

Modify a Development Consent Application

made under the Environmental Planning and Assessment Act 1979
Section 4.55(1)(1A)(2)

FEES & CHARGES

S4.55 No. Assessment No.

Lodgement Fee Receipt No. Date
Job No: 1410-1140

Would you like a copy of the receipt? ☐ Yes ☐ No

PART A – APPLICANT'S DETAILS

Name/s

Company Name (if applicable)

Postal Address

Contact No. Alternate No.

Email

I hereby apply for approval to modify the development consent described in this application. I declare that all the information in this application is to the best of my knowledge, true and correct.

Signature/s Date

PART B - PROPERTY DETAILS

Lot / Section / DP Numbers can be found on the Rates Notice or Certificate of Title for the land.

Street No. Street Name

Town/Locality Postcode

Lot No/s Section DP No/s

Is the property: Lease ☐ Freehold ☐ Conditional Purchase ☐ Licence ☐

PART C – TYPE OF MODIFICATION

Please select type of modification you are seeking and describe the changes in detail below.

- ☐ **Minor – s4.55(1)** Indicate minor error, misdescription or miscalculation.
- ☐ **Minimal Environmental Impact-s4.55(1A)** Give details of the proposed modification and the expected impacts of those modifications.
- ☐ **Other – s4.55(2)** Give details of the proposed modification, the expected impacts and the reasons for seeking these modifications. Provide evidence that the development (as to be modified) will remain substantially the same as the approved development. (Please refer to relevant conditions of development consent where appropriate).

Detailed description of modification

PART D – APPROVED DEVELOPMENTDevelopment Consent No. Date Approved

Description of approved development

PART E – OWNER'S DETAILSName/s Company Name (if applicable) Postal Address Contact No. Alternate No. Email

As owner/s of the land to which this application relates to, I/we consent to carry out the development described in this application. I/we also authorise:

- Council representatives to enter the property for the purpose of site inspections;
- Council to make copies of all the documents for the purpose of determining the application or to people who may be affected by the proposal

Note:

- If more than one owner every owner must sign
- If you are signing on the owner's behalf as their legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. power of attorney, executor, trustee, company director)

Name Signature Date Name Signature Date

If more than two signatures are required please attach a separate document.

PART F – SUPPORTING INFORMATION

To enable assessment of your application, Council requires the following supporting information detailing the modification. Please note, if the information is not provided this may lead to your application be delayed or rejected.

- ☐ 3 x A3 copies of each of the following plans for approval
- ☐ Floor Plan
 - ☐ Site Plan
 - ☐ Elevation Plan

- ☐ 3 copies of the BASIX Certificate (where applicable)

Note: If you agree to receive correspondence via e-mail then we will only require 1 copy of the plans and Basix Certificate.

Privacy and Personal Information Protection Notice

The personal information provided on this form is collected by Wentworth Shire Council for the purposes of processing this application by Council Employees and other authorised persons. This form will be stored within Council's record management system and may be available for public access and/or disclosure under various NSW Government legislation.

Application to modify a Development Consent

Notes for completing a Application to modify a Development
Consent

FEES & CHARGES

- **Lodgement Fee** – This is a fee charged by Council that is set by the NSW Government, which is aimed at covering a portion of Council's costs for the processing of the application.

A schedule of fees are available on the Wentworth Shire website under the Council Business Tab. Alternatively you can call Council's Health & Planning Department on 03 5027 5027.

PART A – APPLICANT'S DETAILS

Anyone can apply for approval; it does not necessarily have to be the owner of the land; however the owner will still need to provide consent in Part E – Owner's Details. Please complete the details of the person who is applying for this consent. **NOTE:** It is the applicant's responsibility to provide Council with any additional details that may be requested.

PART B – PROPERTY DETAILS

This section asks you to provide details on the land where the development / building work is to be situated. These details are available on your rates notice or a Certificate of Title.

NOTE: Not all properties have a section number.

PART C – TYPE OF MODIFICATION

Select the most appropriate type of modification request you are seeking.

Provide a description of the modification explaining the extent of the modification and evidence that the modified proposal remains substantially the same development as that was originally approved.

PART D - APPROVED DEVELOPMENT

Provide the original development application number, approval date and a brief description of the approved development.

Note if other modifications have been sought prior to this one, provide above details for these modifications.

PART E – OWNER'S DETAILS

The owner of the land is generally the people/ company listed on the Title to the Land. All owners listed on the title must sign the application form giving consent to the proposed development / building works. If there is not enough room, please attach a separate document.

If the owner is a Company/ partnership etc, then evidence of role of signatories in the Company is to be provided on a Company letterhead indicating the person/s has authority to sign on behalf of the Company.

PART F – SUPPORTING INFORMATION

As per your original application, submit the relevant plans outlining the modification.

Note:

- All plans are to be drawn to scale and provided in A3 size.
- An amended BASIX Certificate may be required depending on the type of modification.
- If both the applicant and owner are happy to receive all correspondence via email, only 1 set of plans needs to be submitted with application. However if hard copies are required, submit 3 copies.