



Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING** of Wentworth Shire Council will be held in the **WENTWORTH SHIRE COUNCIL CHAMBERS, DARLING STREET, WENTWORTH**, commencing at **5:00 PM**.

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website. Attendance at the meeting is to be taken as consent by a person to their image and/or voice being webcast.

All speakers should refrain from making any defamatory comments or releasing personal information about another individual without their consent. Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings – all liability will rest with the individual who made the comments.

The meeting must not be recorded by others without prior written consent of the Council in accordance with the Council's code of meeting practice.

Councillors & staff are obligated to declare Conflicts of Interest as required under the Local Government Act 1993 and Councils adopted Code of Conduct.

Councillors are reminded of their Oath of Office whereby they have declared and affirmed that they will undertake the duties of the Office of Councillor in the best interests of the people of Wentworth Shire and the Wentworth Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

KEN ROSS
GENERAL MANAGER

ORDINARY MEETING

AGENDA

16 JULY 2025

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1 OPENING OF MEETING

THE MAYOR REQUESTS THAT THE GENERAL MANAGER MAKES
ANNOUNCEMENTS REGARDING THE LIVE-STREAMING OF THE MEETING.

2 PRAYER OR ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional owners of the land on which we live and work, and
pay our respects to their elders past, present, and emerging.

3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4 DISCLOSURES OF INTERESTS

5 CONFIRMATION OF MINUTES

Recommendation

That the Minutes of the Ordinary Meeting held 23 June 2025 be confirmed as
circulated.



ORDINARY MEETING MINUTES

23 JUNE 2025

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1 OPENING OF MEETING

The Mayor opened the meeting with a prayer at 5:02pm

2 PRAYER OR ACKNOWLEDGEMENT OF COUNTRY

PRESENT:

COUNCILLORS: Councillor Daniel Linklater
Councillor Jon Armstrong
Councillor Peter Crisp
Councillor Greg Evans
Councillor Susan Nichols
Councillor Jo Rodda
Councillor Jody Starick
Councillor Michael Weeding

STAFF: Ken Ross (General Manager)
Geoff Gunn (Director Roads and Engineering)
Simon Rule (Director Finance and Policy)
Gayle Marsden (Executive Assistant to General Manager)
Ebony Carter (Business Support Officer)

3 APOLOGIES AND LEAVE OF ABSENCE

Council Resolution

That Council notes the apology and grants the Leave of Absence Request from Cr Elstone.

Moved Cr. Nichols, Seconded Cr. Starick

CARRIED UNANIMOUSLY

4 DISCLOSURES OF INTERESTS

Councillor Weeding advised that he had a less than significant non-pecuniary interest in Item 9.10 as he is Vice President of the Coomealla Memorial Sporting Club.

Council Resolution

That the Ordinary Council meeting be adjourned for the purpose of conducting a Public Forum. The meeting was adjourned at 5:06pm

Moved Cr. Crisp, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

Public Forum

Mark Forbes-Wilson spoke against Item 9.6

Council Resolution

That Council reconvenes into open session

Moved Cr. Crisp, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

5 CONFIRMATION OF MINUTES**Recommendation**

That the Minutes of the Ordinary Meeting held 14 May 2025 be confirmed as circulated.

Council Resolution

That the Minutes of the Ordinary Meeting held 14 May 2025 be confirmed as circulated.

Moved Cr. Nichols, Seconded Cr. Evans

CARRIED UNANIMOUSLY

6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

7 MAYORAL AND COUNCILLOR REPORTS

7.1 MAYORAL REPORT

File Number: RPT/25/292

Recommendation

That Council receives and notes the information contained in the Mayoral report

Council Resolution

That Council receives and notes the information contained in the Mayoral report

Moved Cr. Linklater, Seconded Cr. Weeding

CARRIED UNANIMOUSLY

8 REPORTS FROM COMMITTEES

8.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE - 9 MAY 2025

File Number: RPT/25/311

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 A strong, responsible and representative government

Summary

A meeting of the Audit, Risk and Improvement Committee was held on 9 May 2025 and the draft Minutes for the meeting have been separately circulated for the information of Councillors.

The Committee considered the following items of business:

- Audit Office of NSW Update
- Internal Audit Extreme & High Risk Recommendations Update
- Internal Audit Quarterly Update
- Quarterly Operational Plan Progress Report
- Quarterly Budget Review – 3rd Quarter 2024-2025
- Quarterly Risk Report
- Quarterly report on Legislative Updates
- Compliance Framework
- 2025/2026 Budget and Operational Plan Update

Officer Recommendation

That Council:

- a) Receives and notes the draft minutes of the Audit, Risk and Improvement Committee Meeting held on 9 May 2025
- b) That Council endorses the Compliance Policy and Framework.

Council Resolution

That Council:

- a) Receives and notes the draft minutes of the Audit, Risk and Improvement Committee Meeting held on 9 May 2025
- b) That Council endorses the Compliance Policy and Framework.

Moved Cr. Starick, Seconded Cr. Armstrong

CARRIED UNANIMOUSLY

Council Resolution

That Council admits for consideration a supplementary late report item 9.13 from the General Manager as the information contained in the report is deemed to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of council.

Moved Cr. Crisp, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

9 REPORTS TO COUNCIL

9.1 GENERAL MANAGERS REPORT

File Number: RPT/25/290

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Ebony Carter - Business Support Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 A strong, responsible and representative government

Summary

The General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars
Circulars 25-10 and 25-12
2. Meetings
As listed.
3. Upcoming meetings or events
As listed.
4. Other items of note

Recommendation

That Council receive and note the information contained within the report from the General Manager.

Council Resolution

That Council receive and note the information contained within the report from the General Manager.

Moved Cr. Rodda, Seconded Cr. Crisp

CARRIED UNANIMOUSLY

9.2 2025 MURRAY DARLING BASIN AUTHORITY RIVER REFLECTIONS CONFERENCE

File Number: RPT/25/294

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Ebony Carter - Business Support Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 A strong, responsible and representative government

Summary

The 2025 Murray Darling Basin Authority *River Reflections* Conference will be held from 29 – 30 July in Murray Bridge South Australia or by free livestream. *River Reflections* will provide an opportunity to bring together people from different backgrounds to help ensure the health of the Murray-Darling Basin.

Recommendation

That Council determines attendees to the 2025 Murray Darling Basin Authority River Reflections Conference or alternatively to attend via livestream at no cost.

Council Resolution

That Council determines that two Councillors attend the 2025 Murray Darling Basin Authority River Reflections Conference in person and other Councillors may attend via livestream at no cost.

Moved Cr. Weeding, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

9.3 REQUEST FOR EVENT SPONSORSHIP - THE GOOD GOLLY MUSIC FESTIVAL 2025

File Number: RPT/25/197

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Lexi Stockman - Manager Tourism and Promotion

Objective: 1.0 Wentworth Shire is a vibrant, growing and thriving Region
Strategy: 1.2 Promote the Wentworth Region as a desirable visitor and tourism destination

Summary

Council is in receipt of a request to provide financial sponsorship, including in-kind support, to the value of \$30,000 for a new family-friendly music festival event called *The Good Golly Music Festival*, to be held on Saturday 4 October at James King Park, Gol Gol.

This event is brand-new and would be the first of its kind to take place in Gol Gol.

Recommendation

That Council provides financial sponsorship of \$30,000 incl GST including in-kind support, towards *The Good Golly Music Festival*.

This recommendation has been made in line with the Event Funding Policy and Event Funding Guidelines which will be introduced before the commencement of the 25/26 budget.

Council Resolution

That Council does not provide financial sponsorship of \$30,000 incl GST including in-kind support, towards *The Good Golly Music Festival*.

Moved Cr. Rodda, Seconded Cr. Armstrong

CARRIED UNANIMOUSLY

9.4 MONTHLY FINANCE REPORT - MAY 2025

File Number: RPT/25/302

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth is a caring , supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

Rates and Charges collections for the month of May 2025 were \$1,362,614.84. After allowing for pensioner subsidies, the total levies collected are now 90.02%. For comparison purposes 91.96% of the levy had been collected at the end of May 2024. Council currently has \$47,093,464.13 in cash and investments.

Recommendation

That Council receives and notes the Monthly Finance Report for May 2025.

Council Resolution

That Council receives and notes the Monthly Finance Report for May 2025.

Moved Cr. Armstrong, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

9.5 MONTHLY INVESTMENT REPORT - MAY 2025

File Number: RPT/25/303

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.5 Adopt practices of prudent asset, financial and human resource management across Council to ensure long-term sustainability and efficiency

Summary

As of 31 May 2025, Council had \$41 million invested in term deposits and \$6,093,464.13 in other cash investments. Council received \$346,094.85 from its investments for the month of May 2025.

In May 2025 Council investments averaged a rate of return of 4.50% and it currently has \$7,304,145.24 of internal restrictions and \$38,809,514.59 of external restrictions.

Recommendation

That Council receives and notes the monthly investment report.

Council Resolution

That Council receives and notes the monthly investment report.

Moved Cr. Crisp, Seconded Cr. Armstrong

CARRIED UNANIMOUSLY

9.6 ENDORSEMENT OF INTEGRATED PLANNING AND REPORTING DOCUMENTATION

File Number:	RPT/25/293
Responsible Officer:	Simon Rule - Director Corporate Services
Responsible Division:	Corporate Services
Reporting Officer:	Simon Rule - Director Corporate Services
Objective:	4.0 Wentworth is a caring , supportive and inclusive community that is informed and engaged in its future
Strategy:	4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

In accordance with the Local Government Act (the Act) Council, following an ordinary election of Councillors, Council must review the Community Strategic Plan (CSP) before the 30 June following the election.

Additionally, Council must also review the Resource Strategy and complete a four year Delivery Program and one year Operational Plan.

The draft Community Strategic Plan was presented to Council on 16 April 2025 with the remaining draft documents being presented to Council on 14 May 2025 and were subsequently placed on public exhibition, with submissions closing on 15 June 2025.

Council is now required to consider all submissions received prior to adopting the Integrated Planning & Reporting (IP&R) suite of documents and to make and levy the following rates and charges for 2025-2026 including:

- 4.50% increase in the Ordinary rate for 2025-2026.
- 4.50% increase in Sewer Access Charges for 2025-2026.
- 4.50% increase in Water Access Charges for 2025-2026.
- 4.50% increase in Domestic Waste Charges for 2025-2026.
- 4.50% increase in Water Consumption Charges for 2025-2026.
- Charge the maximum interest on overdue rates and charges

At the time of writing this report there had been one submission received from the public during the exhibition period. Any submissions received between the time of preparing this report and the conclusion of the public exhibition period will be the subject of a supplementary late report to be tabled at the Council meeting.

There have been minor administrative changes to all documents to reflect feedback received from Councillors and to reflect ongoing internal reviews and continuous improvement by Council officers.

Amendments have been made to the 2025-2026 Budget to reflect updated information received during the consultation period. The overall impact of the changes are as follows:

- Rates and Annual Charges increased by \$365,597
- Capital expenditure increased by \$100,000
- Total Surplus from Operating Activities increased by \$365,597
- Total 2025-2026 Cash Surplus increased by \$265,597

Recommendation

That Council endorses the 2026-2036 Community Strategic Plan – Wentworth Shire: Our Future in Focus;

That Council endorses the 2026-2030 Resource Strategy, which includes the following documents:

- Long Term Financial Plan
- Workforce Management Plan
- Asset Management Strategy

That Council endorses the 2026-2030 Disability Inclusion Action Plan;

That Council endorses the 2026-2030 Delivery Program incorporating the 2025-2026 Operational Plan, Budget and Annual Statement of Revenue;

That Council resolves to increase the General rate for the 2025-2026 year by the maximum 4.50% rate pegged amount as determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART);

That Council resolves to make and levy an ordinary rate to comprise of a base rate and an ad valorem rating structure for Residential, Business and Farmland categories of rates under Sections 534, 535 & 537 of the *Local Government Act 1993* (NSW) for the 2025-2026 year including:

Farmland category

Includes all of the lands within the local government area of Wentworth categorised as Farmland except those parcels of rateable land sub categorised as Farmland, Dry Land Grazing and Farmland, Licence/Pump Site/Pipeline

Farmland

- An ordinary rate of 0.00212317 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$600.00) for each assessment. The base amount accounts for 30.67% of the estimated yield for this category. The estimated yield for this rate is \$1,367,649

Farmland – Dry Land Grazing

- An ordinary rate of 0.00169004 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, sub categorised Dry Land Grazing in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$600.00) for each assessment. The base amount accounts for 18.00% of the estimated yield for this category. The estimated yield for this rate is \$886,627

Farmland, Licence/Pump Site/Pipeline

- An ordinary rate of 0.03926993 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, sub categorised Licence/Pump Site/Pipeline, in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of

(\$95.00) for each assessment. The base amount accounts for 39.47% of the estimated yield for this category. The estimated yield for this rate is \$17,572

Residential Category

Wentworth

- An ordinary rate of 0.00392720 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Residential, sub categorised Wentworth, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to base amount of (\$240.00) for each assessment. The amount accounts for 37.46% of the estimated yield for this category. The estimated yield for this rate is \$390,839

Buronga

- An ordinary rate of 0.00312821 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Buronga, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$260.00) for each assessment. The base amount accounts for 25.88% of the estimated yield for this category. The estimated yield for this rate is \$572,664

Gol Gol

- An ordinary rate of 0.00340937 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Gol Gol, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$260.00) for each assessment. The base amount accounts for 22.94% of the estimated yield for this category. The estimated yield for this rate is \$835,302

Gol Gol East

- An ordinary rate of 0.00315793 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Gol Gol East, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$360.00) for each assessment. The base amount accounts for 20.80% of the estimated yield for this category. The estimated yield for this rate is \$519,251

Pooncarie

- An ordinary rate of 0.01781231 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Residential, sub categorised Pooncarie, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$210.00) for each assessment. The base amount accounts for 45.71% of the estimated yield for this category. The estimated yield for this rate is \$23,889

Dareton

- An ordinary rate of 0.00874787 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Dareton, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$210.00) for each assessment. The base amount accounts for 43.19% of the estimated yield for this

category. The estimated yield for this rate is \$91,412

Rural Residential

- An ordinary rate of 0.00251420 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Rural Residential, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$210.00) for each assessment. The base amount accounts for 23.54% of the estimated yield for this category. The estimated yield for this rate is \$597,628

Business Category

Includes all of the lands within the local government area of Wentworth categorised as Business except those parcels of rateable land sub categorised as Business, Mourquong; Business, Trentham Cliffs; Business, Arumpo; Business, Wentworth; Business, Pooncarie (including all of the lands within the locality of Pooncarie sub categorised as Business Pooncarie except those lands within the township of Pooncarie).

Business

- An ordinary rate of 0.00398611 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$270.00) for each assessment. The base amount accounts for 15.60% of the estimated yield for this category. The estimated yield for this rate is \$320,165

Business, Wentworth

- An ordinary rate of 0.00880812 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Wentworth, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$270.00) for each assessment. The base amount accounts for 35.72% of the estimated yield for this category. The estimated yield for this rate is \$40,812

Business, Mourquong

- An ordinary rate of 0.10175891 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Mourquong, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$100.00) for each assessment. The base amount accounts for 0.04% of the estimated yield for this category. The estimated yield for this rate is \$504,924

Business, Trentham Cliffs

- An ordinary rate of 0.00518175 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Trentham Cliffs, in accordance with Section 518 of the Local Government Act 1993, be now made for the 2025/2026 rating period, subject to a base amount of (\$120.00) for each assessment. The base amount accounts for 3.57% of the estimated yield for this category. The estimated yield for this rate is \$13,440

Business, Arumpo

- An ordinary rate of 0.06738189 cents in the dollar on the land value of all rateable

lands within Wentworth Shire Council categorised as Business, sub categorised Arumpo, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$210.00) for each assessment. The base amount accounts for 1.29% of the estimated yield for this category. The estimated yield for this rate is \$113,526

Business, Pooncarie

- An ordinary rate of 0.08906291 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Business, sub categorised Pooncarie, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$100.00) for each assessment. The base amount accounts for 0.03% of the estimated yield for this category. The estimated yield for this rate is \$694,000

That Council resolves to make and levy fees and charges for Sewer Services for 2025-2026 year as set out in the Annual Statement of Revenue;

That Council resolves to make and levy fees and charges for Water Services for 2025-2026 year as set out in the Annual Statement of Revenue;

That Council resolves to make and levy a Domestic Waste Management charge for 2025-2026 year under Section 496 of the *Local Government Act 1993* (NSW) on each parcel of rateable land of which the service is available as set out in the Annual Statement of Revenue;

That Council resolves to fix the fees and charges as set out in the Annual Statement of Revenue; and

That Council resolves to charge the maximum interest on overdue rates and charges as determined by the Minister for Local Government.

Council Resolution

That Council endorses the 2026-2036 Community Strategic Plan – Wentworth Shire: Our Future in Focus;

That Council endorses the 2026-2030 Resource Strategy, which includes the following documents:

- Long Term Financial Plan
- Workforce Management Plan
- Asset Management Strategy

That Council endorses the 2026-2030 Disability Inclusion Action Plan;

That Council endorses the 2026-2030 Delivery Program incorporating the 2025-2026 Operational Plan, Budget and Annual Statement of Revenue;

That Council resolves to increase the General rate for the 2025-2026 year by the maximum 4.50% rate pegged amount as determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART);

That Council resolves to make and levy an ordinary rate to comprise of a base rate and an

ad valorem rating structure for Residential, Business and Farmland categories of rates under Sections 534, 535 & 537 of the *Local Government Act 1993* (NSW) for the 2025-2026 year including:

Farmland category

Includes all of the lands within the local government area of Wentworth categorised as Farmland except those parcels of rateable land sub categorised as Farmland, Dry Land Grazing and Farmland, Licence/Pump Site/Pipeline

Farmland

- An ordinary rate of 0.00212317 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$600.00) for each assessment. The base amount accounts for 30.67% of the estimated yield for this category. The estimated yield for this rate is \$1,367,649

Farmland – Dry Land Grazing

- An ordinary rate of 0.00169004 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, sub categorised Dry Land Grazing in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$600.00) for each assessment. The base amount accounts for 18.00% of the estimated yield for this category. The estimated yield for this rate is \$886,627

Farmland, Licence/Pump Site/Pipeline

- An ordinary rate of 0.03926993 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, sub categorised Licence/Pump Site/Pipeline, in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$95.00) for each assessment. The base amount accounts for 39.47% of the estimated yield for this category. The estimated yield for this rate is \$17,572

Residential Category

Wentworth

- An ordinary rate of 0.00392720 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Residential, sub categorised Wentworth, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to base amount of (\$240.00) for each assessment. The amount accounts for 37.46% of the estimated yield for this category. The estimated yield for this rate is \$390,839

Buronga

- An ordinary rate of 0.00312821 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Buronga, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$260.00) for each assessment. The base amount accounts for 25.88% of the estimated yield for this category. The estimated yield for this rate is \$572,664

Gol Gol

- An ordinary rate of 0.00340937 cents in the dollar on the land value of all rateable

lands within Wentworth Shire Council categorised as Residential, sub categorised Gol Gol, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$260.00) for each assessment. The base amount accounts for 22.94% of the estimated yield for this category. The estimated yield for this rate is \$835,302

Gol Gol East

- An ordinary rate of 0.00315793 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Gol Gol East, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$360.00) for each assessment. The base amount accounts for 20.80% of the estimated yield for this category. The estimated yield for this rate is \$519,251

Pooncarie

- An ordinary rate of 0.01781231 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Residential, sub categorised Pooncarie, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$210.00) for each assessment. The base amount accounts for 45.71% of the estimated yield for this category. The estimated yield for this rate is \$23,889

Dareton

- An ordinary rate of 0.00874787 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Dareton, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$210.00) for each assessment. The base amount accounts for 43.19% of the estimated yield for this category. The estimated yield for this rate is \$91,412

Rural Residential

- An ordinary rate of 0.00251420 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Rural Residential, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$210.00) for each assessment. The base amount accounts for 23.54% of the estimated yield for this category. The estimated yield for this rate is \$597,628

Business Category

Includes all of the lands within the local government area of Wentworth categorised as Business except those parcels of rateable land sub categorised as Business, Mourquong; Business, Trentham Cliffs; Business, Arumpo; Business, Wentworth; Business, Pooncarie (including all of the lands within the locality of Pooncarie sub categorised as Business Pooncarie except those lands within the township of Pooncarie).

Business

- An ordinary rate of 0.00398611 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$270.00) for each assessment. The base

amount accounts for 15.60% of the estimated yield for this category. The estimated yield for this rate is \$320,165

Business, Wentworth

- An ordinary rate of 0.00880812 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Wentworth, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$270.00) for each assessment. The base amount accounts for 35.72% of the estimated yield for this category. The estimated yield for this rate is \$40,812

Business, Mourquong

- An ordinary rate of 0.10175891 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Mourquong, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$100.00) for each assessment. The base amount accounts for 0.04% of the estimated yield for this category. The estimated yield for this rate is \$504,924

Business, Trentham Cliffs

- An ordinary rate of 0.00518175 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Trentham Cliffs, in accordance with Section 518 of the Local Government Act 1993, be now made for the 2025/2026 rating period, subject to a base amount of (\$120.00) for each assessment. The base amount accounts for 3.57% of the estimated yield for this category. The estimated yield for this rate is \$13,440

Business, Arumpo

- An ordinary rate of 0.06738189 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Arumpo, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$210.00) for each assessment. The base amount accounts for 1.29% of the estimated yield for this category. The estimated yield for this rate is \$113,526

Business, Pooncarie

- An ordinary rate of 0.08906291 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Business, sub categorised Pooncarie, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2025/2026 rating period, subject to a base amount of (\$100.00) for each assessment. The base amount accounts for 0.03% of the estimated yield for this category. The estimated yield for this rate is \$694,000

That Council resolves to make and levy fees and charges for Sewer Services for 2025-2026 year as set out in the Annual Statement of Revenue;

That Council resolves to make and levy fees and charges for Water Services for 2025-2026 year as set out in the Annual Statement of Revenue;

That Council resolves to make and levy a Domestic Waste Management charge for 2025-2026 year under Section 496 of the *Local Government Act 1993* (NSW) on each parcel of rateable land of which the service is available as set out in the Annual Statement of

Revenue;

That Council resolves to fix the fees and charges as set out in the Annual Statement of Revenue; and

That Council resolves to charge the maximum interest on overdue rates and charges as determined by the Minister for Local Government.

Moved Cr. Crisp, Seconded Cr. Weeding

CARRIED UNANIMOUSLY

9.7 ECONOMIC DEVELOPMENT STRATEGY

File Number: RPT/25/296

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 1.0 Wentworth Shire is a vibrant, growing and thriving Region
Strategy: 1.1 Promote the Shire as an ideal location for investment and the establishment of innovative, sustainable and diversified industries

Summary

Council previously endorsed the draft Economic Development Strategy for public exhibition, this provided an opportunity for residents, stakeholders, and the broader community to review and comment on the Strategy.

At the conclusion of the public exhibition period, Council had received no submissions from the public. As such no amendments to the draft Strategy were required.

It is recommended that Council formally endorse the Economic Development Strategy to guide economic initiatives and strategic planning moving forward.

Recommendation

That Council endorses the Economic Development Strategy 2025-2035.

Council Resolution

That Council endorses the Economic Development Strategy 2025-2035.

Moved Cr. Armstrong, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

9.8 ARTIFICIAL INTELLIGENCE (AI) POLICY FOR ADOPTION

File Number: RPT/25/304

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Deborah Zorzi - Governance Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 A strong, responsible and representative government

Summary

Artificial intelligence (AI) is rapidly transforming the way organisations operate. AI-powered systems are being used to generate content, automate tasks, make decisions, drive robotics and improve efficiency in a wide range of industries.

Council can best manage the risks associated with the use of AI by developing an AI policy (and associated procedures as required) that establishes principles and controls to ensure Council uses AI in a responsible and ethical manner. Council has considered Australia's *AI Ethics Principles* in the development of this policy and will apply those principles in our use of AI enabled systems.

At the 16 April 2025 Council meeting, the draft *Artificial Intelligence (AI) Policy* was endorsed by Council for public exhibition for 28 days. No feedback or comments were received from the public during this time and no changes have been made to the Policy following the exhibition period.

Recommendation

That Council adopts the Artificial Intelligence (AI) Policy.

Council Resolution

That Council adopts the Artificial Intelligence (AI) Policy.

Moved Cr. Rodda, Seconded Cr. Starick

CARRIED UNANIMOUSLY

9.9 DETERMINATION OF COUNCILLOR REMUNERATION FOR 2025/2026

File Number: RPT/25/289

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.5 Adopt practices of prudent asset, financial and human resource management across Council to ensure long-term sustainability and efficiency

Summary

The Local Government Remuneration Tribunal has determined a 3.00% increase to the Mayoral and Councillor fees for the 2025/2026 financial year, with effect from 1 July 2025.

Sections 248 and 249 of the *Local Government Act 1993* require Councils to fix and pay an annual fee based on the Tribunal's determination for the 2025/2026 financial year. If a Council does not fix a fee, the Council must pay the minimum fee determined by the Tribunal.

The Remuneration Tribunal classifies the Wentworth Shire Council as a Rural Council. As such, the minimum fee for a Councillor is \$10,530 and the maximum allowable is \$13,930. In addition to the fee paid as a Councillor, the minimum fee payable to the Mayor is \$11,210 and the maximum fee is \$30,390.

In April 2024, Council resolved to increase the fees for the 2024/2025 to the maximum amount. The fees for 2023/2024 are \$13,520 for Councillors plus an additional \$29,500 for the Mayor.

Recommendation

That Council sets the level of fees to be paid to the Councillors and Mayor in accordance with the schedule of fees determined by the Local Government Remuneration Tribunals.

Council Resolution

That Council sets the level of fees to be paid to Councillors at \$13,930.00 and \$30,390.00 for the Mayor in accordance with the schedule of fees determined by the Local Government Remuneration Tribunals.

Moved Cr. Crisp, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

**9.10 SKIN CANCER TRUCK REQUEST FOR FINANCIAL ASSISTANCE -
WENTWORTH COMMUNITY BANK**

File Number: RPT/25/342

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Simon Rule - Director Corporate Services

Objective: 2.0 Wentworth Shire is a great place to live

Strategy: 2.2 Work together to solve a range of social and health issues
that impact community wellbeing and vulnerable people

At 05:40 pm Councillor Michael Weeding left the Council Chambers.

Summary

Council has received a request for financial assistance from the Wentworth Community Bank to assist in bring the Australian Skin Cancer Foundation Skin Check Truck to the Wentworth Region in late November or early December 2025.

The cost to bring the truck to the region is \$44,669.90 (GST Inc) and will be split evenly between the Wentworth Community Bank, the Coomealla Memorial Sporting Club and Council.

Council's contribution would come out of the 2025/2026 financial assistance budget.

Recommendation

That Council approve the request for financial assistance; and

That Council increases the 2025/2026 financial assistance budget to fund the request.

Council Resolution

That Council approve the request for financial assistance of \$13 536.66 from Wentworth Community Bank for the Australian Skin Cancer Foundation Skin Check Truck; and

That Council increases the 2025/2026 financial assistance budget to fund the request.

Moved Cr. Armstrong, Seconded Cr. Nichols

CARRIED UNANIMOUSLY

At 05:45 pm Councillor Michael Weeding returned to Council Chambers.

9.11 DA2025/018 DWELLING WITH GARAGE LOT 24 DP 756971 KEENS ROAD MONAK

File Number: RPT/25/328

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Georgie Martin - Cadet Planner

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.1 Ensure our planning decisions and controls enable the community to benefit from development

Summary

A development application (DA2025/018) was received by Council on 10 February 2025 for a dwelling with garage to be located on Lot 24 DP 756971, Keens Road, Monak, on a lot under the minimum lot size (MLS) requirement of 10'000ha for the RU1 – Primary Production zoning.

The dwelling with garage is to be located on an allotment that contains no structures but horticultural crop and has been historically utilised for such purposes but is under the prescribed MLS at only 5.14ha.

Under the *Wentworth Local Environmental Plan (WLEP) 2011*, this development can be permitted with consent when located within the RU1 – Primary Production zone, despite the lot being below the required MLS of 10'000ha, as dwellings are permitted with consent in the zoning.

The required MLS under Clause 4.2B of the WLEP for erection of dwellings on the land is 10'000ha, as such, as part of the assessment, a variation to the MLS standard is required (referred to as a 4.6 variation).

Due to the variation being 99.94%, greater than 10%, the application cannot be determined under delegated authority and must be determined by Council.

Recommendation

That Council:

1. Approve DA2025/018 being a dwelling with garage located Lot 24 DP 756971, Keens Road, Monak.
2. Call a division in accordance with S375A of the Local Government Act 1993 (NSW).

Council Resolution

That Council:

1. Approve DA2025/018 being a dwelling with garage located Lot 24 DP 756971, Keens Road, Monak.
2. Call a division in accordance with S375A of the Local Government Act 1993 (NSW).

Moved Cr. Armstrong, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

In accordance with Section 375A of the Local Government Act the Mayor called for a division.

For the Motion : *Clr.s Armstrong, Crisp, Evans, Linklater, Rodda, Starick and Weeding.*

Against the Motion: *Clr. Nichols.*

9.12 PROJECT & WORKS REPORT JUNE 2025

File Number: RPT/25/307

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Megan Jackson - Roads & Engineering Administration Officer

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.2 Ensure that community assets and public infrastructure are well maintained

Summary

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the months of May 2025 and the planned activities for June 2025.

Recommendation

That Council receives and notes the major works undertaken in May 2025 and the scheduled works for the following month.

Council Resolution

That Council receives and notes the major works undertaken in May 2025 and the scheduled works for the following month.

Moved Cr. Rodda, Seconded Cr. Armstrong

CARRIED UNANIMOUSLY

**9.13 DA2024/146 FIBRE OPTIC SYMPHONIC ORCHESTRA (FOSO) ART
INSTALLATION 214 LOG BRIDGE ROAD LOT 2 DP 1308132 WENTWORTH**

File Number: RPT/25/345

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Ken Ross - General Manager

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.1 Ensure our planning decisions and controls enable the community to benefit from development

Summary

On behalf of Mildura Development Board, Jackson Planning prepared and lodged a development application for the Fibre Optic Symphonic Orchestra – Art Installation at 214 Log Bridge Road, Wentworth. The land is owned by Wentworth Shire Council and the application was supported by plans, statement of environmental effects and bush fire assessment. Having consideration to the content of all associated documents the application has been assessed and accordingly this report recommends that Development Application 2024/146 is approved subject to conditions, as listed in the attached assessment report.

Recommendation

That Council:

1. Approve DA2024/146 subject to conditions being a Fibre Optic Symphonic Orchestra Art Installation at Lot 2 DP 1308132, 214 Log Bridge Road, Wentworth.
2. Call a division in accordance with S375A of the Local Government Act 1993 (NSW).

Council Resolution

That Council:

1. Approve DA2024/146 subject to conditions being a Fibre Optic Symphonic Orchestra Art Installation at Lot 2 DP 1308132, 214 Log Bridge Road, Wentworth.
2. Call a division in accordance with S375A of the Local Government Act 1993 (NSW).

Moved Cr. Crisp, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

In accordance with Section 375A of the Local Government Act the Mayor called for a division.

For the Motion : ***Clr.s Armstrong, Crisp, Evans, Linklater, Nichols, Rodda, Starick and Weeding.***

Against the Motion: ***Nil.***

10 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE**10.1 NOTICE OF MOTION - AUDIT OF PLAYGROUND EQUIPMENT WITHIN WENTWORTH SHIRE COUNCIL**

File Number: RPT/25/314

Motion

That Council undertake an audit of playground equipment in the shire and actively seek grant funding to upgrade facilities as identified in said audit as required

Council Resolution

That Council undertake an audit of playground equipment in the shire and actively seek grant funding to upgrade facilities as identified in said audit as required

Moved Cr. Rodda, Seconded Cr. Weeding

CARRIED UNANIMOUSLY

11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-:

12.1 Compensation Notices for Compulsory Land Acquisitions. (RPT/25/308)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege. On balance, the public interest in preserving the confidentiality of information about the item outweighs the public interest in maintaining openness and transparency in council decision-making.

12.2 PT 2425/07 Junction Island Viewing Platform. (RPT/25/312)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and

transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.3 PT 2425/15 - Bulk Flow Meter Installation. (RPT/25/334)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.4 PT2425/18 Head Contractor Construction of Fibre Optic Symphonic Orchestra (FOSO) Infrastructure. (RPT/25/341)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

Council Resolution

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

12.1 Compensation Notices for Compulsory Land Acquisitions. (RPT/25/308)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege. On balance, the public interest in preserving the confidentiality of information about the item outweighs the public interest in maintaining openness and transparency in council decision-making.

12.2 PT 2425/07 Junction Island Viewing Platform. (RPT/25/312)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.3 PT 2425/15 - Bulk Flow Meter Installation. (RPT/25/334)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial

advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.4 PT2425/18 Head Contractor Construction of Fibre Optic Symphonic Orchestra (FOSO) Infrastructure. (RPT/25/341)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

Moved Cr. Crisp, Seconded Cr. Rodda

CARRIED UNANIMOUSLY

12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL

12.1 COMPENSATION NOTICES FOR COMPULSORY LAND ACQUISITIONS

File Number: RPT/25/308

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Allan Graham - Property Officer

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.2 Ensure that community assets and public infrastructure are well maintained

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege. On balance, the public interest in preserving the confidentiality of information about the item outweighs the public interest in maintaining openness and transparency in council decision-making.

That Council authorised the General Manager to issue Compensation Notices, as the General Manager determines appropriate, to the Barkandji Native Title Group Aboriginal Corporation (RNTBC) pursuant to the *Land Acquisition (Just Terms Compensation) Act 1991*, not exceeding an accumulated total amount of \$500,000.00.

12.2 PT 2425/07 JUNCTION ISLAND VIEWING PLATFORM

File Number: RPT/25/312

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Michael Hilliard

Objective: 1.0 Wentworth Shire is a vibrant, growing and thriving Region

Strategy: 1.2 Promote the Wentworth Region as a desirable visitor and tourism destination

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

That Council in accordance with the provisions of the Local Government (General) Regulation 2021, section 178(1)(b) and 178(3) awarded the tender to Arch Project Group Pty Ltd to complete the construction works for the Junction Island Viewing Platform for the sum of \$241,114.79 excl GST; and

That Council authorised the Mayor and General Manager to sign the contract documentation and affix the Council Seal.

12.3 PT 2425/15 - BULK FLOW METER INSTALLATION

File Number: RPT/25/334

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Scott Barnes - Manager Engineering Services

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.2 Ensure that community assets and public infrastructure are well maintained

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

That Council in accordance with the provision of the Local Government (General) Regulation 2021, Section 178(1)(a) accepted the tender from Truedrive Pty Ltd trading as RDG Electrical and subsequently authorised the Mayor and General Manager to sign the contract document and affix the seal for the recommended contractor to carry out all works specified for PT2425/15 Bulk Flow Meter Installation for \$181,819.46 (GST inc).

In addition to the above contract award, Council approved the transfer of \$79,375 (GST exc) from the Annual Water Infrastructure Fund to the Project, increasing the District Leakage and Metering Project budget from \$239,750 (GST exc) to \$319,125 (GST exc).

12.4 PT 2425/18 HEAD CONTRACTOR CONSTRUCTION OF FIBRE OPTIC SYMPHONIC ORCHESTRA (FOSO) INFRASTRUCTURE

File Number: RPT/25/341

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Ken Ross - General Manager

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.1 Ensure our planning decisions and controls enable the community to benefit from development

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

That Council in accordance with section 178 (3)(e) of the local government (general) regulation 2021 resolved to enter into negotiations with any person (whether or not the person was a tenderer) with a view to enter into a contract in relation to the subject matter of the tender and authorized the Mayor and General Manager to sign the contract documentation and affix the Council seal

13 CONCLUSION OF THE MEETING

The meeting concluded at 6:53 pm

NEXT MEETING

16 July 2025

.....
CHAIR

6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

7 MAYORAL AND COUNCILLOR REPORTS

Nil

8 REPORTS FROM COMMITTEES

Nil

9 REPORTS TO COUNCIL

9.1 MAYORAL REPORT

File Number: RPT/25/350

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

The purpose of this report is to advise Council of meetings, conferences and appointments undertaken by Acting Mayor Crisp for the period of 24 June 2025 – 16 July 2025.

Recommendation

That Council receives and notes the information contained in the Mayoral report.

Detailed Report

The following table lists the meetings attended by Acting Mayor Crisp for the period of 24 June 2025 – 16 July 2025.

Date	Meeting	Location
24 June 2025	Rotary Club of Wentworth Change Over Supper and Presentations	Wentworth
26 June 2025	Murray Darling Wine Trade Event	Mildura
30 June 2025	Mayoral Meeting	Wentworth
04 July 2025	Ellerslie School CPR Certificate Presentation	Ellerslie
07 July 2025	Mayoral Meeting	Wentworth
14 July 2025	Mayoral Meeting	Wentworth
16 July 2025	Pre-Meeting Briefing	Wentworth
16 July 2025	Ordinary Council Meeting	Wentworth

Attachments

Nil

9.2 GENERAL MANAGERS REPORT

File Number: RPT/25/347

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

The General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars
 Circular 25-13 - 25-14 and GC154
2. Meetings
 As listed.
3. Upcoming meetings or events
 As listed.
4. Other items of note

Recommendation

That Council receive and note the information contained within the report from the General Manager.

Detailed Report

1. Circulars

24-13 Council de-amalgamations – amendments to the Local Government Act 1993

Key Points

- The legislative amendments provide a new pathway for councils and communities to pursue de-amalgamation.
- The new pathway requires engagement with the community throughout the entire process to ensure communities understand the consequences of de-amalgamating and can make an informed decision about their future.

GC154 – 2025-26 Financial Assistance Grants (FA Grants) – Advance Payment

Key Points

- The grants are paid under the provision of the *Local Government (Financial Assistance) Act 1993* (Commonwealth).

- The allocation of approximately 50% is less than in recent years. This is a reminder to Councils that the total amount of the annual FA Grant, and whether and when an advance payment is made, is determined by the Federal Government and Councils should not depend on these funds to balance their financial statements in future.
- The NSW Grants Commission is yet to determine allocations for the 2025-26 financial year.
- The advance payment allocations have been determined on the basis of the allocations for FY 2024-25.

25-14 Publication of the updated Local Government Filming Protocol

Key points

- The Local Government Filming Protocol has been updated replacing the 2009 Protocol.
- Council staff who manage or process film proposals and activity applications staff should review the updated Protocol for implementation.
- The updated Protocol includes changes to prescribed maximum fee structures and annual adjustments in line with CPI.

2. Meetings

Following is a list of meetings or events attended by the General Manager for the period of 24 June 2025 – 16 July 2025

Date	Meeting	Location
24 June 2025	TOL and FOSO Briefing	Mildura
30 June 2025	Mayoral Meeting	Wentworth
30 June 2025	PSG Lightstate FOSO	Mildura
04 July 2025	PSG Lightstate FOSO	Mildura
07 July 2025	Mayoral Meeting	Wentworth
10 July 2025	Staff Consultative/WHs Committee	Wentworth
14 July 2025	Mayoral Meeting	Wentworth
15 July 2025	TOL and FOSO Briefing	Mildura
16 July 2025	Pre-Meeting Briefing	Wentworth
16 July 2025	Ordinary Council Meeting	Wentworth

3. Events

Following is a list of events, conferences, or committee meetings, including out of region meetings where the Shire has been requested to attend in an official capacity from 17 July 2025 – 20 August 2025.

Date	Meeting	Proposed Attendees	Location
17 July 2025	WSIG Networking and Community Event	Councillor Rodda	Midway
22 July 2025	Carramar Drive Sporting Complex User Group Meeting	Councillor Rodda	Buronga
23 July 2025	Flood Risk Management Committee	Mayor, Councillor	Wentworth

		Nichols and Councillor Evans and General Manager	
24 July 2025	Wentworth Liquor Accord Meeting	Councillor Nichols	Wentworth
30 July 2025	NSW Public Libraries Association South West Zone Meeting	Councillor Nichols	Wentworth
04 Aug 2025	Wentworth Regional Tourism INC Meeting	Councillor Rodda	Coomealla
05 Aug 2025	Sturt Highway Taskforce	Mayor and Director of Roads and Engineering	Darlington Point
06 Aug 2025	George Gordon Sporting Complex User Group Meeting	Councillor Crisp and Councillor Weeding	Dareton
07 – 08 Aug 2025	Country Mayors Association Meeting	Mayor and General Manager	Sydney
08 Aug 2025	ARIC Meeting	Councillor Starick and General Manager	Wentworth
12 Aug 2025	MDA Region 4 Meeting	Mayor and Councillor Nichols and Councillor Evans	Online
12 Aug 2025	Australian Inland Botanical Gardens Meeting	Councillor Rodda and Councillor Starick	Mildura
15 Aug 2025	RAMJO Board Meeting	Mayor and General Manager	Jerilderie

4. Other Items of Note

Attachments

1. Council Circular - 25-13 Council De-amalgamations - amendments to the Local Government Act 1993[🔗](#)
2. Council Circular - GC154 - 2025-26 Financial Assistance Grants (FA Grants) Advance Payment[🔗](#)
3. Council Circular - 25-14 Publication of the updated Local Government Filming Protocol[🔗](#)

Department of Planning, Housing and Infrastructure
Office of Local Government



Circular to Councils

Subject/title	Council de-amalgamations - amendments to the <i>Local Government Act 1993</i>
Circular Details	Council Circular 25-13 / 18 June 2025 / A900336
Who should read this	Councillors / General Managers
Contact	Policy Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

What's new or changing?

- Amendments to the *Local Government Act 1993* (the Act) relating to council de-amalgamations have commenced, effective 22 May 2025.
- The amendments replace existing provisions within the Act with new provisions setting out a clearer pathway for councils to seek to de-amalgamate.
- The legislation provides the following in relation to the new de-amalgamation pathway:
 - councils must develop a business case for de-amalgamation with community input so that residents are adequately informed of potential implications upfront
 - the business case must include detailed information about the proposed de-amalgamation, as prescribed by the legislation, such as:
 - details of the estimated financial impacts of de-amalgamation including an estimate of rates and charges following de-amalgamation and any assumed NSW Government funding assistance,
 - details of the future sustainability, long-term strategic plans, and capacity of the newly formed councils to provide services and infrastructure; and
 - proposed governance and operational arrangements including transitional arrangements.
 - the Minister must refer a business case to the Local Government Boundaries Commission for independent review and assessment



- if the Minister is satisfied by a recommendation from the Local Government Boundaries Commission that a proposal is sound, the council may hold a de-amalgamation constitutional referendum to enable the community to vote on whether they wish to
 - de-amalgamate. Voting in the referendum is compulsory
 - the majority of the community must vote in support of the proposal for the de-amalgamation to proceed
 - the Government may make arrangements to offset the financial costs of de-amalgamation via a grant of up to \$5 million and/or a TCorp loan.
- Any council that has been formed by the amalgamation of 2 or more former areas may pursue de-amalgamation under the new pathway.

What will this mean for council?

- Local councils and communities have a new pathway to explore voluntary de-amalgamations.
- The new provisions include transitional arrangements to ensure that the new process can be applied, as necessary, to in-train de-amalgamation proposals that were submitted to the Minister under former de-amalgamation provisions before the commencement of the legislative amendments.
- The new process does not apply to the Cootamundra-Gundagai Regional Council de-amalgamation proposal which is being progressed via an alternate legislative pathway.

Key points

- The legislative amendments provide a new pathway for councils and communities to pursue de-amalgamation.
- The new pathway requires engagement with the community throughout the entire process to ensure communities understand the consequences of de-amalgamating and can make an informed decision about their future.



Where to go for further information

- The *Local Government Amendment (De-amalgamations) Act 2024* is available on the Legislation Register at [Local Government Amendment \(De-amalgamations\) Act 2024](#).
- A flowchart outlining the new de-amalgamation pathway is available [here](#).

A handwritten signature in blue ink, appearing to read 'Brett Whitworth'.

Brett Whitworth
Deputy Secretary, Office of Local Government

Department of Planning, Housing and Infrastructure
Office of Local Government



Circular to Councils

Subject/title	2025-26 Financial Assistance Grants (FA Grants) – Advance Payment
Circular Details	GC154 / 23 June 2025 / A961669
Previous Circular	GC153 / 28 June 2024 / A864741
Who should read this	Councillors / General Managers / Finance Managers
Contact	Sarah Gubb EO / 02 4428 4142 / grantscommission@olg.nsw.gov.au
Action required	Information

What's new or changing?

The Commonwealth Government has announced an advance payment of the preliminary FY 2025-26 Financial Assistance (FA) Grants, representing approximately 50% of the amount councils are entitled to.

Further adjustments to the remaining payment will take into account:

- the determination by the Commonwealth Treasurer of the final adjustments for FY 2024-25
- the Local Government Grants Commission's (the Commission) final recommendations for FY 2025-26

The Commission will advise councils of their final recommendations after the Commonwealth advises the amount of the final adjustment.

What will this mean for council?

- The advance payment amount, as set out in the following link, will be paid to councils without delay: [Advance Payment Schedule](#).



- A media release advising of the Commonwealth's decision to make an advance payment can be found here: [Councils to receive \\$1.7 billion in funding early | Ministers for the Department of Infrastructure](#).
- The balance of the grants will be paid in quarterly instalments during 2025-26
- The first quarterly instalment is expected to be paid to councils in mid-August 2025, with subsequent instalments in November 2025, February 2026 and May 2026
- All councils will be advised by letter of individual estimated entitlement for the 2025-26 FA Grants

Key points

- The grants are paid under the provision of the *Local Government (Financial Assistance) Act 1993* (Commonwealth).
- The allocation of approximately 50% is less than in recent years. This is a reminder to Councils that the total amount of the annual FA Grant, and whether and when an advance payment is made, is determined by the Federal Government and Councils should not depend on these funds to balance their financial statements in future.
- The NSW Grants Commission is yet to determine allocations for the 2025-26 financial year.
- The advance payment allocations have been determined on the basis of the allocations for FY 2024-25.

Where to go for further information

- Please contact Sarah Gubb, Executive Officer, at grantscommission@olg.nsw.gov.au if you require any further information.

A blue ink signature of Brett Whitworth, written in a cursive style.

Brett Whitworth
Deputy Secretary, Local Government

Department of Planning, Housing and Infrastructure
Office of Local Government



Circular to Councils

Subject/title	Publication of the updated Local Government Filming Protocol
Circular Details	Circular No 25-14 / 30 June 2025 / A963664
Previous Circular	<u>09-11 Local Government Filming Protocol</u>
Who should read this	Councillors / General Managers / Council Film Contact Officers
Contact	Sector Policy and Frameworks / olg.olg.nsw.gov.au / (02) 4428 4100
Action required	Information / Council to Implement

What's new or changing?

- The Local Government Filming Protocol (Protocol) has been updated replacing the 2009 version. The Protocol is issued under Section 119D of the *Local Government Act 1993* and sets out requirements for both councils and filmmakers associated with filming related activity approvals. The Protocol also prescribes filming related fees and forms and provides guidance relevant to filming activities.
- The updated Protocol incorporates recent legislative changes to the *Local Government Act 1993* and updates to maximum fees a council may charge for filming related activities and approvals with fees now adjusted annually in line with the Consumer Price Index (CPI).
- The updated Protocol introduces a new 'no impact' category reducing the administrative burden on councils and incorporating other updates to reflect changes to filming activities and technology since the last update.
- The updated Protocol introduces non-mandatory 'best practice' timeframes for determination of filming proposals and details of a new 'production friendly' accreditation to promote filming activity across local government areas.
- The updated Protocol follows consultation undertaken in 2024 and aligns with the NSW Government Screen and Digital Games Strategy.



What will this mean for council?

- The Protocol is issued under Section 119D of the *Local Government Act 1993* and sets out requirements for both councils and filmmakers associated with filming related activity approvals.
- The Protocol prescribes the maximum fees a council may charge for film related activities, a model form for councils to use and provides guidance relevant to council management of filming activities and approvals.
- The updated Protocol includes changes to maximum fees that a council may levy in relation to filming related activities which are now adjusted annually in line with CPI. Councils should review these changes for development of relevant sections of Operational Plans and Revenue Policies.

Key points

- The Local Government Filming Protocol has been updated, replacing the 2009 Protocol.
- Council staff who manage or process film proposals and activity applications staff should review the updated Protocol for implementation.
- The updated Protocol includes changes to prescribed maximum fee structures and annual adjustments in line with CPI.

Where to go for further information

- A copy of the updated Protocol is available on the Office of Local Government's (OLG) website at: [Filming Protocol 2025](#).
- For further information, contact OLG's Sector Policy and Frameworks Team on (02) 4428 4100 or by emailing olg@olg.nsw.gov.au

A handwritten signature in blue ink, appearing to read 'Brett Whitworth'.

Brett Whitworth
Deputy Secretary, Office of Local Government
[09-11 Local Government Filming Protocol](#)

9.3 GENERAL MANAGER PERFORMANCE REVIEW COMMITTEE

File Number: RPT/25/353

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

At the Council meeting held on 11 October 2024, Council determined its Internal Committee representation for all committees except the General Managers Performance Review Committee. The committee representation consists of the Mayor, Deputy Mayor, a Council representative and a General Managers representative. The General Managers Performance review is due in August 2025 and as such the General Managers Performance Review committee needs to be selected.

Recommendation

That Council select a Council representative and the General Manager select a representative to be included on the General Manager's Performance Review Committee, alongside the Mayor and Deputy Mayor.

Detailed Report

Purpose

The purpose of this report is for Council to select the representation on the General Manager's Review Committee.

Report Detail

At the Council meeting held on 11 October 2024, Council determined its Internal Committee representation for all committees except the General Managers Performance Review Committee. The committee representation consists of the Mayor, Deputy Mayor, a Council representative and a General Managers representative. The General Managers Performance review is due in August 2025 and as such the General Manager's Performance Review committee needs to be selected.

Conclusion

The representation on the General Manager's Review Committee consists of the Mayor, Deputy Mayor, a Council representative and the General Manager's representative. The Council representative is required to be determined as does the General Manager's representative.

Attachments

Nil

9.4 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2025

File Number: RPT/25/335

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Ebony Carter - Business Support Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 We value our civic leadership whose stewardship and decision making benefits present and future generations

Summary

The Local Government New South Wales 2025 Annual Conference is being held from Sunday 23 November to Tuesday 25 November at Panthers Penrith and Western Sydney Conference Centre in Sydney. This forum is the main Local Government policy making forum for Local Government New South Wales. In previous years Council has been represented by the Mayor and the General Manager at the conference. Councillors should also consider any motions to be put forward at the Conference, which will be considered by Council at the Ordinary Meeting in August.

Recommendation

That Council nominate the Mayor and General Manager to attend the Local Government New South Wales 2025 Annual Conference from 23 November 2025 to 25 November 2025 and that the Mayor be Councils voting delegate.

Detailed Report

Purpose

The purpose of this report is for Council to consider:

- Attendees for the Local Government New South Wales Annual Conference
- Councils voting delegate; and
- To advise Councillors to consider any motions to be put forward at the Local Government New South Wales Annual Conference.

Background

The Local Government New South Wales Conference is being held from Sunday 23 November 2025 to Tuesday 25 November 2025 at Panthers Penrith and Western Sydney Conference Centre in Sydney. This forum is the main Local Government policy making event for Local Government New South Wales.

Report Detail

The Annual Conference is the main policy making event for the Local Government sector. Motions passed at the Conference become resolutions, which Local Government New South Wales will take forward on Councils behalf as part of their sectors advocacy agenda.

Wentworth Shire Council is entitled to one voting delegate, which is usually the mayor. It is also advantageous to Council for the opportunity for the Mayor and General Manager to network with various Members of Parliament on a one to one basis. These networking opportunities are particularly useful when advocating for various issues.

A Conference program is attached.

Following the tabling of this report, any proposed motions can be forwarded to the General Manager's Office by 1 August 2025, for inclusion in the August Ordinary Council Meeting Agenda for consideration.

Costing

Registration: \$1250.00 Per person

Conference Dinner: \$245.00 Per Person

Flights: \$1200.00

Accommodation: \$1000.00

Conclusion

Council has previously been represented by the Mayor and General Manager at the Conference. It is recommended that the Mayor and General Manager attend the Local Government New South Wales 2025 Annual Conference. Councillors should also forward to the General Managers office any proposed motions to be tabled at the conference by 1 August 2025, for inclusion in August Ordinary Council Meeting Agenda for consideration.

Attachments











1. Local Government NSW Annual Conference 2025 Program [↓](#)

PROGRAM























Conference Program

23 November
















9.00am	 Registration Opens
9.15am-11.45am	 Western Sydney International Airport Site Visit
11.30am-12.30pm	 Professional Development Workshops Location: Western Sydney Conference Centre
	 Bus Transfers Delegate Transfers: From selected hotels to Panthers Penrith
1.00pm	 Exhibition Opens Location: Panthers Penrith Event Centre
1.30pm-5pm	 Plenary Sessions Location: Panthers Penrith Evan Theatre  Afternoon Refreshments in Trade Exhibition area  Plenary Sessions
5.15pm-7.15pm	 President's Welcome Reception Location: Western Sydney Conference Centre  Bus Transfers Delegate Transfers: From Western Sydney Conference Centre to selected hotels

24 November

	 Bus transfers <ul style="list-style-type: none"> • ALGWA Breakfast Delegate Transfers: From selected hotels to Western Sydney Conference Centre • Conference Delegate Transfers: From selected hotels to Panthers Penrith
7.00am	 Registration Opens Location: Panthers Penrith Reception Satellite Location: Western Sydney Conference Centre (Breakfast Delegates Only)
7.30am-8.45am	 ALGWA NSW Breakfast Location: Western Sydney Conference Centre
8.00am-2.15pm	 LGNSW Voting Open Location: Western Sydney Conference Centre
8.00am	 Trade Exhibition Opens Location: Panthers Penrith Event Centre  Light refreshments available

9.00am-5.00pm	<p> Conference Location: Panthers Penrith Evan Theatre</p> <ul style="list-style-type: none"> • Conference Welcome and Introduction, David Reynolds, Chief Executive LGNSW • Opening Address, Cr Phyllis Miller OAM, President LGNSW • Voting on motions procedure and housekeeping, David Reynolds, Chief Executive LGNSW • Opening of the Federal & State Conferences adoption of standing orders, business sessions and consideration of motions and conference business • Presentation of financial reports, Cr Julie Griffiths, LGNSW Treasurer • Commencement of consideration of motions and conference business <p> Morning refreshments Location: Trade Exhibition, Panthers Penrith Event Centre</p> <p> LGNSW Voting Location: Western Sydney Conference Centre</p> <p> Address by Elite Partner</p> <p> Consideration of Conference Business continued</p> <p> Lunch</p> <ul style="list-style-type: none"> • Delegates Location: Trade Exhibition, Panthers Penrith Event Centre • GM Lunch – partnered by StateCover Mutual Location: Western Sydney Conference Centre <p> LGNSW Voting Location: Western Sydney Conference Centre</p> <p> Consideration of Conference Business continued Location: Panthers Penrith Evan Theatre</p> <p> Afternoon refreshments Location: Trade Exhibition, Panthers Penrith Event Centre</p> <p> Consideration of Conference Business continued Location: Panthers Penrith Evan Theatre</p>
5.00pm-6.30pm	<p> Networking Drinks Location: Trade Exhibition, Panthers Penrith Event Centre</p> <p> Bus Transfers Delegate Transfers: Panthers Penrith to selected hotels to Western Sydney Conference Centre</p>
6.30pm-10.30pm	<p> LGNSW Conference Dinner Location: Western Sydney Conference Centre</p> <p> Bus Transfers Delegate Transfers: From Western Sydney Conference Centre to selected hotels</p>

25 November

	 Bus Transfers Delegate Transfers: From selected hotels to Panthers Penrith
7.30am	 Registration Opens Location: Panthers Penrith Reception  Cloak Room Opens Location: Panthers Penrith
8.00am	 Trade Exhibition Opens Location: Panthers Penrith Event Centre  Light refreshments available
9.00am-12.45pm	 Plenary Sessions Location: Panthers Penrith Evan Theatre  Introduction, Housekeeping and Speaker Introductions  Plenary Sessions  Morning Tea Location: Panthers Penrith Event Centre  Plenary Sessions  Keynote speaker  Annual Conference 2026 Host Council  Final Remarks, President LGNSW
12.45pm-1.45pm	 Lunch Location: Panthers Penrith Event Centre
2.00pm	 Conference Concludes

9.5 MONTHLY FINANCE REPORT - JUNE 2025

File Number: RPT/25/361

Responsible Officer: Simon Rule - Director Corporate Services

Responsible Division: Corporate Services

Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.1 A well engaged and informed community

Summary

Rates and Charges collections for the month of June 2025 were \$575,176.97. After allowing for pensioner subsidies, the total levies collected are now 94.12%. For comparison purposes 94.84% of the levy had been collected at the end of June 2024. Council currently has \$44,079,637.37 in cash and investments.

Recommendation

That Council receives and notes the Monthly Finance Report for June 2025.

Detailed Report**Purpose**

The purpose of this report is to indicate to Council the position in relation to the rate of collections and the balance of cash books.

Reconciliation and Balance of Funds held as at 30 June 2025

The reconciliation has been carried out between the Cash Book of each fund and the Bank Pass Sheet as at 30 June 2025.

	Combined Bank Account
Cash Balance as at 1 June 2025	\$ 4,374,820.98
Add: Receipts for the Period Ending 30 June 2025 Rates, Debtors, Miscellaneous	\$ 11,097,092.82
Less: Payments for the Period Ending 30 June 2025 Cash Book entries for this Month	\$ 11,537,453.16
Cash Balance of Operating A/C as at 30 June 2025	\$ 3,934,460.64
Trust Fund Balance	\$ 1,145,176.73
Total Investments as at 30 June 2025	\$ 39,000,000.00
TOTAL FUNDS AVAILABLE	\$ 44,079,637.37

Collection of Rates and Charges

Rates and Charges collections for the month of June 2025 were \$ 575,176.97. After allowing for pensioner subsidies, the total levies collected are now 94.12%. A summary of the Rates and Charges situation as at 30 June 2025 is as follows:

Note: For comparison purposes 94.84% of the levy had been collected at the end of June 2024.

LEVIES	RATES & CHARGES	
Balance Outstanding at 30 June 2024 - Rates / Water	673,790.42	
Rates and Charges Levied 22 July 2024	11,066,559.48	\$ 11,740,349.90
+ Additional Water Charges	1,615,830.38	
+ Supplementary Rates and Charges	115,608.77	
+ Additional Charges	128,437.37	
- Credit Adjustments	15,117.48	
- Abandonments	2,624.56	\$ 13,582,484.38
DEDUCTIONS		
- Payments	12,634,037.37	
- Less Refunds of Payments	24,657.23	\$ 12,609,380.14
		\$ 973,104.24
- Pensioner Subsidy		
Government Subsidy	95,740.17	
Council Subsidy	78,332.87	\$ 174,073.04
RATES/WATER CHARGES OUTSTANDING 30 JUNE 2025		\$ 799,031.20

Rates/Water write offs and adjustments

No rates or charges have been written off or adjusted under the delegated authority of the General Manager for the month of June 2025.

Council Loans Report

Name	Institution	Purpose	Interest Rate	Loan Amount	Amount Outstanding	Due Date
Loan 202	ANZ Bank	Civic Centre	3.47% Fixed	\$ 850,000.00	\$ 483,954.16	21/10/2026
Loan 203	National Australia Bank	Midway Centre	3.586% Fixed	\$ 1,900,000.00	\$ 1,157,356.73	1/06/2033
Loan 204	Bendigo Bank	Buronga Landfill	5.29% Fixed	\$ 1,500,000.00	\$ 1,073,159.35	12/05/2037
CFWC310604	T-Corp	Trentham Cliffs Sewer	1.82% Fixed	\$ 750,000.00	\$ 465,983.83	4/06/2031
CFWC310624	T-Corp	Burong/Gol Gol Stormwater	1.79% Fixed	\$ 1,250,000.00	\$ 776,818.34	24/06/2031
Loan 205	National Australia Bank	Willowbend Caravan Park	2.2% Fixed	\$ 1,500,000.00	\$ 1,006,351.90	25/01/2027
Loan 206	Bendigo Bank	Buronga Landfill #3	1.85% Fixed	\$ 900,000.00	\$ 454,342.15	25/09/2028
Loan 207	National Australia Bank	Willowbend Caravan Park	1.933% Fixed	\$ 1,500,000.00	\$ 1,078,305.81	31/03/2028
Loan 207	National Australia Bank	Civic Centre	1.933% Fixed	\$ 1,500,000.00	\$ 1,406,564.40	31/03/2028
CFWC440209	T-Corp	Civic Centre	5.45% Fixed	\$ 4,000,000.00	\$ 3,885,579.01	9/02/2044
CFWC440523	T-Corp	Stormwater	5.73% Fixed	\$ 2,000,000.00	\$ 1,944,523.14	23/05/2044
CFWC440822	T-Corp	Buronga Landfill	5.48% Fixed	\$ 12,000,000.00	\$ 11,831,243.83	22/08/2044
				TOTAL	\$ 25,564,182.65	

Overtime and Travelling

Month	June	Pay Periods	25 & 26			
Overtime from 24 May 2025 to 20 June 2025						
Overtime						
	Time and a Half		Double Time		Total	2024/25 Accumulative Total
Department	Hours	Amount	Hours	Amount		
Animal Services	24.00	1,277.66	9.00	\$ 636.18	\$ 1,913.84	\$ 29,579.47
Accountant					\$ -	\$ 1,963.03
Assets	2.00	160.44			\$ 160.44	\$ 2,638.67
Building Maintenance	2.50	172.21	2.50	\$ 229.61	\$ 401.82	\$ 1,729.09
Civil	10.00	489.33			\$ 489.33	\$ 11,296.54
Finance					\$ -	\$ 3,874.02
GM's Office					\$ -	\$ 5,827.35
Indoor Engineers					\$ -	\$ 3,739.78
IT Support	6.00	458.65	2.00	\$ 213.91	\$ 672.56	\$ 9,278.14
Landfill Transfer Stations	27.50	1,414.36	3.50	\$ 218.16	\$ 1,632.52	\$ 26,653.62
Library	0.50	33.60	2.00	\$ 179.21	\$ 212.81	\$ 10,766.72
Parks & Gardens	10.00	479.15	10.00	\$ 638.90	\$ 1,118.05	\$ 17,987.65
Private Works					\$ -	\$ 5,971.00
Roads - Council	332.50	16,726.15	160.00	\$ 10,656.44	\$ 27,382.59	\$ 386,406.04
Roads - RMS	33.00	1,652.64	26.00	\$ 1,899.79	\$ 3,552.43	\$ 55,772.54
Subdivision Officer					\$ -	\$ 486.31
Tourism & Promotion					\$ -	\$ 14,825.28
Water & Waste Water	53.50	3,048.71	89.50	\$ 6,928.26	\$ 9,976.97	\$ 119,103.08
Workshop	13.00	813.20	1.00	\$ 84.59	\$ 897.79	\$ 6,957.71
Workshop/Mechanics	1.00	48.57			\$ 48.57	\$ 1,147.84
Total	515.50	26,774.67	305.50	21,685.05	\$ 48,459.72	\$ 716,003.88
Travel Allowance						
Department	Kms	Amount				
Water & Waste Water	1746	855.54				
Total	1746	855.54				
Grand Total		\$ 49,315.26				

Note: Overtime costs for the Roads Department during this period is associated with the completion of external grant funded construction projects on Pooncarie Road and River Road.

Overtime for the Roads RMS relates to Heavy Patching construction works on Sturt Hwy

Overtime for the Water & Waste Water team relates to after hours repair works to Pitman Ave sewer main blockage and reset of Buronga area sewer pump stations following power outage.

Other after hours work during this period included repairs to Gol Gol Caravan Park water supply and Wentworth Raw water pump station repairs.

Conclusion

The report indicates to Council that its finances are in a favourable position.

Attachments

Nil

9.6 MONTHLY INVESTMENT REPORT - JUNE 2025

File Number: RPT/25/354

Responsible Officer: Simon Rule - Director Corporate Services
 Responsible Division: Corporate Services
 Reporting Officer: Ned Lamond - Financial Services Coordinator

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.4 Manage public resources responsibly and efficiently for the benefit of the community

Summary

As of 30 June 2025, Council had \$39 million invested in term deposits and \$5,079,637.37 in other cash investments. Council received \$277,791.70 from its investments for the month of June 2025.

In June 2025 Council investments averaged a rate of return of 4.05% and it currently has \$6,546,983.93 of internal restrictions and \$36,530,667.58 of external restrictions.

Recommendation

That Council receives and notes the monthly investment report.

Detailed Report

Purpose

The purpose of this report is to update Council on the current status of its investments as required by the *Local Government Act 1993* (NSW) and the associated regulation.

Matters under consideration.

As of June 2025, Council had \$44,079,637.37 invested with Eight (8) financial institutions and One (1) Treasury Corporation. This is a decrease of \$3,013,826.76 from the previous month.

The investment of surplus funds remains in line with Council's Investment Policy. This ensures sufficient working capital is retained and restrictions are supported by cash and investments that are easily converted into cash.

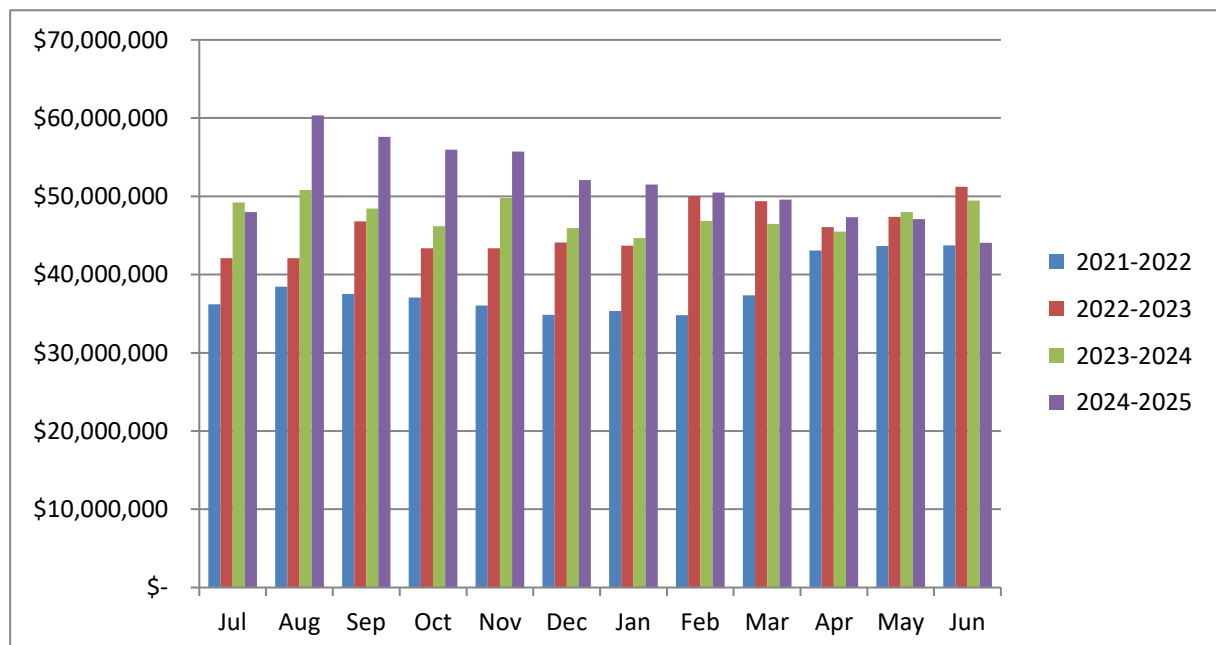
Interest Received from Cash Investments in June 2025

18 deposits matured or provided interest in June earning Council \$277,791.70 in interest. The budget for June was \$166,667. Year to date Council has received \$2,613,445.72 in interest based on cash accounting compared to the budget to June of \$2,000,000.00 Expired investments are now shown in the attached report along with a summary of accrued interest. The budget for the financial year was set at \$2,000,000.

Restrictions

Internal Restrictions		
- Employee Entitlements	\$2,300,921.00	
- Doubtful Debts	\$24,669.00	
- Future Development Reserve	\$576,217.20	
- Trust Account	\$1,145,176.73	
- Capital Projects	\$1,000,000	
- Plant Replacement Reserve	\$1,500,000	\$6,546,983.93
External Restrictions		
- Water Fund	\$11,401,930.39	
- Sewer Fund	\$6,564,857.91	
- T-Corp Loan Balance	\$2,259,944.00	
- Developer Contributions Reserve	\$1,085,000.00	
- Landfill Expansion Loan	\$7,244,066.99	
- Unexpended Grants	\$7,180,038.44	
- Crown Reserves Reserve	\$208,296.22	
- Prepayments Cemeteries	\$586,533.63	\$36,530,667.58
Day to Day Liquidity		\$1,001,985.86
Total Funds Available		\$44,079,637.37

Total Funds Invested



Summary – Unexpended Grants as at 30 June 2025

Grant	Amount	Expiry
Supporting Volunteers Grant	\$ 47,567.44	31/07/2025
Resources for Regions Round 9	\$ 759,771.49	30/06/2025
OLG Flood Recovery Grants	\$ 578,329.49	30/06/2025
Planning Cadet Grant	\$ 15,880.00	No Set Date
RFS M & R Grant	\$ 25,642.83	30/06/2025
Shade Sail & Fitness Grant	\$ 6,143.49	31/12/2024
Crown Reserve Improvement Fund Astronomy Park	\$ 656,000.21	30/06/2026
Roads to Recovery	\$ 47,722.49	30/06/2025
Main Roads Block Grant	\$ -	30/06/2025
Regional Emergency Road Repair Program	\$ 4,956,441.00	31/10/2027
Drought Resilience Funding	\$ 86,540.00	30/11/2025
Total	\$ 7,180,038.44	

Conclusion

The Director Corporate Services has certified that all investments have been made in accordance with the *Local Government Act 1993* (NSW), Local Government (General) Regulations 2021 and Council's Investment Policy. Council is investing its funds prudently to optimise returns and reduce exposure to risk in accordance with legislation and its own investment policy.

Attachments

1. Yield Hub Report - June 2025 [📄](#)



Wentworth Shire Council

Holdings Report

As At 30th of June, 2025

Important Disclaimer



Disclaimer

This document is for informational purposes only and is intended for wholesale investors as defined under the Corporations Act 2001 (Cth). It does not constitute financial advice, an offer, solicitation, or recommendation to buy, sell, or hold any financial products.

While reasonable care has been taken to ensure the accuracy of the information, we make no representations or warranties as to its completeness, reliability, or fitness for any purpose. Any opinions, estimates, or assumptions contained in this document are subject to change without notice.

Before making any investment decision, you should seek independent financial, legal, and tax advice to determine the appropriateness of any information in the context of your own circumstances.

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Regulatory Information

The YieldHub platform is powered by Curve Securities Ltd.
ABN 94 143 558 598 | AFS Licence 405751
Phone: (02) 9690 2188 | Curve: 1300 128 783 | Email: yield@curve.com.au
Suite 1801, Level 18, 1 Bligh St, Sydney, NSW, 2000


Portfolio Performance Dashboard as at 30/06/2025






Portfolio Cost

\$39,000,000




Portfolio Value

\$39,000,000




Unrealised Gain/Loss

\$0



Weighted Avg. Term

77.8 days




Weighted Avg. Yield

4.3372%




June 2025 Interest

\$277,782



FY25 Interest

\$2,447,856



Accrued Interest

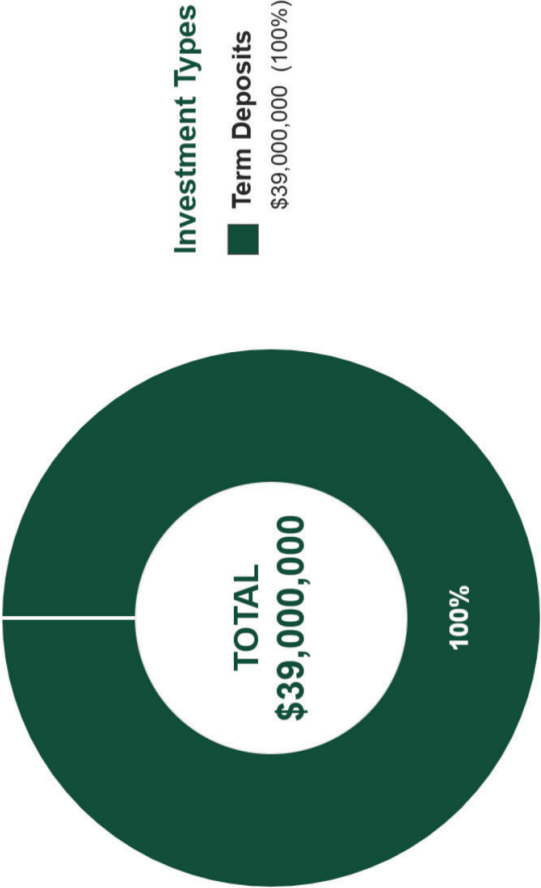
\$635,222

Portfolio metrics current as of reporting date

Investment Distribution by Value



Investments as at 30/06/2025



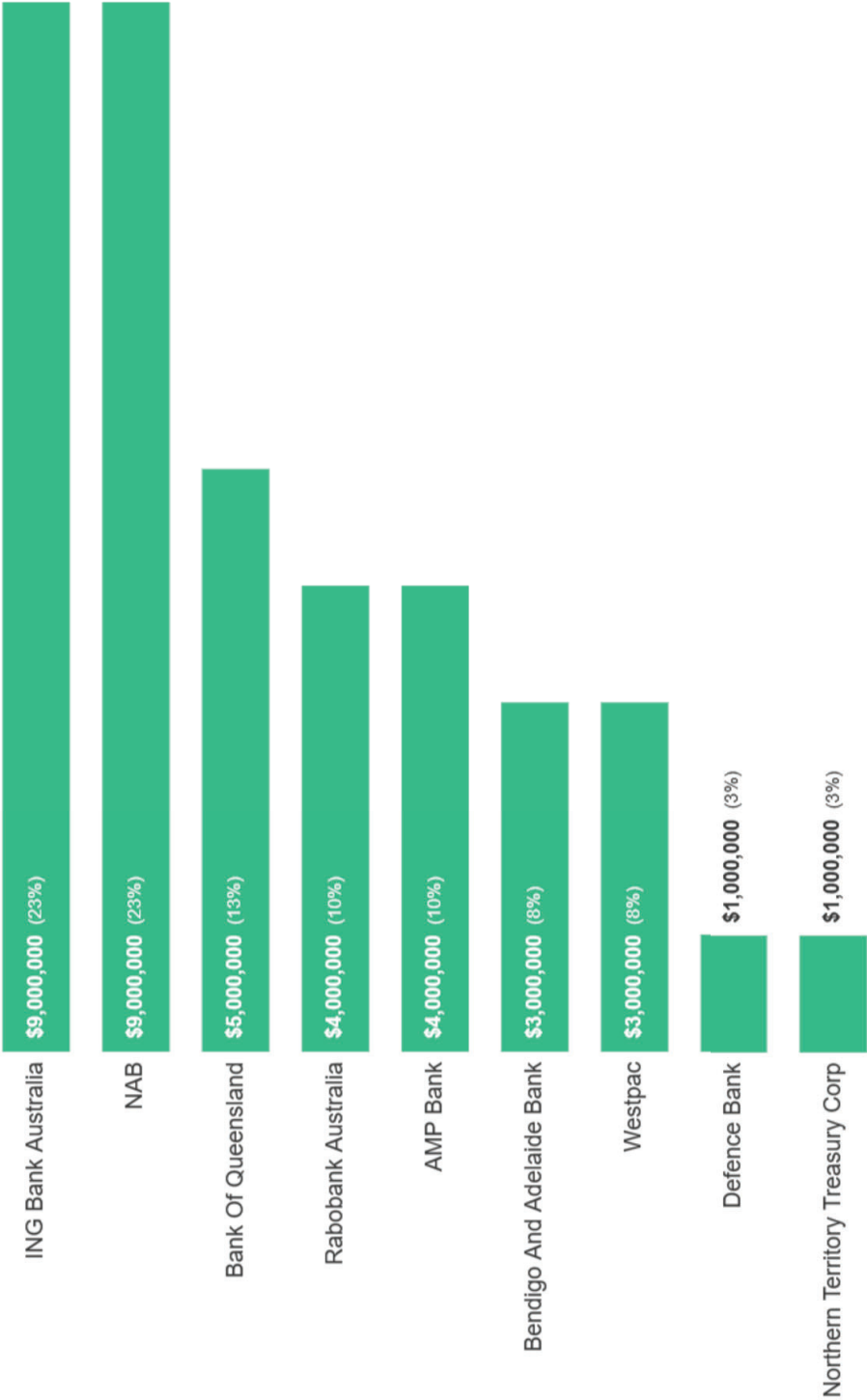
This chart shows the distribution of investments by product type in your portfolio based on monetary value.

For Term Deposits: Consideration value is used. For Bonds: Gross Value is used when available, otherwise Face Value.

For NCDs: Face Value is used. For Cash Accounts: Current Balance is used.

* Gross values are used for bonds when available for accurate total portfolio valuation.

Investment Distribution by Counterparty



TERM DEPOSITS (39 | Total: \$39,000,000)

INVESTMENT	INSTITUTION	S&P EQUIV. RATING	CONSIDERATION	SETTLEMENT DATE	TERM (DAYS)	MATURITY DATE	YIELD	INTEREST FREQUENCY	INTEREST ACCRUED	TOTAL DEPOSIT INTEREST	NEXT PAYMENT DATE	COMMENTS
CN# 094652 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	27/06/2025	31	28/07/2025	3.8200%	At maturity	Monthly: \$418.63 Total: \$418.63	\$3,244.38	28/07/2025	
CN# 094640 Wentworth Shire Council	Rabobank Australia	A-1 / A	\$1,000,000	26/06/2025	32	28/07/2025	3.8000%	At maturity	Monthly: \$520.55 Total: \$520.55	\$3,331.51	28/07/2025	
CN# 094639 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	26/06/2025	32	28/07/2025	3.8500%	At maturity	Monthly: \$527.4 Total: \$527.4	\$3,375.34	28/07/2025	
CN# 094638 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	26/06/2025	32	28/07/2025	3.8000%	At maturity	Monthly: \$520.55 Total: \$520.55	\$3,331.51	28/07/2025	
CN# 094572 Wentworth Shire Council	Rabobank Australia	A-1 / A	\$1,000,000	25/06/2025	30	25/07/2025	3.8000%	At maturity	Monthly: \$624.66 Total: \$624.66	\$3,123.29	25/07/2025	
CN# 094571 Wentworth Shire Council	Rabobank Australia	A-1 / A	\$1,000,000	25/06/2025	30	25/07/2025	3.8000%	At maturity	Monthly: \$624.66 Total: \$624.66	\$3,123.29	25/07/2025	
CN# 094532 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	23/06/2025	31	24/07/2025	3.8000%	At maturity	Monthly: \$832.88 Total: \$832.88	\$3,227.4	24/07/2025	
CN# 094324 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	13/06/2025	31	14/07/2025	3.6200%	At maturity	Monthly: \$1,785.21 Total: \$1,785.21	\$3,074.52	14/07/2025	
CN# 094276 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	11/06/2025	30	11/07/2025	3.6500%	At maturity	Monthly: \$2,000 Total: \$2,000	\$3,000	11/07/2025	
CN# 094216 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	10/06/2025	31	11/07/2025	3.9200%	At maturity	Monthly: \$2,255.34 Total: \$2,255.34	\$3,329.32	11/07/2025	
CN# 094215 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	10/06/2025	31	11/07/2025	3.8500%	At maturity	Monthly: \$2,215.07 Total: \$2,215.07	\$3,269.86	11/07/2025	
CN# 094193 Wentworth Shire Council	Bendigo and Adelaide Bank	A-2 / A-	\$1,000,000	06/06/2025	31	07/07/2025	3.8500%	At maturity	Monthly: \$2,636.99 Total: \$2,636.99	\$3,269.86	07/07/2025	
CN# 094187 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	06/06/2025	31	07/07/2025	3.6000%	At maturity	Monthly: \$2,465.75 Total: \$2,465.75	\$3,057.53	07/07/2025	
CN# 094148 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	05/06/2025	32	07/07/2025	3.9000%	At maturity	Monthly: \$2,778.08 Total: \$2,778.08	\$3,419.18	07/07/2025	
CN# 094072 Wentworth Shire Council	Rabobank Australia	A-1 / A	\$1,000,000	03/06/2025	31	04/07/2025	3.8500%	At maturity	Monthly: \$2,953.42 Total: \$2,953.42	\$3,269.86	04/07/2025	

Term Deposits (continued from previous page)												
INVESTMENT	INSTITUTION	S&P EQUIV. RATING	CONSIDERATION	SETTLEMENT DATE	TERM (DAYS)	MATURITY DATE	YIELD	INTEREST FREQUENCY	INTEREST ACCRUED	TOTAL DEPOSIT INTEREST	NEXT PAYMENT DATE	COMMENTS
CN# 094049 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	02/06/2025	31	03/07/2025	3.9000%	At maturity	Monthly: \$3,098.63 Total: \$3,098.63	\$3,312.33	03/07/2025	
CN# 093665 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	14/05/2025	61	14/07/2025	4.0700%	At maturity	Monthly: \$3,345.21 Total: \$5,352.33	\$6,801.92	14/07/2025	
CN# 092043 Wentworth Shire Council	Bendigo and Adelaide Bank.	A-2 / A-	\$1,000,000	27/03/2025	365	27/03/2026	4.4800%	At maturity	Monthly: \$3,682.19 Total: \$11,783.01	\$44,800	27/03/2026	
CN# 091988 Wentworth Shire Council	AMP Bank Ltd	A-2 / BBB+	\$1,000,000	30/04/2025	91	30/07/2025	4.3500%	At maturity	Monthly: \$3,575.34 Total: \$7,389.04	\$10,845.21	30/07/2025	
CN# 082923 Wentworth Shire Council	AMP Bank Ltd	A-2 / BBB+	\$1,000,000	08/04/2025	91	08/07/2025	4.5500%	At maturity	Monthly: \$3,739.73 Total: \$10,471.23	\$11,343.84	08/07/2025	
CN# 081462 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	28/01/2025	181	28/07/2025	4.8500%	At maturity	Monthly: \$3,986.3 Total: \$20,463.01	\$24,050.68	28/07/2025	
CN# 081123 Wentworth Shire Council	Defence Bank	A-2 / BBB+	\$1,000,000	07/01/2025	330	03/12/2025	4.9500%	At maturity	Monthly: \$4,068.49 Total: \$23,732.88	\$44,753.42	03/12/2025	
CN# 081122 Wentworth Shire Council	AMP Bank Ltd	A-2 / BBB+	\$1,000,000	07/01/2025	269	03/10/2025	5.0500%	At maturity	Monthly: \$4,150.68 Total: \$24,212.33	\$37,217.81	03/10/2025	
CN# 081121 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	07/01/2025	261	25/09/2025	4.8500%	At maturity	Monthly: \$3,986.3 Total: \$23,253.42	\$34,680.82	25/09/2025	
CN# 081120 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	07/01/2025	210	05/08/2025	4.8500%	At maturity	Monthly: \$3,986.3 Total: \$23,253.42	\$27,904.11	05/08/2025	
CN# 081119 Wentworth Shire Council	AMP Bank Ltd	A-2 / BBB+	\$1,000,000	07/01/2025	181	07/07/2025	5.1000%	At maturity	Monthly: \$4,191.78 Total: \$24,452.05	\$25,290.41	07/07/2025	
CN# 080628 Wentworth Shire Council	Westpac	A-1+ / AA-	\$1,000,000	27/11/2024	365	27/11/2025	5.0900%	At maturity	Monthly: \$4,183.56 Total: \$30,121.64	\$50,900	27/11/2025	
CN# 080627 Wentworth Shire Council	Bendigo and Adelaide Bank.	A-2 / A-	\$1,000,000	20/11/2024	365	20/11/2025	5.0500%	At maturity	Monthly: \$4,150.68 Total: \$30,853.42	\$50,500	20/11/2025	
CN# 080427 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	21/11/2024	365	21/11/2025	5.1500%	At maturity	Monthly: \$4,232.88 Total: \$31,323.29	\$51,500	21/11/2025	
CN# 078971 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	03/09/2024	365	03/09/2025	4.9500%	At maturity	Monthly: \$4,068.49 Total: \$40,820.55	\$49,500	03/09/2025	

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Report generated on: 7/2/2025

Term Deposits (continued from previous page)												
INVESTMENT	INSTITUTION	S&P EQUIV. RATING	CONSIDERATION	SETTLEMENT DATE	TERM (DAYS)	MATURITY DATE	YIELD	INTEREST FREQUENCY	INTEREST ACCRUED	TOTAL DEPOSIT INTEREST	NEXT PAYMENT DATE	COMMENTS
CNF 078570 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	03/09/2024	365	03/09/2025	4.9500%	At maturity	Monthly: \$4,068.49 Total: \$40,820.55	\$49,500	03/09/2025	
CNF 078871 Wentworth Shire Council	NAB	A-1+ / AA-	\$1,000,000	28/08/2024	365	28/08/2025	4.9700%	At maturity	Monthly: \$4,084.93 Total: \$41,802.47	\$49,700	28/08/2025	
CNF 078851 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	27/08/2024	365	27/08/2025	4.9100%	At maturity	Monthly: \$4,035.62 Total: \$41,432.33	\$49,100	27/08/2025	
CNF 078850 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	27/08/2024	365	27/08/2025	4.9100%	At maturity	Monthly: \$4,035.62 Total: \$41,432.33	\$49,100	27/08/2025	
CNF 078835 Wentworth Shire Council	Westpac	A-1+ / AA-	\$1,000,000	26/08/2024	336	28/07/2025	4.7600%	At maturity	Monthly: \$3,912.33 Total: \$40,296.99	\$43,818.08	28/07/2025	
CNF 078834 Wentworth Shire Council	Westpac	A-1+ / AA-	\$1,000,000	26/08/2024	336	28/07/2025	4.7600%	At maturity	Monthly: \$3,912.33 Total: \$40,296.99	\$43,818.08	28/07/2025	
CNF 069374 Wentworth Shire Council	ING Bank (Australia)	A-1 / A	\$1,000,000	04/01/2024	732	05/01/2026	5.1400%	Annually	Monthly: \$4,224.66 Total: \$24,764.66	\$103,081.64	05/01/2026	
CNF 068928 Wentworth Shire Council	Bank of Queensland.	A-2 / A-	\$1,000,000	04/12/2023	1095	03/12/2026	5.2500%	Annually	Monthly: \$4,315.07 Total: \$30,061.64	\$157,500	04/12/2025	
CNF 054172 Wentworth Shire Council	Northern Territory Treasury Corporation (Territory Bonds)	NR / AA-	\$1,000,000	16/09/2021	1916	15/12/2026	1.3500%	Quarterly	Monthly: \$554.79 Total: \$554.79	\$70,865.75	16/09/2025	

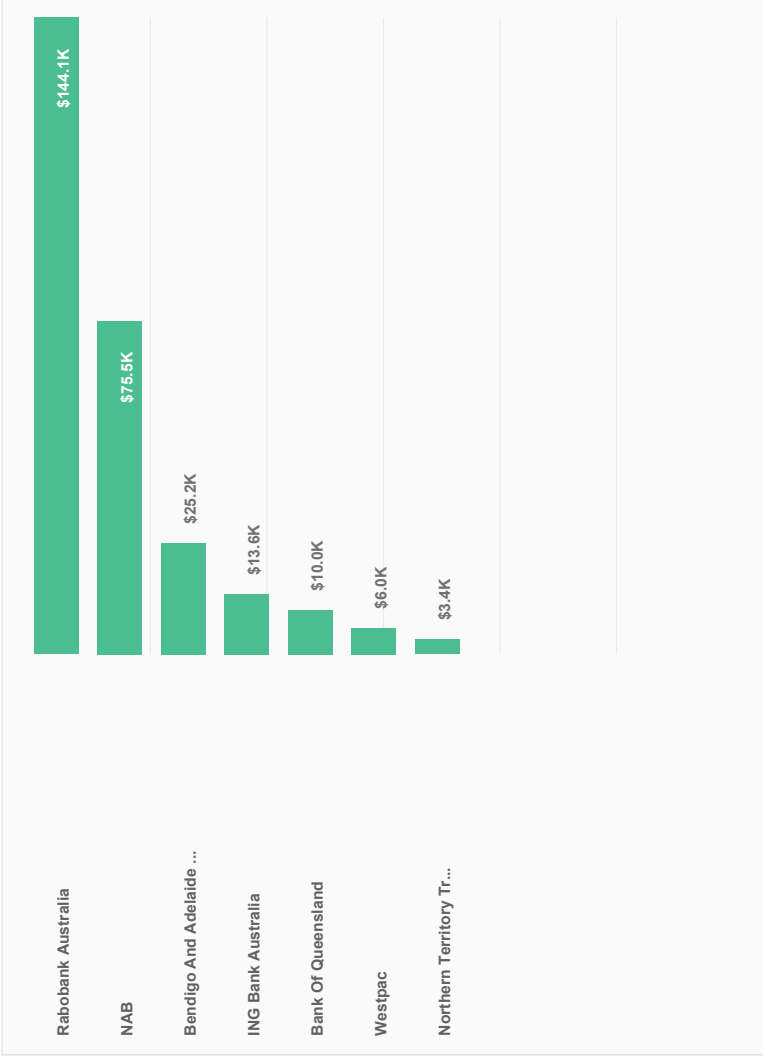
Transaction Activity (01/06/2025 to 30/06/2025)



TRANSACTION TOTALS



INTEREST PAYMENTS BY COUNTERPARTY



Transaction Summaries by Counterparty (01/06/2025 to 30/06/2025)



Investments	
Counterparty	Amount
ING Bank Australia	\$5,000,000
Rabobank Australia	\$4,000,000
Bank Of Queensland	\$3,000,000
NAB	\$3,000,000
Bendigo And Adelaide...	\$1,000,000
TOTAL	\$16,000,000

Maturities	
Counterparty	Amount
NAB	\$5,000,000
ING Bank Australia	\$4,000,000
Rabobank Australia	\$3,000,000
Bank Of Queensland	\$3,000,000
Westpac	\$2,000,000
Bendigo And Adelaide...	\$1,000,000
TOTAL	\$18,000,000

Interest Payments	
Counterparty	Amount
Rabobank Australia	\$144,075.07
NAB	\$75,478.08
Bendigo And Adelaide...	\$25,180.82
ING Bank Australia	\$13,640
Bank Of Queensland	\$10,046.58
Westpac	\$5,996.16
Northern Territory ...	\$3,365.75
TOTAL	\$277,782.47

Transaction Summaries by Investment Type (01/06/2025 to 30/06/2025)



Investments	
Investment Type	Amount
Term Deposit	\$16,000,000.00
TOTAL	\$16,000,000.00

Maturities	
Investment Type	Amount
Term Deposit	\$18,000,000.00
TOTAL	\$18,000,000.00

Interest Payments	
Investment Type	Amount
Term Deposit	\$277,782.47
TOTAL	\$277,782.47

Portfolio Performance Summary As at 30/06/2025



Time Period	Term Deposits	Total Avg Yield	RBA Cash	1m BBSW	3m BBSW	AusBond Bank Bill	AusBond Annualised	vs RBA	vs 1m BBSW	vs 3m BBSW	vs AusBond
As At 30/6/2025	4.34%	4.34%	3.85%	3.61%	3.60%	10123.125	---	+0.49%	+0.73%	+0.74%	---
1m	4.52%	4.52%	3.85%	3.75%	3.73%	0.32%	3.87%	+0.67%	+0.77%	+0.79%	+0.65%
3m	4.86%	4.86%	4.10%	4.10%	4.13%	1.02%	4.08%	+0.76%	+0.76%	+0.73%	+0.78%
6m	5.00%	5.00%	4.35%	4.32%	4.42%	2.10%	4.24%	+0.65%	+0.68%	+0.58%	+0.77%
12m	5.05%	5.05%	4.35%	4.30%	4.45%	4.39%	4.39%	+0.70%	+0.75%	+0.60%	+0.66%

UNDERSTANDING YOUR PERFORMANCE DATA:

- Portfolio Weighted Average Yield: Your yield is calculated by examining each investment and weighting its contribution based on its size relative to your total portfolio. Larger investments have greater influence on the overall portfolio yield.
- Benchmark Comparisons: The "vs" columns show how your portfolio yield compares to standard market references, helping you understand whether your investment strategy is delivering returns above or below alternatives. Green values indicate outperformance.
- Time Periods: Rows labeled "1m", "3m", "6m", and "12m" represent historical lookback periods from your report date, allowing you to track how your portfolio and market yields have changed over time and evaluate long-term performance.

Note: Historical performance data is provided for informational purposes only and does not guarantee future results.

9.7 CODE OF MEETING PRACTICE FOR WENTWORTH SHIRE COUNCIL - GOV018 FOR ADOPTION

File Number:	RPT/25/370
Responsible Officer:	Simon Rule - Director Corporate Services
Responsible Division:	Corporate Services
Reporting Officer:	Deborah Zorzi - Governance Officer
Objective:	4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner
Strategy:	4.3 Provide a governance framework that is transparent and builds trust in local leadership

Summary

In accordance with the *Local Government Act 1993* councils must adopt a code of meeting practice no later than 12 months after an ordinary election of Councillors. The adopted code must incorporate the mandatory provisions of the model code prescribed by the regulations and may also incorporate the non-mandatory provisions and other provisions that supplement the model code.

Council's adopted code must not contain provisions that are inconsistent with the mandatory provisions.

Council is required to consult with the community prior to adopting a code of meeting practice.

Councils and committees of councils of which all the members are Councillors must conduct their meetings in accordance with the code of meeting practice adopted by the council.

Recommendation

That Council adopt the *Code of Meeting Practice for Wentworth Shire Council*.

Detailed Report

Purpose

The purpose of this report is to present the *Code of Meeting Practice for Wentworth Shire Council* to Council for adoption.

Background

Council's Draft *Code of Meeting Practice* endorsed by Council in May 2025 and subsequently placed on public exhibition was based on the previously adopted version of 20 April 2022. That version incorporated the mandatory provisions and adopted non-mandatory and other provisions of the Model Meeting Code. The endorsed draft *Code of Meeting Practice* had been updated to reflect Council's updated logo, with minor typographical and formatting corrections addressed also. Council also took the opportunity to revise the provision relating to storage of the Council Seal.

Late last year the Minister for Local Government released a consultation draft of amendments to the Model Meeting Code. The reform of the codes and procedures governing how Councillors gather, debate and make decisions was flagged by the Minister as part of a discussion paper issued in September 2024 '*Councillor conduct and meeting practice: a new framework*.' Submissions in response to that consultation draft closed in February 2025 and the new Model Meeting Code has not yet been approved by the Minister. Once approved, it will then need to be prescribed by Regulation.

Given this reform process is underway, no changes were made to the draft *Code of Meeting Practice* from the previously adopted version, other than the administrative changes noted above.

Report Detail

The draft *Code of Meeting Practice for Wentworth Shire Council* was placed on public exhibition for 28 days (allowing a total of 42 days for submissions to be made) following endorsement of the draft policy at the 14 May 2025 Council meeting. No feedback or submissions were received during that period, therefore no changes have been made to the policy as previously presented.

Legal, strategic, financial or policy implications

It is a requirement of the *Local Government Act 1993* that the Code of Conduct and the Code of Meeting Practice be adopted within 12 months of an ordinary election.

It is a requirement that Council consult with the community prior to adopting its *Code of Meeting Practice*.

Conclusion

It is recommended that the *Code of Meeting Practice for Wentworth Shire Council* be adopted by Council.

Attachments

1. Working Document - Council Policy - Code of Meeting Practice for WSC - GOV018 [↓](#)



WENTWORTH SHIRE COUNCIL

CODE OF MEETING PRACTICE

(Policy GOV018, based on the 2021 Model Code of Meeting Practice)

WSC CODE OF MEETING PRACTICE

This Code of Meeting Practice is based on the 2021 Model Code of Meeting Practice for Local Councils in NSW.

ACCESS TO SERVICES

Main Administration Office

Wentworth Visitor Centre

Street Address: 61 Darling Street, Wentworth, NSW 2648

OFFICE HOURS

Monday to Friday

8.30am to 5.00pm

Postal Address: PO Box 81, Wentworth, NSW 2648

Phone: 03 5027 5027

Fax: 03 5027 5000

Email: council@wentworth.nsw.gov.au

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DISCLAIMER

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1 INTRODUCTION

This Code of Meeting Practice is based on the Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) is made under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021* (the Regulation).

This code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council). Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

In accordance with the requirements of the Act councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code.

A council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of this Model Meeting Code.

Additional provisions made by resolution of the Wentworth Shire Council have been inserted using bold italicised font (***bold italicised font***).

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

2 MEETING PRINCIPLES

2.1 Council and committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.

Respectful: Councillors, staff and meeting attendees treat each other with respect.

Effective: Meetings are well organised, effectively run and skilfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

3 BEFORE THE MEETING

Timing of ordinary council meetings

3.1 Not Applicable.

3.2 The council shall, by resolution, set the frequency, time, date and place of its ordinary meetings.

Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.

Note: Under section 396 of the Act, county councils are required to meet at least four (4) times each year.

Note: Under section 400T of the Act, boards of joint organisations are required to meet at least four (4) times each year, each in a different quarter of the year.

Extraordinary meetings

3.3 If the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.3 reflects section 366 of the Act.

Notice to the public of council meetings

- 3.4 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the council.

Note: Clause 3.4 reflects section 9(1) of the Act.

- 3.5 For the purposes of clause 3.4, notice of a meeting of the council and of a committee of council is to be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.6 For the purposes of clause 3.4, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.7 The general manager must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.7 reflects section 367(1) of the Act.

- 3.8 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.8 reflects section 367(3) of the Act.

Notice to councillors of extraordinary meetings

- 3.9 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

Note: Clause 3.9 reflects section 367(2) of the Act.

Giving notice of business to be considered at council meetings

- 3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted **seven (7)** business days before the meeting is to be held.

- 3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

- 3.12 If the general manager considers that a notice of motion submitted by a councillor for consideration at an ordinary meeting of the council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the council.

3.13 Not Applicable

Questions with notice

3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

Agenda and business papers for ordinary meetings

3.17 The general manager must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.

3.18 The general manager must ensure that the agenda for an ordinary meeting of the council states:

- (a) all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
- (b) if the mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
- (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
- (d) any business of which due notice has been given under clause 3.10.

3.19 Nothing in clause 3.18 limits the powers of the mayor to put a mayoral minute to a meeting under clause 9.6.

3.20 The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is, or the implementation of the business would be, unlawful. The general manager must report, without giving details of the item of business, any such exclusion to the next meeting of the council.

3.21 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public, the general manager must ensure that the agenda of the meeting:

- (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
- (b) states the grounds under section 10A(2) of the Act relevant to the item of business.

Note: Clause 3.21 reflects section 9(2A)(a) of the Act.

3.22 The general manager must ensure that the details of any item of business which, in the opinion of the general manager, is likely to be considered when the meeting is closed to the

public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public, and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

Statement of ethical obligations

- 3.23 Business papers for all ordinary and extraordinary meetings of the council and committees of the council must contain a statement reminding councillors of their oath or affirmation of office made under section 233A of the Act and their obligations under the council's code of conduct to disclose and appropriately manage conflicts of interest.

Availability of the agenda and business papers to the public

- 3.24 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

Note: Clause 3.24 reflects section 9(2) and (4) of the Act.

- 3.25 Clause 3.23 does not apply to the business papers for items of business that the general manager has identified under clause 3.21 as being likely to be considered when the meeting is closed to the public.

Note: Clause 3.25 reflects section 9(2A)(b) of the Act.

- 3.26 For the purposes of clause 3.23, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

Note: Clause 3.26 reflects section 9(3) of the Act.

- 3.27 A copy of an agenda, or of an associated business paper made available under clause 3.23, may in addition be given or made available in electronic form.

Note: Clause 3.27 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.28 The general manager must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.

- 3.29 Despite clause 3.28, business may be considered at an extraordinary meeting of the council, even though due notice of the business has not been given, if:

- (a) a motion is passed to have the business considered at the meeting, and
- (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.

- 3.30 A motion moved under clause 3.29(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.
- 3.31 Despite clauses 10.20–10.30, only the mover of a motion moved under clause 3.29(a) can speak to the motion before it is put.
- 3.32 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.29(b) on whether a matter is of great urgency.

Pre-meeting briefing sessions

- 3.33 Prior to each ordinary meeting of the council, the general manager may arrange a pre-meeting briefing session to brief councillors on business to be considered at the meeting. Pre-meeting briefing sessions may also be held for extraordinary meetings of the council and meetings of committees of the council.
- 3.34 Pre-meeting briefing sessions are to be held in the absence of the public.
- 3.35 Pre-meeting briefing sessions may be held by audio-visual link.
- 3.36 The general manager or a member of staff nominated by the general manager is to preside at pre-meeting briefing sessions.
- 3.37 Councillors must not use pre-meeting briefing sessions to debate or make preliminary decisions on items of business they are being briefed on, and any debate and decision-making must be left to the formal council or committee meeting at which the item of business is to be considered.
- 3.38 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of a briefing at a pre-meeting briefing session, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at pre-meeting briefing sessions and how the conflict of interest was managed by the councillor who made the declaration.

4 PUBLIC FORUMS

- 4.1 The council may hold a public forum prior to each ordinary meeting of the council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to extraordinary council meetings and meetings of committees of the council.
- 4.2 Public forums may be held by audio-visual link.
- 4.3 Public forums are to be chaired by the mayor or their nominee.
- 4.4 To speak at a public forum, a person must first make an application to the council via email to council@wentworth.nsw.gov.au. Applications to speak at the public forum must be received by the close of business two (2) business days before the date on which the public forum is to be held, and must identify the item of business on the agenda of the council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the

item. (EXAMPLE: for a meeting at 6.30pm on a Wednesday, notice is to be received by COB the Monday prior)

- 4.5 A person may apply to speak on no more than two (2) items of business on the agenda of the council meeting.
- 4.6 Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
- 4.7 The general manager or their delegate may refuse an application to speak at a public forum. The general manager or their delegate must give reasons in writing for a decision to refuse an application.
- 4.8 No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the council meeting.
- 4.9 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the council on the item of business. If the speakers are not able to agree on whom to nominate to address the council, the general manager or their delegate is to determine who will address the council at the public forum.
- 4.10 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.
- 4.11 Approved speakers at the public forum are to register with the council any written, visual or audio material to be presented in support of their address to the council at the public forum, and to identify any equipment needs two (2) business days before the public forum. The general manager or their delegate may refuse to allow such material to be presented.
- 4.12 The general manager or their delegate is to determine the order of speakers at the public forum.
- 4.13 Each speaker will be allowed three (3) minutes to address the council. This time is to be strictly enforced by the chairperson.
- 4.14 Speakers at public forums must not digress from the item on the agenda of the council meeting they have applied to address the council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
- 4.15 A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
- 4.16 Speakers are under no obligation to answer a question put under clause 4.15. Answers by the speaker, to each question are to be limited to one (1) minute.
- 4.17 Speakers at public forums cannot ask questions of the council, councillors or council staff.

- 4.18 The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to five (5) minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.
- 4.19 Where an address made at a public forum raises matters that require further consideration by council staff, the general manager may recommend that the council defer consideration of the matter pending the preparation of a further report on the matters.
- 4.20 When addressing the council, speakers at public forums must comply with this code and all other relevant council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the council's code of conduct or making other potentially defamatory statements.
- 4.21 If the chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in clause 4.20, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.
- 4.22 Clause 4.21 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 15 of this code.
- 4.23 Where a speaker engages in conduct of the type referred to in clause 4.20, the general manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the general manager or their delegate considers appropriate.
- 4.24 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at public forums and how the conflict of interest was managed by the councillor who made the declaration.

Note 1: Public forums should not be held as part of a council or committee meeting. Council or committee meetings should be reserved for decision-making by the council or committee of council. Where a public forum is held as part of a council or committee meeting, it must be conducted in accordance with the other requirements of this code relating to the conduct of council and committee meetings.

Note 2: When a public forum is required to be held prior to a council meeting, the council meeting will be opened by the mayor at the advertised time, and then immediately adjourned for an allotted time for the purpose of conducting the public forum.

Note 3: A record will be kept within the council minutes detailing the adjournment of the meeting, the names of those who addressed council, and whether they spoke "for" or "against" the item of business. Additionally, the record will detail any conflicts of interest declared by councillors as per clause 4.23.

5 COMING TOGETHER

Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting, unless permitted to attend the meeting by audio-visual link under this Code

- 5.3 Not Applicable

- 5.4 Where a councillor is unable to attend one or more ordinary meetings of the council, the councillor should request that the council grant them a leave of absence from those meetings. This clause does not prevent a councillor from making an apology if they are unable to attend a meeting. However, the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.

- 5.5 A councillor's request for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent and the grounds upon which the leave of absence is being sought.

5.5a Requests as outlined in 5.5 can be made either in writing or via email, and must be received by the general manager at least four (4) hours prior to the commencement of the Ordinary Council meeting. A copy of the request is to be tabled by the general manager at the meeting.

5.5b Requests for Leave of Absence cannot be made by one councillor on behalf of another.

- 5.6 The council must act reasonably when considering whether to grant a councillor's request for a leave of absence.

- 5.7 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

Note: Clause 5.7 reflects section 234(1)(d) of the Act.

- 5.8 A councillor who intends to attend a meeting of the council despite having been granted a leave of absence should, if practicable, give the general manager at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.9 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

Note: Clause 5.9 reflects section 368(1) of the Act.

- 5.10 Clause 5.9 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

Note: Clause 5.10 reflects section 368(2) of the Act.

- 5.11 A meeting of the council must be adjourned if a quorum is not present:
- (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - (b) within half an hour after the time designated for the holding of the meeting, or
 - (c) at any time during the meeting.
- 5.12 In either case, the meeting must be adjourned to a time, date and place fixed:
- (a) by the chairperson, or
 - (b) in the chairperson's absence, by the majority of the councillors present, or
 - (c) failing that, by the general manager.
- 5.13 The general manager must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.
- 5.14 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the health, safety or welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster or a public health emergency *or because of localised civil unrest*, the mayor may, in consultation with the general manager and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.15 Where a meeting is cancelled under clause 5.14, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called under clause 3.3.

Meetings held by audio-visual link

- 5.16 A meeting of the council or a committee of the council may be held by audio-visual link where the mayor determines that the meeting should be held by audio-visual link because of a natural disaster or a public health emergency. The mayor may only make a determination under this clause where they are satisfied that attendance at the meeting may put the health and safety of councillors and staff at risk. The mayor must make a determination under this clause in consultation with the general manager and, as far as is practicable, with each councillor.

- 5.17 Where the mayor determines under clause 5.16 that a meeting is to be held by audio-visual link, the general manager must:
- (a) give written notice to all councillors that the meeting is to be held by audio-visual link, and
 - (b) take all reasonable steps to ensure that all councillors can participate in the meeting by audio-visual link, and
 - (c) cause a notice to be published on the council's website and in such other manner the general manager is satisfied will bring it to the attention of as many people as possible, advising that the meeting is to be held by audio-visual link and providing information about where members of the public may view the meeting.

- 5.18 This code applies to a meeting held by audio-visual link under clause 5.16 in the same way it would if the meeting was held in person.

Note: Where a council holds a meeting by audio-visual link under clause 5.16, it is still required under section 10 of the Act to provide a physical venue for members of the public to attend in person and observe the meeting.

Attendance by councillors at meetings by audio-visual link

- 5.19 Councillors may attend and participate in meetings of the council and committees of the council by audio-visual link with the approval of the council or the relevant committee.
- 5.20 A request by a councillor for approval to attend a meeting by audio-visual link must be made in writing to the general manager prior to the meeting in question and must provide reasons why the councillor will be prevented from attending the meeting in person.
- 5.21 Councillors may request approval to attend more than one meeting by audio-visual link. Where a councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.20.
- 5.22 The council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a councillor to attend a meeting by audio-visual link.
- 5.23 A councillor who has requested approval to attend a meeting of the council or a committee of the council by audio-visual link may participate in the meeting by audio-visual link until the council or committee determines whether to approve their request and is to be taken as present at the meeting. The councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.
- 5.24 A decision whether to approve a request by a councillor to attend a meeting of the council or a committee of the council by audio-visual link must be made by a resolution of the council or the committee concerned. The resolution must state:
- (a) the meetings the resolution applies to, and
 - (b) the reason why the councillor is being permitted to attend the meetings by audio-visual link where it is on grounds other than illness, disability, or caring responsibilities.
- 5.25 If the council or committee refuses a councillor's request to attend a meeting by audio-visual

link, their link to the meeting is to be terminated.

- 5.26 A decision whether to approve a councillor's request to attend a meeting by audio-visual link is at the council's or the relevant committee's discretion. The council and committees of the council must act reasonably when considering requests by councillors to attend meetings by audio-visual link. However, the council and committees of the council are under no obligation to approve a councillor's request to attend a meeting by audio-visual link where the technical capacity does not exist to allow the councillor to attend the meeting by these means.
- 5.27 The council and committees of the council may refuse a councillor's request to attend a meeting by audio-visual link where the council or committee is satisfied that the councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the council or a committee of the council by audio-visual link.
- 5.28 This code applies to a councillor attending a meeting by audio-visual link in the same way it would if the councillor was attending the meeting in person. Where a councillor is permitted to attend a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same voting rights as if they were attending the meeting in person.
- 5.29 A councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The councillor's camera must be on at all times during the meeting except as may be otherwise provided for under this code.
- 5.30 A councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.

Entitlement of the public to attend council meetings

- 5.31 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

Note: Clause 5.31 reflects section 10(1) of the Act.

- 5.32 Clause 5.31 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

- 5.33 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:

- (a) by a resolution of the meeting, or
- (b) by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.33 reflects section 10(2) of the Act.

Note: If adopted, clauses 15.14 and 15.15 confer a standing authorisation on all chairpersons of meetings of the council and committees of the council to expel persons from meetings. If adopted, clause 15.14 authorises chairpersons to expel any person,

including a councillor, from a council or committee meeting. Alternatively, if adopted, clause 15.15 authorises chairpersons to expel persons other than councillors from a council or committee meeting.

Webcasting of meetings

- 5.34 Each meeting of the council or a committee of the council is to be recorded by means of an audio or audio-visual device.
- 5.35 At the start of each meeting of the council or a committee of the council, the chairperson must inform the persons attending the meeting that:
- (a) the meeting is being recorded and made publicly available on the council's website, and
 - (b) persons attending the meeting should refrain from making any defamatory statements.
- 5.36 The recording of a meeting is to be made publicly available on the council's website:
- (a) at the same time as the meeting is taking place, or
 - (b) as soon as practicable after the meeting
- 5.37 The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting.
- 5.38 Clauses 5.36 and 5.37 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.
- Note: Clause 5.34 – 5.38 reflection section 236 of the Regulation.**
- 5.39 Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

Attendance of the general manager and other staff at meetings

- 5.40 The general manager is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.
- Note: Clause 5.40 reflects section 376(1) of the Act.**
- 5.41 The general manager is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.
- Note: Clause 5.41 reflects section 376(2) of the Act.**
- 5.42 The general manager may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the general manager or the terms of employment of the general manager.
- Note: Clause 5.42 reflects section 376(3) of the Act.**
- 5.43 The attendance of other council staff at a meeting, (other than as members of the public) shall be with the approval of the general manager.

- 5.44 The general manager and other council staff may attend meetings of the council and committees of the council by audio-visual link. Attendance by council staff at meetings by audio-visual link (other than as members of the public) shall be with the approval of the general manager.

6 THE CHAIRPERSON

The chairperson at meetings

- 6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

Note: Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.

- 6.4 The election of a chairperson must be conducted:

- (a) by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
- (b) by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.

- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.

- 6.6 For the purposes of clause 6.5, the person conducting the election must:

- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
- (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.

- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.

- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the council:

- (a) any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
- (b) every councillor present must be silent to enable the chairperson to be heard without interruption.

7 MODES OF ADDRESS

- 7.1 If the chairperson is the mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor'.
- 7.2 Where the chairperson is not the mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson'.
- 7.3 A councillor is to be addressed as 'Councillor [surname]'.
- 7.4 A council officer is to be addressed by their official designation or as Mr/Ms [surname].

8 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

- 8.1 Not Applicable.
- 8.2 The general order of business for an ordinary meeting of the council shall be: **[councils may adapt the following order of business to meet their needs]**

- 01 Opening meeting
- 02 Prayer or Acknowledgement of country
- 03 Apologies and applications for a leave of absence **or attendance by audio-visual link** by councillors
- 04 Confirmation of minutes
- 05 Outstanding matters from previous meetings
- 05 Disclosures of interests
- 06 Mayoral and Councillor Reports (includes Mayoral minute(s))
- 07 Reports of committees
- 08 Reports to council
- 09 Notices of motions/Questions with notice
- 10 Confidential matters
- 11 Conclusion of the meeting

8.2a The chairperson will determine whether to deliver a Prayer and an Acknowledgement of Country.

- 8.3 The order of business as fixed under clause 8.2 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

Note: If adopted, Part 13 allows council to deal with items of business by exception.

- 8.4 Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 8.3 may speak to the motion before it is put.

9 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be dealt with at a council meeting

- 9.1 The council must not consider business at a meeting of the council:
- (a) unless a councillor has given notice of the business, as required by clause 3.10, and
 - (b) unless notice of the business has been sent to the councillors in accordance with clause 3.7 in the case of an ordinary meeting or clause 3.9 in the case of an extraordinary meeting called in an emergency.
- 9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:
- (a) is already before, or directly relates to, a matter that is already before the council, or
 - (b) is the election of a chairperson to preside at the meeting, or
 - (c) subject to clause 9.9, is a matter or topic put to the meeting by way of a mayoral minute, or
 - (d) is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the council.
- 9.3 Despite clause 9.1, business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.4 A motion moved under clause 9.3(a) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 9.3(a) can speak to the motion before it is put.
- 9.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.3(b).

Mayoral minutes

- 9.6 Subject to clause 9.9, if the mayor is the chairperson at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.
- 9.7 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of a mayoral minute without the motion being seconded.
- 9.8 A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.
- 9.9 A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.

- 9.10 Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it **should** identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council **may** defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.

Staff reports

- 9.11 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

Reports of committees of council

- 9.12 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.
- 9.13 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

Questions

- 9.14 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.10 and 3.14.
- 9.15 A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.
- 9.16 A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.
- 9.17 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to information. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.
- 9.18 Councillors must put questions directly, succinctly, respectfully and without argument.
- 9.19 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

10 RULES OF DEBATE

Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Additional WSC provision to be read in conjunction with clause 10.1

10.1a Recommendations made in a staff report become a motion (and can then be debated) when the recommendation is both moved and seconded.

10.1b Alternatively, a staff report can be opened for debate when a councillor puts forward a lawful motion and that motion is seconded.

Notices of motion

- 10.2 A councillor who has submitted a notice of motion under clause 3.10 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the councillor may request the withdrawal of the motion when it is before the council.
- 10.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:
- (a) any other councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - (b) the chairperson may defer consideration of the motion until the next meeting of the council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.8 Any motion, amendment or other matter that the chairperson has ruled out of order is taken to have been lost.

Motions requiring the expenditure of funds

- 10.9 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the motion if adopted.

Amendments to motions

- 10.10 An amendment to a motion must be moved and seconded before it can be debated.
- 10.11 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.12 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.13 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.14 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.15 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.16 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

Foreshadowed motions

- 10.17 A councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 10.18 Where an amendment has been moved and seconded, a councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 10.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Limitations on the number and duration of speeches

- 10.20 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.

- 10.21 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.22 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.23 Despite clause 10.22, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.24 Despite clause 10.22, the council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 10.25 Despite clauses 10.20 and 10.21, a councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
 - (b) if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.26 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.25. A seconder is not required for such a motion.
- 10.27 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.20.
- 10.28 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.29 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 10.30 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.

11 VOTING

Voting entitlements of councillors

- 11.1 Each councillor is entitled to one (1) vote.

Note: Clause 11.1 reflects section 370(1) of the Act.

- 11.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

Note: Clause 11.2 reflects section 370(2) of the Act.

- 11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.
- 11.4 Not Applicable.

Voting at council meetings

- 11.5 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- 11.6 If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.
- 11.7 The decision of the chairperson as to the result of a vote is final, unless the decision is immediately challenged and not fewer than two (2) councillors rise and call for a division.
- 11.8 When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.
- 11.9 When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.5 of this code.
- 11.10 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.
- 11.11 Not Applicable.

Voting on planning decisions

- 11.12 The general manager must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.
- 11.13 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the council or a council committee.
- 11.14 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 11.15 Clauses 11.12–11.14 apply also to meetings that are closed to the public.

Note: Clauses 11.12–11.15 reflect section 375A of the Act.

Note: The requirements of clause 11.12 may be satisfied by maintaining a register of the minutes of each planning decision.

12 COMMITTEE OF THE WHOLE

- 12.1 The council may resolve itself into a committee to consider any matter before the council.

Note: Clause 12.1 reflects section 373 of the Act.

- 12.2 All the provisions of this code relating to meetings of the council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches.

Note: Clauses 10.20–10.30 limit the number and duration of speeches.

- 12.3 The general manager or, in the absence of the general manager, an employee of the council designated by the general manager, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full but any recommendations of the committee must be reported.

- 12.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

13 DEALING WITH ITEMS BY EXCEPTION

- 13.1 The council or a committee of council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.

- 13.2 Before the council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson must list the items of business to be adopted and ask councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.

- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.

- 13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the council or committee must resolve to alter the order of business in accordance with clause 8.3.

- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.

- 13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.

- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the council's code of conduct.

14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:

- (a) personnel matters concerning particular individuals (other than councillors),
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
- (i) alleged contraventions of the council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

Matters to be considered when closing meetings to the public

14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

Note: Clause 14.3 reflects section 10B(1) of the Act.

14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:

- (a) are substantial issues relating to a matter in which the council or committee is involved, and
- (b) are clearly identified in the advice, and
- (c) are fully discussed in that advice.

Note: Clause 14.4 reflects section 10B(2) of the Act.

- 14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

Note: Clause 14.5 reflects section 10B(3) of the Act.

- 14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Note: Clause 14.6 reflects section 10B(4) of the Act.

- 14.7 In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must consider any relevant guidelines issued by the Chief Executive of the Office of Local Government.

Note: Clause 14.7 reflects section 10B(5) of the Act.

Notice of likelihood of closure not required in urgent cases

- 14.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and
- (b) the council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

Note: Clause 14.8 reflects section 10C of the Act.

Representations by members of the public

- 14.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Note: Clause 14.9 reflects section 10A(4) of the Act.

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.

- 14.11 Where the matter has been identified in the agenda of the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the council in the approved form. Applications must be received by **close of business, two (2) business days** before the meeting at which the matter is to be considered.
- 14.12 The general manager (or their delegate) may refuse an application made under clause 14.11. The general manager or their delegate must give reasons in writing for a decision to refuse an application.
- 14.13 No more than **three (3)** speakers are to be permitted to make representations under clause 14.9.
- 14.14 If more than the permitted number of speakers apply to make representations under clause 14.9, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the council. If the speakers are not able to agree on whom to nominate to make representations under clause 14.9, the general manager or their delegate is to determine who will make representations to the council.
- 14.15 The general manager (or their delegate) is to determine the order of speakers.
- 14.16 Where the council or a committee of the council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, the chairperson is to invite representations from the public under clause 14.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to permit no more than **three (3)** speakers to make representations in such order as determined by the chairperson.
- 14.17 Each speaker will be allowed **two (2)** minutes to make representations, and this time limit is to be strictly enforced by the chairperson. Speakers must confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-councillors from meetings closed to the public

- 14.18 If a meeting or part of a meeting of the council or a committee of the council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 14.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

Obligations of councillors attending meetings by audio-visual link

- 14.20 Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public

under section 10A of the Act.

Information to be disclosed in resolutions closing meetings to the public

- 14.21 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- (a) the relevant provision of section 10A(2) of the Act,
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Note: Clause 14.20 reflects section 10D of the Act.

Resolutions passed at closed meetings to be made public

- 14.22 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.23 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 14.22 during a part of the meeting that is webcast.

15 KEEPING ORDER AT MEETINGS

Points of order

- 15.1 A councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.
- 15.3 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 15.4 The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.5 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.

- 15.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 15.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 15.8 A councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 15.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

Acts of disorder

- 15.11 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:
- (a) contravenes the Act or Regulation or this code, or
 - (b) assaults or threatens to assault another councillor or person present at the meeting, or
 - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
 - (d) insults, makes unfavourable personal remarks about, or imputes improper motives to any other council official, or alleges a breach of the council's code of conduct, or
 - (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into disrepute.

Note: Clause 15.11 reflects section 182 of the Regulation.

- 15.12 The chairperson may require a councillor:
- (a) to apologise without reservation for an act of disorder referred to in clauses 15.11(a) (b), or (e), or
 - (b) to withdraw a motion or an amendment referred to in clause 15.11(c) and, where appropriate, to apologise without reservation, or
 - (c) to retract and apologise without reservation for any statement that constitutes an act of disorder referred to in clauses 15.11(d) and (e).

Note: Clause 15.12 reflects section 233 of the Regulation.

How disorder at a meeting may be dealt with

- 15.13 If disorder occurs at a meeting of the council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

Expulsion from meetings

- 15.14 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person, including any councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act.

Note: Clause 15.14 confers a standing authorisation on all chairpersons of meetings of the council and committees of the council to expel persons from meetings. Clause 15.14 authorises chairpersons to expel any person, including a councillor, from a council or committee meeting.

- 15.15 Not Applicable.

- 15.16 Clause 15.14 does not limit the ability of the council or a committee of the council to resolve to expel a person, including a councillor, from a council or committee meeting, under section 10(2)(a) of the Act.

- 15.17 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.12. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.

Note: Clause 15.17 reflects section 233(2) of the Regulation.

- 15.18 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.
- 15.19 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 15.20 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.

How disorder by councillors attending meetings by audio-visual link may be dealt with

- 15.21 Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the councillor's audio link to the meeting for the purposes of enforcing compliance with this code.

- 15.22 If a councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson, may terminate the councillor's audio-visual link to the meeting.

Use of mobile phones and the unauthorised recording of meetings

- 15.23 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.24 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 15.25 Without limiting clause 15.18, a contravention of clause 15.24 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.18. Any person who contravenes or attempts to contravene clause 15.22, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.26 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

16 CONFLICTS OF INTEREST

- 16.1 All councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.
- 16.2 Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with the council's code of conduct. Where a councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the councillor's audio-visual link to the meeting must be suspended or terminated and the councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.

17 DECISIONS OF THE COUNCIL

Council decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

Note: Clause 17.1 reflects section 371 of the Act in the case of councils and section 400T(8) in the case of joint organisations.

- 17.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering council decisions

- 17.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.10.

Note: Clause 17.3 reflects section 372(1) of the Act.

- 17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

Note: Clause 17.4 reflects section 372(2) of the Act.

- 17.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.10.

Note: Clause 17.5 reflects section 372(3) of the Act.

- 17.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Note: Clause 17.6 reflects section 372(4) of the Act.

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

Note: Clause 17.7 reflects section 372(5) of the Act.

- 17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

Note: Clause 17.8 reflects section 372(7) of the Act.

- 17.9 A notice of motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.11 with the consent of all signatories to the notice of motion.

- 17.10 A notice of motion to alter or rescind a resolution relating to a development application must be submitted to the general manager no later **than the close of business on the second business day after** the meeting at which the resolution was adopted.

- 17.11 A motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.

Note: Clause 17.11 reflects section 372(6) of the Act.

- 17.12 Subject to clause 17.7, in cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:
- (a) a notice of motion signed by three councillors is submitted to the chairperson, and
 - (b) a motion to have the motion considered at the meeting is passed, and
 - (c) the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 17.13 A motion moved under clause 17.12(b) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.12(b) can speak to the motion before it is put.
- 17.14 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.12(c).

Recommitting resolutions to correct an error

- 17.15 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:
- (a) to correct any error, ambiguity or imprecision in the council's resolution, or
 - (b) to confirm the voting on the resolution.
- 17.16 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.15(a), the councillor is to propose alternative wording for the resolution.
- 17.17 The chairperson must not grant leave to recommit a resolution for the purposes of clause 17.15(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.
- 17.18 A motion moved under clause 17.15 can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.15 can speak to the motion before it is put.
- 17.19 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.15.
- 17.20 A motion moved under clause 17.15 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

18 TIME LIMITS ON COUNCIL MEETINGS

- 18.1 Meetings of the council and committees of the council are to conclude no later than **11pm**.
- 18.2 If the business of the meeting is unfinished at **11pm** the council or the committee may, by resolution, extend the time of the meeting.
- 18.3 If the business of the meeting is unfinished at **11pm** and the council does not resolve to extend the meeting, the chairperson must either:
- (a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the council, or
 - (b) adjourn the meeting to a time, date and place fixed by the chairperson.

- 18.4 Clause 18.3 does not limit the ability of the council or a committee of the council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.
- 18.5 Where a meeting is adjourned under clause 18.3 or 18.4, the general manager must:
- (a) individually notify each councillor of the time, date and place at which the meeting will reconvene, and
 - (b) publish the time, date and place at which the meeting will reconvene on the council's website and in such other manner that the general manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

19 AFTER THE MEETING

Minutes of meetings

- 19.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.

Note: Clause 19.1 reflects section 375(1) of the Act.

- 19.2 At a minimum, the general manager must ensure that the following matters are recorded in the council's minutes:

- (a) the names of councillors attending a council meeting and whether they attended the meeting in person or by audio-visual link,
- (b) details of each motion moved at a council meeting and of any amendments moved to it,
- (c) the names of the mover and seconder of the motion or amendment,
- (d) whether the motion or amendment was passed or lost, and
- (e) such other matters specifically required under this code.
- (f) details of a Point of Order raised at a council meeting. (to be read in conjunction with clauses 15.1-15.7)**

- 19.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.

Note: Clause 19.3 reflects section 375(2) of the Act.

- 19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

- 19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

Note: Clause 19.5 reflects section 375(2) of the Act.

- 19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 19.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 19.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

Note: Clause 19.8 reflects section 11(1) of the Act.

- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

Note: Clause 19.9 reflects section 11(2) of the Act.

- 19.10 Clause 19.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

Note: Clause 19.10 reflects section 11(3) of the Act.

- 19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the council

- 19.12 The general manager is to implement, without undue delay, lawful decisions of the council.

Note: Clause 19.12 reflects section 335(b) of the Act.

20 COUNCIL COMMITTEES

Application of this Part

- 20.1 This Part only applies to committees of the council whose members are all councillors.

Council committees whose members are all councillors

- 20.2 The council may, by resolution, establish such committees as it considers necessary.
- 20.3 A committee of the council is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.
- 20.4 The quorum for a meeting of a committee of the council is to be:
- (a) such number of members as the council decides, or
 - (b) if the council has not decided a number – a majority of the members of the committee.

Functions of committees

- 20.5 The council must specify the functions of each of its committees when the committee is established, but may from time to time amend those functions.

Notice of committee meetings

- 20.6 The general manager must send to each councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:
- (a) the time, date and place of the meeting, and
 - (b) the business proposed to be considered at the meeting.
- 20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Attendance at committee meetings

- 20.8 A committee member (other than the mayor) ceases to be a member of a committee if the committee member:
- (a) has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or
 - (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.
- 20.9 Clause 20.8 does not apply if all of the members of the council are members of the committee.

Non-members entitled to attend committee meetings

- 20.10 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:
- (a) to give notice of business for inclusion in the agenda for the meeting, or
 - (b) to move or second a motion at the meeting, or
 - (c) to vote at the meeting.

Chairperson and deputy chairperson of council committees

- 20.11 The chairperson of each committee of the council must be:
- (a) the mayor, or
 - (b) if the mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
 - (c) if the council does not elect such a member, a member of the committee elected by the committee.
- 20.12 The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 20.13 If neither the chairperson nor the deputy chairperson of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.

- 20.14 The chairperson is to preside at a meeting of a committee of the council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

- 20.15 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council unless the council or the committee determines otherwise in accordance with this clause.
- 20.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 20.15.
- 20.17 Not Applicable.
- 20.18 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Closure of committee meetings to the public

- 20.19 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 20.20 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 20.21 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 20.20 during a part of the meeting that is webcast.

Disorder in committee meetings

- 20.22 The provisions of the Act and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way as they apply to meetings of the council.

Minutes of council committee meetings

- 20.23 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:

- (a) the names of councillors attending a meeting and whether they attended the meeting in person or by audio-visual link,

- (b) details of each motion moved at a meeting and of any amendments moved to it,
 - (c) the names of the mover and seconder of the motion or amendment,
 - (d) whether the motion or amendment was passed or lost, and
 - (e) such other matters specifically required under this code.
- 20.24 Not Applicable.
- 20.25 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.
- 20.26 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 20.27 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.
- 20.28 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 20.29 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

21 IRREGULARITIES

- 21.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:
- (a) a vacancy in a civic office, or
 - (b) a failure to give notice of the meeting to any councillor or committee member, or
 - (c) any defect in the election or appointment of a councillor or committee member, or
 - (d) a failure of a councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with the council's code of conduct, or
 - (e) a failure to comply with this code.

Note: Clause 21.1 reflects section 374 of the Act.

22 COUNCIL SEAL (WSC Provision)

Note: This section has been inserted by Wentworth Shire Council and follows the provisions contained within section 400 of the *Local Government (General) Regulation 2021*.

- 22.1 Council's seal will be used only for documents that relate to the business of council, and without limiting the use of the seal, will normally only include specifically:

- a) the exercise by Council of its functions in relation to the purchase, exchange, leasing, disposal of, and otherwise dealing with, real property, or
- b) executing a contract of employment for the General Manager, or

- c) completing agreements or contracts from state or federal government departments where they have requested the agreements or contracts be under seal, or
- d) entering into planning agreements.

22.2 Council's seal will not be used for documents such as references or certificates of service for Council employees.

22.3 The seal of a council must be kept by the mayor or the general manager, as the council determines. To this end, in May 2025 Council resolved that the seal be kept in the office of the General Manager.

22.4 The seal of a council may be affixed to a document only in the presence of:

- a) the mayor and the general manager, or
- b) at least one councillor (other than the mayor) and the general manager, or
- c) the mayor and at least one other councillor, or
- d) at least 2 councillors other than the mayor.

22.5 The affixing of a council seal to a document has no effect unless the persons who were present when the seal was affixed (being persons referred to in subclause (2)) attest by their signatures that the seal was affixed in their presence.

22.6 The seal of a council must not be affixed to a document unless the document relates to the business of the council and the council has resolved (by resolution specifically referring to the document) that the seal be so affixed.

23 DEFINITIONS

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 15.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech
audio-visual link	means a facility that enables audio and visual communication between persons at different places
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code
this code	means the council's adopted code of meeting practice
committee of the council	means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1
council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW
day	means calendar day
division	means a request by two councillors under clause 11.7 of this code requiring the recording of the names of the councillors who voted both for and against a motion
foreshadowed amendment	means a proposed amendment foreshadowed by a councillor under clause 10.18 of this code during debate on the first amendment
foreshadowed motion	means a motion foreshadowed by a councillor under clause 10.17 of this code during debate on an original motion
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance improvement order	means an order issued under section 438A of the Act
quorum	means the minimum number of councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2021</i>
webcast	a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later time

year	means the period beginning 1 July and ending the following 30 June
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9.8 DA2023/133 TWO (2) LOT BOUNDARY REALIGNMENT 214 FLETCHERS LAKE ROAD LOT 528 DP 756961 & PARRAWEENA ROAD LOT 2 DP 1279299 COOMEALLA

File Number: RPT/25/332

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Kerrie Copley - Planning Officer

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.1 An urban environment that maintains and enhances our sense of identity and place

Summary

A development application (DA2023/133) was received by Council on 28 November 2023 for a two (2) lot boundary realignment of 214 Fletchers Lake Road Lot 528 DP 756961 & Parraweena Road Lot 2 DP 1279299 Coomealla.

Under the RU4 Primary Production Small Lot zoning of the *Wentworth Local Environmental Plan 2011 (WLEP 2011)*, the proposed development (boundary realignment) is permitted with consent if requirements under relevant clauses of the WLEP2011 are met. This application has been assessed against relevant criteria and is non-compliant with the objectives of clauses 4.1, 4.2, and 4.2D.

This non-compliance relates to the Minimum Lot Size (MLS) of the RU4 zone being 10ha and resulting lots created by the realignment being large enough for further subdivision (greater than the MLS). The creation of lots that are over the MLS with the potential for additional dwellings is not supported under the WLEP2011.

Recommendation

That Council:

- a) Determine DA2023/133 Two (2) Lot boundary realignment 214 Fletchers Lake Road Lot 528 DP 756961 & Parraweena Road Lot 2 DP 1279299 Coomealla, by way of refusal for the following reasons:
 - 1) The application does not satisfy the points for consideration under section 4.15 of the Environmental Planning & Assessment Act 1979.
 - 2) The application is not consistent with clause 4.2D of the Wentworth Local Environmental Plan 2011.
- b) Call a division in accordance with S375A of the Local Government Act 1993 (NSW).

Detailed Report

Purpose

The purpose of this report is to provide information for Council to determine Development Application DA2023/133, having consideration to the detail provided both within this report and the attachments provided.

Background

A Development Application was lodged with Council on 28 November 2023 seeking consent for a Two (2) lot boundary realignment.

The subject site comprises of Lot 528 DP 756961 Fletchers Lake Road and Lot 2 DP 1279299 Parraweena Road Coomealla.

The zoning of both sites subject to realignment is RU4 Primary Production Small Lots under the Wentworth Local Environmental Plan 2011. Under this zone the proposed development (boundary realignment / subdivision) is development permitted with consent subject to the meeting of relevant criteria.

Refer to attachment 1 – Development Application

Refer to attachment 2 – Statement of Environmental Effects

Matters under consideration

In determining a development application that requires consent, the consent authority must take into consideration matters prescribed in Section 4.15 of the *Environmental Planning and Assessment Act 1979* as relevant to the development.

The proposed development does not meet requirements under clause 4.1, 4.2, or 4.2D of the Wentworth Local Environmental Plan 2011 and a 4.6 variation to the development standard cannot be applied in this instance.

The applicant proposed the application of a s88B Instrument (Restriction on Use) can be imposed as a condition of consent.

Council requested the applicant seek legal advice to demonstrate how the proposed development regarding this non-compliance and the application of an 88B can be used to support the approval of the application.

Refer to attachment 3 – 4.15 Assessment Report

Refer to attachment 4 – Hunt & Hunt Lawyers - legal advice

Refer to attachment 5 – Kell Moore Lawyers & Conveyancers - legal advice

Options

Based on the information contained in this report, the options available to address this matter are to:

Refuse Development Application 2023/133 based on the following grounds:

- The application does not satisfy the points for consideration under section 4.15 of the Environmental Planning & Assessment Act 1979.
- The application is not consistent with clause 4.2D of the Wentworth Local Environmental Plan 2011.
- Legal advice from Kell Moore Lawyers & Conveyancers recommending refusal.

Legal, strategic, financial or policy implications

Should Council issue a determination to the application, the applicant has the right to submit a request for review of the determination to Council under Section 8.2 of the *Environmental Planning & Assessment Act 1987*.

The applicant also has the right to appeal the decision made by Council to the Land and Environment Court pursuant to Section 8.7 of the *Environmental Planning & Assessment Act 1987*.

Conclusion

Having consideration to the content of this report it is concluded that the appropriate course of action is to refuse to issue development approval for DA2023/133.

Attachments

1. Development Application (Under separate cover)
2. Statement of Environmental Effects [↓](#)
3. 4.15 Assessment report (Under separate cover)
4. Hunt & Hunt Lawyers - legal advice (Under separate cover)
5. Kell Moore Lawyers & Conveyancing - Legal advice (Under separate cover)



Statement of Environmental Effects

214 Fletchers Lake Road, Coomealla

October 2023

environmental, planning and development consultants

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Introduction

Development approval is sought for a boundary realignment of 2 existing lots of land which is known as Lot 528 DP756961 and Lot 2 DP1279299. The land is predominantly used for horticulture (wine grapes) however it also contains a dwelling and an associated building (shed).

The site is included in Zone RU4 Primary production small lots and has a combined area of 27.48ha.

The subdivision is proposed in order to facilitate the sale of the horticultural land and retention of the dwelling by its occupant and current owner of the land. The land has recently been purchased by a horticulturalist who has redeveloped the land and has no desire to retain the dwelling. The subdivision will realign boundaries between lots to ensure appropriate ownership arrangements and retention of the dwelling by the current owner and enable the continued efficient farming of the redeveloped horticultural land.

It is considered the subdivision is appropriate given the contents of the Wentworth LEP 2011, Wentworth DCP 2011, State Environmental Planning Policies and Environmental Planning and Assessment Act 1979.

As a result, the development application should be supported.



Proposal

The application seeks development approval for a boundary re-alignment upon the land known as Lot 528 DP756961 and Lot 2 DP1279299, Fletchers Lake Road and Alba Road Coomealla. The land subject to the application has a combined area of 27.48ha and frontage to Fletchers Lake Road and Alba Road.

The realignment of boundaries will create a lot for the existing dwelling on the land and consolidate the horticultural land into one large lot. The realignment will create a lot for the existing dwelling (Lot 528) which has frontage to Fletchers Lake Road along with containing associated buildings with the dwelling. In addition to this the larger lot (lot 2) is planted to wine grapes and will continue with the ongoing operation of the land for the production of wine grapes associated with a farming enterprise containing a significantly larger landholding.

The purpose of the subdivision is to enable the sale of the of the horticultural land whilst enabling the current occupiers of the dwelling to retain the dwelling.

	Area	Use
Lot 2	19.33ha	Horticulture
Lot 528	8.143ha	Dwelling and horticulture

Table 1 Existing conditions of the lots

	Area	Use
Lot 1	0.4015ha	Dwelling
Lot 2	27.08ha	Horticulture

Table 2 Proposed conditions of the lots

Planning controls

Definition

Subdivision

Subdivision of land is defined at Section 4B of the Environmental Planning and Assessment Act which defines subdivision as:

the division of land into two or more parts that, after the division, would be obviously adapted for separate occupation, use or disposition. The division may (but need not) be affected:

- (a) *by conveyance, transfer or partition, or*
- (b) *by any agreement, dealing, plan or instrument rendering different parts of the land available for separate occupation, use or disposition.*

Zoning

In accordance with the Wentworth LEP 2011 zoning maps the land is contained within the Zone RU4 Primary production small lots.

The objectives of the zone relevant to this application are:
To enable sustainable primary industry and other compatible land uses.

To encourage and promote diversity and employment opportunities in relation to primary industry enterprises, particularly those that require smaller lots or that are more intensive in nature.

To minimise conflict between land uses within this zone and land uses within adjoining zones.

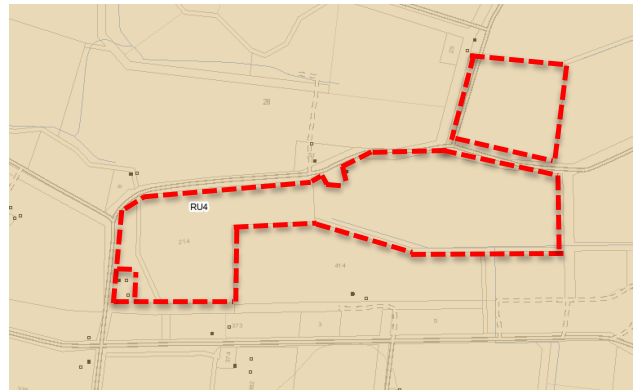


Figure 1 Zone map

Additional mapping

In addition to this the land is also affected by the following mapping:

- ♦ Minimum lot size 10ha

Permitted or prohibited development

Clause 2.6 requires that land may be subdivided but only with development consent.

Principal development standards

Clause 4.1 relates to the subdivision of land and the minimum subdivision size applicable. The clause seeks to ensure subdivision of land occurs in suitable manner and does not result in inappropriate environmental impacts.

Clause 4.2D relates to rural subdivision and seeks to provide flexibility for subdivision where a boundary adjustment occurs.

Additional local provisions

None applicable.



Wentworth DCP

Chapter 5 includes section 5.1 in relation to intensive agriculture. The objective is:

To ensure the following forms of intensive agriculture are conducted in a sustainable manner: horticulture, intensive livestock agriculture, turf farming and aquaculture.

State Environmental Planning Policies

None applicable.



Site and surrounding area

Subject site

The land benefits from frontage to Fletchers Lake Road and Alba Road, which allows for vehicular access. Both roads are a sealed rural road.

The majority of the land is being put to horticultural production being wine grapes with improvements. It has been used for such purposes for many years and no significant vegetation therefore exists on the land.

The existing dwelling located on the land is located on existing Lot 528. The dwelling has been sited to be separate from the horticultural land and is readily serviced with infrastructure separate to the horticultural land.

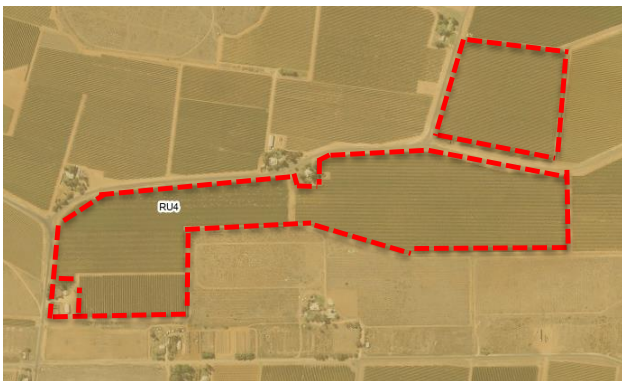


Figure 2 Aerial image of the site



Figure 3 Existing dwelling



Figure 4 Redeveloped vineyard



Locality

The locality is largely used for horticultural purposes being vineyards.

It is not uncommon for dwellings to have separate ownership on adjoining land.

Native vegetation within the locality is generally restricted to that surrounding dwellings in the form of landscaping.



Figure 5 Aerial image of the locality



Figure 6 Alba Road looking towards Gunya Road



Figure 7 View of vineyard opposite the site.



Figure 8 Adjoining vineyard



Planning assessment

Wentworth LEP

Zone RU4

Overall, the proposal is considered to be consistent with the policy direction of the LEP. In consideration of the objectives of Zone RU4 Primary production small lots within the LEP the following is noted:

- ♦ The subdivision is enabling the retention of the dwelling and sale of horticultural land to be achieved. The sale will ensure the significant value and investment of the dwelling is removed from the landholding. Removal of the dwelling will enable the continued investment in the horticultural pursuits being undertaken on the land given its current plantings on the and the landholding in the immediate area.
- ♦ The subdivision is being achieved by re-subdivision. Therefore, the lots currently exist, there is no increase in the number of lots.
- ♦ Fragmentation or alienation of land will not occur through the subdivision as proposed due to the dwelling existing and the land where the dwelling is located not likely to ever be redeveloped for horticultural purposes.
- ♦ No conflict will occur through the subdivision and the zoning of adjoining land. All adjoining land is included in Zone RU1 and abutments/land use will remain as presently exists. The dwelling is already associated with the horticultural operational impacts of adjoining land and appropriate buffers have been incorporated into the subdivision.
- ♦ The increase in the agricultural landholding in the locality would result in greater opportunity for the land being used for commercial horticultural activities, increased economic development and the promotion of additional employment to the region.

Minimum lot size

The land is identified as having a minimum lot size of 10ha on the lot size map in the LEP. The subdivision can be achieved and is supported through policy due to the subdivision being a boundary adjustment (Clause 4.2D).

In addition to this, the dwelling exists on the land, no loss of horticultural land will result from the subdivision and the horticultural land is being consolidated into one large lot following the boundary adjustment. There will be no increase in the number of lots as a result of the subdivision (boundary adjustment).

Wentworth DCP

The DCP at section 5.1 *Intensive Agriculture* refers to the need to ensure horticulture is undertaken in a sensitive manner. The DCP seeks to maintain or enhance the viability of production, natural resource base and other ecosystems influenced by agricultural activities.

In response to the principles of sustainable agriculture, the following is offered in the context of the subdivision.

- ♦ The subdivision will enhance the long term production of the land. This is achieved through the consolidation of the land to form one large horticultural holding. The income from the sale of the dwelling will enable further capital investment to production of wine grapes undertaken on the landholding.
- ♦ Given the subdivision is being undertaken by a realignment of existing lots and the dwelling exists on the land, there will be no operational change undertaken on the land or its associated amenity impacts. Therefore, no increased offsite impacts will result from the subdivision.
- ♦ The operation of the horticultural land will not be altered following the subdivision in terms of its management and operational regime. Therefore, no operational offsite impacts will result from the subdivision.
- ♦ Benefit to the region will result from the subdivision and subsequent change in ownership. The horticulturalist purchasing the land owns other land in production and a value adding facility. Production undertaken on the land will enable the vertical integration within the business for the production of wine for domestic distribution.

Conclusion

In conclusion, it is considered for reasons outlined above the development responds well to the opportunities and constraints of the site.

- ♦ The subdivision will not have negative impacts upon the environmental values of the land or the immediate locality.
- ♦ The subdivision is consistent with the Wentworth LEP and associated supporting documents.
- ♦ There will be no increase in the number of lots as a result of the subdivision
- ♦ The subdivision will promote the horticultural production of the locality
- ♦ The subdivision will increase the landholding of the proponent

The subdivision is therefore considered to be generally consistent with the LEP and the DCP and associated planning framework and should be supported through the issue of a development approval.



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9.9 ROAD SAFETY QUARTERLY REPORT

File Number: RPT/25/349

Responsible Officer: Geoff Gunn - Director Roads and Engineering
 Responsible Division: Roads and Engineering
 Reporting Officer: Barnaby Bates - Council Community Officer Road Safety

Objective: 2.0 Wentworth Shire is a great place to live
 Strategy: 2.2 The community has access to services and initiatives that contribute to well being across all stages of life

Summary

This report is to provide Council with an update of the Road Safety Officer's activities from April 2025 to June 2025.

Recommendation

That Council receives and notes the Road Safety Quarterly Report for April 2025 to June 2025.

Detailed Report

Purpose

The purpose of this report is to provide Council with an update of the Road Safety Officer's quarterly activities for April 2025 to June 2025.

Report Detail

- The Road Safety Officer (RSO) attended the regular Local Traffic Committee and Darling Murray Murrumbidgee Rural Services Network meetings.
- Two Child Car Seat workshops were held, the first on 1 April at Coomealla Health Aboriginal Corporation, the second on 8 April at the Midway Centre. Fitting checks were also held at George Chaffey Oval in Dareton on 3 April and at the Midway Centre on 9 May.
- The Road Safety Officer attended the Community RoadSafe Mildura general meetings and has committed to regular attendance due to on-going project co-operation and shared road safety issues.
- The Road Safety Officer consulted with Gol Gol school in relation to TfNSW funding grant approved on condition of their participation with the Get Active program, which was agreed upon, for the widening of the path along William Street to accommodate pedestrians and cyclists.
- On-going processing and actions related to community requests and complaints, including: Tapio Park in Dareton, to install line markings for car parking and long vehicle / caravan parking either side of Tapio Street.
- Regular meetings with TfNSW via Teams, providing monthly reports, project discussions and on-going planning for the submitted Road Safety Action Plan 2025-26.
- Completion of a draft Wentworth Shire Council Road Safety Action Plan 2025-26.
- Attendance at the Senior's Road Safety Forum in Mildura, hosted by Community RoadSafe Mildura.

- Attendance at Emergency Services Expo 2025 Planning Committee meetings and presence at the event held in Mildura, with schools from Wentworth Shire in attendance, promoting young road user road safety.
- Attendance and support at 70 Years On, Wentworth Flood Rally 1956-2026 event planning meetings.
- Presentations given at two Connections that Count – Senior’s Information sessions, hosted by WSC Library at both Wentworth and Midway, promoting the Road Ahead program and soliciting community feedback through on-going engagement.
- Attendance at Inter-Regional Road Safety Officer coordination meeting in Sydney, funded and hosted by TfNSW, to share project information and to meet fellow Road Safety Officers and TfNSW staff in person.
- Delivery of the Light Vehicles and Safe Towing workshop, held at the Midway Centre, for road users towing trailers, horse floats, boats and caravans. Workshop followed by group vehicle inspections. (Three of three caravans inspected were non-compliant).
- Attendance at Heavy Vehicles and Freight Forum, held in Forbes, and funded by TfNSW. Presentations from: NHVR and TfNSW on Performance Based Standards for heavy vehicles focusing on higher productivity vehicles; Healthy Heads in Trucks and Sheds, a mental health well-being advocacy group; NSW Police and Essential Energy – safety and compliance. Content to be utilised at proposed Heavy Vehicle and Freight Forum to be held at the Midway Centre during the 2025-26 financial year.
- On-going responses to customer requests for proposed public events – supported by application process assistance, referrals to Police and remedial action where suitable.
- On-going updates and maintenance of the Road Safety section on the Wentworth Shire Council’s website with supporting posts placed on our Facebook page and community pages.
- Completion of project reports for 2025-26 financial year to TfNSW.

Conclusion

Road Safety delivery during 2024-25 has provided significant learning opportunities and insights to the local community, which will be utilised in project delivery for 2025-26. A better understanding of TfNSW’s approach will enable improved delivery outcomes and community support.

Attachments

Nil

9.10 PROJECT & WORKS REPORT JULY 2025

File Number: RPT/25/348

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Jamie-Lee Kelly - Administration Officer

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.5 Infrastructure meets the needs of our growing Shire

Summary

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the months of June 2025 and the planned activities for July 2025.

Recommendation

That Council receives and notes the major works undertaken in June 2025 and the scheduled works for the following month.

Detailed Report

Refer below for updates of the works completed in June 2025, and the planned activities for July 2025.

Projects and Works Completed in June 2025 and Scheduled for July 2025.

Roads

Maintenance Grading

- Works have been recently completed on the Arumpo and Petro Mail Roads.
- Works are currently being undertaken on the High Darling and Nob and Rufus River Roads.

Arumpo Road 24.5km Upgrade

- Post completion report has been submitted for payment and the funding body have advised payment will be made late July/early August.

Anabranh Mail Road and Wamberra Road Formation/Drainage Works

- The contractor has completed all works as per scope on both roads. Council is extremely happy with the quality of completed works which will greatly improve road safety and significantly reduce road closure times following heavy rain events.
- This project is 100% funded to the total of \$637,980 by a combination of the TfNSW Roads to Recovery and Regional Emergency Road Repair Funds (RERRF).

Anabranh Mail Road and Wamberra Road Resheeting Works

- Contractors have completed all scoped works on the Anabranh Mail Road.
- The Wamberra Road has just commenced and is due to be completed by early July.

<p>Roads <i>(continued)</i></p>	<p><u>Alcheringa Drive, Pooncarie Road & River Road - Stabilisation Works</u></p> <ul style="list-style-type: none"> • Works are completed, other than some linemarking to be completed on River Road. <p><u>Loop Road Upgrade</u></p> <ul style="list-style-type: none"> • All works are complete, and the road is re-opened for locals and visitors to utilise.
<p>Parks and Gardens</p>	<p><u>Midway Entrance Upgrade</u></p> <ul style="list-style-type: none"> • Removal of existing trees and plantings • Beautification of entrance area which will include new plantings, shrubs and rocks
<p>Water and Sewer</p>	<p><u>Buronga Pump Station No. 1 – Urgent Pump Repairs</u></p> <ul style="list-style-type: none"> • Pump repair occurred to Buronga Sewage Pump Station during a significant outage period on 25 June 2025. • An experienced contractor pumped out the wet well, removed old pipework and installed new pipework, pump rails, pedestal and new pump. • New pump commissioned and all operational. • The risk of having WSC's most critical sewage pump station not operational has significantly reduced. <p><u>Gol Gol Buronga Reticulation Modelling</u></p> <ul style="list-style-type: none"> • WSC have assisted the consultant with better understanding of the various water networks. • Models for both filtered and raw water are currently being established. It is expected that these should be undergoing calibration in July with preliminary outputs in August. <p><u>Safe and Secure Water Program (4 activities) – Development</u></p> <ol style="list-style-type: none"> <u>1. Wentworth Water Treatment Plant</u> <u>2. Gol Gol Water Treatment Plant</u> <u>3. Wentworth Raw Water Pump Station</u> <u>4. Dareton Raw Water Pump Station</u> <ul style="list-style-type: none"> • Funding body has extended the time for these development activities. • Draft Options Reports have been reviewed by WSC for both Wentworth and Gol Gol Water Treatment Plants. • Review workshops for all four activities undertaken in June. • Re-review of Wentworth Water Treatment Plant and Dareton Raw Water Pump Station reports due to significant iteration needed in options based on originally presented cost estimates. • Consultant working to complete Gol Gol Water Treatment Plant and Wentworth Raw Water Pump Station reports. <p><u>Wentworth Raw Water Pipeline</u></p> <ul style="list-style-type: none"> • Tenders closed on 12 June, with a total of two tenders received • Tender evaluation completed with a number of clarifications requiring resolution. • Award in mid July will enable this important pipeline to be renewed prior to the increase in demands during summer.

<p>Water and Sewer <i>(continued)</i></p>	<p><u>Sewer Rehabilitation Program</u></p> <ul style="list-style-type: none"> • Condition assessments of sewer reviewed by WSC. • Rates for root removal and grinding agreed. • Scope of work for the relining approved based on the reviewed condition assessments. • Sewer relining to commence from 3 July and expected to take six weeks. <p><u>District Bulk Metering</u></p> <ul style="list-style-type: none"> • The two bulk meter sites at Buronga Booster Pump Station and Wentworth Water Treatment Plant have had lids installed on the meter pits and surrounds restored. • Award of contract for final two meters approved at the June Council meeting. • Successful contractor informed of being awarded the work. • Formal contract documents issued for signing. • Meter installation dates agreed with Contractor for mid August for Midway meter and late August for Dareton Meter. <p><u>Buronga EDS Smart Metering</u></p> <ul style="list-style-type: none"> • Outage of the EDS occurred from 23 June - 30 June to complete the installation of the smart metering. • The new smart meter was commissioned on 30 June. • A trial period of one month at lower charge costs will be in operation, prior to charges increasing in line with the WSC Operational Plan. <p><u>Wentworth Water Treatment Plant SCADA</u></p> <ul style="list-style-type: none"> • Workshop held with SCADA Contractor to determine the most suitable methods to integrate SCADA control and alarming on the existing equipment at the Wentworth Water Treatment Plant. • A draft report with anticipated costings was provided in late June for WSC Water Team to review. <p><u>Sewer Pump Station SCADA (GSPS4 and GSPS11)</u></p> <ul style="list-style-type: none"> • Sim Cards for the telemetry of these two sites have been procured. • Contractor is looking at completing this work at the same time as undertaken the SCADA work for Buronga Riverfront Toilet Block Sewer Pump Station.
<p>Projects</p>	<p><u>Darling Street Wentworth Footpaths</u></p> <ul style="list-style-type: none"> • Plumbing contractor has completed the replacement of all raw water mains into each property, before the new concrete is formed and laid. • The concrete contractor has completed the paths including placement of tree root barriers all the way down the Eastern side • Works down the Western side are 75% complete and will continue until mid July. • New Corten steel bins have been ordered to replace the old bins as part of the upgrade. • The project has come under budget, and Council are awaiting approval from the funding body to complete two other sections of paving upgrade within the shopping precinct. <p><u>Wentworth Works Depot Fuel Pod</u></p> <ul style="list-style-type: none"> • A new Diesel fuel pod has been installed and commissioned ready for

**Projects
(continued)**

operational use.

- The installation of bollards and bitumen repairs are scheduled for installation.

Buronga to Midway Shared way

- Shared way construction to be undertaken in two parts (materials delivery and installation).
- Quotes for materials and installation are currently being sought.

Midway to Gol Gol Footpath Upgrade

- Tree trimming scheduled to be completed this month.
- Requesting quotes for the survey and design component.
- Contractor confirmed to complete the asphaltting works.
- Works are scheduled to be commence late August or Early September.

Pooncarie Camp Kitchen

- Pooncaire Sporting Reserve User Groups completed the demolition of the existing kitchen on 31 May.
- Survey setout occurred in early June.
- Supply of foundation loam is expected on 1 July to enable foundations to commence.
- Building survey approval of final building plans is expected to occur on 3 July to enable steel fabrication to commence.

Wentworth Camp Kitchen

- Demolition of the existing bar occurred on 27 June.
- Footings commenced on 30 June, with all services being placed in preparation for concrete pouring of the floor in early July.
- Building survey approval of final building plans is expected to occur in early July to enable steel fabrication to commence.

Wentworth Rowing Club Upgrade

- Crown Lands raised concerns on extending a license approval to undertake the rowing club upgrade.
- WSC provided substantial evidence that works had already commenced and that the amended changes are still within originally approved disturbance footprints.

Buronga Riverfront Toilet Block

- Robust discussions occurred with the wet well supplier. The wet well was negotiated to be delivered to Buronga without the various fit out items.
- The contractor will engage other local fabricators to complete the fit out over a two week period.
- The contractor is now focused on achieving a 1 August operational date.

Pooncarie Toilet Block

- All paperwork to activate the laundry washers / driers has been completed.
- Awaiting confirmation from the laundry technician as to when they will attend site to activate the washers/dryers.

**Projects
(continued)**

Open Spaces – Dawn Ave Drainage Basin

- Funding request has been extended to December 2025.
- Draft basin civil designs prepared to ensure that operation levels work with the neighboring development.
- Expecting to commence procurement of various activities in July.

Wentworth Kerb Upgrades

- Design and quotation documentation finalised, in readiness to go to tender.
- Consultation with community (Primary School) required in relation to potential tree impacts.

Buronga Pump Track 2

- Contractor has completed line-marking and restoration works.
- WSC Parks and Gardens team completed final landscaping and planting to the area.
- WSC roads team completed the sealing of the road and carpark.
- Project complete.

Junction Island Viewing Platform

- Award of contract approved at the June Council meeting.
- Successful contractor informed of being awarded the work.
- Formal contract documents issued for signing.

Electric Vehicles (EV) Charging Stations (3 Locations)

- Essential Energy approved the connection and installation location of the Wentworth Civic Centre carpark EV charger on 23 June.
- Electrical contractor has installed all electrical works from the switchboards / connection points to the charger locations.
- WSC Civil team has installed two of the three concrete pads for the charger pedestals.
- Protection bollards and wheel stops have been procured.
- EV Charger contractor has advised installation of pedestals from 21 July.
- On track to complete all EV Chargers by end July.

Buronga Landfill Expansion

The project aims to improve on previous waste management and resource recovery activities at the site as well as expand the approved footprint for waste disposal activities to occur.

- Works on the project are continuing to advance, with earth works construction of the new waste cell and phyto capping 100% complete.
- Placement of engineered clay cell liner completed
- Placement of geofabric bentonite liner on cell walls and floor completed
- Placement of HDPE liner on floor and cell walls completed.
- Supply and delivery of all road and structure base materials completed and stockpiled on site
- Site clearing for car parking areas completed
- Construction of recycling building 90% complete and residential drop off structure 75% complete.
- Construction of all retaining wall and stormwater drainage lines complete.

<p>Project (continued)</p>	<ul style="list-style-type: none"> • Construction of fire services including installation of tanks and pumps complete. • Placement of new office and amenities building complete. • Placement of new toilet facilities complete. • Construction of new internal access roads commenced. <p>Works will continue throughout July & August to complete the installation of the cell liner including placement of rock base liner in waste cell. Works will continue on the internal road network and building areas.</p> <p>Other works also planned for this period include installation of mains power supply, completion of major building structures and leachate drainage connections.</p> <p>Recent dusty and wet weather conditions have caused delays to the placement of cell liner components, with an amended final completion date for the project estimated to be early October 2025.</p>
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Attachments

1. Log Bridge Road [↓](#)
2. Pooncarie Road [↓](#)
3. Darling Street Footpath 1 [↓](#)
4. Darling Street Footpath 2 [↓](#)
5. RFS Air Base [↓](#)
6. Buronga Bulk Meter Complete & Buronga Pump Station No. 1 – Urgent Pump Repairs [↓](#)
7. Buronga Pump Station No. 1 – Urgent Pump Repairs [↓](#)
8. Wentworth Showgrounds Camp Kitchen [↓](#)
9. Pooncarie Camp Kitchen [↓](#)
10. Electric Vehicles Charging Stations [↓](#)
11. Electric Vehicles Charging Stations & Buronga Riverfront Toilet Block Wet Well [↓](#)
12. Buronga EDS & Buronga Pump Track [↓](#)
13. Buronga Landfill 1 [↓](#)
14. Buronga Landfill 2 [↓](#)

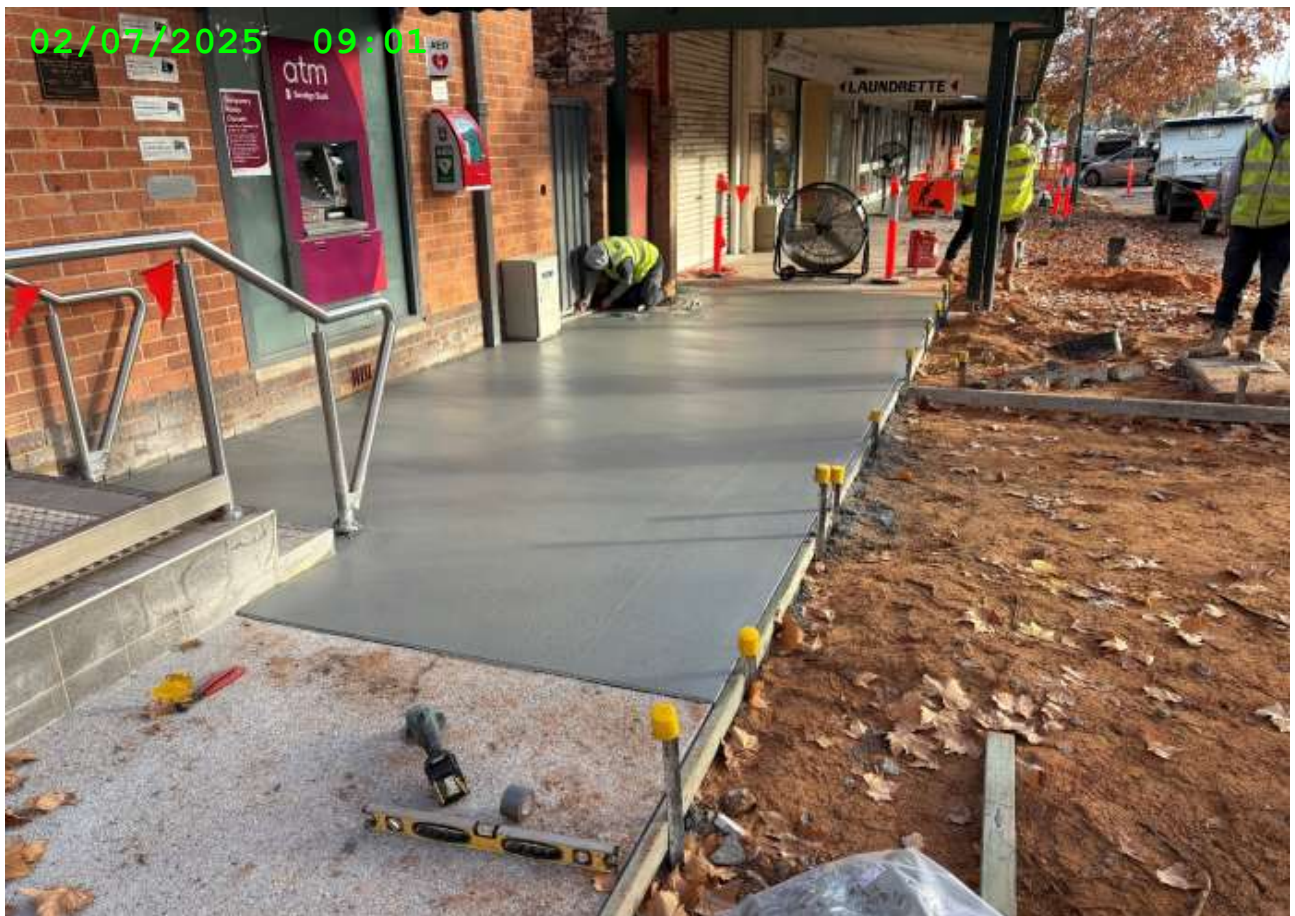


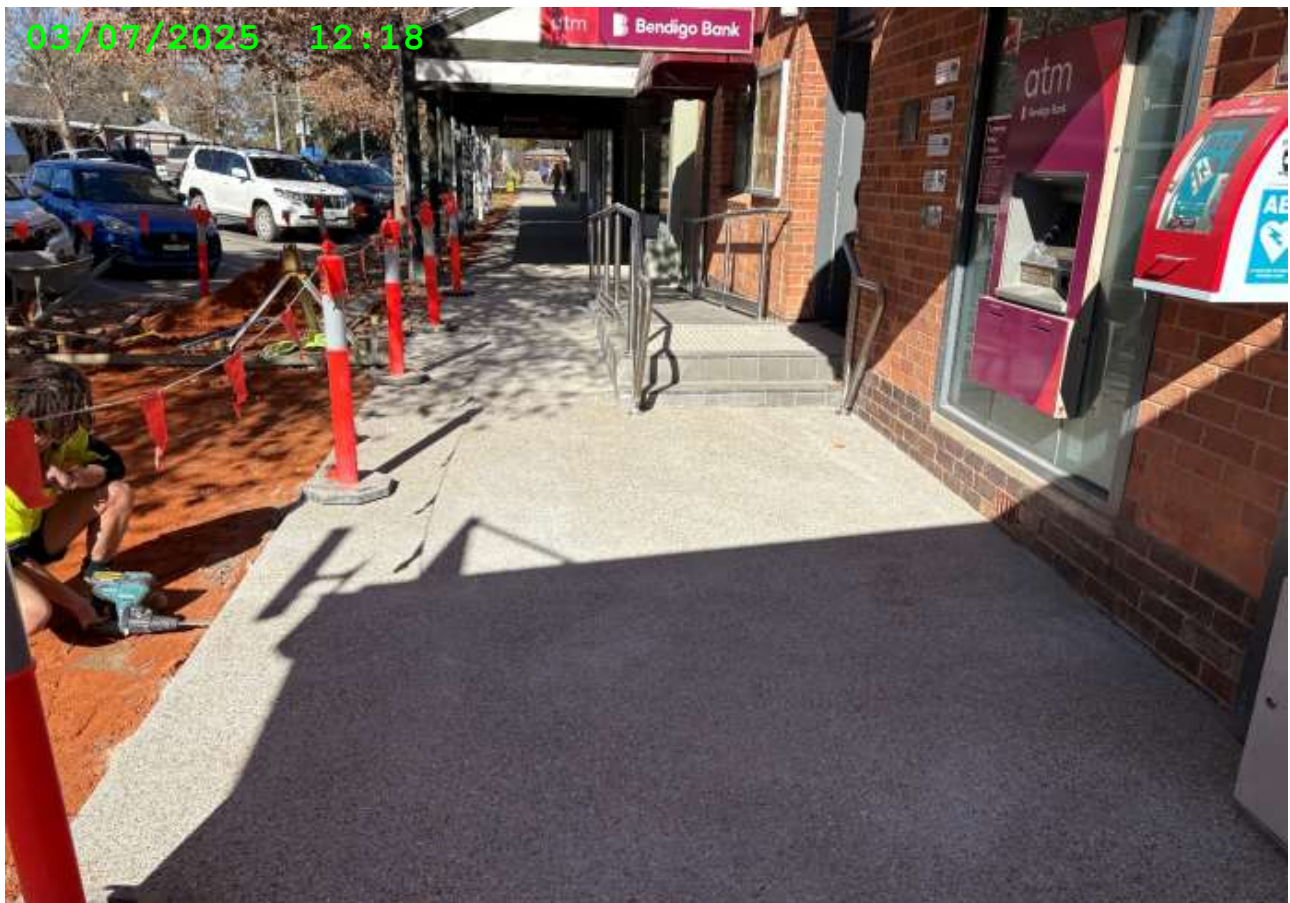
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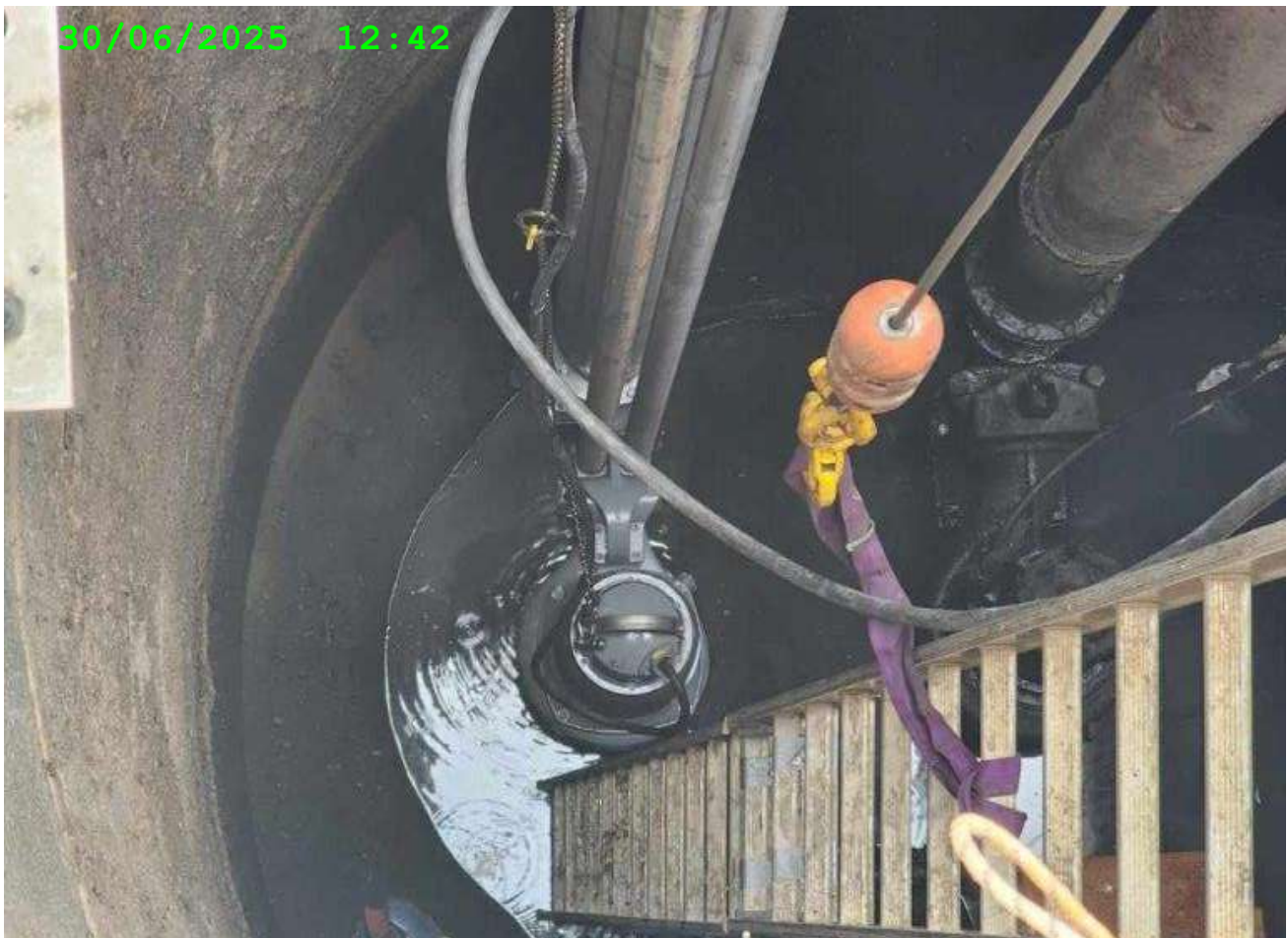


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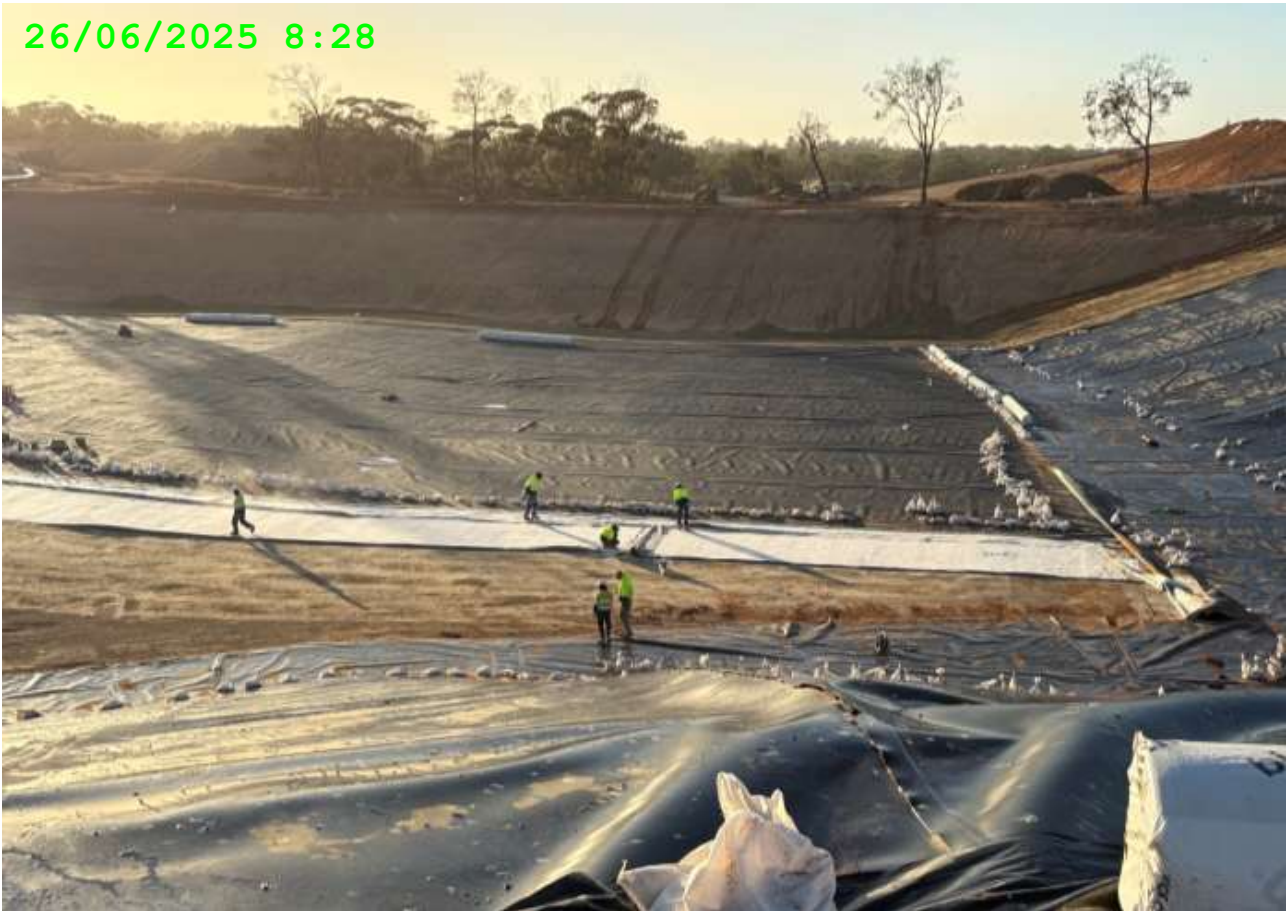








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10 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

12.1 Review of Midway Centre Regular Agreements. (RPT/25/364)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it. On balance, the public interest in preserving the confidentiality of information about the item outweighs the public interest in maintaining openness and transparency in council decision-making.

12.2 Panel Contract - Additional Suppliers. (RPT/25/313)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and

transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.3 PT2425/14 - Environmental Monitoring - Buronga Landfill. (RPT/25/355)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.4 PT2425/13 C00045 - Wentworth Raw Water Renewal. (RPT/25/398)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.5 Darling Street Concrete Footpath. (RPT/25/402)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.6 Workforce Structure. (RPT/25/331)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (a) personnel matters concerning particular individuals (other than councillors).

12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL

12.1 REVIEW OF MIDWAY CENTRE REGULAR AGREEMENTS

File Number: RPT/25/364

Responsible Officer: Simon Rule - Director Corporate Services
 Responsible Division: Corporate Services
 Reporting Officer: Annette Fraser - Team Leader Customer Service

Objective: 2.0 Wentworth Shire is a great place to live
 Strategy: 2.1 Continue to create opportunities for inclusion where all people feel welcome and participate in community life

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it. On balance, the public interest in preserving the confidentiality of information about the item outweighs the public interest in maintaining openness and transparency in council decision-making.

12.2 PANEL CONTRACT - ADDITIONAL SUPPLIERS

File Number: RPT/25/313

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Jamie-Lee Kelly - Administration Officer

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.2 Our public assets are well maintained and able to meet the growing population demands

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.3 PT2425/14 - ENVIRONMENTAL MONITORING - BURONGA LANDFILL

File Number: RPT/25/355

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Samantha Wall - Projects Administration

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.3 Minimise the impact on our natural environment

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.4 PT2425/13 C00045 - WENTWORTH RAW WATER RENEWAL

File Number: RPT/25/398

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Scott Barnes - Manager Engineering Services

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.2 Our public assets are well maintained and able to meet the growing population demands

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.5 DARLING STREET CONCRETE FOOTPATH

File Number: RPT/25/402

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Jarrod Roberts - Manager Works

Objective: 3.0 Wentworth Shire is a community that works to enhance and protect its physical and natural environment

Strategy: 3.2 Our public assets are well maintained and able to meet the growing population demands

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.6 WORKFORCE STRUCTURE

File Number: RPT/25/331

Responsible Officer: Ken Ross - General Manager

Responsible Division: Office of the General Manager

Reporting Officer: Ken Ross - General Manager

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.4 Manage public resources responsibly and efficiently for the benefit of the community

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (a) personnel matters concerning particular individuals (other than councillors).

13 CONCLUSION OF THE MEETING

NEXT MEETING

20 August 2025