



# **WENTWORTH SHIRE COUNCIL**

## **EXTRAORDINARY MEETING MINUTES**

**17 OCTOBER 2022**

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## 1 OPENING OF MEETING

The Mayor opened the meeting at 7:00pm.

## 2 PRAYER OR ACKNOWLEDGEMENT OF COUNTRY

### PRESENT:

**COUNCILLORS:** Councillor Tim Elstone  
Councillor Brian Beaumont  
Councillor Steve Cooper  
Councillor Peter Crisp  
Councillor Steve Heywood  
Councillor Daniel Linklater  
Councillor Jane MacAllister  
Councillor Susan Nichols  
Councillor Jo Rodda

**STAFF:** Ken Ross (General Manager)  
Matthew Carlin (Director Health and Planning)  
Geoff Gunn (Director Roads and Engineering)  
Simon Rule (Director Finance and Policy)  
Gayle Marsden (Executive Assistant to General Manager)

## 3 APOLOGIES AND LEAVE OF ABSENCE

Nil

## 4 DISCLOSURES OF INTERESTS

Nil

## 5 CONFIRMATION OF MINUTES

### Recommendation

That the Minutes of the Ordinary Meeting held 28 September 2022 be confirmed as circulated.

That the Minutes of the Ordinary Meeting held 28 September 2022 be confirmed as circulated.

## 6 REPORTS FROM COMMITTEES

### 6.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE

File Number: RPT/22/633

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 A strong, responsible and representative government

#### Summary

A meeting of the Audit, Risk and Improvement Committee was held on 30 September 2022 and the draft Minutes of the meeting are attached to this report for the information of Councillors.

The Committee considered the following item of business:

- 2021-2022 Draft Annual Financial Statements

The Committee has requested that the Reporting Officer inform Council that it endorsed the Reporting Officers recommendations in relation to the report.

#### **Officer Recommendation**

That Council receive and note the draft minutes of the Audit, Risk and Improvement Committee.

#### **Council Resolution**

That Council receive and note the draft minutes of the Audit, Risk and Improvement Committee.

**Moved Cr Crisp, Seconded Cr Cooper**

**CARRIED UNANIMOUSLY**

## 7 REPORTS TO COUNCIL

### 7.1 DRAFT 2021-2022 ANNUAL FINANCIAL STATEMENTS

File Number: RPT/22/635

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic leadership with all activities conducted in an open, transparent and inclusive manner

Strategy: 4.2 A strong, responsible and representative government

#### **Summary**

It is a requirement of the *Local Government Act 1993* (NSW) (the Act) that Council prepare its Annual Financial Statements as soon as practicable after the end of the financial year in accordance with Australian Accounting Standards and the Local Government Code of Accounting Practice.

The Financial Statements must be audited and the audit opinion issued by the Audit Office of NSW and lodged with the Office of Local Government by 31 October 2022.

Section 413 and 418 of the Act and Clause 215 of the *Local Government (General) Regulation 2021* (the Regulation) have a number of specific requirements that Council has to comply with in regards to the production, auditing and finalisation of the Annual Financial Statements and year end reporting requirements.

#### **Recommendation**

That Council certifies:

- a. That the Annual Financial Statements have been prepared in accordance with:
  - i. The *Local Government Act 1993* (NSW) and the Regulations made there under;
  - ii. The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board; and
  - iii. The Local Government Code of Accounting Practice and Financial Reporting.
- b. To the best of our knowledge and belief, these statements:
  - i. Present fairly the Council's operating result and financial position for the 2021/2022 financial year; and
  - ii. Accord with Council's accounting and other records.
- c. That Council is not aware of any matter that would render these Statements false or misleading in any way.

That Council:

- a. Adopt the Councillors and Management Statement and resolves that it be signed by the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting

Officer and that it is attached to the financial statements;

- b. Delegates to the General Manager the authority to “finalise the date” at which the auditor’s report and financial statements are to be presented to the public; and
- c. Delegates to the General Manager the authority to authorise the year end accounts for issue immediately upon receipt of the auditor’s reports.

That Council:

- a. Refer the Draft 2021/2022 Annual Financial Statements to audit.

### **Council Resolution**

That Council certifies:

- a. That the Annual Financial Statements have been prepared in accordance with:
  - i. The *Local Government Act 1993* (NSW) and the Regulations made there under;
  - ii. The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board; and
  - iii. The Local Government Code of Accounting Practice and Financial Reporting.
- b. To the best of our knowledge and belief, these statements:
  - i. Present fairly the Council’s operating result and financial position for the 2021/2022 financial year; and
  - ii. Accord with Council’s accounting and other records.
- c. That Council is not aware of any matter that would render these Statements false or misleading in any way.

That Council:

- a. Adopt the Councillors and Management Statement and resolves that it be signed by the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting Officer and that it is attached to the financial statements;
- b. Delegates to the General Manager the authority to “finalise the date” at which the auditor’s report and financial statements are to be presented to the public; and
- c. Delegates to the General Manager the authority to authorise the year end accounts for issue immediately upon receipt of the auditor’s reports.

That Council:

- a. Refer the Draft 2021/2022 Annual Financial Statements to audit.

**Moved Cr. Nichols, Seconded Cr Linklater**

**CARRIED UNANIMOUSLY**

**8 CONCLUSION OF THE MEETING**

Meeting closed at 7:05pm

**NEXT MEETING**

26 October 2022

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**CHAIR**