

GIPA Internal Review Application

Wentworth Shire Council

26-28 Adelaide Street Wentworth

PO Box 81 Wentworth NSW 2648

www.wentworth.nsw.gov.au

Phone (03) 5027 5027

Email council@wentworth.nsw.gov.au

ABN 96 283 886 815

WENTWORTH SHIRE COUNCIL

WORTH THE DRIVE

Privacy Notification (Privacy and Personal Information Protection Act 1998 – Section 10) – Personal information collected in this application is considered personal or health information for the purposes of the *Privacy and Personal Information Protection Act 1998 (PPIPA)*. Information provided will only be used for the purpose for which it is collected. The intended recipients of the personal information are Council officers and may extend to any person wishing to inspect the application in accordance with the *Local Government Act 1993* or the *Government Information (Public Access) Act 2009 (GIPA Act)*. The supply of this information is voluntary, however if you do not wish to provide all details requested, Council may be unable or limited in dealing with your request. You may make application to access, amend or suppress your personal information which Council will consider in accordance with the PPIPA.

This form should be used if you wish to apply for internal review of a decision made under the GIPA Act.

You must lodge this form with us **within 20 working days** after notice of the decision was given to you.

Applicant Details

Company Name:			
Surname:	Title:	<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.
Other names:			
Postal Address:			
Day-time Telephone:		Facsimile:	
Email:			
I agree to receive correspondence to the above email address. <input type="checkbox"/> Yes <input type="checkbox"/> No (Choose One)			

Details of Decision

Date of Decision:	Our reference number:
Reason for Internal Review: <input type="checkbox"/> Application not a valid access application <input type="checkbox"/> Agency-initiated transfer <input type="checkbox"/> Refusal to deal with an access application (including deemed refusal) <input type="checkbox"/> Provide or refuse to provide access <input type="checkbox"/> Government information not held by agency <input type="checkbox"/> Information applied for already available to the applicant <input type="checkbox"/> Refuse to confirm or deny agency holds information <input type="checkbox"/> Defer the provision of access <input type="checkbox"/> Access provided in a particular way (or not provide as requested by the applicant) <input type="checkbox"/> Processing change imposed or advance deposit required <input type="checkbox"/> Refusal to reduce a processing charge <input type="checkbox"/> Refusal to deal further with access application due to failure to pay advance deposit within time <input type="checkbox"/> Information included in Disclosure Log despite objection (or not entitled to object)	
Additional Details:	

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Applicant Declaration

Signature:

Date:

Fees and Lodgement Details

Please include your application fee of **\$40** when you post this form or lodge the completed application at:

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Once your application is received, a Council Officer will acknowledge your application within 5 working days, with a determination provided within 15 working days in most instances.

Further Information

General information about the GIPA Act is available by calling the Office of the Information and Privacy Commissioner on freecall 1800 472 679 or at its website: www.ipc.nsw.gov.au.

Office Use Only

Date Received:

Fee Paid:

Receipt Number: