

Building Information Certificate Application

*made under the Environmental Planning & Assessment Act, 1979
Section 6.23*

FEES AND CHARGES

Application No	<input type="text"/>	Assessment	<input type="text"/>
Lodgement Fee	<input type="text"/>	Receipt No.	<input type="text"/>
Job No. 1705-1305		Date	<input type="text"/>
Would you like a copy of the receipt? <input type="checkbox"/> Yes <input type="checkbox"/> No			

PART A – APPLICANT'S DETAILS

The Applicant is ☐ Owner ☐ Owner's Agent ☐ Purchaser's Agent ☐ Other (please specify)

Name/s

Company Name (if applicable)

Postal Address

Contact No. Alternate No.

Email

Do you agree to receive all correspondence via email? ☐ Yes ☐ No

I apply for a building certificate as described in this application. I declare that all the information in this application is to the best of my knowledge, true and correct.

Signature/s Date

PART B - PROPERTY DETAILS

Lot / Section / DP Numbers can be found on the Rates Notice or Certificate of Title for the land.

Street No. Street Name

Town/Locality Postcode

Lot No/s Section DP No/s

Nearest Cross Street

PART C – THIS APPLICATION IS MADE IN RELATION TO

Type of Building ☐ Residential ☐ Commercial ☐ Industrial ☐ Other

☐ Whole of Site ☐ Part of Site – If part, describe which part

Approximate floor area of the building or part of building

PART D – OWNER'S DETAILS & CONSENT

☐ Details are the same as Part A – Applicant's Details (Note: All owners are still required to sign the form)

Name/s

Company Name (if applicable)

Postal Address

Contact No.

Alternate No.

Email

Do you agree to receive all correspondence via email? ☐ Yes ☐ No

As owner/s of the land to which this application relates, I/we consent to this application being made. I/we also authorise:

- Council representatives to enter the property for the purpose of site inspections.

Note:

- If more than one owner every owner must sign.
- If you are signing on the owner's behalf as their legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. power of attorney, executor, trustee, company director).
- If the owner is a company, a current ASIC extract must be supplied as documentary evidence and application must be executed as per section 127 of the Corporations Act 2001.

Name

Signature

Date

Name

Signature

Date

If more than two signatures are required please attach a separate document.

PART E – INSPECTION DETAILS

To arrange an inspection please contact ☐ Applicant ☐ Owner ☐ Other

If other, please specify:

Name

Contact No.

PART F – SUPPORTING INFORMATION

Once your application has been assessed and a site inspection carried out, Council may require details such as plans, specifications, fire safety details, structural certification and details of compliance with the National Construction Code.

In this instance Council will contact the applicant to obtain these documents.

Privacy and Personal Information Protection Notice

The personal information provided on this form is collected by Wentworth Shire Council for the purposes of processing this application by Council Employees and other authorised persons. This form will be stored within Council's record management system and may be available for public access and/or disclosure under various NSW Government legislation.