



- ANABRANCH
- BURONGA
- COOMEALLA
- CURLWAA
- DARETON
- ELLERSLIE
- GOL GOL
- MONAK
- POMONA
- POONCARIE
- RUFUS RIVER
- TRENTHAM CLIFFS
- WENTWORTH

Candidate Information

Plant Operator/Labourer (Signs & Lines)

Join Wentworth Shire Council for a career in a progressive, community-focused work environment that prioritises the interests of the Shire. Wentworth Shire Council is committed to becoming a child safe organisation by embedding the NSW Child Safe Standards across our organisation. An advocate of Equal Employment Opportunity, Council offers outstanding working conditions and a team-oriented, positive culture.

Employees at Wentworth Shire Council are provided with a range of benefits:

- ▶ Accrued Rostered Days Off throughout the year (for eligible roles), in addition to four weeks of Annual Leave
- ▶ Guaranteed 3% increase (2025/2026) on top of any appraisal step increase
- ▶ Long Service Leave entitlements after five years of service
- ▶ Professional development opportunities

Applications are encouraged from individuals of all backgrounds, including Aboriginal and Torres Strait Islander peoples, people of different ages, those with disabilities, and members of the LGBTIQIA+ community, as well as candidates from various cultural and linguistic heritages.

Wentworth Shire, home to about 8,000 residents, offers a unique lifestyle by the Murray and Darling Rivers. A place of natural beauty and outdoor activities, the Shire is ideal for families. Nearby Mildura provides additional amenities and cultural experiences. This balance makes Wentworth Shire an attractive location for living, working, and exploring.

For further information on advertised positions and details on how to apply, contact Glen Norris, Manager Human Resources:
P: (03) 5027 5027
E: humanresources@wentworth.nsw.gov.au

At Wentworth Shire Council, we value:

Honesty & Integrity

- ▶ We deliver on commitments
- ▶ We act ethically

Accountability & Transparency

- ▶ We take responsibility for our actions
- ▶ We communicate openly and respectfully with our community

Respect

- ▶ We act professionally towards our community and our colleagues

Quality & Commitment

- ▶ We do our best to provide the highest standard of goods and services to our community
- ▶ We are responsive to the needs of our community and always look for ways to better serve our community
- ▶ We are dedicated to fulfilling the Shire's vision and goals



If you require assistance reading and understanding this document, please contact the Translating and Interpreting Service on 131 450 and ask them to call Wentworth Shire Council on 03 5027 5027.

Wentworth at a glance



8.40% of our population identify as Aboriginal or Torres Strait Islander (State average is 3.44%)

Proclaimed a Shire on 23 January
1879

Area (sq. km)
26,256



7,688
Estimated Residential Population (Remplan)

Largest industry of Employment is Agriculture, Forestry & Fishing with **23.46%** of the population



28.81%
Mining is the largest industry sector with (\$445,500,000) gross revenue

3 Libraries

1 Hospital

8 Schools

1 TAFE Campus

2 Aerodromes

29.51% of homes are owned outright



33.32%

Working age Residents (25-64 yrs old) (state average is 35.70%) : **3,124** Employed Residents

4.20% Unemployment Rate (Sept 2024)



Year 12 education as the highest form of education

Wentworth Shire residents
31.40%

vs.

Other areas of NSW
21.40%

\$95,330 per capita Gross Regional Product



The Median Wage for Households: Wentworth **\$1,987/wk**



State (excl. Greater Sydney) **\$1,434/wk**



Greater Sydney **\$2,077/wk**

The individual median wage is **\$696** per week with **16.25%** of people earning over **\$1,500** per week.

43 years old

is the Median Resident age (State median is 39)

29.62% of Residents are aged under 25 (State average is 30.03%)

20.77% of Residents are aged over 65 (State average is 17.65%)



25.07% of families earn over \$130,000 vs. state average of 37.59%



422km
ADELAIDE

583km
MELBOURNE

1,044km
SYDNEY

662km of sealed road

1,360km of unsealed road

Plant Operator/Labourer (Signs & Lines)

Directorate	Roads & Engineering	Classification/Grade/Band	OP Band 1 Level 4B
Location	Wentworth	Position description approved	April 2022

Primary purpose of the position

This position is responsible for:

- All aspects of Civil works undertaken within the Wentworth Shire Council.

Reports to

Team Leader Civil Projects and Maintenance

Key Selection Criteria

Essential Requirements

- Current and valid Heavy Rigid licence with the ability to obtain Heavy Combination Licence.
- Demonstrated experience with the operation and maintenance of a range of plant and machinery, including but not limited to front end loader, skid steers, backhoe and excavator.
- Experience in and the ability to operate a variety of plant and equipment.
- Ability to work unsupervised as well as effectively as part of a team.
- Ability to work overtime and away from home from time to time.
- Construction Induction Card (White Card)
- Ability to operate a pocket PC to record asset maintenance activities.

Desirable

- Safework NSW Traffic Control Qualifications
- Holding the following current licences/competencies or have the ability to obtain;
 - Excavator, Front End Loader, Backhoe, Skid Steer, Chainsaw
- Confined Spaces Accreditation
- Current First Aid Certificate
- Heavy Combination Truck Licence

Duties

- Carry out line marking and associated works.
- Carry out sign maintenance and installation.
- Ability to plan and coordinate daily work schedules.
- Ability to work competently to defined levels using a variety of basic equipment and practices.
- Read and interpret drawings and plans.
- Ensure the upkeep and tidiness of Council plant and equipment and the timely reporting of any defects.
- Ability to competently carry out sign maintenance, installation and associated works.
- Ability to carry out Aerodrome Reporting Officer duties in accordance with Civil Aviation Safety Authority's manual of standards.
- Ability to carry out Burial Duties in accordance with NSW Health Department and Council policies and Procedures.
- Knowledge and experience in line marking, set out, application and maintenance works.
- Traffic Management duties as required on individual projects or construction and maintenance activities.
- Accurately record accomplishments on timesheets, plant sheets and daily running sheets.
- Report any observed faults or defects to any Council assets to a supervisor as soon as reasonably possible.
- Ensure allocated plant performs to expected capacity to allow timely completion of Works programs
- Operate all plant, tools, implements or equipment in a safe and effective manner.
- Participate in and ensure that opportunities and responsibilities for implementation of Best Practice operations can be maximised.
- Ensure that all tasks are carried out in accordance with Work Health and Safety policies, procedures and safe work practices.
- Undertake contractor private work as required.
- Further duties as required as directed within the scope, skill and competence level of the position and employee.
- Undertake all identified training requirements associated with the position





Capabilities for the role

The Local Government Capability Framework describes the core knowledge, skills and abilities expressed as behaviours, which set out clear expectations about performance in local government: “how we do things around here”. It builds on organisational values and creates a common sense of purpose for elected members and all levels of the workforce.

The Local Government Capability Framework is available at www.lgnsw.org.au/capability

Below is the full list of capabilities and the level required for this position. The capabilities in bold are the focus capabilities for this position. Refer to the next section for further information about the focus capabilities.

Local Government Capability Framework

Capability Group	Capability Name	Level
 Personal attributes	Manage Self	Adept
	Display Resilience and Adaptability	Foundational
	Act with Integrity	Intermediate
	Demonstrate Accountability	Intermediate
 Relationships	Communicate and Engage	Intermediate
	Community and Customer Focus	Intermediate
	Work Collaboratively	Intermediate
	Influence and Negotiate	Foundational
 Results	Plan and Prioritise	Intermediate
	Think and Solve Problems	Foundational
	Create and Innovate	Foundational
	Deliver Results	Intermediate
 Resources	Finance	Foundational
	Assets and Tools	Intermediate
	Technology and Information	Foundational
	Procurement and Contracts	Foundational

Focus capabilities

The focus capabilities for the position are those judged to be most important at the time of recruiting to the position. That is, the ones that must be met at least at satisfactory level for a candidate to be suitable for appointment.

Local Government Capability Framework		
Group and Capability	Level	Behavioural Indicators
Personal Attributes Manage Self	Adept	<ul style="list-style-type: none"> • Initiates action of team/unit projects, issues and opportunities. • Accepts and tackles demanding goals with drive and commitment. • Seeks opportunities to apply and develop strengths and skills. • Examines and reflects on own performance. • Seeks and responds well to feedback and guidance.
Relationships Community and Customer Focus	Intermediate	<ul style="list-style-type: none"> • Identifies and responds quickly to customer needs. • Demonstrated a thorough knowledge of services provided. • Puts the customer and community at heart of work activities. • Takes responsibility for resolving customer issues and needs.
Results Deliver Results	Intermediate	<ul style="list-style-type: none"> • Takes the initiative to progress own and team work tasks. • Contributes to the allocation of responsibilities and resources to achieve team/project goals. • Consistently delivers high quality work with minimal supervision. • Consistently delivers key work outputs on time and on budget.
Resources Assets and Tools	Intermediate	<ul style="list-style-type: none"> • Uses a variety of work tools and resources to enhance work products and expands own skill set. • Ensures others understand their obligations to use and maintain work tools and equipment appropriately. • Contributes to the allocation of work tools and resources to optimise team outcomes.

Organisation Overview

EXECUTIVE LEADERSHIP REPORTING STRUCTURE

Our Organisational Structure is designed to deliver on the Community’s Strategic Objectives as outlined in the Community Strategic Plan 2022-2032.



REPORTING STRUCTURE

As at 01 May 2024



Commenced journey with Council in November 2002.



KEN ROSS

GENERAL MANAGER

Appointed to role in May 2019

OFFICE OF THE GENERAL MANAGER

BUSINESS SUPPORT

- Advocacy
- Executive Services
- Civic Service
- Mayor & Councillor support

HUMAN RESOURCES

- Human Resources recruitment
- Organisational training & development
- Work Health & Safety
- Workplace & Industrial relations

TOURISM & PROMOTION

- Events
- Library
- Marketing & Communications
- Tourism
- Visitor Information Centre

Commenced journey with Council in November 2008.



SIMON RULE

DIRECTOR

Appointed to role in May 2014

CORPORATE SERVICES

CUSTOMER SERVICES

- Bendigo Bank Agency (Midway Service Centre)
- Bridge lift bookings
- Cemetery reservations & burials
- Customer enquiries
- Receipting (rates, water accounts, applications)
- Venue hire bookings

FINANCE & ACCOUNTING

- Accounts payable/receivable
- Accounting services
- Payroll
- Procurement
- Rates

ECONOMIC & COMMUNITY DEVELOPMENT

INFORMATION TECHNOLOGY

- Business continuity
- Cyber security
- End-user support
- Geographic Information Systems (GIS)
- Hardware/software/ maintenance acquisition

RECORDS

- Record management

RISK & GOVERNANCE

- Audit, Risk & Improvement Committee
- Corporate Compliance
- Corporate Strategic Planning & Reporting
- Internal Audit
- Risk management

STORES

Commenced journey with Council in October 2017.



GEORGE KENENDE

ACTING DIRECTOR

Appointed to role in January 2024

HEALTH & PLANNING

BUILDING SURVEYING/ ENVIRONMENTAL HEALTH

- Bonds and Permits
- Building Certification
- Food Safety – annual inspections & temporary permits
- Public Health/Skin Penetration/ Cooling Towers/UPSS

COMPANION ANIMALS

- Barking Dogs
- Nuisance/Aggressive Dogs
- Rehoming
- Shelter Management

DEVELOPMENT ASSESSMENT

- Development Determinations
- Planning Portal management & assistance
- Pre-lodgement advice

COMPLIANCE/REGULATORY SERVICES/LOCAL LAWS

- Alcohol Free Zones
- Development compliance
- Education & enforcement
- Noise
- Pollution & contaminated land

RESERVES & LAND TENURE

- Acquisition of land
- Crown land manager
- Native Title

STRATEGIC DEVELOPMENT

- Heritage Protection & Advice
- Planning Proposals & LEP Amendments
- Strategic Planning Projects & Strategies

Commenced journey with Council in November 2016.



GEOFF GUNN

DIRECTOR

Appointed to role in August 2019

ROADS & ENGINEERING

ENGINEERING TEAM


- Assets
- Engineering services
- Infrastructure
- Technical Services
- Water & Waste Water

WORKS TEAM

- Aerodrome operations
- Building maintenance
- Civil Works
- Fleet/Workshop
- Landfill/Waste
- Operations
- Parks & Gardens
- Roads



Contact

-  **Main Service Centre**
61 Darling Street, Wentworth
-  **Postal Address**
PO Box 81, Wentworth NSW 2648

 (03) 5027 5027

 council@wentworth.nsw.gov.au

 wentworth.nsw.gov.au

Have Your Say:
wentworth.nsw.gov.au/have-your-say