

ASSET MANAGEMENT POLICY

POLICY OBJECTIVE

This official Council policy documents a framework for managing Council assets in structured and coordinated way.

1. POLICY STATEMENT

The intent of this policy is to ensure that Wentworth Shire Council establishes systems which enables a coordinated approach to optimally manage Council assets.

2. POLICY COVERAGE

This policy applies to all areas of Council including assets owned, controlled and managed by the organisation. The policy will provide direction regarding the measurable service levels, management, maintenance and operation of assets.

This policy together with the Asset Management Strategy and Asset Management Plan will provide the framework for asset management practices and processes for all assets.

3. STRATEGIC PLAN LINK

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets.

Strategy: 3.2 Plan for and develop the right assets and infrastructure.

4. DEFINITIONS AND ABBREVIATIONS

Council	Wentworth Shire Council
Asset	A resource owned/or controlled by Council for which future economic benefits are expected to flow to Council. Typically, these are physical (tangible) in nature such as roads, footpaths, water/sewer/drainage, buildings etc.
Life Cycle Cost	The total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, renewal & disposal costs.
Asset Management	The systematic and coordinated activities and practices of an organisation to optimally and sustainably deliver on its objectives through the cost-effective lifecycle management of assets.
Asset Management Strategy	Document that enables Council to show how its asset portfolio will meet the service delivery needs of its community into the future, enable Councils' asset management policies to be achieved, and ensure the integration of Councils' asset management practices with its long-term strategic plan
Asset Management Plan	Document that details information about infrastructure assets with actions required to provide an agreed level of service in the most cost-effective manner while outlining

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	associated risks. The plan defines the services to be provided, how the services are provided and what funds are required to provide over a typical 10-year planning period.
Service Level (Level of Service)	The defined service quality for a particular activity (i.e. roading) or service area (i.e. streetlighting) against which service performance may be measured. Service levels usually relate to quality, quantity, reliability, responsiveness, environmental acceptability and cost.

5. POLICY CONTENT

Council is committed to implementing a systematic asset management methodology in order to apply appropriate asset management best practices across all areas of the organisation. This includes ensuring that assets are planned, created, operated, maintained, renewed and disposed of in accordance with Councils priorities for service delivery.

Asset management practices impact directly on the core business of the organisation and appropriate asset management is required to achieve our strategic service delivery objectives.

Adopting asset management principals will assist Council in achieving its strategic longer-term planning and its long-term financial objectives and to manage the risk to Council from public liability under the Civil Liability Act 2002.

A strategic approach to asset management principals will ensure that the Council delivers the highest appropriate service level through its assets. This will provide a positive impact on:

- Members of the Public & Council Staff
- Council's financial position
- The ability of Council to deliver appropriate levels of service and infrastructure including safeguarding services against a changing climate
- The political environment in which Council operates
- The legal liabilities of Council

It is the policy of this Council that:

5.1 Adequate provision is made for the long-term replacement of major assets by:

- Ensuring that Councils services and infrastructure are provided in a sustainable manner, with the appropriate service levels to residents, visitors and the environment.
- Safeguarding Council assets including physical assets and employees by implementing appropriate asset management strategies and appropriate financial resources for those assets.
- Creating an environment where all Council employees take an integral part in overall management of Council assets by creating and sustaining an asset

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management awareness throughout the organisation by training and development.

- Meeting legislative requirements for asset management.
- Ensuring resources and operational capabilities are identified and responsibility for asset management across the organisation is allocated.
- Demonstrating transparent and responsible asset management processes that align with demonstrated best practice.

5.2 Asset management Principals –

The following principals for Asset Management are established within this policy

- The asset management strategy is to also outline the risk management strategies for Council assets.
- The establishment of a consistent Asset Management Strategy to implement systematic asset management and appropriate asset management best-practice standards for asset management throughout all Departments of Council.
- the adherence to relevant legislative requirements together with consideration of the quadruple bottom line (political, social, economic and environment) are to be taken into account in asset management.
- the integration of asset management planning with the resourcing strategy, the delivery program and the operational plan.
- the development of asset management plans for major service/asset categories. The plans will be informed by community consultation, financial planning and the development of current and agreed services levels.
- the development of an inspection regime will be used as part of asset management to ensure agreed service levels are maintained and to identify asset renewal priorities.
- The renewal of assets required to meet agreed service levels as identified in the adopted asset management plans and long term financial plans will form the basis of
- annual budget estimates with the service and risk consequences of variations in defined asset renewals and budget resources documented in budget documentation.
- the development of asset renewal plans which are to be prioritised and implemented progressively based on agreed service levels and the effectiveness of the current assets to provide that level of service.
- the systematic and cyclic reviews for all asset classes to ensure that the assets are managed, valued and depreciated in accordance with appropriate best practice and applicable Australian Standards.
- the development of lifecycle costing whereby the future life cycle costs will be reported and considered in all decisions relating to new services and assets and upgrading of existing services and assets.
- the development of future service levels will be determined in consultation with the community.

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- the delivery of training in asset and financial management for Councilors and relevant staff.

6. RELATED DOCUMENTS & LEGISLATION

- ASSET MANAGEMENT STRATEGY – WENTWORTH SHIRE COUNCIL
- ASSET MANAGEMENT PLAN – WENTWORTH SHIRE COUNCIL
- ASSET ACCOUNTING POLICY
- ASSET DISPOSAL POLICY
- COMMUNITY STRATEGIC PLAN
- LONG TERM FINANCIAL PLAN
- LOCAL GOVERNMENT ACT 1993
- CIVIL LIABILITY ACT 2002
- INTERNATIONAL INFRASTRUCTURE MANAGEMENT MANUAL (6TH EDITION 2020)
- ISO55000 ASSET MANAGEMENT SUITE OF STANDARDS

7. ATTACHMENTS

Nil.

8. DOCUMENT APPROVAL

For Council Policies please use the following, otherwise delete

This document is the latest version of the official policy of the Wentworth Shire Council, as adopted by Council on 29 June 2022. All previous versions of this policy are null and void.

This policy may be amended or revoked by Council at any time.

A PDF copy of the signed document can be accessed from Council's record management system and Reliansys.

Signed:



1 July 2022

General Manager Wentworth Shire Council

Date