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## Credit Card Authorisation Form

### ABOUT THIS FORM

This form can be used for providing payment by credit card for council services. Please attach this form to any relevant completed application form and/or associated documentation to ensure fast processing of your payment.

### PART A – PAYMENT DETAILS

Name/s

Company Name (if applicable)

Postal Address

Contact No.  Alternate No.

Payment Amount/s (Note: if paying for multiple services, please itemise amount and brief description)

Would you like a copy of the receipt?  Yes  No

### PART B – CREDIT CARD DETAILS

Type of card  Visa  MasterCard  Other

Cardholder's Name

Credit Card No.  Expiry Date  CVC No.

*Please note: Wentworth Shire Council does not accept American Express.*

### PART C - AUTHORISATION

I authorise Wentworth Shire Council to charge my credit card as listed above for the payment amount listed in Part A of this form. I confirm the card is registered to me at the address provided.

Signed  Date

*Note: Authorisation can only be given by the holder of the above mentioned credit card.*

### Privacy and Personal Information Protection Notice

The personal information provided on this form is collected by Wentworth Shire Council for the purposes of processing this payment by Council Employees and other authorised persons. Once payment has been processed this form will be destroyed.

#### Privacy and Personal Information Protection Notice

We are collecting this information to process your request. We may not be able to do so without it. Supplying this information is voluntary and it will not be used for any other purpose without seeking your consent. We will store your personal information on our systems or in our offices, where it will be used by our staff and contractors. Other people can request access to it under the *Government Information (Public Access) Act 2009*. You can ask us to suppress your personal information from a public register and we will consider your request in line with the *Privacy and Personal Information Protection Act 1998*. Our Privacy Management Plan sets out how you can access or correct your personal information. Please visit [www.wentworth.nsw.gov.au](http://www.wentworth.nsw.gov.au) for a copy of the plan.