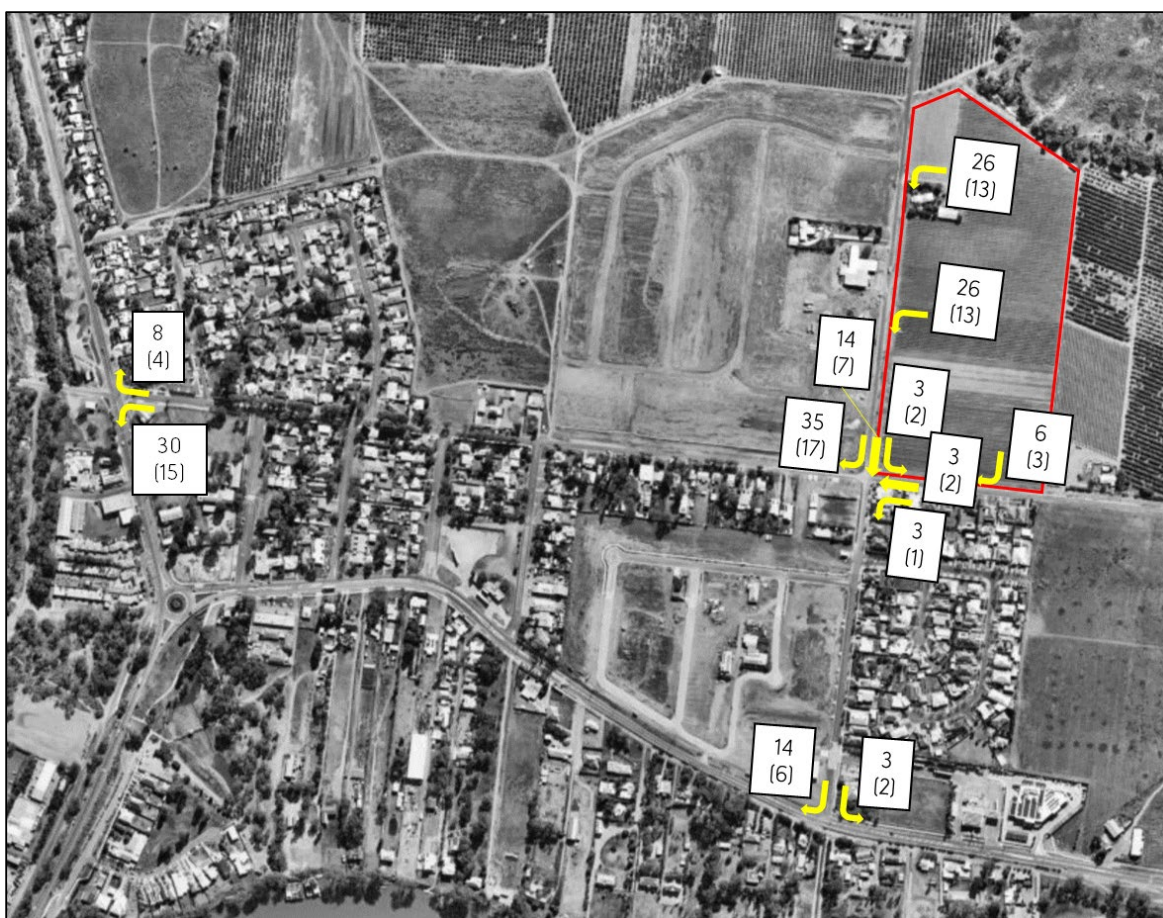


Figure 9 AM (PM) Distribution of exiting vehicles

4.6 POST-DEVELOPMENT TRAFFIC VOLUMES

Therefore, the post-development peak hour traffic volumes can be determined by combining the base case traffic volumes of Section 4.4 and the proposal traffic generation of Section 4.5. The resulting post-development traffic volumes are presented in Figure 10.

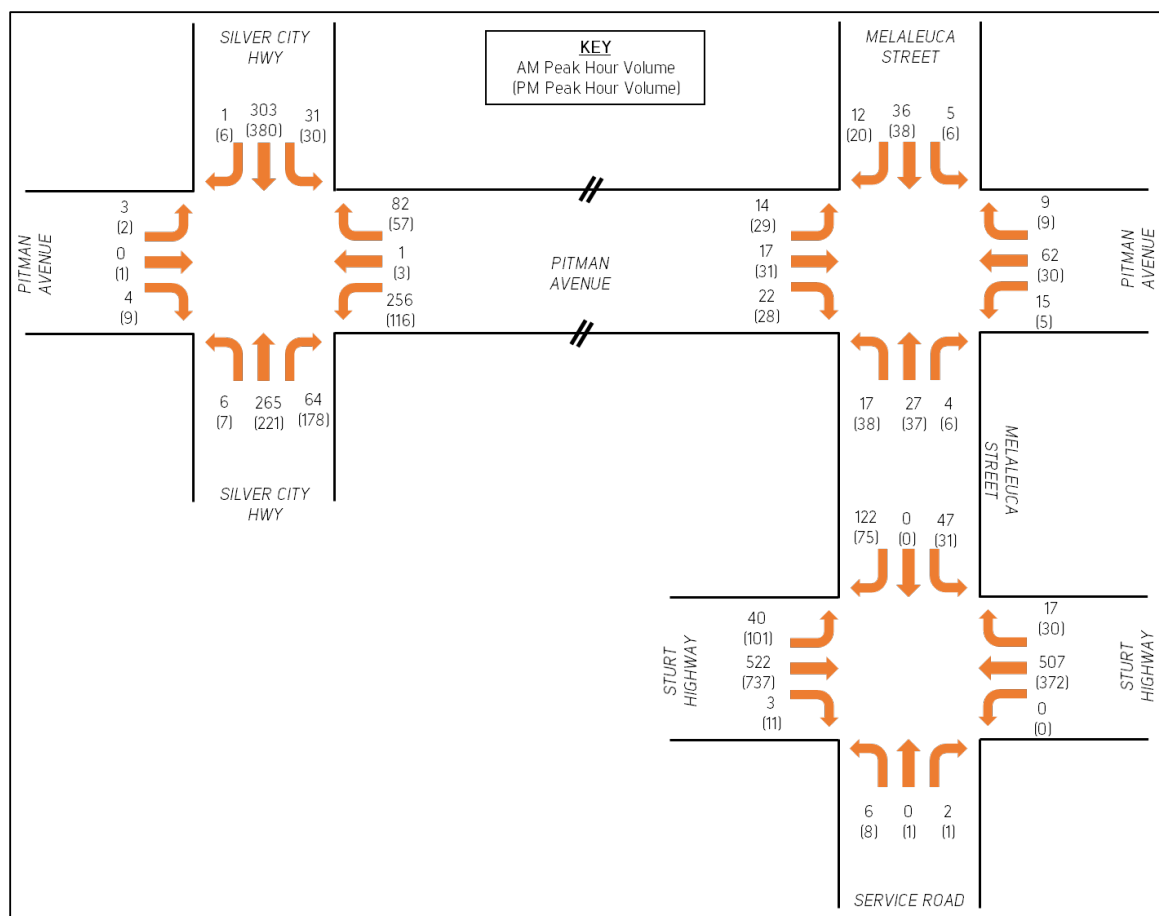


Figure 10 Post-development traffic volumes

In the long-term, traffic volumes are likely to increase as further development occurs in the vicinity of the site. Conservatively, a compounding traffic growth rate of 2% is applied to the existing traffic volumes on the main roads (Sturt Highway and Silver City Highway) and a compounding traffic growth rate of 1% is applied to the local roads (Melaleuca Street and Pitman Avenue).

The long-term (10-year) post development traffic volumes are therefore presented in Figure 11.

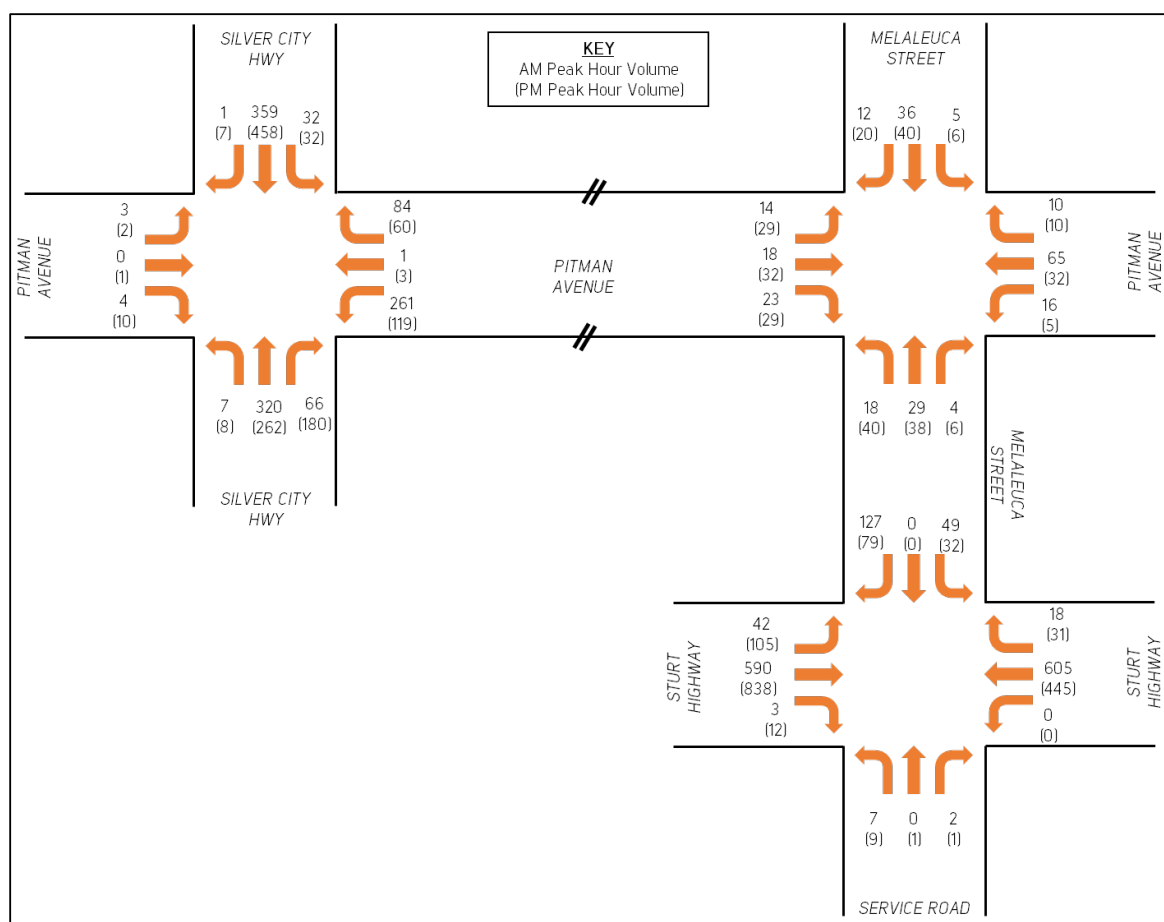


Figure 11 Long-term (10 yr) post-development traffic volumes

4.7 SIDRA ANALYSIS

The operation of the nearby intersections can be assessed using SIDRA Intersection v10. SIDRA is an advanced micro-analytical traffic evaluation tool that provides estimates of capacity and performance statistics (delay, queue lengths etc) on a lane-by-lane basis.

The operation of the intersection is modelled for the weekday AM and PM peak hours, under existing, post-development and the long-term (10-year) conditions.

Key performance criteria include:

Degree of Saturation (DOS): This represents the ratio of traffic volume to capacity. Generally speaking, a DOS of below 0.9 indicates acceptable performance. A DOS of over 1.0 indicates that capacity has been exceeded. Various values of DOS are shown in Table 3.

Table 3 Level of service ratings

Level of Service		DOS
		Sign Control
A	Excellent	≤ 0.6
B	Very Good	0.6 – 0.7
C	Good	0.7 – 0.80
D	Acceptable	0.80 – 0.90
E	Poor	0.90 – 1.0
F	Very Poor	≥ 1.0

Average Delay: The average delay time that can be expected for a given movement.

95th Percentile Queue: The maximum queue length that can be expected in 95% of all observed queue lengths during the hour.

The default SIDRA settings have been adopted for the purpose of this assessment. The key SIDRA outputs are below, with detailed results provided in APPENDIX 2.

4.7.1 MELALEUCA STREET / PITMAN AVENUE

The SIDRA results of the intersection of Melaleuca Street and Pitman Avenue are presented in Table 4 and 0 for the AM and PM peak hours respectively. The results are provided for the base case scenario (ie post-development of the surrounding planned/approved subdivision), post-development of the proposal and the long-term (10-year) post-development scenario.

Table 4 Melaleuca Street / Pitman Avenue SIDRA results – AM peak hour

Leg	Base Case Conditions			Post-Development Conditions			Long-Term Scenario		
	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)
Melaleuca Street (south)	0.053	5.4	1.4	0.057	5.4	1.5	0.059	5.4	1.6
Pitman Avenue (east)	0.044	1.4	0.4	0.048	1.5	0.5	0.051	1.6	0.6
Melaleuca Street (north)	0.027	5.0	0.7	0.049	5.2	1.2	0.050	5.2	1.2
Pitman Avenue (west)	0.053	3.9	0.9	0.035	4.1	1.1	0.036	4.1	1.1



Table 5 Melaleuca Street / Pitman Avenue SIDRA results – PM peak hour

Leg	Base Case Conditions			Post-Development Conditions			Long-Term Scenario		
	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)
Melaleuca Street (south)	0.060	5.4	1.6	0.075	5.4	2.0	0.077	5.4	2.1
Pitman Avenue (east)	0.022	1.6	0.3	0.025	1.8	0.4	0.027	1.8	0.5
Melaleuca Street (north)	0.034	5.0	0.9	0.064	5.5	1.6	0.066	5.5	1.7
Pitman Avenue (west)	0.066	4.1	2.2	0.083	4.4	2.7	0.084	4.5	2.8

Based on the above, it can be concluded that the intersection of Melaleuca Street / Pitman Avenue will operate well within satisfactory limits with the additional traffic of the proposal and in the long-term scenario.

Very minimal queueing and delays are expected for all movements at the intersection with all movements operating with a DOS value well less than 1.0.

Therefore, it can be concluded that the level of traffic generated by the development can be adsorbed by the adjacent local intersection with no significant adverse impacts.

4.7.2 SILVER CITY HIGHWAY / PITMAN AVENUE

The SIDRA results of the intersection of Silver City Highway and Pitman Avenue are presented in Table 6 and Table 7 for the AM and PM peak hours respectively.

The results are provided for the base case scenario (ie post-development of the surrounding planned/approved subdivision), post-development of the proposal and the long-term (10-year) post-development scenario.

Table 6 Silver City Highway / Pitman Avenue SIDRA results – AM peak hour

Leg	Base Case Conditions			Post-Development Conditions			Long-Term Scenario		
	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)
Silver City Highway (south)	0.106	1.7	3.6	0.110	1.8	3.8	0.129	1.8	4.5
Pitman Avenue (east)	0.486	11.7	28.6	0.543	12.9	38.6	0.637	17.1	54.1
Silver City Highway (north)	0.094	0.5	0.1	0.094	0.6	0.1	0.110	0.5	0.1
Pitman Avenue (west)	0.026	14.5	0.6	0.028	15.4	0.6	0.034	18.5	0.8

Table 7 Silver City Highway / Pitman Avenue SIDRA results – PM peak hour

Leg	Base Case Conditions			Post-Development Conditions			Long-Term Scenario		
	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)
Silver City Highway (south)	0.226	3.8	6.9	0.256	3.8	7.9	0.285	4.1	9.3
Pitman Avenue (east)	0.368	14.0	14.2	0.413	14.0	17.9	0.529	20.3	25.5
Silver City Highway (north)	0.120	0.6	0.4	0.121	0.6	0.4	0.144	0.6	0.5
Pitman Avenue (west)	0.054	19.6	1.2	0.058	19.6	1.3	0.085	26.9	1.8

Based on the above, it can be concluded that the intersection of Silver City Highway / Pitman Avenue will operate within satisfactory limits with the additional traffic of the proposal and in the long-term scenario.

The additional traffic associated with the proposal results in minimal changes to delays and queues.

Therefore, it can be concluded that the level of traffic generated by the development can be adsorbed by this nearby intersection with no significant adverse impacts.



4.7.3 MELALEUCA STREET / STURT HIGHWAY

The SIDRA results of the intersection of Silver City Highway and Pitman Avenue are presented in Table 8 and Table 9 for the AM and PM peak hours respectively.

In this case, the results are provided for the current conditions (ie prior to surrounding development), the base case scenario (ie post-development of the surrounding planned/approved subdivisions) and post-development of the proposal.

Table 8 Sturt Highway / Melaleuca Street SIDRA results – AM peak hour

Leg	Turn	Existing Conditions			Base Case Conditions			Post-Development Conditions		
		DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)
Service Road (south)	L	0.025	11.1	0.6	0.038	11.2	0.8	0.036	11.2	0.8
	T	0.025	23.0	0.6	0.038	36.7	0.8	0.036	37.3	0.8
	R	0.025	25.1	0.6	0.038	40.1	0.8	0.036	37.1	0.8
Sturt Highway (east)	T	0.249	0.1	0.0	0.251	0.1	0.0	0.251	0.1	0.0
	R	0.007	6.6	0.2	0.018	8.0	0.5	0.019	8.0	0.5
Melaleuca Street (north)	L	0.275	11.5	7.3	1.467	447.7	307.2	1.688	641.8	439.0
	R	0.275	28.9	7.3	1.467	483.3	307.2	1.688	676.9	439.0
Sturt Highway (west)	L	0.185	5.6	0.0	0.309	5.6	0.00	5.6	5.6	0.0
	T	0.185	0.0	0.0	0.309	0.1	0.00	0.1	0.1	0.0
	R	0.003	7.2	0.1	0.003	7.2	0.48	7.2	7.2	0.1

Table 9 Sturt Highway / Melaleuca Street SIDRA results – PM peak hour

Leg	Turn	Existing Conditions			Base Case Conditions			Post-Development Conditions		
		DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)
Service Road (south)	L	0.022	10.1	0.5	0.041	10.2	0.9	0.042	10.2	0.9
	T	0.022	25.9	0.5	0.041	63.5	0.9	0.042	66.0	0.9
	R	0.022	27.0	0.5	0.041	54.9	0.9	0.042	55.5	0.9
Sturt Highway (east)	T	0.187	0.0	0.0	0.191	0.1	0.0	0.191	0.1	0.0
	R	0.005	7.5	0.1	0.046	10.7	1.2	0.053	10.9	1.4
Melaleuca Street (north)	L	0.249	12.8	6.3	1.500	487.6	204.7	1.642	610.7	249.1
	R	0.249	31.1	6.3	1.500	542.6	204.7	1.642	667.0	249.1
Sturt Highway (west)	L	0.280	5.6	0.0	0.455	5.7	0.0	0.460	5.7	0.0
	T	0.280	0.1	0.0	0.455	0.2	0.0	0.460	0.2	0.0
	R	0.003	6.6	0.1	0.009	6.7	0.3	0.009	6.7	0.3

From the above, it can be concluded that the intersection of Sturt Highway and Melaleuca Street fails to operate satisfactorily regardless of the proposed development. The additional traffic generated by the surrounding developments causes the northern leg of the intersection (Melaleuca Street) to fail with significant queues and delays.

This is largely due to the traffic generated by the developments at 45-63 & 65-77 Hendy Road (Sturt Highway) particularly vehicles exiting the site and turning right onto Sturt Highway, and the development at 7458 Sturt Highway, particularly vehicles accessing the commercial tenancies which are added as through eastbound movements at the Sturt Highway / Melaleuca Street intersection.

It is therefore recommended that:

- Right-turn movements from Melaleuca Street to Sturt Highway be banned, particularly in the AM and PM commuter peak periods. This will result in the intersection to operate satisfactorily with vehicles having to be redirected via Pitman Avenue and Silver City Highway to access Mildura instead of turning right out from Melaleuca Street.

The operation of the Silver City Highway / Pitman Avenue intersection and the Melaleuca Street / Sturt Highway intersection based on the banning of right-turn movements from Melaleuca Street into Sturt Highway are summarised in the tables below.

Table 10 Sturt Highway / Melaleuca Street SIDRA results – AM peak hour with banned right turns

Leg	Turn	Base Case Conditions			Post-Development Conditions			Long-Term Scenario		
		DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)
Service Road (south)	L	0.038	11.2	0.8	0.036	11.2	0.8	0.059	12.4	1.2
	T	0.038	36.7	0.8	0.036	37.3	0.8	0.059	55.2	1.2
	R	0.038	40.1	0.8	0.036	37.1	0.8	0.059	60.7	1.2
Sturt Highway (east)	T	0.251	0.1	0.0	0.251	0.1	0.0	0.305	0.1	0.0
	R	0.018	8.0	0.5	0.019	8.0	0.5	0.023	8.6	0.6
Melaleuca Street (north)	L	0.073	12.1	1.8	0.084	12.1	2.0	0.093	13.1	2.2
Sturt Highway (west)	L	0.309	0.1	0.00	0.1	0.1	0.0	0.350	0.1	0.0
	T	0.003	7.2	0.48	7.2	7.2	0.1	0.003	7.8	0.1
	R	0.038	11.2	0.8	0.036	11.2	0.8	0.059	12.4	1.2

Table 11 Silver City Highway / Pitman Avenue SIDRA results – AM peak hour with banned right turns

Leg	Turn	Base Case Conditions			Post-Development Conditions			Long-Term Scenario		
		DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)
Silver City Highway (south)	L	0.106	5.6	0.0	0.110	5.6	0.0	0.129	5.6	0.0
	T	0.106	0.4	3.6	0.110	0.4	3.8	0.129	0.5	4.5
	R	0.106	7.2	3.6	0.110	7.2	3.8	0.129	7.6	4.5
Pitman Avenue (east)	L	0.585	9.1	47.8	0.697	11.3	83.5	0.790	15.6	117.1
	T	0.585	22.0	47.8	0.697	27.8	83.5	0.790	40.0	117.1
	R	0.585	26.1	47.8	0.697	32.7	83.5	0.790	47.1	117.1
Silver City Highway (north)	L	0.094	5.6	0.0	0.094	5.6	0.0	0.110	5.6	0.0
	T	0.094	0.0	0.1	0.094	0.0	0.1	0.110	0.0	0.1
	R	0.094	5.8	0.1	0.094	5.8	0.1	0.110	5.9	0.1
Pitman Avenue (west)	L	0.032	6.3	0.7	0.041	6.3	0.9	0.052	6.5	1.1
	T	0.032	12.1	0.7	0.041	12.3	0.9	0.052	14.7	1.1
	R	0.032	27.1	0.7	0.041	34.4	0.9	0.052	43.5	1.1



Table 12 Sturt Highway / Melaleuca Street SIDRA results – PM peak hour with banned right turns

Leg	Turn	Base Case Conditions			Post-Development Conditions			Long-Term Scenario		
		DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)
Service Road (south)	L	0.041	10.2	0.9	0.042	10.2	0.9	0.073	10.9	1.3
	T	0.041	63.5	0.9	0.042	66.0	0.9	0.073	99.3	1.3
	R	0.041	54.9	0.9	0.042	55.5	0.9	0.073	89.1	1.3
Sturt Highway (east)	T	0.191	0.1	0.0	0.191	0.1	0.0	0.232	0.1	0.0
	R	0.046	10.7	1.2	0.053	10.9	1.4	0.069	12.8	1.7
Melaleuca Street (north)	L	0.073	15.1	1.6	0.078	15.2	1.8	0.102	17.8	2.3
Sturt Highway (west)	L	0.455	0.2	0.0	0.460	0.2	0.0	0.519	0.2	0.0
	T	0.009	6.7	0.3	0.009	6.7	0.3	0.011	7.1	0.3
	R	0.041	10.2	0.9	0.042	10.2	0.9	0.073	10.9	1.3

Table 13 Silver City Highway / Pitman Avenue SIDRA results – PM peak hour

Leg	Turn	Base Case Conditions			Post-Development Conditions			Long-Term Scenario		
		DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)	DOS	Delay (s)	95 th %ile queue (m)
Silver City Highway (south)	L	0.127	5.6	0.0	0.127	5.6	0.0	0.151	5.6	0.0
	T	0.127	0.0	0.0	0.127	0.0	0.0	0.151	0.0	0.0
	R	0.226	8.0	6.9	0.256	8.1	7.9	0.285	9.0	9.3
Pitman Avenue (east)	L	0.451	8.3	22.5	0.502	9.0	28.9	0.626	11.8	42.0
	T	0.451	23.8	22.5	0.502	26.5	28.9	0.626	37.3	42.0
	R	0.451	28.7	22.5	0.502	32.0	28.9	0.626	45.3	42.0
Silver City Highway (north)	L	0.120	5.6	0.0	0.121	5.6	0.0	0.144	5.6	0.0
	T	0.120	0.0	0.4	0.121	0.0	0.4	0.144	0.0	0.5
	R	0.120	6.4	0.4	0.121	6.4	0.4	0.144	6.8	0.5
Pitman Avenue (west)	L	0.064	6.5	1.4	0.070	6.5	1.5	0.104	6.7	2.2
	T	0.064	16.2	1.4	0.070	17.0	1.5	0.104	21.1	2.2
	R	0.064	26.9	1.4	0.070	29.0	1.5	0.104	38.3	2.2

Based on the above, it can be concluded that the operation of Sturt Highway / Melaleuca Street is improved with the banning of right-turn movements from Melaleuca Street onto Sturt Highway. The intersection of Silver City Highway / Pitman Avenue can accommodate these vehicles as left turns from Pitman Avenue onto Silver City Highway and continue to operate within acceptable limits.

It is noted that in the long-term scenario PM peak hour, the through and right-turn movements from the service road onto Sturt Highway experience long delays. This is similar to existing conditions and is due to the general growth of traffic on Sturt Highway in the long term.

Should the relevant responsible authorities believe that the intersection requires an upgrade to cater for all future traffic, it is recommended that a feasibility study be undertaken to determine the level of intersection upgrades required (i.e. roundabout, signalised etc.) and how this will be funded, noting that it is not the proposed development's burden to cater for this intersection upgrade given that the intersection fails to operate satisfactorily before the inclusion of the development traffic as demonstrated in Tables 8 and 9 above.

5 DESIGN CONSIDERATIONS

5.1 TURN LANE WARRANT ASSESSMENT

Access to the subdivision will be via two (2) T-intersections with the internal road network and Melaleuca Street. Based on the preceding traffic assessment for the AM and PM peak hours, the required form of the intersection of the site access points and Melaleuca Street can be determined by a turn lane warrants assessment based on the Austroads Guide to Traffic Management Part 6.

The following calculations of Figure 12 were completed using the AM and PM traffic volumes and generation as presented in Figure 13, using the base-case traffic volumes (of Figure 7) to determine the northbound and southbound road traffic on Melaleuca Street including traffic of the surrounding developments.

As per Section 4.5, it is conservatively assumed that all traffic will be distributed to and from the south on Melaleuca Street, such that all movements into the site are right turns for the purpose of this assessment.

Considering the traffic volumes are estimated to be approximately equal at the two points of site access on Melaleuca Street, the proceeding turn lane warrant results applies to both points of site access.

The resulting values as summarised in Table 14 were then plotted into the graph in Figure 14 which is relevant for the subject site on a 50km/hr local road.

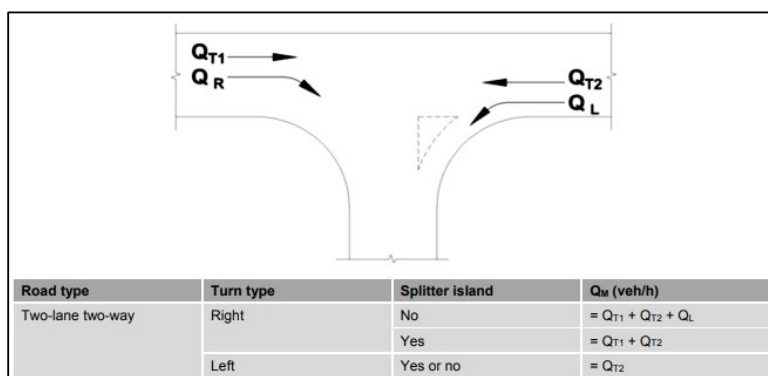


Figure 12 Austroads calculations

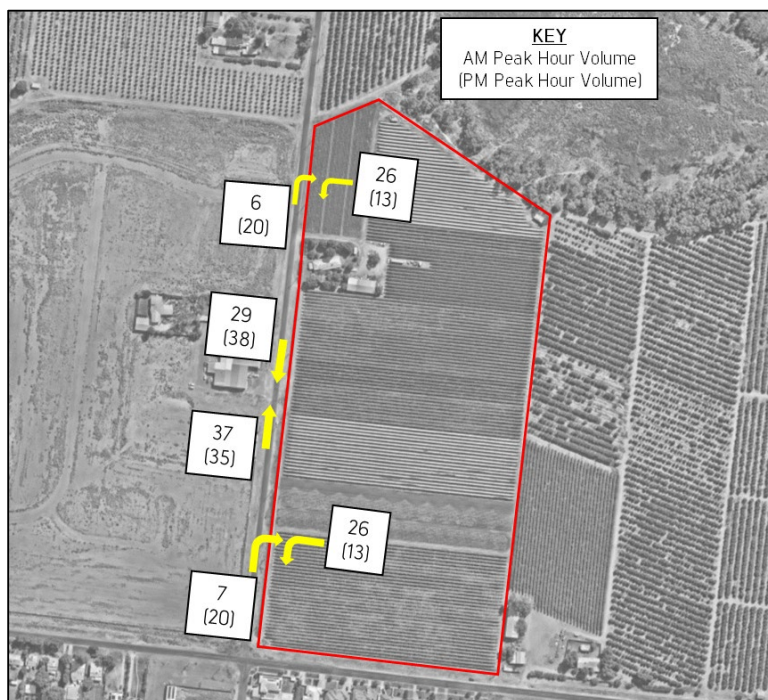


Figure 13 Site access traffic volumes

Table 14 Calculated Q values

	AM Peak Hour	PM Peak Hour
Q(T1)	37	35
Q(T2)	29	38
Q(R)	7	20
QM (right turn)	73	93

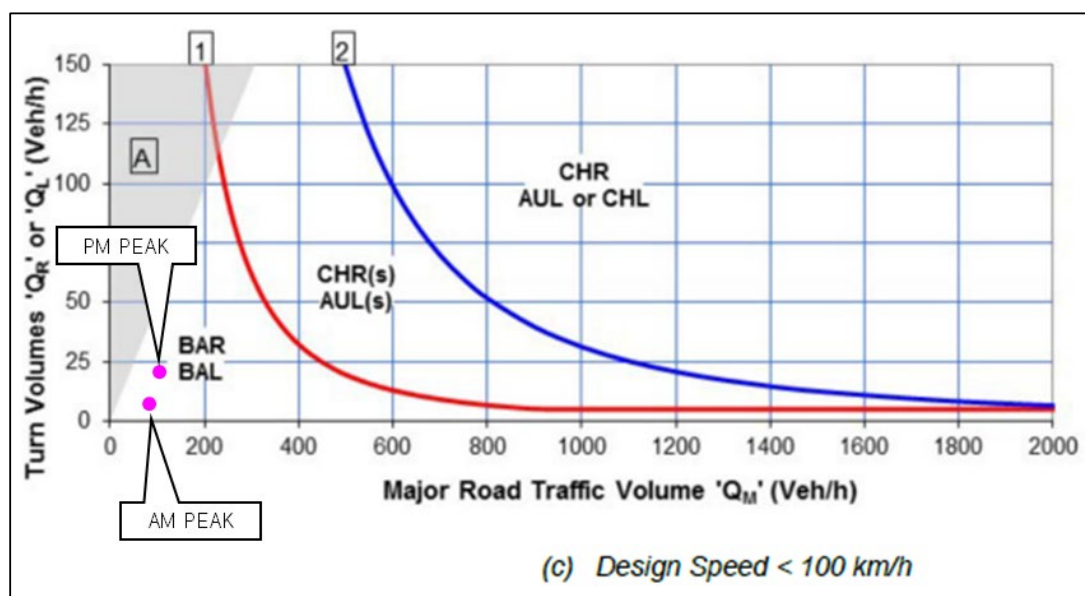


Figure 14 Turn treatment warrants graph

From the above, it can be concluded that the level of traffic anticipated to be turning into the site from Melaleuca Street does not warrant any channelised or auxiliary right-turn lanes. It is therefore considered appropriate for these intersections to operate under standard 'Stop' or 'Give Way' conditions as a result of the proposed development.

5.2 INTERNAL ROAD LAYOUT

The subdivision plans shown the internal road network to consist of internal road reserves of 23m wide. This is a generous width which will readily accommodate the required carriageway widths as well as footpaths on one or both sides of the carriageway.

The internal roads are expected to function as local access streets and carry low traffic volumes given the relatively low number of dwellings to which they provide access.

The intersections of internal roads are proposed in the form of T-intersections which is generally preferred (over cross-intersections) on safety and functionality grounds.

5.3 EMERGENCY AND SERVICE VEHICLE ACCESS

The proposed internal road network will provide generous road reserve widths, allowing sufficient space for carriageways to accommodate fire truck access. For reference, a minimum 4.5m carriageway width is required for a general fire appliance, or 6.0m for a specialist fire appliance. The internal road cross sections are to be designed to accommodate the required emergency and service vehicles.

5.4 SIGHT DISTANCES

Under the Austroads Guide to Road Design Part 4A, the minimum Safe Intersection Sight Distance (SISD) requirement for a 50km/hr design speed is 97m.

This is achieved at all intersections within the subdivision, with the critical sight lines toward the bends in the internal road network presented in Figure 15 and Figure 16.



Figure 15 Northern intersection sight distance



Figure 16 Southern intersection sight distance

6 CONCLUSIONS

Based on the considerations outlined in this report, it is concluded that:

- It is proposed to construct a residential subdivision of 87 lots;
- Vehicle access is proposed via two (2) connections to Melaleuca Street, as well as a portion of lots accessed directly from Pitman Avenue;
- The proposed road reserves provide adequate width to provide the required road carriageways and footpaths;
- Adequate sight distance is achieved at internal road intersections;
- The level of traffic anticipated to be generated by the development is low in traffic engineering terms and does not warrant the provision of auxiliary or channelised turn lanes on Melaleuca Street. It is considered appropriate for the development's access points to Melaleuca Street to operate as standard T-intersections under typical 'Stop' or 'Give Way' conditions;
- SIDRA modelling of Melaleuca Street / Pitman Avenue and Silver City Highway / Pitman Avenue found these intersections to operate satisfactorily post-development and in the long-term scenario, including consideration of other surrounding developments;
- SIDRA modelling of Sturt Highway / Melaleuca Street found this intersection to fail to operate satisfactorily with the additional traffic of the other surrounding developments, regardless of the proposal. It is therefore recommended that:
 - Right-turn movements from Melaleuca Street to Sturt Highway be banned, particularly in the AM and PM commuter peak periods. This will result in the intersection to operate satisfactorily with vehicles having to be redirected via Pitman Avenue and Silver City Highway to access Mildura instead of turning right out from Melaleuca Street.
- Should the relevant responsible authorities believe that the Melaleuca Street / Sturt Highway intersection requires an upgrade to cater for all future traffic, it is recommended that a feasibility study be undertaken to determine the level of intersection upgrades required (i.e. roundabout, signalised etc.) and how this will be funded, noting that it is not the proposed development's burden to cater for this intersection upgrade given that the intersection fails to operate satisfactorily before the inclusion of the development traffic.

Having regard to the above, SALT is supportive of the development from a traffic engineering perspective.

APPENDIX 1 SUBDIVISION PLAN

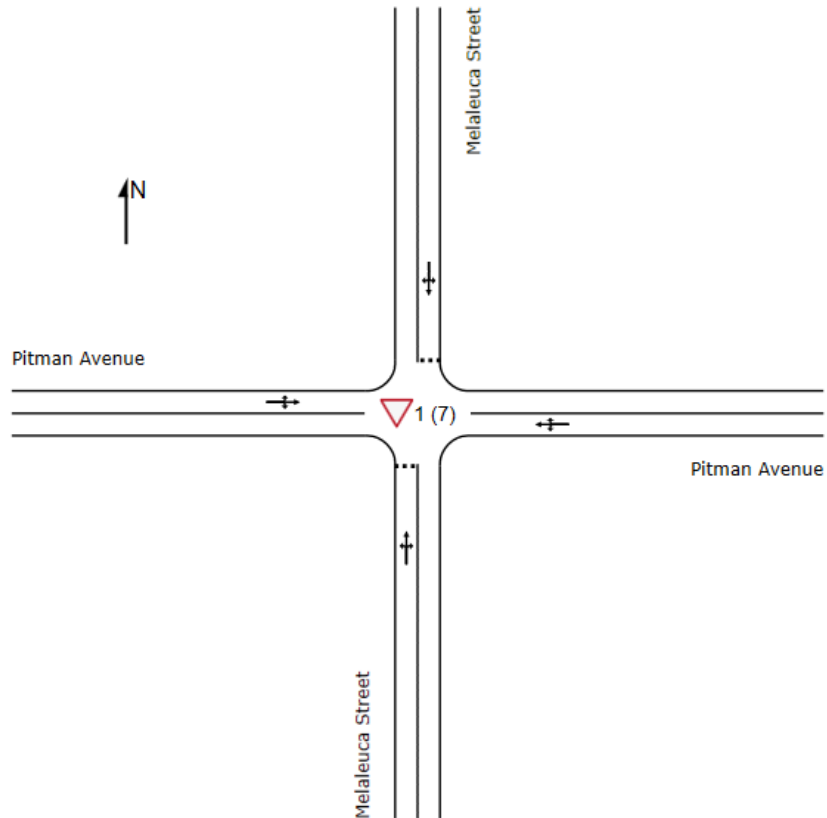


APPENDIX 2 SIDRA RESULTS



PITMAN AVENUE / MELALEUCA STREET

Layout pictures are schematic functional drawings reflecting input data. They are not design drawings.



AM PEAK HOUR

MOVEMENT SUMMARY

Site: [1 (7)] Pitman / Melaleuca - AM peak - Existing (Pitman / Melaleuca)
 Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Melaleuca Street															
1	L2	All MCs	6	0.0	6	0.0	0.019	5.6	LOS A	0.1	0.5	0.13	0.52	0.13	53.2
2	T1	All MCs	16	0.0	16	0.0	0.019	4.4	LOS A	0.1	0.5	0.13	0.52	0.13	53.6
3	R2	All MCs	2	0.0	2	0.0	0.019	5.7	LOS A	0.1	0.5	0.13	0.52	0.13	52.9
Approach			24	0.0	24	0.0	0.019	4.8	LOS A	0.1	0.5	0.13	0.52	0.13	53.5
East: Pitman Avenue															
4	L2	All MCs	9	0.0	9	0.0	0.027	5.5	LOS A	0.1	0.4	0.02	0.19	0.02	55.8
5	T1	All MCs	35	2.0	35	2.0	0.027	0.0	LOS A	0.1	0.4	0.02	0.19	0.02	58.2
6	R2	All MCs	7	0.0	7	0.0	0.027	5.5	LOS A	0.1	0.4	0.02	0.19	0.02	55.5
Approach			52	1.3	52	1.3	0.027	1.8	NA	0.1	0.4	0.02	0.19	0.02	57.3
North: Melaleuca Street															
7	L2	All MCs	2	0.0	2	0.0	0.005	5.6	LOS A	0.0	0.1	0.08	0.53	0.08	53.2
8	T1	All MCs	3	0.0	3	0.0	0.005	4.4	LOS A	0.0	0.1	0.08	0.53	0.08	53.6
9	R2	All MCs	1	0.0	1	0.0	0.005	5.8	LOS A	0.0	0.1	0.08	0.53	0.08	52.9
Approach			6	0.0	6	0.0	0.005	5.0	LOS A	0.0	0.1	0.08	0.53	0.08	53.4
West: Pitman Avenue															
10	L2	All MCs	4	0.0	4	0.0	0.011	5.6	LOS A	0.0	0.3	0.09	0.31	0.09	54.7
11	T1	All MCs	9	2.0	9	2.0	0.011	0.1	LOS A	0.0	0.3	0.09	0.31	0.09	56.9
12	R2	All MCs	6	0.0	6	0.0	0.011	5.6	LOS A	0.0	0.3	0.09	0.31	0.09	54.4
Approach			20	0.9	20	0.9	0.011	3.0	NA	0.0	0.3	0.09	0.31	0.09	55.6
All Vehicles			102	0.9	102	0.9	0.027	2.9	NA	0.1	0.5	0.07	0.31	0.07	55.8

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

 **Site: [1] Pitman / Melaleuca - AM peak - Base Case** (Pitman / Melaleuca)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.]	[Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Melaleuca Street															
1	L2	All MCs	43	0.0	43	0.0	0.053	5.7	LOS A	0.2	1.4	0.17	0.53	0.17	52.7
2	T1	All MCs	24	0.0	24	0.0	0.053	4.6	LOS A	0.2	1.4	0.17	0.53	0.17	53.2
3	R2	All MCs	4	0.0	4	0.0	0.053	6.1	LOS A	0.2	1.4	0.17	0.53	0.17	52.5
Approach			72	0.0	72	0.0	0.053	5.4	LOS A	0.2	1.4	0.17	0.53	0.17	52.9
East: Pitman Avenue															
4	L2	All MCs	13	0.0	13	0.0	0.044	5.5	LOS A	0.1	0.4	0.02	0.15	0.02	56.1
5	T1	All MCs	62	2.0	62	2.0	0.044	0.0	LOS A	0.1	0.4	0.02	0.15	0.02	58.5
6	R2	All MCs	8	0.0	8	0.0	0.044	5.5	LOS A	0.1	0.4	0.02	0.15	0.02	55.8
Approach			83	1.5	83	1.5	0.044	1.4	NA	0.1	0.4	0.02	0.15	0.02	57.9
North: Melaleuca Street															
7	L2	All MCs	2	0.0	2	0.0	0.027	5.6	LOS A	0.1	0.7	0.19	0.52	0.19	53.2
8	T1	All MCs	23	0.0	23	0.0	0.027	4.6	LOS A	0.1	0.7	0.19	0.52	0.19	53.6
9	R2	All MCs	5	0.0	5	0.0	0.027	6.3	LOS A	0.1	0.7	0.19	0.52	0.19	52.9
Approach			31	0.0	31	0.0	0.027	5.0	LOS A	0.1	0.7	0.19	0.52	0.19	53.4
West: Pitman Avenue															
10	L2	All MCs	6	0.0	6	0.0	0.030	5.7	LOS A	0.1	0.9	0.16	0.39	0.16	53.8
11	T1	All MCs	17	2.0	17	2.0	0.030	0.2	LOS A	0.1	0.9	0.16	0.39	0.16	56.0
12	R2	All MCs	29	0.0	29	0.0	0.030	5.7	LOS A	0.1	0.9	0.16	0.39	0.16	53.5
Approach			53	0.6	53	0.6	0.030	3.9	NA	0.1	0.9	0.16	0.39	0.16	54.3
All Vehicles			238	0.7	238	0.7	0.053	3.6	NA	0.2	1.4	0.12	0.37	0.12	54.9

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [1 (2)] Pitman / Melaleuca - AM peak - Post development (Pitman / Melaleuca)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop of Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Melaleuca Street															
1	L2	All MCs	43	0.0	43	0.0	0.057	5.7	LOS A	0.2	1.5	0.18	0.53	0.18	52.8
2	T1	All MCs	28	0.0	28	0.0	0.057	4.7	LOS A	0.2	1.5	0.18	0.53	0.18	53.2
3	R2	All MCs	4	0.0	4	0.0	0.057	6.3	LOS A	0.2	1.5	0.18	0.53	0.18	52.5
Approach			76	0.0	76	0.0	0.057	5.4	LOS A	0.2	1.5	0.18	0.53	0.18	52.9
East: Pitman Avenue															
4	L2	All MCs	16	0.0	16	0.0	0.048	5.6	LOS A	0.1	0.5	0.03	0.17	0.03	56.0
5	T1	All MCs	65	2.0	65	2.0	0.048	0.0	LOS A	0.1	0.5	0.03	0.17	0.03	58.4
6	R2	All MCs	9	0.0	9	0.0	0.048	5.5	LOS A	0.1	0.5	0.03	0.17	0.03	55.7
Approach			91	1.4	91	1.4	0.048	1.5	NA	0.1	0.5	0.03	0.17	0.03	57.7
North: Melaleuca Street															
7	L2	All MCs	5	0.0	5	0.0	0.049	5.6	LOS A	0.2	1.2	0.19	0.53	0.19	53.1
8	T1	All MCs	38	0.0	38	0.0	0.049	4.7	LOS A	0.2	1.2	0.19	0.53	0.19	53.5
9	R2	All MCs	13	0.0	13	0.0	0.049	6.4	LOS A	0.2	1.2	0.19	0.53	0.19	52.8
Approach			56	0.0	56	0.0	0.049	5.2	LOS A	0.2	1.2	0.19	0.53	0.19	53.3
West: Pitman Avenue															
10	L2	All MCs	15	0.0	15	0.0	0.035	5.7	LOS A	0.2	1.1	0.16	0.41	0.16	53.6
11	T1	All MCs	18	2.0	18	2.0	0.035	0.2	LOS A	0.2	1.1	0.16	0.41	0.16	55.8
12	R2	All MCs	29	0.0	29	0.0	0.035	5.7	LOS A	0.2	1.1	0.16	0.41	0.16	53.4
Approach			62	0.6	62	0.6	0.035	4.1	NA	0.2	1.1	0.16	0.41	0.16	54.1
All Vehicles			284	0.6	284	0.6	0.057	3.8	NA	0.2	1.5	0.13	0.39	0.13	54.7

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [1 (3)] Pitman / Melaleuca - AM peak - Long term (Pitman / Melaleuca)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Melaleuca Street															
1	L2	All MCs	44	0.0	44	0.0	0.059	5.7	LOS A	0.2	1.6	0.19	0.53	0.19	52.8
2	T1	All MCs	31	0.0	31	0.0	0.059	4.7	LOS A	0.2	1.6	0.19	0.53	0.19	53.2
3	R2	All MCs	4	0.0	4	0.0	0.059	6.3	LOS A	0.2	1.6	0.19	0.53	0.19	52.5
Approach			79	0.0	79	0.0	0.059	5.4	LOS A	0.2	1.6	0.19	0.53	0.19	52.9
East: Pitman Avenue															
4	L2	All MCs	17	0.0	17	0.0	0.051	5.6	LOS A	0.1	0.6	0.03	0.17	0.03	56.0
5	T1	All MCs	68	2.0	68	2.0	0.051	0.0	LOS A	0.1	0.6	0.03	0.17	0.03	58.3
6	R2	All MCs	11	0.0	11	0.0	0.051	5.5	LOS A	0.1	0.6	0.03	0.17	0.03	55.7
Approach			96	1.4	96	1.4	0.051	1.6	NA	0.1	0.6	0.03	0.17	0.03	57.6
North: Melaleuca Street															
7	L2	All MCs	5	0.0	5	0.0	0.050	5.6	LOS A	0.2	1.2	0.20	0.53	0.20	53.1
8	T1	All MCs	38	0.0	38	0.0	0.050	4.7	LOS A	0.2	1.2	0.20	0.53	0.20	53.5
9	R2	All MCs	13	0.0	13	0.0	0.050	6.5	LOS A	0.2	1.2	0.20	0.53	0.20	52.8
Approach			56	0.0	56	0.0	0.050	5.2	LOS A	0.2	1.2	0.20	0.53	0.20	53.3
West: Pitman Avenue															
10	L2	All MCs	15	0.0	15	0.0	0.036	5.7	LOS A	0.2	1.1	0.17	0.41	0.17	53.6
11	T1	All MCs	19	2.0	19	2.0	0.036	0.2	LOS A	0.2	1.1	0.17	0.41	0.17	55.8
12	R2	All MCs	31	0.0	31	0.0	0.036	5.7	LOS A	0.2	1.1	0.17	0.41	0.17	53.4
Approach			64	0.6	64	0.6	0.036	4.1	NA	0.2	1.1	0.17	0.41	0.17	54.1
All Vehicles			295	0.6	295	0.6	0.059	3.8	NA	0.2	1.6	0.13	0.39	0.13	54.7

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

PM PEAK HOUR

MOVEMENT SUMMARY

Site: [1 (8)] Pitman / Melaleuca - PM peak - Existing (Pitman / Melaleuca)
 Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Melaleuca Street															
1	L2	All MCs	18	0.0	18	0.0	0.022	5.6	LOS A	0.1	0.6	0.08	0.54	0.08	53.0
2	T1	All MCs	11	0.0	11	0.0	0.022	4.3	LOS A	0.1	0.6	0.08	0.54	0.08	53.4
3	R2	All MCs	3	0.0	3	0.0	0.022	5.7	LOS A	0.1	0.6	0.08	0.54	0.08	52.7
Approach			32	0.0	32	0.0	0.022	5.2	LOS A	0.1	0.6	0.08	0.54	0.08	53.1
East: Pitman Avenue															
4	L2	All MCs	2	0.0	2	0.0	0.013	5.6	LOS A	0.0	0.3	0.04	0.21	0.04	55.7
5	T1	All MCs	16	2.0	16	2.0	0.013	0.0	LOS A	0.0	0.3	0.04	0.21	0.04	58.0
6	R2	All MCs	6	0.0	6	0.0	0.013	5.5	LOS A	0.0	0.3	0.04	0.21	0.04	55.4
Approach			24	1.3	24	1.3	0.013	1.9	NA	0.0	0.3	0.04	0.21	0.04	57.1
North: Melaleuca Street															
7	L2	All MCs	3	0.0	3	0.0	0.018	5.6	LOS A	0.1	0.4	0.11	0.51	0.11	53.4
8	T1	All MCs	18	0.0	18	0.0	0.018	4.3	LOS A	0.1	0.4	0.11	0.51	0.11	53.8
9	R2	All MCs	2	0.0	2	0.0	0.018	5.8	LOS A	0.1	0.4	0.11	0.51	0.11	53.1
Approach			23	0.0	23	0.0	0.018	4.6	LOS A	0.1	0.4	0.11	0.51	0.11	53.7
West: Pitman Avenue															
10	L2	All MCs	1	0.0	1	0.0	0.016	5.6	LOS A	0.1	0.5	0.06	0.33	0.06	54.6
11	T1	All MCs	13	2.0	13	2.0	0.016	0.0	LOS A	0.1	0.5	0.06	0.33	0.06	56.9
12	R2	All MCs	15	0.0	15	0.0	0.016	5.5	LOS A	0.1	0.5	0.06	0.33	0.06	54.3
Approach			28	0.9	28	0.9	0.016	3.1	NA	0.1	0.5	0.06	0.33	0.06	55.5
All Vehicles			107	0.5	107	0.5	0.022	3.8	NA	0.1	0.6	0.07	0.40	0.07	54.7

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

 **Site: [1 (4)] Pitman / Melaleuca - PM peak - Base Case** (Pitman / Melaleuca)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]		[Total HV]					[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Melaleuca Street															
1	L2	All MCs	51	0.0	51	0.0	0.060	5.6	LOS A	0.2	1.6	0.12	0.53	0.12	52.9
2	T1	All MCs	27	0.0	27	0.0	0.060	4.7	LOS A	0.2	1.6	0.12	0.53	0.12	53.3
3	R2	All MCs	4	0.0	4	0.0	0.060	6.4	LOS A	0.2	1.6	0.12	0.53	0.12	52.6
Approach			82	0.0	82	0.0	0.060	5.4	LOS A	0.2	1.6	0.12	0.53	0.12	53.0
East: Pitman Avenue															
4	L2	All MCs	4	0.0	4	0.0	0.022	5.6	LOS A	0.0	0.3	0.05	0.17	0.05	55.9
5	T1	All MCs	29	2.0	29	2.0	0.022	0.0	LOS A	0.0	0.3	0.05	0.17	0.05	58.3
6	R2	All MCs	7	0.0	7	0.0	0.022	5.5	LOS A	0.0	0.3	0.05	0.17	0.05	55.6
Approach			41	1.4	41	1.4	0.022	1.6	NA	0.0	0.3	0.05	0.17	0.05	57.6
North: Melaleuca Street															
7	L2	All MCs	4	0.0	4	0.0	0.034	5.6	LOS A	0.1	0.9	0.21	0.52	0.21	53.2
8	T1	All MCs	33	0.0	33	0.0	0.034	4.7	LOS A	0.1	0.9	0.21	0.52	0.21	53.6
9	R2	All MCs	3	0.0	3	0.0	0.034	6.6	LOS A	0.1	0.9	0.21	0.52	0.21	52.9
Approach			40	0.0	40	0.0	0.034	5.0	LOS A	0.1	0.9	0.21	0.52	0.21	53.5
West: Pitman Avenue															
10	L2	All MCs	2	0.0	2	0.0	0.066	5.6	LOS A	0.3	2.2	0.11	0.43	0.11	53.7
11	T1	All MCs	31	2.0	31	2.0	0.066	0.1	LOS A	0.3	2.2	0.11	0.43	0.11	55.9
12	R2	All MCs	85	0.0	85	0.0	0.066	5.5	LOS A	0.3	2.2	0.11	0.43	0.11	53.4
Approach			118	0.5	118	0.5	0.066	4.1	NA	0.3	2.2	0.11	0.43	0.11	54.0
All Vehicles			281	0.4	281	0.4	0.066	4.2	NA	0.3	2.2	0.12	0.43	0.12	54.1

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

 **Site: [1 (5)] Pitman / Melaleuca - PM peak - Post development** (Pitman / Melaleuca)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop of Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Melaleuca Street															
1	L2	All MCs	53	0.0	53	0.0	0.075	5.6	LOS A	0.3	2.0	0.14	0.53	0.14	52.9
2	T1	All MCs	39	0.0	39	0.0	0.075	4.9	LOS A	0.3	2.0	0.14	0.53	0.14	53.3
3	R2	All MCs	6	0.0	6	0.0	0.075	6.5	LOS A	0.3	2.0	0.14	0.53	0.14	52.6
Approach			98	0.0	98	0.0	0.075	5.4	LOS A	0.3	2.0	0.14	0.53	0.14	53.0
East: Pitman Avenue															
4	L2	All MCs	5	0.0	5	0.0	0.025	5.7	LOS A	0.1	0.4	0.08	0.20	0.08	55.7
5	T1	All MCs	32	2.0	32	2.0	0.025	0.1	LOS A	0.1	0.4	0.08	0.20	0.08	58.0
6	R2	All MCs	9	0.0	9	0.0	0.025	5.6	LOS A	0.1	0.4	0.08	0.20	0.08	55.3
Approach			46	1.4	46	1.4	0.025	1.8	NA	0.1	0.4	0.08	0.20	0.08	57.2
North: Melaleuca Street															
7	L2	All MCs	6	0.0	6	0.0	0.064	5.6	LOS A	0.2	1.6	0.25	0.55	0.25	52.8
8	T1	All MCs	40	0.0	40	0.0	0.064	4.8	LOS A	0.2	1.6	0.25	0.55	0.25	53.3
9	R2	All MCs	21	0.0	21	0.0	0.064	6.8	LOS A	0.2	1.6	0.25	0.55	0.25	52.6
Approach			67	0.0	67	0.0	0.064	5.5	LOS A	0.2	1.6	0.25	0.55	0.25	53.0
West: Pitman Avenue															
10	L2	All MCs	31	0.0	31	0.0	0.083	5.6	LOS A	0.4	2.7	0.11	0.45	0.11	53.5
11	T1	All MCs	33	2.0	33	2.0	0.083	0.1	LOS A	0.4	2.7	0.11	0.45	0.11	55.7
12	R2	All MCs	85	0.0	85	0.0	0.083	5.6	LOS A	0.4	2.7	0.11	0.45	0.11	53.2
Approach			148	0.4	148	0.4	0.083	4.4	NA	0.4	2.7	0.11	0.45	0.11	53.8
All Vehicles			360	0.4	360	0.4	0.083	4.5	NA	0.4	2.7	0.14	0.46	0.14	53.9

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

 **Site: [1 (6)] Pitman / Melaleuca - PM peak - Long term** (Pitman / Melaleuca)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Melaleuca Street															
1	L2	All MCs	55	0.0	55	0.0	0.077	5.6	LOS A	0.3	2.1	0.15	0.53	0.15	52.9
2	T1	All MCs	40	0.0	40	0.0	0.077	4.9	LOS A	0.3	2.1	0.15	0.53	0.15	53.3
3	R2	All MCs	6	0.0	6	0.0	0.077	6.5	LOS A	0.3	2.1	0.15	0.53	0.15	52.6
Approach			101	0.0	101	0.0	0.077	5.4	LOS A	0.3	2.1	0.15	0.53	0.15	53.0
East: Pitman Avenue															
4	L2	All MCs	5	0.0	5	0.0	0.027	5.7	LOS A	0.1	0.5	0.08	0.20	0.08	55.6
5	T1	All MCs	34	2.0	34	2.0	0.027	0.1	LOS A	0.1	0.5	0.08	0.20	0.08	58.0
6	R2	All MCs	11	0.0	11	0.0	0.027	5.6	LOS A	0.1	0.5	0.08	0.20	0.08	55.3
Approach			49	1.4	49	1.4	0.027	1.8	NA	0.1	0.5	0.08	0.20	0.08	57.1
North: Melaleuca Street															
7	L2	All MCs	6	0.0	6	0.0	0.066	5.6	LOS A	0.2	1.7	0.25	0.55	0.25	52.8
8	T1	All MCs	42	0.0	42	0.0	0.066	4.9	LOS A	0.2	1.7	0.25	0.55	0.25	53.3
9	R2	All MCs	21	0.0	21	0.0	0.066	6.9	LOS A	0.2	1.7	0.25	0.55	0.25	52.6
Approach			69	0.0	69	0.0	0.066	5.5	LOS A	0.2	1.7	0.25	0.55	0.25	53.0
West: Pitman Avenue															
10	L2	All MCs	31	0.0	31	0.0	0.084	5.6	LOS A	0.4	2.8	0.12	0.44	0.12	53.5
11	T1	All MCs	34	2.0	34	2.0	0.084	0.1	LOS A	0.4	2.8	0.12	0.44	0.12	55.7
12	R2	All MCs	86	0.0	86	0.0	0.084	5.6	LOS A	0.4	2.8	0.12	0.44	0.12	53.2
Approach			151	0.4	151	0.4	0.084	4.4	NA	0.4	2.8	0.12	0.44	0.12	53.8
All Vehicles			371	0.4	371	0.4	0.084	4.5	NA	0.4	2.8	0.15	0.45	0.15	53.9

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

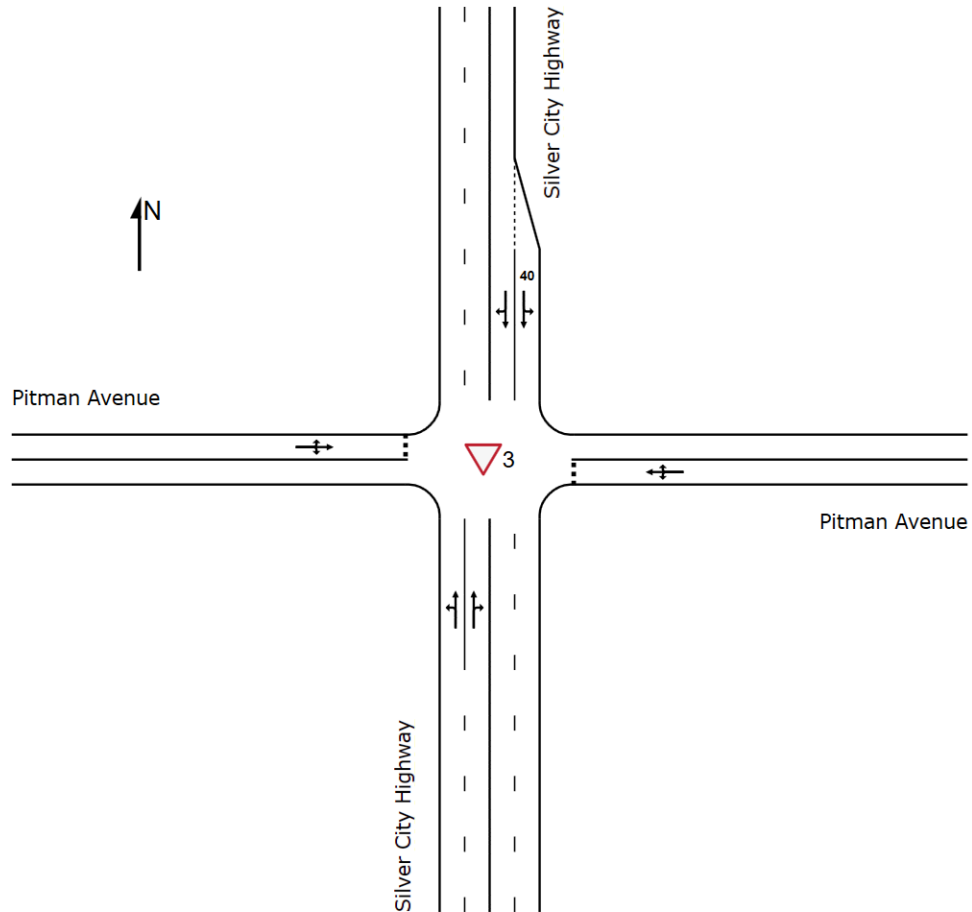
Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

SILVER CITY HIGHWAY / PITMAN AVENUE

Layout pictures are schematic functional drawings reflecting input data. They are not design drawings.



AM PEAK HOUR

MOVEMENT SUMMARY



Site: [3] Silver City / Pitman - AM peak - Existing (Silver City / Pitman)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Silver City Highway															
1	L2	All MCs	6	2.0	6	2.0	0.081	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	266	5.0	266	5.0	0.081	0.1	LOS A	0.2	1.2	0.06	0.08	0.06	59.3
3	R2	All MCs	19	2.0	19	2.0	0.081	6.8	LOS A	0.2	1.2	0.14	0.15	0.14	56.0
Approach			292	4.7	292	4.7	0.081	0.7	NA	0.2	1.2	0.06	0.09	0.06	59.0
East: Pitman Avenue															
4	L2	All MCs	52	2.0	52	2.0	0.103	6.1	LOS A	0.4	2.8	0.38	0.59	0.38	50.9
5	T1	All MCs	1	2.0	1	2.0	0.103	10.7	LOS A	0.4	2.8	0.38	0.59	0.38	51.3
6	R2	All MCs	23	2.0	23	2.0	0.103	12.8	LOS A	0.4	2.8	0.38	0.59	0.38	50.8
Approach			76	2.0	76	2.0	0.103	8.2	LOS A	0.4	2.8	0.38	0.59	0.38	50.8
North: Silver City Highway															
7	L2	All MCs	11	2.0	11	2.0	0.075	5.6	LOS A	0.0	0.0	0.00	0.04	0.00	57.0
8	T1	All MCs	269	5.0	269	5.0	0.075	0.0	LOS A	0.0	0.1	0.00	0.02	0.00	59.7
9	R2	All MCs	1	2.0	1	2.0	0.075	5.8	LOS A	0.0	0.1	0.01	0.01	0.01	57.2
Approach			281	4.9	281	4.9	0.075	0.2	NA	0.0	0.1	0.00	0.03	0.00	59.6
West: Pitman Avenue															
10	L2	All MCs	3	2.0	3	2.0	0.016	6.1	LOS A	0.1	0.4	0.50	0.60	0.50	49.7
11	T1	All MCs	1	2.0	1	2.0	0.016	10.0	LOS A	0.1	0.4	0.50	0.60	0.50	50.1
12	R2	All MCs	4	2.0	4	2.0	0.016	12.8	LOS A	0.1	0.4	0.50	0.60	0.50	49.6
Approach			8	2.0	8	2.0	0.016	9.9	LOS A	0.1	0.4	0.50	0.60	0.50	49.7
All Vehicles			657	4.4	657	4.4	0.103	1.5	NA	0.4	2.8	0.08	0.12	0.08	58.0

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [3 (2)] Silver City / Pitman - AM peak - Base Case (Silver City / Pitman)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows [Total HV]		Arrival Flows [Total HV]		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue [Veh. Dist]		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Silver City Highway															
1	L2	All MCs	6	2.0	6	2.0	0.106	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	279	5.0	279	5.0	0.106	0.4	LOS A	0.5	3.6	0.11	0.14	0.11	58.7
3	R2	All MCs	63	2.0	63	2.0	0.106	7.2	LOS A	0.5	3.6	0.38	0.43	0.38	53.9
Approach			348	4.4	348	4.4	0.106	1.7	NA	0.5	3.6	0.16	0.19	0.16	57.7
East: Pitman Avenue															
4	L2	All MCs	254	2.0	254	2.0	0.486	8.0	LOS A	4.0	28.6	0.56	0.69	0.76	48.5
5	T1	All MCs	1	2.0	1	2.0	0.486	18.8	LOS B	4.0	28.6	0.56	0.69	0.76	48.9
6	R2	All MCs	87	2.0	87	2.0	0.486	22.4	LOS B	4.0	28.6	0.56	0.69	0.76	48.4
Approach			342	2.0	342	2.0	0.486	11.7	LOS A	4.0	28.6	0.56	0.69	0.76	48.5
North: Silver City Highway															
7	L2	All MCs	32	2.0	32	2.0	0.094	5.6	LOS A	0.0	0.0	0.00	0.11	0.00	56.5
8	T1	All MCs	319	5.0	319	5.0	0.094	0.0	LOS A	0.0	0.1	0.00	0.05	0.00	59.5
9	R2	All MCs	1	2.0	1	2.0	0.094	5.8	LOS A	0.0	0.1	0.01	0.00	0.01	57.2
Approach			352	4.7	352	4.7	0.094	0.5	NA	0.0	0.1	0.00	0.06	0.00	59.2
West: Pitman Avenue															
10	L2	All MCs	3	2.0	3	2.0	0.026	6.3	LOS A	0.1	0.6	0.64	0.67	0.64	46.8
11	T1	All MCs	1	2.0	1	2.0	0.026	12.1	LOS A	0.1	0.6	0.64	0.67	0.64	47.1
12	R2	All MCs	4	2.0	4	2.0	0.026	21.2	LOS B	0.1	0.6	0.64	0.67	0.64	46.7
Approach			8	2.0	8	2.0	0.026	14.5	LOS A	0.1	0.6	0.64	0.67	0.64	46.8
All Vehicles			1051	3.7	1051	3.7	0.486	4.7	NA	4.0	28.6	0.24	0.31	0.31	54.7

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

 **Site: [3 (3)] Silver City / Pitman - AM peak - Post Development** (Silver City / Pitman)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop of Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Silver City Highway															
1	L2	All MCs	6	2.0	6	2.0	0.110	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	279	5.0	279	5.0	0.110	0.4	LOS A	0.5	3.8	0.11	0.14	0.11	58.7
3	R2	All MCs	71	2.0	71	2.0	0.110	7.2	LOS A	0.5	3.8	0.40	0.45	0.40	53.6
Approach			356	4.4	356	4.4	0.110	1.8	NA	0.5	3.8	0.17	0.20	0.17	57.6
East: Pitman Avenue															
4	L2	All MCs	285	2.0	285	2.0	0.543	8.9	LOS A	5.4	38.6	0.60	0.73	0.89	47.8
5	T1	All MCs	1	2.0	1	2.0	0.543	20.9	LOS B	5.4	38.6	0.60	0.73	0.89	48.1
6	R2	All MCs	96	2.0	96	2.0	0.543	24.8	LOS B	5.4	38.6	0.60	0.73	0.89	47.7
Approach			382	2.0	382	2.0	0.543	12.9	LOS A	5.4	38.6	0.60	0.73	0.89	47.7
North: Silver City Highway															
7	L2	All MCs	34	2.0	34	2.0	0.094	5.6	LOS A	0.0	0.0	0.00	0.11	0.00	56.4
8	T1	All MCs	319	5.0	319	5.0	0.094	0.0	LOS A	0.0	0.1	0.00	0.05	0.00	59.5
9	R2	All MCs	1	2.0	1	2.0	0.094	5.8	LOS A	0.0	0.1	0.01	0.00	0.01	57.2
Approach			354	4.7	354	4.7	0.094	0.6	NA	0.0	0.1	0.00	0.06	0.00	59.2
West: Pitman Avenue															
10	L2	All MCs	3	2.0	3	2.0	0.028	6.3	LOS A	0.1	0.6	0.66	0.68	0.66	46.2
11	T1	All MCs	1	2.0	1	2.0	0.028	12.2	LOS A	0.1	0.6	0.66	0.68	0.66	46.6
12	R2	All MCs	4	2.0	4	2.0	0.028	23.0	LOS B	0.1	0.6	0.66	0.68	0.66	46.1
Approach			8	2.0	8	2.0	0.028	15.4	LOS B	0.1	0.6	0.66	0.68	0.66	46.2
All Vehicles			1100	3.6	1100	3.6	0.543	5.4	NA	5.4	38.6	0.27	0.34	0.37	54.1

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [3 (7)] Silver City / Pitman - AM peak - Long term (Silver City / Pitman)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]		[Total HV]					[Veh.	Dist]				
			veh/h	%	veh/h	%				veh	m				
South: Silver City Highway															
1	L2	All MCs	7	2.0	7	2.0	0.129	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	337	5.0	337	5.0	0.129	0.5	LOS A	0.6	4.5	0.12	0.15	0.12	58.6
3	R2	All MCs	73	2.0	73	2.0	0.129	7.6	LOS A	0.6	4.5	0.41	0.46	0.41	53.7
Approach			417	4.4	417	4.4	0.129	1.8	NA	0.6	4.5	0.17	0.20	0.17	57.7
East: Pitman Avenue															
4	L2	All MCs	291	2.0	291	2.0	0.637	11.2	LOS A	7.6	54.1	0.74	0.89	1.34	45.3
5	T1	All MCs	1	2.0	1	2.0	0.637	28.8	LOS C	7.6	54.1	0.74	0.89	1.34	45.6
6	R2	All MCs	98	2.0	98	2.0	0.637	34.2	LOS C	7.6	54.1	0.74	0.89	1.34	45.2
Approach			389	2.0	389	2.0	0.637	17.1	LOS B	7.6	54.1	0.74	0.89	1.34	45.3
North: Silver City Highway															
7	L2	All MCs	35	2.0	35	2.0	0.110	5.6	LOS A	0.0	0.0	0.00	0.10	0.00	56.5
8	T1	All MCs	378	5.0	378	5.0	0.110	0.0	LOS A	0.0	0.1	0.00	0.05	0.00	59.5
9	R2	All MCs	1	2.0	1	2.0	0.110	5.9	LOS A	0.0	0.1	0.01	0.00	0.01	57.2
Approach			414	4.7	414	4.7	0.110	0.5	NA	0.0	0.1	0.00	0.05	0.00	59.2
West: Pitman Avenue															
10	L2	All MCs	3	2.0	3	2.0	0.034	6.5	LOS A	0.1	0.8	0.71	0.74	0.71	44.5
11	T1	All MCs	1	2.0	1	2.0	0.034	14.7	LOS B	0.1	0.8	0.71	0.74	0.71	44.8
12	R2	All MCs	4	2.0	4	2.0	0.034	28.5	LOS C	0.1	0.8	0.71	0.74	0.71	44.4
Approach			8	2.0	8	2.0	0.034	18.5	LOS B	0.1	0.8	0.71	0.74	0.71	44.5
All Vehicles			1228	3.7	1228	3.7	0.637	6.3	NA	7.6	54.1	0.30	0.37	0.49	53.4

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

PM PEAK HOUR

MOVEMENT SUMMARY

Site: [3 (4)] Silver City / Pitman - PM peak - Existing (Silver City / Pitman)
 Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Silver City Highway															
1	L2	All MCs	7	2.0	7	2.0	0.066	5.6	LOS A	0.0	0.0	0.00	0.04	0.00	57.1
2	T1	All MCs	195	5.0	195	5.0	0.066	0.3	LOS A	0.2	1.7	0.11	0.14	0.11	58.8
3	R2	All MCs	24	2.0	24	2.0	0.066	7.4	LOS A	0.2	1.7	0.27	0.29	0.27	55.1
Approach			226	4.6	226	4.6	0.066	1.2	NA	0.2	1.7	0.12	0.15	0.12	58.3
East: Pitman Avenue															
4	L2	All MCs	31	2.0	31	2.0	0.101	6.3	LOS A	0.4	2.6	0.50	0.66	0.50	49.8
5	T1	All MCs	1	2.0	1	2.0	0.101	11.4	LOS A	0.4	2.6	0.50	0.66	0.50	50.2
6	R2	All MCs	26	2.0	26	2.0	0.101	13.7	LOS A	0.4	2.6	0.50	0.66	0.50	49.7
Approach			58	2.0	58	2.0	0.101	9.8	LOS A	0.4	2.6	0.50	0.66	0.50	49.7
North: Silver City Highway															
7	L2	All MCs	17	2.0	17	2.0	0.107	5.6	LOS A	0.0	0.0	0.00	0.05	0.00	56.9
8	T1	All MCs	375	5.0	375	5.0	0.107	0.0	LOS A	0.1	0.4	0.01	0.04	0.01	59.6
9	R2	All MCs	6	2.0	6	2.0	0.107	6.2	LOS A	0.1	0.4	0.03	0.03	0.03	57.0
Approach			398	4.8	398	4.8	0.107	0.4	NA	0.1	0.4	0.01	0.04	0.01	59.4
West: Pitman Avenue															
10	L2	All MCs	2	2.0	2	2.0	0.031	6.0	LOS A	0.1	0.8	0.57	0.67	0.57	48.3
11	T1	All MCs	1	2.0	1	2.0	0.031	11.0	LOS A	0.1	0.8	0.57	0.67	0.57	48.7
12	R2	All MCs	9	2.0	9	2.0	0.031	13.5	LOS A	0.1	0.8	0.57	0.67	0.57	48.2
Approach			13	2.0	13	2.0	0.031	12.0	LOS A	0.1	0.8	0.57	0.67	0.57	48.2
All Vehicles			695	4.5	695	4.5	0.107	1.6	NA	0.4	2.6	0.10	0.14	0.10	57.9

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

 **Site: [3 (5)] Silver City / Pitman - PM peak - Base Case** (Silver City / Pitman)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]		[Total HV]					[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Silver City Highway															
1	L2	All MCs	7	2.0	7	2.0	0.127	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	233	5.0	233	5.0	0.127	0.0	LOS A	0.0	0.0	0.00	0.02	0.00	59.8
3	R2	All MCs	204	2.0	204	2.0	0.226	8.0	LOS A	1.0	6.9	0.51	0.72	0.51	50.9
Approach			444	3.6	444	3.6	0.226	3.8	NA	1.0	6.9	0.24	0.34	0.24	55.3
East: Pitman Avenue															
4	L2	All MCs	115	2.0	115	2.0	0.368	7.7	LOS A	2.0	14.2	0.65	0.74	0.82	47.1
5	T1	All MCs	3	2.0	3	2.0	0.368	21.2	LOS B	2.0	14.2	0.65	0.74	0.82	47.4
6	R2	All MCs	60	2.0	60	2.0	0.368	25.7	LOS B	2.0	14.2	0.65	0.74	0.82	47.0
Approach			178	2.0	178	2.0	0.368	14.0	LOS A	2.0	14.2	0.65	0.74	0.82	47.0
North: Silver City Highway															
7	L2	All MCs	40	2.0	40	2.0	0.120	5.6	LOS A	0.0	0.0	0.00	0.11	0.00	56.5
8	T1	All MCs	400	5.0	400	5.0	0.120	0.0	LOS A	0.1	0.4	0.02	0.07	0.02	59.4
9	R2	All MCs	6	2.0	6	2.0	0.120	6.4	LOS A	0.1	0.4	0.03	0.03	0.03	57.0
Approach			446	4.7	446	4.7	0.120	0.6	NA	0.1	0.4	0.01	0.07	0.01	59.1
West: Pitman Avenue															
10	L2	All MCs	2	2.0	2	2.0	0.054	6.5	LOS A	0.2	1.2	0.72	0.85	0.72	43.9
11	T1	All MCs	1	2.0	1	2.0	0.054	16.2	LOS B	0.2	1.2	0.72	0.85	0.72	44.2
12	R2	All MCs	9	2.0	9	2.0	0.054	22.9	LOS B	0.2	1.2	0.72	0.85	0.72	43.8
Approach			13	2.0	13	2.0	0.054	19.6	LOS B	0.2	1.2	0.72	0.85	0.72	43.9
All Vehicles			1081	3.8	1081	3.8	0.368	4.3	NA	2.0	14.2	0.22	0.30	0.25	55.0

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

 **Site: [3 (6)] Silver City / Pitman - PM peak - Post Development** (Silver City / Pitman)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop of Rate	Number of Cycles to Depart	Aver. Speed
			[Total veh/h]	[HV %]	[Total veh/h]	[HV %]				[Veh. veh]	[Dist m]				
South: Silver City Highway															
1	L2	All MCs	7	2.0	7	2.0	0.127	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	233	5.0	233	5.0	0.127	0.0	LOS A	0.0	0.0	0.00	0.02	0.00	59.8
3	R2	All MCs	228	2.0	228	2.0	0.256	8.1	LOS A	1.1	7.9	0.53	0.72	0.53	50.8
Approach			468	3.5	468	3.5	0.256	4.1	NA	1.1	7.9	0.26	0.36	0.26	55.0
East: Pitman Avenue															
4	L2	All MCs	131	2.0	131	2.0	0.413	8.2	LOS A	2.5	17.9	0.67	0.77	0.92	46.5
5	T1	All MCs	3	2.0	3	2.0	0.413	23.3	LOS B	2.5	17.9	0.67	0.77	0.92	46.8
6	R2	All MCs	64	2.0	64	2.0	0.413	28.2	LOS B	2.5	17.9	0.67	0.77	0.92	46.4
Approach			198	2.0	198	2.0	0.413	15.0	LOS B	2.5	17.9	0.67	0.77	0.92	46.5
North: Silver City Highway															
7	L2	All MCs	46	2.0	46	2.0	0.121	5.6	LOS A	0.0	0.0	0.00	0.12	0.00	56.3
8	T1	All MCs	400	5.0	400	5.0	0.121	0.0	LOS A	0.1	0.4	0.02	0.07	0.02	59.3
9	R2	All MCs	6	2.0	6	2.0	0.121	6.4	LOS A	0.1	0.4	0.03	0.03	0.03	57.0
Approach			453	4.7	453	4.7	0.121	0.7	NA	0.1	0.4	0.01	0.08	0.01	59.0
West: Pitman Avenue															
10	L2	All MCs	2	2.0	2	2.0	0.058	6.5	LOS A	0.2	1.3	0.74	0.86	0.74	43.3
11	T1	All MCs	1	2.0	1	2.0	0.058	17.0	LOS B	0.2	1.3	0.74	0.86	0.74	43.6
12	R2	All MCs	9	2.0	9	2.0	0.058	24.4	LOS B	0.2	1.3	0.74	0.86	0.74	43.2
Approach			13	2.0	13	2.0	0.058	20.8	LOS B	0.2	1.3	0.74	0.86	0.74	43.2
All Vehicles			1132	3.7	1132	3.7	0.413	4.8	NA	2.5	17.9	0.24	0.32	0.28	54.5

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [3 (8)] Silver City / Pitman - PM peak - Long term (Silver City / Pitman)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Silver City Highway															
1	L2	All MCs	8	2.0	8	2.0	0.151	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	276	5.0	276	5.0	0.151	0.0	LOS A	0.0	0.0	0.00	0.02	0.00	59.8
3	R2	All MCs	231	2.0	231	2.0	0.285	9.0	LOS A	1.3	9.3	0.57	0.78	0.62	50.2
Approach			515	3.6	515	3.6	0.285	4.1	NA	1.3	9.3	0.26	0.36	0.28	55.0
East: Pitman Avenue															
4	L2	All MCs	134	2.0	134	2.0	0.529	10.6	LOS A	3.6	25.5	0.81	0.93	1.32	43.6
5	T1	All MCs	3	2.0	3	2.0	0.529	32.0	LOS C	3.6	25.5	0.81	0.93	1.32	43.9
6	R2	All MCs	67	2.0	67	2.0	0.529	38.8	LOS C	3.6	25.5	0.81	0.93	1.32	43.5
Approach			204	2.0	204	2.0	0.529	20.3	LOS B	3.6	25.5	0.81	0.93	1.32	43.5
North: Silver City Highway															
7	L2	All MCs	48	2.0	48	2.0	0.144	5.6	LOS A	0.0	0.0	0.00	0.11	0.00	56.4
8	T1	All MCs	482	5.0	482	5.0	0.144	0.0	LOS A	0.1	0.5	0.02	0.07	0.02	59.4
9	R2	All MCs	7	2.0	7	2.0	0.144	6.8	LOS A	0.1	0.5	0.03	0.04	0.03	57.0
Approach			538	4.7	538	4.7	0.144	0.6	NA	0.1	0.5	0.02	0.07	0.02	59.0
West: Pitman Avenue															
10	L2	All MCs	2	2.0	2	2.0	0.085	6.7	LOS A	0.3	1.8	0.81	0.92	0.81	40.3
11	T1	All MCs	1	2.0	1	2.0	0.085	21.1	LOS B	0.3	1.8	0.81	0.92	0.81	40.6
12	R2	All MCs	11	2.0	11	2.0	0.085	31.5	LOS C	0.3	1.8	0.81	0.92	0.81	40.3
Approach			14	2.0	14	2.0	0.085	26.9	LOS B	0.3	1.8	0.81	0.92	0.81	40.3
All Vehicles			1271	3.8	1271	3.8	0.529	5.5	NA	3.6	25.5	0.25	0.34	0.34	54.1

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

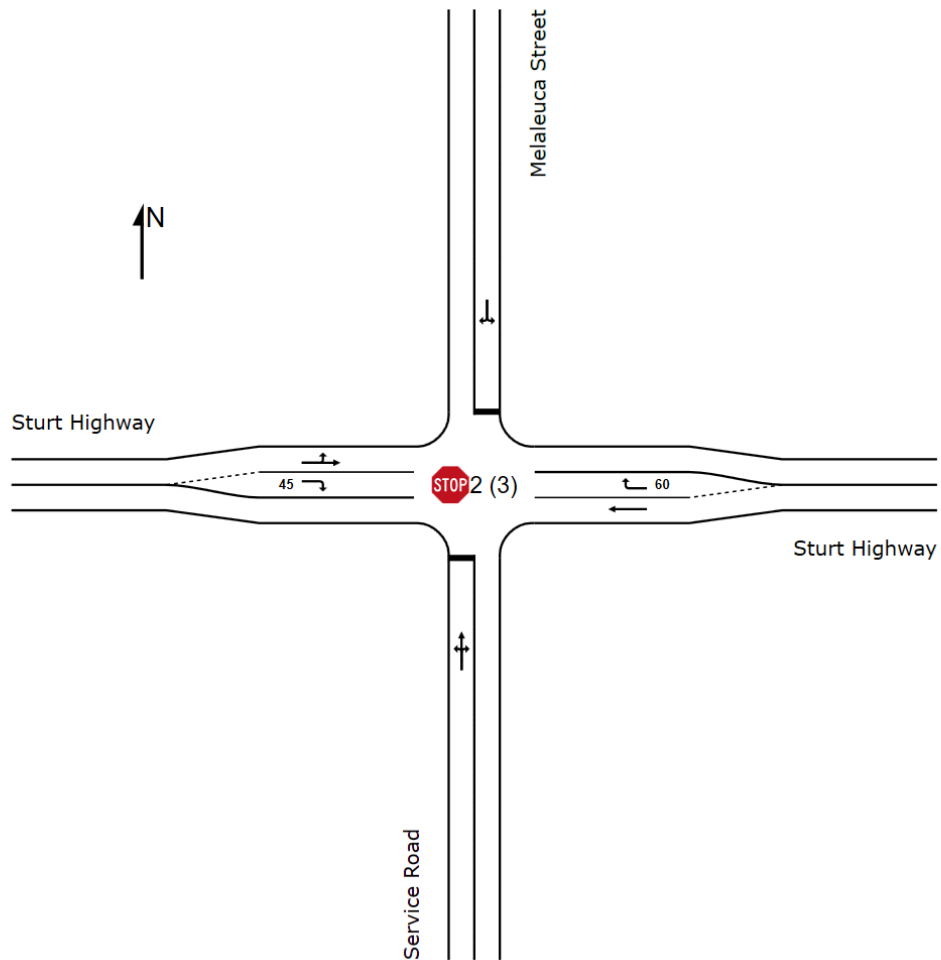
Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

STURT HIGHWAY / MELALEUCA STREET

Layout pictures are schematic functional drawings reflecting input data. They are not design drawings.



AM PEAK HOUR

MOVEMENT SUMMARY



Site: [2 (3)] Sturt / Melaleuca - AM peak - Existing (Sturt / Melaleuca)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Service Road															
1	L2	All MCs	6	2.0	6	2.0	0.025	11.1	LOS A	0.1	0.6	0.61	0.91	0.61	46.9
2	T1	All MCs	1	5.0	1	5.0	0.025	23.0	LOS B	0.1	0.6	0.61	0.91	0.61	46.8
3	R2	All MCs	2	2.0	2	2.0	0.025	25.1	LOS B	0.1	0.6	0.61	0.91	0.61	46.8
Approach			9	2.3	9	2.3	0.025	15.6	LOS B	0.1	0.6	0.61	0.91	0.61	46.9
East: Sturt Highway															
5	T1	All MCs	471	5.0	471	5.0	0.249	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	8	2.0	8	2.0	0.007	6.6	LOS A	0.0	0.2	0.41	0.57	0.41	51.5
Approach			479	4.9	479	4.9	0.249	0.2	NA	0.0	0.2	0.01	0.01	0.01	59.7
North: Melaleuca Street															
7	L2	All MCs	16	2.0	16	2.0	0.275	11.5	LOS A	1.0	7.3	0.77	1.04	0.89	42.2
9	R2	All MCs	48	2.0	48	2.0	0.275	28.9	LOS C	1.0	7.3	0.77	1.04	0.89	42.1
Approach			64	2.0	64	2.0	0.275	24.6	LOS B	1.0	7.3	0.77	1.04	0.89	42.1
West: Sturt Highway															
10	L2	All MCs	21	2.0	21	2.0	0.185	5.6	LOS A	0.0	0.0	0.00	0.04	0.00	57.0
11	T1	All MCs	327	5.0	327	5.0	0.185	0.0	LOS A	0.0	0.0	0.00	0.04	0.00	59.6
12	R2	All MCs	3	2.0	3	2.0	0.003	7.2	LOS A	0.0	0.1	0.48	0.58	0.48	51.3
Approach			352	4.8	352	4.8	0.185	0.4	NA	0.0	0.1	0.00	0.04	0.00	59.3
All Vehicles			904	4.7	904	4.7	0.275	2.2	NA	1.0	7.3	0.07	0.10	0.08	57.7

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [2] Sturt / Melaleuca - AM peak - Base Case (Sturt / Melaleuca)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Service Road															
1	L2	All MCs	6	2.0	6	2.0	0.038	11.2	LOS A	0.1	0.8	0.70	0.94	0.70	44.3
2	T1	All MCs	1	5.0	1	5.0	0.038	36.7	LOS C	0.1	0.8	0.70	0.94	0.70	44.2
3	R2	All MCs	2	2.0	2	2.0	0.038	40.1	LOS C	0.1	0.8	0.70	0.94	0.70	44.2
Approach			9	2.3	9	2.3	0.038	20.4	LOS B	0.1	0.8	0.70	0.94	0.70	44.2
East: Sturt Highway															
5	T1	All MCs	474	5.0	474	5.0	0.251	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	17	2.0	17	2.0	0.018	8.0	LOS A	0.1	0.5	0.54	0.67	0.54	50.7
Approach			491	4.9	491	4.9	0.251	0.3	NA	0.1	0.5	0.02	0.02	0.02	59.5
North: Melaleuca Street															
7	L2	All MCs	43	2.0	43	2.0	1.467	447.7	LOS F	43.1	307.2	1.00	3.49	10.53	9.4
9	R2	All MCs	152	2.0	152	2.0	1.467	483.3	LOS F	43.1	307.2	1.00	3.49	10.53	9.4
Approach			195	2.0	195	2.0	1.467	475.4	LOS F	43.1	307.2	1.00	3.49	10.53	9.4
West: Sturt Highway															
10	L2	All MCs	47	2.0	47	2.0	0.309	5.6	LOS A	0.0	0.0	0.00	0.05	0.00	56.8
11	T1	All MCs	535	5.0	535	5.0	0.309	0.1	LOS A	0.0	0.0	0.00	0.05	0.00	59.4
12	R2	All MCs	3	2.0	3	2.0	0.003	7.2	LOS A	0.0	0.1	0.48	0.58	0.48	51.3
Approach			585	4.7	585	4.7	0.309	0.6	NA	0.0	0.1	0.00	0.05	0.00	59.1
All Vehicles			1280	4.4	1280	4.4	1.467	72.9	NA	43.1	307.2	0.17	0.57	1.62	32.8

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [2 (2)] Sturt / Melaleuca - AM peak - Post Development (Sturt / Melaleuca)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop of Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Service Road															
1	L2	All MCs	6	2.0	6	2.0	0.036	11.2	LOS A	0.1	0.8	0.69	0.93	0.69	44.6
2	T1	All MCs	1	5.0	1	5.0	0.036	37.3	LOS C	0.1	0.8	0.69	0.93	0.69	44.5
3	R2	All MCs	2	2.0	2	2.0	0.036	37.1	LOS C	0.1	0.8	0.69	0.93	0.69	44.5
Approach			9	2.3	9	2.3	0.036	19.8	LOS B	0.1	0.8	0.69	0.93	0.69	44.5
East: Sturt Highway															
5	T1	All MCs	474	5.0	474	5.0	0.251	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	18	2.0	18	2.0	0.019	8.0	LOS A	0.1	0.5	0.54	0.68	0.54	50.7
Approach			492	4.9	492	4.9	0.251	0.4	NA	0.1	0.5	0.02	0.02	0.02	59.5
North: Melaleuca Street															
7	L2	All MCs	49	2.0	49	2.0	1.688	641.8	LOS F	61.7	439.0	1.00	4.13	12.96	7.9
9	R2	All MCs	177	2.0	177	2.0	1.688	676.9	LOS F	61.7	439.0	1.00	4.13	12.96	7.9
Approach			226	2.0	226	2.0	1.688	669.2	LOS F	61.7	439.0	1.00	4.13	12.96	7.9
West: Sturt Highway															
10	L2	All MCs	54	2.0	54	2.0	0.312	5.6	LOS A	0.0	0.0	0.00	0.05	0.00	56.8
11	T1	All MCs	535	5.0	535	5.0	0.312	0.1	LOS A	0.0	0.0	0.00	0.05	0.00	59.3
12	R2	All MCs	3	2.0	3	2.0	0.003	7.2	LOS A	0.0	0.1	0.48	0.58	0.48	51.3
Approach			592	4.7	592	4.7	0.312	0.6	NA	0.0	0.1	0.00	0.06	0.00	59.0
All Vehicles			1319	4.3	1319	4.3	1.688	115.4	NA	61.7	439.0	0.19	0.75	2.24	28.0

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

PM PEAK HOUR

MOVEMENT SUMMARY



Site: [2 (5)] Sturt / Melaleuca - PM peak - Existing (Sturt / Melaleuca)
Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Service Road															
1	L2	All MCs	8	2.0	8	2.0	0.022	10.1	LOS A	0.1	0.5	0.55	0.86	0.55	48.2
2	T1	All MCs	1	5.0	1	5.0	0.022	25.9	LOS B	0.1	0.5	0.55	0.86	0.55	48.1
3	R2	All MCs	1	2.0	1	2.0	0.022	27.0	LOS B	0.1	0.5	0.55	0.86	0.55	48.1
Approach			11	2.3	11	2.3	0.022	13.4	LOS A	0.1	0.5	0.55	0.86	0.55	48.2
East: Sturt Highway															
5	T1	All MCs	353	5.0	353	5.0	0.187	0.0	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	5	2.0	5	2.0	0.005	7.5	LOS A	0.0	0.1	0.51	0.61	0.51	51.0
Approach			358	5.0	358	5.0	0.187	0.2	NA	0.0	0.1	0.01	0.01	0.01	59.8
North: Melaleuca Street															
7	L2	All MCs	15	2.0	15	2.0	0.249	12.8	LOS A	0.9	6.3	0.80	1.03	0.90	41.5
9	R2	All MCs	38	2.0	38	2.0	0.249	31.1	LOS C	0.9	6.3	0.80	1.03	0.90	41.5
Approach			53	2.0	53	2.0	0.249	26.0	LOS B	0.9	6.3	0.80	1.03	0.90	41.5
West: Sturt Highway															
10	L2	All MCs	40	2.0	40	2.0	0.280	5.6	LOS A	0.0	0.0	0.00	0.05	0.00	56.9
11	T1	All MCs	487	5.0	487	5.0	0.280	0.1	LOS A	0.0	0.0	0.00	0.05	0.00	59.4
12	R2	All MCs	3	2.0	3	2.0	0.003	6.6	LOS A	0.0	0.1	0.41	0.55	0.41	51.5
Approach			531	4.8	531	4.8	0.280	0.5	NA	0.0	0.1	0.00	0.05	0.00	59.2
All Vehicles			952	4.7	952	4.7	0.280	1.9	NA	0.9	6.3	0.05	0.10	0.06	57.9

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [2 (6)] Sturt / Melaleuca - PM peak - Base Case (Sturt / Melaleuca)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%				v/c	sec				
South: Service Road															
1	L2	All MCs	8	2.0	8	2.0	0.041	10.2	LOS A	0.1	0.9	0.69	0.87	0.69	44.5
2	T1	All MCs	1	5.0	1	5.0	0.041	63.5	LOS E	0.1	0.9	0.69	0.87	0.69	44.4
3	R2	All MCs	1	2.0	1	2.0	0.041	54.9	LOS D	0.1	0.9	0.69	0.87	0.69	44.4
Approach			11	2.3	11	2.3	0.041	20.0	LOS B	0.1	0.9	0.69	0.87	0.69	44.5
East: Sturt Highway															
5	T1	All MCs	361	5.0	361	5.0	0.191	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	27	2.0	27	2.0	0.046	10.7	LOS A	0.2	1.2	0.67	0.84	0.67	48.9
Approach			388	4.8	388	4.8	0.191	0.8	NA	0.2	1.2	0.05	0.06	0.05	59.0
North: Melaleuca Street															
7	L2	All MCs	29	2.0	29	2.0	1.500	487.6	LOS F	28.8	204.7	1.00	2.73	8.06	8.7
9	R2	All MCs	92	2.0	92	2.0	1.500	542.6	LOS F	28.8	204.7	1.00	2.73	8.06	8.7
Approach			121	2.0	121	2.0	1.500	529.2	LOS F	28.8	204.7	1.00	2.73	8.06	8.7
West: Sturt Highway															
10	L2	All MCs	125	2.0	125	2.0	0.455	5.7	LOS A	0.0	0.0	0.00	0.09	0.00	56.4
11	T1	All MCs	729	5.0	729	5.0	0.455	0.2	LOS A	0.0	0.0	0.00	0.09	0.00	58.9
12	R2	All MCs	12	2.0	12	2.0	0.009	6.7	LOS A	0.0	0.3	0.42	0.59	0.42	51.4
Approach			866	4.5	866	4.5	0.455	1.1	NA	0.0	0.3	0.01	0.09	0.01	58.4
All Vehicles			1386	4.4	1386	4.4	1.500	47.3	NA	28.8	204.7	0.11	0.32	0.73	38.9

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [2 (8)] Sturt / Melaleuca - PM peak - Post Development (Sturt / Melaleuca)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop of Rate	Number of Cycles to Depart	Aver. Speed
			[Total	HV]	[Total	HV]				[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Service Road															
1	L2	All MCs	8	2.0	8	2.0	0.042	10.2	LOS A	0.1	0.9	0.70	0.87	0.70	44.3
2	T1	All MCs	1	5.0	1	5.0	0.042	66.0	LOS E	0.1	0.9	0.70	0.87	0.70	44.2
3	R2	All MCs	1	2.0	1	2.0	0.042	55.5	LOS D	0.1	0.9	0.70	0.87	0.70	44.3
Approach			11	2.3	11	2.3	0.042	20.3	LOS B	0.1	0.9	0.70	0.87	0.70	44.3
East: Sturt Highway															
5	T1	All MCs	361	5.0	361	5.0	0.191	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	31	2.0	31	2.0	0.053	10.9	LOS A	0.2	1.4	0.68	0.85	0.68	48.7
Approach			392	4.8	392	4.8	0.191	0.9	NA	0.2	1.4	0.05	0.07	0.05	58.9
North: Melaleuca Street															
7	L2	All MCs	32	2.0	32	2.0	1.642	610.7	LOS F	35.0	249.1	1.00	2.95	8.99	7.8
9	R2	All MCs	98	2.0	98	2.0	1.642	667.0	LOS F	35.0	249.1	1.00	2.95	8.99	7.8
Approach			129	2.0	129	2.0	1.642	653.3	LOS F	35.0	249.1	1.00	2.95	8.99	7.8
West: Sturt Highway															
10	L2	All MCs	136	2.0	136	2.0	0.460	5.7	LOS A	0.0	0.0	0.00	0.09	0.00	56.3
11	T1	All MCs	729	5.0	729	5.0	0.460	0.2	LOS A	0.0	0.0	0.00	0.09	0.00	58.8
12	R2	All MCs	12	2.0	12	2.0	0.009	6.7	LOS A	0.0	0.3	0.42	0.59	0.42	51.4
Approach			877	4.5	877	4.5	0.460	1.1	NA	0.0	0.3	0.01	0.10	0.01	58.3
All Vehicles			1408	4.3	1408	4.3	1.642	61.2	NA	35.0	249.1	0.12	0.36	0.85	36.5

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

BANNED RIGHT-TURN OPTION

AM PEAK HOUR

MOVEMENT SUMMARY

 **Site: [2 (10)] Sturt / Melaleuca - AM peak - Base Case - Banned Right Turns**
(Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.	Dist]				
			veh/h		veh/h		v/c	sec		veh	m				km/h
South: Service Road															
1	L2	All MCs	6	2.0	6	2.0	0.038	11.2	LOS A	0.1	0.8	0.70	0.94	0.70	44.3
2	T1	All MCs	1	5.0	1	5.0	0.038	36.7	LOS C	0.1	0.8	0.70	0.94	0.70	44.2
3	R2	All MCs	2	2.0	2	2.0	0.038	40.1	LOS C	0.1	0.8	0.70	0.94	0.70	44.2
Approach			9	2.3	9	2.3	0.038	20.4	LOS B	0.1	0.8	0.70	0.94	0.70	44.2
East: Sturt Highway															
5	T1	All MCs	474	5.0	474	5.0	0.251	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	17	2.0	17	2.0	0.018	8.0	LOS A	0.1	0.5	0.54	0.67	0.54	50.7
Approach			491	4.9	491	4.9	0.251	0.3	NA	0.1	0.5	0.02	0.02	0.02	59.5
North: Melaleuca Street															
7	L2	All MCs	43	2.0	43	2.0	0.073	12.1	LOS A	0.2	1.8	0.53	0.96	0.53	49.0
Approach			43	2.0	43	2.0	0.073	12.1	LOS A	0.2	1.8	0.53	0.96	0.53	49.0
West: Sturt Highway															
10	L2	All MCs	47	2.0	47	2.0	0.309	5.6	LOS A	0.0	0.0	0.00	0.05	0.00	56.8
11	T1	All MCs	535	5.0	535	5.0	0.309	0.1	LOS A	0.0	0.0	0.00	0.05	0.00	59.4
12	R2	All MCs	3	2.0	3	2.0	0.003	7.2	LOS A	0.0	0.1	0.48	0.58	0.48	51.3
Approach			585	4.7	585	4.7	0.309	0.6	NA	0.0	0.1	0.00	0.05	0.00	59.1
All Vehicles			1128	4.7	1128	4.7	0.309	1.1	NA	0.2	1.8	0.04	0.08	0.04	58.6

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

▽ Site: [3 (9)] Silver City / Pitman - AM peak - Base Case - Banned Right Turns
(Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows [Total HV]		Arrival Flows [Total HV]		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue [Veh. Dist]		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Silver City Highway															
1	L2	All MCs	6	2.0	6	2.0	0.106	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	279	5.0	279	5.0	0.106	0.4	LOS A	0.5	3.6	0.11	0.14	0.11	58.7
3	R2	All MCs	63	2.0	63	2.0	0.106	7.2	LOS A	0.5	3.6	0.38	0.43	0.38	53.9
Approach			348	4.4	348	4.4	0.106	1.7	NA	0.5	3.6	0.16	0.19	0.16	57.7
East: Pitman Avenue															
4	L2	All MCs	367	2.0	367	2.0	0.585	9.1	LOS A	6.7	47.8	0.59	0.73	0.89	48.1
5	T1	All MCs	1	2.0	1	2.0	0.585	22.0	LOS B	6.7	47.8	0.59	0.73	0.89	48.4
6	R2	All MCs	87	2.0	87	2.0	0.585	26.1	LOS B	6.7	47.8	0.59	0.73	0.89	48.0
Approach			456	2.0	456	2.0	0.585	12.4	LOS A	6.7	47.8	0.59	0.73	0.89	48.0
North: Silver City Highway															
7	L2	All MCs	32	2.0	32	2.0	0.094	5.6	LOS A	0.0	0.0	0.00	0.11	0.00	56.5
8	T1	All MCs	319	5.0	319	5.0	0.094	0.0	LOS A	0.0	0.1	0.00	0.05	0.00	59.5
9	R2	All MCs	1	2.0	1	2.0	0.094	5.8	LOS A	0.0	0.1	0.01	0.00	0.01	57.2
Approach			352	4.7	352	4.7	0.094	0.5	NA	0.0	0.1	0.00	0.06	0.00	59.2
West: Pitman Avenue															
10	L2	All MCs	3	2.0	3	2.0	0.032	6.3	LOS A	0.1	0.7	0.70	0.70	0.70	45.1
11	T1	All MCs	1	2.0	1	2.0	0.032	12.1	LOS A	0.1	0.7	0.70	0.70	0.70	45.4
12	R2	All MCs	4	2.0	4	2.0	0.032	27.1	LOS B	0.1	0.7	0.70	0.70	0.70	45.0
Approach			8	2.0	8	2.0	0.032	17.4	LOS B	0.1	0.7	0.70	0.70	0.70	45.1
All Vehicles			1164	3.5	1164	3.5	0.585	5.7	NA	6.7	47.8	0.29	0.37	0.40	53.8

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

 **Site: [2 (11)] Sturt / Melaleuca - AM peak - Post Development - Banned Right Turn**
(Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Service Road															
1	L2	All MCs	6	2.0	6	2.0	0.038	11.2	LOS A	0.1	0.8	0.70	0.94	0.70	44.2
2	T1	All MCs	1	5.0	1	5.0	0.038	37.3	LOS C	0.1	0.8	0.70	0.94	0.70	44.1
3	R2	All MCs	2	2.0	2	2.0	0.038	40.6	LOS C	0.1	0.8	0.70	0.94	0.70	44.1
Approach			9	2.3	9	2.3	0.038	20.6	LOS B	0.1	0.8	0.70	0.94	0.70	44.1
East: Sturt Highway															
5	T1	All MCs	474	5.0	474	5.0	0.251	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	18	2.0	18	2.0	0.019	8.0	LOS A	0.1	0.5	0.54	0.68	0.54	50.7
Approach			492	4.9	492	4.9	0.251	0.4	NA	0.1	0.5	0.02	0.02	0.02	59.5
North: Melaleuca Street															
7	L2	All MCs	49	2.0	49	2.0	0.084	12.1	LOS A	0.3	2.0	0.53	0.97	0.53	49.0
Approach			49	2.0	49	2.0	0.084	12.1	LOS A	0.3	2.0	0.53	0.97	0.53	49.0
West: Sturt Highway															
10	L2	All MCs	54	2.0	54	2.0	0.312	5.6	LOS A	0.0	0.0	0.00	0.05	0.00	56.8
11	T1	All MCs	535	5.0	535	5.0	0.312	0.1	LOS A	0.0	0.0	0.00	0.05	0.00	59.3
12	R2	All MCs	3	2.0	3	2.0	0.003	7.2	LOS A	0.0	0.1	0.48	0.58	0.48	51.3
Approach			592	4.7	592	4.7	0.312	0.6	NA	0.0	0.1	0.00	0.06	0.00	59.0
All Vehicles			1142	4.7	1142	4.7	0.312	1.2	NA	0.3	2.0	0.04	0.09	0.04	58.5

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

▽ Site: [3 (10)] Silver City / Pitman - AM peak - Post Development - Banned Right Turn (Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Silver City Highway															
1	L2	All MCs	6	2.0	6	2.0	0.110	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	279	5.0	279	5.0	0.110	0.4	LOS A	0.5	3.8	0.11	0.14	0.11	58.7
3	R2	All MCs	71	2.0	71	2.0	0.110	7.2	LOS A	0.5	3.8	0.40	0.45	0.40	53.6
Approach			356	4.4	356	4.4	0.110	1.8	NA	0.5	3.8	0.17	0.20	0.17	57.6
East: Pitman Avenue															
4	L2	All MCs	462	2.0	462	2.0	0.697	11.3	LOS A	11.7	83.5	0.69	0.82	1.20	46.5
5	T1	All MCs	1	2.0	1	2.0	0.697	27.8	LOS B	11.7	83.5	0.69	0.82	1.20	46.8
6	R2	All MCs	96	2.0	96	2.0	0.697	32.7	LOS C	11.7	83.5	0.69	0.82	1.20	46.4
Approach			559	2.0	559	2.0	0.697	15.0	LOS B	11.7	83.5	0.69	0.82	1.20	46.4
North: Silver City Highway															
7	L2	All MCs	34	2.0	34	2.0	0.094	5.6	LOS A	0.0	0.0	0.00	0.11	0.00	56.4
8	T1	All MCs	319	5.0	319	5.0	0.094	0.0	LOS A	0.0	0.1	0.00	0.05	0.00	59.5
9	R2	All MCs	1	2.0	1	2.0	0.094	5.8	LOS A	0.0	0.1	0.01	0.00	0.01	57.2
Approach			354	4.7	354	4.7	0.094	0.6	NA	0.0	0.1	0.00	0.06	0.00	59.2
West: Pitman Avenue															
10	L2	All MCs	3	2.0	3	2.0	0.041	6.3	LOS A	0.1	0.9	0.75	0.73	0.75	43.1
11	T1	All MCs	1	2.0	1	2.0	0.041	12.3	LOS A	0.1	0.9	0.75	0.73	0.75	43.4
12	R2	All MCs	4	2.0	4	2.0	0.041	34.4	LOS C	0.1	0.9	0.75	0.73	0.75	43.0
Approach			8	2.0	8	2.0	0.041	21.1	LOS B	0.1	0.9	0.75	0.73	0.75	43.1
All Vehicles			1277	3.4	1277	3.4	0.697	7.4	NA	11.7	83.5	0.35	0.44	0.58	52.3

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [2 (14)] Sturt / Melaleuca - AM peak - Long Term - Banned Right Turn
(Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Service Road															
1	L2	All MCs	7	2.0	7	2.0	0.059	12.4	LOS A	0.2	1.2	0.78	1.00	0.78	41.4
2	T1	All MCs	1	5.0	1	5.0	0.059	55.2	LOS D	0.2	1.2	0.78	1.00	0.78	41.3
3	R2	All MCs	2	2.0	2	2.0	0.059	60.7	LOS E	0.2	1.2	0.78	1.00	0.78	41.3
Approach			11	2.3	11	2.3	0.059	26.3	LOS B	0.2	1.2	0.78	1.00	0.78	41.4
East: Sturt Highway															
5	T1	All MCs	577	5.0	577	5.0	0.305	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.8
6	R2	All MCs	19	2.0	19	2.0	0.023	8.6	LOS A	0.1	0.6	0.57	0.71	0.57	50.3
Approach			596	4.9	596	4.9	0.305	0.4	NA	0.1	0.6	0.02	0.02	0.02	59.5
North: Melaleuca Street															
7	L2	All MCs	48	2.0	48	2.0	0.093	13.1	LOS A	0.3	2.2	0.58	1.00	0.58	48.4
Approach			48	2.0	48	2.0	0.093	13.1	LOS A	0.3	2.2	0.58	1.00	0.58	48.4
West: Sturt Highway															
10	L2	All MCs	53	2.0	53	2.0	0.350	5.7	LOS A	0.0	0.0	0.00	0.05	0.00	56.8
11	T1	All MCs	606	5.0	606	5.0	0.350	0.1	LOS A	0.0	0.0	0.00	0.05	0.00	59.3
12	R2	All MCs	3	2.0	3	2.0	0.003	7.8	LOS A	0.0	0.1	0.53	0.61	0.53	50.8
Approach			662	4.7	662	4.7	0.350	0.6	NA	0.0	0.1	0.00	0.05	0.00	59.1
All Vehicles			1317	4.7	1317	4.7	0.350	1.2	NA	0.3	2.2	0.04	0.08	0.04	58.6

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

 **Site: [3 (13)] Silver City / Pitman - AM peak - Long term - Banned Right Turn**
(Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.]	[Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Silver City Highway															
1	L2	All MCs	7	2.0	7	2.0	0.129	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	337	5.0	337	5.0	0.129	0.5	LOS A	0.6	4.5	0.12	0.15	0.12	58.6
3	R2	All MCs	73	2.0	73	2.0	0.129	7.6	LOS A	0.6	4.5	0.41	0.46	0.41	53.7
Approach			417	4.4	417	4.4	0.129	1.8	NA	0.6	4.5	0.17	0.20	0.17	57.7
East: Pitman Avenue															
4	L2	All MCs	462	2.0	462	2.0	0.790	15.6	LOS B	16.4	117.1	0.87	1.07	1.91	43.1
5	T1	All MCs	1	2.0	1	2.0	0.790	40.0	LOS C	16.4	117.1	0.87	1.07	1.91	43.4
6	R2	All MCs	98	2.0	98	2.0	0.790	47.1	LOS D	16.4	117.1	0.87	1.07	1.91	43.0
Approach			561	2.0	561	2.0	0.790	21.1	LOS B	16.4	117.1	0.87	1.07	1.91	43.1
North: Silver City Highway															
7	L2	All MCs	35	2.0	35	2.0	0.110	5.6	LOS A	0.0	0.0	0.00	0.10	0.00	56.5
8	T1	All MCs	378	5.0	378	5.0	0.110	0.0	LOS A	0.0	0.1	0.00	0.05	0.00	59.5
9	R2	All MCs	1	2.0	1	2.0	0.110	5.9	LOS A	0.0	0.1	0.01	0.00	0.01	57.2
Approach			414	4.7	414	4.7	0.110	0.5	NA	0.0	0.1	0.00	0.05	0.00	59.2
West: Pitman Avenue															
10	L2	All MCs	3	2.0	3	2.0	0.052	6.5	LOS A	0.2	1.1	0.80	0.79	0.80	40.8
11	T1	All MCs	1	2.0	1	2.0	0.052	14.7	LOS B	0.2	1.1	0.80	0.79	0.80	41.0
12	R2	All MCs	4	2.0	4	2.0	0.052	43.5	LOS D	0.2	1.1	0.80	0.79	0.80	40.7
Approach			8	2.0	8	2.0	0.052	26.0	LOS B	0.2	1.1	0.80	0.79	0.80	40.7
All Vehicles			1400	3.5	1400	3.5	0.790	9.3	NA	16.4	117.1	0.41	0.51	0.82	51.0

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

PM PEAK HOUR

MOVEMENT SUMMARY

 **Site: [2 (12)] Sturt / Melaleuca - PM peak - Base Case - Banned Right Turn (Banned Right Turns)**

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Service Road															
1	L2	All MCs	8	2.0	8	2.0	0.041	10.2	LOS A	0.1	0.9	0.69	0.87	0.69	44.5
2	T1	All MCs	1	5.0	1	5.0	0.041	63.5	LOS E	0.1	0.9	0.69	0.87	0.69	44.4
3	R2	All MCs	1	2.0	1	2.0	0.041	54.9	LOS D	0.1	0.9	0.69	0.87	0.69	44.4
Approach			11	2.3	11	2.3	0.041	20.0	LOS B	0.1	0.9	0.69	0.87	0.69	44.5
East: Sturt Highway															
5	T1	All MCs	361	5.0	361	5.0	0.191	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	27	2.0	27	2.0	0.046	10.7	LOS A	0.2	1.2	0.67	0.84	0.67	48.9
Approach			388	4.8	388	4.8	0.191	0.8	NA	0.2	1.2	0.05	0.06	0.05	59.0
North: Melaleuca Street															
7	L2	All MCs	29	2.0	29	2.0	0.073	15.1	LOS B	0.2	1.6	0.67	1.00	0.67	47.3
Approach			29	2.0	29	2.0	0.073	15.1	LOS B	0.2	1.6	0.67	1.00	0.67	47.3
West: Sturt Highway															
10	L2	All MCs	125	2.0	125	2.0	0.455	5.7	LOS A	0.0	0.0	0.00	0.09	0.00	56.4
11	T1	All MCs	729	5.0	729	5.0	0.455	0.2	LOS A	0.0	0.0	0.00	0.09	0.00	58.9
12	R2	All MCs	12	2.0	12	2.0	0.009	6.7	LOS A	0.0	0.3	0.42	0.59	0.42	51.4
Approach			866	4.5	866	4.5	0.455	1.1	NA	0.0	0.3	0.01	0.09	0.01	58.4
All Vehicles			1295	4.5	1295	4.5	0.455	1.5	NA	0.2	1.6	0.04	0.11	0.04	58.1

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

▽ Site: [3 (11)] Silver City / Pitman - PM peak - Base Case - Banned Right Turn
(Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows [Total HV]		Arrival Flows [Total HV]		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue [Veh. Dist]		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Silver City Highway															
1	L2	All MCs	7	2.0	7	2.0	0.127	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	233	5.0	233	5.0	0.127	0.0	LOS A	0.0	0.0	0.00	0.02	0.00	59.8
3	R2	All MCs	204	2.0	204	2.0	0.226	8.0	LOS A	1.0	6.9	0.51	0.72	0.51	50.9
Approach			444	3.6	444	3.6	0.226	3.8	NA	1.0	6.9	0.24	0.34	0.24	55.3
East: Pitman Avenue															
4	L2	All MCs	206	2.0	206	2.0	0.451	8.3	LOS A	3.2	22.5	0.62	0.74	0.86	47.7
5	T1	All MCs	3	2.0	3	2.0	0.451	23.8	LOS B	3.2	22.5	0.62	0.74	0.86	48.0
6	R2	All MCs	60	2.0	60	2.0	0.451	28.7	LOS C	3.2	22.5	0.62	0.74	0.86	47.6
Approach			269	2.0	269	2.0	0.451	13.0	LOS A	3.2	22.5	0.62	0.74	0.86	47.7
North: Silver City Highway															
7	L2	All MCs	40	2.0	40	2.0	0.120	5.6	LOS A	0.0	0.0	0.00	0.11	0.00	56.5
8	T1	All MCs	400	5.0	400	5.0	0.120	0.0	LOS A	0.1	0.4	0.02	0.07	0.02	59.4
9	R2	All MCs	6	2.0	6	2.0	0.120	6.4	LOS A	0.1	0.4	0.03	0.03	0.03	57.0
Approach			446	4.7	446	4.7	0.120	0.6	NA	0.1	0.4	0.01	0.07	0.01	59.1
West: Pitman Avenue															
10	L2	All MCs	2	2.0	2	2.0	0.064	6.5	LOS A	0.2	1.4	0.76	0.88	0.76	42.4
11	T1	All MCs	1	2.0	1	2.0	0.064	16.2	LOS B	0.2	1.4	0.76	0.88	0.76	42.6
12	R2	All MCs	9	2.0	9	2.0	0.064	26.9	LOS B	0.2	1.4	0.76	0.88	0.76	42.3
Approach			13	2.0	13	2.0	0.064	22.6	LOS B	0.2	1.4	0.76	0.88	0.76	42.3
All Vehicles			1173	3.6	1173	3.6	0.451	4.9	NA	3.2	22.5	0.25	0.33	0.30	54.4

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [2 (13)] Sturt / Melaleuca - PM peak - Post Development - Banned Right Turn
(Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.	Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Service Road															
1	L2	All MCs	8	2.0	8	2.0	0.042	10.2	LOS A	0.1	0.9	0.70	0.87	0.70	44.3
2	T1	All MCs	1	5.0	1	5.0	0.042	66.0	LOS E	0.1	0.9	0.70	0.87	0.70	44.2
3	R2	All MCs	1	2.0	1	2.0	0.042	55.5	LOS D	0.1	0.9	0.70	0.87	0.70	44.3
Approach			11	2.3	11	2.3	0.042	20.3	LOS B	0.1	0.9	0.70	0.87	0.70	44.3
East: Sturt Highway															
5	T1	All MCs	361	5.0	361	5.0	0.191	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	31	2.0	31	2.0	0.053	10.9	LOS A	0.2	1.4	0.68	0.85	0.68	48.7
Approach			392	4.8	392	4.8	0.191	0.9	NA	0.2	1.4	0.05	0.07	0.05	58.9
North: Melaleuca Street															
7	L2	All MCs	32	2.0	32	2.0	0.078	15.2	LOS B	0.2	1.8	0.67	1.00	0.67	47.3
Approach			32	2.0	32	2.0	0.078	15.2	LOS B	0.2	1.8	0.67	1.00	0.67	47.3
West: Sturt Highway															
10	L2	All MCs	136	2.0	136	2.0	0.460	5.7	LOS A	0.0	0.0	0.00	0.09	0.00	56.3
11	T1	All MCs	729	5.0	729	5.0	0.460	0.2	LOS A	0.0	0.0	0.00	0.09	0.00	58.8
12	R2	All MCs	12	2.0	12	2.0	0.009	6.7	LOS A	0.0	0.3	0.42	0.59	0.42	51.4
Approach			877	4.5	877	4.5	0.460	1.1	NA	0.0	0.3	0.01	0.10	0.01	58.3
All Vehicles			1311	4.5	1311	4.5	0.460	1.5	NA	0.2	1.8	0.04	0.12	0.04	58.0

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

▽ Site: [3 (12)] Silver City / Pitman - PM peak - Post Development - Banned Right Turn (Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.]	[Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Silver City Highway															
1	L2	All MCs	7	2.0	7	2.0	0.127	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	233	5.0	233	5.0	0.127	0.0	LOS A	0.0	0.0	0.00	0.02	0.00	59.8
3	R2	All MCs	228	2.0	228	2.0	0.256	8.1	LOS A	1.1	7.9	0.53	0.72	0.53	50.8
Approach			468	3.5	468	3.5	0.256	4.1	NA	1.1	7.9	0.26	0.36	0.26	55.0
East: Pitman Avenue															
4	L2	All MCs	228	2.0	228	2.0	0.502	9.0	LOS A	4.1	28.9	0.65	0.78	0.98	47.0
5	T1	All MCs	3	2.0	3	2.0	0.502	26.5	LOS B	4.1	28.9	0.65	0.78	0.98	47.3
6	R2	All MCs	64	2.0	64	2.0	0.502	32.0	LOS C	4.1	28.9	0.65	0.78	0.98	46.9
Approach			296	2.0	296	2.0	0.502	14.2	LOS A	4.1	28.9	0.65	0.78	0.98	47.0
North: Silver City Highway															
7	L2	All MCs	46	2.0	46	2.0	0.121	5.6	LOS A	0.0	0.0	0.00	0.12	0.00	56.3
8	T1	All MCs	400	5.0	400	5.0	0.121	0.0	LOS A	0.1	0.4	0.02	0.07	0.02	59.3
9	R2	All MCs	6	2.0	6	2.0	0.121	6.4	LOS A	0.1	0.4	0.03	0.03	0.03	57.0
Approach			453	4.7	453	4.7	0.121	0.7	NA	0.1	0.4	0.01	0.08	0.01	59.0
West: Pitman Avenue															
10	L2	All MCs	2	2.0	2	2.0	0.070	6.5	LOS A	0.2	1.5	0.77	0.90	0.77	41.6
11	T1	All MCs	1	2.0	1	2.0	0.070	17.0	LOS B	0.2	1.5	0.77	0.90	0.77	41.8
12	R2	All MCs	9	2.0	9	2.0	0.070	29.0	LOS C	0.2	1.5	0.77	0.90	0.77	41.5
Approach			13	2.0	13	2.0	0.070	24.3	LOS B	0.2	1.5	0.77	0.90	0.77	41.5
All Vehicles			1229	3.5	1229	3.5	0.502	5.5	NA	4.1	28.9	0.27	0.36	0.35	53.9

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY



Site: [2 (15)] Sturt / Melaleuca - PM peak - Long Term - Banned Right Turn
(Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Stop (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.]	[Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Service Road															
1	L2	All MCs	9	2.0	9	2.0	0.073	10.9	LOS A	0.2	1.3	0.77	0.93	0.77	41.5
2	T1	All MCs	1	5.0	1	5.0	0.073	99.3	LOS F	0.2	1.3	0.77	0.93	0.77	41.5
3	R2	All MCs	1	2.0	1	2.0	0.073	89.1	LOS F	0.2	1.3	0.77	0.93	0.77	41.5
Approach			12	2.3	12	2.3	0.073	26.0	LOS B	0.2	1.3	0.77	0.93	0.77	41.5
East: Sturt Highway															
5	T1	All MCs	438	5.0	438	5.0	0.232	0.1	LOS A	0.0	0.0	0.00	0.00	0.00	59.9
6	R2	All MCs	32	2.0	32	2.0	0.069	12.8	LOS A	0.2	1.7	0.75	0.90	0.75	47.5
Approach			469	4.8	469	4.8	0.232	0.9	NA	0.2	1.7	0.05	0.06	0.05	58.8
North: Melaleuca Street															
7	L2	All MCs	33	2.0	33	2.0	0.102	17.8	LOS B	0.3	2.3	0.75	1.00	0.75	45.8
Approach			33	2.0	33	2.0	0.102	17.8	LOS B	0.3	2.3	0.75	1.00	0.75	45.8
West: Sturt Highway															
10	L2	All MCs	140	2.0	140	2.0	0.519	5.8	LOS A	0.0	0.0	0.00	0.09	0.00	56.3
11	T1	All MCs	836	5.0	836	5.0	0.519	0.2	LOS A	0.0	0.0	0.00	0.09	0.00	58.8
12	R2	All MCs	13	2.0	13	2.0	0.011	7.1	LOS A	0.0	0.3	0.47	0.61	0.47	51.3
Approach			988	4.5	988	4.5	0.519	1.1	NA	0.0	0.3	0.01	0.09	0.01	58.3
All Vehicles			1502	4.5	1502	4.5	0.519	1.6	NA	0.3	2.3	0.04	0.11	0.04	57.9

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

MOVEMENT SUMMARY

▽ **Site: [3 (14)] Silver City / Pitman - PM peak - Long term - Banned Right Turn**
(Banned Right Turns)

Output produced by SIDRA INTERSECTION Version: 10.0.5.217

New Site

Site Category: (None)

Give-Way (Two-Way)

Site Scenario: 1 | Local Volumes

Vehicle Movement Performance

Mov ID	Turn	Mov Class	Demand Flows		Arrival Flows		Deg. Satn	Aver. Delay	Level of Service	95% Back Of Queue		Prop. Qued	Eff. Stop Rate	Number of Cycles to Depart	Aver. Speed
			[Total HV]	%	[Total HV]	%				[Veh.]	[Dist]				
			veh/h	%	veh/h	%	v/c	sec		veh	m				km/h
South: Silver City Highway															
1	L2	All MCs	8	2.0	8	2.0	0.151	5.6	LOS A	0.0	0.0	0.00	0.02	0.00	57.2
2	T1	All MCs	276	5.0	276	5.0	0.151	0.0	LOS A	0.0	0.0	0.00	0.02	0.00	59.8
3	R2	All MCs	231	2.0	231	2.0	0.285	9.0	LOS A	1.3	9.3	0.57	0.78	0.62	50.2
Approach			515	3.6	515	3.6	0.285	4.1	NA	1.3	9.3	0.26	0.36	0.28	55.0
East: Pitman Avenue															
4	L2	All MCs	236	2.0	236	2.0	0.626	11.8	LOS A	5.9	42.0	0.81	0.98	1.51	44.0
5	T1	All MCs	3	2.0	3	2.0	0.626	37.3	LOS C	5.9	42.0	0.81	0.98	1.51	44.3
6	R2	All MCs	67	2.0	67	2.0	0.626	45.3	LOS D	5.9	42.0	0.81	0.98	1.51	43.9
Approach			306	2.0	306	2.0	0.626	19.5	LOS B	5.9	42.0	0.81	0.98	1.51	44.0
North: Silver City Highway															
7	L2	All MCs	48	2.0	48	2.0	0.144	5.6	LOS A	0.0	0.0	0.00	0.11	0.00	56.4
8	T1	All MCs	482	5.0	482	5.0	0.144	0.0	LOS A	0.1	0.5	0.02	0.07	0.02	59.4
9	R2	All MCs	7	2.0	7	2.0	0.144	6.8	LOS A	0.1	0.5	0.03	0.04	0.03	57.0
Approach			538	4.7	538	4.7	0.144	0.6	NA	0.1	0.5	0.02	0.07	0.02	59.0
West: Pitman Avenue															
10	L2	All MCs	2	2.0	2	2.0	0.104	6.7	LOS A	0.3	2.2	0.84	0.93	0.84	38.2
11	T1	All MCs	1	2.0	1	2.0	0.104	21.1	LOS B	0.3	2.2	0.84	0.93	0.84	38.4
12	R2	All MCs	11	2.0	11	2.0	0.104	38.3	LOS C	0.3	2.2	0.84	0.93	0.84	38.1
Approach			14	2.0	14	2.0	0.104	32.1	LOS C	0.3	2.2	0.84	0.93	0.84	38.1
All Vehicles			1373	3.7	1373	3.7	0.626	6.5	NA	5.9	42.0	0.29	0.39	0.45	53.2

Site Level of Service (LOS) Method: Delay (NSW). Site LOS Method is specified in the Parameter Settings dialog (Options tab).

Vehicle movement LOS values are based on average delay per movement.

Minor Road Approach LOS values are based on average delay for all vehicle movements.

NA (TWSC): Level of Service is not defined for major road approaches or the intersection as a whole for Two-Way Sign Control (HCM LOS rule).

Two-Way Sign Control Capacity Model: SIDRA Standard.

Delay Model: SIDRA Standard (Control Delay: Geometric Delay is included).

Queue Model: SIDRA queue estimation methods are used for Back of Queue and Queue at Start of Gap.

Gap-Acceptance Capacity Formula: SIDRA Standard (Akçelik M3D).

HV (%) values are calculated for All Movement Classes of All Heavy Vehicle Model Designation.

Arrival Flows used in performance calculations are adjusted to include any Initial Queued Demand and Upstream Capacity Constraint effects.

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ATTACHMENT 4



Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648

Your reference: (REF-3826) PP-2024-2290
Our reference: SPI20250718000160

ATTENTION: George Kenende

Date: Monday 18 August 2025

Dear Sir/Madam,

**Strategic Planning Instrument
Rezoning - Planning Proposal**

Rezone the subject site from RU4 Primary Production Small Lots to RU5 Village Zone and remove the 10 hectare minimum lot size

I refer to your correspondence dated 18/07/2025 inviting the NSW Rural Fire Service (NSW RFS) to comment on the above Strategic Planning document.

The NSW RFS has considered the information submitted and provides the following comments.

The New South Wales Rural Fire Service (NSW RFS) has reviewed the proposal with regard to Section 4.3 of the directions issued in accordance with Section 9.1 of the *Environmental Planning and Assessment Act 1979*.

The objectives of the direction are:

- to protect life, property and the environment from bush fire hazards, by discouraging the establishment of incompatible land uses in bush fire prone areas, and
- to encourage sound management of bush fire prone areas.

The direction provides that a planning proposal must:

- have regard to *Planning for Bushfire Protection 2019*,
- introduce controls that avoid placing inappropriate developments in hazardous areas, and
- ensure that bushfire hazard reduction is not prohibited within the APZ.

Based upon an assessment of the information provided, NSW RFS raises no objections to the proposal subject to a requirement that any future subdivision/development of the land that may be on land mapped as bushfire prone complies with *Planning for Bush Fire Protection 2019*.

For any queries regarding this correspondence, please contact David Webster on 1300 NSW RFS.

Yours sincerely,

Martha Dotter
Manager Planning & Environment Services

1

Postal address

NSW Rural Fire Service
Locked Bag 17
GRANVILLE NSW 2142

Street address

NSW Rural Fire Service
4 Murray Rose Ave
SYDNEY OLYMPIC PARK NSW 2127

T (02) 8741 5555
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RFS



Built & Natural Environment



Department of Primary Industries
and Regional Development



OUT25/10376

The General Manager
Wentworth Shire Council
PO Box 81
Wentworth NSW 2648

Attention: George Kenende
george.kenende@wentworth.nsw.gov.au

Melaleuca St Buronga - Planning Proposal

Dear George

Thank you for your referral of 18 July 2025 and the opportunity to provide advice on the proposed rezoning of 88 and 90 Melaleuca St Buronga.

The NSW Department of Primary Industries (DPI) Agriculture collaborates and partners with our stakeholders to protect and enhance the productive and sustainable use and resilience of agricultural resources and the environment.

The Planning Proposal and associated documents have been reviewed and the Department notes that the Planning Proposal is inconsistent with both Directions 9.1 Rural Zones and 9.2 Rural Lands. However, it is recognised that the site is within the settlement boundary identified in the Buronga Gol Gol Structure Plan and Wentworth LSPS. The information provided appears to justify changes to the structure plan to meet the population growth being experienced in this area as a flow on from the development of Mildura in Victoria.

Although the Planning Proposal talks about buffers etc in relation to the ongoing agricultural to the east of the site, the Department recommends that a LUCRA be undertaken to confirm the best possible measures for minimising land use conflict between the proposed residential area and agricultural activities. ([Land Use Conflict Risk Assessment \(LUCRA\) Guide](#) (DPI, 2011), including consultation with neighbouring landholders.

Should you require clarification on any of the information contained in this response, please do not hesitate to contact me by email at landuse.ag@dpird.nsw.gov.au

Sincerely

L Parker

Lilian Parker
A/Manager, Agricultural Land Use Planning
12 August 2025

105 Prince Street | Locked Bag 21
Orange NSW 2800

E: landuse.ag@dpird.nsw.gov.au
dpi.nsw.gov.au

Transport for NSW



15 August 2025

TfNSW reference: WST24/000137/002| SF2024/069910

Your reference: PP-2024-2290 | Ref-3825

General Manager

Wentworth Shire Council

By Email: council@wentworth.nsw.gov.au

Cc: Department of Planning, Housing and Infrastructure (DPHI)

Attention: George Kenende

Cc: Rebecca Martin

PP-2024-2290 – Rezoning of subject land from RU4 Primary Production Small Lots to RU5 Village and removal of the minimum lot size provision – Lots: 1 & 2 DP1075225 - 88 & 90 Melaleuca Street, Buronga

Dear George,

Transport for NSW (TfNSW) is responding to the abovementioned Planning Proposal (PP-2024-2290) referred on 18 July 2025 via the NSW Planning Portal.

TfNSW has reviewed the information and notes that the information provided does not allow for a detailed assessment of the potential traffic impacts on the classified state road network. Accordingly, TfNSW requests the matters in **Attachment 1** be addressed prior to the finalisation of this proposal.

On request, TfNSW can participate in a meeting with Council, the Department and the Applicant to further discuss the information in Attachment 1.

If you have any questions, please contact Brendan Croft, A/ Team Leader Development Services West Officer, on 1300 019 680 or email development.west@transport.nsw.gov.au.

Yours sincerely,

Nathan Boscaro

A/Manager Development Services (West)

Transport Planning

Planning, Integration and Passenger

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1

Transport for NSW



PP-2024-2290 – Rezoning of subject land from RU4 Primary Production Small Lots to RU5 Village and removal of the minimum lot size provision – Lots: 1 & 2 DP1075225 - 88 & 90 Melaleuca Street, Buronga

This attachment relates to TfNSW's response dated 15 August 2025 reference WST24/000137/002.

Context

TfNSW provides the following context for the subject development:

- The PP seeks to amend the *Wentworth Local Environmental Plan 2011 (WLEP)* to rezone the subject site from RU4 Primary Production Small Lots to RU5 Village and remove the minimum lot size controls (currently 10ha).
- The rezoning aims to allow for future residential development of the site and the supporting documentation provides a concept plan (**see Attachment 2**) showing approximately 80-85 future allotments.
- The affected classified (State / Regional) roads are the Sturt Highway (HW14) and the Silver City Highway (HW22). The subject site is accessed directly from the existing local road network.
- Advice is sought in accordance with s.3.34 of the *Environmental Planning & Assessment Act 1979* as per the Gateway determination conditions from DPHI dated 29 April 2025.
- Council has previously sought advice from TfNSW as part of a broader proposal that included the subject lot and various surrounding lots within Buronga and Gol Gol. TfNSW reviewed the Scoping Report and provided a formal response to Council dated 29 April 2024 expressing concerns with the anticipated traffic impacts and requesting a Traffic Impact Assessment (TIA) addressing future development impacts on the classified road network.

TfNSW notes that the Planning Report submitted for exhibition (dated June 2025, prepared by Cadell Consulting Services) refers to previous TfNSW consultation that is contradictory to the response provided by TfNSW on the Scoping Report.

TfNSW outstanding matters

TfNSW's primary interests are in the road network, traffic, and broader transport issues. In particular, the efficiency and safety of the classified road network, the security of property assets and the integration of land use and transport. TfNSW requires the following matter to be addressed prior to finalising:

- Based off the information submitted to date, TfNSW cannot determine the anticipated development impacts on the classified road network. The TIA submitted (dated 29 May 2025, prepared by SALT) does not capture the previous requests made by TfNSW in its correspondence from 29 April 2024 and is limited to analysis of the existing local road network only.

The TIA should be amended to reflect the impacts on the wider classified road network, specifically the intersections of Silver City Highway (HW22) / Pitman Avenue and Sturt Highway (HW14) / Melaleuca Street. The TIA must also consider traffic from approved and proposed surrounding developments when determining background traffic and future growth rates in the assessment.

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Transport for NSW

Attachment 2



Image: Proposed Subdivision Layout Plan – dated May 2025.

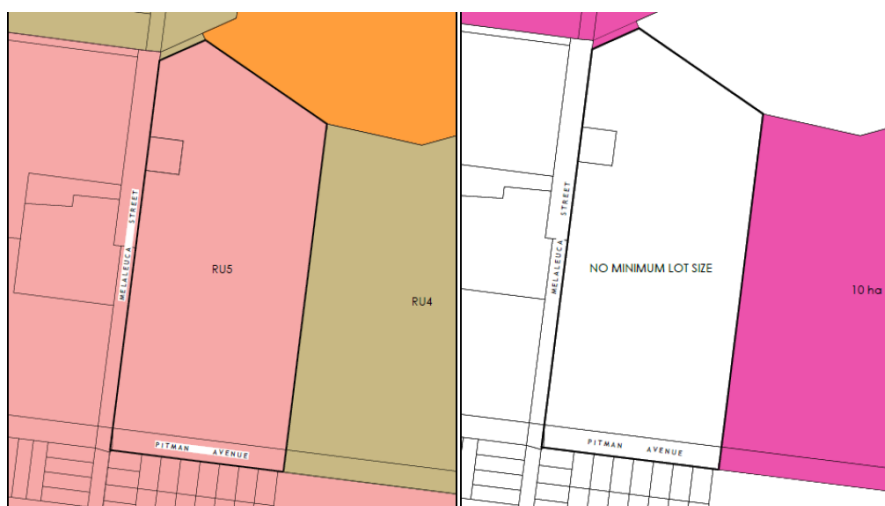


Image: Proposed Zoning and MLS mapping (excerpt from Planning Report)

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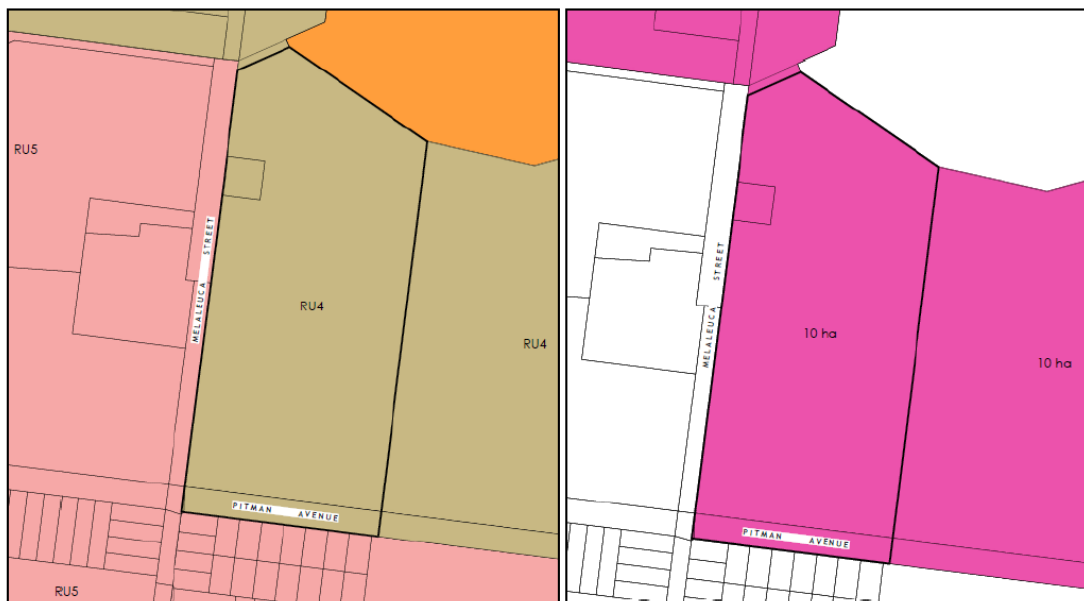


Figure 5 Current zone and minimum lot size maps

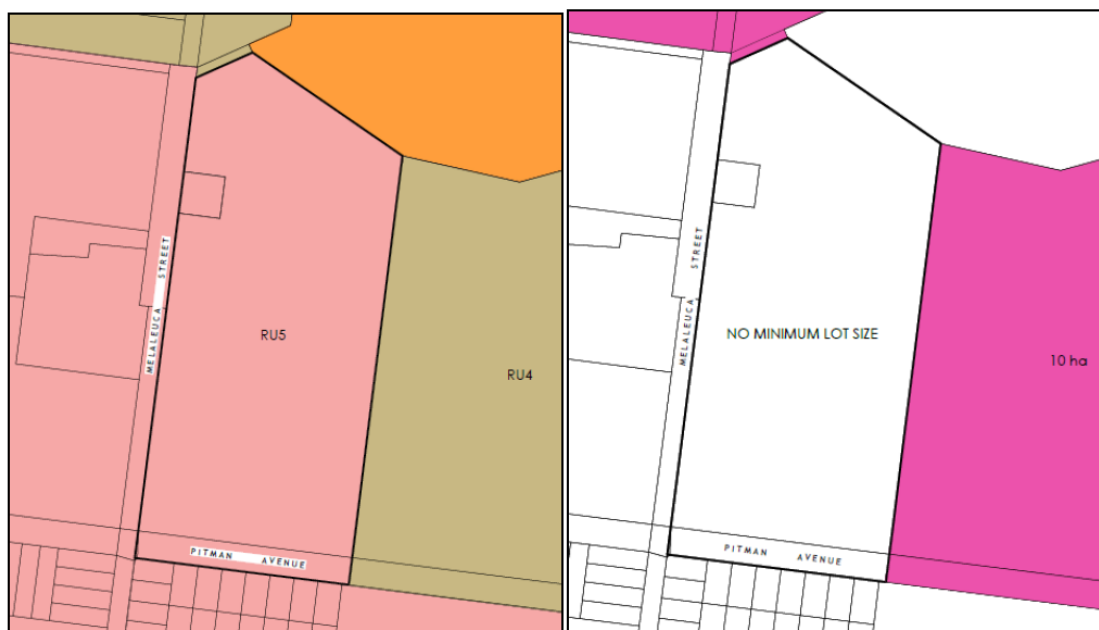


Figure 6 Proposed zone and minimum lot size maps

9.14 A75 LOT 453WMI DRAINAGE RESERVE ACQUISITION

File Number: RPT/25/780

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Hilary Dye - Property and Land Tenure Officer

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.5 Infrastructure meets the needs of our growing Shire

Summary

A Council resolution is required to commence the compulsory acquisition from the NSW Department of Planning, Housing and Infrastructure - Crown Lands and private landholders of:

- Lot 453 Deposited Plan 1217477, and
- part Lots 2 & 3 Deposited Plan 878007, and
- part Lot 2 Deposited Plan 1014681, and
- part Lot 2 Deposited Plan 1300239, and
- part Lot 100 Deposited Plan 756946

For public road, water supply and drainage infrastructure and recreation resulting in the delivery of residential and industrial land supply at Pitman Avenue, Buronga.

Recommendation

That Council:

1. Proceeds with the compulsory acquisition of:

- part Lot 453 Deposited Plan 1217477, and
- part Lots 2 & 3 Deposited Plan 878007, and
- part Lot 2 Deposited Plan 1014681, and
- part Lot 2 Deposited Plan 1300239,

Shown shaded pink and crimson in **Attachment AT-1**, for a future public road in accordance with section 177 of the *Roads Act 1993* and in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Makes an application to the Minister and Governor for approval to acquire:

- part Lot 453 Deposited Plan 1217477, and
- part Lots 2 & 3 Deposited Plan 878007, and
- part Lot 2 Deposited Plan 1014681, and
- part Lot 2 Deposited Plan 1300239,

Shown shaded pink and crimson in **AT-1**, in accordance with section 178(2) of the *Roads Act 1993* and in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.

3. Proceed with the compulsory acquisition of:

- part Lot 453 Deposited Plan 1217477, and
- part Lots 2 & 3 Deposited Plan 878007, and

- part Lot 100 Deposited Plan 756946, Shown shaded yellow, orange and blue in **AT-1**, for the purposes of water supply and drainage infrastructure and recreation in accordance with sections 186 and 187 of the *Local Government Act 1993* and in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.
- 4. Makes an application to the Minister and the Governor for approval to acquire:
 - part Lot 453 Deposited Plan 1217477, and
 - part Lots 2 & 3 Deposited Plan 878007, and
 - part Lot 100 Deposited Plan 756946,

Shown shaded yellow, orange and blue in **AT-1**, in accordance with sections 186 and 187 of the *Local Government Act 1993* and in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.
- 5. Makes the said applications in **(2)** and **(4)** with the opinion that native title has been extinguished by way of public work.
- 6. In the event that the Office of Local Government does not accept Council's opinion in **(5)** makes the said application in **(4)** stating that the purpose of the acquisition of all rights and interests including native title rights and interests, is to confer rights and interests, being:
 - the right to develop and maintain drainage and water supply facilities, and
 - the right to develop recreation areas

In relation to the land to be acquired, on Wentworth Shire Council in accordance with section 26(1)(c)(iii)(A) of the *Native Title Act 1993*.
- 7. Does not acquire the mineral rights over the land to be acquired.
- 8. Confirms the acquisition of the land is not for the purpose of resale.
- 9. Classifies the parts of Lots 2 & 3 Deposited Plan 878007, shown shaded blue in **AT-1**, as community land in accordance with section 31(2) of the *Local Government Act 1993*.
- 10. Classifies the parts of Lot 453 Deposited Plan 1217477 and part of Lot 100 Deposited Plan 756946, shown shaded yellow and orange in **AT-1**, as operational land in accordance with section 31(2) of the *Local Government Act 1993*.
- 11. Delegate to the General Manager or his delegate, the power to do anything further as necessary to give effect to the compulsory acquisition including obtaining any necessary approvals and publishing any necessary notices in the Gazette.
- 12. Approves the transfer of part of Lot 453 Deposited Plan 1217477, being that part through Lot 100 Deposited Plan 756946 and separating Lot 100 Deposited Plan 756946 from Lot 2 Deposited Plan 1149120, to Kevin Desmond Cock, as full compensation for the part of Lot 100 Deposited Plan 756946 shown shaded orange in **AT-1**, acquired in **(4)**.
- 13. Agrees to the land being acquired for compensation, at the market value of the land, to an amount determined by the Valuer General, subject to **(12)** and agreements with individual private landholders.
- 14. Approves the granting of the following easements to Western Murray Irrigation Limited on the basis that they are forgiven without compensation once they are no longer required:
 - Easement for Water Supply 10.06 wide over that part of Lot 453 Deposited Plan 1217477 and that part of Lot 100 Deposited Plan 756946, shown with dashed blue line on **AT-1**.
 - Easement for Drainage 10.06 wide over that part of Lot 453 Deposited Plan 1217477, shown with dashed red line on **AT-1**.
 - Easement for Water Supply and Drainage 20.115 wide over that part of Lot 453 Deposited Plan 1217477, shown with dashed black line on **AT-1**.

15. Grants authority to the General Manager to affix the Common Seal of the Council to any documentation required to give effect to this resolution.

Detailed Report

Purpose

The purpose of this report is to commence the land acquisition of Crown land being Lot 453 Deposited Plan 1217477 and freehold land being parts of Lots 2 & 3 Deposited Plan 878007, part Lot 2 Deposited Plan 1014681, part Lot 100 Deposited Plan 756946 and part Lot 2 Deposited Plan 1300239, at Buronga, as shown in the attached plan – **AT-1**.

Background

In the early 2020's Council recognised a shortage of residential housing land available in the Buronga Gol Gol Area. This recognition resulted in Council preparing the *Buronga Gol Gol Structure Plan 2020* (BGGSP) which aimed to incorporate a *staged approach to urban land release and infrastructure and service delivery to ensure high quality urban development*.

The BGGSP proposed that additional land be provided to cater for increased housing required. While Council rezoned land and provided development approval for various developments, a significant proportion of the existing land stock remains undeveloped.

Council's position in this regard has been endorsed by general calls for more housing across the State and the Country.

Subsequently the *Wentworth Local Strategic Planning Statement – A Vision to 2040 and Beyond* recognised the spillover from the growth of Mildura, was resulting in positive growth of Buronga Gol Gol requiring new urban development. Current population growth of 3.6% is well above the overall 1.9% annual growth rate for the Wentworth LGA and at that rate the population will grow by 2400 to 6,300 by 2040. While the continuance of this level of growth may be unlikely it is clear that if the area is to meet its potential, more housing stock will be required.

About 50% of people working in Wentworth Shire travel to work from outside the Shire. The majority of these people reside in Mildura. Continued growth of the Buronga Gol Gol area will provide an opportunity to reduce this level of commutation, providing economic stimulus to the Wentworth economy.

Some of the land stock identified for residential development has been frustrated by historic supply reserves and drainage reserves, owned by the State of New South Wales, through the Department of Planning, Housing and Infrastructure – Crown lands (DPHI-CL) and managed by Western Murray Irrigation Limited (WMI). The land status of these reserves is complex and is set out in the Status Report attached as **AT-2**. These supply and drainage reserves were set up for irrigation purposes, but with urbanisation, are gradually becoming superfluous. They have the effect of leaving parts of properties without legal access, when it comes to development. While landholders have sort to purchase these lands from the DPHI-CL this has not been possible. The sale of Crown land is more difficult than the sale of freehold land as it is subject to a complex regulatory framework. Council understands that the simplest and most viable option is for Council to use its powers of acquisition.

While some supply and drainage reserves are no longer required, others remain necessary while the land continues to be used for cropping. Council proposes to work with landowners, aiming to create residential land, and with WMI to provide necessary access while maintaining required drainage and supply infrastructure.

The initial area is the land between Pitman Avenue, Corbett Avenue, Melaleuca Street and the Silver City Highway.

The landholders involved are:

- The State of New South Wales – Lot 453 Deposited Plan 1217477
- Jacaranda Rise (NSW) Pty Ltd – Lots 2 & 3 Deposited Plan 878007 and Lot 2 Deposited Plan 1014681
- 2 Up Developments Pty Ltd – Lot 2 Deposited Plan 1300239
- Kevin Desmond Cock – Lot 100 Deposited Plan 756946

Proposal

Council proposes to:

1. Utilising the proposed subdivision plans of landholders, acquire sufficient land to provide access to all parcels, under the *Roads Act 1993*.
2. Acquire the residue of Lot 453 Deposited Plan 1217477 for drainage and/or supply purposes under the *Local Government Act 1993*.
3. Acquire lands proposed for opens space requirements under the *Local Government Act 1993*.
4. Create easements of Water Supply and Drainage in favour of Western Murray Irrigation, required for the continuance of cropping.

Matters under consideration

Noting that the private lands to be acquired would be dedicated to Council as part of the subdivision approval process, the acquisition of these lands would be on the basis of an agreement of zero compensation under the *Land Acquisition (Just Terms Compensation) Act 1991*.

The exception to this will be the acquisition of freehold land for water supply (shown shaded orange on diagram **AT-1**). Compensation for this land will be part of Lot 453 Deposited Plan 1217477.

Developers will be required to reimburse Council for the acquisition expenses (including any compensation) associated with the acquisition of Lot 453 Deposited Plan 1217477.

Council officers consider that the up-front provision of lands for roads and recreation will provide motivation for landholders to proceed to development.

Easements created will be removed gradually once they are no longer required by Western Murray Irrigation.

The land is subject to a determination of the Federal Court of Australia known as Barkandji Traditional Owners #8 (Part A). Native title over all land proposed to be acquired, excepting Lot 453 Deposited Plan 1217477, has been determined as extinguished.

Lot 453 Deposited Plan 1217477 has been determined as being subject to non-exclusive native title. However, Council has received legal opinion that native title may have been extinguished by way of public work as described in Schedule 5 - Description of Extinguished Areas (a)(i) of the Determination (see **AT-3**).

Requirements for the Acquisition to be completed

The following actions need to be undertaken to complete this acquisition:

1. Written agreement will need to be obtained from the three private landholders to the acquisition and compensation proposal. In this regard Council has received verbal agreement.

2. Agreement will need to be reached with Western Murray Irrigation. Council has received agreement from Western Murray Irrigation to work with Council to address the subdivision requirements.
3. A Council resolution to make an application to the Minister and Governor for approval for the compulsory acquisition of the required lands. The subject of this paper.
4. An application is made to DPHI-CL for their concurrence to receive a proposed acquisition notice (PAN) for Lot 453 Deposited Plan 1217477. It is considered possible that this concurrence may be dependent on any outstanding monies for previous acquisitions.
5. Upon receiving DPHI-CL concurrence, prepare and have registered with Land Registry Services (LRS) a Plan of Proposed Acquisition and Easement Creation.
6. Apply to the Office of Local Government for the Governor's approval to issue PANs.
7. Issue PANs and receive approval from the Governor for the Compulsory Acquisition.
8. Advise the Valuer Generals Office of the PANs and the compensation agreements.
9. Place notices of Compulsory Acquisition in the NSW Government Gazette.
10. Lodge dealings with the LRS to create titles in Council's name.

Legal, strategic, financial or policy implications

This proposed acquisition provides a test case for Council for a number of issues being:

1. Addressing private lands, land locked or otherwise encumbered by drainage and supply reserves established for irrigation purposes.
2. Establishing ownership of the reserves.
3. Establishing whether infrastructure laid and constructed by Western Murray Irrigation and its predecessors can be utilised as an extinguishing act for the purposes of the *Native Title Act 1993* which satisfies the Schedule 5 of the Barkandji Traditional Owners #8 (Part A) determination.

The approach prepared by Council officers provides Council a greater influence on planning design for these residential lands and provides developers and financiers with more certainty on the ability to deliver.

Council can expect costs in terms of Council officers' time; however, acquisition compensation costs and consultancy costs will be met by developers.

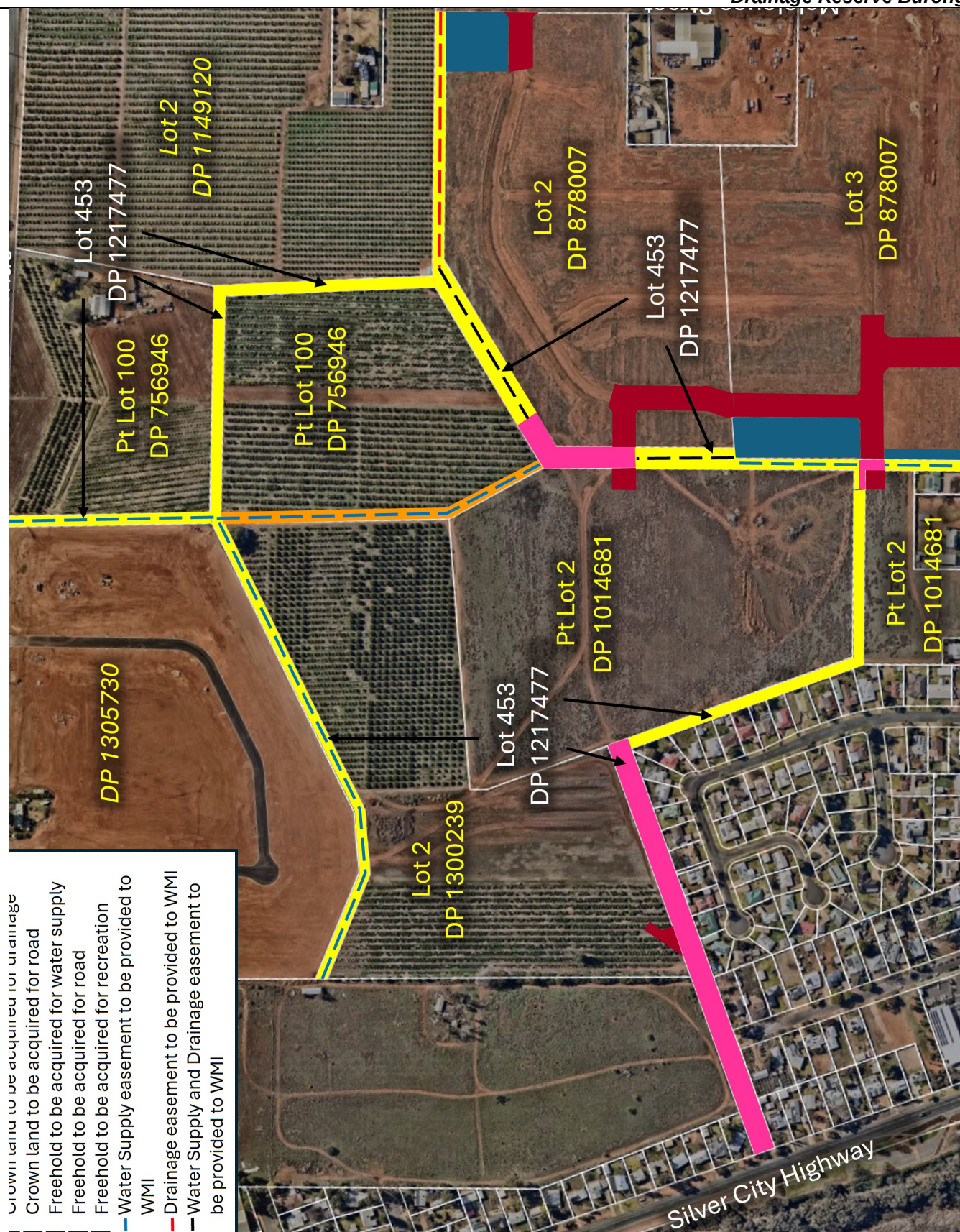
Council is required to follow the compulsory acquisition process under the terms of the *Land Acquisition (Just Term Compensation) Act 1991 NSW*, the *Roads Act 1993* and the *Local Government Act 1993*.

Conclusion

Having consideration to the content of this report it is concluded that the appropriate course of action is to approve the acquisition of the land.

Attachments

1. AT-1 - Diagram / Map showing land to be acquired - LANDSAS - A75 Lot 453 Drainage Reserve Buronga [↓](#)
2. AT-2 - Land Status Report - LANDSAS - A75 Lot 453 Drainage Reserve Buronga & surrounding parcels (Under Separate Cover) [⇒](#)
3. AT-3 - Consent Determination Schedule 5 [↓](#)



- 55 -

Schedule Five

Description of Extinguished Areas

The Extinguished Areas comprise:

- (a) the following areas of land or waters which would otherwise be within the Exclusive Areas and the Non-Exclusive Areas:
 - (i) Any land or waters on which there is or has been constructed or established public works (including any adjacent land or waters as described in s 251D of the *Native Title Act*) which were constructed or established prior to 23 December 1996 or were commenced to be constructed or established on or before that date, including, without limitation:
 - (A) the Rufus River Salt Interception Scheme in or on Lot 7300 on DP1180130; and
 - (B) the Lake Victoria Works in or on Lot 7300 on DP1180199;
 - (C) Pooncarie Filtered Water Reservoir, Pooncarie, on Crown ID 6716 and Crown ID 6717 (GPS 646111.465 x 6305000.090);
 - (D) Pooncarie Raw Water Reservoir, Pooncarie, on Crown ID 6718 (GPS 646128.919 x 6304928.901);
 - (E) Dareton Raw Water Pump Station, Dareton, on Crown ID 3929 (GPS 595816.678 x 6226412.533);
 - (F) Buronga Raw Water Reservoir, Buronga, on Crown ID 2568 (GPS 609098.853 x 6218518.510);
 - (G) Dareton Raw Water Reservoir (Namatjira), Dareton, on Crown ID 4447 (GPS 598523.050 x 6226229.290);
 - (H) Dareton Raw Water Reservoir, Dareton, on Crown ID 6711 (GPS 596339.637 x 6226831.877);
 - (I) Buronga Raw Water Stand Pipe, Buronga, on Crown ID 6941 (GPS 608905.677 x 6217961.953);
 - (J) Caravan Park Sewer Pump Station, Buronga, on Crown ID 2242 (GPS 607802.573 x 6217264.905);
 - (K) Sewer Pump Station PS01 at George Gordon Oval Dareton, on Crown ID 6655 (GPS 596127.340 x 6227325.027);

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- (L) Sewer Pump Station PS02 at Dareton, on Crown ID 2147 (GPS 596038.029 x 6227046.894);
- (M) Sewer Pump Station PSRB at Dareton, on Crown ID 1366 (GPS 595682 x 6226710);
- (N) Sewer Pump Station PS04 at Kookaburra Drive, Dareton, on Crown ID 1465 (GPS 595670.017 x 6226720.);
- (O) Sewer Pump Station at Fotherby Park, Wentworth, on Crown ID 6822 (GPS 585060.947 x 6225531.212);
- (P) Sewer Pump Station at Wentworth Hospital, Wentworth, on Crown ID 6823 (GPS 585184.132 x 6225390.001);
- (Q) Sewer Pump Station PS4 at East Wentworth Park, Wentworth, on Crown ID 1868 (GPS 585141.063 x 6226138.109);
- (R) Sewer Pump Station PS06 at Ryder Crescent Wentworth, on Crown ID 3109 (GPS 585515.623 x 6225750.038);
- (S) Sewer Pump Station PSRB Wharf, Wentworth, on Crown ID 6732 (GPS 584915.2686 x 6225547.545);
- (T) Sewer Pump Station PSRB at Adams Street, Wentworth, on Crown ID 6866 (GPS 584344.053 x 6227089.605);
- (U) Sewerage Treatment Works, Trickling Filter, Wentworth, on Crown ID 24068 (GPS 582527.832 x 6225612.866);
- (V) Sewerage Treatment Works Oxidisation Ponds, Wentworth, on Crown ID 3362 (GPS 585489.13 x 6225624.263); and
- (W) Dareton Filtered Water Booster Pump Station, Dareton, on Crown ID 2043 (GPS 598641.510 x 6226462.450).

All GPS coordinates in this subsection refer to the Map Grid of Australia (MGA94) Zone 54.

- (ii) Without detracting from the generality of paragraph (i), any land or waters upon which a public road is or was commenced to be constructed or established, on or before 23 December 1996; and
- (iii) Any roads established under statute or common law prior to 23 December 1996.

9.15 DEVELOPMENT APPLICATION DETERMINATION REPORT - NOVEMBER 2025

File Number: RPT/25/754

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

For the month of November 2025, a total of twelve (12) Development Applications and one (1) Modification Application were determined.

The estimated value of the determined developments was \$4,938,535.75 This brings the Financial year to date total to 51 Development Applications with an estimated development value of \$21,420,494.82 and 10 Modification Applications.

Recommendation

That Council receives and notes the report for the Determined Development Applications for the month of November 2025.

Detailed Report

Purpose

The purpose of this report is to provide Council with a list of Development Applications as tabled in the attachment, determined in the month of November 2025.

Conclusion

The total value of determinations was \$4,938,535.75 for the month of November 2025. The average determination time was 73 days.

Attachments

1. Development Application Determinations - November 2025 [↓](#)

DETERMINATION OF DEVELOPMENT APPLICATIONS FOR THE MONTH OF NOVEMBER 2025

FILE NUMBER	APPLICANT	LOCATION	DESCRIPTION	VALUE (EX GST)	DETERMINATION DATE	COMMUNITY VIEWS	ACTIVE DAYS
DA2025/015 PAN 490198	Roy Costa Planning & Development	694 Arumpo Road Lot 11 DP 1262716 & Lot 2 DP 756927 & Lot 3 DP 756939 & Lot 5 DP 756945 Gol Gol	(Deferred Commencement) FOUR (4) Lot Boundary Realignment	\$0.00	11/11/2025	No submissions received	0
DA2025/116 PAN 550764	Jackson Planning	468 River Road Lot 2 DP 1181827 Coomealla	Dwelling with Garage	\$1,210,000.00	5/11/2025	No submissions received	120
DA2025/121 PAN 555127	Jackson Planning	586 Delta Road Lot 8 DP 729494 & 2448 Silver City Highway Lot 14 DP 729494 & 2468 Silver City Highway	THREE (3) Lot Boundary Realignment	\$0.00	6/11/2025	No submissions received	48
DA2025/122 PAN 553882	Cadell Consulting Services	60 Memorial Road Lot 15 DP 119126 Curlwaa	Replacement Dwelling with Carport	\$321,200.00	11/11/2025	No submissions received	102
DA2025/126 PAN 554478	MH2 Engineering & Architectural Services Pty Ltd	8 Kingfisher Road Lot 3 DP 1300407 Gol Gol	Dwelling with Garage and Fencing	\$486,000.00	6/11/2025	No submissions received	95
DA2025/127 PAN 549867	MH2 Engineering & Architectural Services Pty Ltd	Kari Drive Lot 19 DP 1285900 Gol Gol	Dwelling with Garage and Storage shed with Wet area and Rainwater Tank and Fencing	\$613,000.00	27/11/2025	No submissions received	110

DETERMINATION OF DEVELOPMENT APPLICATIONS FOR THE MONTH OF NOVEMBER 2025

DA2025/135 PAN 550076	G2 Netting Systems Pty Ltd	5721 B Sturt Highway Lot 2 DP 1248259 & 5743 Sturt Highway Lot 2 DP 827371 Monak	Hail Proof Netting Structures x THREE (3)	\$1,109,317.00	21/11/2025	2 Submissions received	58
DA2025/139 PAN 560577	Mallee Sheds Pty Ltd	6 Churchill Street Lot 67 DP 756961 Buronga	Storage Shed	\$27,403.75	10/11/2025	No submissions received	79
DA2025/140 PAN 561089	The Trustee For James D Harwood Trust	38 Thomas Street Lot 8 DP 1298329 Gol Gol	Dwelling with Garage	\$436,998.00	27/11/2025	No submissions received	94
DA2025/143 PAN 563041	The Shed Company Mildura	Yorke Drive Lot 36 DP 1285900 Gol Gol	Storage shed	\$54,645.00	18/11/2025	No submissions received	86
DA2025/144 PAN 564472	Jackson Planning	218 Pomona Road Lot 2 DP 1255922 Wentworth	Swimming Pool with Safety barrier	\$78,740.00	24/11/2025	No submissions received	94
S4-55/2025/031 (1A) PAN 576611	The Shed Company Mildura	10 Woodside Drive Lot 35 DP 1298329 Gol Gol	Modify DA2025/031 Dwelling with Garage – Storage Shed & Retaining wall with Fencing – Amend Approved Plans Changing Storage shed size	\$0.00	18/11/2025	No submissions received	42
DA2025/156 PAN 567390	Gowers Homes	46 Yorke Drive Lot 14 DP 1285900 Gol Gol	Dwelling with Garage	\$601,232.00	24/11/2025	No submissions received	19

9.16 RE-ESTABLISHMENT OF ALCOHOL FREE ZONES

File Number: RPT/25/651

Responsible Officer: Geoff Gunn - Acting General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Samantha Wall - Projects Administration

Objective: 2.0 Wentworth Shire is a great place to live

Strategy: 2.3 To have a safe community

Summary

Following the resolution of Council on 15 October 2025 to undertake public consultation for the re-establishment of alcohol-free zones (AFZ) in Wentworth, Buronga and Dareton; this report now seeks a resolution of Council to establish these alcohol-free zones for a period of four years.

Recommendation

That Council, having undertaken the required level of public consultation and received no submissions, re-establish the Alcohol-Free Zones at Wentworth, Dareton, and the Buronga Wetlands for an additional four-year period, commencing on 1 January 2026 and expiring on 31 December 2029.

Detailed Report

Purpose

The purpose of this report is for Council to endorse the re-establishment of the current AFZs in place at Wentworth, Dareton and the Buronga Wetlands for a further period of four years.

Background

Detailed Report

Purpose

The purpose of this report is for Council to endorse the re-establishment of the current AFZs in place at Wentworth, Dareton and the Buronga Wetlands for a further period of four years.

Background

The AFZs expired 30 June 2025. In accordance with the provisions of the *Local Government Act 1993*, an AFZ may be re-established from time to time.

Council undertook public consultation by advertising the proposal in the Sunraysia Daily, sending notification letters to surrounding licensed premises, and publishing details on Council's website. The notification outlined the proposal to re-establish the zones, including information about the period and affected areas.

Matters under consideration

Copies of the proposal details were also forwarded to the following parties, inviting submissions:

- The officer in charge of the police station within or nearest to the zone.
- Each holder of a licence in force under the *Liquor Act 1982* for premises that border, adjoin, or are adjacent to the proposed Alcohol-Free Zone.

No submissions were received regarding the proposed re-establishment of the Alcohol-Free Zones.

Options

Based on the information contained in this report, the options available to address this matter are to:

- Resolve to re-establish the Alcohol Free Zones at Wentworth, Dareton and the Buronga Wetlands for a further four years.
- Do not resolve to re-establish the Alcohol Free Zones at Wentworth, Dareton and the Buronga Wetlands including the minor extension for a further four years.

Legal, strategic, financial or policy implications

The establishment of AFZs is an important measure used to curtail irresponsible behavior by individuals on the streets throughout the year thereby promoting feelings of safety in public places. Removal of these zones can compromise the safe use of these public roads and footpaths for members of the public.

Conclusion

Having undertaken the public consultation for the re-establishment of the AFZs as directed by the resolution of Council in October and receiving no submissions, the next and final step is to endorse the re-establishment of the zones.

Attachments

1. Map of AFZ - Wentworth [↓](#)
2. Map of AFZ - Buronga [↓](#)
3. Map of AFZ - Dareton [↓](#)



Map of Alcohol Free Zone - Wentworth

Map Scale: 1:5000 at A4

Projection: GDA2020 / MGA zone 54

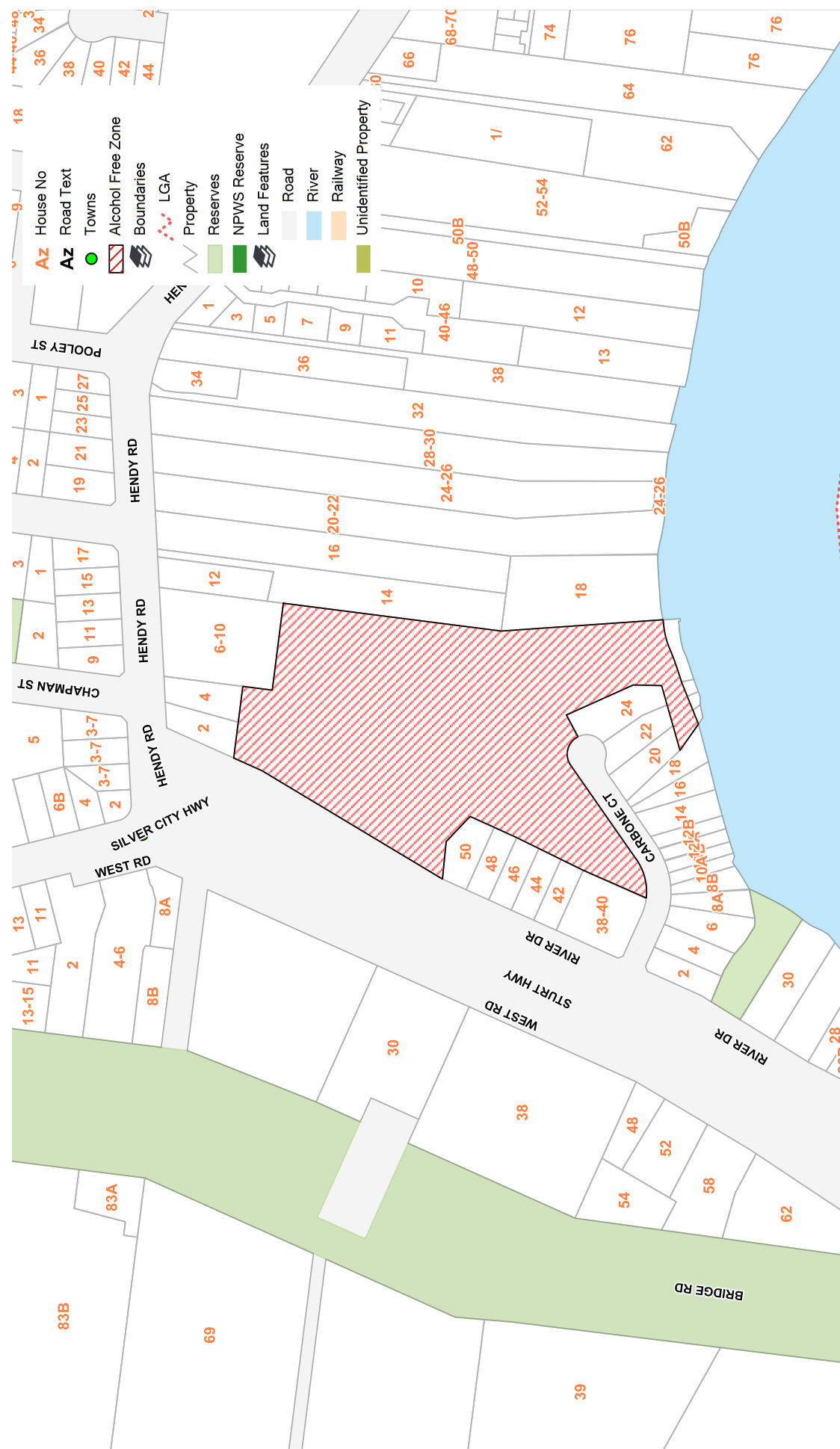
Date: 17/09/2025

Created By: Samantha Wall



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Map of Alcohol Free Zone - Buronga

Map Scale: 1:4000 at A4

Projection: GDA2020 / MGA zone 54

Date: 17/09/2025

Created By: Samantha Wall

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Map of Alcohol Free Zone - Dareton

Map Scale: 1:7500 at A4

Projection: GDA2020 / MGA zone 54

Date: 17/09/2025

Created By: Samantha Wall

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9.17 REQUEST FOR REDUCTION IN WATER USAGE ACCOUNT P664/13

File Number: RPT/25/764

Responsible Officer: Geoff Gunn - Acting General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Scott Barnes - Manager Engineering Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

Council has received a request from the property owner of Assessment P664/13 requesting a reduction in excessive water charges due to unexplained water take at the property.

Recommendation

That Council provide a resolution to this matter in line with one of the options identified in this report.

Detailed Report Purpose

The purpose of this report is to provide sufficient information for a considered decision to be made regarding a request for water usage charges to be waived at P664/13.

Background

Council has received a request for water usage charges to be waived.

The property owner believes that the quantity of water used was not possible.

When this issue was raised by the property owner (12/12/2024), Council's water and wastewater staff tested the meter (09/01/2025) and it was found to be reading incorrect by up to 15% and subsequently replaced. Council staff also inspected the property for water leaks and anything that would have made the filtered water usage high. Nothing was found to be abnormal on the property indicating that the water had been utilized.

The below information was forwarded by the owner querying the water usage were calculated.

The meter was changed to a new meter in March 2025.

Matters for consideration

The average filtered water usage on the property over the past 6 years has been 280.75 KL as shown below;

01/11/2023-29/02/2024 – Filtered 522 KL	PAID
01/03/2024-30/06/2024 – Filtered 705 KL	PAID
01/07/2024-31/10/2024 – Filtered 1,625 KL	NOT PAID
01/11/2024-28/02/2025 - Filtered 1,625 KL	NOT PAID
01/03/2025-30/06/2025 –Filtered 1,625 KL (old meter)	NOT PAID
Filtered 15 KL (new meter)	PAID
01/07/2025-31/10/2025 – Filtered 21 KL	PAID

The current owing water total is \$5035.87.

It is understood that the property has more recently been used as a Bed & Breakfast, and it is considered unlikely that the high demands from mid 2024 are realistically able to be taken.

Options

Based on the information, the options available to address this matter, Council are requested to select one of the following;

- a) Waive the full amount of \$5,035.87.
- b) Waive a proportional amount assuming that 1/11/23 to 30/6/2024 is representative of "typical" 8 months of water take (equating to approximately 1/3 of for the next three periods), a total waiver of \$3,323.67
- c) That Council specify an amount to be waived.
- d) That Council does not authorise to waive of any water usage charges & interest.

Conclusion

For Councils determination based on the information contained in this report and options presented

Attachments

Nil

9.18 DISPUTED WATER ACCOUNT P289/14

File Number: RPT/25/639

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

Council has received a request from the property owner of Assessment P289/14 requesting a reduction in water charges due to unexplained water usage at the property.

Recommendation

That Council provide a resolution to this matter in line with one of the options identified in this report.

Detailed Report Purpose

The purpose of this report is to provide sufficient information for a considered decision to be made regarding a request for water usage charges to be waived at P289/14.

Background

Council has received a request for water usage charges to be waived for Assessment P289/14. The property owner believes that the quantity of water used was not possible and also that Council has doubled up on water usage charges issued.

When this issue was raised by the property owner Council water and wastewater staff tested the meter and it was found to be reading correctly. Council staff also inspected the property for water leaks and anything that would have made the filtered water usage high. Nothing was found to be abnormal on the property indicating that the water had been utilized.

The below spreadsheet was forwarded by the owner querying calculations of how water usage were calculated. The correct water usage calculations were forwarded to him with an explanation of how the usage charges are calculated. The owner was accumulating the usage charges over the 3 periods and not deducting the previous usage in the same financial year.

Council's water billing process is also explained on the back of each water account as shown;

Water Consumption

Water consumption is billed separately from your rate notice and water readings are undertaken three times a year.

Council's water billing is undertaken on a progressive basis, for example on your notice:

Opening Details - will always be a May or June date with the meter reading for that year.

Closing Details - date the meter was read and the meter reading for that particular half.

As it is progressive billing, the 2nd & 3rd water consumption notices will show total charges **LESS** the year to date water amounts that have been previously invoiced in this financial year.

The reading was estimated on the 2nd water account for the 2022/23 financial year however we obtained the end of year reading therefore the correct amount was billed for 2022/23.

Owners Calculations									
Assessment Numl	Period	Filtered KL	Amount	Raw KL	Amount	Total Account			
00289-14000000-00	1/3/22 - 30/6/22	19	\$ 23.75	82	\$ 20.50	\$ 44.25			
00289-14000000-00	1/7/22 - 31/10/22	114	\$ 145.92	54	\$ 14.04	\$ 159.96			
00289-14000000-00	1/11/22 - 28/2/23	228	\$ 291.84	179	\$ 46.54	\$ 338.38			
00289-14000000-00	1/3/23 - 30/6/23	1509	\$ 3,618.23	260	\$ 67.60	\$ 3,685.83	he is accumulating his usage from previous accounts as shown in highlighted usage		
00289-14000000-00	1/7/23 - 31/10/23	224	\$ 295.68	113	\$ 30.51	\$ 326.19			
00289-14000000-00	1/11/23 - 29/2/24	518	\$ 1,125.96	1161	\$ 313.47	\$ 1,439.43			
00289-14000000-00	1/3/24 - 30/6/24	596	\$ 1,357.62	1452	\$ 392.04	\$ 1,749.66			
00289-14000000-00	1/7/24 - 31/10/24	90	\$ 124.20	562	\$ 151.74	\$ 275.94			
00289-14000000-00	1/11/24 - 28/2/25	166	\$ 229.08	2534	\$ 977.88	\$ 1,206.96			
	Total KL in 36 Months	3464	\$ 7,212.28	6397.00	\$ 2,014.32	\$ 9,226.60			
	Average KL per Month	96KL	\$ 200.34	178KL	\$ 55.95				
Council calculations									
	Period	Filtered KL	Filt \$ Amt	Raw KL	Raw \$ Amt	Total Account			
2021/2022	18/6/2021 - 14/6/2022	19	\$ 23.75	82	\$ 20.50	\$ 44.25			
2022/2023	1/7/2022 - 31/10/2022	114	\$ 145.92	54	\$ 14.04	\$ 159.96			
2nd reading est	1/11/2022 - 28/2/2023	114	\$ 145.92	125	\$ 32.50	\$ 178.42	This reading was estimated		
	1/3/2023 - 30/6/2023	1281	\$ 3,641.49	81	\$ 21.06	\$ 3,662.55			
		1509	\$ 3,933.33	260	\$ 67.60	\$ 4,000.93	End of period reading is correct so we have charged the correct amount for the year		
2023/2024	1/7/2023 - 31/10/2023	224	\$ 295.68	113	\$ 30.51	\$ 326.19			
	1/11/2023 - 29/2/2024	294	\$ 800.28	1040	\$ 282.96	\$ 1,083.24			
	1/3/2024 - 30/6/2024	78	\$ 261.66	299	\$ 78.57	\$ 340.23			
		596	\$ 1,357.62	1452	\$ 392.04	\$ 1,749.66			
2024/2025	1/07/2024 - 31/10/2024	90	\$ 124.20	562	\$ 151.74	\$ 275.94			
	1/11/2024 - 28/2/2025	76	\$ 104.88	1972	\$ 826.14	\$ 931.02			
	1/3/2025 - 30/6/2025	61	\$ 84.18	1078	\$ 883.96	\$ 968.14			
		227	\$ 313.26	3612	\$ 1,861.84	\$ 2,175.10			
2025/2026	1/07/2025 - 31-10-2025	59	\$ 84.96	298	\$ 80.46	\$ 165.42			
			\$ 5,712.92		\$ 2,422.44	\$ 8,135.36			

Water usage has now reduced to a normal rate for a residential dwelling as shown below;

Consumption per billing period



19B014036		1 - Filtered Water 20mm				Active	
Date	Reading	Days	Consumption	Opening	Est.	Bill Issued	
28/02/2023	247	125	114.00	☐	☒	15/03/2023	
14/06/2023	1528	106	1,281.00	☐	☐	10/07/2023	
23/10/2023	1752	131	224.00	☐	☐	8/11/2023	
26/02/2024	2046	126	294.00	☐	☐	13/03/2024	
19/06/2024	2124	114	78.00	☐	☐	10/07/2024	
25/10/2024	2214	128	90.00	☐	☐	15/11/2024	
28/02/2025	2290	126	76.00	☐	☐	20/03/2025	
16/06/2025	2351	108	61.00	☒	☐	10/07/2025	
15/10/2025	2410	121	59.00	☐	☐	10/11/2025	

Matters for consideration

On 25 June 2020 a letter was sent to the owner of the property requesting that water meters be fitted to property as water was being drawn from the Council water system illegally.

The current amounts overdue on the water and rate accounts for this property are shown below;

Rates including interest \$2970.44

Water \$8135.36

Water interest \$1299.72

Total amount overdue on this is currently \$12,405.52.

The last payment that Council received on this property was a rate payment made on 1/7/2024 which brought the rates up to date until 30/6/2024.

Options

Based on the information contained in this report, the options available to address this matter are to select one of the following;

- That Council reduces the water usage charge to the 1st tariff for the 2022/23 & 2023/24 when usage was high. Amount waived off would be 2022/23 \$2001.81 & 2023/24 \$570.90
- That Council waives the interest of \$1299.72 that has accrued on property.
- That Council waives usage charge and interest as per the above options (a) & (b).
- That Council specifies and amount to be waived.
- That Council does not authorise the waive of water usage charges & interest.

Conclusion

For Councils determination based on the information contained in this report and options presented

Attachments

Nil

9.19 PROJECT & WORKS REPORT DECEMBER 2025

File Number: RPT/25/763

Responsible Officer: Geoff Gunn - Acting General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Jamie-Lee Kelly - Administration Officer

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment
 Strategy: 3.5 Infrastructure meets the needs of our growing Shire

Summary

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the months of November 2025, and the planned activities for December 2025.

Recommendation

That Council receives and notes the major works undertaken in November 2025 and the scheduled works for December 2025.

Detailed Report

Refer below for updates of the works completed in November 2025, and the planned activities for December 2025.

Projects and Works Completed in November 2025 and Scheduled for December 2025.

Roads	<u>Maintenance Grading</u> • Works have been recently completed on the Ivanhoe, Garnpang, Dockerty and Wilkurra Roads. • Works are scheduled to be completed on the Arumpo, Rufus River and Wambera Roads prior to Christmas break. <u>Anabranh Mail Road Resheeting</u> • Works were completed in November which included a new 100mm layer of imported material from the Renmark Road intersection heading North for approximately 2.8km. • The project was funded by Roads to Recovery to the value of \$120,000.00 <u>Ivanhoe Road Resheeting Works</u> • Funded by the Regional Emergency Road Repair Fund, a 6km section west of the Wilkurra Road intersection will receive a 100mm top up of locally sourced gravel. • Works have been postponed, as Council have applied for a bore ground water extraction license due to the dry conditions. If approved, the license will not only provide water for this project but also maintenance grading going into the future. At this stage these works will not commence until April 2026. <u>Carramar Drive Widening</u> • A small section on Carramar Drive has been widened to allow more room for vehicles to safely pass.
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Roads <i>(continued)</i>	<u>TfNSW Maintenance</u> • Crack sealing has been completed on both the Sturt and Silver City Highways in recent weeks • Heavy patching and reseal ordered works have been confirmed and will commence mid to late February. • A request for quotes has been sent out for vegetation removal in several locations including Trentham Cliffs, Monak and Mourquong. <u>Potters Drive Realignment</u> • The plans for the new alignment have been completed. • Exposing existing services in the road reserve has been completed • Works onsite have commenced including tree trimming and importing base material. <u>Nob and Polia Road Formation/Drainage Works</u> • A contractor has been engaged to work with Council to undertake these works, which are aimed at building up low-lying areas and reinstating road formation to rectify water ponding issues. • Works commenced on the 10km section of the Nob Road on 1 December and will continue up to the Christmas break. • Following the completion of the Nob Road, works will move onto three sections of the Polia Road. <u>New Gravel Pits</u> • A contractor has been engaged to complete the Review of Environmental Factors process on behalf of Council, for the proposed new gravel pits located on the Arumpo, High Darling and Polia Roads. • The gravel pits will supply material for significant road surface upgrades forecasted in the area. <u>River Road, Fletchers Lake Road and Memorial Road Rehabilitation</u> • Survey and designs currently underway. • Tender documents for the stabilisation component, and road base supply to be sent out early January.
Parks and Gardens	<u>Midway Entrance Upgrade</u> • The new concrete path has been installed, along with a temporary crushed rock path between Midway and the Supermarket until the adjacent land has been developed. • New low-level plantings have been installed closer to the highway, and new trees closer to the carpark away from the power lines. <u>Dareton Wharf</u> • New lettering “Coomealla” has been installed along with new plantings and bark chip to beautify the area.
Water and Sewer	<u>Gol Gol Buronga Reticulation Modelling</u> • Commenced preliminary model runs for filtered water. A number of areas of potentially impacted supply already identified. • Further filtered water modelling run scenarios including future demands to determine extent of impact and possible improvements to

Water and Sewer (continued)	rectify. <u>Safe and Secure Water Program (4 activities) – Development</u> <u>1. Wentworth Water Treatment Plant</u> <u>2. Gol Gol Water Treatment Plant</u> <u>3. Wentworth Raw Water Pump Station</u> <u>4. Dareton Raw Water Pump Station</u> • Still awaiting NSW Government's review of the updated Option Reports. • Wentworth Shire Council to progress in the interim with the upgrade to produce up to an additional 15 L/s through the Gol Gol Water Treatment Plant. • Additional clear water storage tanks (total volume 180,000 L) ordered for Gol Gol Water Treatment Plant. <u>Wentworth Raw Water Pipeline</u> • Pipeline tested and connections to existing mains made. • New pipeline put into service in late November. • Still awaiting final as-built information. • One of Wentworth Water Supply's greatest risks is no longer a risk due to the completion of these critical works. <u>Sewer Rehabilitation Program</u> • Council staff reviewing all as-built asset data for entry into asset management system. <u>District Bulk Metering</u> • The final two meters are still needing to be displayed on SCADA and recorded for reporting purposes. <u>Wastewater and Water Lagoon Cleaning</u> • Contract has been awarded to a local earthmoving company. • Contractor is looking to commence construction of the sludge drying area at the Buronga Wastewater Treatment Plant from early December.
Projects	<u>Midway to Gol Gol Footpath Upgrade</u> • All asphaltting works are complete, with the pathway open for locals and visitors to use. • Council will have some minor beautification works to complete, along with recycled plastic pillars with give way signage for pedestrians at high traffic areas. <u>Punt Road Stormwater Upgrade</u> • Works include the installation of a new penstock gate at the outlet on the river, and pit and kerb and channel to replace damaged sections caused by the 2022 floods. • Request for quote documents to be sent out in January, with works expected to be completed by April. <u>Open Spaces – Dawn Ave Drainage Basin</u> • Earthworks have been well underway since early November. • Seating and shade structure ordered.

**Projects
(continued)**

- Irrigation works awarded.
- Grass, tree plantings and hydrospeeding awarded.
- Asphalt and concrete footpath awarded.
- Significant amount of works to occur over December.

Wentworth Kerb Upgrades

- Tender designs updated and ready to go to tender.

Junction Island Viewing Platform

- Minor defects rectified.
- New signage to be installed including a “photo frame”
- Bench seats have been ordered for installation on the platform.
- Additional repairs required to the island walkway due to increased traffic during construction.

Old Wentworth Water Tower Reserve

- Construction of fence along the cleared extent of the works.
- Clearing of minor vegetation across the site complete.
- Asbestos and other materials removed from across site and correctly disposed of including air monitoring.
- Beehive relocated.
- Geofabric installed across the site.
- Cover soil installation currently underway
- Hydroseeding and irrigation system being procured.
- A significant amount of works to occur over December.

Pooncarie Camp Kitchen

- Minor finishing touches

Wentworth Camp Kitchen

- Minor finishing touches still to be completed.
- Red brick feature under server windows still to be incorporated.

Wentworth Rowing Club Upgrade

- Procurement of materials for the existing clubroom renovations underway.
- Renovation works to be undertaken on-site in January.
- Contract documents issued to the successful extension works contractor.
- Extension works to commence post renovation works.

Milpara Road / Tara Downs culvert and road improvement works

- Survey completed.
- Structural assessment of the major Anabranh crossing completed, and repair works identified.
- Concept design complete.
- Detailed design commenced.

Avoca Street Footpath Dareton

- Pedestrian Count completed.
- Survey completed.
- Concept Design commenced.

Cadell Street Sharedway Wentworth

- Council received confirmation of funding towards this important project connecting the Wentworth town center with the Junction Park

	reserve. • Project to occur over 2026.
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Attachments

1. Potters Drive Realignment[↓](#)
2. Carramar Drive Widening & Nob Road Formation/Drainage Works[↓](#)
3. Nob Road Formation/Drainage Works[↓](#)
4. Old Wentworth Water Tower Reserve[↓](#)
5. Open Spaces – Dawn Ave Drainage Basin[↓](#)
6. Dawn Ave Drainage Basin[↓](#)















10 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

12.1 Sunraysia Early Settlers Museum. (RPT/25/616)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL

12.1 SUNRAYSIA EARLY SETTLERS MUSEUM

File Number: RPT/25/616

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Ken Ross - General Manager

Objective: 1.0 Wentworth Shire is a vibrant, growing and thriving region
Strategy: 1.2 Promote the Wentworth Region as a desirable visitor and tourism destination

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

13 CONCLUSION OF THE MEETING

NEXT MEETING

18 February 2026