

## FOOD PREMISES REGISTRATION / CHANGE OF DETAILS FORM

New Application ☐

Change of Details ☐

### FEES AND CHARGES

Assessment

Lodgement Fee

Job No. 1205-1170

Receipt No.

Date

Would you like a copy of the receipt? ☐ Yes ☐ No

### PART A – BUSINESS DETAILS

Business/Trading Name

ABN/ACN

Date Business Started

Person/Company Name

Director Name/s

Business Postal Address

Proprietor/Director Residential Address

Business Phone No.

Home Phone No.

Mobile No.

Alternate Phone No.

Email

Business Trading Hours:

☐ Day-time

☐ Day and night-time

☐ Night-time only

Is the business a home business?

☐ Yes

☐ No

Food Safety Supervisor (FSS) Name

NSW FSS Contact No.

NSW FSS Certificate No.

Date Certificate Issued

Date Certificate expires

Type of Food Business (tick the most relevant business type):

☐ Restaurant

☐ Juice Bar

☐ Green Grocer

☐ Cafe

☐ Bakery

☐ Service Station

☐ Coffee Shop

☐ Cake Shop

☐ Function Centre

☐ Takeaway

☐ Bed & Breakfast

☐ Child Care Centre

☐ Butcher

☐ Hotel/Motel

☐ School Canteen

☐ Ice Cream Shop

☐ Pub/Tavern (serving meals)

☐ Caterer

☐ Deli

☐ Licensed Club (serving meals)

☐ Club/Pub/Tavern

☐ Supermarket

☐ Other (please specify)

## PART B – PROPERTY DETAILS

Lot / Section / DP Numbers can be found on the Rates Notice or Certificate of Title for the land.

Street No.

Street Name

Town/Locality

Postcode

Lot No./s

Section

DP No/s

What type of water supply does the property have?

☐ Reticulated

☐ Water from a water carter

☐ Rain Water Tanks

☐ Other (please specify)

Is the property connected to sewer?

☐ Yes

☐ No

## PART C – DEVELOPMENT CONSENT

Has development consent been granted for the above use?

☐ Yes

☐ No

DA No:

Has a Construction Certificate (CC) been issued for the premises fit-out?

☐ Yes

☐ No

CC No:

## PART D – APPLICANT DECLARATION

Do you agree to receive all correspondence via email?

☐ Yes

☐ No

I declare that to the best of my knowledge, the information provided in this application is accurate and correct. I/we also authorise:

- Council representatives to enter the property for the purpose of site inspections;

Name

Signature

Date

## Privacy and Personal Information Protection Notice

The personal information provided on this form is collected by Wentworth Shire Council for the purposes of processing this application by Council Employees and other authorised persons. This form will be stored within Council's record management system and may be available for public access and/or disclosure under various NSW Government legislation.

## PART E – LODGEMENT DETAILS

Please send your completed registration form to Wentworth Shire Council:

By Mail

PO Box 81  
WENTWORTH NSW 2648

In Person

61 Darling Street  
WENTWORTH NSW 2648

Email

[council@wentworth.nsw.gov.au](mailto:council@wentworth.nsw.gov.au)

## OFFICE USE ONLY

FS No.

Assessment No.

DA No.

CC No.

## Privacy and Personal Information Protection Notice

We are collecting this information to process your request. We may not be able to do so without it. Supplying this information is voluntary and it will not be used for any other purpose without seeking your consent. We will store your personal information on our systems or in our offices, where it will be used by our staff and contractors. Other people can request access to it under the *Government Information (Public Access) Act 2009*. You can ask us to suppress your personal information from a public register and we will consider your request in line with the *Privacy and Personal Information Protection Act 1998*. Our Privacy Management Plan sets out how you can access or correct your personal information. Please visit [www.wentworth.nsw.gov.au](http://www.wentworth.nsw.gov.au) for a copy of the plan.