

ORDINARY MEETING MINUTES (as amended)

16 AUGUST 2023

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ORDINARY MEETING MINUTES	16 AUGUST 2023
NEXT MEETING	23

1 OPENING OF MEETING

The Mayor opened the meeting with a prayer at 7PM.

2 PRAYER OR ACKNOWLEDGEMENT OF COUNTRY

PRESENT:

COUNCILLORS: Councillor Tim Elstone

Councillor Brian Beaumont (Via Video Conference)

Councillor Peter Crisp Councillor Steve Heywood Councillor Daniel Linklater Councillor Jane MacAllister Councillor Susan Nichols Councillor Jo Rodda

STAFF: Ken Ross (General Manager)

Matthew Carlin (Director Health and Planning) Geoff Gunn (Director Roads and Engineering) Simon Rule (Director Finance and Policy)

Gayle Marsden (Executive Assistant to General Manager)

3 APOLOGIES AND LEAVE OF ABSENCE

Council Resolution

That Council notes the apology of Cr Cooper and grants the Leave of Absence Request from Cr Heywood from 11 - 20 September inclusive.

Moved Cr. MacAllister, Seconded Cr Crisp

CARRIED UNANIMOUSLY

4 DISCLOSURES OF INTERESTS

NIL

5 CONFIRMATION OF MINUTES

Recommendation

That the Minutes of the Ordinary Meeting held 19 July 2023 be confirmed as circulated.

Council Resolution

That the Minutes of the Ordinary Meeting held 19 July 2023 be confirmed as circulated.

Moved Cr. Nichols, Seconded Cr Linklater

Recommendation

That the Minutes of the Extraordinary Meeting held 26 July 2023 be confirmed as circulated.

Council Resolution

That the Minutes of the Extraordinary Meeting held 26 July 2023 be confirmed as circulated.

Moved Cr Rodda, Seconded Cr Crisp

6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

6.1 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

File Number: RPT/23/457

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic

leadership with all activities conducted in an open, transparent

and inclusive manner

Strategy: 4.2 A strong, responsible and representative government

Summary

The Outstanding Actions report provides details of activities raised at previous Council meetings that remain outstanding.

Officer Recommendation

That Council receives and notes the list of outstanding matters as at 9 August 2023.

Council Resolution

That Council receives and notes the list of outstanding matters as at 9 August 2023.

Moved Cr. Heywood, Seconded Cr Linklater

6.2 HARDWASTE COLLECTION

File Number: RPT/23/483

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 3.0 Wentworth Shire is a community that works to enhance and

protect its physical and natural environment

Strategy: 3.4 Use and manage our resources wisely

Summary

Historically Council has been offering a hard rubbish collection for its residents and ratepayers every 3 years for more than a decade.

At the March Council Meeting the issue of whether Council could look at making the hard rubbish collection a more permanent service instead of every 3 years was raised.

Research has been conducted across a variety of Councils in NSW, Victoria and South Australia which has indicated that Councils are moving away from the practice of a fixed date arrangement to a system where residents and ratepayers contact the Council to book/request a collection with each property being eligible for one collection per year.

Recommendation

That Council endorse a trial of Option 2 – Booking a collection through Council for the hardwaste collection.

That Council endorse a trial of Option 2 – Booking a collection through Council for the hardwaste collection.

Moved Cr Rodda, Seconded Cr. Beaumont

Amendment

That Council endorse a trial of Option 1 – Fixed date collection service. Council for the hardwaste collection.

Moved: Cr Nichols LAPSED

Council Resolution

That Council endorse a trial of Option 2 – Booking a collection through Council for the hardwaste collection.

Moved Cr Rodda, Seconded Cr. Beaumont

CARRIED

For the Motion : Clr.s Beaumont, Crisp, Elstone, Heywood, Linklater, MacAllister

and Rodda.

Against the Motion: Clr. Nichols.

7 MAYORAL AND COUNCILLOR REPORTS

7.1 MAYORAL REPORT

File Number: RPT/23/455

Recommendation

That Council receives and notes the information contained in the Mayoral report.

Council Resolution

That Council receives and notes the information contained in the Mayoral report.

Moved Cr Linklater, Seconded Cr Rodda

8 REPORTS FROM COMMITTEES

8.1 WILLANDRA LAKES REGION WORLD HERITAGE ADVISORY COMMITTEE MEETING REPORT JUNE 2023

File Number: RPT/23/461

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic

leadership with all activities conducted in an open, transparent

and inclusive manner

Strategy: 4.2 A strong, responsible and representative government

Summary

Cr MacAllister is the Local Government representative for the Willandra Lakes Region World Heritage Advisory Committee. The following report is provided for the June 2023 meeting of the committee.

Recommendation

That Council receives and notes the report from the Willandra Lakes Region World Heritage Advisory Committee meeting June 2023.

Council Resolution

That Council receives and notes the report from the Willandra Lakes Region World Heritage Advisory Committee meeting June 2023.

Moved Cr. MacAllister, Seconded Cr Crisp

9 REPORTS TO COUNCIL

9.1 GENERAL MANAGERS REPORT

File Number: RPT/23/456

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic

leadership with all activities conducted in an open,

transparent and inclusive manner

Strategy: 4.2 A strong, responsible and representative government

Summary

The General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars

Circular 23-09

2. Meetings

As listed

3. Upcoming meetings or events

As listed

4. Other items of note

Recommendation

That Council receives and notes the information contained within the report from the General Manager.

Council Resolution

That Council receives and notes the information contained within the report from the General Manager.

Moved Cr Rodda, Seconded Cr. Nichols

9.2 MURRAY DARLING ASSOCIATION 79TH NATIONAL CONFERENCE AND ANNUAL GENERAL MEETING

File Number: RPT/23/458

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 3.0 Wentworth Shire is a community that works to enhance and

protect its physical and natural environment

Strategy: 3.3 Minimise the impact on the natural environment

Summary

The Murray Darling Association's 79th National Conference and Annual General Meeting is being held from the 25-28 September 2023 in Murray Bridge. The focus of the Conference is, "*Partnership through collaboration across the Basin*". Traditionally Council nominates its Murray Darling Association representatives to attend the Conference and Annual General Meeting.

Recommendation

That Council nominates the Murray Darling Association representatives to attend the Murray Darling Association's 79th National Conference and Annual General Meeting from 25-28 September 2023.

Council Resolution

That Council nominates the Murray Darling Association representatives Cr Elstone, Cr Linklater & Cr Heywood to attend the Murray Darling Association's 79th National Conference and Annual General Meeting from 25-28 September 2023.

Moved Cr Crisp, Seconded Cr Linklater

9.3 VARIATION TO TOURISM & PROMOTIONS BUDGET

File Number: RPT/23/467

Responsible Officer: Ken Ross - General Manager Responsible Division: Office of the General Manager

Reporting Officer: Lexi Stockman - Manager Tourism and Promotion

Objective: 1.0 Wentworth Shire is a vibrant, growing and thriving Region Strategy: 1.2 Promote the Wentworth Region as a desirable visitor and

tourism destination

Summary

It has been recognised that the current Tourism & Promotion budget allocation is no longer sufficient to cater for the level of activity that is required for providing an adequate amount of Shire promotion and marketing and continue to host a range of community events. Further to this, the extra cost to sufficiently stock the Visitor Information Centre with an adequate amount of souvenir items.

Previously, the Tourism & Promotion budget was underutilised due to the absence of a Manager Tourism & Promotion and money was often re-allocated to other departments. After receiving a large amount of funding throughout 2022, the Tourism & Promotion budget needs to be reassessed to continue to maintain the current level of tourism and event activity being undertaken.

A variation to the Tourism & Promotion budget is required with the amounts recommended by the Manager Tourism & Promotion and extended Visitor Information Centre team, taking into consideration the increased costs necessary for each budget category, moving forward.

This report recommends approving the proposed Tourism & Promotion budget, with variations made to the yearly budget moving forward, as well as various one-off inclusions to assist with the final stages of re-branding and the purchasing of additional stock to prepare to move into a bigger Visitor Information Centre space.

Recommendation

That Council approves the following variations:

- a) Increase in tourism expenditure budget \$219,700
- b) Increase in tourism revenue budget \$100,000

That Council approves the following variations:

- a) Increase in tourism expenditure budget \$219,700
- b) Increase in tourism revenue budget \$100,000

Moved Cr Crisp, Seconded Cr. Rodda

Amendment

Council Resolution

That Council Increase the tourism expenditure budget by \$200,000 from general revenue for the current financial year to be reviewed for the 24/25 budget pending a full review of tourism strategy and budget allocation.

Moved Cr Rodda, Seconded Cr. MacAllister

CARRIED

For the Motion: Clr.s Beaumont, Crisp, Elstone, Linklater, MacAllister,

Nichols and Rodda.

Against the Motion: Clr. Heywood.

9.4 MONTHLY FINANCE REPORT - JULY 2023

File Number: RPT/23/466

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community

that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership,

planning, decision-making and service delivery

Summary

Rates and Charges collections for the month of July 2023 were \$935,259.95. After allowing for pensioner subsidies, the total levies collected are now 9.34%. For comparison purposes 6.95% of the levy had been collected at the end of July 2022. Council currently has \$49,209,683.77 in cash and investments.

Recommendation

That Council receives and notes the Monthly Finance Report.

Council Resolution

That Council receives and notes the Monthly Finance Report.

Moved Cr Linklater, Seconded Cr Rodda

9.5 MONTHLY INVESTMENT REPORT - JULY 2023

File Number: RPT/23/469

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Bryce Watson - Accountant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic

leadership with all activities conducted in an open, transparent

and inclusive manner

Strategy: 4.5 Adopt practices of prudent asset, financial and human

resource management across Council to ensure long-term

sustainability and efficiency

Summary

As at 31 July 2023 Council had \$42 million invested in term deposits and \$7,209,683.77 in other cash investments. Council received \$56,901.84 from its investments for the month of July 2023.

In July 2023 Council investments averaged a rate of return of 4.38% and it currently has \$7,982,662.92 of internal restrictions and \$31,967,224.16 of external restrictions.

Recommendation

That Council receives and notes the monthly investment report.

Council Resolution

That Council receives and notes the monthly investment report.

Moved Cr Crisp, Seconded Cr Rodda

9.6 QUARTERLY OPERATIONAL PLAN PROGRESS REPORT

File Number: RPT/23/463

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Report Author: Simon Rule - Director Finance and Policy

Summary

In accordance with the Local Government Integrated Planning and Reporting Framework, Council develops a four year Delivery Program and a one year Operational Plan which details the actions to be undertaken by Council to implement the strategies established in the Community Strategic Plan.

The Local Government Act 1993 requires that progress is reported to Council with respect to the principal actions detailed in its Operational Plan at least every six months. To better align with the Quarterly Budget Review Process, the Operational Plan progress report is also complied on a quarterly basis.

New Actions added in the 4th Quarter:

- 2.3.11 Para Fire Station
- 3.2.31 Carramar Sporting Complex Cricket Nets
- 3.2.32 Buronga Pump Track Stage 2
- 3.2.33 Remote Roads Upgrade Pilot Project Arumpo Road Upgrade
- 3.2.34 Wentworth Aerodrome additional facility upgrade
- 3.4.17 Gol Gol Water Treatment Plant Drainage & Fencing
- 3.5.16 Woorlong Drive Drainage Basin

78 actions were completed during the quarter.

Of the 56 progressing actions 34 Actions have already been reprogrammed into the new financial year. An assessment of the other will be undertaken and included in the 2023-2024 first quarter progress report.

Other highlights for the quarter include the following:

- Ongoing clean up and flood recovery efforts continued during the quarter. Major works to reconstruct River Road and Boeill Creek Road commenced and where completed in early July.
- Flood waters coming down the Anabranch receded enough by mid-June to allow Council staff to commence assessing the damage. Ongoing clean up and recovery works will continue into the new financial year

Recommendation

That Council:

- a) Receives and notes the report
- b) Approves the seven new actions added to the Operational Plan during the 4th Quarter.

Council Resolution

That Council:

- a) Receives and notes the report
- b) Approves the seven new actions added to the Operational Plan during the 4th Quarter.

Moved Cr Rodda, Seconded Cr Crisp

9.7 JUNE QUARTERLY BUDGET REVIEW - FINAL QUARTER 2022-2023

File Number: RPT/23/482

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Bryce Watson - Accountant

Objective: 4.0 Wentworth Shire is supported by strong and ethical civic

leadership with all activities conducted in an open, transparent

and inclusive manner

Strategy: 4.5 Adopt practices of prudent asset, financial and human

resource management across Council to ensure long-term

sustainability and efficiency

Summary

A full analysis of Council's Income, Operating Expenditure and Capital Expenditure has been undertaken. A number of variations have been identified against the original budget as outlined in this report. Council's revenue and expenditure is reviewed on a quarterly basis to identify any potential areas requiring a variation.

If approved, the net result of variances for June 2023 is an unfavourable operational variance of \$429,000 and a favourable capital variance of \$1,815,000 resulting in a total favourable budget variation of \$1,386,000.

Recommendation

That Council:

- a) Note the 2022/2023 Fourth Quarter Budget Review
- b) Note the proposed revised 2022/2023 Changes to Operational and Capital Expenditure.
- c) Resolve to amend the 2022/2023 budget in accordance with the changes recommended in the Quarterly Budget Review Statement for the period of 1 April to 30 June 2023

Council Resolution

That Council:

- a) Note the 2022/2023 Fourth Quarter Budget Review
- b) Note the proposed revised 2022/2023 Changes to Operational and Capital Expenditure.
- c) Resolve to amend the 2022/2023 budget in accordance with the changes recommended in the Quarterly Budget Review Statement for the period of 1 April to 30 June 2023

Moved Cr. Nichols, Seconded Cr. Heywood

9.8 AF003 REQUESTS FOR FINANCIAL ASSISTANCE

File Number: RPT/23/474

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Annette Fraser - Team Leader Customer Service

Objective: 2.0 Wentworth Shire is a great place to live

Strategy: 2.4 A well informed, supported and engaged community

Summary

Council has provided an allocation of \$200,000.00 for the 2023/24 financial year for consideration by Council, for the funding of requests from the community for financial assistance. In this financial year, \$112,974.00 has been granted to a variety of organisations through the annual fees and charges "Exemptions from the Application" process.

The total value of requests granted so far under delegated authority is \$320.00. The total value of requests for this August 2023 funding application period totals \$33,374.80, which if granted in full would leave a balance in the financial assistance program of \$53,331.20.

Recommendation

That Council having considered the current requests for financial assistance, makes appropriate recommendations on the level of funding to be provided to each of these applications from the Financial Assistance program.

Council Resolution

That Council having considered the current requests for financial assistance, grant the full value of all requests to each of the applications from the Financial Assistance program.

Moved Cr Linklater, Seconded Cr. MacAllister

9.9 WENTWORTH LOCAL ENVIRONMENTAL PLAN 2011 - MINIMUM LOT SIZE

File Number: RPT/23/470

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: George Kenende - Strategic Planning Officer

Objective: 3.0 Wentworth Shire is a community that works to enhance and

protect its physical and natural environment

Strategy: 3.1 Ensure our planning decisions and controls enable the

community to benefit from development

Summary

Wentworth Shire Council has received a Planning Proposal from James Golsworthy Consulting on behalf of three (3) land holders.

The Planning Proposal seeks to amend the Wentworth Local Environmental Plan 2011 by reducing the Minimum Lot Size of 506, 551, 719 & 822 DP 756961 from 5000 square metres to 3000 square metres.

Recommendation

That Council resolves to:

- a) Submit the planning proposal to the Minister for the Department of Planning and Environment for consideration of a Gateway Determination to amend the Wentworth Local Environmental Plan 2011 in accordance with Section 3.34 of the Environmental Planning and Assessment Action 1979
- b) Call a division in accordance with S375A of the Local Government Act 1993 (NSW).

Council Resolution

That Council resolves to:

- a) Submit the planning proposal to the Minister for the Department of Planning and Environment for consideration of a Gateway Determination to amend the Wentworth Local Environmental Plan 2011 in accordance with Section 3.34 of the Environmental Planning and Assessment Action 1979
- b) Call a division in accordance with S375A of the Local Government Act 1993 (NSW).

Moved Cr. Nichols, Seconded Cr. Heywood

CARRIED

In accordance with Section 375A of the Local Government Act the Mayor called for a division.

For the Motion: Clr.s Beaumont, Crisp, Elstone, Heywood, Linklater,

Nichols and Rodda.

Against the Motion: Clr. MacAllister.

9.10 PROJECT & WORKS UPDATE - AUGUST 2023

File Number: RPT/23/460

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Jamie-Lee Kelly - Administration Officer

Objective: 3.0 Wentworth Shire is a community that works to enhance and

protect its physical and natural environment

Strategy: 3.2 Ensure that community assets and public infrastructure are

well maintained

Summary

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the months of July 2023 and the planned activities for August 2023.

Recommendation

That Council receives and notes the major works undertaken in July 2023 and the scheduled works for the following month.

Council Resolution

That Council receives and notes the major works undertaken in July 2023 and the scheduled works for the following month.

Moved Cr. Heywood, Seconded Cr Crisp

10 Notices of motions / Questions with notice

10.1 JAMES KING PARK USER GROUP

Cr Jo Rodda asked when there will be a meeting of the James King Park User Group and who is on it?

11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

12.1 Purchase of land - 5 Wakefield Lane part Lot 17 DP 807828 Curlwaa. (RPT/23/468)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d) (iii) information that would, if disclosed, reveal a trade secret. On balance, the public interest in preserving the confidentiality of information about the item outweighs the public interest in maintaining openness and transparency in council decision-making.

Council Resolution

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items

considered during the course of the Closed Session be withheld unless declassified by separate resolution.

Moved Cr Linklater, Seconded Cr. Nichols

12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL

12.1 PURCHASE OF LAND - 5 WAKEFIELD LANE PART LOT 17 DP 807828 CURLWAA

File Number: RPT/23/468

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Ken Ross - General Manager

Objective: 3.0 Wentworth Shire is a community that works to enhance and

protect its physical and natural environment

Strategy: 3.2 Ensure that community assets and public infrastructure are

well maintained

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d) (iii) information that would, if disclosed, reveal a trade secret. On balance, the public interest in preserving the confidentiality of information about the item outweighs the public interest in maintaining openness and transparency in council decision-making.

The General Manager advised that Council resolved to acquire 1625 square metres adjoining Lot 17 DP807828 Curlwaa for the purpose of legalising the existing council infrastructure for a sum of thirty thousand dollars and authorised the mayor and general manager to attach the council seal and sign the contract on behalf of council.

13 CONCLUSION OF THE MEETING

The meeting closed at 8:48pm

NEXT MEETING

20 September 2023

CHAIR