

## Application for Rural Address Number

This application form is to be used when requesting a Rural Address Number.

Rural Addressing numbers are similar to street numbers as they identify your property for visitors and emergency service vehicles. The number however is based on a measured distance, usually from the beginning of the road; this makes it easy for people to locate the property quickly.

A rural address sign is a reflective address plate attached at the top of a galvanized post. Plates indicate the rural number and the road name allocated to your property. Plates are double-sided.

### What are the costs?

*New application including Rural Address Plate (Fee to be charged as per Operational Plan Fees & Charges at time of payment which can be found in Council's Fees & Charges under Finance and Customer Services Fees.*

[www.wentworth.nsw.gov.au/council/publications-policies/annual-fees-and-charges](http://www.wentworth.nsw.gov.au/council/publications-policies/annual-fees-and-charges)

### 1. APPLICANTS DETAILS

Applicant: .....

Contact person (if different to applicant) :.....

Contact number/s: .....

Postal Address: .....

.....

E- mail: .....

### 2. PROPERTY ADDRESS

Rural Number: .....

Street/Road: .....

Locality/Town: .....

Lot No.: ..... Section:..... DP:.....

*NOTE: If your property does not currently have a rural number or you do not know what your rural number is, please leave "Rural Number" (above) blank. A Council Officer will either allocate a rural number to your property or advise you of your property's rural number.*

How to locate your property: .....

.....

.....

Your Rural Address number is measured from the beginning of the road to your property access.

How is your property access identified? .....

Which side of the road is your house is situated..... Left  Right

When travelling from: .....

Council Officers will allocate a number to your property and prepare a plate showing this number. The number plate will be available at Council’s Office for your collection. You will be notified of this once the number has been allocated and the plate prepared. Below is an example of a rural address plate.



**RURAL ADDRESS NUMBER ALLOCATION – OFFICE USE ONLY**

Assessment Number: .....

Lot No.: ..... Section:..... DP:.....

Rural Number: .....

Street/Road: .....

Locality/Town: .....

GPS Co-ordinate: ... Easting:..... Northing:.....

**3. RECEIVAL CONFIRMATION**

I/We have received our Rural Address Number and/or Sign Plate and have been provided with Rural Address Plate Installation Guidelines

Applicants Name (please print) .....

Position/Title (where applicable): .....

Signature: ..... Date: .....

**Privacy and Personal Information Protection Notice**

We are collecting this information to process your request. We may not be able to do so without it. Supplying this information is voluntary and it will not be used for any other purpose without seeking your consent. We will store your personal information on our systems or in our offices, where it will be used by our staff and contractors. Other people can request access to it under the *Government Information (Public Access) Act 2009*. You can ask us to suppress your personal information from a public register and we will consider your request in line with the *Privacy and Personal Information Protection Act 1998*. Our Privacy Management Plan sets out how you can access or correct your personal information. Please visit [www.wentworth.nsw.gov.au](http://www.wentworth.nsw.gov.au) for a copy of the plan.

For further assistance in relation to this application form please contact :- Wentworth Shire Council:  
Telephone: (03) 5027 5027 | Street Address: 26-28 Adelaide Street, Wentworth | Postal Address: PO Box 81, Wentworth, NSW, 2648

**FOR OFFICE USE ONLY**

<b>Lodgement Date</b>	<b>Process:</b> Number      please initial ↓	<b>Sign Plate:</b> please date ↓
Officer: _____	Allocated: Rates      _____	Request sent: _____
Assessment No.: _____	Updated: Owner      _____	Plate received: _____
Fee Amount: _____	Notified: Agencies      _____	Owner contacted: _____
Receipt No.: _____	Notified: Records      _____	Date Collected: _____
	Notified: _____	