



WENTWORTH SHIRE COUNCIL

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING** of Wentworth Shire Council will be held in the **COUNCIL CHAMBERS, WENTWORTH, AND VIA VIDEO CONFERENCING** commencing at **10AM**.

KEN ROSS
GENERAL MANAGER

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast.

Attendance at the meeting is to be taken as consent by a person to their image and/or voice being webcast.

All speakers should refrain from making any defamatory comments or releasing personal information about another individual without their consent.

Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings – all liability will rest with the individual who made the comments.

The meeting must not be recorded by others without prior written consent of the Council in accordance with the Council's code of meeting practice.

ORDINARY MEETING AGENDA

30 JUNE 2021

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1 OPENING OF MEETING

THE MAYOR REQUESTS THAT THE GENERAL MANAGER MAKES
ANNOUNCEMENTS REGARDING THE LIVE-STREAMING OF THE MEETING.

2 PRAYER OR ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4 DISCLOSURES OF INTERESTS

5 CONFIRMATION OF MINUTES

Recommendation

That the Minutes of the Ordinary Meeting held 12 May 2021 be confirmed as
circulated.

Recommendation

That the Minutes of the Extraordinary Meeting held 26 May 2021 be confirmed as
circulated.



WENTWORTH SHIRE COUNCIL

ORDINARY MEETING MINUTES

12 MAY 2021

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1 OPENING OF MEETING

The Mayor opened the meeting with a prayer at 10:02 am

2 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

PRESENT:

COUNCILLORS: Councillor Susan Nichols (Mayor)
Councillor Tim Elstone (Deputy Mayor)
Councillor Greg Evans
Councillor Steve Heywood
Councillor Jane MacAllister
Councillor Don McKinnon (Video Conference)
Councillor Bill Wheeldon OAM

STAFF: Ken Ross (General Manager)
Matthew Carlin (Director Health and Planning)
Geoff Gunn (Director Roads and Engineering)
Simon Rule (Director Finance and Policy)
Gayle Marsden (Executive Assistant General Manager)
Chloe Horne (Business Support Officer)

3 APOLOGIES AND LEAVE OF ABSENCE

Council Resolution

That Council notes the apology from Councillor Peter Nunan and grants the Leave of Absence Request from Councillor Greg Evans for 21 July 2021.

Moved Cr. Wheeldon, Seconded Cr. Evans

CARRIED

4 DISCLOSURES OF INTERESTS

Councillor Bill Wheeldon declared a pecuniary interest in Item 9.8 as he is the Deputy Chair of Pioneer Homes.

Councillor Jane MacAllister declared a conflict of interest in Item 9.11 as one of the items listed relates to a neighbour.

5 CONFIRMATION OF MINUTES

Recommendation

That the Minutes of the Ordinary Meeting held 14 April 2021 be confirmed as circulated.

Council Resolution

That the Minutes of the Ordinary Meeting held 14 April 2021 be confirmed as circulated.

Moved Cr. MacAllister, Seconded Cr. Evans

CARRIED

6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

6.1 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

File Number: RPT/21/255

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The Outstanding Matters report provides details of activities raised at previous Council meetings that remain outstanding.

Officer Recommendation

That Council notes the list of outstanding matters as at 5 May 2021.

Council Resolution

That Council notes the list of outstanding matters as at 5 May 2021.

Moved Cr. Elstone, Seconded Cr. Heywood

CARRIED

7 MAYORAL AND COUNCILLOR REPORTS

7.1 MAYORAL REPORT

File Number: RPT/20/859

Recommendation

That Council notes the information contained in the Mayoral report.

Council Resolution

That Council notes the information contained in the Mayoral report.

Moved Cr. Nichols, Seconded Cr. Elstone

CARRIED

8 REPORTS FROM COMMITTEES

8.1 INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE

File Number: RPT/21/223

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

A meeting of the Internal Audit & Risk Management Committee was held on 27 April 2021. The Minutes of the meeting are attached to this report for the information of Councillors.

The Committee has requested that the Reporting Officer seeks resolutions of Council on the following:

- Approval of the Quarterly Budget Review Statement
- That the Mobile Food Van Policy be updated to include the following:
 - The Application Annual Fee and Renewal Application Annual Fee for the Mobile Vendor Permit be increased;
 - The Site per township is limited to one;
 - The approved Site within the township is distanced from current operating businesses; and
 - The hours of operation are extended to a maximum of 8 hours per day.
 - Once amended that the Policy be placed on public exhibition.
- Endorse the Draft Legislative Compliance Policy

The Committee has also requested Council notes the:

- Strategic Risk Update; and
- Quarterly Operational Plan Progress Report

Officer Recommendation

That Council:

- a) Approves the variations to the 2020/21 Operational Plan adopted at the Council meeting on 24 June 2020
- b) That the Mobile Food Van Policy be updated to include the following:
 - a. The Application Annual Fee and Renewal Application Annual Fee for the Mobile Vendor Permit be increased;
 - b. The Site per township is limited to one;

- c. The approved Site within the township is distanced from current operating businesses; and
- d. The hours of operation are extended to a maximum of 8 hours per day.
- e. Once amended that the Policy be placed on public exhibition
- c) Endorse the Draft Legislative Compliance Policy
- d) Notes the quarterly progress report against the 2020/21 Operational Plan.

Council Resolution

That Council:

- a) Approves the variations to the 2020/21 Operational Plan adopted at the Council meeting on 24 June 2020
- b) That the Mobile Food Van Policy be updated to include the following:
 - a. The Application Annual Fee and Renewal Application Annual Fee for the Mobile Vendor Permit be increased;
 - b. The Site per township is limited to one;
 - c. The approved Site within the township is distanced from current operating businesses; and
 - d. The hours of operation are extended to a maximum of 8 hours per day.
 - e. Once amended that the Policy be reported to the Internal Audit & Risk Management Committee for Committee endorsement.
- c) Endorse the Draft Legislative Compliance Policy
- d) Notes the quarterly progress report against the 2020/21 Operational Plan.

Moved Cr. Evans, Seconded Cr. Elstone

CARRIED

Councillor Jane MacAllister and Councillor Bill Wheeldon requested their vote against the Internal Audit & Risk Management Committee meeting minutes be recorded.

8.2 WILLOWBEND ADVISORY COMMITTEE

File Number: RPT/21/234

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

A meeting of the Willowbend Advisory Committee was held on 27 April 2021. The Minutes of the meeting are attached to this report for the information of Councillors.

The Committee has requested that the Reporting Officer seeks resolutions of Council to endorse the detailed site plans to enable the project to advance to the tender stage.

Officer Recommendation

That Council endorse the detailed site plans to enable the project to advance to the tender stage.

Council Resolution

That Council endorse the detailed site plans to enable the project to advance to the tender stage.

Moved Cr. Elstone, Seconded Cr. MacAllister

CARRIED

Councillor Bill Wheeldon requested his vote against the Willowbend Advisory Committee meeting minutes be recorded.

9 REPORTS TO COUNCIL

9.1 GENERAL MANAGER'S REPORT

File Number: RPT/20/851

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars

Circulars 21-03 to 21-05

2. Meetings

As listed

3. Upcoming meetings or events

As listed

4. Other items of note

The NSW Electoral Commission have notified Council the indicative cost for a polling booth at Pooncarie for the upcoming Local Government Elections is \$3000.

Recommendation

That Council

1. Notes the information contained within the report from the General Manager.
2. Determines whether a polling booth will be funded for the Local Government Elections at Pooncarie.
3. Determines whether Cr Evans attend the MDA National Conference.

Council Resolution

That Council

1. Notes the information contained within the report from the General Manager.
2. Determines a polling booth will be funded for the Local Government Elections at Pooncarie.
3. Determines Cr Evans to attend the MDA National Conference.

Moved Cr. MacAllister, Seconded Cr. Heywood

CARRIED

9.2 2021 RIVER REFLECTIONS CONFERENCE

File Number: RPT/21/230

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The 2021 River Reflections Conference will be held on 9 and 10 June 2021 in Griffith and virtually. The focus of the Conference will be Connecting Basin Communities, Industries and Ideas.

Recommendation

That Council:

- a) Determines attendees to the 2021 River Reflections Conference; and
- b) Determine if attendees will attend in person or virtually.

Council Resolution

That Council:

- a) Determined there will be no Council representatives attending the 2021 River Reflections Conference; and
- b) Write to the Murray Darling Basin Authority asking why there is an \$80 charge for Conference registration.

Moved Cr. MacAllister, Seconded Cr. Wheeldon

CARRIED

Councillor Susan Nichols requested her vote against the 2021 River Reflections Conference non attendance be recorded.

9.3 MEMORANDUM OF UNDERSTANDING BETWEEN WENTWORTH SHIRE COUNCIL AND MURRAY REGIONAL TOURISM BOARD

File Number: RPT/21/257

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Gayle Marsden - Executive Assistant

Delivery Program Objective: 2.0 Wentworth is a desirable Shire to visit, live, work and invest

Delivery Program Strategy: 2.1 Grow visitation to the Shire by developing a quality visitor experience and promoting our destination

Summary

The Murray Regional Tourism Board was formed in 2010 to establish an overarching organisation to contribute to the development and growth of tourism in the region.

The current Memorandum of Understanding (MOU) with the Murray Regional Tourism Board (MRTB) expires on 14 June 2021 and it is recommended to enter into a further three year MOU. Councils along the Murray and the States of Victoria and New South Wales are partners with the Murray Regional Tourism Board.

Recommendation

That Council authorises the Mayor and General Manager to sign the Memorandum of Understanding between Wentworth Shire Council and the Murray Regional Tourism Board for a period of three years.

Council Resolution

That Council authorises the Mayor and General Manager to sign the Memorandum of Understanding between Wentworth Shire Council and the Murray Regional Tourism Board for a period of three years.

Moved Cr. Elstone, Seconded Cr. MacAllister

CARRIED

9.4 2021 LGNSW WATER MANAGEMENT CONFERENCE

File Number: RPT/21/259

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets
Strategy: 3.5 Recognise the importance of a healthy Murray-Darling River system

Summary

The annual Local Government NSW (LGNSW) Water Management Conference will be held from 7-9 July 2021 in Narrabri. A broad range of information from a local government perspective on water management, issues associated with water supply and sewerage services provided by water utilities are presented at the conference.

Recommendation

That Council nominates delegates to attend the 2021 LGNSW Water Management Conference to be held in Narrabri from 7-9 July 2021.

Council Resolution

That Council nominates Councillor Greg Evans and the Director Roads & Engineering to attend the 2021 LGNSW Water Management Conference to be held in Narrabri from 7-9 July 2021.

Moved Cr. Elstone, Seconded Cr. MacAllister

CARRIED

9.5 DRAFT 2021/22 OPERATIONAL PLAN - ENDORSEMENT FOR PUBLIC EXHIBITION

File Number: RPT/21/222

Responsible Officer: Simon Rule - Director Finance and Policy
Responsible Division: Finance and Policy
Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future
Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary**Recommendation**

- 1) That Council adopts the draft 2021/22 Operational Plan, which incorporates the:
 - a) Operational Actions and Budgets;
 - b) Summary Budgeted Financial Statement;
 - c) 2021/22 Annual Statement of Revenue Parts A & B; and
 - d) Rating Maps.
- 2) That Council ratifies the FTE level of 132.45 Full Time Equivalent Employees.
- 3) That Council endorses the proposed \$8,400,000 of new borrowings.
- 4) That Council gives notice of its intention to adopt the following rates and annual charges, which are contained within the draft 2021/22 Operational Plan:
 - a) To make and levy an Ordinary Rate to comprise of a base rate and an ad valorem rating structure for residential, business and farmland categories of rates;
 - b) To increase the Ordinary Rate by the maximum 2.00% rate pegged amount determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART);
 - c) To increase waste water access charges by 2.00%;
 - d) To increase raw and filtered water access charges by 2.00%;
 - e) To increase domestic waste charges by 2.00%;
 - f) To not increase water consumption charges;
 - g) To levy the fees and charges established in Part B of the Annual Statement of Revenue; and
 - h) To charge the maximum interest of 6.00% on overdue rates and charges as determined by the Minister for Local Government.

That Council places all draft documents on public exhibition for a period of 28 days, as required under the Act.

Council Resolution

- 1) That Council adopts the draft 2021/22 Operational Plan, which incorporates the:
 - a) Operational Actions and Budgets;
 - b) Summary Budgeted Financial Statement;
 - c) 2021/22 Annual Statement of Revenue Parts A & B; and
 - d) Rating Maps.
- 2) That Council ratifies the FTE level of 132.45 Full Time Equivalent Employees.
- 3) That Council endorses the proposed \$8,400,000 of new borrowings.
- 4) That Council gives notice of its intention to adopt the following rates and annual charges, which are contained within the draft 2021/22 Operational Plan:

- a) To make and levy an Ordinary Rate to comprise of a base rate and an ad valorem rating structure for residential, business and farmland categories of rates;
- b) To increase the Ordinary Rate by the maximum 2.00% rate pegged amount determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART);
- c) To increase waste water access charges by 2.00%;
- d) To increase raw and filtered water access charges by 2.00%;
- e) To increase domestic waste charges by 2.00%;
- f) To not increase water consumption charges;
- g) To levy the fees and charges established in Part B of the Annual Statement of Revenue; and
- h) To charge the maximum interest of 5.00% on overdue rates and charges as determined by the Minister for Local Government.
- i) To charge \$5,000 for each water and each sewer connection servicing the new lines to Trentham.

That Council places all draft documents on public exhibition for a period of 28 days, as required under the Act.

Moved Cr. MacAllister, Seconded Cr. Heywood

CARRIED

Councillor Tim Elstone, Councillor Don McKinnon and Councillor Bill Wheeldon requested their votes against the draft 2021/22 Operational Plan - endorsement for public exhibition be recorded.

9.6 MONTHLY INVESTMENT REPORT

File Number: RPT/21/224

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Hodi Beauliv - Manager Finance

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

As at 30 April 2021 Council had \$20 million invested in term deposits and \$10,757,257.62 in other cash investments. Council received \$9,293.89 from its investments for the month of April 2021.

In April 2021 Council investments averaged a rate of return of 0.44% and it currently has \$6,681,129.01 of internal restrictions and \$17,219,014.73 of external restrictions.

Recommendation

That Council notes the monthly investment report.

Council Resolution

That Council notes the monthly investment report.

Moved Cr. McKinnon, Seconded Cr. Heywood

CARRIED

9.7 MONTHLY FINANCE REPORT

File Number: RPT/21/225

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

Rates and Charges collections for the month of April 2021 were \$477,806.46. After allowing for pensioner subsidies, the total levies collected are now 78.8%. For comparison purposes 75.47% of the levy had been collected at the end of April 2020. Council currently has \$30,757,257.62 in cash and investments.

Recommendation

That Council notes the Monthly Finance Report.

Council Resolution

That Council notes the Monthly Finance Report.

Moved Cr. MacAllister, Seconded Cr. Evans

CARRIED

At 10:44 am Councillor Bill Wheeldon left the council chambers.

9.8 AF003 REQUESTS FOR FINANCIAL ASSISTANCE

File Number: RPT/21/226

Responsible Officer: Simon Rule - Director Finance and Policy
Responsible Division: Finance and Policy
Reporting Officer: Ricki Martin - Administration Officer Finance & Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

Council has provided an allocation of \$170,000.00 for the 2020/21 financial year for the consideration by Council, for the funding of requests from the community for financial assistance. In this financial year, \$99,401.00 has been granted to a variety of organisations through the annual fees and charges "Exemptions from the Application" process. The total value of requests granted so far for this financial year totals \$30,845.23.

The total value of requests for this May 2021 funding application period totals \$17,778.63, which if granted in full, would leave a balance in the Donations, Contributions and Grants fund of \$21,975.14.

Recommendation

That Council having considered the current requests for financial assistance, makes appropriate recommendations on the level of funding to be provided to each of these applications, from the Donations, Contributions and Grants program.

Council Resolution

That Council grants all the requests for financial assistance to be funded from the Donations, Contributions and Grants program.

Moved Cr. MacAllister, Seconded Cr. Heywood

CARRIED

At 10:47 am Councillor Bill Wheeldon returned to the council chambers.

9.9 DETERMINATION OF COUNCILLOR REMUNERATION FOR 2021/2022

File Number: RPT/21/229

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary**Recommendation**

That Council sets the level of fees to be paid to the Councillors and Mayor in accordance with the schedule of fees determined by the Local Government Remuneration Tribunal.

Council Resolution

That Council sets the level of fees to be paid to the Councillors and Mayor to the maximum fee allowable in accordance with the schedule of fees determined by the Local Government Remuneration Tribunal.

Moved Cr. MacAllister, Seconded Cr. Heywood

CARRIED

**9.10 LICENCE AGREEMENT TO OCCUPY, SECURE AND MAINTAIN
PORTION OF ALICE STREET WENTWORTH**

File Number: RPT/21/239

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Matthew Carlin - Director Health and Planning

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.5 Recognise the importance of a healthy Murray-Darling River system

Summary

An application for a licence agreement has been received by Council to occupy a portion of the Alice Street road reserve in Wentworth.

The portion of land they wish to have a licence over is approximately 1590m² and is situated on Alice Street adjacent to the residence of the applicant being 62 Cadell Street Lot 1 DP 860635 Wentworth.

Recommendation

That Council approves the application to occupy a portion of the Alice Street road reserve in Wentworth subject to conditions

Council Resolution

That Council refuses the application to occupy a portion of the Alice Street road reserve in Wentworth.

Moved Cr. Heywood, Seconded Cr. MacAllister

CARRIED

At 10:53 am Councillor Jane MacAllister left the Council Chambers.

9.11 DELEGATED AUTHORITY APPROVALS AS AT END OF APRIL 2021

File Number: RPT/21/240

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Kerrie Copley - Administration Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire

Strategy: 1.1 Grow the potential for business and industry to develop and expand

Summary

For the month of April 2021, a total of six Development Applications and six S4.55 Modification Applications were determined under delegated authority by the Director Health and Planning.

The estimated value of the determined developments was \$436,627.00. This brings the year to date total to 36 Development Applications and fourteen S4.55 Applications approved, with an estimated development value of \$8,416,075.00.

Recommendation

- a) That Council receives and notes the report for the month of April 2021.
- b) That Council publicly notifies, for the purposes of Schedule 1 Division 4 Section 20 (2) of the Environmental Planning and Assessment Act 1979, the applications as listed in the attachment on the Wentworth Shire Council website.
- c) That a division be called in accordance with S375A of the *Local Government Act 1993* (NSW).

Council Resolution

- a) That Council receives and notes the report for the month of April 2021.
- b) That Council publicly notifies, for the purposes of Schedule 1 Division 4 Section 20 (2) of the Environmental Planning and Assessment Act 1979, the applications as listed in the attachment on the Wentworth Shire Council website.
- c) That a division be called in accordance with S375A of the *Local Government Act 1993* (NSW).

Moved Cr. Elstone, Seconded Cr. Evans

CARRIED

In accordance with Section 375A of the Local Government Act the Mayor called for a division.

For the Motion : ***Clr.s Elstone, Evans, Heywood, McKinnon, Nichols and Wheeldon.***

Against the Motion: ***Nil.***

At 10:53 am Councillor Jane MacAllister returned to the Council Chambers.

9.12 PROJECTS AND WORKS REPORT UPDATE - MAY 2021

File Number: RPT/21/232

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Tarryn Kampman - Coordinator Roads & Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

Summary

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the month of April 2021.

Recommendation

That Council notes the major works undertaken for April and the scheduled works for May 2021.

Council Resolution

That Council notes the major works undertaken for April and the scheduled works for May 2021.

Moved Cr. MacAllister, Seconded Cr. Evans

CARRIED

10 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

Motion

That Council write to the NSW Environment Minister urging him not to provide concurrence to the Water Sharing Plans which contain Floodplain Harvesting rules.

Council Resolution

That Council write to the NSW Environment Minister urging him not to provide concurrence to the Water Sharing Plans which contain Floodplain Harvesting rules.

Moved Cr. MacAllister, Seconded Cr. Heywood

CARRIED

Motion

That Council, upon receipt and distribution of the budgetary report for Willowbend Caravan Park from Mick Hawtin Engineering & Architectural Services, an Extraordinary Council Meeting be scheduled prior to the June Ordinary Council Meeting. The purpose of the Extraordinary Council Meeting will be to discuss how Willowbend Caravan Park works will be carried out, and to seek an update on the:

- Wentworth Bowling Club Bowling Green works;
- Murray Street works; and
- Wentworth Long Day Care works.

Council Resolution

That Council, upon receipt and distribution of the budgetary report for Willowbend Caravan Park from Mick Hawtin Engineering & Architectural Services, an Extraordinary Council Meeting be scheduled prior to the June Ordinary Council Meeting. The purpose of the Extraordinary Council Meeting will be to discuss how Willowbend Caravan Park works will be carried out, and to seek an update on the:

- Wentworth Bowling Club Bowling Green works;
- Murray Street works; and
- Wentworth Long Day Care works.

Moved Cr. Elstone, Seconded Cr. Wheeldon

CARRIED

11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

12.1 High Darling Road Reconstruction Works PT2021/07. (RPT/21/237)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.2 Milpara Road Reconstruction Works PT2021/08. (RPT/21/238)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct)

business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

Council Resolution

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

Moved Cr. MacAllister, Seconded Cr. Elstone

CARRIED

Council moved into closed session at 11:13 am

Council resumed into open session at 11:19 am

12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL

12.1 HIGH DARLING ROAD RECONSTRUCTION WORKS PT2021/07

File Number: RPT/21/237

Responsible Officer: Geoff Gunn - Director Roads and Engineering
Responsible Division: Roads and Engineering
Reporting Officer: Allan Eastmond - Manager Works
Tarryn Kampman - Coordinator Roads & Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

The General Manager advised that Council:

- a) In accordance with the provisions of the Local Government (General) Regulation 2005, Section 178(1)(a) accepted the tender from Bott Civil Pty Ltd to carry out the reconstruction works on High Darling Road for contract PT2021/07, in the amount of \$531,400.40 including GST; and
- b) Authorises the Mayor and General Manager to sign the contract documentation and affix the council seal.

12.2 MILPARA ROAD RECONSTRUCTION WORKS PT2021/08

File Number: RPT/21/238

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Allan Eastmond - Manager Works

Tarryn Kampman - Coordinator Roads & Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

The General Manager advised that Council:

- a) In accordance with the provisions of the Local Government (General) Regulation 2005, Section 178(1)(a) accepted the tender from Bott Civil Pty Ltd to carry out the reconstruction works on Milpara Road for contract PT2021/08, in the amount of \$512,762.60 including GST; and
- b) Authorises the Mayor and General Manager to sign the contract documentation and affix the council seal.

13 CONCLUSION OF THE MEETING

The Mayor closed the meeting at 11:21 am

NEXT MEETING

30 June 2021

.....
CHAIR



WENTWORTH SHIRE COUNCIL

EXTRAORDINARY MEETING MINUTES

26 MAY 2021

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1 OPENING OF MEETING

The Mayor opened the meeting with a prayer at 10:00AM

2 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

PRESENT:

COUNCILLORS: Councillor Susan Nichols (Mayor)
Councillor Tim Elstone (Deputy Mayor)
Councillor Greg Evans
Councillor Steve Heywood
Councillor Jane MacAllister
Councillor Bill Wheeldon OAM

STAFF: Ken Ross (General Manager)
Matthew Carlin (Director Health and Planning)
Geoff Gunn (Director Roads and Engineering)
Simon Rule (Director Finance and Policy)
Gayle Marsden (Executive Assistant General Manager)
Chloe Horne (Business Support Officer)

3 APOLOGIES AND LEAVE OF ABSENCE

Council Resolution

That Council notes the apology from Councillor Don McKinnon.

Moved Cr. Wheeldon, Seconded Cr. Evans

CARRIED

4 DISCLOSURES OF INTERESTS

5 REPORTS TO COUNCIL

5.1 WILLOWBEND CARAVAN PARK WORKS

File Number: RPT/21/305

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire
Strategy: 1.2 Encourage and support population growth and resident attraction

Summary

At the Ordinary Council Meeting of 12 May 2021, it was resolved that Council schedule an Extraordinary Council Meeting to discuss the works at Willowbend Caravan Park after reviewing Engineering Cost Estimates for Stage 1 and Stage 2 works from MH2 Engineering & Architectural Services.

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

5.1 Willowbend Caravan Park Works

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (a) personnel matters concerning particular individuals (other than councillors).

Council Resolution

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

Moved Cr. Wheeldon, Seconded Cr. Elstone

CARRIED

Council moved into closed session at 10:04am

Council reconvened into open session at 11:18am

Open Council - Report from Closed Council

The General Manager advised that Council resolved to close willowbend caravan park during stage 1 and stage 2 works and procure through an open tender process the redevelopment work with commencement of works being 1 February 2022 subject to confirmation of the extension of the Crown Land grant.

5.2 PROJECT UPDATES

File Number: RPT/21/307

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire
Strategy: 1.1 Grow the potential for business and industry to develop and expand

Summary

At the Ordinary Council Meeting of 12 May 2021, it was resolved that Council schedule an Extraordinary Council Meeting to receive project updates as an additional item to the works at Willowbend Caravan Park.

Council nominated to receive an update on the following three projects:

- Wentworth Bowling Club Bowling Green;
- Murray Street; and
- Wentworth Long Day Care.

Council staff will provide a verbal update to Council with a written report to be included within the Minutes of this meeting.

Recommendation

That Council note the verbal project updates provided.

Council Resolution

That Council note the verbal project updates provided.

Moved Cr. MacAllister, Seconded Cr. Evans

CARRIED

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

5.2 Project Updates

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (a) personnel matters concerning particular individuals (other than councillors).

Council Resolution

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed

Session be withheld unless declassified by separate resolution.

Moved Cr. Wheeldon, Seconded Cr. Elstone

CARRIED

Council moved into closed session at 11:20am

Council reconvened into open session at 12:15pm

Open Council - Report from Closed Council

The General Manager advised that Council resolved to

- a) Go to tender to procure services to complete the Wentworth Bowling Club Bowling Green as soon as possible.
- b) That the internal Grant Support fund be increased to \$1.2M for the 2021/22 budget financial year.

Council noted verbal reports relating to the Murray Street development and the Wentworth Preschool Long Day Care Centre.

6 CONCLUSION OF THE MEETING

Meeting closed at 12:17 pm

NEXT MEETING

30 June 2021

.....
CHAIR

6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

6.1 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

File Number: RPT/21/337

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The Outstanding Matters report provides details of activities raised at previous Council meetings that remain outstanding.

Officer Recommendation

That Council notes the list of outstanding matters as at 22 June 2021.

Additional Information

Nil

Attachments

1. Outstanding Action Report as at 22 June 2021 [↓](#)

Outstanding	Division: Committee: Ordinary Council Officer:	Date From: Date To: Printed: Tuesday, 22 June 2021 4:05:25 PM
Outstanding Action Items Report		
Ordinary Council 12/05/2021	<div><div></div><div>Motion</div><div>lockable lids to prevent the amount of rubbish being dumped. Councillor Jane MacAllister suggested that Council provide ratepayers one free tip token to prevent the amount of dumping.</div></div>	<div>Investigation is continuing with current contractor.</div> <div>17 Jun 2021 - 8:37 AM - Gayle Marsden Letter sent - Action Completed</div>

Motion

7 MAYORAL AND COUNCILLOR REPORTS

7.1 MAYORAL REPORT

File Number: RPT/20/860

Summary

The purpose of this report is to advise Council of meetings, conferences and appointments undertaken by Mayor Nichols for the period of 3 May 2021 – 18 June 2021.

Recommendation

That Council notes the information contained in the Mayoral report.

Report

The following table lists the meetings attended by Mayor Nichols for the period of 3 May 2021 – 18 June 2021.

Date	Meeting	Location
4 May 2021	Mayoral Meeting	Wentworth
4 May 2021	Rural Aid Inc. Introduction	Video Conference
4 May 2021	Murray Darling Basin Authority Menindee Lakes Webinar Update	Video Conference
5 May 2021	Long Day Care Meeting	Wentworth
6 May 2021	Wentworth Court Services Meeting with the Department of Communities and Justice	Wentworth
10 May 2021	Wentworth Regional Tourism Inc Meeting	Dareton
11 May 2021	Mayoral Meeting	Wentworth
11 May 2021	Wentworth Shire Council Meet & Greet with Mildura Rural City Council and NSW and Victorian Cross Border Commissioners	Mourquong
12 May 2021	Pre-Meeting Ordinary Council Meeting	Wentworth
12 May 2021	Ordinary Council Meeting	Wentworth
12 May 2021	Local Traffic Committee Site Tour	Wentworth Shire
13 May 2021	Rotary Caravan Club Welcome Morning Tea	Wentworth
14 May 2021	Ribbon Cutting for the Turning on of Gol Gol's Mobile Tower	Gol Gol
17-19 May 2021	Murray Darling Association 77 th National Conference	Wentworth
17 May 2021	Meeting with The Hon Sussan Ley MP	Wentworth
17 May 2021	Dinner with Murray Darling Basin Authority Chair, Sir Angus Houston	Mildura
19 May 2021	Filming for Wentworth Production	Wentworth
20 May 2021	Wentworth Regional Community Project Association Committee Meeting	Wentworth
24 May 2021	Willowbend Caravan Park Discussion with Park	Wentworth

	Managers	
25 May 2021	Mayoral Meeting	Wentworth
26 May 2021	Extraordinary Council Meeting	Wentworth
26 May 2021	Attendance at Student Weaving with Claire Bates	Wentworth
31 May 2021	Crown Land Site Tour with NSW Crown Land Commissioner and Deputy Secretary Crown Lands	Wentworth Shire
1 June 2021	Mayoral Meeting	Wentworth
2 June 2021	Community Recognition of Local Achievements with Helen Dalton MP	Mourquong
4 June 2021	Civic Centre Tour with Regional Development Australia Murray Chair, Mary Hoodless	Wentworth
7 June 2021	Wentworth Regional Tourism Inc. Meeting	Dareton
8 June 2021	Mayoral Meeting	Wentworth
8 June 2021	Meeting with Willowbend Caravan Park Permanent Residents	Wentworth
15 June 2021	Mayoral Meeting	Wentworth
15 June 2021	Wentworth District Community Medical Centre Update	Wentworth

Attachments

Nil

8 REPORTS FROM COMMITTEES

Nil

9 REPORTS TO COUNCIL

9.1 GENERAL MANAGER'S REPORT

File Number: RPT/20/852

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars
Circulars 21-06 to 21-12, including Circular GC-150
2. Meetings
As listed
3. Upcoming meetings or events
As listed
4. Other items of note

Recommendation

That Council notes the information contained within the report from the General Manager.

Detailed Report

1. OLG Circulars

1.1 Circular 21-06

Determination of the Local Government Remuneration Tribunal

- Sections 248 and 249 of the Act require Councils to fix and pay an annual fee to Councillors and Mayors from 1 July 2021 based on the Tribunal's determination for the 2021-22 financial year.

1.2 Circular 21-07

Commencement of *Local Government Amendment Act 2021*

- Councillors, General Managers and Staff should familiarise themselves with the key reforms in the Amendment Act, with a particular focus on those changes that came into effect on commencement.
- Councils created by the merger in 2016 that have yet to harmonise their rating structures have more flexible options for their rating structures, including the option to harmonise rates gradually over up to eight years.

1.3 Circular 21-08

The Development of Template Social Media and Councillor/Staff Interaction Policies – Initial Consultation

- OLG is inviting submissions from Councils and other stakeholders on the consultation drafts of the Model Social Media Policy and Model Councillor Staff Interaction Policy.
- OLG is also seeking the following from Councils to assist in the development of the Model Media Policy:
 - Copies of or links to Councils' Media Policies; and
 - Suggestions on what issues and behaviours should be addressed in the Model Media Policy.

1.4 Circular 21-09

Crown Lands – Plans of Management – Funding Extension

- The CLM Regulation 2021 provides an exemption for Councils from the requirement to adopt PoMs by 1 July 2021.
- Councils that received grants under OLG Funding Agreements will be able to utilise the funding for a further two years, up until 1 July 2023 for the purpose of developing new PoMs.
- Your Council will receive a letter from OLG confirming this extension.

1.5 Circular GC-150

2021-22 Financial Assistance Grants (FAGs) – Advance Payment

- The advance payment amount, as set out in the attached schedule, was paid to Councils on 8 June 2021.
- The balance of the grants will be paid with a corresponding reduction to the quarterly instalments during 2021-22.
- The first quarterly instalment is expected to be paid to Councils in mid-August 2021, with subsequent instalments in November 2021, February 2022 and May 2022.
- All Councils will be advised by letter of individual Councils estimated entitlements for 2021-22 FAGs.

1.6 Circular 21-10

Guidelines for Designated Rehoming Organisations under Section 88B of the *Companion Animal Act 1998*

- Councils are encouraged to acquaint themselves with the new Guidelines, particularly in regard to the application process, which involves Council input, and the registration and permit related concessions.
- Councils should refer to the list of designated rehoming organisations on OLG's website before releasing a companion animal to such an organisation where a registration fee exemption is sought.
- Only those organisations on the list are entitled to concessions in regard to the registration and permit requirements of the legislation.

1.7 Circular 21-11

Preparation of Non-Residential Rolls

- The Act provides that all non-resident owners, occupiers and ratepaying lessees of rateable land in an area are eligible to vote in Local Government elections.
- In preparing the non-residential rolls, the General Manager must:
 - Include the names of all persons who have previously applied for enrolment; and
 - Check that those persons continue to be eligible to be enrolled.
- 40 days prior to election day, Councils' General Managers are required to finalise the non-residential rolls:
 - For elections administered by a provider other than the NSW Electoral Commissioner, the General Manager is to confirm the non-residential rolls; and
 - For elections administered by the Electoral Commissioner, the Commissioner is to confirm the roll after being certified by the General Manager.

1.8 Circular 21-12

"Electoral Matter" and Use of Council Resources Prior to Local Government Elections

- Council officials must use Council resources lawfully, ethically, effectively and carefully keeping in mind the Council's Code of Conduct and other policies such as the policy on the payment of expenses and the provision of facilities to Mayors and Councillors.
- "Electoral Matter" is defined under clause 356A of the *Local Government (General) Regulation 2005*, and broadly includes any matter that is intended or likely to affect voting in an election. The name, photograph and likeness of a candidate fall within the definition of "Electoral Matter".
- Council publications that promote the achievements of the Council may also potentially fall within the definition of "Electoral Matter".

1.9 Circular 21-13

Review of General Manager and Senior Staff Remuneration

- Submissions on the consultation paper may be made by email to olg@olg.nsw.gov.au.
- Submissions should be labelled 'Review of General Manager and Senior Staff Remuneration' and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before 9 August 2021.

2. Meetings

Following is a list of meetings or events attended by the General Manager for the period of 3 May 2021 – 18 June 2021.

Date	Meeting	Location
4 May 2021	Far West Joint Organisation General Manager's Meeting	Video Conference
4 May 2021	Mayoral Meeting	Wentworth
4 May 2021	Rural Aid Inc. Introduction	Video Conference
4 May 2021	Murray Darling Basin Authority Menindee Lakes Webinar Update	Video Conference

5 May 2021	Wentworth Riverfront Mooring Upgrade Onsite Meeting	Wentworth
6 May 2021	Wentworth Court Services Meeting with the Department of Communities and Justice	Wentworth
10 May 2021	Coomealla Health Aboriginal Corporation Update	Wentworth
11 May 2021	Mayoral Meeting	Wentworth
11 May 2021	Wentworth Shire Council Meet & Greet with Mildura Rural City Council and NSW and Victorian Cross Border Commissioners	Mourquong
12 May 2021	Pre-Meeting Ordinary Council Meeting	Wentworth
12 May 2021	Ordinary Council Meeting	Wentworth
12 May 2021	Local Emergency Management Committee Meeting	Buronga
17-19 May 2021	Murray Darling Association 77 th National Conference	Wentworth
17 May 2021	Meeting with The Hon Sussan Ley MP	Wentworth
17 May 2021	Dinner with Murray Darling Basin Authority Chair, Sir Angus Houston	Mildura
19 May 2021	Filming for Wentworth Production - Collaborative Care Project	Wentworth
20 May 2021	Wentworth Film Production Interview – Collaborative Care Project	Wentworth
24 May 2021	Willowbend Caravan Park Discussion with Park Managers	Wentworth
25 May 2021	Mayoral Meeting	Wentworth
25 May 2021	Regional Emergency Management Committee Meeting	Dareton
25 May 2021	Curlwaa Fruitgrowers and Progress Association Inc. Annual General Meeting	Curlwaa
26 May 2021	Staff Consultative and Workplace Health & Safety Committee Meeting	Wentworth
26 May 2021	Extraordinary Council Meeting	Wentworth
26 May 2021	Attendance at Student Weaving with Claire Bates	Wentworth
26 May 2021	Civic Centre Community Consultation Interview with Sunraysia Daily	Wentworth
27 May 2021	Victorian Lockdown Meeting	Video Conference
28 May 2021	NSW Cross Border Briefing	Video Conference
28 May 2021	Far West Joint Organisation General Manger's Meeting	Video Conference
31 May 2021	Crown Land Site Tour with NSW Crown Land Commissioner and Deputy Secretary Crown Lands	Wentworth Shire

1 June 2021	Mayoral Meeting	Wentworth
2 June 2021	Lower Darling Fishways Project Working Group Meeting	Video Conference
2 June 2021	Meeting with Far West Local Health District	Video Conference
2 June 2021	Community Recognition of Local Achievements with Helen Dalton MP	Mourquong
3 June 2021	Western Regional Water Strategy and Western Weirs Update	Video Conference
3 June 2021	Pre-Election Forum for General Managers	Video Conference
4 June 2021	Landfill Discussion with Tonkin	Buronga
4 June 2021	Civic Centre Tour with Regional Development Australia Murray Chair, Mary Hoodless	Wentworth
7 June 2021	Meeting with The Hon Sussan Ley MP and Great Murray Darling Junction Interpretative Facility Inc.	Wentworth
8 June 2021	Mayoral Meeting	Wentworth
8 June 2021	Meeting with Willowbend Caravan Park Permanent Residents	Wentworth
10 June 2021	Cross Border Collaborative Care Project Discussion	Wentworth
10 June 2021	Pre-Election Forum for General Managers	Video Conference
11 June 2021	Far West Joint Organisation Draft Budget Review	Video Conference
15 June 2021	Mayoral Meeting	Wentworth
15 June 2021	Wentworth District Community Medical Centre Update	Wentworth

3. Events

Following is a list of upcoming events, conferences or committee meetings, including out of region meetings where the Shire has been requested to attend in an official capacity.

Date	Meeting	Proposed Attendees	Location
1 July 2021	Community Safety Precinct Committee Meeting	General Manager	Buronga
5 July 2021	Wentworth Regional Tourism. Inc Meeting	Mayor	Dareton
6 July 2021	Mayoral Meeting	Mayor, Deputy Mayor & General Manger	Wentworth
7 July 2021	Staff Consultative and Workplace Health & Safety Meeting	General Manager	Wentworth
7 July 2021	Update from Broken Hill University Department of Rural Health Executives	General Manager	Wentworth

4. Other items of note

Nil

Attachments

1. OLG Circular 21-06[↓](#)
2. OLG Circular 21-07[↓](#)
3. OLG Circular 21-08[↓](#)
4. OLG Circular 21-09[↓](#)
5. OLG Circular GC-150[↓](#)
6. OLG Circular 21-10[↓](#)
7. OLG Circular 21-11[↓](#)
8. OLG Circular 21-12[↓](#)
9. OLG Circular 21-13[↓](#)



Office of
Local Government

Circular to Councils

Circular Details	21-06 / 12 May 2021 / A768995
Previous Circular	20-23 2020/2021 <i>Determination of the Local Government Remuneration Tribunal</i>
Who should read this	Councillors / General Managers
Contact	Council Governance / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Councils to Implement

2021/22 Determination of the Local Government Remuneration Tribunal

What's new or changing

- The Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 2% to mayoral and councillor fees for the 2021-22 financial year, with effect from 1 July 2021.
- The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every 3 years under section 239 of the *Local Government Act 1993* (the Act). The Tribunal last undertook a significant review of the categories as part of its 2020 review and will next review these categories in 2023.
- The Tribunal found that the allocation of councils into the current categories continued to be appropriate having regard to the 2020 review, the current category model and criteria and the evidence put forward in the submissions received.

What this will mean for your council

- Sections 248 and 249 of the Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2021 based on the Tribunal's determination for the 2021-22 financial year.

Key points

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Where to go for further information

- The Tribunal's report and determination is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at olg@olg.nsw.gov.au.



Luke Walton
A/Deputy Secretary
Local Government, Planning and Policy

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Office of
Local Government

Circular to Councils

Circular Details	21-07 / 27 May 2021 / A767595
Previous Circular	20-42
Who should read this	Councillors / General Managers / Finance & Rating Staff / Corporate Governance & Legal Staff
Contact	Policy Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Council to implement

Commencement of *Local Government Amendment Act 2021*

What's new or changing

- The *Local Government Amendment Act 2021* (Amendment Act) was passed by the NSW Parliament on 13 May 2021 and has come into effect, although some reforms will commence by proclamation, as indicated below.
- This Amendment Act includes reforms to ensure a fairer and more flexible rating system for councils and ratepayers, councillor superannuation and minor changes that relate to council elections and the terms of office of chairs of county councils and joint organisations.

What this will mean for your council

- Councillors, general managers and staff should familiarise themselves with the key reforms in the Amendment Act, with a particular focus on those changes that came into effect on commencement, as outlined below.
- Councils created by merger in 2016 that have yet to harmonise their rating structures have more flexible options for their rating structures, including the option to harmonise rates gradually over up to eight years. See key points for merged councils below.

Key points

- The Government remains committed to strengthening the performance and sustainability of local government, including councils created by merger in 2016. The Amendment Act delivers key reforms to achieve these outcomes.
- Rating reforms will ensure councils have a stable and reliable revenue base, provide greater flexibility for councils and ratepayers, enabling a fairer distribution of the rating burden. This implements key elements of the Government's response to the Independent Pricing and Regulatory Tribunal's (IPART's) review of the local government rating system.
- The Amendment Act will be subject to a Statutory Review within 2 years.

Key points for merged councils

- Importantly, the Act now provides greater flexibility for those councils formed in 2016 as they prepare to harmonise rates from 1 July 2021. These councils can choose, in consultation with their communities:
 - to harmonise their rating structures gradually over up to eight years - councils that take up this option must apply no more than 50% of the total increase in rates for each rating category over the period, in any year;

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- to set separate rates for different residential land within a contiguous urban area, like Greater Sydney and the Central Coast; and
- to set separate rates for farming land based on geographic location.
- It is a matter for each merged council to determine whether or not to take up one or more of these options as they develop a rating structure for their area.
- The Amendment Act also provides a process for councils constituted within the last 10 years to submit a business case with supporting reasons to the Minister for a de-amalgamation of an area. Further information on this process will be provided separately.

Key points about rating changes for all NSW councils

- Changes to improve flexibility for residential and farmland rates can also be used by all NSW councils.
 - Councils are able to set different residential rates within a contiguous urban area and can choose to set different rates for farmland based on geographic location. These provisions commence on assent.
 - Councils will be able to set business rates based on whether the land is predominantly used for industrial activities. This will commence by proclamation.
 - A new rating category for environmental land will be created for land where meaningful development is constrained by geography or regulation that imposes significant restrictions on use, such as conservation agreements. This provision will commence by proclamation, once regulations are made.
 - The Act now clearly allows for multiple rate pegs to be set, if required, as part of limiting councils' general income each year. This will enable the Government to deliver on its commitment to align councils' general income to population growth in future to help relieve pressure in growing communities. This provision commences on assent. IPART will recommend a proposed rate peg methodology to the Minister.
 - To reduce red tape, the Act will allow councils to levy a new kind of special rate for infrastructure jointly funded with other government entities. These special rates are not limited to funding council functions and resulting income does not form part of councils' general income under the rate peg. This provision will commence by proclamation, once regulations are made.
 - The Act also allows for regulations to be made to specify circumstances under which the rating exemption for land subject to a conservation agreement may be removed. This will not commence until regulations are made following consultation with key stakeholders to ensure incentives for land conservation remain in place.
 - The Act will provide any councils that provide water and sewerage services and levy special rates for that purpose with discretion about whether to exempt certain properties from those rates.
 - Limits will be placed on ratepayers eligible to postpone rates due to a change in the permitted use of their land. This will still allow owner occupiers who would face hardship to apply to council for a postponement of the portion of their rates that have increased due to rezoning.

Key points about other changes

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- Councils will have the option to make superannuation contribution payments for councillors from 1 July 2022 equivalent in amount to superannuation guarantee payments. The decision to make superannuation contribution payments must be made by resolution at an open meeting.
- Minor amendments have been made to allow the time for the receipt of postal votes to be prescribed by regulation and to allow greater flexibility for the NSW Electoral Commission and other electoral service providers in the administration of countbacks to fill vacancies.
- The term of office of chairpersons of county councils has been extended to two years, aligning it with the terms of office of mayors elected by councillors and chairpersons of joint organisations. Technical amendments have also been made to clarify that the terms of chairpersons of county councils and joint organisations expires on the election day of their member councils.
- Further rating reforms that do not rely on the Amendment Act will be implemented by making changes to regulations and releasing new guidance later this year.
- In part, this includes aligning rating income growth with population growth to help councils provide for growing communities within the rate pegging system while still protecting residents from sudden and excessive rate rises.
- To give effect to this commitment, the Minister has asked IPART to recommend a proposed rate peg methodology that allows the general income of councils to be varied each year in a way that accounts for population growth.
- IPART has been asked to ensure that councils with lower population growth are not disadvantaged, to undertake public consultation and to provide a final report by September.
- There is no change to the requirement for councils to pay an annual Emergency Services Levy (ESL) contribution from within councils' general income.

Where to go for further information

- The Local Government Amendment Act 2021 is available at <https://www.legislation.nsw.gov.au>.
- The Government's response to IPART's review of the local government rating system is available at www.olg.nsw.gov.au/wp-content/uploads/2020/06/IPART-Rating-Review-Government-Response.pdf
- IPART's final report on the local government rating system is available at www.ipart.nsw.gov.au/Home/Industries/Local-Government/Reviews/Local-Government-Rating-System/Local-Government-Rating-System



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Office of
Local Government

Circular to Councils

Circular Details	21-08 / 28 May 2021 / A730741
Previous Circular	19-13 The development of template social media and councillor/staff interaction policies – initial consultation
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Response to OLG

12-08

What's new or changing

- The Office of Local Government (OLG) has issued consultation drafts of a *Model Social Media Policy* and *Model Councillor and Staff Interaction Policy*.
- OLG is seeking the views of councils and other stakeholders on the consultation drafts prior to finalising the model policies.
- The model policies have been developed using a "best of breed" approach to existing council policies and reflect what OLG sees as best practice in the sector.
- OLG is also developing a Model Media Policy and is seeking input by councils on their existing media policies.
- The model policies will not be mandatory, and councils will be free to choose whether to use them or to adapt them for their own purposes. If adopted, the policies will operate to supplement the provisions of councils' adopted codes of conduct.

What this will mean for your council

- OLG is inviting submissions from councils and other stakeholders on the consultation drafts of the Model Social Media Policy and Model Councillor Staff Interaction Policy.
- OLG is also seeking the following from councils to assist in the development of the Model Media Policy,
 - copies of or links to councils' media policies; and
 - suggestions on what issues and behaviours should be addressed in the Model Media Policy.

Key points

- The draft Model Social Media and Councillor and Staff Interaction Policies are available on OLG's website at www.olg.nsw.gov.au.
- Information gathered on councils' media policies will be used to develop a draft Model Media Policy. OLG will consult further with the sector on a draft of the Model Media Policy when it is developed.
- Submissions may be made by email to olg@olg.nsw.gov.au
- Submissions should be labelled either "*Model Social Media Policy*", "*Model Councillor and Staff Interaction Policy*", or "*Model Media Policy*" and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before **Friday 23 July 2021**.

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Where to go for further information

- For further information, contact OLG's Council Governance Team on (02) 4428 4100.



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Office of
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Circular to Councils

Circular Details	21-09 / 7 June 2021 / A767121
Previous Circular	18-15-Commencement of the Crown Land Management Act 2016
Who should read this	Councillors / General Managers / Crown Land Management staff
Contact	Policy Team / 02 4428 4100 / councilcrownland@olg.nsw.gov.au
Action required	Information

Crown Lands – Plans of Management – Funding extension

What's new or changing

- On 4 June 2021, an amendment to the Crown Land Management Regulation 2018 was made to provide councils with more time to complete Plans of Management (PoMs) for council-managed Crown reserves.
- This allowance has been made through the *Crown Land Management Amendment (Plan of Management) Regulation 2021* (CLM Regulation 2021) and will enable greater flexibility for councils developing Plans of Management.
- Given this, the Office of Local Government (OLG) will extend funding agreements to allow allocated grants to be used for this purpose for a further two years, up until 1 July 2023.
- This extension to the Funding Period is permitted under section 4 of that Agreement.

What this will mean for your council

- The CLM Regulation 2021 provides an exemption for councils from the requirement to adopt PoMs by 1 July 2021.
- Councils that received grants under OLG Funding Agreements will be able to utilise the funding for a further two years, up until 1 July 2023 for the purpose of developing new PoMs.
- Your council will receive a letter from OLG confirming this extension.

Key points

- These changes also allow councils to prioritise resources to prepare PoMs for Crown reserves that are high value, high profile, have multiple uses, and where community engagement is expected.
- Where the nature and use of the land is to be changed, council must have a Plan of Management in place under the *Local Government Act 1993* (LG Act) to authorise these changes.
- All council Crown Land managers must continue to manage the dedicated or reserved Crown land as if it were community land under the LG Act and assign the land to one or more categories of community land referred to in section 36 of the LG Act as soon as practicable. Please visit the [Council Crown Land Manager](#) webpage for information on this process.
- Councils must continue to manage Crown land in-line with the gazetted reserve purpose(s).

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- Clause 70 of the CLM Regulations allows councils to grant or renew certain leases and licences over the land until the first Plan of Management is adopted. Refer to the pre-POM leases and licences fact sheet for more information.
- The Regulation Amendment will not affect Crown land where a council has already adopted Plans of Management.

Where to go for further information

- The *Crown Land Management Amendment (Plan of Management) Regulation 2021* is available on the NSW Government's legislation website at www.legislation.nsw.gov.au
- Enquiries about the management of Crown reserves under the LG Act should be directed to OLG's Policy Team on 02 4428 4100 or email councilcrownland@olg.nsw.gov.au
- Enquiries about the broader Crown land reforms should be directed to Crown Lands on 1300 886 235 or email to council.clm@crownland.nsw.gov.au.



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Office of
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Circular to Councils

Circular Details	GC150 / 9 June 2021 / A772326
Previous Circular	GC 149
Who should read this	Councillors / General Managers / Finance Managers
Contact	Helen Pearce – 02 4428 4131 / olg@olg.nsw.gov.au
Action required	Information

2021-22 Financial Assistance Grants (FAGs) – advance payment

What's new or changing

- The Commonwealth Minister for Regional Health, Regional Communications and Local Government, the Hon. Mark Coulton MP has announced that the Federal Government will again bring forward the first two instalments of the estimated 2021-22 FAGs.
- The advance payment will represent approximately 50% of the amount council is entitled to. Further adjustments will need to be made to the remaining payments to take into account:
 1. the determination by the Commonwealth Treasurer of the final adjustments for 2020-21,
 2. the Grants Commission's recommendations for 2021-22.
- The Commission is currently finalising the 2021-22 FAGs recommendations and will advise councils of the outcome when they have been adopted.

What this will mean for your council

- The advance payment amount, as set out in the attached schedule, was paid to councils on 8 June 2021.
- The balance of the grants will be paid with a corresponding reduction to the quarterly instalments during 2021-22.
- The first quarterly instalment is expected to be paid to councils in mid-August 2021, with subsequent instalments in November 2021, February 2022 and May 2022.
- All councils will be advised by letter of individual councils' estimated entitlements for 2021-22 FAGs.

Key points

- The grants are paid under the provisions of the *Local Government (Financial Assistance) Act 1995* (Cwlth).

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Where to go for further information

- Updates about the transition and general information are available on the Office of Local Government Website:
<https://www.olg.nsw.gov.au/commissions-and-tribunals/grants-commission>
- Please contact Helen Pearce, Executive Officer, if you require any further information.



**Helen Pearce
Executive Officer
Grants Commission**

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Office of
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Circular to Councils

Circular Details	21-10 / 9 June 2021 / A640098
Previous Circular	18-26
Who should read this	General Managers / Rangers / Pounds
Contact	Program Delivery Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

Guidelines for Designated Rehoming Organisations under Section 88B of the *Companion Animals Act 1998*

What's new or changing

- The Office of Local Government (OLG) has issued new *Guidelines for Designated Rehoming Organisations*.
- They replace the former "*Guidelines for Approval to be an Organisation Exempt from Companion Animal Registration under clause 16(d) of the Companion Animals Regulation 2008*".
- The new guidelines contain detailed information about:
 - the role and responsibilities of designated rehoming organisations including their record keeping and annual reporting obligations;
 - the process for applying for designation as a rehoming organisation under section 88B of the *Companion Animals Act 1998* (the Act).
- The Guidelines are likely to be impacted by future functionality changes to the NSW Pet Registry therefore iterative versions of the document will be released as required in the future.

What this will mean for your council

- Councils are encouraged to acquaint themselves with the new Guidelines, particularly in regard to the application process, which involves council input, and the registration and permit related concessions.
- Councils should refer to the list of designated rehoming organisations on OLG's website before releasing a companion animal to such an organisation where a registration fee exemption is sought.
- Only those organisations on the list are entitled to concessions in regard to the registration and permit requirements of the legislation.

Key points

- The Act was amended and the *Companion Animals Regulation 2018* (the Regulation) replaced the *Companion Animals Regulation 2008* (the former Regulation).
- These changes repealed the regime under clause 16(d) of the former Regulation whereby certain organisations that rescue and rehome companion animals were granted an approval which enabled them to have custody of those animals while unregistered.
- They created a new regime under section 88B of the Act whereby such organisations may now seek designation as rehoming organisations, thereby entitling them to receive both similar and additional benefits and concessions.

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- Section 5(1) of the Act defines “*rehoming organisation*” for the purposes of the Act and the Regulation as including councils, the operators of council pounds, the NSW Animal Welfare League, the NSW Cat Protection Society, the RSPCA and organisations designated as such under section 88B of the Act.
- The new guidelines only apply to organisations designated under section 88B of the Act as rehoming organisations.
- The guidelines also contain new annual report and record keeping templates which will enable OLG to more accurately monitor and report on the activities of designated rehoming organisations.

Where to go for further information

- The *Guidelines for Designated Rehoming Organisations* and a list of approved rehoming organisations is available on OLG's website at www.olg.nsw.gov.au/public/dogs-cats/information-for-professionals/information-for-animal-rescue-organisations/
- The new form of application for designation as a rehoming organisation may also be found at the above webpage.



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Office of
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Circular to Councils

Circular Details	21-11 / 10 June 2021 / A755941
Previous Circular	17-13 – <i>Preparation of non-residential rolls</i>
Who should read this	General Managers / All council staff involved in councils' preparations for the September 2021 elections
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Preparation of non-residential rolls

What's new or changing

- The *Local Government Act 1993* (the Act) requires council general managers to prepare and confirm the rolls of non-resident owners, occupiers and ratepaying lessees of rateable land in the council's area (the non-residential rolls).
- The non-residential rolls are to include the names of the persons who:
 - have applied, **at any time**, for the inclusion of their name in any such roll; and
 - on the closing date (40 days prior to the election) are, in the opinion of the general manager, qualified for inclusion in that roll.

What this will mean for your council

- The Act provides that all non-resident owners, occupiers and ratepaying lessees of rateable land in an area are eligible to vote in local government elections.
- In preparing the non-residential rolls, the general manager must:
 - include the names of all persons who have previously applied for enrolment; and
 - check that those persons continue to be eligible to be enrolled.
- Forty days prior to election day, councils' general managers are required to finalise the non-residential rolls:
 - for elections administered by a provider other than the NSW Electoral Commissioner, the general manager is to confirm the non-residential rolls; and
 - for elections administered by the Electoral Commissioner, the Commissioner is to confirm the roll after being certified by the general manager.

Key points

- Councils need to ensure that everyone eligible to vote at the upcoming local government elections has the opportunity to do so.
- Councils should include relevant information, including eligibility criteria and the process for making a claim for inclusion on the non-residential rolls on their websites.
- Customer services staff must be made aware of this issue in order to assist any person wishing to make a claim for inclusion on the rolls.

Where to go for further information

- For further information, contact the Office's Council Governance Team on 4428 4100.

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Office of
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Circular to Councils

Circular Details	21-12 / 11 June 2021 / A755939
Previous Circular	17-12 – “Electoral matter” and use of council resources prior to local government elections
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

“Electoral matter” and use of council resources prior to local government elections

What’s new or changing

- Council officials must not use council resources, property (including intellectual property), and facilities for the purposes of assisting their election campaign or the election campaign of others unless the use is lawfully authorised and proper payment is made where appropriate.
- In the 40 days preceding the election, councils need to consider whether their publications could amount to an “electoral matter”.

What this will mean for your council

- Council officials must use council resources lawfully, ethically, effectively and carefully keeping in mind the council’s code of conduct and other policies such as the policy on the payment of expenses and the provision of facilities to mayors and councillors.
- “Electoral matter” is defined under clause 356A of the *Local Government (General) Regulation 2005*, and broadly includes any matter that is intended or likely to affect voting in an election. The name, photograph and likeness of a candidate fall within the definition of “electoral matter”.
- Council publications that promote the achievements of the council may also potentially fall within the definition of “electoral matter”.

Key points

- Under the *Model Code of Conduct for Local Councils in NSW*, the following **must not** be used for the purpose of assisting anyone’s election campaign:
 - council resources, property or facilities (unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility); and
 - council letterhead, council crests and other information that could give the appearance it is official council material.
- Breaches of a council’s code of conduct may result in disciplinary action.
- Councils and council officials should be mindful of the need to maintain community confidence in the integrity of the performance of the council’s functions and activities in the lead-up to elections. Councils should be mindful of how the community may perceive any of their activities or actions during this time.

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Where to go for further information

- For further clarification on “electoral matter”, refer to “Frequently Asked Questions” attached to the Circular.
- For further information, contact the Office’s Council Governance Team on 4428 4100.



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Frequently Asked Questions

Q. What is “electoral matter”?

“Electoral matter” is defined under clause 356A of the *Local Government (General) Regulation 2005* (the Regulation) and broadly includes any matter that is intended or likely to affect voting in an election. The name, photograph and likeness of a candidate also fall within the definition of electoral matter.

The regulatory requirements that relate to “electoral matter” and “electoral material” under the Regulation apply in the 40 days preceding the election.

Q. Can council publications be “electoral matter”?

A council publication that makes no reference to the Mayor or councillors who are candidates and does not carry their images or statements will not constitute electoral matter if it is not intended or likely to affect voting at the election.

However, council publications that promote the achievements of the council may potentially have this effect and therefore may constitute “electoral matter” even if they do not carry the images or statements of the Mayor or councillors. This potentially includes end-of-term reports. More information on this is provided below.

Ultimately whether a council publication constitutes “electoral matter” is an assessment that needs to be made by each council on a case-by-case basis. If a council is in doubt, then it should defer issuing the publication until after the election.

Q. Does the Mayoral column constitute “electoral matter”?

Yes. Because the Mayoral column carries the Mayor’s image and name, it will constitute electoral matter if the Mayor is a candidate. Councils should instead consider publishing the Mayoral column in the 40 days preceding the election as a generic council column.

Q. Does the end-of term report constitute “electoral matter”?

Because the end of term report identifies the achievements of the council over its preceding term it may potentially constitute “electoral matter” because of its potential to impact on voting at the election.

Q. Can the end of term report be reported to council during caretaker period?

Yes. The end-of-term report *must* be presented to the final meeting of an outgoing council. The provisions in the Regulation relating to “electoral material” do not prevent the end-of-term report being presented to the council or from being made available on a council’s website as part of the business papers of the meeting.

However, because the final meeting of the outgoing council will normally fall within the 40 day “regulated period” preceding the election, councils should refrain from publishing the end-of-term report as a separate publication until after the elections on 4 September 2021. The end-of-term report should be appended to that year’s annual report.

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Q. Can mayors or councillors who are candidates attend council-arranged or community events?

Nothing in this circular should be interpreted as preventing the Mayor or councillors who are candidates from attending or presiding over council-arranged or community events in the lead up to the election.

Q. Can mayors or councillors who are candidates make “political statements” at council-arranged events?

Mayors or councillors who are candidates must not use council arranged events that they attend in an official capacity to actively campaign for re-election. However, nothing under the Model Code of Conduct would serve to preclude a councillor who is a candidate from expressing their political views or making political statements at such events.

Q. Can the mayor or councillors who are candidates make comments in the media?

This circular does not seek to prevent the Mayor or councillors who are candidates from offering media comment, provided that comment is not made in an advertisement, newspaper column, or a radio or television broadcast paid for by the council or produced by the council or with council resources and the comment is not inconsistent with the council's adopted media policy.

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Office of
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Circular to Councils

Circular Details	21-13 / 21 June 2021 / A772309
Previous Circular	N/A
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance Team / (02) 4428 4100/ olg@olg.nsw.gov.au
Action required	Response to OLG

Review of general manager and senior staff remuneration

What's new or changing

- The Minister for Local Government has announced a review of general manager and senior staff remuneration.
- A consultation paper has been issued to seek the views of the local government sector, other stakeholders and the broader community. The consultation paper is available on the Office of Local Government's (OLG) website at [here](#).

What this will mean for your council

- Submissions on the consultation paper may be made by email to olg@olg.nsw.gov.au.
- Submissions should be labelled 'Review of General Manager and Senior Staff Remuneration' and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before 9 August 2021.

Key points

- Currently, councils are free to determine the remuneration they pay to their general managers and senior staff based on a range of considerations including the skills and experience applicants bring to the role, the size and operational complexity of the council, market conditions and industry benchmarks.
- Councils are required to publicly report on the remuneration they pay to their general managers and senior staff in their annual reports.
- The consultation paper examines how executive remuneration is set in other jurisdictions and at other levels of government. It considers a range of options from maintaining the status quo through to introducing greater regulation of the remuneration councils may pay to their general managers and senior staff.

Where to go for further information

- For further information please contact the Council Governance team on (02) 4428 4100.

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9.2 RESOURCES FOR REGIONS FUNDING ROUND 8

File Number: RPT/21/349

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Ken Ross - General Manager

Objective: 2.0 Wentworth is a desirable Shire to visit, live, work and invest
 Strategy: 2.5 Maintain/create desirable open spaces and recreation facilities

Summary

In May 2021, Wentworth Shire Council received notification from the NSW Government advising of an additional funding allocation of \$2,051,429 under the Resources for Regions Round 8 funding stream.

Council is required to identify and submit eligible projects to the Department of Regional NSW for consideration.

Recommendation

That Council endorse the following projects under Resources for Regions Round 8 funding and that applications be submitted for:

- a) Council Reserve Upgrades \$ 972,435 ex GST
- b) Dareton Men's Shed \$378,994 ex GST
- c) Solar for Civic Centre \$700,000 ex GST

Detailed Report**Purpose**

The purpose of this report is to advise Council of an additional funding allocation under the NSW Government Resources for Regions Round 8 and seek endorsement of potential projects.

Background

An audit of "wish list" projects has been undertaken and consideration has also been given to current projects that require additional funding to complete.

It is envisaged that a (4) to six (6) week assessment period will apply to all applications with no work to commence prior to approval.

Identified Projects

Council Reserve Upgrades Upgrades to Council Reserves will include George Gordon Oval Sealing - \$272,435 This will see a formalised sealed car park and road around the northern section of the George Gordon Sporting Complex second oval. Currently the netball courts are impacted with dirt blowing over them and the parking is an unsealed area of land. With a small amount of rain these areas become inaccessible and cause issues with ruts and become unusable. The installation of the road and sealed car park would alleviate these issues. Buronga Riverfront Toilet Block - \$300,000	\$972,435 ex GST
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<p>The installation of a toilet block within close proximity to the recently installed nature play area at the Buronga Riverfront would allow families to more readily utilise the facilities. The closest toilets are at a private caravan park and the next closest public toilets are over a 1500m walk to the Buronga Wetlands. The aim is to have toilets in close proximity to both the existing new nature play area and the soon to be constructed pump track.</p> <p>James King Park Pontoon, stairs and pathway - \$200,000</p> <p>A section of riverbank will be reconstructed to replace the failing retaining wall, steps and pathway. A pontoon landing will also be installed to assist in boat launching and recreation activities on the waterfront.</p> <p>Great Murray Darling Junction Reserve pathway commencement - \$200,000</p> <p>Commencement of a pathway from the soon to be replaced Junction Island Bridge to the junction of the Murray and Darling rivers. This initial phase will see the low lying and damp ground areas of the track stabilised and made solid. This will enable the junction to be accessible via wheelchair upon completion of the bridge.</p>	
<p>Solar for Civic Centre</p> <p>As part of the Civic Centre redevelopment it is suspected there will be an increase in power consumption due to additional facilities being available (i.e. an extensive visitor experience via an interpretive centre). To assist in combating this Council will install Solar power to the building. This will assist in having a green energy public facility for the public to utilise and enjoy. This will operate the Library, Visitor Information Centre and the Community and Convention Centre within the Civic Centre.</p>	<p>\$700,000 ex GST</p>
<p>Dareton Men's Shed</p> <p>This will assist in securing the final pieces of funding for a purpose built Men's Shed Community Facility. The total project cost is expected to be in excess of \$1.2M. This funding is Council's contribution to funding already secured and will see this community project commence.</p>	<p>\$378,994 ex GST</p>
<p>TOTAL</p>	<p>\$2,051,429 ex GST</p>

Conclusion

Council has received an allocation of \$2,051,429 under the NSW Government Resources for Regions Round 8 funding stream.

As outlined in this report, Council has a number of identified projects that are eligible for this funding.

Should this recommendation be endorsed by Council, it will provide an opportunity to

- Further enhance the facilities at George Gordon Oval and allow accessibility in adverse conditions
- Further enhance the Buronga Riverfront by providing a much needed Toilet Block
- Enhance the tourist experiences at Council's Reserves with a pontoon, stairs and a pathway at James King Park and commence the pathway at the Great Murray Darling Junction reserve
- Provide a solar system for the Civic Centre with ongoing power savings

- Provide a Council contribution toward the building of a new shed for the Dareton Men in a Shed

Attachments

Nil

9.3 ESTABLISHMENT OF A REGIONAL PANEL OF CONDUCT REVIEWERS

File Number: RPT/21/331

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring , supportive and inclusive community that is informed and engaged in its future
 Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

At the Ordinary Council Meeting held on 7 August 2019, Council resolved to appoint reviewers to its Code of Conduct Review Panel for a period ending no later than 30 September 2021.

Section 440 of the *Local Government Act 1993* (NSW) and the *Local Government (General) Regulation 2005* requires that all Councils and Joint Organisations adopt a Code of Conduct which incorporates the provisions of the Model Code of Conduct (the Code).

The Code states that Councils are required to establish a panel of Conduct Reviewers to inquire into alleged breaches of the Code by their Administrator, Mayor, Councillors or General Manager. Councils may establish their own panel, or they may enter into an arrangement with one or more other Councils to share a panel.

The term of all current conduct reviewers at each individual Council will conclude on 30 June 2021, whereby the Council must appoint a new panel for a four-year term

Recommendation

That Council agrees to establish a regional panel of conduct reviewers and appoint reviewers as selected by the Far West Joint Organisation (FWJO) through an Expression of Interest process.

Detailed Report

Purpose

The purpose of this report is to seek that Council resolve to appoint a regional panel of conduct reviewers as selected through the FWJO, in line with the Procedures for the Administration of the Model Code of Conduct (the Procedures).

Background

Section 440 of the *Local Government Act 1993* (NSW) and the *Local Government (General) Regulation 2005* requires that all Councils and Joint Organisations adopt a Code of Conduct which incorporates the provisions of the Model Code of Conduct (the Code).

The Code states that Councils are required to establish a panel of Conduct Reviewers to inquire into alleged breaches of the Code by their Administrator, Mayor, Councillors or General Manager. Councils may establish their own panel, or they may enter into an arrangement with one or more other Councils to share a panel.

The term of all current conduct reviewers at each individual Council will conclude on 30 June 2021, whereby the Council must appoint a new panel for a four-year term.

The FWJO Board and General Managers agreed to participate in an Expression of Interest procurement process to acquire service providers capable of acting in this role. An identical process was also undertaken for the Riverina and Murray Joint Organisation (RAMJO), with the same submissions received for each Joint Organisation. A review panel was formed

consisting of Mr Philip Stone (General Manager Edward River Council), Ms Bridgett Leopold (FWJO / RAMJO) and Ms Bella Thomas (FWJO / RAMJO).

After evaluating the responses received, the FWJO proposes that Council establish a panel of conduct reviewers from the attached list of providers.

Report Detail

The review panel assessed the responses on a simple “meets / does not meet requirements” basis against the following five criteria:

- Experience in and knowledge of review of Code of Conduct Matters;
- Fee (including Hourly or Fixed Fees);
- Ability to prepare investigation reports, final decisions and recommendations;
- Qualifications, financial viability and capacity; and
- Based within FWJO region.

A total of five responses were received, two from human resources/investigation agencies and another three from law firms. All five responses have passed the assessment and meet the required criteria as being capable of assisting in Code of Conduct matters.

Attached are details of the submissions. Pricing is provided in a separate attachment that is under separate cover.

Conclusion

Council are required to appoint reviewers to its Code of Conduct Review Panel no later than 30 September 2021. It is recommended that Council establish a regional panel of conduct reviewers as selected by the FWJO through an Expression of Interest process.

Attachments

1. Submissions - Regional Panel of Conduct Reviewers↓
2. Pricing Schedules of Each Submission (Under Separate Cover)⇒

Legal Firms				
Name	Address	Details of qualifications and experience	Capacity	Skills to offer
Local Government Legal	4 Sandringham Avenue Thornton 2322 NSW	Tony is a founding member and Secretary of the Local Government Lawyers Group. This group comprises about 16 members who each act for local Councils. The group is well regarded by the Land & Environment Court and has a member on the Court Users Group. LGL has both broad experience in advising local councils, demonstrating an understanding of local government, and specific experience advising local Councils in relation to code of conduct matters.	LGL has eight (8) permanent employees, comprising of six (6) lawyers, a Paralegal and a Legal Secretary.	Areas of expertise: Local Gov Law; Environmental and Planning Law; Administrative Law; Property and Conveyancing Law; Procurement; Contract; Debt Recovery.
Moray & Agnew Lawyers	2/45 Watt Street Newcastle 2300 NSW	Examples of LG legal rep & CoC investigations, Sporting examples, range of government and corporate applications (including Code of Conduct).	No issue with capacity: six (6) staff resumes attached with application.	Legal representation in Code of Conduct matter; regularly advises NSW local councils, state government authorities (including local development corporations) and community groups on property, heritage, development and planning and environmental matters, including the implications of the Heritage Act 1977 (NSW), Environmental Planning and Assessment Act 1979 (NSW) and other legislation relevant to the development, ownership and use of land; advises clients on local government law, environment and planning matters, Land and Environment Court (LEC) proceedings, and local government liability, professional indemnity and product liability insurance matters, often representing local government bodies at coronial inquests; etc.

Legal Firms				
Name	Address	Details of qualifications and experience	Capacity	Skills to offer
BAL Lawyers	L 9/40 Marcus Clarke Street Canberra ACT 2601	Bachelor of Education (Hons), Bachelor of Laws, NSW Accredited Specialist in Employment & Industrial Law, Bachelor of Economics (Soc. Sci), Sydney University, Bachelor of Laws (Hons), Sydney University, NSW Accredited Specialist in Employment & Industrial Law. Have served on conduct review panels for four councils and seven JOs/ROCs.	No issue with capacity: staff of 78 (two resumes attached).	Areas of expertise: Employment Law; industrial relations; WHS; Workplace Misconduct and Investigations; discrimination, bullying and harassment; employment entitlements and termination

Investigation Agencies				
Name	Address	Details of qualifications and experience	Capacity	Skills to Offer
Sinc Solutions	PO Box 455 Glebe NSW 2038	<p>SINC Solutions has been regularly engaged by Councils to conduct assessments, investigations and determinations for numerous years.</p> <p>Qualifications include Bachelor of Commerce with Majors in Human Resource Management & Legal Studies for Business, Master of Business Administration with Majors in Public Sector Management & Human Resource Management, and Graduate, Australian Institute of Company Directors.</p>	Possible issue of capacity - only a single staff member	<p>Has assisted Councils in the development of in-house procedures for investigation processes, holds knowledge and experience in investigations; law; public administration and public sector ethics, Strategic thinking and problem solving, engagement with Councils/Boards and Senior Staff, development of corporate governance frameworks, regulation and corruption prevention strategies, investigation services (including grievances, misconduct, fraud and corruption), high level policy formulation and implementation, complaint management processes and frameworks, recognised industry leadership in governance, regulation and corruption prevention, extensive customer management experience, extensive law enforcement experience, operational and process improvement reviews, management consultancy, particularly with implementing public administration reforms and best practice initiatives.</p>

Investigation Agencies				
Name	Address	Details of qualifications and experience	Capacity	Skills to Offer
Centium	L 21/233 Castlereagh Street Sydney NSW 2000	In the last 12 months, Centium has provided conduct review and investigation services to more than 20 Councils involving over 60 conduct matters. Currently Centium has contracts to provide Conduct Review services to more than 80 individual Councils and Joint Organisation Panels. Qualifications/Experience: ten years in various Executive Director positions within the NSW Attorney Generals Department; former NSW Chapter Chair of the Institute of Internal Auditors Australia; 15 years a member of the NSW Senior Executive Service in roles including human resource director and gaming industry regulator; Advanced Diploma in Government; Diploma in Government (Workplace Investigations); Certificate IV in Government (Fraud Control); Certificate IV in Government Compliance; Certificate III in Investigation Services; 25 years as NSW Deputy Ombudsman and is a highly regarded ethical conduct specialist; Bachelor of Laws LLB, Law, Hons; Accredited Mediator NMAS; Australian National Mediation Accreditation - Resolution Institute; among others.	Centium has listed 13 employees on the application - capacity not likely to be limited.	<ul style="list-style-type: none"> • Conduct reviews and investigations across all levels of Local Government relating to Councillors, Management and staff, as well as Council contractors and volunteers • dispute resolution and • assurance, compliance and performance audits • fraud risk assessments, fraud and forensic accounting • work health and safety reviews • reviews of Public Interest Disclosure practices, including reprisal risk assessments • governance, probity and business improvement consulting services • risk management and business resilience • IT systems integrity and cyber security reviews • Delivering professional training and coaching programs to Councils' Executive members, Councillors, Complaints Coordinators, Governance Managers and HR staff in the areas of: <ul style="list-style-type: none"> – the Model Code of Conduct and the Procedures – fraud & corruption prevention – ethical conduct – probity management – good governance practice – conflicts of interest awareness and management. <p>Centium's Investigators include those with legal qualifications and extensive experience in industrial courts and tribunals.</p>

9.4 WENTWORTH SHOWGROUNDS USER GROUP MEETING

File Number: RPT/21/293

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Barbara George - Administration Officer, Roads and Engineering

Objective: 4.0 Wentworth is a caring , supportive and inclusive community that is informed and engaged in its future

Strategy: 4.5 Encourage the self determination of individual townships and community groups

Summary

A meeting of the Wentworth Showgrounds User Group was held on Thursday 13 April 2021 and the minutes of the meeting are attached to this report for the information of Councillors.

Recommendation

That Council notes the Minutes of the Wentworth Showgrounds User Group Meeting held on Thursday 13 April 2021.

Additional Information

A meeting of the Wentworth Showgrounds User Group was held on Thursday 13 April 2021 at 5:00pm in the new Showgrounds Community Pavilion at the Wentworth Showgrounds.

A COVID sign in sheet was completed by all in attendance and social distancing requirements were adhered to.

Sandra Arnold, Rotary Club of Wentworth addressed the meeting asking to place a storage shed at the Complex. Rotary will fully finance the shed, with power and water required. A copy of the plans will be forwarded to Council so that a site may be allocated.

Council's Property Land Tenure Officer has been advised by Crown Lands that the Rifle Club adjacent to the Showgrounds is not permitted to sub-let (charge a fee). Alternative arrangement for parking may need to be made by the Show Society and Racing Club.

Michael Hilliard, Council's Project Engineer addressed the meeting to discuss demolition/rebuilding of the Racing Tower. It is envisaged that removal will occur prior to this year's Show event, however there is no guarantee that the new tower will be erected in time for the 2021 Cup Day Race.

Elders have advised Council that they will demolish their old shed and rebuild on the same site.

After donating bricks to rebuild the bar, the Buffon family have asked to be involved during construction.

Several maintenance requests were received and have been entered into the Customer Request system for action.

Attachments

1. Minutes of the Wentworth Showgrounds User Group Meeting held Thursday 13 April 2021 [↓](#)



User Group Meeting Minutes

User Group: Wentworth Showgrounds.
Location: Wentworth Showground – Showgrounds Community Pavilion
Meeting Date: Thursday 13 April 2021 **Meeting Time:** 5pm

		Present	Apologies
Meeting Opened:	1705	Cr Susan Nichols – Wentworth Shire Council Mayor	Thel O'Shea
Meeting Closed:	1830	Annette Fraser – Wentworth Racing Club	
Chairperson:	Geoff Gunn	Jeff Robinson – Wentworth Racing Club	
Minute Taker:	Barb George	Marcus Moore – Wentworth Show Society	
		Geoff Heutzenroeder – Wentworth Show Society	
		Ray Hill – Vintage Machinery Society	
		Joanne Foley – Dareton Kennel Club	
		Geoff Gunn – Wentworth Shire Council	
		Barb George – Wentworth Shire Council (Minute Taker)	
		Visitor: Sandra Arnold – Rotary Club of Wentworth	
		Visitor: Michael Hilliard –WSC Project Engineer.	

Agenda Item	Notes
COVID 19 Compliance:	COVID 19 Attendance sheet completed by all in attendance and social distancing was adhered to.
Update Contact List:	The contact list was reviewed and updated accordingly.
Minutes of the last Meeting:	The minutes of the meeting held Thursday 10 September 2020 were tabled. Confirmed by: Annette Fraser and Jeff Robinson.

User Group Meeting Minutes

User Group: Wentworth Showgrounds.

Location: Wentworth Showground – Showgrounds Community Pavilion

Meeting Date: Thursday 13 April 2021 **Meeting Time:** 5pm

<p>Visitor – Sandra Arnold – Rotary Club of Wentworth:</p>	<p>Sandra addressed the meeting. The Rotary Club are looking to place a large storage shed with a kitchenette within the Wentworth Showgrounds Complex.</p> <ul style="list-style-type: none"> • Rotary will totally finance the shed. • Power and Water will be required. • The shed will have a concrete base. • Sandra will forward details of size/footprint of the shed to Admin. Officer for distribution so that a site may be allocated. • The Rotary Club understand that once the shed is erected, it becomes the property of the Crown. Sandra thanked the meeting for the opportunity to address the Group.
<p>Matters Arising from Previous Meeting:</p>	<p>Safety Audit:</p> <ul style="list-style-type: none"> • A copy of the Audit will be forwarded to members of the User Group once the document has been rendered readable. <p>Kitchen cupboard relocation:</p> <ul style="list-style-type: none"> • Show Society very pleased with the new position of the cupboard and thanked Council. <p>Rifle Club:</p> <ul style="list-style-type: none"> • Council's Property Land Tenure Officer will communicate with Marcus directly to advise him of the outcome of her dealings with Crown Lands regarding the issue of access to parking within the Rifle Club area during the Annual Show event. The Rifle Club are not permitted to sub-let i.e. charge a fee. Alternative arrangements may be able to be made.

User Group Meeting Minutes

User Group: Wentworth Showgrounds.

Location: Wentworth Showground – Showgrounds Community Pavilion

Meeting Date: Thursday 13 April 2021 **Meeting Time:** 5pm

New Business:

Racing Tower and Shade Structure:

WSC Project Officer Michael Hilliard was in attendance.

Discussion as to the size, construction, site and timeframe of demolition/rebuild of the new tower discussed:

- Both structures will be demolished prior to Annual Show. Project Officer to commence the process of getting quotations this week.
- Need 3 phase power to be retained for the Show.
- The new tower will be situated on the same site – requirements of placement will be as per Racing NSW. (15degrees optimum for photo finish). Plans for the tower will be required to be passed by Racing NSW.
- The new shade structure will be connected to the tower, but will be facing south to ensure it does not impede on the new pavilion. The structure will also be larger than previous one, and will preferably have a concrete base.
- Project Officer will put together a “mock-up” and forward to Admin. Officer who will in turn forward it to members of the User Group.
- Need to conform with Council procurement policy – to go out for quotations. May use multiple Contractors – one quotation has already been obtained from “The Shed Company”.
- No guarantee that the new structure will be in place in time for the Cup Day Race Meeting 2021.

Elders Shed:

In 2019 Elders approached Council wishing to relinquish ownership of the Elders shed in the Showgrounds Complex. Council however resolved “*That Elders retain the shed and take responsibility of the repair/demolition*”.

In April 2021, Elders notified Council that they plan to demolish the shed and rebuild, including a new concrete slab. Elders are seeking quotations accordingly.

Items for discussion – submitted by the Wentworth Racing Club:

“Wonky orange chairs”

- The Racing Club wish to dispose of a number of chairs which are in poor condition. No objections were received.
- New Bar:
- The Buffon family have expressed interest in being involved in the rebuild of the bar, which will be constructed using a donation of bricks from the Buffon family.

User Group Meeting Minutes

User Group: Wentworth Showgrounds.

Location: Wentworth Showground – Showgrounds Community Pavilion

Meeting Date: Thursday 13 April 2021 **Meeting Time:** 5pm

New Business continued:	<p>The bar will be constructed on the present site, however will need to be larger by a few meters. Design to be developed.</p> <p>A DA will be applied for once finance has been locked in.</p> <p>Vintage Machinery representative - need a loading ramp at the far end of the Complex. To be listed as a future "wish". (Administration Officer to add to Management Plan).</p>	
New Maintenance Requests:	Request	Action
	Racing Club request that a program of weed control is undertaken on the track. Racing NSW require the track to be weed free.	Administration Officer to communicate with Parks and Gardens Team and Roads crew to liaise regarding this request. CR/21/625
	Between the dates of 15 June and 1 September the track is not to be "worked" – suggest weedicide.	Assigned to Parks and Gardens Team. CR/21/626
	Show Society reported that branches from Pine trees situated toward the bar require trimming.	Assigned to Parks and Gardens Team. CR/21/627
	Sprinkler maintenance is required throughout the entire Complex. There is also a leak –? broken pipe.	Assigned to Parks and Gardens Team. CR/21/628
	Area behind the new pavilion – will this be grassed?	Assigned to Technical Officer to liaise with Project Officer. CR/21/629
	CR Nicholls asked what was being done regarding bird droppings around the new pavilion.	Assigned to Team Leader Water/Wastewater to liaise with DRE. CR/21/630
	Request from Kennel Club representative – when will filtered water be made available to the dog area.	Assigned to Parks and Gardens to action urgently. CR/21/631
	Request from Kennel Club representative – the ant problem around the dog area is now at a level where they are considered a danger for the dogs.	
	Request to Project Officer for a "mock-up" of new tower and shade structure.	CR/21/632

9.5 ADOPTION OF THE 2021/22 OPERATIONAL PLAN

File Number: RPT/21/313

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

Following the presentation of the Draft 2021/22 Operational Plan to the May Ordinary Council Meeting, the Draft Plan was placed on public exhibition for 28 days as required under the *Local Government Act*.

Council is now required to consider all submissions received prior to adopting the 2021/22 Rates and Charges. This includes the following:

- The 2021/22 Annual Statement of Revenue and the Annual Fees and Charges.
- The making and levying of rates and charges including:
 - 2.00% increase in the Ordinary Rate for 2021/22
 - 2.00% increase in Sewer Access Charges for 2021/22
 - 2.00% increase in Water Access Charges for 2021/22
 - 2.00% increase in Domestic Waste Charges for 2021/22
 - No increase to Water Consumption Charges for 2021/22
 - Charge 5.00% interest on Overdue Rates and Charges

Recommendation

- a) That Council adopts the 2021/22 Operational Plan, as amended, having considered submissions received.
- b) That Council resolves to increase the rate income for the 2021/22 year by the maximum 2.00% rate pegged amount determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART).
- c) That Council resolves to make and levy an ordinary rate to comprise of a base rate and an ad valorem rating structure for Residential, Business and Farmland categories of rates under Section 534, 535 & 537 of the *Local Government Act 1993* for the 2020/21 year including:

FARMLAND CATEGORY

Includes all of the lands within the Local Government Area of Wentworth categorised as Farmland except those parcels of rateable land sub categorised as Farmland, Dry Land Grazing and Farmland, Licence/Pump Site/Pipeline.

Farmland

An ordinary rate of 0.00321098 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, in accordance with Section 515 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to

a base amount of (\$510.00) for each assessment. The base amount accounts for 31.99% of the estimated yield for this category. The estimated yield for this rate is \$1,125,711.

Farmland, Dry Land Grazing

An ordinary rate of 0.00260673 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, in accordance with Section 515 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$510.00) for each assessment. The base amount accounts for 18.32% of the estimated yield for this category. The estimated yield for this rate is \$712,511.

Farmland, Licence/Pump Site/Pipeline

An ordinary rate of 0.03817411 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, sub categorised Licence/Pump Site/Pipeline, in accordance with Section 515 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$95.00) for each assessment. The base amount accounts for 41.02% of the estimated yield for this category. The estimated yield for this rate is \$16,676.

RESIDENTIAL CATEGORY

Wentworth

An ordinary rate of 0.00413652 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Residential, sub categorised Wentworth, in accordance with Section 516 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to base amount of (\$240.00) for each assessment. The amount accounts for 46.52% of the estimated yield for this category. The estimated yield for this rate is \$315,741.

Buronga

An ordinary rate of 0.00377232 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Buronga, in accordance with Section 516 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$260.00) for each assessment. The base amount accounts for 30.77% of the estimated yield for this category. The estimated yield for this rate is \$415,785.

Gol Gol

An ordinary rate of 0.00403215 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Gol Gol, in accordance with Section 516 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$260.00) for each assessment. The base amount accounts for 26.21% of the estimated yield for this category. The estimated yield for this rate is \$558,469.

Gol Gol East

An ordinary rate of 0.00454088 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Gol Gol East, in accordance with Section 516 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$360.00) for each assessment. The base amount accounts for 23.34% of the estimated yield for this category. The estimated yield for this rate is \$346,996.

Pooncarie

An ordinary rate of 0.01366098 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Residential, sub categorised Pooncarie, in accordance with Section 516 of the *Local Government Act 1993* be now made for the

2021/22 rating period, subject to a base amount of (\$190.00) for each assessment. The base amount accounts for 46.69% of the estimated yield for this category. The estimated yield for this rate is \$21,567.

Dareton

An ordinary rate of 0.01611174 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Dareton, in accordance with Section 516 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$190.00) for each assessment. The base amount accounts for 48.45% of the estimated yield for this category. The estimated yield for this rate is \$78,432.

Rural Residential

An ordinary rate of 0.00372143 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Rural, in accordance with Section 516 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$190.00) for each assessment. The base amount accounts for 26.22% of the estimated yield for this category. The estimated yield for this rate is \$458,726.

BUSINESS CATEGORY

Includes all of the lands within the local government area of Wentworth categorised as Business except those parcels of rateable land sub categorised as Business, Mourquong; Business, Trentham Cliffs; Business, Arumpo; Business, Wentworth; Business, Pooncarie (including all of the lands within the locality of Pooncarie sub categorised as Business Pooncarie except those lands within the township of Pooncarie).

Business

An ordinary rate of 0.00691404 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, in accordance with Section 518 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$270.00) for each assessment. The base amount accounts for 19.92% of the estimated yield for this category. The estimated yield for this rate is \$250,706.

Business, Wentworth

An ordinary rate of 0.00876770 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Wentworth, in accordance with Section 518 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$270.00) for each assessment. The base amount accounts for 38.98% of the estimated yield for this category. The estimated yield for this rate is \$38,096.

Business, Mourquong

An ordinary rate of 0.30100685 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Mourquong, in accordance with Section 518 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$100.00) for each assessment. The base amount accounts for 0.12% of the estimated yield for this category. The estimated yield for this rate is \$247,427.

Business, Trentham Cliffs

An ordinary rate of 0.00844384 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Trentham

Cliffs, in accordance with Section 518 of the *Local Government Act 1993*, be now made for the 2021/22 rating period, subject to a base amount of (\$120.00) for each assessment. The base amount accounts for 4.29% of the estimated yield for this category. The estimated yield for this rate is \$11,178.

Business, Arumpo

An ordinary rate of 0.06411043 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Arumpo, in accordance with Section 518 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$210.00) for each assessment. The base amount accounts for 1.33% of the estimated yield for this category. The estimated yield for this rate is \$94,797.

Business, Poongcarie

An ordinary rate of 0.09625452 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Business, sub categorised Poongcarie, in accordance with Section 518 of the *Local Government Act 1993* be now made for the 2021/22 rating period, subject to a base amount of (\$100.00) for each assessment. The base amount accounts for 0.02% of the estimated yield for this category. The estimated yield for this rate is \$980,552.

- d) That Council resolves to make and levy fees and charges for Sewer Services for 2020/21 year as set out in the annual statement of revenue.
- e) That Council resolves to make and levy fees and charges for Water Services for 2020/21 year as set out in the annual statement of revenue.
- f) That Council resolves to make and levy a Domestic Waste Management charge for 2020/21 year under Section 496 of the Local Government Act 1993 on each parcel of rateable land of which the service is available as set out in the annual statement of revenue.
- g) That Council resolves to fix the Fees and Charges schedule for 2020/21 year as set out in annual statement of revenue.
- h) That Council resolves to charge the 5.00% interest on overdue rates and charges
- i) That Council resolves to approve Appendix A – Bodies Granted Exemptions automatic fee waiver as part of the 2020/2021 Donations, Grants and Contributions Program as set out in the schedule of fees and charges.
- j) That Council resolves to approve Borrowings for 2020/21 of up to \$8,400,000 as outlined in the Annual Statement of Revenue.

Detailed Report

Purpose

The purpose of this report is to adopt the 2021/22 Operational Plan which includes the Statement of Council Revenue Policy and the Annual Fees and Charges.

Background

In accordance with the *Local Government Act*, Council must have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken in that year, as part of the Delivery Program.

The Operational Plan includes the Statement of Council Revenue Policy, in accordance with the Regulations.

The Operational Plan must be prepared as a sub-set of the Delivery Program. It must directly address the actions outlined in the Delivery Program and identify projects, programs or activities that the council will undertake within the financial year towards addressing these actions.

The Operational Plan must include a detailed budget for the activities to be undertaken in that year.

Matters under consideration

Following the May Ordinary Council Meeting, the Draft 2021/22 Operational Plan was placed on public exhibition for 28 days as required by the *Local Government Act 1993*.

Council is now required to consider all submissions received prior to formally resolving to adopt the Operational Plan, make and levy Rates and Charges, and set the schedule of Fees and Charges for the 2021/22 financial year.

Each rate and charge is to be made by resolution of Council and is to be made for a specified year. In order for the rate or charge to be collected it must have been made by a resolution of Council before 1 August in the year for which the rate or charge is made.

The making and levying of rates and charges are made in accordance with the *Local Government Act 1993* for the 2021/22 financial year and includes the maximum rate of increase for the Ordinary rate which is the pegged amount of 2.00%

Council proposes to levy an ordinary rate for the following categories and sub-categories:

- Farmland
- Farmland – Dry Land Grazing
- Farmland – Licence/Pump Site/Pipeline
- Residential – Wentworth
- Residential – Buronga
- Residential - Gol Gol
- Residential - Gol Gol East
- Residential – Pooncarie
- Residential – Dareton
- Residential - Rural Residential
- Business
- Business – Wentworth

Council proposes to levy fees and charges for the following as set out in the annual statement of revenue:

- Sewer Services for 2021/22 year
- Water Services for 2021/22 year
- A Domestic Waste Management charge for 2021/22 year under Section 496 of the *Local Government Act 1993* on each parcel of rateable land of which the service is available
- Fix the fees and charges schedule for the 2021/22

There has been a number of changes made to the draft Operational Plan. These include the following:

Change	Impact
Stronger Country Communities Projects (Wentworth Extended Day Care and Wentworth Rowing Club Extension)	\$192,717 reduction in Capital Expenditure and Capital Grants and Contributions
Curlwaa Hall & Wentworth Showgrounds Community Pavilion Equipment	\$50,000 increase to Capital Expenditure
Wentworth Sporting Complex – Bowling Green	\$200,000 increase to Capital Expenditure and Internal Capital Projects Reserve
Fixing Local Roads – High Darling Road	\$ 1,031,500 reduction in Capital Expenditure and a \$773,625 reduction in Capital Grants and Contributions

Fixing Local Roads – Little Manly Road	\$228,816 increase in Capital Grants and Contributions
Total Impact of Changes	<ul style="list-style-type: none"> • \$737,528 reduction in Capital Grants and Contributions Income • \$737,528 reduction in projected profit • \$974,217 reduction in Capital Expenditure • \$236,689 improvement in cash position

Based on feedback from Councillors the format of the Operational Plan has been expanded to better reflect the proposed actions to be undertaken by Council during the 2021/22 year.

At the time of writing this report there had been no submissions received regarding the draft operational plan during the public exhibition period. Any further submissions received between the date of preparing this report and the close of submissions will be detailed in a supplementary late report.

Conclusion

Council is being asked to:

- a) Adopt the 2021/22 Operational Plan, as amended, having considered submissions received.
- b) Resolve to increase the rate income for the 2021/22 year by the maximum 2.00% rate pegged amount determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART).
- c) Resolve to make and levy an ordinary rate to comprise of a base rate and an ad valorem rating structure for Residential, Business and Farmland categories of rates under Section 534, 535 & 537 of the *Local Government Act 1993* for the 2021/22 year as listed.
- d) Resolve to make and levy fees and charges for Sewer Services for 2021/22 year as set out in the annual statement of revenue.
- e) Resolve to make and levy fees and charges for Water Services for 2021/22 year as set out in the annual statement of revenue.
- f) Resolve to make and levy a Domestic Waste Management charge for 2021/22 year under Section 496 of the *Local Government Act 1993* on each parcel of rateable land of which the service is available as set out in the annual statement of revenue.
- g) Resolve to fix the fees and charges schedule for 2021/22 year as set out in annual statement of revenue.
- h) Resolve to charge 5.00% interest on overdue rates and charges.
- i) Resolve to approve Appendix A – Bodies Granted Exemptions automatic fee waiver as part of the 2021/22 Donations, Grants and Contributions Program as set out in the schedule of fees and charges.
- j) Resolve to approve borrowings for the 2021/22 year.

The final version of the Operational Plan must be uploaded to Council's website within 28 days of being approved.

Attachments

1. 2021 - 2022 Wentworth Shire Council Operational Plan [↓](#)



2021-22 WENTWORTH SHIRE COUNCIL OPERATIONAL PLAN

WENTWORTH
SHIRE COUNCIL



This document was compiled by Wentworth Shire Council.

Images were sourced from Council's image library. Cover image shows road resealing works in the Wentworth Shire Council area, the PS Ruby and Dareton's George Gordon Oval.

Copies of this plan can be viewed online at www.wentworth.nsw.gov.au
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2021-22 WENTWORTH SHIRE COUNCIL OPERATIONAL PLAN

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OVERVIEW

In June 2017 Council endorsed the 10 year Community Strategic Plan (2017-2027) and adopted the four year Delivery Program (2017-2021).

In line with the Integrated Planning and Reporting requirements, each year council is required to present its Annual Operational Plan and budget.

The total revenue budget from continuing operations is \$40,836,475 as follows:

- Rates & Annual Charges \$9,369,709
- User Charges & Fees \$5,286,308
- Interest & Investment Revenue \$334,178
- Other Revenues \$1,231,704
- Grants – Operating \$9,850,127
- Grants – Capital \$14,664,449
- Net Gains from the disposal of assets \$100,000

Rates will be increased as follows:

- The Ordinary Rate will be increased by the maximum 2.00% (as determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART)).
- Waste water access charges will be increased by 2.00%.
- Raw and filtered water access charges will be increased by 2.00%.
- Domestic waste charges will be increased by 2.00%.
- There will be no change to water consumption charges.
- 5.00% interest will be charged on overdue rates and annual charges.

The total council expenditure budget for

2021/22 \$54,155,088, as follows:

- Operating Expenditure - \$25,282,643
- Capital Expenditure - \$28,872,445

Significant Capital Projects include:

- \$6,650,000 for the upgrade of the Pooncarie – Menindee Road
- \$4,458,379 for Road Renewals and upgrades
- \$5,250,000 for the upgrade of the Wentworth Civic Centre
- \$691,515 for Water Infrastructure Projects
- \$994,840 for Sewer Infrastructure Projects
- \$1,500,000 for replacement of plant and machinery
- \$1,037,539 for Local Roads & Community Infrastructure Projects
- \$1,250,000 for Stormwater Drainage Projects
- \$3,560,748 for projects funded from the Crown Lands Improvement Fund
- \$590,551 for projects funded under the Stronger Country Communities Fund

Council has endorsed a revised organisational structure, which consists of 132.45 full time equivalents.

There are proposed new borrowings of up to \$8.4 million for the Civic Centre Redevelopment Stormwater Drainage Projects, Willowbend Caravan Park and the purchase of machinery for the Buronga Landfill. \$11,942 will be drawn from Council's reserves to fund Council's contribution to the following projects:

- Fixing Local Roads Projects (Old Wentworth Road, Native Ridge Lane, Little Manly Road)

Our Council

full time equivalent staff 132.45	Budget forecast: \$54 MILLION	Capital budget: \$29 MILLION
Operational budget: \$25 MILLION	Planned Actions: 80	Rate Increase: 2.00%



Introduction

THE INTEGRATED PLANNING AND REPORTING FRAMEWORK

In accordance with the Local Government Act 1993 Councils across New South Wales (NSW) are required to produce a Community Strategic Plan covering a period of at least 10 years, with the plan to be updated in line with each Council election cycle (every four years).

The Community Strategic Plan is the highest level of plan that a Council will prepare and the purpose of the plan is to identify the community's main priorities and aspirations for the future and to plan strategies for achieving these goals.

The four year Delivery Program is Wentworth Shire Council's commitment to assisting the community to achieve the Community Strategic Plan 2017-2027.

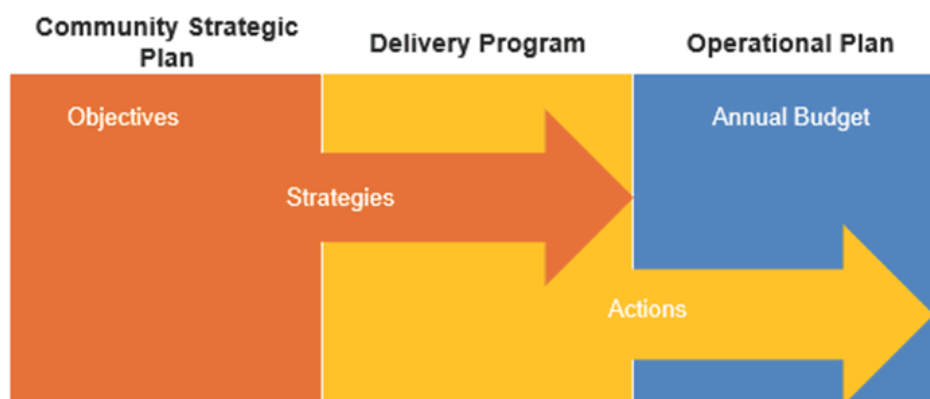
It is a high level plan that maps out the Council's strategic business direction. This is the point where the community's strategic goals are systematically translated into actions.

These are the principal activities to be undertaken by council to implement the strategies established by the Community Strategic plan within the resources available under the Resourcing Strategy.



Council is also required to have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken that year as part of the Delivery Program.

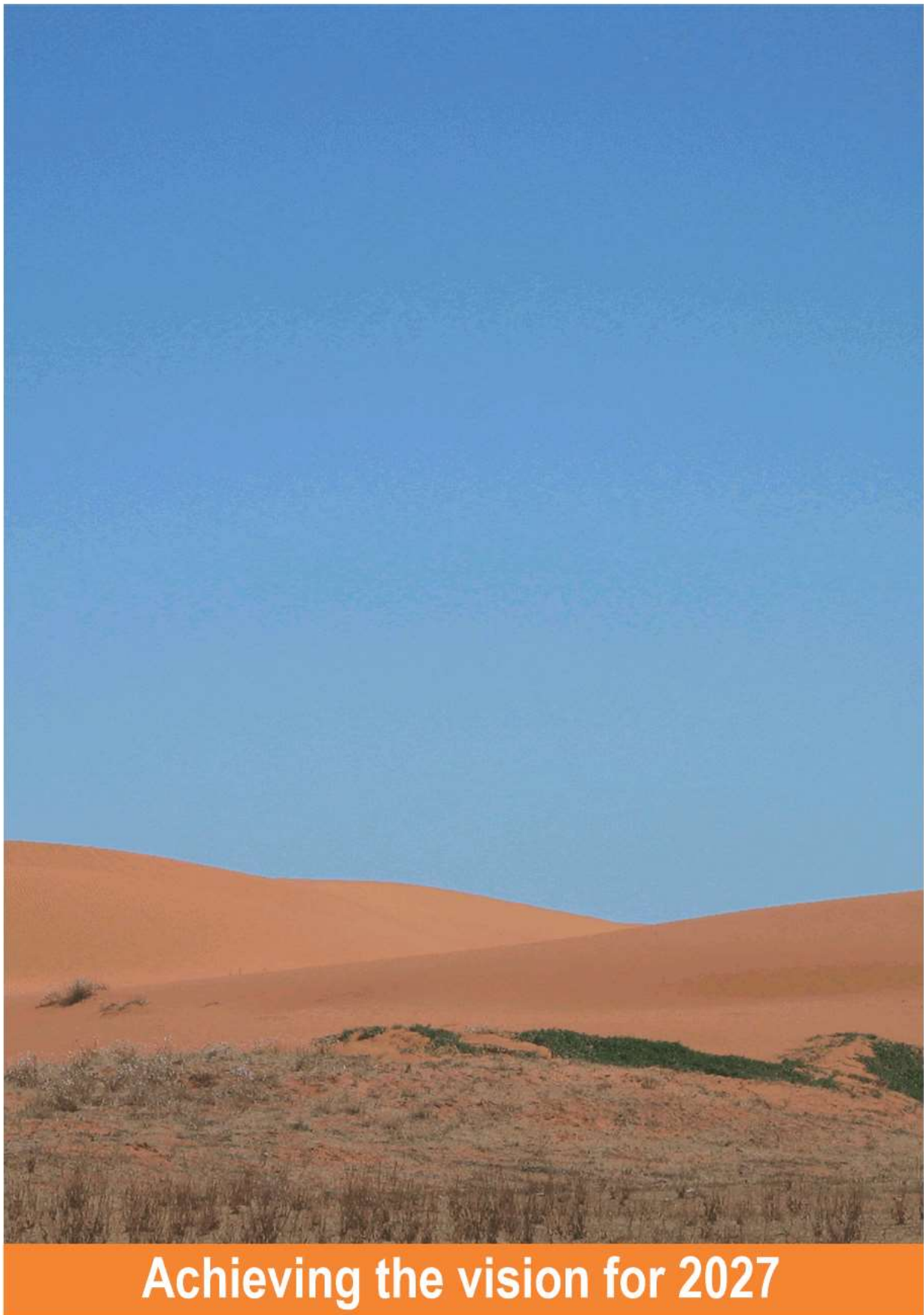
The Operational Plan includes the Annual Statement of Revenue Policy. The below diagram shows how the various levels of the planning framework connect.



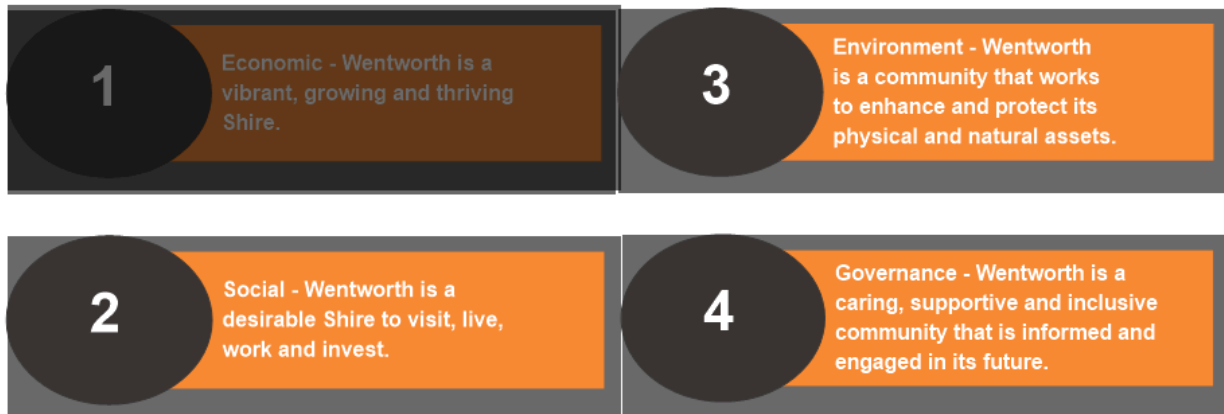
Integrated Planning and Reporting Manual for local government in NSW, NSW Premier & Cabinet Division of Local Government, March 2013.

Integrated Planning at a glance			
Plan/strategy	Description/requirements	Due dates/ frequency	Legislative reference
Community Engagement Strategy	A strategy based on social justice principles for engagement with the local community when developing the Community Strategic Plan.	For use during development of the Community Strategic Plan and councils' other planning activities.	s402(4) (Act)
Community Strategic Plan (CSP)	Plan which identifies the main priorities and aspirations for the future of the local government area. Minimum 10 years.	From 2012, endorsed by 30 June in year following election. Review every four years, and roll forward so remains at least <u>10 year</u> horizon. Exhibit for at least 28 days.	s402(1)–(7) (Act)
Long Term Financial Plan	Included in the council's Resourcing Strategy for the provision of resources required to implement the CSP. Minimum 10 years.	Review in detail every 4 years as part of CSP review. Update annually when developing the Operational Plan.	s403(2) (Act)
Workforce Management Plan	Included in the council's Resourcing Strategy for the provision of resources required to implement the CSP. Minimum 4 years.		s403(2) (Act)
Asset Management Plan	Included in the council's Resourcing Strategy for the provision of resources required to implement the CSP. Comprises an Asset Management Strategy and Plan/s. Minimum 10 years.		s403(2) (Act)
Delivery Program	Details the principal activities to be undertaken by the council to implement strategies established by the CSP. Four years' duration.	From 2012, adopt by 30 June in year following election. Exhibit for at least 28 days.	s404(1)–(5) (Act)
Operational Plan	Details the activities to be engaged in by the council during the year, and annual budget. Annual sub-plan of Delivery Program.	Adopt prior to beginning of financial year. Exhibit for at least 28 days.	s405(1)–(6) s532 s610B – s610F s706(2) (Act) cl201(1) (Reg)

Integrated Planning and Reporting Manual for local government in NSW, NSW Premier & Cabinet Division of Local Government, March 2013.



WENTWORTH SHIRE COUNCIL



The consultation and engagement activities undertaken to inform the Wentworth Region Community Strategic Plan resulted in the formation of the following concise and ambitious vision for the region:

A thriving region, supported by a robust economic base, distinctive open spaces, and strong local governance and leadership.

To ensure we, as a community, can work toward achieving this vision, four strategic objectives have been developed around the quadruple bottom line which aims to balance social, environmental, and economic and governance aspects of strategic plans.

Underpinning each objective is a range of supporting strategies that outline high-level approaches to achieving the objectives and delivering the vision (above).

Council's four year Delivery Program (2017-2021) contains the strategies that are aligned to the objectives in the Community Strategic Plan.

Each annual Operational Plan sets out the individual actions (activities) that will be undertaken within the financial year all of which can be linked back to the Community

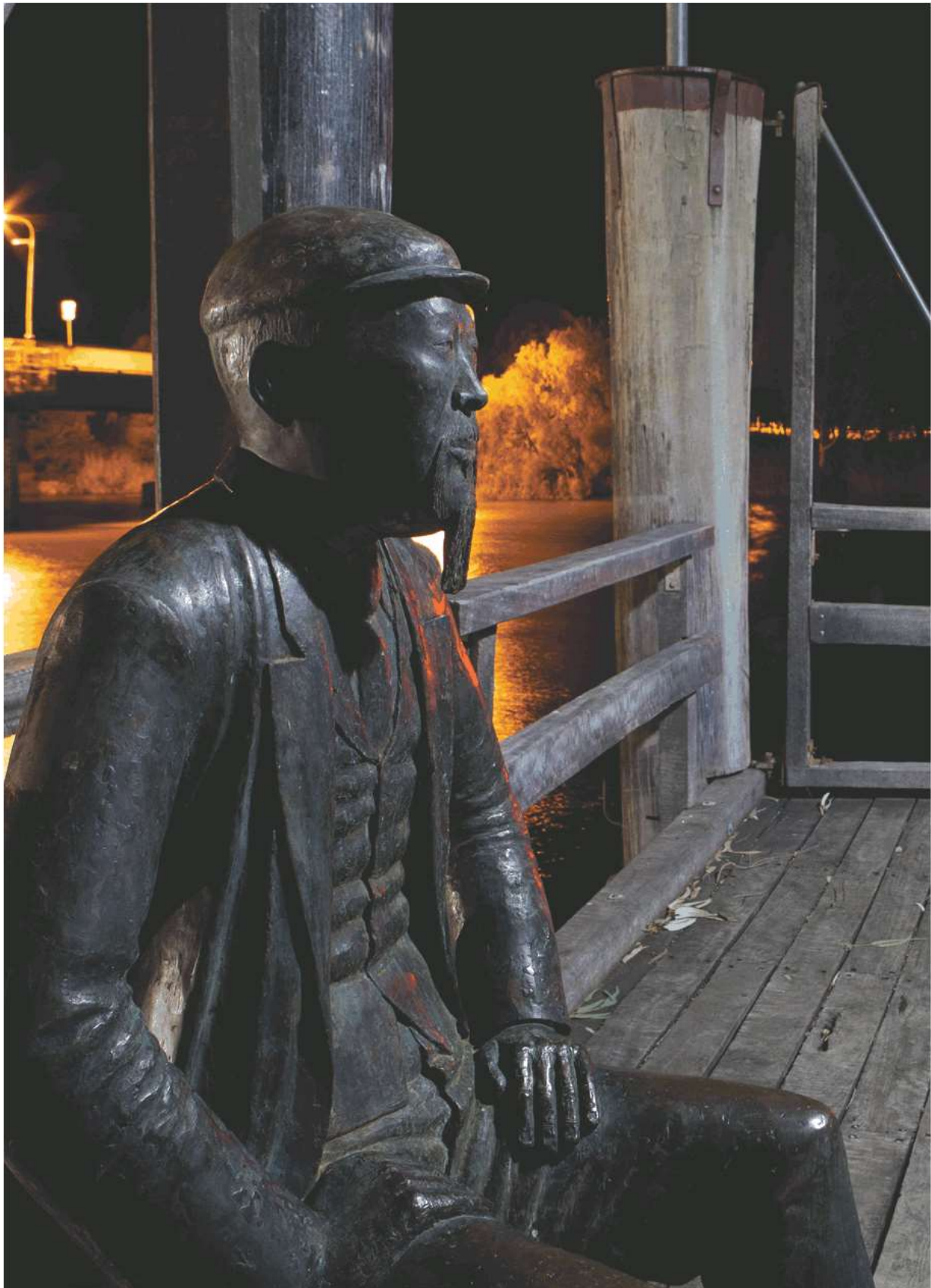
Strategic Plan.

The total council expenditure budget for 2021/22 \$54,155,088 as follows:

- Operating Expenditure - \$25,282,643
- Capital Expenditure - \$28,872,445

Significant Capital Projects include:

- \$6,650,000 for the upgrade of the Pooncarie – Menindee Road
- \$4,458,375 for Road Renewals and upgrades
- \$5,250,000 for the upgrade of the Wentworth Civic Centre
- \$691,515 for Water Infrastructure Projects
- \$994,840 for Sewer Infrastructure Projects
- \$1,500,000 for replacement of plant and machinery
- \$1,037,539 for Local Roads & Community Infrastructure Projects
- \$1,250,000 for Stormwater Drainage Projects
- \$3,560,748 for projects funded from the Crown Lands Improvement Fund
- \$590,551 for projects funded under the Stronger Country Communities Fund



Financial information

Budgeted Income Statement Summary	2021/22 Budget
Income from Continuing Operations	
Rates & Annual Charges	\$9,369,709
User Charges & Fees	\$5,286,308
Interest & Investment Revenue	\$334,178
Other Revenues	\$1,231,704
Grants - Operating	\$9,850,127
Grants - Capital	\$14,664,449
Net Gains from the disposal of assets	\$100,000
Total Income	\$41,836,475
Expenses from Continuing Operations	
Employee Benefits	\$10,291,365
Borrowing Costs	\$291,188
Materials & Contracts	\$4,050,903
Depreciation & Amortization	\$7,123,233
Other Expenses	\$3,525,954
Total Expenses	\$25,282,643
Operating Result from Continuing Operations	\$15,553,832
Discontinued Operations	\$0
Net Operating Result from Continuing Operations	\$15,553,832

Funding Requirements	2021/22 Budget
Expenditure	
Operating Expenditure	\$25,282,643
Capital Expenditure	\$28,872,445
Total Expenditure	\$54,155,088
less depreciation (incl. in expenditure)	\$7,123,233
2021/22 Cash Requirements	\$47,031,855

Cash Requirements funded from:

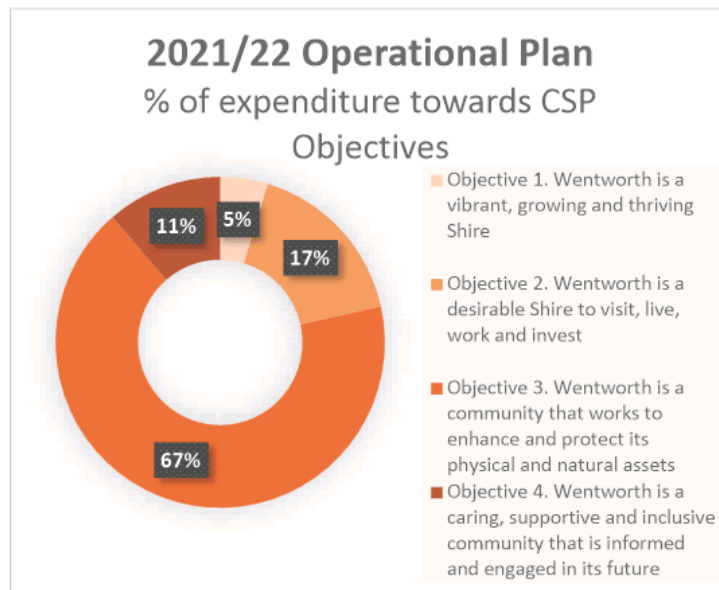
Operational Revenue	\$40,836,475
Borrowings	\$5,733,438
Retained Earnings	\$11,942
Council Restricted Reserves	\$450,000

2021/22 Total Funding	\$47,031,855
------------------------------	---------------------

Projected Balances (Council Reserves)	Cash
Projected opening cash balance 01/07/2021	\$ 30,000,000
less expenditure funded from restricted reserves and retained earnings	\$ 461,942
Projected cash balance at 30/06/2022	\$ 29,538,058

Represented as:

- Cash on hand	\$ 5,538,058
- Short Term Investments	\$ 17,000,000
- Long Term Investments	\$ 7,000,000



Rates and Annual Charges

- The Ordinary Rate will be increased by the maximum 2.00% (as determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART)).
- Waste water access charges will be increased by 2.00%.
- Raw and filtered water access charges will be increased by 2.00%.
- Domestic waste charges will be increased by 2.00%.
- No change to Water consumption charges.
- 5.00% interest will be charged on overdue rates and annual charges.

Borrowings

Borrowed funds enable the cost of acquiring assets to be spread over a longer period of time, thus easing the burden on current ratepayers.

In the 2021/22 financial year there will be loan borrowings of up to \$8,400,000 to help fund capital requirements for the:

- Wentworth Civic Centre Redevelopment
- Willowbend Caravan Park Upgrade
- Stormwater Drainage Infrastructure
- Buronga Landfill Machinery

It should be noted that Council did not proceed with the proposed borrowings for the Wentworth Civic Centre in the 2020/21 budget.

Only \$5,733,438 will be required in 2021/22 with the remaining balance to be drawn down in 2022/23.

Restricted Reserves

\$11,942 will be drawn from Council's reserves to fund Council's contribution to the following projects:

Fixing Local Roads Projects

- Old Wentworth Road
- Native Ridge Lane
- Little Manly Road

Contribution to CSP Objectives

In line with the Integrated Planning and Reporting Framework Council's expenditure has been aligned with the Objectives established within the Community Strategic Plan.

The financial expenditure figures depicted in the above table provide an indicative indication of how Council's expenditure in 2021/22 is aligned to the Community Strategic Plan.

The following pages provide the details of each Operational Plan action, including the description, the strategy that it is aligned to, the responsible officer, the source of funding and the budget amount for the financial year.

2021-2022 Operational Plan	
1. Wentworth is a vibrant, growing and thriving Shire.	
1.1 Grow the potential for business and industry to develop and expand.	
Operational	
Finalise Tourism Strategy.	
Progress an Economic Development Strategy.	
Continue to support Council's land tenure program.	
Capital	
Land Acquisitions.	\$250,000
1.2 Encourage and support population growth and resident attraction.	
Operational	
Finalise Dareton Revitalised Strategy.	
Finalise Junction Links Sub-Division Hand Over.	
Finalise Flood Plain Management Study.	
Finalise Rural Land Use Strategy.	
Commence review of Local Environment Plan and Development Control Plans.	
Seek funding to progress recommendations of the Dareton Revitalise Strategy.	
Capital	
Wentworth Extended Day Care.	\$670,422
Total Council Operational Budget committed to Goal 1	\$1,612,471
Total Council Capital Budget committed to Goal 1	\$920,422
2. Wentworth is a desirable Shire to visit, live, work and invest.	
2.1 Grow visitation to the shire by developing a quality visitor experience and promoting our destination.	
Operational	
Deliver Visitor Information Services.	
Capital	
Willow Bend Caravan Park Redevelopment.	\$2,512,000
2.2 Enhance access to local health and aged care services.	
Operational	
Continue to advocate for and partner with stakeholder groups for the provision of Health Services in Wentworth.	
Continue to support the work of the Wentworth Interagency Group.	
Continue to support the NSW Rural Doctors Network through the annual Bush Bursary Scheme.	
2.4 Enhance access to education, skills and training	
Operational	
Deliver Road Safety Program Initiatives.	
Explore traineeships/apprenticeships options for youth of the Wentworth Shire.	
Deliver Library Services across the Shire.	
2.5 Maintain/create desirable open spaces and recreation facilities	
Operational	
Deliver annual Parks & Garden works program.	
Continue development of Plans of Management for Community Land.	
Capital	
Wentworth Astronomy Park.	\$679,316
Wentworth Riverfront Wall Remediation.	\$375,000
Wentworth Showgrounds Sewer.	\$339,732
Wentworth Showgrounds Race Tower and Shade Structure.	\$250,000
Wentworth Rowing Club.	\$219,187

WENTWORTH SHIRE COUNCIL

Wentworth Sporting Complex Upgrade.	\$200,000
Buronga Riverfront Masterplan.	\$100,000
Wentworth Pool Tiling.	\$80,000
New and Replacement Bookstocks.	\$55,000
Junction Park Fitness Equipment.	\$37,447
Pooncarie Racecourse Reserve.	\$29,700
Curlwaa Hall.	\$25,000
Wentworth Showgrounds Pavilion.	\$25,000
Library Local Special Project.	\$23,500
Street Furniture.	\$21,000
Midway East Side Shade Structure.	\$21,000
Shire Wide Post & Rail Replacement.	\$20,000
Waste Bin Replacement.	\$12,500

Total Council Operational Budget committed to Goal 2 **\$4,092,808**

Total Council Capital Budget committed to Goal 2 **\$5,025,382**

3. Wentworth is a community that works to enhance and protect its physical and natural assets.

3.1 Promote the efficient delivery of water supply, sewer and drainage services for the long-term interests of future generations.

Operational

Finalise Integrated Water Cycle Management Plan.

Deliver Annual Water and Sewer Maintenance Program.

Capital

Buronga/Gol Gol Stormwater Constraints.	\$1,000,000
Sewer Infrastructure Upgrades.	\$660,840
Water Infrastructure Upgrades.	\$631,515
Stormwater Drainage.	\$250,000
Sewer Main Refurbishment.	\$224,000
Wentworth Effluent Disposal Station (EDS) Upgrade.	\$207,471
Loan Repayments.	\$45,792
Sewer Pit Lids.	\$10,000
Water Stop Valves and Fire Plugs.	\$10,000

3.2 Plan for and develop the right assets and infrastructure.

Operational

Deliver Annual Roads Maintenance Program.

Continue to Partner with Transport for NSW to deliver the RMCC Contract.

Deliver Annual Building Maintenance Program.

Action recommendations from Council's Asset Management Strategy.

Refine strategic direction and policies for Council's cemeteries.

Capital

Pooncarie-Menindee Road Upgrade.	\$6,650,000
Wentworth Civic Centre Redevelopment.	\$5,250,000
Sealing Old Wentworth Road (Fixing Local Roads).	\$1,557,460
Capital Plant Replacement.	\$1,500,000
Roads to Recovery Programme.	\$1,406,027
Rural Regional Roads Bitumen Resealing.	\$487,418
Native Ridge Lane (Fixing Local Roads).	\$319,727
Rural Local Roads Bitumen Resealing.	\$249,571
Urban Local Roads Bitumen Resealing.	\$189,566
Little Manly Road (Fixing Local Roads).	\$152,544
Local Unsealed Roads Bitumen Resealing.	\$96,062
Minor Plant Purchases.	\$50,000

Sharedways. \$40,000

3.3 Prepare for natural disasters, biosecurity risks and climate change.

Operational

Undertake actions as outlined in the Western Weed Action Plan.

3.4 Reduce, reuse and recover waste.

Capital

Landfill Machinery – Compactor & Excavator. \$904,100

Loan Repayments. \$267,101

Landfill Regulatory Planning. \$100,000

Landfill Machinery Shed. \$45,000

3.5 Recognise the importance of a healthy Murray-Darling River System.

Operational

Support the activities of the Murray Darling Association.

Continue to lobby for sustainable management of the Darling-Barka River and the Menindee Lakes.

Total Council Operational Budget committed to Goal 3 \$14,044,700

Total Council Capital Budget committed to Goal 3 \$23,304,194

4. Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future.

4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery.

Operational

Action outcomes of Annual State-wide Mutual Continuous Improvement Program.

Continue to support the work of the Cross-Border Commissioner in strengthening regional relationships.

Continue to support and advocate for regional transport strategies around key infrastructure requirements.

Capital

Loan Repayments. \$322,447

Computer Replacement. \$200,000

Office Furniture. \$100,000

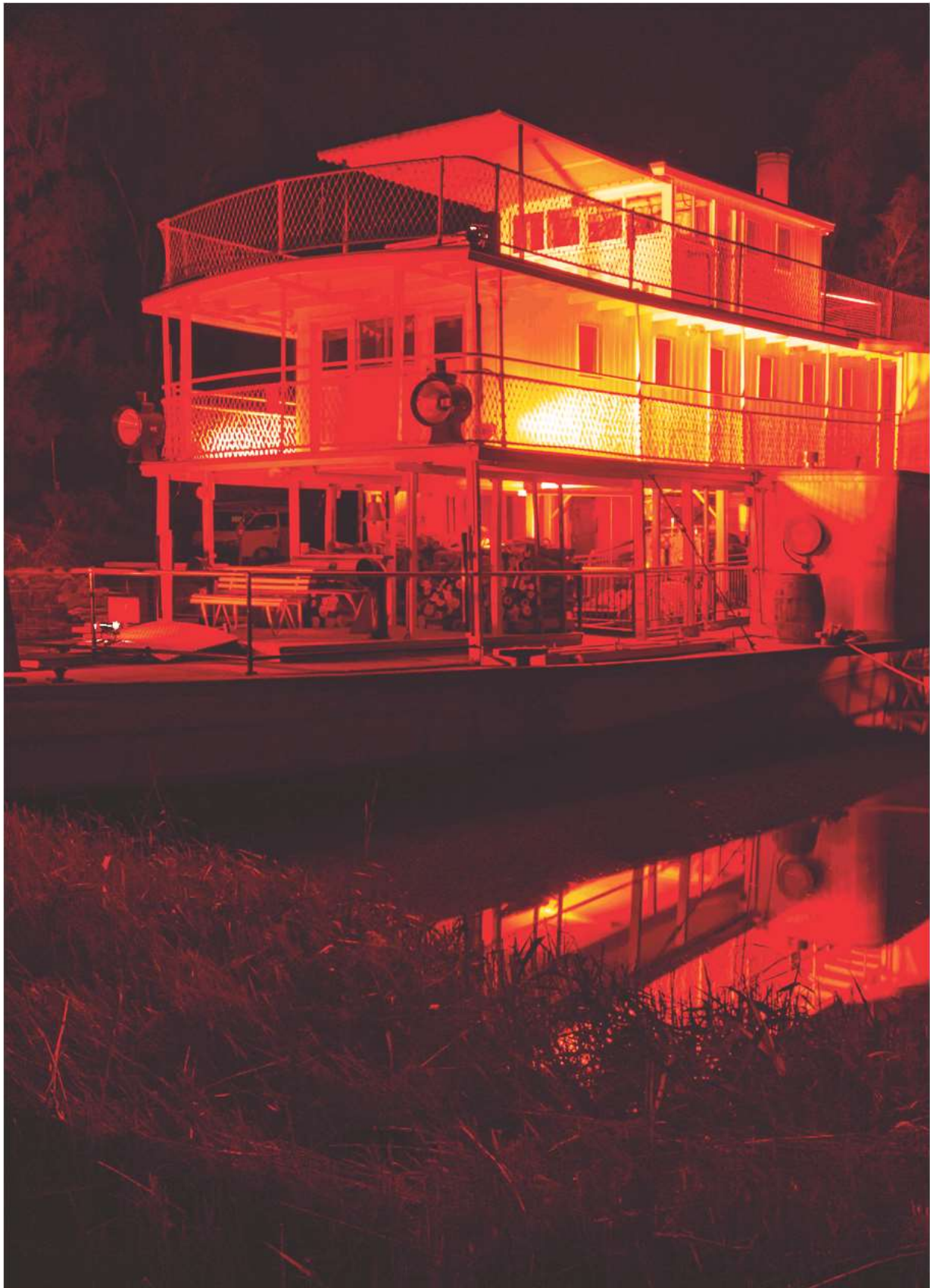
4.4 Encourage the self determination of the Aboriginal Community.

Operational

Finalise Indigenous Land Use Agreement.

Total Council Operational Budget committed to Goal 4 \$5,532,665

Total Council Capital Budget committed to Goal 4 \$622,447



Grant funded projects



Of the \$28,872,445 of capital expenditure for 2021/22, Council will fund \$12,388,930 or 42.91% of the projects, with \$16,483,515 being funded through grant revenue.

The following table depicts the capital and major projects that have been funded and the amount of funding allocated to the project in the 2021/22 financial year.

Project Title	2021/22 budget	2021/22 funding
Pooncarie-Menindee Road Upgrade	\$6,650,000	\$6,650,000
Wentworth Civic Centre Redevelopment	\$5,250,000	2,928,562
Road Infrastructure Renewals	\$2,428,644	1,893,445
Local Roads & Community Infrastructure Grants Projects	\$350,000	\$350,000
Fixing Local Roads Grants Projects	\$2,029,731	\$1,577,291
Stronger Country Communities Fund Projects	\$627,998	\$627,998
Crown Land Improvement Fund Projects	\$3,560,748	\$2,048,748
Wentworth Riverfront Remediation	\$375,000	\$200,000
Wentworth EDS Upgrades	\$207,471	\$207,471
Value of funded projects and funding offsets	\$21,479,592	\$16,483,515



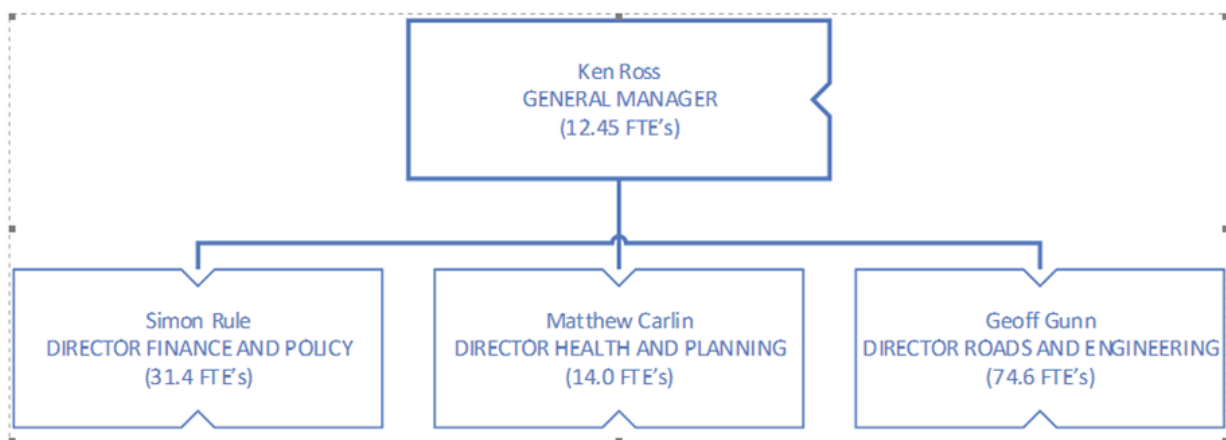
Workforce requirements

On 22 January 2020 Council adopted a revised structure consisting of 132.45 full time equivalents (FTE's) up 17.5 from the previously adopted structure.

The adopted structure consists of the general manager and three (3) directors, with each of these positions the subject of a standard contract of employment for Senior Staff. All other staff are employed in accordance with the Local Government (State) Award.

For the 2021/22 financial year total employment costs are forecast to be \$10,291,365 which is a 2.95% increase on the previous financial year's budget.

The following diagram depicts the Organisational Structure and the total number of FTE's within each Directorate.





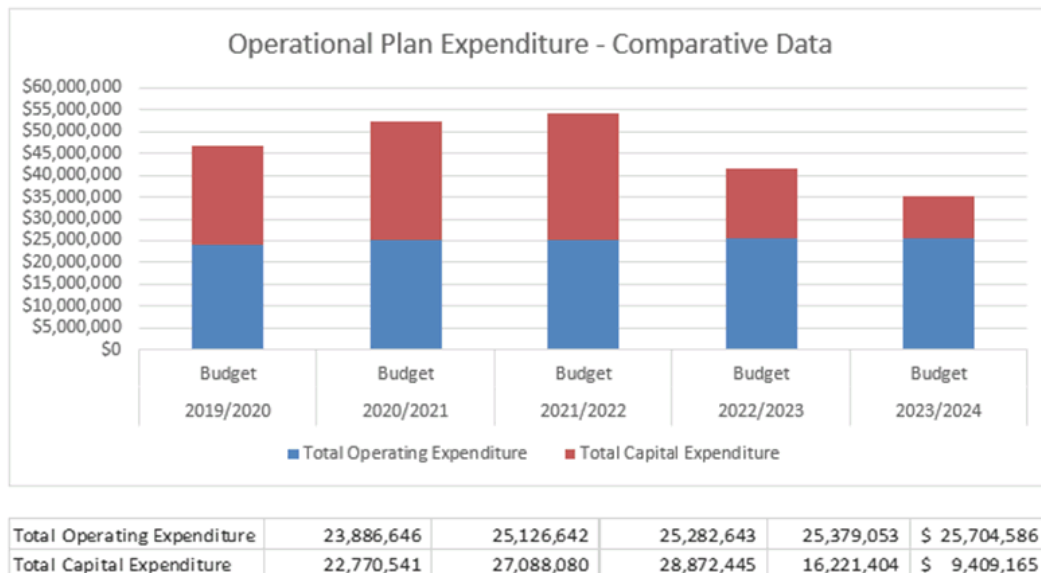
Future year estimates

The following graph provides a comparison of previous budgeted amounts, compared with the budget for the upcoming financial year and the projected future budgets for 2022/23.

Based on the current Delivery Program projects and forecasts from 2021/22 onwards the level of capital expenditure reduces as the current four year Delivery Program council comes to an end.

Under the Integrated Planning and Reporting

framework the adoption of each four-year Delivery Program occurs nine months after each council election. Council elections were originally scheduled to be held in September 2020 however amendments to the Local Government Act as a consequence of the global pandemic has resulted in the elections being pushed back by 12 months to September 2021.



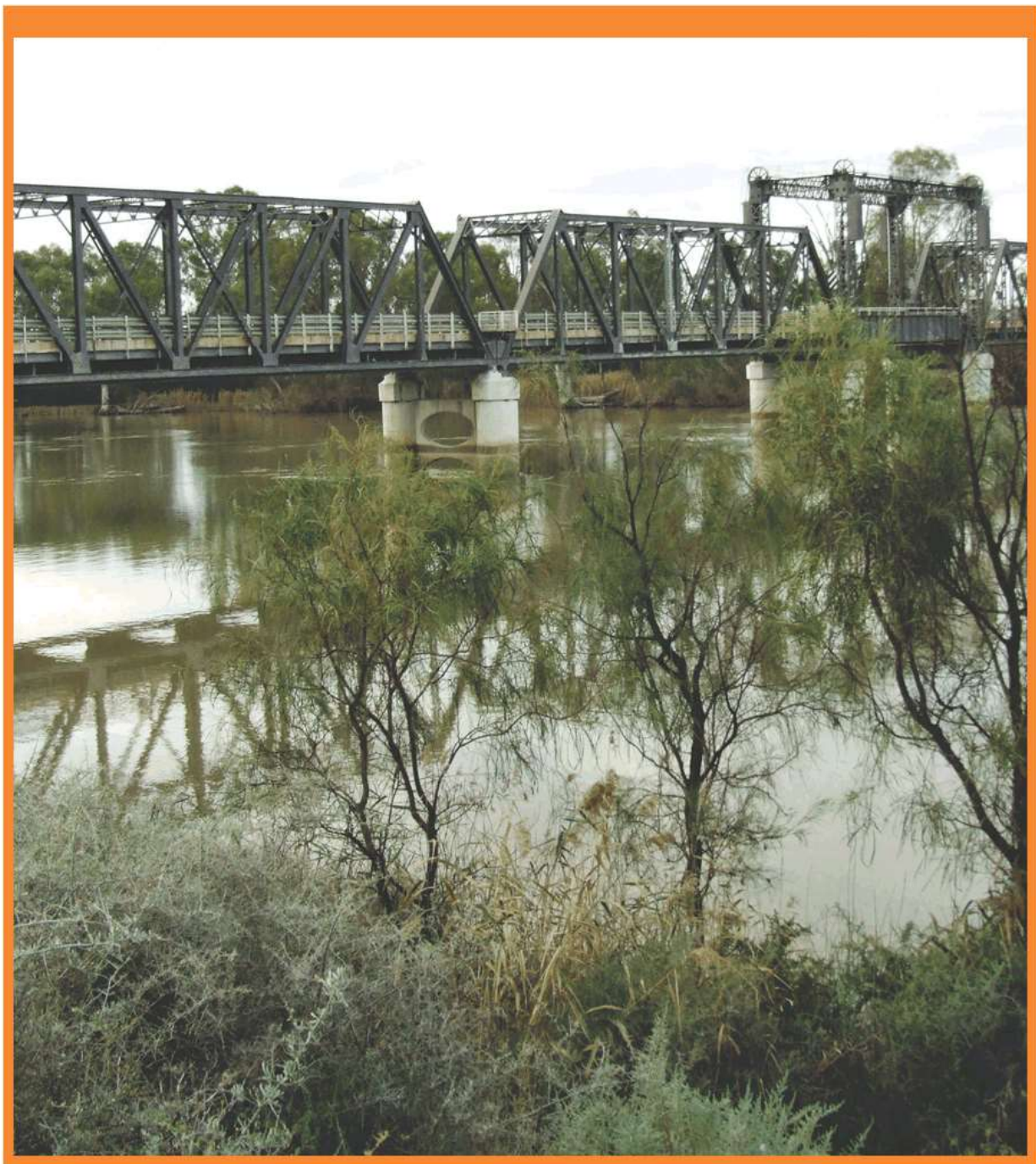
FURTHER INFORMATION

The Annual Statement of Revenue provides a full breakdown of revenue and contains the following required statements:

- a statement of the types of fees proposed to be charged by Council,
- a statement of Council's proposed pricing methodology for determining the prices of goods and the approved fees under for services provided by Council,

- the amounts of any proposed borrowings,
- the sources from which they are proposed to be borrowed, and
- the means by which they are proposed to be secured.

The Annual fees and charges document provides details of annual fees and charges for the 2021/22 financial year.



WENTWORTH SHIRE COUNCIL OPERATIONAL PLAN

Part 2: Statement of Revenue

WENTWORTH
SHIRE COUNCIL



The Annual Statement of Revenue forms part of the 2021/22 Operational Plan and includes the 2021/22 Fees and Charges.

These documents have been prepared in accordance with Section 403(2) of the Local Government Act 1993

ANNUAL STATEMENT OF REVENUE

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STATEMENT OF REVENUE POLICY

INTRODUCTION

The information pertained in this Statement of Revenue comes directly from Council's Long Term Financial Plan. The quality and quantity of services that Council provides to its citizens continue to grow despite an income that, in real terms, is decreasing. We are not alone in facing this predicament, but that does not lessen the size of the issue.

Despite these constraints, Council is determined to provide quality services at a level the community expects and at a price they are willing to pay. This will involve working closely with our community to provide services that best suit their needs.

In preparing the Long Term Financial Plan consideration was given to a range of economic and political factors that affect our finances and in turn our capability to maintain existing levels of service and long term financial sustainability.

RATING

Council rates are a form of taxation; they are not a fee-for-service. The Valuation of Land Act and the Local Government Act provide the legislative framework for valuing land and raising rates. All rateable land must be valued and rated.

The Valuation of Land Act prescribes that the value of all properties be reassessed every 3 or 4 years to accommodate movements in land values. Council currently has its land revalued every 3 years. A revaluation establishes the value of a property relative to all other properties (ie: its market relativity).

Valuations in New South Wales are conducted by the NSW Valuer-General based on market movements and recent sales trends as required under the Valuation of Land Act. When a local

government area has been re-valued the property owner will be issued with a Notice of Valuation.

Each Notice of Valuation contains both details of the property as they are recorded on the Valuer General's records and the land value at the common base date for all Valuer General valuations in the local government area.

The valuations are objective and impartial, and are based on the market for Land. The 'land value' represents the value that the 'fee simple' interest in the land, assumed to be vacant, would be if offered for sale. For 2021/2022, rates are based were property values as at 1 July 2019.

By virtue of section 494 of the Local Government Act, council is required to make and levy an ordinary rate for each year on all rateable land in its area. This is a mandatory requirement.

A rate may, at council's discretion, consist of:

- An ad valorem amount; which may be subject to a minimum amount of the rate; or
- A base amount to which an ad valorem amount is added.

The ad valorem amount of a rate

The ad valorem amount of a rate is to be levied on the land value of all land that is to be rateable to the rate and the rate in the dollar is to apply uniformly. The ad valorem amount of the ordinary rate may be the same for all classes or it may be different for different classes or sub classes.

Base charges and minimum amounts of rates payable

The Local Government Act allows the use of both different minimums and/or different base charges for different land use/localities. This provides additional flexibility in determining the

distribution of the rating burden. It potentially enables better accommodation of 'equity' considerations but at the expense of the criteria of "simplicity".

Greater flexibility also leaves council more vulnerable to lobbying for favourable treatment by special interest groups.

A base charge is a fixed fee levied equally against all properties. Rates based on property value are then levied to provide the additional revenue required by council. The effect is to reduce the influence that property values have in determining the relative amounts paid by different ratepayers.

By contrast, a minimum rate applies only to those properties with a value below a set threshold. The amount of rates payable by all properties with a value above that threshold is therefore determined solely by relative property values.

The higher the amount of a base charge or a minimum rate the lower will be the ad valorem rate for any given revenue target. As a result higher valued properties may incur a greater or lesser share of the total rate burden depending on the level of the base charge or minimum rate.

Applying a base rate charge will result in a different distribution between low, medium and high valued properties relative to the application of a minimum rate.

The Local Government Act limits the amount of revenue that can be generated by a base charge or minimum rate. A base rate or minimum rate must not produce more than 50% of the total revenue derived for each class of property.

Council has a base charge for each property class but currently does not levy a minimum charge.

Council must apply the ad valorem and base amount uniformly to every parcel of land within each property class but they can differ from property class to property class.

For well over a decade, councils in NSW have been restricted to a rate cap and this has made it increasingly difficult to achieve financial sustainability for Western Division Councils.

Most of these councils have rates as a percentage of total revenue below 25%. Rate increases over the last six years are detailed in the following table.

1 **Table of years and rate increases and % of total revenue**

Rating Year	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Rate Pegging % Increase	1.80	1.50	2.30	2.70	2.60	2.00
Rateable Value	458,997,140	504,286,220	511,880,220	518,336,290	862,040,158	879,598,432
Total General Rate Income \$	4,873,624	4,978,068	5,146,523	5,324,988	5,460,635	5,673,409
Increase \$	112,790	104,444	168,455	140,986	138,450	212,774

BUDGET ANALYSIS

This section provides comments on the main expenses and revenues, and capital expenditure for 2021/22

OPERATING REVENUE

Council has forecasted to generate \$40,836,475 in revenue for 2021/2022.

Extract of Operating Statement

Operating Revenue	2022	2023	2024	2025
Rates & Annual Charges	\$9,369,709	\$9,608,339	\$9,852,935	\$10,103,646
User Charges & Fees	\$5,286,308	\$5,611,731	\$5,747,664	\$5,886,996
Interest	\$334,178	\$342,532	\$351,096	\$359,873
Grants & Contributions (Op)	\$9,850,127	\$9,676,457	\$9,891,495	\$10,111,906
Grants & Contributions (Cap)	\$14,664,449	\$4,511,256	\$553,426	\$563,249
Other Operating Revenue	\$1,231,704	\$1,238,484	\$1,251,059	1,263,948
Net gain/loss Disposal of Assets	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL	\$40,836,475	\$31,088,799	\$27,747,674	\$28,389,618

RATING AND ANNUAL CHARGES

The total income that can be raised from levying rates on property is capped by the State Government via the Independent Pricing and Regulatory Tribunal.

The current rate structure for Wentworth Shire Council will be maintained; rate assessments will be based entirely upon property valuations (ad valorem) but with base rates applying where appropriate.

The continuing constraint of rate pegging imposed by the State Government limits Council's ability to provide additional services or borrow additional funds and has focused considerable attention to the need for and efficiency of each service provided.

Council expects to raise \$9,369,709 from rates and annual charges for 2021/2022. This includes a special variation for Tourism which was approved in 1998 for \$10 per assessment.

Pensioners who hold a Pensioner Concession card and own and occupy rateable property in Wentworth Shire receive a mandatory rebate on their rates and annual charges.

The State Government funds 55% of the rebate. This is expected to cost Council \$76,000 in 2021/2022.

Interest charges on unpaid rates and charges will accrue on a daily basis at the rate of 5.00% in accordance with Section 566 of the Local Government Act, 1993.

HARDSHIP AND ABILITY TO PAY RATES

Hardship is the difficulty in paying debts when repayment is due. Any person who cannot pay their rates or charges due to hardship can apply to Council for assistance at any time. Ratepayer are encouraged to seek assistance from Council as soon as practical. Council will consider each hardship application on its merits.

There are several ways Council may help a ratepayer who is experiencing financial hardship including, but not limited to:

- A payment plan or agreement (s564 of the Local Government Act) so that rates and charges (whether overdue or not) are paid on a weekly, fortnightly or monthly basis.
- Interest may be waived or reduced for a set period of time.
- A pensioner rebate (additional to the legislated rebate) may be given.
- Interest, rates or charges may be written off, waived, reduced, or deferred for eligible applicants (s564, s 577, 601 Local Government Act)

APPLICATIONS FOR A SPECIAL VARIANCE TO GENERAL INCOME

The ability to introduce a special rate variation to General Income requires Ministerial Approval. The provision allows the raising of additional income over and above the rate cap for specific purposes and under strict guidelines.

Council can apply for additional income through these provisions, however at this stage this has been no thought given to doing so. In the future this option will be explored if deemed necessary.

USER CHARGES AND FEES

Many of the services provided by Council are offered on a user pays basis. Fees and Charges relate mainly to the recovery of service delivery costs through the charging of fees to users. All

fees in this category are annually reviewed and some of the general considerations for setting these fees include:

- Cost of the service or operation
- Consumer Price Index
- Other revenue sources which may fund the service
- Laws and Regulations
- Ability of the persons/groups using the service to pay
- Benefit to the community (possible subsidy)
- Benchmarking with others providing similar services

Council needs to be mindful of using fees and charges as an avenue to increase revenue to the extent that it can create issues around maintaining equitable access to services and facilities for residents. The Shire's relatively low population base does not provide a large market from which significant fees and charges can be obtained.

Statutory fees such as development assessment fees, planning certificates etc charged by Council are subject to direction through regulation and other state government controls.

Council does not set these fees and does not have the power to vary the fee set. The majority of statutory charges do not provide for annual increase in line with CPI or the cost of providing the service and therefore excluding development related income, no growth in these fees has been included in the 2021/2022 budget.

The Roads and Maritime Services contract (RMCC) is classed as a fee for service and accounts for approx. \$1.5million of revenue annually.

Council also operates the Buronga Landfill and the Willowbend Caravan Park in Wentworth.

It is expected that these operations will generate \$2,100,000 in revenue for 2021/2022.



Overall Council expects to raise \$5,286,308 from user fees and charges for 2021/2022.

INTEREST ON INVESTMENTS

Council has an investment portfolio that varies in size from year to year however it is projected to be between \$24m and \$27m for the majority 2021/2022.

These funds are a mixture of unspent grants, reserve funds and general revenue. All investments are placed in accordance with the Minister's Order and Councils adopted investment policy.

Interest earnings form a significant part of Council's revenue each year and are subject to fluctuations in interest rates as they respond to economic conditions.

Approximately \$24,000,000 of Council's cash reserves are either internally or externally restricted, this means that they have been set aside to fund specific expenditure.

This gives Council the ability to strategically invest these funds in order to gain maximum returns whilst minimising risk.

The remaining funds make up Council available working capital which is required to fund day to day operations. Even with interest rates currently at an all-time low Council still expects to receive \$334,178 from investments in 2021/2022

GRANTS AND CONTRIBUTIONS

Council receives an annual Financial Assistance Grant from the Commonwealth as well as various grants from other State and Commonwealth Government departments.

Council has assumed that it will continue to receive these grants, however, should these grants and subsidies be reduced Council's ability to provide the same level of service will

be impacted.

Council also receives operating and capital grants from various funding bodies to help fund the following services

- Roads maintenance and capital works
- Library services
- Weeds
- Youth week
- Rural Fire Services

Council will continue to seek grant and partnership funding for a range of well-aligned projects and programs, which will be reflected in the budgets as and when specific arrangements are confirmed.

Council collects monetary contributions from developers as a condition of consent on Development Applications to meet the demand for public amenities and public services created by new development.

Authority to do this is provided by Section 94 of the Environmental Planning and Assessment Act, 1979.

This form of revenue is difficult to predict and Council has adopted the prudent position of making no assumption that this source of funds can be relied upon for the purpose of forward forecasting of resources and financial sustainability.

Successful increases in revenue through, grants, partnerships and developer contributions will be treated as windfalls.

In the 2019 Federal budget the Government announced that it would again be making an advance payment of up to 50% of the 2019/2020 Financial Assistant Grant prior to June 30 2019.

Council has assumed that this will continue in the 2021/2022 financial year.

Council has forecasted to receive \$24,514,576 in operating and capital grants in 2021/2022.



Council will receive capital grants and contributions in 2021/2022 which will contribute to funding the following projects:

- Roads to Recovery Program
- Regional Roads Block Grant and Repair Program
- Local Roads & Community Infrastructure Projects
 - Wentworth Showgrounds Tower and Shade Sail
 - Buronga Riverfront Upgrade
 - Wentworth Riverfront Remediation
 - Wentworth Civic Centre Redevelopment
- Fixing Local Roads
 - Sealing Old Wentworth Road
 - Native Ridge Lane
 - Little Manly Road
- Stronger Country Communities
 - Wentworth Extended Day Care
 - Wentworth Rowing Club Extension
- Resources for Regions
 - Wentworth Civic Centre Redevelopment – Visitor Information Centre
 - Wentworth EDS
- Growing Local Economies
 - Pooncarie Road Upgrade
- Crown Land Improvement Fund
 - Willowbend Caravan Park Redevelopment
 - Wentworth Astronomy Park
 - Pooncarie Racecourse
 - Wentworth Showgrounds Sewer
- NSW State Library Grant
 - Wentworth Library Relocation

a variety of sources including insurance recoveries, property rentals, sale of assets etc.

It is anticipated that other revenue will be maintained at current levels with an increase for CPI factored in. Council has budgeted to receive \$1,231,704 in 2021/2022.

Council has an internally restricted fund of \$1,200,000 that can be used to contribute to funding applications as they become available. Should the grant application process be unsuccessful, Council will have to use external borrowings to finance the works.

OTHER REVENUE

Miscellaneous revenue is obtained from

OPERATING EXPENDITURE

Council has forecasted \$25,282,643 in operating expenditure for 2021/2022.

Extract of Operating Statement

Operating Expenses	2022	2023	2024	2025
Employee Costs	\$10,291,365	\$10,530,350	\$10,834,312	\$11,147,016
Materials & Contracts	\$4,050,903	\$3,928,194	\$3,883,108	\$3,884,743
Borrowings	\$291,188	\$409,640	\$388,196	\$355,760
Depreciation & Amortisation	\$7,123,233	\$7,154,848	\$7,188,583	\$7,224,242
Other Operating Expenses	3,525,954	\$3,356,021	\$3,410,388	\$3,660,639
TOTAL	\$25,282,643	\$25,379,053	\$25,704,586	\$26,272,401

EMPLOYEE EXPENSES

Employee expenses comprise approximately 40% of Council's operating costs with 132.45 Full Time Equivalent (FTE) Staff.

The salaries and wages budget calculation include an assumption that staff will take four weeks annual leave.

Throughout any year salary savings resulting from staff vacancies and efficiencies will occur naturally.

The superannuation Guarantee Levy is currently at 10% and will progressively increase to 12% starting in 2020-21. Council has a number of staff in the defined benefit scheme and have been paying significantly increased contribution rates to fund this scheme.

Council Employee Leave Entitlements reserve is used to fund unanticipated changes in termination payments each year. The number of staff who might leave is difficult to predict

and the budget has a provision added to represent the projected levels of retirements, to accommodate the challenges of an ageing workforce.

Council's policy is to fully fund the leave entitlements of staff in the Employee Leave Entitlements Reserve.

In recent years the reserve has been used to assist in the funding of costs associated with the resignation/retirement of a number of long serving employees.

Council has been fortunate in recent years that it has had enough surplus cash to fund 100% of this reserve. It is projected that the reserve will maintain a balance of 100% through 2021/2022. However, if surplus funds were to decrease Council may choose to review this policy.

Workers Compensation premiums increase and decrease significantly with claims history. Council continues to be proactive in order to minimise any potential for claims

ORGANISATIONAL STRUCTURE

The 2021/2022 Operational Plan is based on the figure of 132.45 equivalent fulltime employees (EFT's). Council's total employee costs for 2021/2022 is expected to be \$10,291,365

BORROWING COSTS

Wentworth Shire Council in the past has been debt averse and viewed the achievement of a low level of debt or even a debt free status as a primary goal.

However, Council appreciates that the use of loan funding can be a critical component of the funding mix to deliver much needed infrastructure to the community. The beneficiaries of these projects will assist in their funding as their rates will be applied in part to repaying the loans.

This is in contrast to current ratepayers bearing the entire burden in one year, possibly at the expense of other worthwhile expenditure.

Debt is seen as a method of more fairly spreading capital costs to deliver intergenerational equity. Keeping this in mind there are limits to the amount the Council can borrow without impacting on its financial sustainability and Council is mindful of not wanting to impose excessive debt on current or future generations.

Council's borrowing strategy projected in the LTFP is to restrict the debt service ratio to less than the industry benchmark of 20%. Before embarking on any new debt Council will consider the following:

- Debt financing is only to be used for clearly identifiable major projects and the Capital Works Program
- Debt finance will not be used to meet operational shortfalls

- The period of repayment of debt finance shall not exceed the period over which the benefits are received from a project, or the life of the asset whichever is lesser

The principles of intergenerational equity are supported in respect of the Council contribution to the funding of major projects, the benefits of which will be shared by future generations.

Loans shall only be raised after taking into consideration future known specific capital funding requirements and, when raised, shall only fund the specific project or purpose approved.

Borrowing costs on current and projected loans and financing arrangements will total \$291,188 in 2021/2022.

MATERIALS AND CONTRACTS

Materials and Contracts represent the principal costs used to deliver services to the community and are forecast to increase by 2% in 2021/2022 in line with increases in the Consumer Price Index.

Materials and contracts are subject to variations in the market and particularly to petroleum prices. Such fluctuations impact on the price of petroleum and petroleum-based products (such as asphalt) and makes forecasting difficult.

Budgeted expenditure for 2021/2022 is \$4,050,903

DEPRECIATION

Depreciation reflects the fact that an asset's cost is proportionally expensed over the time during which it is used.

Depreciation has been based on the estimated useful life of assets and will be reviewed every year.

Council continues to thoroughly review its

residual values and estimated useful lives. Budgeted depreciation for 2021/2022 is \$7,123,323

OTHER EXPENSES

Includes items such as audit fees, valuation fees, office expenses, software licences, insurances, electricity costs etc.

These costs count for approximately 10% of

Council operating expenditure and have been forecast to increase in line with increases in CPI each year except for insurances, electricity costs and State Government Emergency Services levy which have been forecast to increase by approximately 2% above CPI each year.

Budgeted expenditure for 2021/2022 is \$3,525,954.

EXPENDITURE CHALLENGES

As part of the process of preparing the operational plan each year, Council critically reviews operating expenditure in order to identify areas where it could reduce spending without compromising service delivery.

Community needs must be understood and are a key input into the annual operational plan, for many years Council has recognised the

challenge of meeting community needs in a financially sustainable manner.

This challenge has been divided into two elements (1) assess the gap in financial sustainability assuming community needs correspond to the current scope of services and service levels and (2) assess the impact of additional or enhanced services in line with changing or revised community needs.

CAPITAL EXPENDITURE

The challenge over the medium to long term is to achieve financial sustainability whilst still assisting the community to achieve its visions as established in the 10 year Community Strategic Plan.

The challenge is to also adequately maintain existing assets before adding to the asset base, bearing in mind that new assets add to ongoing operational costs.

Substantial capital programs are in place to continue the renewal of Council's infrastructure network.

The programs will ensure that these key asset groups meet or exceed Council's determined 'minimum' service levels and continue to provide the expected amenity to the community.

The capital works program prioritises projects based on asset condition, risk, community need and other opportunities as they arise with other entities.

Over shorter periods, some areas of the Shire may require more capital works than others to reflect short term needs and opportunities.

The need for new assets is constantly assessed and verified against current population and development projects, community feedback and alternative means of supplying services.

A further consideration is the priority of refurbishing existing assets that provide community benefits or operational service that require regular refurbishment to enable the overall safety and quality of the facility to be maintained.



Apart from funding constraints, Council has capacity constraints which determine the capital works program delivery timeframe.

The constraints in project delivery include community consultation, state government approvals, design, procurement processes and availability of labour resources to project manage and implement the projects.

In addition to the renewal and expansion of Council's asset base delivered through the capital works program, Council undertakes a replacement (and, where appropriate) upgrade/ expansion program for its plant and equipment assets including motor vehicles, furniture, plant and IT hardware.

The budget for 2021/22 has been developed

through a process of consultation and review with Council and staff.

As required by the Integrated Planning and Reporting framework, the Operational Plan and Budget are for a one year period.

The Long Term Financial Plan details Council's financial forecast for a 10 year period and budget estimates for the next four years are provided in the Delivery Program.

Capital Expenditure	2022	2023	2024	2025
Existing Infrastructure Renewals	\$7,131,099	\$7,639,601	\$7,834,701	\$7,930,929
Projects Carried forward from previous years	\$4,465,000	\$0	\$0	\$0
New Capital Expenditure	\$16,641,006	\$7,583,360	\$500,000	\$500,000
Capital loan repayments	\$635,340	\$998,443	\$1,074,464	\$1,078,365
TOTAL	\$28,872,445	\$16,221,404	\$9,409,165	\$9,509,294

The Major Projects and Capital Expenditure Program for 2021/22 will be \$28,872,44 Capital works are funded from the following sources:

- Loans/financing \$5,733,438
- Restricted Funds \$450,000
- Retained Earnings \$31,939
- Council Operations \$6,119,161
- Grants and contributions \$16,537,907

WENTWORTH SHIRE COUNCIL

RATE LEVY 2020/21

Council has received advice from the Minister for Local Government that the rate pegging limit for 2021/22 is 2.00%. The maximum increase has been proposed.

The rating structure proposed is consistent with previous years and no changes have been forecast at this stage. Council has tried to spread its rate burden as evenly as possible across all ratepayers. While it is impossible to keep everyone satisfied, the proposed rating structure endeavours to make it as fair and equitable as possible.

The Tourism Special Rate will remain at \$10 per Assessment.

Statement with respect to each ordinary and each special rate proposed to be levied: No special Rates are proposed for 2021/2022. In accordance with Sections 534, 535 & 537 of the Local Government Act 1993 Council resolves to make and levy an ordinary rate to comprise of a base rate and an ad valorem rating structure for 2021/22 financial year for every parcel of rateable land within the Wentworth Shire Council as follows:

FARMLAND CATEGORY

Includes all of the lands within the local government area of Wentworth categorised as Farmland except those parcels of rateable land sub categorised as Farmland, Licence/Pump Site/Pipeline.

Farmland

An ordinary rate of 0.00321098 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$510.00) for each assessment.

The base amount accounts for 31.99% of the estimated yield for this category. The estimated yield for this rate is \$1,125,711

Farmland – Dry Land Grazing

An ordinary rate of 0.00260673 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$510.00) for each assessment.

The base amount accounts for 18.32% of the estimated yield for this category. The estimated yield for this rate is \$712,511

Farmland, Licence/Pump Site/Pipeline

An ordinary rate of 0.03817411 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, sub categorised Licence/Pump Site/Pipeline, in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$95.00) for each assessment.

The base amount accounts for 41.02% of the estimated yield for this category. The estimated yield for this rate is \$16,676

RESIDENTIAL CATEGORY

Wentworth

An ordinary rate of 0.00413652 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Residential, sub categorised Wentworth, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to base amount of (\$240.00) for each assessment.

WENTWORTH SHIRE COUNCIL

The base amount accounts for 46.52% of the estimated yield for this category. The estimated yield for this rate is \$315,741

Buronga

An ordinary rate of 0.00377232 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Buronga, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$260.00) for each assessment.

The base amount accounts for 30.77% of the estimated yield for this category. The estimated yield for this rate is \$415,785

Gol Gol

An ordinary rate of 0.00403215 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Gol Gol, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$260.00) for each assessment.

The base amount accounts for 26.21% of the estimated yield for this category. The estimated yield for this rate is \$558,469

Gol Gol East

An ordinary rate of 0.00454088 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Gol Gol East, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$360.00) for each assessment.

The base amount accounts for 23.34% of the estimated yield for this category. The estimated

yield for this rate is \$346,996

Pooncarie

An ordinary rate of 0.01366098 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Residential, sub categorised Pooncarie, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$190.00) for each assessment.

The base amount accounts for 46.69% of the estimated yield for this category. The estimated yield for this rate is \$21,567

Dareton

An ordinary rate of 0.01611174 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Dareton, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$190.00) for each assessment.

The base amount accounts for 48.45% of the estimated yield for this category. The estimated yield for this rate is \$78,432

Rural Residential

An ordinary rate of 0.00372143 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Rural, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$190.00) for each assessment.

The base amount accounts for 26.22% of the estimated yield for this category. The estimated yield for this rate is \$458,726

WENTWORTH SHIRE COUNCIL

BUSINESS CATEGORY

Includes all of the lands within the local government area of Wentworth categorised as Business except those parcels of rateable land sub categorised as Business, Mourquong; Business, Trentham Cliffs; Business, Arumpo; Business, Wentworth; Business, Pooncarie (including all of the lands within the locality of Pooncarie sub categorised as Business Pooncarie except those lands within the township of Pooncarie).

Business

An ordinary rate of 0.00691404 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$270.00) for each assessment.

The base amount accounts for 19.92% of the estimated yield for this category. The estimated yield for this rate is \$250,706

Business, Wentworth

An ordinary rate of 0.00876770 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Wentworth, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$270.00) for each assessment.

The base amount accounts for 38.98% of the estimated yield for this category. The estimated yield for this rate is \$38,096

Business, Mourquong

An ordinary rate of 0.30100685 cents in the dollar on the land value of all rateable lands

within Wentworth Shire Council categorised as Business, sub categorised Mourquong, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$100.00) for each assessment.

The base amount accounts for 0.12% of the estimated yield for this category. The estimated yield for this rate is \$247,427

Business, Trentham Cliffs

An ordinary rate of 0.00844384 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Trentham Cliffs, in accordance with Section 518 of the Local Government Act 1993, be now made for the 2021/22 rating period, subject to a base amount of (\$120.00) for each assessment.

The base amount accounts for 4.29% of the estimated yield for this category. The estimated yield for this rate is \$11,178

Business, Arumpo

An ordinary rate of 0.06411043 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Arumpo, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$210.00) for each assessment.

The base amount accounts for 1.33% of the estimated yield for this category. The estimated yield for this rate is \$94,797

Business, Pooncarie

An ordinary rate of 0.09625452 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Business, sub categorised Pooncarie, in

accordance with Section 518 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$100.00) for each assessment.

The base amount accounts for 0.02% of the estimated yield for this category. The estimated yield for this rate is \$980,55

WATER AND SEWER CHARGES

It is necessary to increase Water & Waste Water by 2.00% per property for 2021/22 to cope with the cost of operational and capital expenditure required to provide this service to the ratepayers.

- Water Access Charges will increase by 2.00% per rateable property in 2021/22
- Sewer Access Charges will increase by 2.00%

per rateable property in 2021/22

- Water Consumption Charges to remain unchanged per rateable property in 2021/22

In accordance with Section 501 of the Local Government Act, 1993 Council resolves to make and levy the following Water and Sewer Charges for each rateable property within Wentworth Shire Council.

WATER CHARGES

Filtered Water	Charge	Unit
Access Charge	\$300.00	per annum
Water Cost - 0-250kl	\$1.25	per kl
Water Cost - over 250kl	\$2.80	per kl
Raw Water	Charge	Unit
Access Charge	\$165.00	per annum
Water Cost - 0-700kl	\$0.45	per kl
Water Cost - over 700kl	\$1.10	per kl

The above proposed charges are for a basic 20mm connection.

FLATS AND UNITS

The access charge will apply to all connections and to Namatjira and resident complexes such as flats. Each flat or unit will be levied at 20mm access charge for raw and filtered water. The

body corporate management committee will then be charged for actual water used. The body corporate will be responsible for the allocation of charges within the complex.

Access Charges are determined by the connection size as follows:-					
Filtered Water	Size (mm)	Assessments	Filtered Water Access Charge	Filtered Water Allowance 1st Step	Notional Income
Residential or Non Residential	20	2420	300	250 kl	\$ 726,000.00
	25	30	468	500 kl	\$ 14,040.00
	32	8	768	750 kl	\$ 6,144.00
	40	17	1,200	1000 kl	\$ 20,400.00
	50	15	1,875	1750 kl	\$ 28,125.00
	80	2	4,800	4000 kl	\$ 9,600.00
	100	1	7,500	6250 kl	\$ 7,500.00
	150	0	16,875	14000 kl	
	200	0	26,522		
					\$ 811,809.00
Raw Water	Size (mm)	Assessments	Raw Water Access Charge	Allowance 1st Step	Notional Income
Residential or Non Residential	20	2271	165	700 kl	\$ 374,715.00
	25	43	258	1400 kl	\$ 11,094.00
	32	9	422	2100 kl	\$ 3,798.00
	40	18	660	2800 kl	\$ 11,880.00
	50	16	1,031	4900 kl	\$ 16,496.00
	80	3	2,640	11200 kl	\$ 7,920.00
	100	1	4,125	17500 kl	\$ 4,125.00
	150		9,281	39200 kl	\$ -
	200		13,235		\$ -
					\$ 430,028.00



Rural 1(c) Raw Water				
Size of Connection		Access Charge	First Step \$0.25	Second Step \$0.80
20mm	220	\$225.00	0-2000 kilolitres	2001+ kilolitres
Rural Raw Water Only	24	\$225.00	0-2000 Kilolitres	2001+ kilolitres
				\$ 54,900.00
Industrial Water				
Filtered		Up to 4000kl	\$1.10	per kl
		Next 4000kl	\$1.80	per kl
		Next 4000kl	\$1.70	per kl
		over 12000kl	\$1.60	per kl

Total Water Access Charges **\$ 1,296,737.00**

PENSIONER CONCESSIONS

Water pensioner concessions - \$32,000

SEWERAGE CHARGES

Description	Assess	Charge	Notional Income	Pensioner Rebate
Sewerage Connected	1,820	820.00	\$1,492,400	\$29,500
Sewerage Unconnected	154	570.00	\$87,780	
Sewerage 1st Pedestal	29	820.00	\$23,780	
Sewerage Pedestal WC	722	116.00	\$83,752	
Sewerage Urinal	61	57.00	\$3,477	
Sewerage Church WC	38	62.00	\$2,356	
Sewerage 2 Flats	9	1,230.00	\$11,070	
Sewerage 3 Flats	3	1,640.00	\$4,920	
Sewerage 4 Flats	4	2,050.00	\$8,200	
Sewerage 5 Flats	4	2,460.00	\$9,840	
Sewerage 6 Flats	3	2,870.50	\$8,610	
Sewerage 7 Flats	3	3,280.00	\$9,840	
Sewerage 9 Flats	0	4,100.00	\$0	
Sewerage 10 Flats	1	4,510.50	\$4,510	
Sewerage 12 Flats	1	5,330.00	\$5,330	
Sewerage 14 Flats	0	6,150.00	\$0	
			\$1,755,865	\$29,500

DOMESTIC WASTE

Domestic Waste collection charges will increase by 2.00% per annum in order to keep up with the increased cost of collection.

In accordance with Section 496 of the Local

Government Act 1993, Council resolves to charge the following Domestic Waste Management Charge for each rateable residential property within Wentworth Shire Council.

Garbage Charges				
Description	Assess	Charge	Notional Income	Pensioner Rebate
Domestic Waste Urban	2,163	246	\$523,446	\$26,000
Domestic Waste Rural	962	300	\$283,790	\$6,000
			\$820,698	\$32,000

In accordance with Section 532 of the Local Government Act 1993, Council will adopt its rates and charges after public notice is given and after due consideration of submissions received.

Statement of the types of fees to be charged by Council and the amounts of each such fee

Section 612 of the Local Government Act 1993 prohibits Council from determining a fee until it has given public notice of its draft delivery and operational plans for the year in which the fee is to be made and has considered any submissions received.

Council will adopt the 2021/22 fees and charges schedule on 23 June 2021, after consideration of all written submissions by residents and ratepayers.

Refer to attached document for the fees and charges schedule.

Statement of Council's Pricing Policy with respect to the goods and services provided by it

Reference is made to Council's Pricing Policy in its Annual Fees and Charges 2021/22. The Pricing Policy is related to the degree of cost recovery, having regard to the following factors:

- Equity objectives
- User pays principle
- Cross subsidisation objectives
- Financial objectives
- Customer objectives

- Resource use objectives
- GST

Council's broad policies on revenue are:

- Council will ensure all rates, fees and charges will be levied equitably
- Council supports the user pays principle in assessing the levying of fees and charges and the amount to which they are set, while considering the needs of those in the community who are unable to meet their own needs
- Council will pursue all cost effective

opportunities to maximise its revenue base.

The pricing policy referred to in the Annual Fees and Charges for 2021/22 is based on a selection of one of the following choices:

- The pursuit of full cost recovery (100% of identified costs)
- The application of partial cost recovery (reflecting the impact of public good constraints and/or community service

obligations)

- The application of zero cost recovery (reflecting an inability to charge a fee)
- The application of a reference price (a fee or charge set by statute or regulation)
- The pursuit of a commercial rate of return on capital invested (to reflect the capital risks involved in the provision of a particular service).

Statement of the amounts or rates proposed to be charged for the carrying out by the Council of work on private land

The Council may by agreement with the owner or occupier of any private land, carry out on the land any kind of work that may lawfully be carried out on the land (Section 67(1) Local Government Act 1993).

Examples of private works are:

- Paving and road making

- Kerbing and guttering
- Fencing and ditching
- Tree planting and maintenance
- Demolition and excavation
- Land clearing and tree felling
- Water, sewerage and drainage connections

This type of work is to be charged at cost with a percentage charge of 10% added for profit purposes. All profit is returned to Council's General Fund income.

Statement of proposed borrowings

The Wentworth Shire Council is proposing to borrow/finance up to \$8,400,000 in 2021/22 to help fund capital requirements for the:

- Wentworth Civic Centre Redevelopment
- Willowbend Caravan Park (already approved in 2020/2021)
- Installation of new Stormwater Drainage

Infrastructure (already approved in 2019/2020)

- Landfill Machinery (already approved in 2020/2021)

However only \$5,733,438 will need to be used in 2021/2022 with the remaining amount to be drawn down in 2022/2023.



WENTWORTH SHIRE COUNCIL OPERATIONAL PLAN

Part 3: Annual fees and Charges **WENTWORTH
SHIRE COUNCIL**



The Annual Fees and Charges forms part of the 2021/22 Operational Plan

These documents have been prepared in accordance with Section 403(2) of the Local Government Act 1993

ANNUAL FEES AND CHARGES

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ECONOMIC DEVELOPMENT AND TOURISM

Paddle Steamer Ruby Hire

Day Cruises from Wentworth Wharf	Unit of Measure	Fee (Including GST)	GST
One Hour Ruby Cruise - minimum booking 30 passengers			
Adult ticket (aged 18 and over)		\$29.00	10%
Child under 18 years of age and Concessional Card Holders		\$19.00	10%
Child under 12 years of age		Free	10%
Family ticket (2 Adults & 2 children)		\$72.00	10%
Two Hour Ruby Cruise - including Lock passage minimum booking 25 passengers			
Adult ticket (aged 18 and over)		\$43.00	10%
Child under 18 years of age and Concessional Card Holders		\$24.00	10%
Child under 12 years of age		Free	10%
Family ticket (2 Adults & 2 children)		\$110.00	10%
Overnight Cruises from Wentworth Wharf of Fotherby Park, including dinner, bed & breakfast	Unit of Measure	Fee (Including GST)	GST
1 night - 4 hours steaming and returning to Wentworth	per person	\$225.00	10%
2 nights - 8 hours steaming and return to Wentworth	per person	\$449.00	10%
Longer cruises by arrangement	per person	Quote per charter	10%
Group Booking Packages			
Discount of 10% is available when one booking fills the vessel manifest			
Static Vessel Hire at Wentworth Wharf or Fotherby Park (see note 6)	Unit of Measure	Fee (Including GST)	GST
Overnight Accommodation Hire at Wentworth Wharf or Fotherby Park			
Cabin accommodation only - Minimum 20 adult passengers	per person	\$43.00	10%
Cabin including breakfast - Minimum 20 adult passengers	per person	\$54.00	10%
Cabin including dinner, bed & breakfast - Minimum 20 adult passengers	per person	\$110.00	10%
Static Vessel Hire at Fotherby Park	Unit of Measure	Fee (Including GST)	GST
Group Hire - Full day, dry hire - Maximum 30 passengers (NO BYO)		\$911.00	10%
Conference Hire - Full day, light lunch & refreshments - Maximum 25 passengers		\$1,824.00	10%
Celebration Hire - Half day hire - Maximum 80 passengers on vessel (NO BYO)		\$1,824.00	10%
* A Bond is payable for all Static Hire Bookings		\$500.00	0%
Additional Information	Unit of Measure	Fee (Including GST)	GST
Audio Visual Equipment Hire			
LCD Screen and DVD Player	per day	\$60.00	10%
Specialty Catering Requests			
Any special catering packages/requirements are to be negotiated at additional cost.			10%
Cleaning & Rubbish removal (all hiring's)			
Note: Hirers are responsible for cleaning and rubbish removal. If required, the cost for additional cleaning & rubbish removal will be deducted from the bond. An invoice will be raised for amounts in excess of the bond paid.		Cost	10%

**Paddle Steamer Ruby Hire additional notes**

- The Vessel may only carry 100 day passengers
- The Wheelhouse deck may only carry 30 persons at a time
- The passenger deck may only carry 60 persons at any time
- All passengers under 18 must be accompanied by an adult
- Overnight Cruises require 20 passengers to fill a booking.
- Fotherby Park provides overnight parking in a CCTV controlled area
- Each cabin has one upper and one lower bunk
- Luggage space in cabins is limited
- Linen is also included in all overnight cruises
- Single cabin occupancy rate is 70% of the fees shown
- Special dietary requirements are to be made known at the time of booking
- There are no disabled or wheelchair facilities on board
- Animals are not permitted on board
- An Officer of P.S. Ruby will be in attendance at all hire events
- Extra security is the responsibility of the hirer

Note: Embarkation may be cancelled by the Captain at his absolute discretion.



PLANNING AND DEVELOPMENT APPLICATIONS

DEVELOPMENT AND CONSTRUCTION

Construction Certificates	Fee (Including GST)	GST
The Long Service Levy Corporation Fee is payable at 0.35% of the value of building and construction work where the cost of the building is \$25,000 or more (inclusive of GST). The levy calculator can be accessed at http://www.longservice.nsw.gov.au/bci/levy/other-information/levy-calculator		
Class 1a Buildings (Dwellings)		
Up to \$5,000	\$435.00	10%
\$5,001 to \$20,000 of Building Value	\$533.00	10%
\$20,001 to \$100,000 of Building Value	\$1,062.00	10%
\$100,001 to \$250,000 of Building Value	\$1,695.00	10%
\$250,001 + of Building Value	\$2,026 plus \$1.89 per \$1,000 over \$250,000	10%
Class 10 Buildings (Sheds, Carports, Pools, Fences)		
Up to \$5,000	\$435.00	10%
\$5,001 to \$20,000 of Building Value	\$494.00	10%
\$20,001 to \$100,000 of Building Value	\$735.00	10%
\$100,001 to \$250,000 of Building Value	\$1,044.00	10%
\$250,001 + of Building Value	\$1,333 plus \$1.79 per \$1,000 over \$250,000	10%
Class 2 - 9 Buildings (Commercial, Industrial & Public Buildings)		
Up to \$5,000	\$533.00	10%
\$5,001 to \$20,000 of Building Value	\$1,062.00	10%
\$20,001 to \$100,000 of Building Value	\$1,695.00	10%
\$100,001 to \$250,000 of Building Value	\$2,128.00	10%
\$250,001 + of Building Value	\$2,583 plus \$2.00 per \$1,000 over \$250,000	10%
Contribution Plan (if applicable)		
Up to \$100,000	0%	10%
\$100,001 to \$200,000	0.50%	10%
\$200,001 and above	1%	10%



Complying Development Certificates	Fee (Including GST)	GST
The Long Service Levy Corporation Fee is payable at 0.35% of the value of building and construction work where the cost of the building is \$25,000 or more (inclusive of GST). They levy calculator can be accessed at http://www.longservice.nsw.gov.au/bci/levy/other-information/levy-calculator		
Class 1a Buildings (Dwellings)		
Up to \$5,000	\$435.00	10%
\$5,001 to \$20,000 of Building Value	\$533.00	10%
\$20,001 to \$100,000 of Building Value	\$1,062.00	10%
\$100,001 to \$250,000 of Building Value	\$1,695.00	10%
\$250,001 + of Building Value	\$2,026 plus \$1.89 per \$1,000 over \$250,000	10%
Class 10 Buildings (Sheds, Carports, Pools, Fences)		
Up to \$5,000	\$435.00	10%
\$5,001 to \$20,000 of Building Value	\$494.00	10%
\$20,001 to \$100,000 of Building Value	\$735.00	10%
\$100,001 to \$250,000 of Building Value	\$1,044.00	10%
\$250,001 + of Building Value	\$1,333 plus \$1.79 per \$1,000 over \$250,000	10%
Class 2 - 9 Buildings (Commercial, Industrial & Public Buildings)		
Up to \$5,000	\$533.00	10%
\$5,001 to \$20,000 of Building Value	\$1,062.00	10%
\$20,001 to \$100,000 of Building Value	\$1,695.00	10%
\$100,001 to \$250,000 of Building Value	\$2,128.00	10%
\$250,001 + of Building Value	\$2,583 plus \$2.00 per \$1,000 over \$250,000	10%
Contribution Plan (if applicable)		
Up to \$100,000	0%	10%
\$100,001 to \$200,000	0.50%	10%
\$200,001 and above	1%	10%



Civil Works	Fee (Including GST)	GST
The Long Service Levy Corporation Fee is payable at 0.35% of the value of building and construction work where the cost of the building is \$25,000 or more (inclusive of GST). The levy calculator can be accessed at http://www.longservice.nsw.gov.au/bci/levy/other-information/levy-calculator		
Plan Checking Fee		
2- 3 Lots	\$122.00	10%
4 - 20 Lots	\$364.00	10%
21 - 49 Lots	\$607.00	10%
50 Plus Lots	\$849.00	10%
Subdivision Construction Certificate	\$924 or 1.5% of total project cost whichever is greater	10%
Tapping Fee – to be determined on a case by case basis	Actual Cost	10%
Street Trees Contribution – per tree	\$100.00	
Contribution Plan (if applicable)		
Up to \$100,000	0%	10%
\$100,001 to \$200,000	0.50%	10%
\$200,001 and above	1%	10%
Headworks Charges (Servicing Plans 1 & 2)		
Filtered water fee (per Lot)	\$1,519.00	0%
Unfiltered water fee (per Lot)	\$1,646.00	0%
Sewerage Fee (per Lot)	\$7,943.00	0%
Stormwater Fee	\$0.96 per sqm of original area to be subdivided	0%

Sundry Building Fees	Fee (Including GST)	GST
Certificate and progress reports on buildings under construction	\$170.00	10%
Minor amendments to Construction Certificates / Complying Development Certificates	\$170.00	10%
Amendment > 50% of plan – Construction / Complying Development Certificates	50% of fee for new application	10%
Re-inspection for a critical stage building inspection	\$100.00	10%
Subscriber fee for provision of ABS data – full year	\$217.00	0%
Search and copy of records (per search)	\$96.00	0%
Copy of building plans (per sheet)	Standard Copy Fee	10%
Private Certifier lodgement fee (cl 263 EP&A Reg 2000)	\$36.00	0%
Application for inspection of dwelling to be re-sited		
- dwelling outside of Council area	\$367 + .88c per km	10%
- dwelling within Council area	\$369.00	10%
Building Information Certificate – Class 1 & 10 where work involves no additional floor space (cl 260 EP&A Reg 2000)	\$250.00	0%
Building Information Certificate – Class 1 & 10 involving additional floor space (cl 260 EP&A Reg 2000)	\$250 + \$0.50 per m ² over 200m ²	0%
Inspection Fee where more than one inspection is required prior to issuing a Building Information Certificate (cl 260(2) EP&A Reg 2000)	\$90.00	10%
Building Information Certificate where a DA, CDC or CC was required for the erection of the building or any of the other conditions prescribed in Regulation 260(3A) of the EP & A Act Apply. Note: DA, CC or CDC fee addition only applies if the building erection/alteration happened 2 years immediately preceding date of building certificate application.	Relevant DA & CC, or CDC fee that should have been paid + \$250	0%
Fee for copy of a Building Information Certificate (cl 261 EP&A Reg 2000)	\$13.00	0%
Infrastructure Protection Permit Fee (includes inspections)	\$200.00	0%
Infrastructure Bond (Refundable) – This bond applies to all construction works \$25,001 and above.	\$3000.00	0%



PLANNING AND DEVELOPMENT APPLICATIONS

DEVELOPMENT AND CONSTRUCTION

Swimming Pool Fence Inspection Fee	Fee (Including GST)	GST
Audit inspection initiated by Council – 1 st Inspection	\$0.00	0%
Mandatory inspection for a swimming pool (cl 18A Swimming Pool Reg 2008)	\$150.00	10%
Follow up inspection when 1 st inspection not compliant (cl 18A Swimming Pool Reg 2008)	\$100.00	10%
Local Government Act Approvals	Fee (Including GST)	GST
Application to install on-site Sewerage Management System (Septic Tank/AWTS)	\$453.00	0%
Application to alter on-site Sewerage Management System (Septic Tank/AWTS)	\$453.00	0%
Application to amend existing approval to install an on-site sewerage management system	\$215.00	
Install Grey Water System	\$260.00	0%
Amend Grey Water System	\$148.00	0%
Raw Water Sign	\$6.00	10%
Trade Waste Discharge Application Fee	\$641.00	10%
Industrial Sewerage Management System (20 plus persons)	\$641.00	0%
Amendment to Industrial Sewerage Management System (20 plus persons)	\$641.00	0%
Application for approval to connect to sewer	\$453.00	0%
Application to alter existing sewer plan	\$453.00	0%
Re-inspection for a mandatory plumbing inspection stage	\$100.00	0%
Section 68 Installation of a Relocatable Home, Moveable Dwelling or Associated Structure		
Up to \$5,000 of Building Value	\$56 + 0.5%	10%
\$5,001 - \$100,000 of Building Value	\$83 + 0.3%	10%
\$100,001 - \$250,000 of Building Value	\$397 + 0.2%	10%
>\$250,001 of Building Value	\$728 + 0.1%	10%
Stormwater Legal Point of Discharge	\$76.00	0%
Caravan Parks – Inspection fee + (per site) 5 year fee	\$315 + \$5 (per site)	0%
Caravan Parks noncompliance re-inspection fee (per hour)	\$183.00	0%
Section 68 Local Government Approvals not otherwise listed – Refer Appendix B	\$244.00	0%



Development Applications	Fee (Including GST)	GST
The Planning Reform Fund is payable at 0.064% of the value of works where the cost of development is greater than \$50,000. (cl 246B EP & A Reg 2000)		
Up to \$5,000	\$110.00	0%
From \$5,001 to \$50,000	\$170 plus \$3 per \$1,000 (or part of \$1,000) of the estimated cost	0%
From \$50,001 to \$250,000	\$352 plus \$3.64 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	0%
From \$250,001 to \$500,000	\$1,160 plus \$2.34 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	0%
From \$500,001 to \$1,000,000	\$1,745 plus \$1.64 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	0%
From \$1,000,001 to \$10,000,000	\$2,615 plus \$1.44 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	0%
More than \$10,000,001	\$15,875 plus \$1.19 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	0%



Misc. Planning Fees	Fee (Including GST)	GST
Modification of DA S4.55(1) Minor Error, Misdescription or Miscalculation as per cl 258 EP&A Reg 2000 (no fee charged if agreed Council error)	\$71.00	0%
All other Modifications - S4.55(1A), S4.55(2) & S4.56	50% of original DA fee up to the maximum fee of \$645	0%
Request for LEP Amendment	\$6,685.00	0%
Request for s8.2(1)(a)(b) Review of determination as per cl 257 EP&A Reg 2000		0%
In the case of a development application that does not involve the erection of building, the carrying out of a work or the demolition of a work or building.	50% of the original lodgment fee	0%
In the case of a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less	\$190.00	0%
In the case of any other development application		
Estimated development costs up to \$5,000	\$55.00	0%
Estimated development costs of between \$5,001 - \$250,000	\$85, plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$5,000	0%
Estimated development costs of between \$250,001 - \$500,000	\$500, plus an additional \$0.85 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$250,000	0%
Estimated development costs of between \$500,001 - \$1,000,000	\$712, plus an additional \$0.50 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$500,000	0%
Estimated development costs of between \$1,000,001 - \$10,000,000	\$987, plus an additional \$0.40 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$1,000,000	0%
Estimated development costs in excess of \$10,000,000	\$4,737, plus an additional \$0.27 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$10,000,000	0%
Additional fee if notice of the application is required to be given under Section 8.5 of the Act.	Up to \$620	0%
Request for s8.2(1)(c) review of decision to reject an application as per cl 257A EP&A Reg 2000		
Estimated development costs up to \$100,000	\$55.00	0%
Estimated development costs of between \$100,001 - \$1,000,000	\$150.00	
Estimated development costs in excess of \$1,000,000	\$250.00	
Mooring Sites (private)	\$347.00	0%
Mooring Sites (commercial)	\$687.00	0%
Development Requiring Advertising as per cl 252 EP&A Reg 2000	Min \$205 Max \$1,105	0%
Fee for an advertising structure	\$347 plus \$115 for each advertisement in excess of one	0%

Subdivisions	Fee (Including GST)	GST
Development Application Lodgement (cl249 EP&A Reg 2000)	\$330 plus \$53 for every additional lot created by the subdivision	0%
Involving opening of a public road (cl 249 EP&A Reg 2000)	\$665 plus \$65 for every additional lot created by the subdivision	0%
Strata Subdivision (cl 249 EP&A Reg 2000)	\$330 plus \$65 for every additional lot created by the subdivision	0%
Subdivision Certificate Application Fee	\$231 plus \$5.00 per lot	10%
Section 10.7 Certificates	Fee (Including GST)	GST
Certificate under Section 10.7 (2) & (5) - Per Lot (cl 259 EP&A Reg 2000)	\$133.00	0%
Certificate under Section 10.7 (2) - Per Lot (cl 259 EP&A Reg 2000)	\$53.00	0%
Certificate under Section 10.7 (5) - Per Lot (cl 259 EP&A Reg 2000)	\$80.00	0%
Certificate under Section 10.7 Urgent Fee	\$128.00	0%
Sewer Diagram	\$21.00	0%
Notification of Outstanding Orders	\$76.00	10%
Certificate under Section 735A of the Local Government Act 1993	\$76.00	10%
Designated Development	Fee (Including GST)	GST
In addition to any other fees payable for a development application an additional fee is payable for a designated development (cl 251 EP&A Reg 2000)	\$920.00	0%
Designated Development Advertising Fee (fee is as per Clause 252 of the EP&A Reg 2000)	\$2,220.00	0%
Integrated Development	Fee (Including GST)	GST
In addition to any other fees payable for a development application an additional fee is payable for an integrated development (cl 253 EP&A Reg 2000)	\$140 plus additional \$320 per body for each approval body	0%
Permissive Occupancy Licence Fees	Fee (Including GST)	GST
Application Fee (new or transfer)	\$208.00	0%
Annual Rent Payable	\$208.00	0%



REGULATORY FUNCTIONS

PUBLIC HEALTH PROGRAM INSPECTION FEES

Public Health Program Inspection Fees	Fee (Including GST)	GST
Food Premises Registration/Change of Details Fee	\$58.00	0%
Food premises - administration fee (yearly)	\$179.00	10%
Food premises - fee per inspection	\$142.00	0%
Maximum fee for issuing improvement notice (including one inspection)	\$465.00	0%
Hairdressers and like Premises Registration/Change of Details Fee	\$110.00	0%
Hairdressers and like Premises - administration fee (yearly)	\$179.00	10%
Hairdressers and like Premises - fee per inspection	\$142.00	0%
Maximum fee for issuing improvement notice (including one reinspection)	\$442.00	0%
Temporary Event - Application to Sell Food Fee (single day/event)	\$63.00	0%
Annual approval (covers all events for the year)	\$158.00	0%
Mobile Vendor Permit – Application to Sell Food		
New Application Annual Fee	\$1,200.00	0%
Renewal Application Annual Fee	\$1,000.00	0%
Skin Penetration Premises Registration/Change of Details Fee	\$170.00	0%
Skin Penetration Premises – administration fee (yearly)	\$179.00	10%
Skin Penetration Premises – fee per inspection	\$142.00	0%
Accommodation Premises Registration/Change of Details Fee	\$110.00	0%
Accommodation Premises – administration fee (yearly)	\$179.00	10%
Accommodation Premises – fee per inspection	\$142.00	0%
Cooling Towers Registration/Change of Details Fee	305.00	0%
Cooling Towers - administration fee (yearly)	\$179.00	10%
Cooling Towers - fee per inspection	\$142.00	0%
Cooling Towers - per km	\$0.38 per km	0%
Warm Water System Registration/Change of Details Fee	\$305.00	0%
Warm Water Systems Inspections – administration fee (yearly)	\$179.00	10%
Warm Water System - fee per inspection	\$142.00	0%
Warm Water System - per km	\$0.38 per km	0%
Swimming Pool and/or Spa Pool Registration/Change of Details Fee	\$110.00	0%

WENTWORTH SHIRE COUNCIL

Swimming Pool and/or Spa Pool – administration fee (yearly)	\$179.00	10%
Swimming Pool and/or Spa Pool – fee per inspection	\$142.00	0%
Note: A minimum of 1 inspection conducted annually, depending on hazard rating. Some premises may have up to 4 scheduled inspection per year.		

NSW Food Regulation 2015 Fees	Fee (Including GST)	GST
Registration/Change of Details Fee	\$58.00	0%
Administration Fee (yearly)	\$390.00	10%
Fee per Inspection per hour	\$285.00	0%
Maximum fee for issuing improvement notice	\$330.00	0%

COMPANION ANIMAL FEES

Other Regulatory Function Charges	Fee (Including GST)	GST
Micro-chipping Service	\$59.00	10%
Surrender Fees	\$100.00	0%
Release Fee - Cats	\$100.00	0%
Release Fee - Dogs	\$100.00	0%
Release Fee - Livestock (per animal)	\$100.00	0%
Livestock Sustenance - per day	\$17.00	10%
Trap Hire - Refundable Deposit	\$30.00	0%
Impounded Vehicles	\$515.00	10%
Animal Services Officer - After hours attendance (in addition to any fines imposed)	\$276.00	10%
Lifetime Registration Fees (as per Companion Animals Regulation 2008)	Fee (Including GST)	GST
Dog - Desexed (by relevant age)	\$60.00	0%
Dog – Desexed (by relevant age eligible pensioner)	\$26.00	0%
Dog – Desexed (sold by pound/shelter)	\$30.00	0%
Dog - Not-Desexed or Desexed (after relevant age)	\$216.00	0%
Dog – Not Desexed (not recommended)	\$60.00	0%
Dog – Not Desexed (recognised breeder)	\$60.00	0%
Dog – Working	Free	0%
Dog – Service of the State	Free	0%
Lifetime Registration – Assistant Animals	Free	0%
Cat – Desexed or Not Desexed	\$50.00	0%
Cat – Eligible Pensioner	\$26.00	0%
Cat – Desexed (sold by pound/shelter)	\$25.00	0%
Cat – Not Desexed (not recommended)	\$50.00	0%
Cat – Not Desexed (recognised breeder)	\$50.00	0%
Annual Permits	Fee (Including GST)	GST
Cats under 4 months not desexed	\$80.00	0%
Restricted Breed and Dangerous Dogs	\$195.00	0%

Note 1: The lifetime registration fees are set by the Office of Local Government and subject to change by the office of Local Government. The fees shown reflect amendments effective from 1 July 2020.

Note 2: The Annual Permit fees are set by the Office of Local Government and subject to change by the Office of Local Government and are payable in addition to the one-off lifetime registration fee. The fees shown reflect amendments effective 1 July 2020.

WASTE MANAGEMENT CHARGES

Landfill Charges	Fee (Including GST)	GST
1 Bag of Rubbish	\$5.00	10%
Station wagon / car boot	\$16.00	10%
240 ltr MGB	\$16.00	10%
Domestic (Home) Waste		
6 x 4 Trailer / Utility - water level	\$21.00	10%
6 x 4 Trailer / Utility - heaped	\$38.00	10%
6 x 4 Trailer / Utility - caged	\$56.00	10%
7 x 4 Tandem Trailer or larger - water level	\$42.00	10%
7 x 4 Tandem Trailer or larger - heaped	\$64.00	10%
7 x 4 Tandem Trailer or larger - caged	\$87.00	10%
Commercial/Industrial (Work) Waste		
6 x 4 Trailer / Utility - water level	\$32.00	10%
6 x 4 Trailer / Utility - heaped	\$57.00	10%
6 x 4 Trailer / Utility - caged	\$83.00	10%
7 x 4 Tandem Trailer or larger - water level	\$63.00	10%
7 x 4 Tandem Trailer or larger - heaped	\$96.00	10%
7 x 4 Tandem Trailer or larger - caged	\$131.00	10%
Green Waste (Domestic)		
6 x 4 Trailer / Utility - water level	\$4.00	10%
6 x 4 Trailer / Utility - heaped	\$7.00	10%
6 x 4 Trailer / Utility - caged	\$11.00	10%
7 x 4 Tandem Trailer or larger - water level	\$7.00	10%
7 x 4 Tandem Trailer or larger - heaped	\$11.00	10%
7 x 4 Tandem Trailer or larger - caged	\$15.00	10%
Green Waste (Commercial/Industrial)		
6 x 4 Trailer / Utility - water level	\$6.00	10%
6 x 4 Trailer / Utility - heaped	\$11.00	10%
6 x 4 Trailer / Utility - caged	\$17.00	10%
7 x 4 Tandem Trailer or larger - water level	\$11.00	10%
7 x 4 Tandem Trailer or larger - heaped	\$17.00	10%
7 x 4 Tandem Trailer or larger - caged	\$23.00	10%
Truck loads - (per tonne)	\$137.50	10%
Concrete (per tonne) - excluding concrete pipes	\$114.00	10%
Asbestos (per tonne)	\$214.00	10%
Problematic Waste	\$206.80	10%
Disposal of car bodies	NIL	0%
Green Waste	NIL	0%
Car and Motorbike Tyres	\$16.00	10%
Small Truck Tyres	\$23.00	10%
Large Truck Tyres	\$42.00	10%
Super Single Tyre	\$42.00	10%
Earthmoving/Tractor Tyres	\$175.00	10%
Waste Oil (petroleum oils only) (Buronga & Wentworth only)	NIL	0%
Scrap Metal - clean fill	NIL	0%
Chemical Drums (clean and dry)	NIL	0%
Recycling (paper, cans, plastic bottles, glass)	NIL	0%



Cardboard, batteries, gas cylinders	NIL	0%
Mattress - Single	\$19.00	10%
Mattress - Double or bigger	\$36.00	10%
Deep Burial	\$141.00	10%

TRADE WASTE CHARGES

Trade Waste Fees and Usage Charges	Fee (Including GST)	GST
Annual Trade Waste Fee		
Category 1 Discharger	\$125.00	10%
Category 2 Discharger	\$249.00	10%
Large Discharger	\$836.00	10%
Industrial Discharger	\$249.00	10%
Re-inspection Fee	\$117.00	10%
Trade Waste Usage Charges per kL		
Category 1 Discharge with appropriate equipment (note 1)	\$0.00	10%
Category 1 Discharge without appropriate pre-treatment	\$4.00	10%
Category 2 Discharge with appropriate equipment (note 1)	\$233.00	10%
Category 2 Discharge without appropriate pre-treatment	\$22.00	10%
Food Waste Disposal	\$40.00	10%
Non-compliance pH charge		
Value of coefficient K in equation 3 of Liquid Trade Waste Policy	\$3.00	10%
Excess Mass Charges - Substance price per kg	Fee (Including GST)	GST
Aluminium	\$3.00	10%
Ammonia (as N)	\$4.00	10%
Arsenic	\$105.00	10%
Barium	\$51.00	10%
Biochemical oxygen demand (BOD)	\$105.00	10%
Boron	\$105.00	10%
Bromide	\$22.00	10%
Cadmium	\$485.00	10%
Chloride	\$3.00	10%
Chlorinated hydrocarbons	\$51.00	10%
Chlorinated phenolics	\$2,097.00	10%
Chlorine	\$4.00	10%
Chromium	\$34.00	10%
Cobalt	\$22.00	10%
Copper	\$22.00	10%
Cyanide	\$105.00	10%
Fluoride	\$6.00	10%
Formaldehyde	\$4.00	10%
Oil and Grease (Total O&G)	\$3.00	10%
Herbicides/defoliant	\$1,049.00	10%
Iron	\$4.00	10%

Excess Mass Charges - Substance price per kg	Fee (Including GST)	GST
Lead	\$51.00	10%
Lithium	\$10.00	10%
Manganese	\$10.00	10%
Mercaptans	\$105.00	10%
Mercury	\$3,495.00	10%
Methylene blue active substances (MBAS)	\$105.00	10%
Molybdenum	\$105.00	10%
Nickel	\$34.00	10%
Nitrogen (Total Kjeldahl Nitrogen - Ammonia) as N	\$26.00	10%
Organoarsenic compounds	\$1,049.00	10%
Pesticides general (excludes organochlorines and organophosphates)	\$1,049.00	10%
Petroleum hydrocarbons (non-flammable)	\$5.00	10%
Phenolic compounds (non-chlorinated)	\$10.00	10%
Phosphorous (Total PP)	\$4.00	10%
Polynuclear aromatic hydrocarbons	\$22.00	10%
Selenium	\$74.00	10%
Silver	\$3.00	10%
Sulphate (SO ₄)	\$3.00	10%
Sulphide	\$4.00	10%
Sulphite	\$4.00	10%
Suspended Solids (SS)	\$3.00	10%
Thiosulphate	\$3.00	10%
Tin	\$10.00	10%
Total dissolved solids (TDS)	\$2.00	10%
Uranium	\$10.00	10%
Zinc	\$22.00	10%
Charges for tankered waste - Fees in \$/kL (note 1)	Fee (Including GST)	GST
Chemical Toilet	\$23.00	0%
Septic Tank Waste		
Effluent	\$4.00	0%
Septage	\$29.00	0%
Charges for use of Riverboat Pump-Out Stations (per each dump)	Fee (Including GST)	GST
Disposal of effluent from riverboats	\$29.00	10%
Use of key to access pump out facility (refundable deposit)	\$30.00	0%

Note: Only applies to liquid trade waste dischargers with appropriately and/or maintained pre-treatment facilities.

FINANCE AND CUSTOMER SERVICE FEES

GIPA Requests	Unit of Measure	Fee (Including GST)	GST
Government Information Public Access Request (GIPA)			
Application Fee (as per the Act)		\$30.00	0%
Processing Charges (1st hour included, cost per each hour thereafter) as per the Act		\$30.00	0%
Retrieval and copying of previous years Council Minutes (charge is per meeting)		\$38.00	0%
Sundry Charges	Unit of Measure	Fee (Including GST)	GST
Photocopying A4		\$0.25	10%
Photocopying A3		\$0.50	10%
Colour Photocopying A4		\$1.00	10%
Colour Photocopying A3		\$2.00	10%
Grants – Preparation of funding applications on behalf of others	per hour	\$106.00	10%
Grants – Auspice of grant funds on behalf of others (this covers preparation of reports for funding body & audit certificate)		\$1,551 plus 1% of funding amount	10%
Map Copy Charges - Full Colour A2		\$8.00	10%
Map Copy Charges - Full Colour A1		\$12.00	10%
Map Copy Charges - Full Colour A0		\$16.00	10%
Map Copy Charges - Line Art A2		\$4.00	10%
Map Copy Charges - Line Art A1		\$7.00	10%
Map Copy Charges - Line Art A0		\$8.00	10%
Map Copy Charges - Imagery A2		\$12.00	10%
Map Copy Charges - Imagery A1		\$20.00	10%
Map Copy Charges - Imagery A0		\$23.00	10%
Laminating A4		\$5.00	10%
Laminating A3		\$9.00	10%
Scanning - small black & white logos etc.		\$7.00	10%
Scanning - colour photos (standard size)		\$9.00	10%
Licenses and Permits	Unit of Measure	Fee (Including GST)	GST
Tent Erection Fees - outside licensed Caravan Parks		\$118.00	0%
Tent Erection / Clearing		\$679.00	0%
Deposits - Tents for Circus, travelling shows and other commercial enterprises		\$600.00	0%
Valuer General's Insertion into Rates Notices	per hour	\$74.00	0%
Misc. Rates Charges	Unit of Measure	Fee (Including GST)	GST
603 Certificate		\$85.00	0%
603 Certificate Urgent Request		\$134.00	0%
Special Meter Reading - 603 Certificate		\$74.00	0%
Meter Check - Fault Report		\$126.00	0%
Copy of Rates Notice (per request)		\$10.00	0%
General Administration Fee		\$25.00	0%
Extraction from Valuation Book		\$23.00	0%
Rural Addressing - Provision of new address plate or replacement plate		\$47.00	10%
Account review administration fee		\$141.00	10%
Dishonour Fee (Bpay, Bill Pay & Direct Debit)		\$26.00	10%
Interest on overdue rates		6.00%	0%

Note: These fees are GST exempt if associated with the provision of regulatory information

LIBRARY FEES

Service	Fee (Including GST)	GST
Inter-library Loans, Late returns and Damages		
Inter-library Loans	\$3.00	10%
Lost or Damaged Items	Original Cost + \$7.00	10%
Book Covering		
Plastic / contact (small)	\$4.00	10%
Plastic / contact (medium)	\$5.00	10%
Plastic / contact (large)	\$5.00	10%
Dust jacket (small)	\$5.00	10%
Dust jacket (medium)	\$5.00	10%
Dust jacket (large)	\$6.00	10%
Photocopying / Printing / Scanning		
A4 photocopy or print	\$0.25	10%
A4 photocopy - coloured print	\$1.00	10%
A3 photocopy or print	\$0.50	10%
A3 photocopy - coloured print	\$2.00	10%
Facsimile		
First page	\$5.00	10%
Subsequent pages each	\$2.00	10%
Overseas minimum charge	\$9.00	10%
Receiving fax (per 5 pages)	\$3.00	10%
Laminating		
Business card	\$5.00	10%
A4	\$5.00	10%
A3	\$9.00	10%
Replacement Library Card		
Adult	\$3.00	0%
Child	\$3.00	0%
Visitor Deposit (refundable)	\$20.00	0%

ROADS AND ENGINEERING SUPPORT

Service	Fee (Including GST)	GST
Road Opening Permits		
Permit	\$162.00	0%
Refundable deposits (note 1):		
Road opening fee	\$525.00	0%
For works in a constructed nature strip with concrete footpath	\$370.00	0%
For works in an unpaved constructed nature strip	\$210.00	0%
New works which may affect Council assets such as footpaths, sewer, drainage & water supply	\$1,420.00	0%
Traffic Management Plans		
Plan Preparation Fee	\$162.00	10%
Plan Assessment Fee	\$148.00	0%
Hire Fee per day - Signs / Bollards / Traffic Cones	\$30.00	10%
Refundable Deposit (note 2)		
Hire of Signs / Bollards / Traffic Cones	\$210.00	0%
Bins		
Bin Hire (per bin, per day - includes 1 emptying/cleaning)	\$24.00	10%
Each additional empty/clean (per bin)	\$24.00	10%
Replacement of Mobile Garbage Bin	\$108.00	10%
Misc. services		
Hire of barbeque - per day	\$194.00	10%
Access permits - Heavy Vehicle National Law	\$100.00	10%
Weeds Inspections		
Inspections within the built-up horticultural areas (i.e. Wentworth to Monak)	\$183.00	10%
Inspections in rural areas (travel is calculated to and from the property)	\$183/hr plus \$55/hr after the first 2 hours + .85c per km	10%
Grid Replacement (refer Fencing and Grid Policy) added 18/03/2020		
Co-contribution towards fencing when removal of a grid has been agreed to in writing.	Up to \$2,500 per km of fencing for a maximum amount of 5km per grid.	10%

Notes:

(1) On completion of the job, the deposit will be refunded, less the restoration charges and any additional costs which may be required to restore the trench.

(2) The restoration charge covers sealing and relaying of concrete surfaces and the top surface for gravel and earth. Any additional works are an extra charge. If the costs are greater than the deposit, a charge will be made.

HIRE OF PLANT ITEMS

Plant Item (refer notes) (Price per hour unless otherwise stated)	Plant Number (s)	Unit of Measure	Fee (Including GST)	GST
CAT 12M	533 & 534	per hour	\$342.00	10%
Tractors and Implements	34, 39 & 51	per hour	\$239.00	10%
CAT Backhoe	30	per hour	\$213.00	10%
CAT 910F FEL	31	per hour	\$223.00	10%
John Deere Tractor & Implements	41	per hour	\$273.00	10%
CAT D6 Dozer	36	per hour	\$342.00	10%
JCB Loadalls	44	per hour	\$247.00	10%
CAT 938F FEL	47	per hour	\$232.00	10%
Low Loader Prime Mover	507	per km	\$9.42	10%
Low Loader	75	per hour	\$342.00	10%
Bitelli MT Rollers	56 & 57	per hour	\$239.00	10%
CAT 613B scraper	55	per hour	\$273.00	10%
Bomag Vib Roller	58	per hour	\$213.00	10%
Mobile Street Sweeper	65	per hour	\$213.00	10%
Bobcat & Attachments	62	per hour	\$359.00	10%
CAT mini excavator	67	per hour	\$359.00	10%
Water Carts	513, 519 & 523	per hour	\$197.00	10%
Truck and Dogs	483 & 520	per hour	\$265.00	10%
Truck and Dogs	531 & 771	per hour	\$265.00	10%
Tip Truck	536	per hour	\$213.00	10%

Notes:

- (1) The above rates include the hire of the equipment and a qualified operator.
- (2) These rates are for weekday work only. Any works required to be done out of normal working hours or on weekend will incur additional penalty rates.
- (3) The above hire charges have been set so as to be similar to, or above the rate of, local contractors for

CEMETERIES

Wentworth, Gol Gol, Pooncarie and Coomealla - Lawn Section	Fee (Including GST)	GST
Purchase of burial plot	\$1,019.00	10%
1st interment	\$1,535.00	10%
2nd interment	\$1,535.00	10%
Placement of infant in existing grave site (shelved grave)	\$954.00	10%
Removal or exhumation of body (Court consent if necessary)	Actual Cost	10%
Removal of ashes - Consent required	Actual Cost	10%
Placement of ashes in a burial plot	\$426.00	10%
Affixing a plaque	\$268.00	10%
Monumental (Denominational) Wentworth, Gol Gol, Pooncarie and Cal Lal	Fee (Including GST)	GST
Purchase of plot	\$1,109.00	10%
1st interment	\$1,707.00	10%
2nd interment	\$1,870.00	10%
Placement of infant in existing grave site (shelved grave)	\$954.00	10%
Removal or exhumation of body (Court consent if necessary)	Actual Cost	10%
Removal/replacement of monument for excavation (works to be undertaken by a Monumental Mason)	Actual Cost	10%
Removal of ashes - Consent required	Actual Cost	10%
Placement of ashes in plot	\$426.00	10%
Affixing a plaque	\$268.00	10%
Cal Lal Cemetery – all purchases and interments quoted on a case by case basis	Actual Cost	10%
Niche Wall - Coomealla Memorial Gardens	Fee (Including GST)	GST
Purchase Plot in Niche Wall - includes purchase of standard size black stone tile (maximum of 2 sets of ashes per plot)	\$692.00	10%
Placement of ashes in Niche Wall & fixing of stone tile (per set of ashes). NB Engraving of stone tile is not included	\$463.00	10%
Re-open of existing Niche	\$426.00	10%
Location and consent to place Monument or Headstone	\$163.00	10%
Amendment to Headstone	\$43.00	10%
Removal of ashes - Consent required	Actual Cost	10%
Ground Plots (placement of plaques or memorial items)	Fee (Including GST)	GST
Coomealla, Wentworth and Gol Gol	\$511.00	10%
Placement of ashes in ground plots	\$426.00	10%
Re-open of existing Ground Plot	\$426.00	10%
Removal of ashes - Consent required	Actual Cost	10%



Ashes Columbarium	Fee (Including GST)	GST
Gol Gol and Wentworth (maximum of 2 sets of ashes per columbarium)	\$692.00	10%
Placement of ashes in Columbarium (per set of ashes)	\$463.00	10%
NB: engraving of stone tile is not included – contact Davis Monumental		
Re-open of existing ashes columbarium compartment	\$426.00	10%
Plot Selection	Fee (Including GST)	GST
On-site attendance by WSC Officer to assist in plot selection	\$84.00	10%
Cemetery Administration Fee	\$84.00	10%
Memorial seating – purchase & installation of approved memorial seat	Actual Cost	10%
Additional notes (all cemeteries and memorials)	Fee (Including GST)	GST
Memorial seating – purchase & installation of approved memorial seat and supply of plaque for engraving by purchaser. NB There is the option to halve the cost by installing two memorial plaques on one seat.		
Additional fee – internments conducted on weekends and public holidays (only available between 9.00am and 1.00pm)	\$420.00	10%
Placement of black granite remembrance plaque – (150 x 150mm) – Sextons Hut Wentworth Cemetery (includes inscription & installation)	\$504.00	10%
As from 01 July 2019 internments are charged at the applicable rate at the time of internment and are not able to be pre-paid. All pre-paid internments prior to this date will be honored.		

RECREATIONAL FACILITIES

Casual Hire of Shire Owned Halls, Meeting Rooms and Sporting Pavilions/Stadiums (NB Midway Centre fees are listed separately)		
Wentworth Town Hall, Pooncarie Hall, Curlwaa Hall, Anabranah Hall, Pomona Hall, Wentworth Memorial Room, Dareton Senior Citizens Room, Community Meeting Room, Wentworth Showgrounds Community Pavilion		
Hire Type- Building only with access to any amenities	Fee (Including GST)	GST
Community Use		
Community (not for profit) 4 hours or less (note 1)	\$48.00	10%
Community (not for profit) more than 4 hours (note 1)	\$106.00	10%
Bond Community Group (note 2)	\$100.00	0%
Business or Private Function use - Includes reunions or other private gatherings or business/trade related functions where no entry fees are charged.		
4 hours or less	\$123.00	10%
4 hours to 24 hour period	\$245.00	10%
Bond Business or Private Function	\$500.00	0%
Commercial Function per 24 hour period (note 3) - Includes any event where there will be an entrance fee charged or any Trade Show, Fair, Field Day or other event at which goods will be sold.		
4 hours or less	\$245.00	10%
4 hours to 24 hour period	\$406.00	10%
Bond Commercial Function (GST Free)	\$500.00	0%
Weekly Rate - Any Single Hirer		
Discount applied to Daily rate x 5 or 7 days	10% discount	10%
Additional Charges (all hirings)		
Cleaning & Rubbish removal – NB: The cost for cleaning & rubbish removal will be deducted from the bond. An invoice will be raised for amounts in excess of the bond paid.	Cost	10%
Hire of Council venues for School & Community Service Organisations from within WSC		
Registered Schools (including pre-schools and kindergartens) operating within the Wentworth Shire are granted automatic fee waivers for the hire of any Council venue (hall, meeting room). Any preparation costs (such as line marking of ovals) will be charged at standard cost. Bookings must still be made.		

Hire Type - Park, Oval and Reserve with access to any amenities		
Carramar Drive Sporting Complex, George Gordon Sporting Complex, Pooncarie Multi-Purpose, Golf Course & Public Reserve, McLeod Oval, Junction Park, Strother Park, Wentworth Rowing Club & Wharf Lawns, Fotherby Park, Sturt Park, James King Park, Perry Sandhills, Tapio Park, Buronga Wetlands, Coomealla Pioneer & Lions Parks, Dareton Boat Ramp Rotunda & Town Square, O'Donnell Park, Pooncarie Sporting Complex, Two Rivers Ski Recreation Reserve		
Hire Type - Park, Oval and Reserve with access to any amenities	Fee (Including GST)	GST
Community Use		
Community (not for profit) Half Day Hire – hire cost is for each designated area per 0-4 hour period.	\$48.00	10%
Community (not for profit) Day Hire more than 4 hours – hire cost is for each designated area per each 24 hour period.	\$106.00	10%
Bond - Community Group.	\$100.00	0%
Multi area discount	25%	10%
Business or Private Function per 24 hour period NB - Includes reunions or other private gatherings or business/trade related functions where no entry fees are charged.		
4 hours or less – hire cost is for each designated area per 0-4 hour period	\$123.00	10%
Day Hire more than 4 hours – hire cost is for each designated area per each 24 hour period.	\$245.00	10%
Bond – Business or Private Hire.	\$500.00	0%
Bond - Small civil ceremonies, no items to be erected and no catering.	\$100.00	0%
Multi-area discount	25%	10%
Commercial Events, Circus or other performances NB - Includes any event for which there will be an entrance fee or ticket sold, or any Trade Shows, Fairs, Field Days or other event at which goods will be sold.		
4 hours or less – hire cost is for each designated area 0-4 hour period	\$204.00	10%
Day Hire more than 4 hours – hire cost is for each designated area per each 24 hour period	\$406.00	10%
Bond Commercial Events, Circus or Other Performance	\$1,000.00	0%
Weekly Rate - Any Single Hirer		
Discount applied to Daily rate x 5 or 7 days	10% discount	10%
Multi-area discount	25%	10%
Cleaning & Rubbish removal (all hirings) NB - The cost for cleaning & rubbish removal will be deducted from the bond. An invoice will be raised for amounts in excess of the bond paid.	Cost	10%
Hire Type – Primitive Camping on any reserve (per 24 hour period) NB: Camping is only permissible in conjunction with an event being staged at the site	Fee (Including GST)	GST
Unpowered Site – per person x 2 people	\$25.00	10%
Extra Child	\$6.00	10%
Extra Adult	\$9.00	10%
Family	\$100.00	10%

**WENTWORTH
SHIRE COUNCIL**

Powered Site – per person x 2 people	SHIRE COUNCIL		
Extra Child	\$34.00		10%
Extra Adult	\$6.00		10%
Family	\$9.00		10%
	\$112.00		10%
Hire of Council venues for School & Community Service Organisations from within WSC			
Registered Schools (including pre-schools and kindergartens) operating within the Wentworth Shire are granted automatic fee waivers for the hire of any Council venue (hall, meeting room). Any preparation costs (such as line marking of ovals) will be charged at standard cost. Bookings must still be made. For Community/Private Use the above charge will only apply in the following instances: <ul style="list-style-type: none">There are expected to be more than 50 people to attendThe use of the facility includes the use of inflatable/amusement devices etcThe use of the facility requires the use of onsite power or the supply of binsThe use of the facility requires road closures			
Wentworth Showgrounds Hire			
The following areas are available for hire:- <ul style="list-style-type: none">Horse Yards & StallsFestival ParadeArenaDog Show Parkland Camping is not permitted at the showgrounds unless it is in conjunction with an event.			
Hire Type – Casual Hire of Showgrounds	Unit of Measure	Fee (Including GST)	GST
Hire of Designated Areas and amenities. Hire cost is for each designated area per each 24 hour period.		\$162.00	10%
Bond		\$500.00	0%
Cleaning & Rubbish removal (all hirings) Note: The cost for cleaning & rubbish removal will be deducted from the bond. An invoice will be raised for amounts in excess of the bond paid.		Cost	10%
Camping (per 24 hour period) NB: Camping is only permissible in conjunction with an event being staged at the site	Unit of Measure	Fee (Including GST)	GST
Unpowered Site		\$25.00	10%
Extra Child		\$6.00	10%
Extra Adult		\$9.00	10%
Powered Site		\$34.00	10%
Extra Child		\$6.00	10%
Extra Site		\$9.00	10%



Reserve Annual Use Fees and Charges	Unit of Measure	Fee (Including GST)	GST
Reserve Lease Application/Administration Fee (Commercial Lease) Note: If legal advice is required, this is charged at cost price.		\$245.00	10%
Reserve Licence Application/Administration Fee (Commercial Licence) Note: If legal advice is required, this is charged at cost price.		\$245.00	10%
Temporary Licence to occupy the reserve		\$245.00	10%
Sundry Fees and Charges	Unit of Measure	Fee (Including GST)	GST
Event Management Fee - for groups without public liability insurance	per hire	\$48.00	10%
Power - access and any use within 24 hour period from time of access	per day per unit accessed	\$30.00	10%
Key Replacement - lost key or not returned	per key	\$30.00	10%
Event Advertising - relates to any road closure, fireworks display, or other event with the potential to cause disruption to traffic, noise or other public disturbance	per event	\$245.00	10%
Hire of Pooncarie Depot Quarters	per person, per night	\$74.00	10%
Swimming Pools	Unit of Measure	Fee (Including GST)	GST
Admission Charges			
Children		\$4.00	10%
Adults		\$5.00	10%
Non-swimming adults		\$4.00	10%
Swimming Carnivals			
Admission charges for swimming carnivals and out of session groups are by arrangement between Belgravia Leisure and group representatives			
Season Tickets			
Family		\$107.00	10%
Adults		\$71.00	10%
Children		\$53.00	10%



Aerodrome	Unit of Measure	Fee (Including GST)	GST
Airport Landing Charge (ALC)	Per tonne	\$16.00	10%
Aircraft Parking Charge (APC) – short term	Per day or part day	\$11.00	10%
Aircraft Parking Charge (APC) – long term	Per month	\$231.00	10%
Aircraft Parking Charge (APC) – Non Lease/Apron/Tie Down Areas	Per day or part day	\$6.00	10%
Training Aerodrome Circuits (TAC) – Day Rate	Per hour	\$38.00	10%
Training Aerodrome Circuits (TAC) – Night Rate	Per hour	\$57.00	10%
Airside Supervision Charge (ASC) – Business Hours	Per ARO	\$116.00	10%
Airside Supervision Charge (ASC) – After Hours	Per ARO	\$168.00	10%
Airside Environmental Charge (AEC) – Minimum Charge		\$233.00	10%
Aircraft Hanger Charge (AHC) – New	Per year	TBD	10%
Aircraft Hanger Charge (AHC) – Kevin J Thomas Hanger	Per year	\$1,533.00	10%
Call Out Fee (COF) – minimum 2 hour charge	Per hour	\$116.00	10%
Vehicle Parking Charge (VPC)	Per day or part day	\$3.00	10%



Midway Centre Hire Fees	Unit of Measure	Fee (Including GST)	GST
<u>Midway Function Centre & meeting rooms</u>			
Stadium (includes stage area)	per hour	\$132.00	10%
Function Room and shared foyer	per hour	\$110.00	10%
Service kitchen (includes crockery, cutlery & glassware for 250 persons)	per use	\$166.00	10%
Meeting Room 1 with shared foyer and shared kitchenette	per hour	\$44.00	10%
Meeting Room 2 with shared foyer and shared kitchenette	per hour	\$44.00	10%
Foyer / Gallery Space (as a stand-alone space)	per hour	\$34.00	10%
<u>Midway Serviced Offices</u>			
Health Services Room with shared foyer & shared kitchenette	per hour	\$44.00	10%
Office 1 or 2 with shared foyer & shared kitchenette	per hour	\$34.00	10%
<u>Service Centre Facilities</u> (NB these facilities are only available during centre opening hours)			
Service Centre Officer 1 or 2	per hour	\$36.00	10%
Craft Room	per hour	\$36.00	10%
<u>Bond and cleaning charges</u>			
Bond - Casual Users	no discount	\$750.00	0%
Bond - Not for Profit Groups	no discount	\$200.00	0%
One-off Cleaning Charge (if required). Minimum charge \$200.00 deducted from the bond. An invoice will be raised for amounts in excess of the bond paid.	per clean	Min. \$200.00	10%

Midway Centre – Hire Packages & discounts	Unit of Measure	Fee (Including GST)	GST
Daily Rate - Stadium, Function Room, Service kitchen, Meeting Rooms 1 & 2 and Foyer/Gallery Space.	24 hours	\$4,135.00	10%
Daily Rate – Stadium, Function Room, Service kitchen and Foyer/Gallery Space.	24 hours	\$3,077.00	10%
Daily Rate – Stadium	24 hours	\$1,588.00	10%
Daily Rate - Function Room, Service kitchen and shared foyer/gallery space	24 hours	\$1,489.00	10%
Multi-day Discount – Hire package for 2 full consecutive days. For events booked before 30 June 2019 to be held before 30 June 2020.	discount applied to daily rate	15%	10%
Multi-day Discount – Hire package for 3 full consecutive days. For events booked before 30 June 2019 to be held before 30 June 2020.	discount applied to daily rate	20%	10%
Not for Profit Groups (Refer definitions) – 75% Discount for Not for Profit Community Groups based in WSC. 50% Discount for all other Not for Profit Groups. <i>NB cannot be used in conjunction with any other discounts.</i>	maximum discount	25%	10%
Regular User Discount (12 month user agreement as negotiated by Council)	from standard hourly rate	75%	10%
Equipment & labour hire	Unit of measure	Fee (including GST)	GST
Teleconference equipment	Each use	\$39.00	10%
Portable data projector & stand	Each use	\$22.00	10%
Whiteboard & whiteboard markers	Each use	\$12.00	10%
Urn (20 litre capacity)	Each Use	\$12.00	10%
Labour hire (assistance with set up and pull down) – if required	per person/per hour	\$34.00	10%
Event facilitation and coordination (if required)	per hour	\$166.00	10%
On-site IT support (if required)	per hour	\$166.00	10%

MIDWAY CENTRE HIRE FEES ADDITIONAL NOTES

- **Midway Centre Stadium**

Stadium court with permanent line marking for basketball and netball

Stage area, with maximum seating capacity of 700

Full sound system

- **Function Room**

Carpet floor

Audio Visual Equipment

Tables & Chairs included in hire charge

Maximum seating capacity of 250

- **Function Room Kitchen**

Service Kitchen with crockery & cutlery for 250 people

- **Meeting Rooms**

Carpet Floor

Tables & Chairs included in hire charge

Maximum seating capacity (each room) 40

- **Kitchenette (shared)**

Service or bar kitchen

Limited quantity of crockery & cutlery



- **Offices**

Office with desk/ meeting table and 4 chairs
Access to shared kitchen facilities

- **Not for profit discount**

The discount can only be applied to Registered Not for Profit Organisations, Government and Semi-Government users, State and Federal Members of Parliament. The discount cannot be added to any other discounts.

- **Regular User discount**

The discount can only be applied to users who have entered into a 12 month signed agreement approved by Council.

- **Additional cleaning charge**

Failure to leave the venue clean and tidy, with floors mopped and or vacuumed, toilets cleaned, benches wiped and bins emptied will

result in an additional cleaning charge being applied.

- **Bookings and cancellations**

A 20% non-refundable deposit must accompany all bookings, including bookings for community groups who are making application through Council for fee reductions or waivers.

Unless otherwise agreed, an invoice will be raised and must be paid in full within 30 days. Any fee waiver or reduction granted by Council after payment of the invoice will be refunded to the hirer.

Payment of the bond must be made before access permissions are issued for the facility.

A cancellation fee will be charged as follows:

Cancellation or no show	Amount
Greater than 90 days prior to event	Full refund less deposit paid
Less than 90 days prior to event	50% refund
Less than 1 week prior or no show	Full forfeiture
Bond	Fully refundable

WILLOW BEND CARAVAN PARK

Fees	Unit of Measure	Fee (Including GST)	GST
Cabins - Off Peak			
Single	per night	\$80.00	10%
Double	per night	\$96.00	10%
Extra Adult	per night	\$16.00	10%
Children 0 - 5 years	per night	Free	0%
Children 5 - 16 years	per night	\$8.00	10%
Single Weekly Stay	per week	\$475.00	10%
Double Weekly Stay	per week	\$535.00	10%
Cabins - Peak			
Single	per night	\$90.00	10%
Double	per night	\$100.00	10%
Extra Adult	per night	\$16.00	10%
Children 0 - 5 years	per night	Free	0%
Children 5 - 16 years	per night	\$8.00	10%
Powered Sites - Off Peak			
Single	per night	\$27.00	10%
Double	per night	\$34.00	10%
Extra Adult	per night	\$16.00	10%
Children 0 - 5 years	per night	Free	0%
Children 5 - 16 years	per night	\$8.00	10%
Weekly Stay	per week	\$190.00	10%
Powered Sites - Peak			
Single	per night	\$34.00	10%
Double	per night	\$37.00	10%
Extra Adult	per night	\$16.00	10%
Children 0 - 5 years	per night	Free	0%
Children 5 - 16 years	per night	\$8.00	10%
Weekly Stay	per week	\$200.00	10%
Un-Powered Camp Sites - Peak & Off Peak			
Per Person (swag)	per night	\$10.00	10%
Double	per night	\$20.00	10%
Single	per night	\$10.00	10%
Dump Station		Gold Coin Donation	

Notes:

(1) Peak (minimum 2 nights) Country Music Festival, Christmas School Holidays, Easter

(2) Linen can be hired at a fee of \$10

(3) Deposit of one night's accommodation required at time of booking

WATER AND WASTE WATER

Filtered and unfiltered water supply	Fee (Including GST)	GST
Tapping Fees		
20mm	\$481.00	0%
25mm	\$542.00	0%
32mm	\$769.00	0%
40mm	\$879.00	0%
50mm	\$986.00	0%
80mm	\$1,575.00	0%
100mm	\$1,970.00	0%
Meter Charges		
20 mm meter - filtered	\$321.00	0%
20mm meter - unfiltered	\$343.00	0%
25 mm meter - filtered	\$467.00	0%
25mm meter - unfiltered	\$516.00	0%
32 mm meter - filtered	\$687.00	0%
32 mm meter - unfiltered	\$742.00	0%
40 mm meter - filtered	\$728.00	0%
40 mm meter - unfiltered	\$816.00	0%
50 mm meter - filtered	\$864.00	0%
50 mm meter - unfiltered	\$994.00	0%
80 mm meter - filtered	\$1,367.00	0%
80 mm meter - unfiltered	\$1,547.00	0%
100 mm meter - filtered	\$1,923.00	0%
100 mm meter - unfiltered	\$2,137.00	0%
Misc. Water and Sewer Charges	Fee (Including GST)	GST
Standpipe fee	\$3,805.00	0%
Flow control valve - for unfiltered water to subdivisions - East of Gol Gol creek and at Wentworth Aerodrome	\$61.00	0%
Cut in new sewer junction (supervision fee only - applicant to supply all fittings)	\$192.00	0%

Notes:

- (1) Meter charges is from the meter to inside of building/property
- (2) Meter Charge includes inspection fee
- (3) Unfiltered water includes "Y" strainer

APPENDIX A - BODIES GRANTED EXEMPTIONS

The following list represents the known value of pre-approved Financial Assistance that have been granted to Organisations for the 2021/22 financial year

Organisation	Purpose	Qty	\$ Waived
Australian Inland Botanic Gardens	Contribution to operational costs	1	\$45,900
Buronga Go Gol Senior Citizens Club	Contribution towards photocopying done at the Buronga Library	1	\$169.00
Buronga Gol Gol Senior Citizens Club	Regular hiring of Midway Meeting Rooms, Kitchen and Foyer @ 3 hours per week	N/a	\$2,424.00
Combined Churches Group	Hiring of Wentworth Town Hall (bond waived) for annual Combined Churches' Christmas carols	1	\$106.00
Coomoalla Senior Citizens Club	Regular hiring of Dareton Senior Citizens Rooms (bond waived)	N/a	\$10,640.00
Coomoalla Senior Citizens Club	Refund of public liability insurance premium up to maximum of \$607	1	\$607.00
Dareton Community Creative Centre Inc.	Waiver of hire costs for the use of the Dareton Activity Centre	1	\$4,221.00
Gol Gol Hawks Football Netball Club	Use of James King Park for annual Easter fundraising activities	1	\$406.00
Gol Gol Primary School	Hiring of wheelie bins for annual country fair	10	\$240.00
Koori Kids	Donation	1	\$250
Murray House Aged Care	Hiring of Wentworth Town Hall (bond waived) for entertainment activities	1	\$106.00
Murray House Aged Care	Subsidy against annual water rates	1	\$5,000.00
Murray House Fundraising Committee	Hiring of Wentworth Town Hall (bond waived) for fashion parades	2	\$212.00
New South Western Standard Bulletin	Exclusive use of Council controlled building	N/a	\$7,683.00
Rotary Wentworth Op Shop	Exclusive use of Council controlled building	N/a	\$11,428.00
St John's Anglican Ladies Guild	2 Annual Hire Fees for War Memorial Rooms	2	\$96.00
Sunraysia Aero modellers	Hiring of Showgrounds for NSW state model gliding contest	2	\$324.00
Sunraysia Aero modellers	Hiring of wheelie bins for NSW state model gliding contest	2	\$48.00
Wentworth District R.S.L Sub Branch	Hiring of Wentworth Wharf Lawns (bond waived) for annual Anzac day lunch	1	\$106.00
Wentworth District R.S.L Sub Branch	Hiring of wheelie bins for annual Anzac day lunch	4	\$96.00
Wentworth District R.S.L Sub Branch	Exclusive use of Council controlled building	N/a	\$7,683.00
Wentworth District R.S.L Sub Branch Women's Auxiliary	Annual licence fee for meetings held in Memorial Rooms	1	\$245.00
Wentworth Rotary Club	Hire of Rubbish Bins for Christmas Eve Street Party	8	\$192.00
Wentworth Senior Citizens Club	Regular hiring of Wentworth Memorial Rooms (bond waived) 12 uses @ \$106 per day and 24 uses @ \$48 (1/2 day)	N/a	\$2,424.00
Wentworth Senior Citizens Club	Refund of public liability insurance premium up to maximum of \$924	1	\$924.00
Wentworth Shire Interagency Group	Hire of Dareton Senior Citizen's Room	12	\$360.00
Total amount of funds granted from Donations, Contributions and Grants Program			\$101,890.00

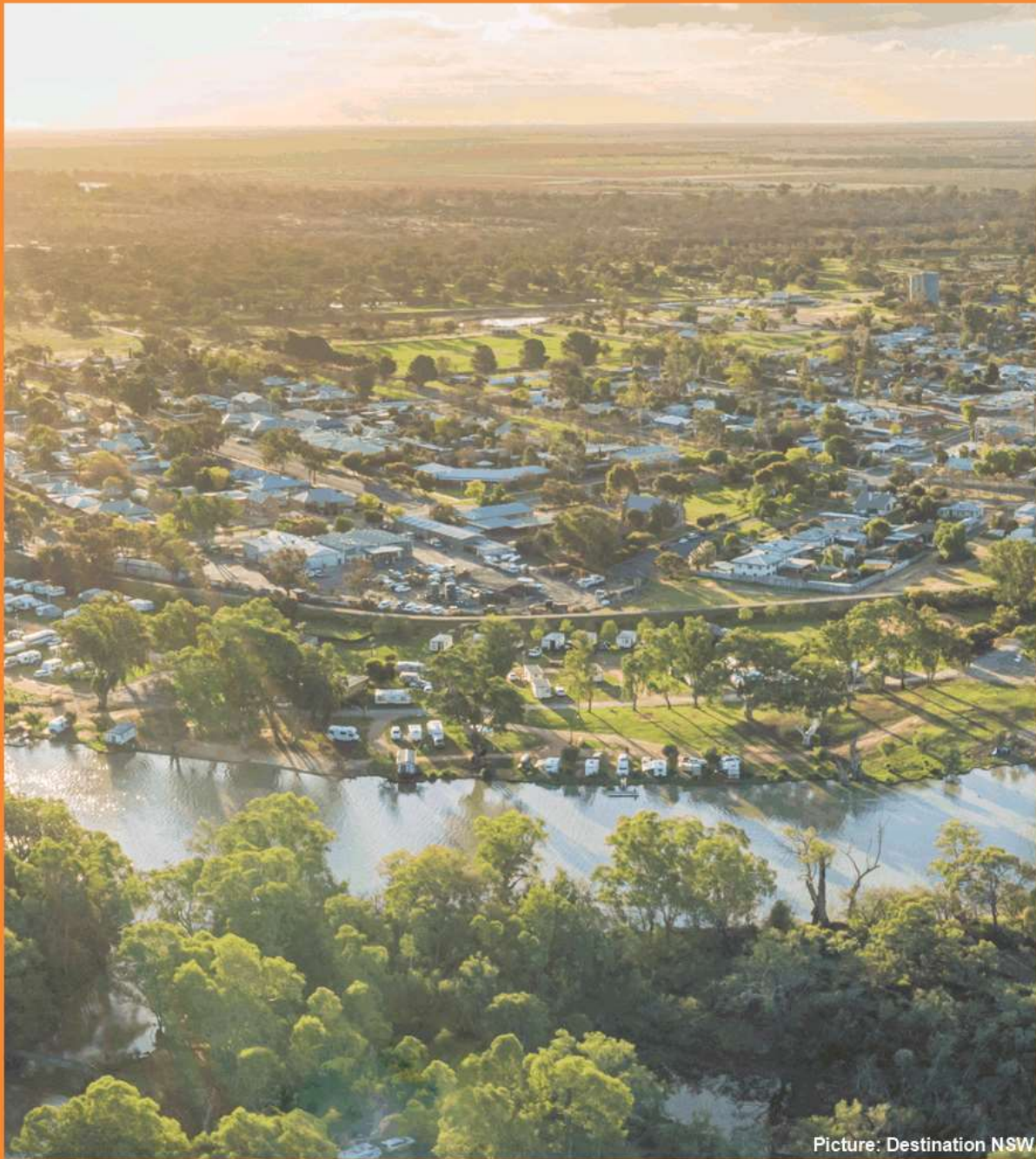
Notes:

(1) Registered Schools (including pre-schools and kindergartens) operating within the Wentworth Shire are granted automatic fee waivers for the hire of any Council venue (hall, meeting room). Any preparation costs (such as line marking of ovals) will be charged at standard cost. Bookings must still be made.

(2) Public Schools operating within the Wentworth Shire end of year presentation day, up to a maximum of \$300.00 per school

APPENDIX B - SECTION 68 LOCAL GOVERNMENT ACT APPROVALS NOT OTHERWISE LISTED HEALTH AND PLANNING DIVISION

Public Roads	
1.	Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway
2.	Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.
Other Activities	
1.	Operate a public car park
2.	Operate a manufactured home estate
3.	Install a domestic oil or solid fuel heating appliance, other than a portable appliance
4.	Install or operate amusement devices
5.	Use a standing vehicle or any article for the purpose of selling any article in a public place
6.	Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations

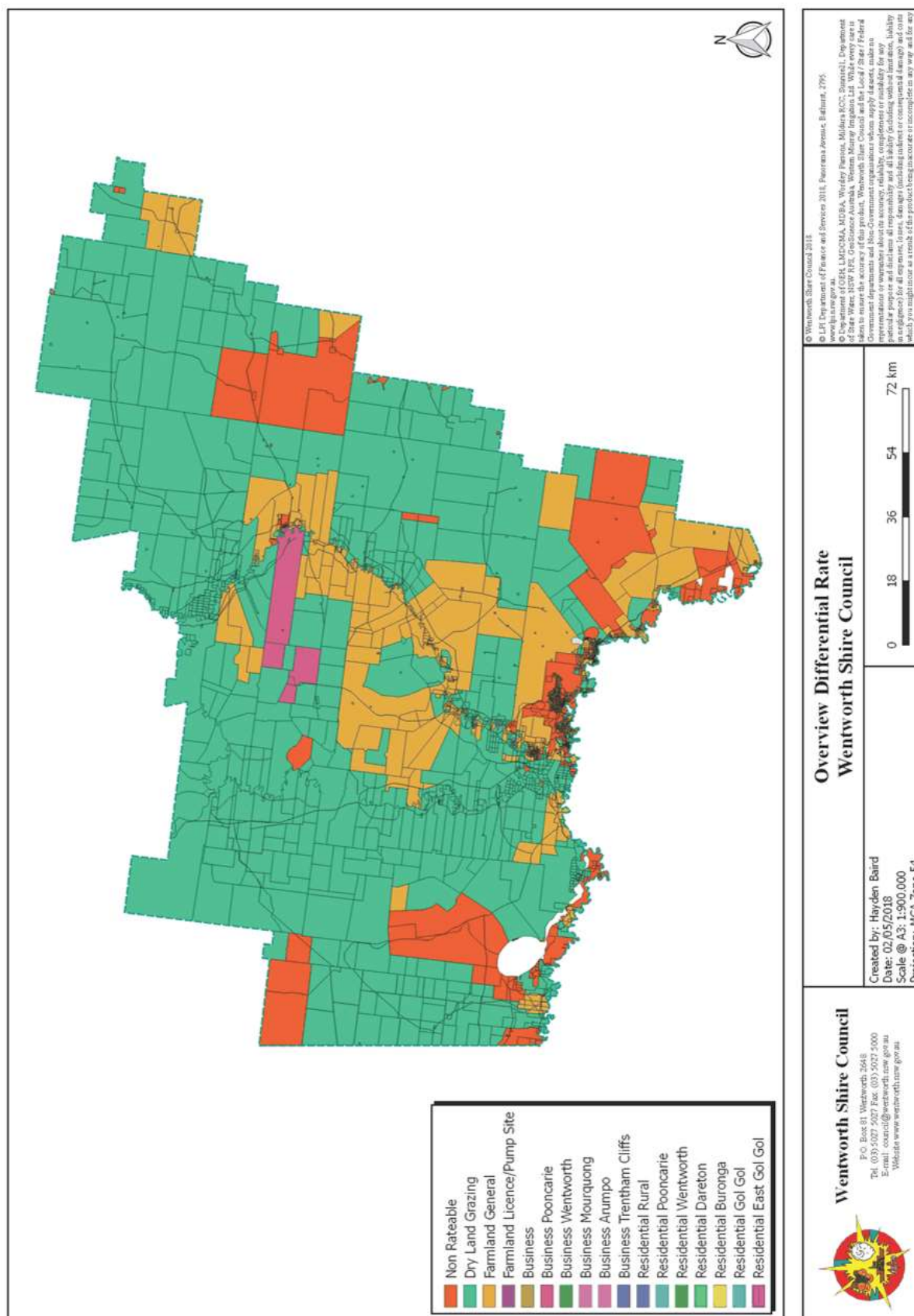


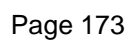
Picture: Destination NSW

WENTWORTH SHIRE COUNCIL OPERATIONAL PLAN

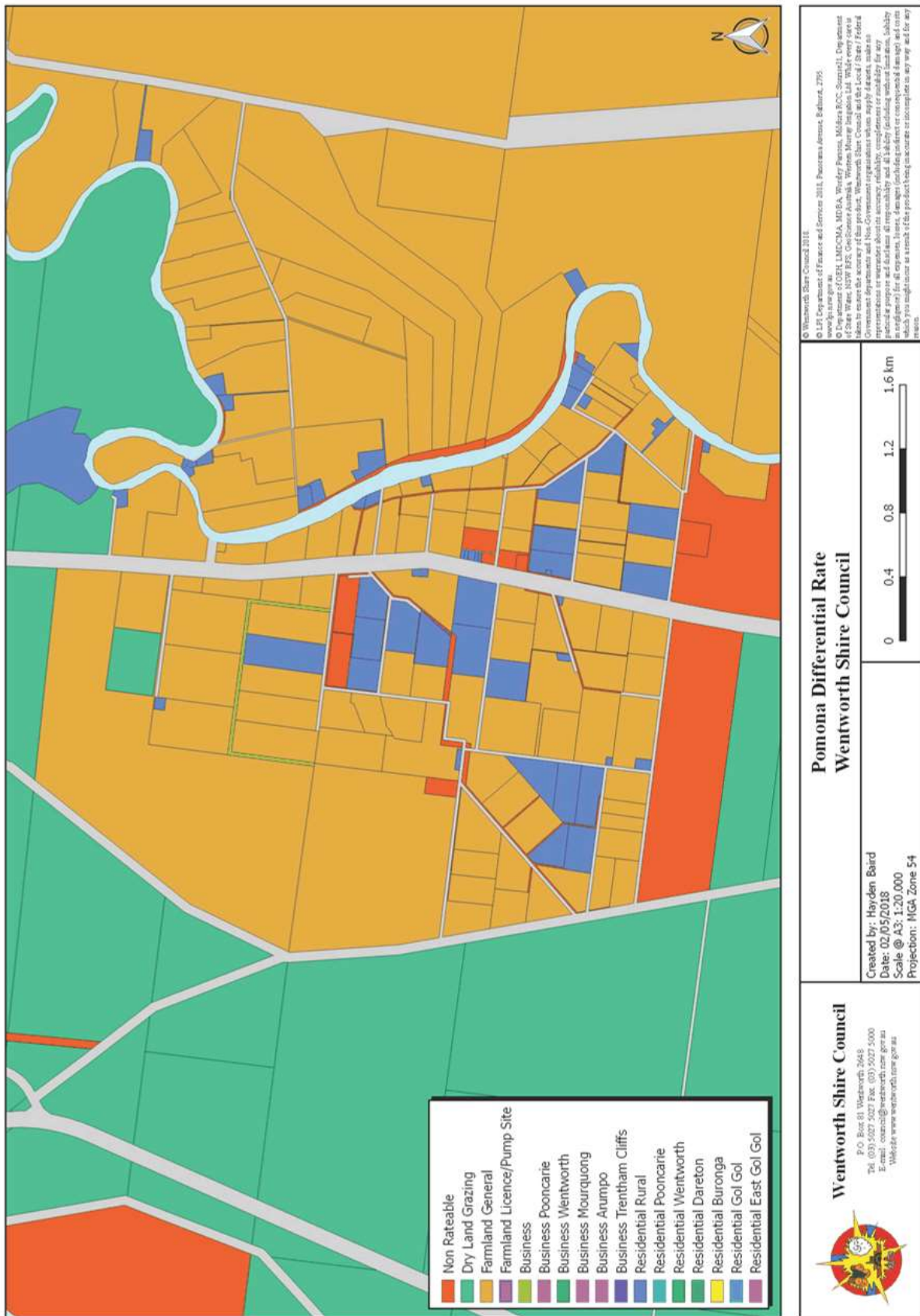
Part 4: Rating Maps

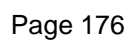
WENTWORTH
SHIRE COUNCIL

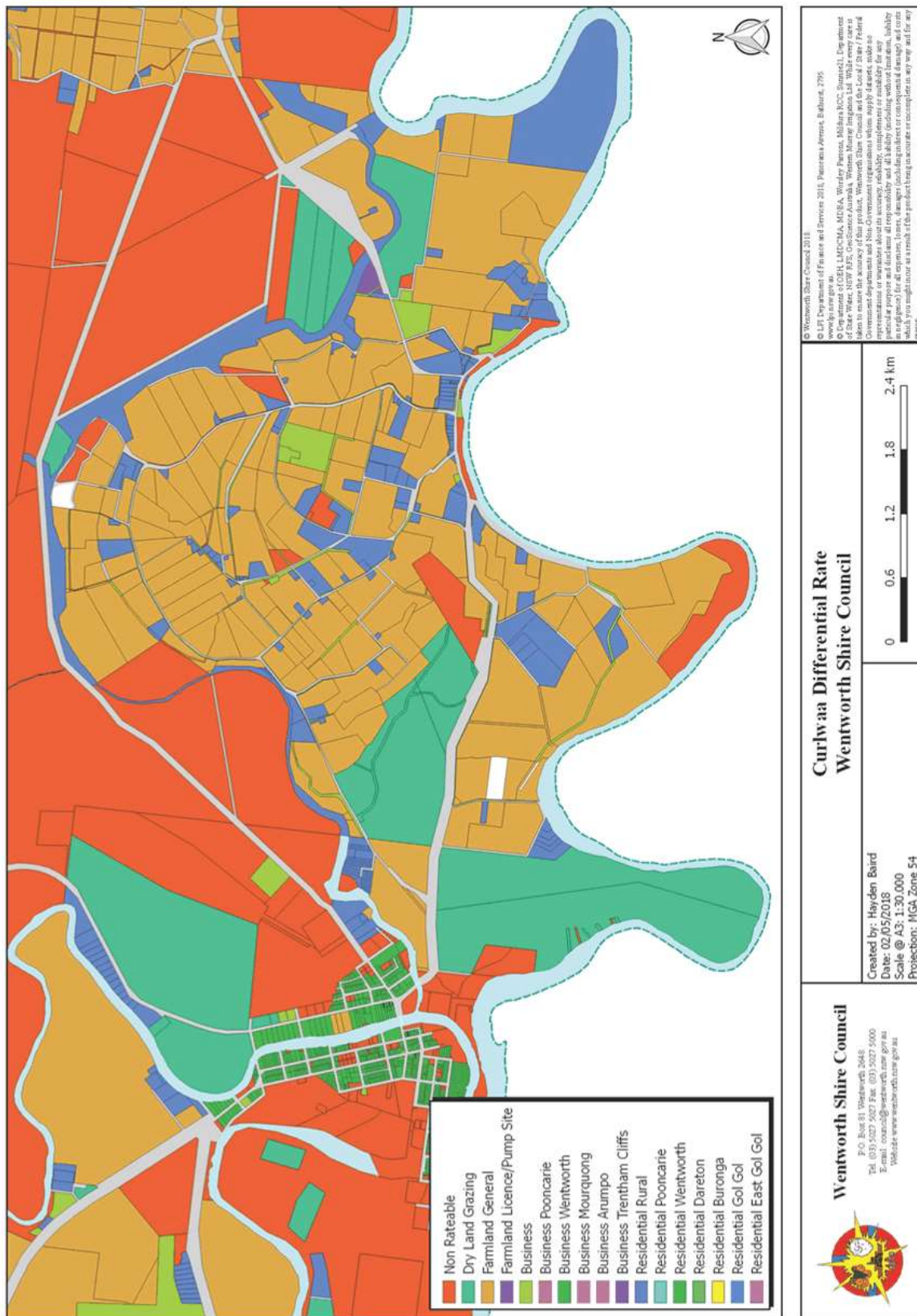


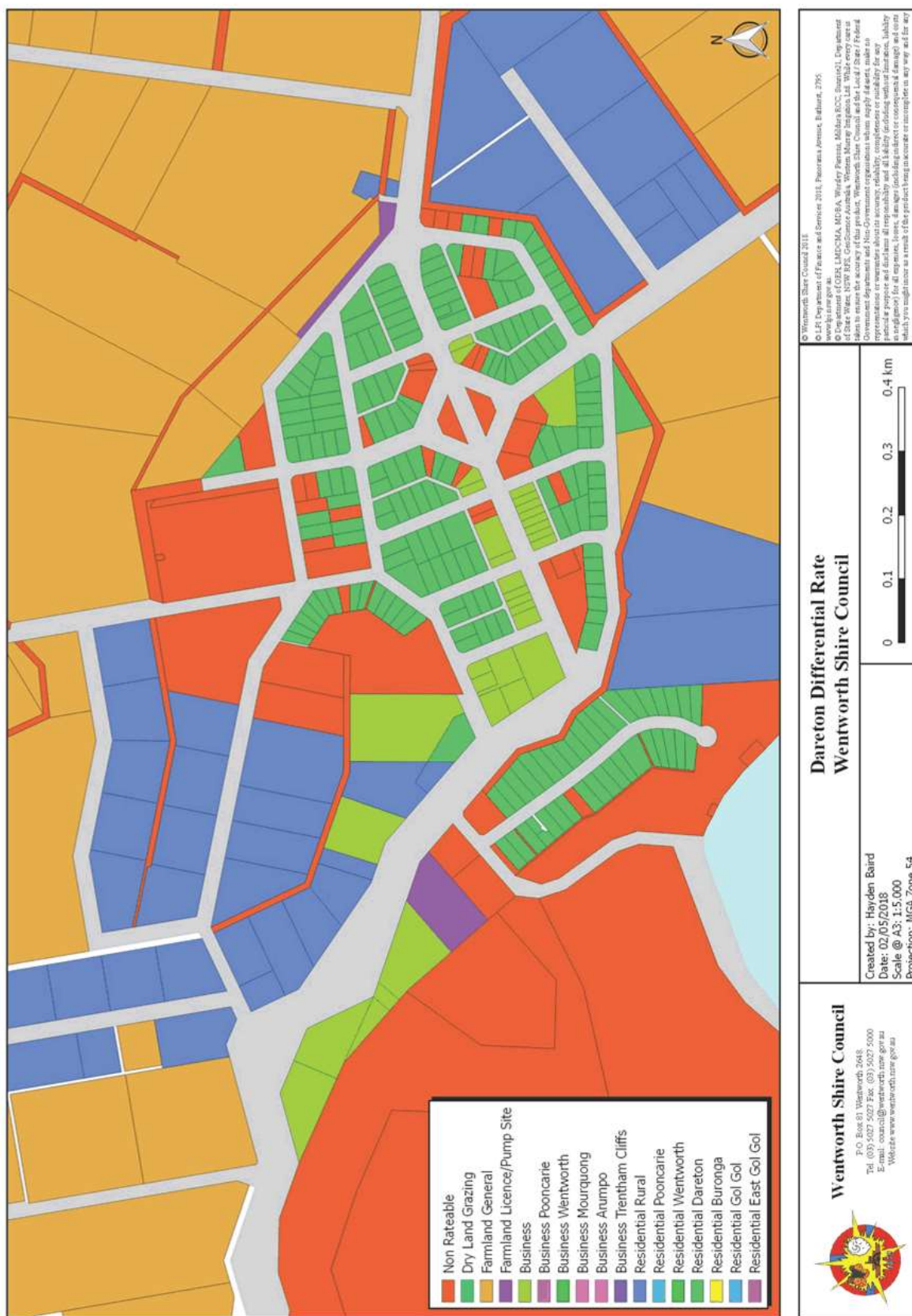


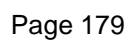


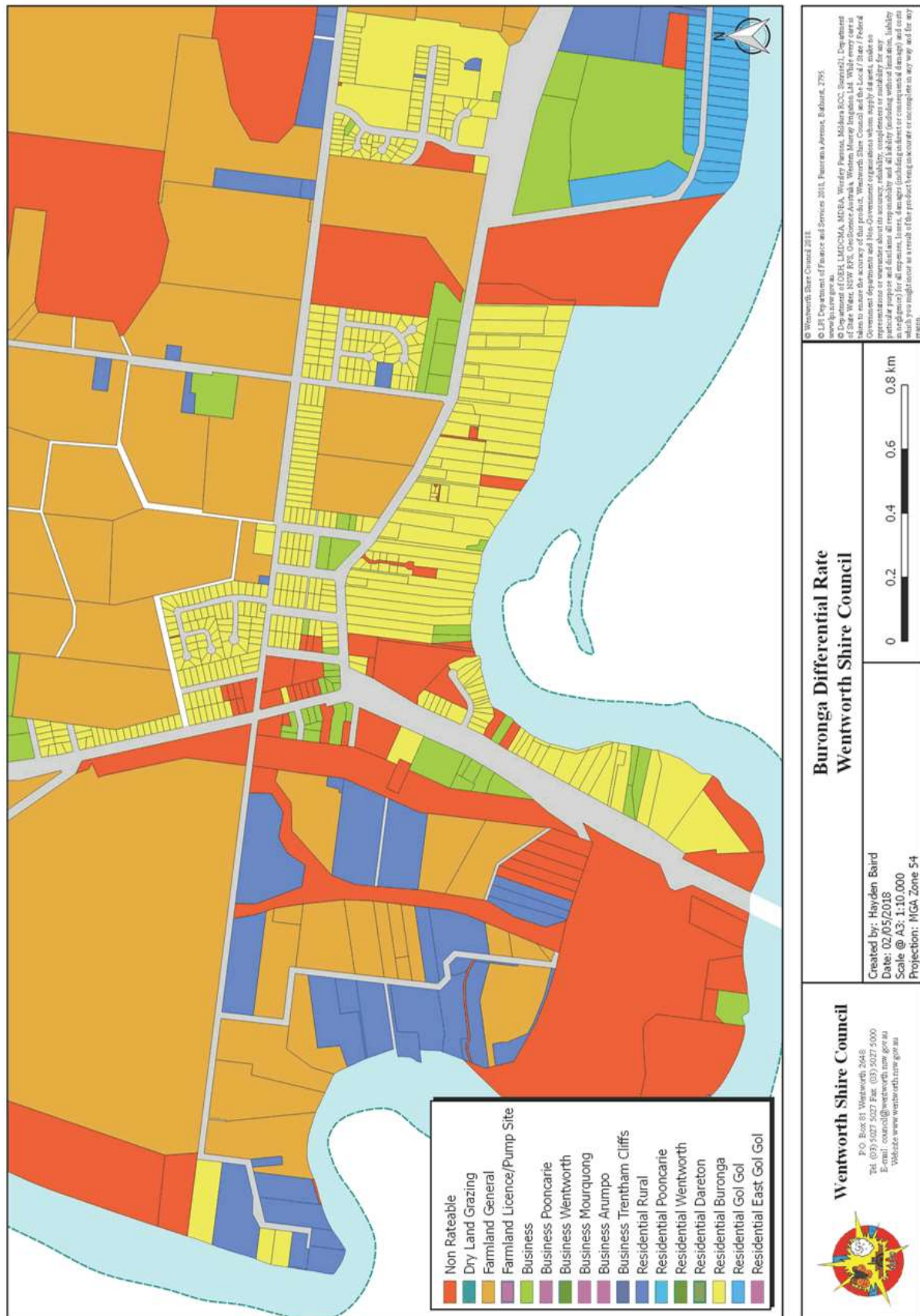


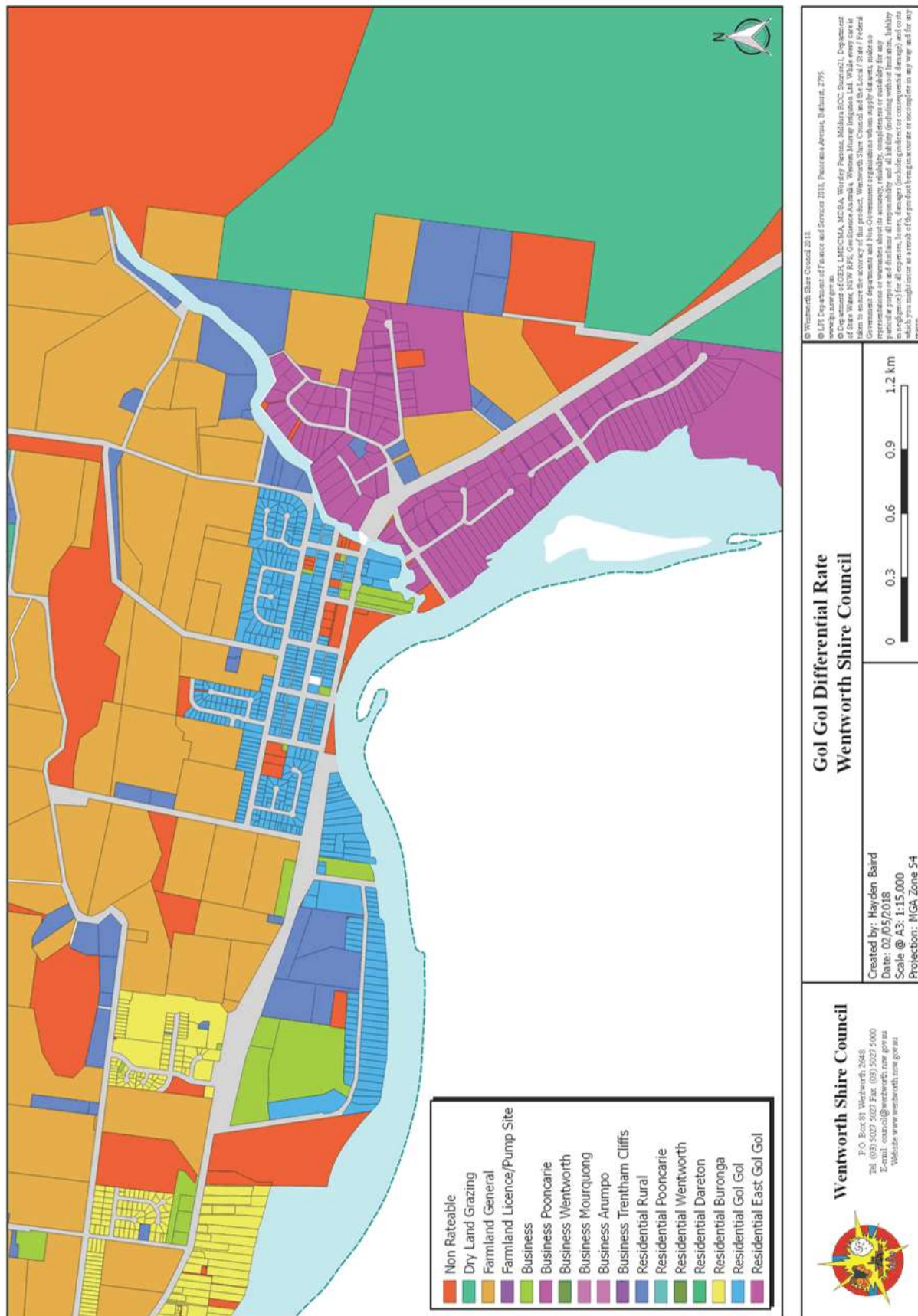












9.6 MONTHLY FINANCE REPORT

File Number: RPT/21/309

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

Rates and Charges collections for the month of May 2021 were \$1,055,026.44. After allowing for pensioner subsidies, the total levies collected are now 87.7%. For comparison purposes 85.91% of the levy had been collected at the end of May 2020. Council currently has \$32,913,343.77 in cash and investments.

Recommendation

That Council notes the Monthly Finance Report.

Detailed Report

The purpose of this report is to indicate to Council the position in relation to the rate of collections and the balance of cash books.

Reconciliation and Balance of Funds held as at 31 May 2021

The reconciliation has been carried out between the Cash Book of each fund and the Bank Pass Sheet as at 31 May 2021.

	Combined Bank Account
Cash Balance as at 1 May 2021	\$ 1,736,315.61
Add: Receipts for the Period Ending 31 May 2021	\$ 7,426,161.67
Rates, Debtors, Miscellaneous	
Less: Payments for the Period Ending 31 May 2021	
Cash Book entries for this Month	\$ 6,273,927.31
Cash Balance at at 31 May 2021	\$ 2,888,549.97
Investments	
Total Investments as at 31 May 2021	\$ 30,024,794.70
TOTAL	\$ 32,913,344.67

Collection of Rates and Charges

Rates and Charges collections for the month of May 2021 were \$1,055,026.44. After allowing for pensioner subsidies, the total levies collected are now 87.7%. A summary of the Rates and Charges situation as at 31 May 2021 is as follows.

	Rates and Charges	
Levies		
Balance Outstanding at 30 June 2020 - Rates / Water	1,206,927.30	
Rates and Charges Levied 22 July 2020	9,193,808.18	\$ 10,400,735.48
+ Additional Water Charges	1,292,660.75	
+ Supplementary Rates and Charges	69,141.85	
+ Additional Charges	32,411.35	
- Credit Adjustments	20,319.10	
- Abandonments	3,408.36	\$ 11,771,221.97
Deductions		
- Payments	10,152,285.70	
- Less Refunds of Payments	13,798.12	\$ 10,138,487.58
		\$ 1,632,734.39
- Pensioner Subsidy		
Government Subsidy	101,926.49	
Council Subsidy	83,394.40	\$ 185,320.89
Total Rates/Water Charges Outstanding		\$ 1,447,413.50

Note: For comparison purposes 85.91% of the levy had been collected at the end of May 2020.

Council Loans Report

Name	Institution	Purpose	Interest Rate	Loan Amount	Amount Outstanding	Due Date
Loan 201	National Australia Bank	Buronga Landfill	4.550% Fixed	\$ 920,000.00	\$ 408,699.32	30/01/2025
Loan 202	ANZ Bank	Civic Centre	3.470% Fixed	\$ 850,000.00	\$ 669,725.33	21/10/2026
Loan 203	National Australia Bank	Midway Centre	3.586% Fixed	\$ 1,900,000.00	\$ 1,691,317.06	28/04/2023
Loan 204	Bendigo Bank	Buronga Landfill	5.290% Fixed	\$ 1,500,000.00	\$ 1,312,144.71	12/05/2037
				TOTAL	\$ 4,081,886.42	

Rates/Water write offs and adjustments

Rates and charges that have been written off or adjustments made under the delegated authority of the General Manager for the month of May 2021.

Account	Date	Amount	Comment
Debtors			
Australian Bureau of States	30/04/2021	504.00	Midway Booking Cancelled
Sunraysia Rugby League	13/05/2021	233	Cancelled Licence to Occupy Wentworth Oval
Rates			
2054.003	4/05/2021	9.23	Paid Rates in Water account in error through Bpay
1448	11/05/2021	2.03	Paid rates in wrong rate account through Bpay
1449	11/05/2021	10.94	Paid rates in wrong rate account through Bpay

Overtime and Travelling

Month	May-19	Pay Periods	23 & 24			
Overtime						
	Time and a Half		Double Time		Double Time and Half	
Department	Hours	Amount	Hours	Amount	Hours	Amount
Animal Services	9.50	\$ 436.65	24.50	\$ 1,501.44	2.00	\$ 153.22
Civil Works	16.50	\$ 936.77	2.50	\$ 191.29		
Finance	16.25	\$ 1,170.80	7.00	\$ 786.95	4.50	\$ 447.94
Governance					4.50	\$ 447.94
Parks & Gardens	20.00	\$ 769.27	26.00	\$ 1,281.85		
Roads - Council	170.50	\$ 7,247.98	22.00	\$ 1,424.60	4.00	\$ 306.42
Roads & Engineering Indoor	52.25	\$ 3,457.47	10.75	\$ 993.21		
Roads - RMS	226.00	\$ 10,775.42	149.00	\$ 9,859.91	14.50	\$ 1,294.27
Waste Management	9.00	\$ 703.52				
Water & Waste Water	72.00	\$ 3,203.35	76.00	\$ 4,616.48	12.00	\$ 817.64
Total	592.00	\$ 28,701.23	317.75	\$ 20,655.73	41.50	\$ 3,467.43
Travel Allowance						
Department	Kms	Amount				
Health & Planning	720	\$ 561.60				
Roads & Engineering Indoor	1,413.0	\$ 1,102.14				
Total	2,133.0	\$ 1,663.74				
Grand Total		54,488.13				

Conclusion

The report indicates to Council that its finances are in a favourable position.

Attachments

Nil

9.7 MONTHLY INVESTMENT REPORT

File Number: RPT/21/316

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Hodi Beauliv - Manager Finance

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

As at 31 May 2021 Council had \$21 million invested in term deposits and \$11,913,343.77 in other cash investments. Council received \$15,010.13 from its investments for the month of May 2021.

In May 2021 Council investments averaged a rate of return of 0.39% and it currently has \$6,681,129.01 of internal restrictions and \$20,383,452.95 of external restrictions.

Recommendation

That Council notes the monthly investment report.

Detailed Report

Purpose

The purpose of this report is to update Council on the current status of its investments.

Matters under consideration

As at 31 May 2021 Council had \$32,913,343.77 invested with ten (10) financial institutions.

Breakdown of Total Funds Available

Financial Institution	Amount	% of Available Funds
AMP	\$3,013,544.21	9.16%
Bank of Queensland	\$1,000,000.00	3.04%
Bendigo Bank	\$4,888,549.97	14.85%
Commonwealth Bank	\$5,000,000.00	15.19%
IMB Bank	\$1,000,000.00	3.04%
Macquarie Bank	\$5,007,532.73	15.21%
Members Equity Bank	\$2,003,717.76	6.09%
National Australia Bank	\$5,000,000.00	15.19%
Westpac	\$5,000,000.00	15.19%
Suncorp	\$1,000,000.00	3.04%
TOTAL	\$32,913,343.77	100.00%

Investments on Hand as at 31 May 2021

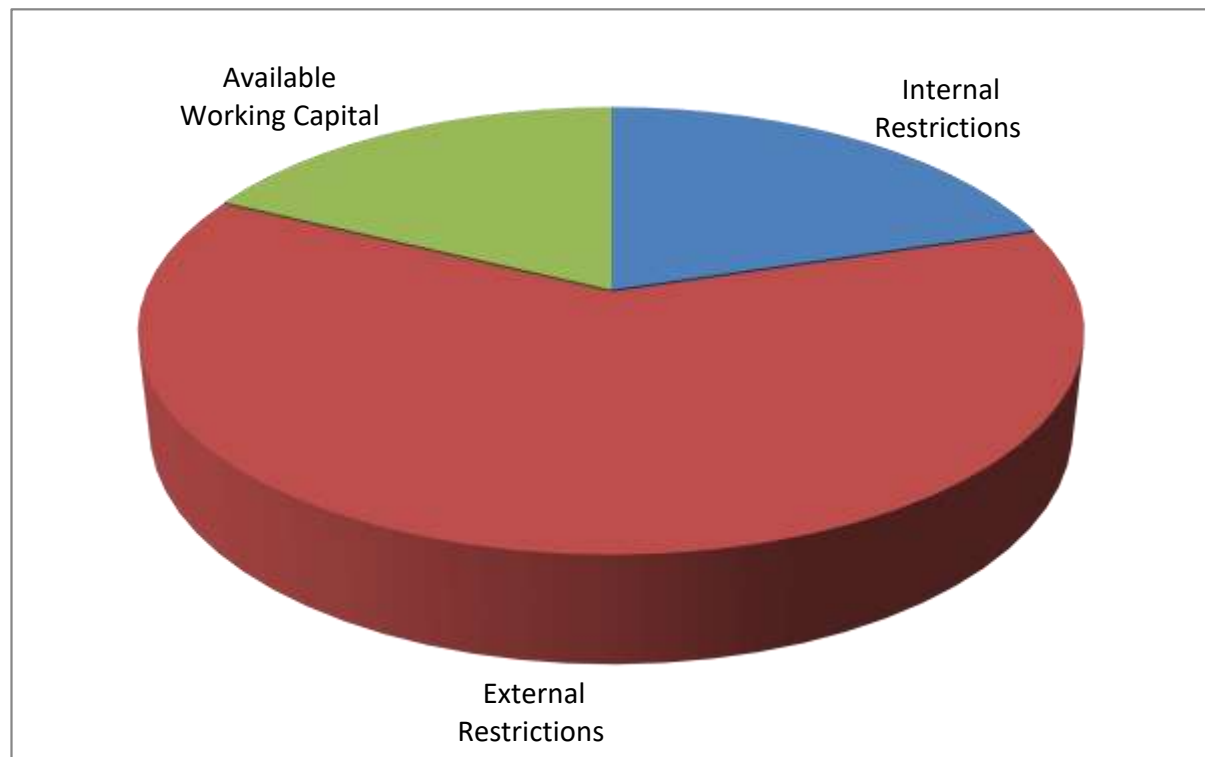
Term Deposits					
Investee	Date Invested	Date of Maturity	Effective Interest Rate	Amount Invested	Rating
Bank of Queensland (6)	22/10/2020	22/07/2021	0.60%	\$ 1,000,000.00	A2/BBB+
Bendigo Bank (1)	24/05/2021	24/02/2022	0.35%	\$ 1,000,000.00	A2/BBB+
Bendigo Bank (7)	29/03/2021	27/09/2021	0.30%	\$ 1,000,000.00	A2/BBB+
Commonwealth Bank	15/12/2020	15/06/2021	0.42%	\$ 1,000,000.00	A1+/A
Commonwealth Bank (2)	15/01/2021	14/07/2021	0.37%	\$ 1,000,000.00	A1+/A
Commonwealth Bank (3)	29/01/2021	26/10/2021	0.40%	\$ 1,000,000.00	A1+/A
Commonwealth Bank (4)	11/02/2021	10/08/2021	0.35%	\$ 1,000,000.00	A1+/A
Commonwealth Bank (5)	20/05/2021	20/05/2022	0.39%	\$ 1,000,000.00	A1+/A
IMB Bank	9/03/2021	9/06/2021	0.97%	\$ 1,000,000.00	A2/BBB
Macquarie Bank	8/04/2021	7/10/2021	0.35%	\$ 1,000,000.00	A2/BBB+
Suncorp Bank	13/05/2021	9/12/2021	0.32%	\$ 1,000,000.00	A1+/A+
National Australia Bank (2)	9/02/2021	9/08/2021	0.35%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (3)	26/04/2021	22/11/2021	0.30%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (6)	23/02/2021	19/01/2022	0.35%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (7)	29/03/2021	28/06/2021	0.30%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (8)	25/02/2021	21/01/2022	0.35%	\$ 1,000,000.00	A1+/AA-
Westpac Banking Corporation (1)	24/02/2021	24/11/2021	0.30%	\$ 1,000,000.00	A1+/AA-
Westpac Banking Corporation (2)	3/03/2021	3/12/2021	0.32%	\$ 1,000,000.00	A1+/AA-
Westpac Banking Corporation (3)	8/03/2021	8/11/2021	0.30%	\$ 1,000,000.00	A1+/AA-
Westpac Banking Corporation (4)	25/03/2021	25/02/2022	0.33%	\$ 1,000,000.00	A1+/AA-
Westpac Banking Corporation (5)	28/05/2021	28/02/2022	0.32%	\$ 1,000,000.00	A1+/AA-
				<u>\$ 21,000,000.00</u>	
Other Cash Investments					
Investee	Date Invested	Date of Maturity	Effective Interest Rate	Amount Invested	Rating
Bendigo Bank - Operating A/c	N/A	Ongoing		\$ 2,888,549.07	A2/BBB+
AMP (11)	23/10/2020	Ongoing	0.55%	\$ 3,013,544.21	A2/BBB+
Macquarie Bank (4) - Ongoing	3/12/2020	Ongoing	0.35%	\$ 4,007,532.73	A1+/A+
Members Equity Bank - Ongoing (5)	1/12/2020	Ongoing	0.40%	\$ 2,003,717.76	A2/BBB
Total Other Cash Investments				<u>\$ 11,913,343.77</u>	
Total Funds Available				<u>\$ 32,913,343.77</u>	

Note: Ratings provided are from Moody's and Standard & Poors Rating Agencies

Restrictions

Internal Restrictions		
- Employee Entitlements	\$ 2,376,437.00	
- Doubtful Debts	\$ 115,367.00	
- Future Development Reserve	\$ 1,113,213.94	
- Trust Account	\$ 576,111.07	
- Capital Projects	\$ 1,000,000.00	
- Plant Replacement Reserve	\$ 1,500,000.00	\$ 6,681,129.01
External Restrictions		
- Water Fund	\$9,675,474.43	
- Sewer Fund	\$2,829,470.33	
- Developer Contributions Reserve	\$639,646.61	
- Unexpended Grants	\$6,410,152.62	
- Crown Reserves Reserve	\$289,128.84	
- Loan Guarantee Reserve	\$3,162.86	
- Prepayments Cemeteries	\$536,417.26	\$20,383,452.95
Day to Day Liquidity		\$5,848,761.87
Total Funds Available		\$32,913,343.77

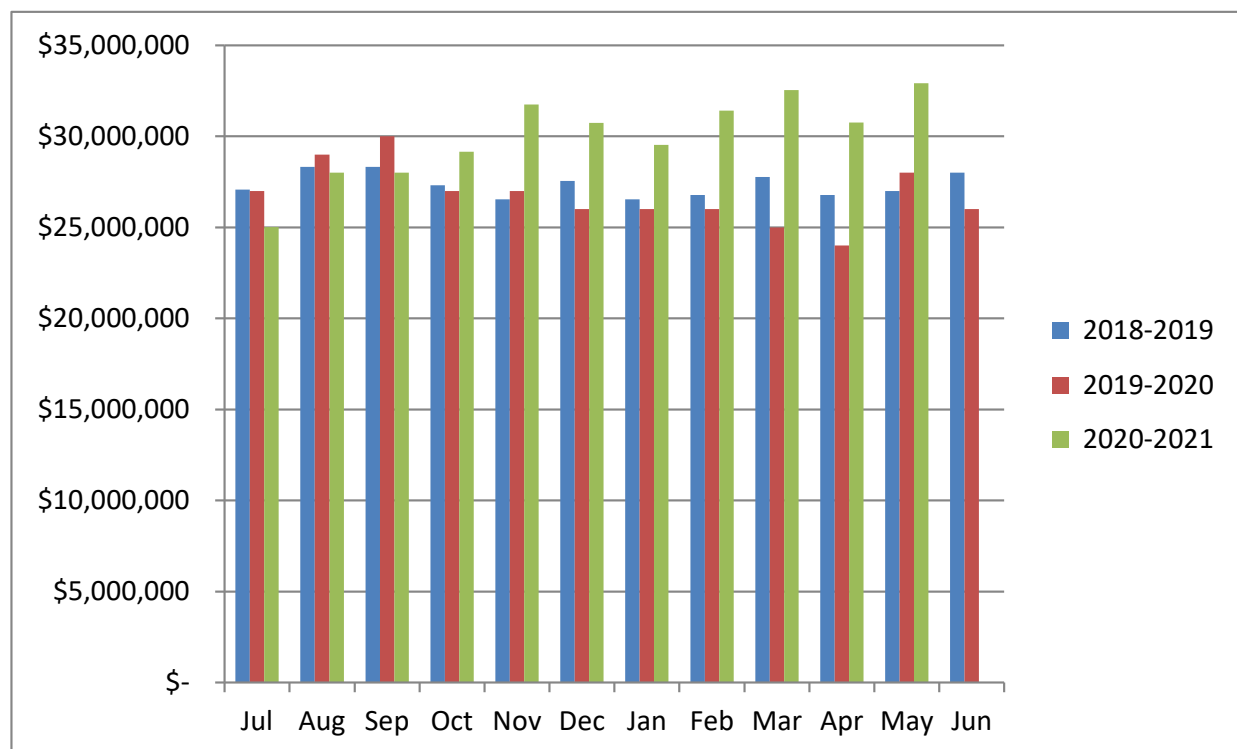
Breakdown



Summary – Unexpended Grants as at 31 May 2021

Grant	Amount
Block Grant	\$292,821.07
Roads to Recovery	\$846,896.18
CMA - Pooncarie Weir	\$77,746.00
State Library Infrastructure Grant	\$518,770.00
Crown Reserves Improvement Fund – Wentworth Caravan Park	\$1,000,000.00
Crown Reserves Improvement Fund – Astronomy Park	\$679,316.00
Crown Reserves Improvement Fund – Pooncarie Race Track	\$29,700.00
Wentworth Showgrounds Sewer Upgrade	\$339,732.00
NSW Fixing Local Roads	\$1,424,826.24
Local Roads & Community Infrastructure Project	\$148,408.83
Drought Community Extension Fund	\$190,760.43
Resources for Regions – Junction Island Bridge	\$172,500.00
Resources for Regions – VIC Relocation	\$470,511.50
Stronger Country Communities Fund – Wentworth Rowing Club	\$78,948.54
Stronger Country Communities Fund – Wentworth Extended Daycare	\$125,186.23
Stronger Country Communities Fund – Junction Park Fitness Equipment	\$14,029.60
Total	\$6,410,152.62

Total Funds Invested



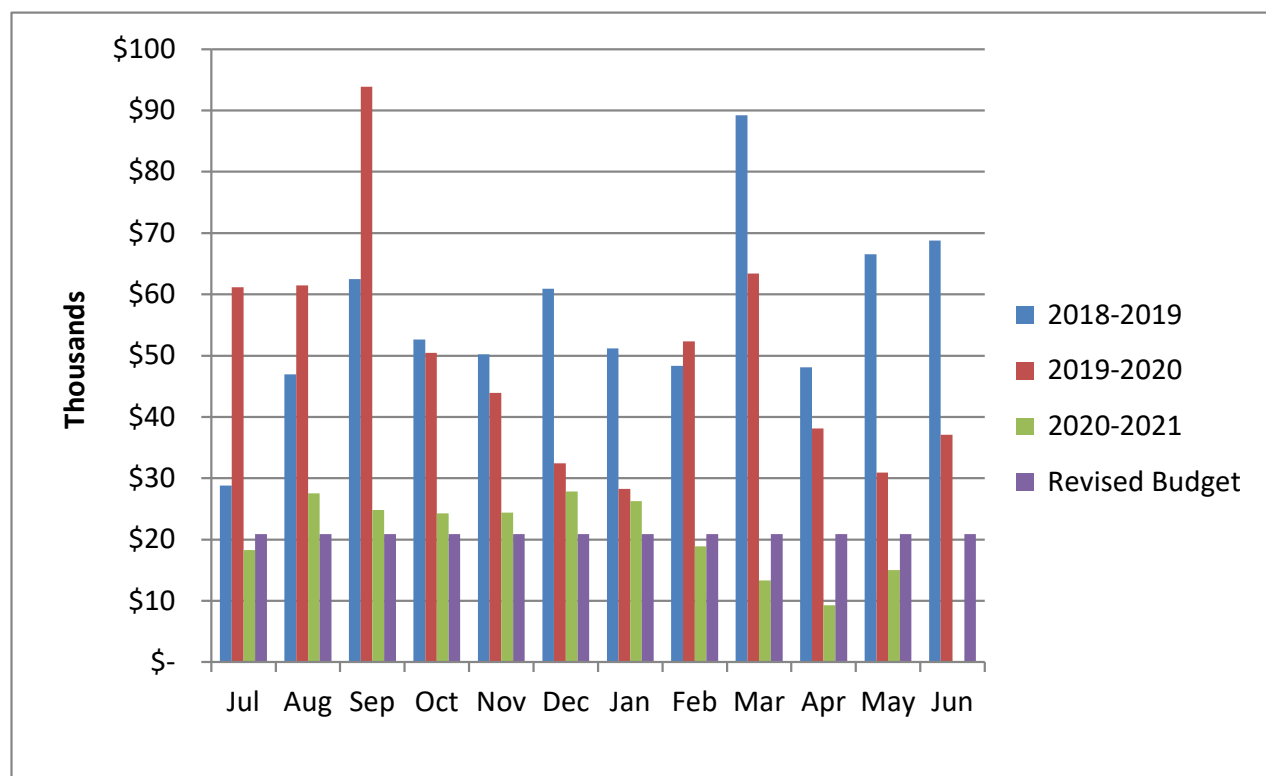
Three (3) term deposits and three (3) other accounts matured or provided interest in May earning Council \$15,010.23 in interest. The revised budget for May was \$20,916.67 following

the reduction in interest revenue adopted in the September Quarterly Budget Review. Year to date Council has received \$230,077.29 in interest. The revised year to date budget is \$230,083.33.

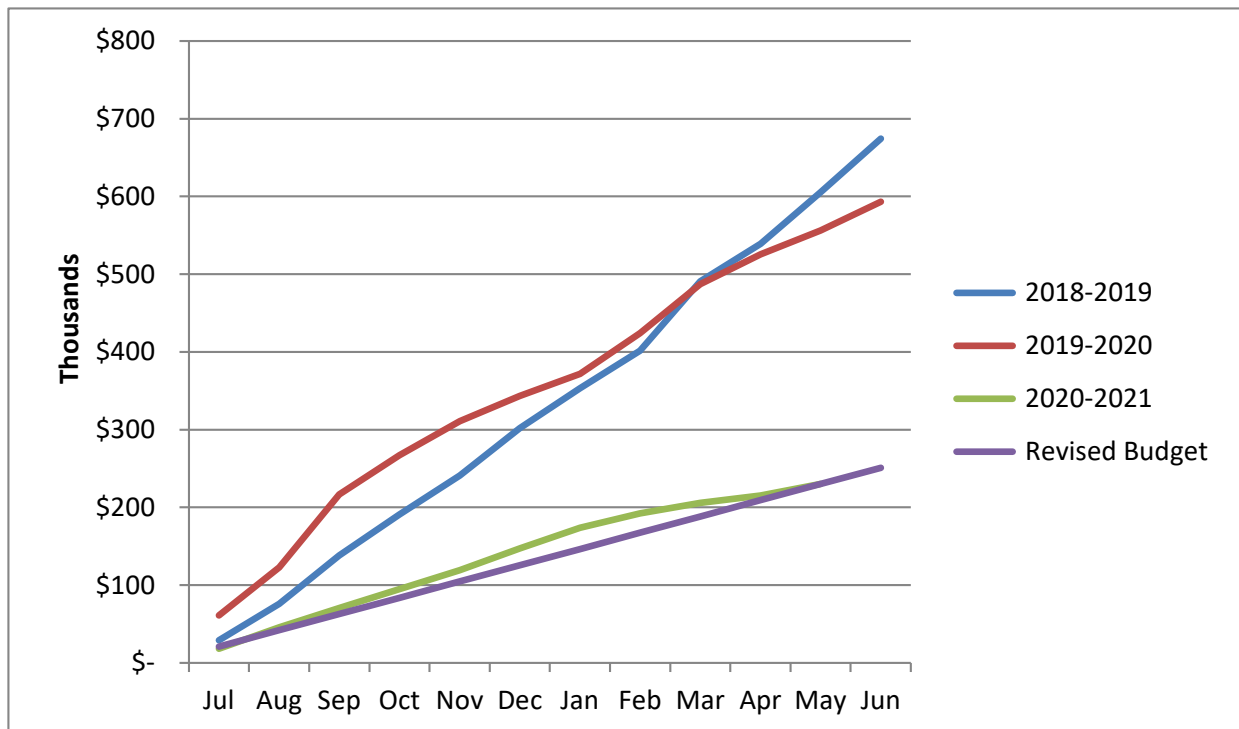
Investment Revenue in May 2021

Investee	Date Invested	Date of Maturity	Effective Interest Rate	Amount Invested	Interest Earned
Term Deposits					
Macquarie Bank (3)	12/02/2021	14/05/2021	0.30%	\$1,000,000.00	\$747.95
Bendigo Bank (1)	24/08/2020	24/05/2021	0.65%	\$1,000,000.00	\$4,861.64
National Australia Bank (4)	31/08/2020	28/05/2021	0.75%	\$1,000,000.00	\$5,547.95
Other Cash Investments					
AMP (11)	23/10/2020	Ongoing	0.55%	\$3,013,544.21	\$1,877.13
Macquarie Bank (4) - Ongoing	3/12/2020	Ongoing	0.35%	\$4,007,532.73	\$1,317.05
Members Equity Bank - Ongoing (5)	1/12/2020	Ongoing	0.40%	\$2,003,717.76	\$658.51
Total					\$15,010.23

Investment Revenue received May 2021

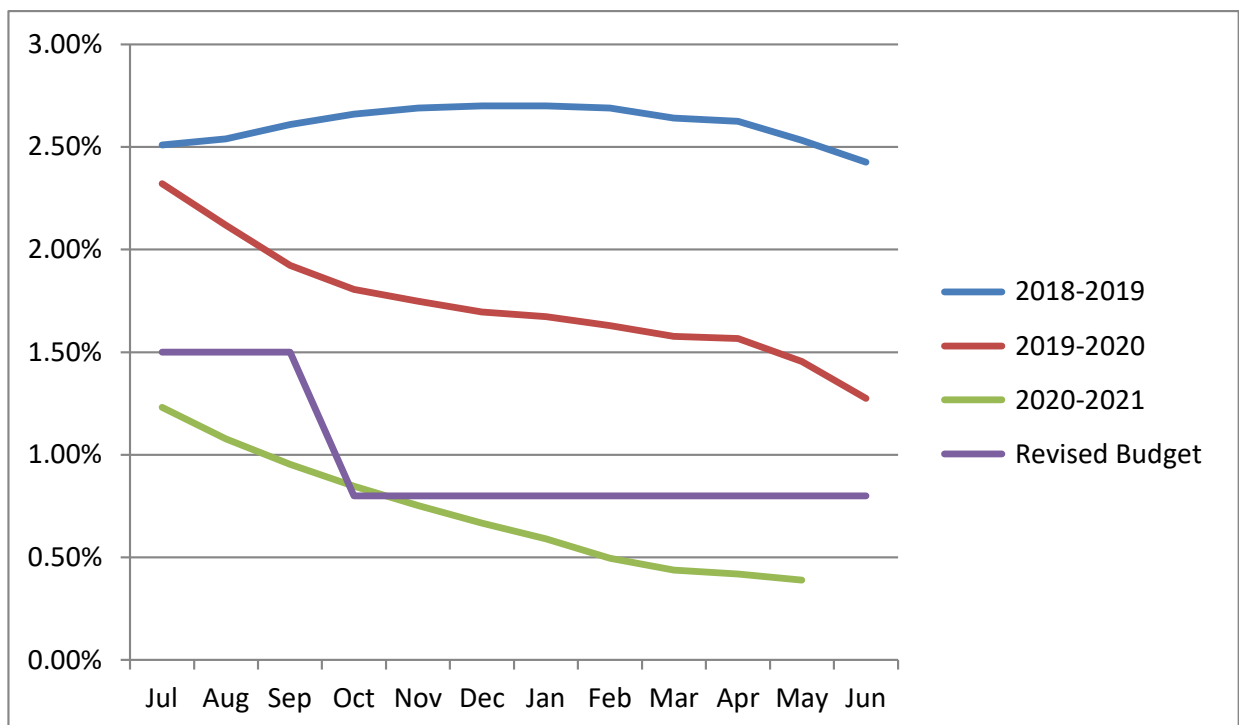


Total Interest received July 2020 – June 2021



For May 2021 Council's investments returned an effective average rate of 0.39%. Year to date the effective average rate has been 0.71%. The budget for 2020-2021 was 1.50%, but this was reduced to 0.8% following the first Quarterly Budget Review to reflect the reduction in interest rates.

Effective average Interest Rate



Conclusion

The Director Finance & Policy certifies that all investments have been made in accordance with the *Local Government Act 1993* (NSW), Local Government (General) Regulations 2005 and Council's Investment Policy. Council is investing its funds prudently to optimise returns and reduce exposure to risk in accordance with legislation and its own investment policy.

Attachments

Nil

9.8 REQUEST FOR FEE WAIVER FOR PLANNING PROPOSAL

File Number: RPT/21/227

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Matthew Carlin - Director Health and Planning

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire

Strategy: 1.2 Encourage and support population growth and resident attraction

Summary

Roy Costa Planning and Development (RCPD), on behalf of their client is seeking a waiver of the applicable fee for the lodgment of a planning proposal of \$6367.00

Once lodged, the Planning Proposal aims to amend the zoning of 191 Pitman Avenue from RU1 Primary Production to RU5 Village with a small portion as SP2 Infrastructure. This will be subject to a completed planning proposal document and report to Council at a later date.

Recommendation

That Council resolve to refuse to waive the LEP Amendment Fee of \$6,367.00.

Detailed Report

Purpose

The purpose of this report is to seek a resolution regarding the request to waive the LEP amendment fee.

Background

Council currently has existing stormwater infrastructure that originates from Pitman Avenue and traverses through 191 Pitman Avenue into Lot 7311 DP 1181340 being a Crown Reserve for storm water retention, more commonly known as Basin 3. The issue with this infrastructure is the physical location of the stormwater pipe. This pipe is significantly off-set from the easement created on the land for this purpose.

However, Council's Road and Engineering team have taken the appropriate action to rectify these issues by entering into a Deed of Agreement to enter, occupy and compensate the land owners. The Deed of Agreement states that Council will pay:

- Compensation costs
- RCPD consultant costs
- Survey costs
- Legal fees associated with transfer of easements
- Site rehabilitation/re-instatement costs.

with an anticipated project cost of approximately \$30,000.

Matters under consideration

RCPD has identified and stated that Council has a vested interest in acquiring a portion of the land for the existing infrastructure for operational purposes which can be addressed through the formal planning proposal process. Before the planning proposal can be lodged, the matter of the fee and waiver request needs to be resolved.

Options

Based on the information contained in this report, the options available to address this matter are to:

- a) Refuse the request; or
- b) Approve the waiver.

Legal, strategic, financial or policy implications

The fee for an LEP amendment is not a statutory charge, meaning that it is not a requirement of any legislative instrument and Council has the choice to impose it or not.

Within Councils Operational Plan, the fee of \$6367 pays for the time for Councils planning staff to:

- Prepare the Council report for endorsement
- Prepare application and lodgment onto NSW Planning Portal/LEP tracker
- Ongoing liaising with NSW Planning Staff to secure a Gateway Determination
- Preparing submitting additional information as required by the Department

While the planning proposal once lodged and approved, will enable Council to acquire the portion of land with the storm water infrastructure, consideration needs to be given to the cost of concessions Councils have/are providing to the land owners per the Deed of Agreement. The request for the fee waiver is not considered to be a good cost benefit to Council.

Conclusion

Based on the information in this report it is recommended the request for a fee waiver is not supported.

Attachments

1. Roy Costa Planning and Development Fee Waiver Request [↓](#)



ROY COSTA PLANNING & DEVELOPMENT

164 Eighth Street Mildura
PO Box 2925 Mildura 3502
Phone (03) 50210031 Email: reception@roycosta.com.au

Our Ref: 20-026

10 March 2021

Attn: Matthew Carlin – Director Health & Planning

General Manager
Wentworth Shire Council
PO Box 81
Wentworth NSW 2648

Dear Matthew,

**PLANNING PROPOSAL TO REZONE RU1 PRIMARY PRODUCTION TO RU5 VILLAGE
191 PITMAN AVENUE, BURONGA**

We refer to the attached Planning Proposal, prepared on behalf of Mr & Mrs Pollesel, to Rezone 191 Pitman Avenue Buronga from RU1 Primary Production to RU5 Village.

We confirm Councils current fee for an LEP Amendment is \$6,367.00.

We hereby seek a waiver of this fee for this Planning Proposal due to the following:

- Councils' stormwater infrastructure traverses the owners land and is not currently located within the dedicated easement.
- While we appreciate Council's efforts to maintain the infrastructure and the arrangements that have been put in place with the landowner, we are now seeking a permanent solution to this ongoing matter.
- As Council have a vested interest in acquiring a portion of this land for infrastructure maintenance and/or operational purposes, the preferred outcome for the landowner is the re-zoning of this land to enable subdivision which will allow Council to acquire land needed for asset control and maintenance.

We look forward to receiving Council's response in relation to our request at your earliest convenience.

If you have any queries in relation to the above, please contact Mr. Roy Costa of our office who will be pleased to assist.

Yours sincerely,

ROY COSTA RPIA
ROY COSTA PLANNING & DEVELOPMENT

PLANNING INSTITUTE AUSTRALIA – REGISTERED PLANNER (RPIA)

Rokar Pty. Ltd. ACN 087 497 685 Trading As Roy Costa Planning & Development



9.9 DELEGATED AUTHORITY APPROVALS AS AT END OF MAY 2021

File Number: RPT/21/321

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Kerrie Copley - Administration Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire

Strategy: 1.1 Grow the potential for business and industry to develop and expand

Summary

For the month of May 2021, a total of seventeen Development Applications and three S4.55 Modification Applications were determined under delegated authority by the Director Health and Planning.

The estimated value of the determined developments was \$867,982.00. This brings the year to date total to fifty three Development Applications and seventeen S4.55 Applications approved, with an estimated development value of \$9,284,057.00.

Recommendation

- a) That Council receives and notes the report for the month of May 2021.
- b) That Council publicly notifies, for the purposes of Schedule 1 Division 4 Section 20 (2) of the Environmental Planning and Assessment Act 1979, the applications as listed in the attachment on the Wentworth Shire Council website.
- c) That a division be called in accordance with S375A of the *Local Government Act 1993* (NSW).

Detailed Report**Purpose**

The purpose of this report is to provide Council with a list of Development Applications as tabled in Attachment 1, determined under delegated authority by the Director Health and Planning for the month of May 2021, hence complying with the requirements under section 3.20 of the Office of Local Government Promoting Better Practice Program.

Conclusion

The total value of determinations was \$867,982.00 for the month of May 2021. The average determination time was 38 days.

Attachments

1. May 2021 Delegated Authority Report [↓](#)

DETERMINATION OF DEVELOPMENT APPLICATIONS FOR THE MONTH OF MAY 2021

FILE NUMBER	OWNER	LOCATION	DESCRIPTION	VALUE (EX GST)	DETERMINATION DATE	ACTIVE DAYS
DA2021/035	Di Hu	83A Bridge Road Lot 1 DP 872060 Buronga	Home occupation - sex service	\$0.00	4/05/2021	33
DA2021/027	Geoff Beechey	133 Adelaide Street Lot 3 DP 808321 Gol Gol	Storage shed	\$14,000.00	6/05/2021	45
DA2021/030	Norman & Montana Simonetta	432 Silver City Highway Lot 2 DP 1219352 Mourquong	Demolish existing storage shed & build new storage shed	\$30,479.00	6/05/2021	41
DA2021/023	Wentworth District Hostel Society Incorporated	31 - 37 Murray Street Lot 1 DP 1227871 Wentworth	Addition of verandah	\$50,000.00	10/05/2021	51
DA2021/036	Kerry & Sioeli Fangaloka	Ashen Court Lot 18 DP 1242927 Gol Gol	Colorbond boundary fence	\$5,500.00	10/05/2021	38
S4-55/2021/011	BSFW Investments Pty Ltd	34A Carramar Drive Lot 1 DP 1226451 Gol Gol	Modify DA2018/011 Implement Shed	\$0.00	10/05/2021	11
DA2021/031	Michael & Karen Doherty	11 Wentworth Street Lot 6 DP 1142808 Wentworth	Carport	\$12,000.00	11/05/2021	43
S4-55/2021/009	Kathleen Anderson & Edward Ciernioch	24 Wood Street Lot 1 DP 1036807 Gol Gol	Modify DA2020/039 Storage shed & Verandah	\$0.00	11/05/2021	21
DA2021/032	Michael Ball & Stacey Adams	5 Nix Court Lot 28 DP 1242927 Gol Gol	Storage shed	\$19,000.00	12/05/2021	43
DA2021/033	Debra Baillie & Darren Pascoe	75-77 Wentworth Street Lot 58 DP 756994 Wentworth	Storage shed	\$63,080.00	13/05/2021	44

DETERMINATION OF DEVELOPMENT APPLICATIONS FOR THE MONTH OF MAY 2021

DA2021/034	Michael Golitschenko	10 Murray Way Lot 5 DP 285896 Buronga	Mooring site	\$0.00	13/05/2021	42
DA2021/040	Mark & Linda Hayes	11 Shannon Street Lot 17 DP 804914 Wentworth	Storage shed, Carport & Verandah	\$60,260.00	13/05/2021	35
DA2021/028	Ryan Parfrey & Ashley Flentjar-Tynan	Lee Court Lot 52 DP 1259103 Gol Gol	Storage shed	\$19,850.00	25/05/2021	42
DA2021/029	Jonathan & Vivienne Whitchurch	24 Rose Street Lot 752 DP 756961 Buronga	Storage shed	\$11,363.00	25/05/2021	41
DA2021/039	Kenneth & Debbie Byrne	12 Mitchell Court Lot 12 DP 1229757 Gol Gol	Dwelling with garage & storage shed	\$312,760.00	26/05/2021	46
DA2021/044	Ben & Breanne McPhee	176 Pitman Avenue Lot 52 DP 1058775 Buronga	Verandah attached to dwelling	\$14,850.00	28/05/2021	38
DA2021/045	Simon & Paige Parsons	Golf Course Road Lot 1 DP 1230430 Coomealla	Storage shed	\$60,000.00	31/05/2021	37
DA2021/042	Will Ingall & Prue Burgun	18 Carramar Drive Lot 5 DP 1110792 Gol Gol	Retaining wall, a covered gazebo, BBQ with back wall, an open pergola & associated landscaping	\$150,000.00	31/05/2021	43
S4-55/2021/010	Ivanhoe Hingano	17 Kari Drive Lot 22 DP 1242927 Gol Gol	Modify DA2020/139 Storage shed	\$0.00	31/05/2021	32
DA2021/059	Cheney Compt	Nix Court Lot 29 DP 1242927 Gol Gol	Storage shed	\$44,840.00	31/05/2021	24

9.10 A47 IGA SERVICE ROAD - AMENDMENT

File Number: RPT/21/323

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Hilary Dye - Property and Land Tenure Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire

Strategy: 1.1 Grow the potential for business and industry to develop and expand

Summary

At the Ordinary Meeting of Council on 18 November 2020, Council resolved to acquire part of Lot 7011 DP 1045202 & part of Lot 7001 DP1118958 by the compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) and by authority contained in the Local Government Act 1993 (NSW).

The recommendation as presented to that meeting referred to the NSW Local Government Act. This was an administrative error which stated, 'by authority contained in the Local Government Act 1993 (NSW)'.

Upon review, the legislation being the Local Government Act was incorrect. The recommendation should have stated 'by authority contained under the terms of Section 177 of the Road Act 1993'.

Recommendation

1. That Council proceed to acquire part of Lot 7011 DP 1045202 & part of Lot 7001 DP1118958 by the compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) and by authority contained under the terms of Section 177 of the Road Act 1993'.
2. That the land be acquired for public purpose of public road and sewer infrastructure
3. That minerals be excluded from the acquisition
4. That the acquisition is not for the purpose of resale
5. That the necessary applications be made to the NSW Minister for Local Government and the Governor of NSW for approval to compulsorily acquire the Crown Land for the public purpose
6. That compensation is paid to Crown Lands and any other party with an interest in the land as determined by the Valuer General NSW
7. That the land is classified as operational land upon acquisition
8. That the General Manager be authorised to approve and sign the Acquisition Notice for publication in the NSW Government Gazette which will acquire the land.

Detailed Report

Purpose

The purpose of this report is to seek a resolution of Council to commence the acquisition of Crown Land being part of Lot 7011 DP 1045202 and Part of Lot 7001 DP 1118958 at Gol

Gol, Buronga, NSW being part of Carramar Drive Sporting Reserve R91386); due to an error in referenced legislation.

Background

Council is proposing to acquire the land for the purpose of a public road (the Hendy Service Road) and sewer infrastructure. The appropriate legislative provision that gives a council the power to compulsorily acquire land for the purpose of a public road, and ancillary works, is section 177 of the Roads Act.

Previously the lots were identified as Lot 7011 DP 1045202 & part of Lot 7001 DP1118958 a new survey of the acquisition area now identifies the parcels as Lots 470 & 471 DP 11268325, shown in the attachment.

Legal, strategic, financial or policy implications

Council does not currently own the land on which the sewer infrastructure and public road is located, the owner is NSW Crown Land

Conclusion

The amendment is required for the Office of Local Government (OLG) to finalise its assessment of Council's application to compulsory acquire the land for a public road and ancillary works.

Attachments

1. Council Meeting Report 18 November 2020 / Deposited Plan / Aerial View [↓](#)

ORDINARY MEETING MINUTES**18 NOVEMBER 2020****9.8 A47 CROWN LAND ACQUISITION FOR PUBLIC ROAD - IGA SERVICE ROAD**

File Number: RPT/20/701

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Hilary Dye - Property and Land Tenure Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire

Strategy: 1.1 Grow the potential for business and industry to develop and expand

Summary

A Council Resolution is required to commence the acquisition of Crown Land being part of Lot 7011 DP 1045202 & part of Lot 7001 DP 1118958 at Gol Gol, Buronga, NSW (part of Carramar Drive Sporting Reserve R91386) for public road and sewer infrastructure.

Recommendation

1. That Council proceed to acquire part of Lot 7011 DP 1045202 & part of Lot 7001 DP1118958 by the compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) and by authority contained in the Local Government Act 1993 (NSW).
2. That the land is to be acquired for the public purpose of public road and sewer infrastructure
3. That minerals are to be excluded from this acquisition
4. That the acquisition is not for the purpose of resale
5. That the necessary applications be made to the NSW Minister for Local Government and the Governor of NSW for approval to compulsorily acquire the Crown land for the public purpose
6. That compensation is paid to Crown Lands and any other party with an interest in the land as determined by the Valuer General of NSW.
7. That the land is classified as operational land upon acquisition.
8. That the General Manager be authorised to approve and sign the Acquisition Notice for publication in the NSW Government Gazette which will acquire the land.

Council Resolution

1. That Council proceed to acquire part of Lot 7011 DP 1045202 & part of Lot 7001 DP1118958 by the compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) and by authority contained in the Local Government Act 1993 (NSW).
2. That the land is to be acquired for the public purpose of public road and sewer infrastructure
3. That minerals are to be excluded from this acquisition

ORDINARY MEETING MINUTES

18 NOVEMBER 2020

4. That the acquisition is not for the purpose of resale
5. That the necessary applications be made to the NSW Minister for Local Government and the Governor of NSW for approval to compulsorily acquire the Crown land for the public purpose
6. That compensation is paid to Crown Lands and any other party with an interest in the land as determined by the Valuer General of NSW.
7. That the land is classified as operational land upon acquisition.
8. That the General Manager be authorised to approve and sign the Acquisition Notice for publication in the NSW Government Gazette which will acquire the land.

Moved Cr. MacAllister, Seconded Cr. Heywood

CARRIED

ORDINARY MEETING MINUTES

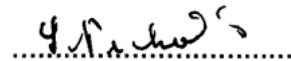
18 NOVEMBER 2020

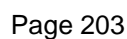
13 CONCLUSION OF THE MEETING

Mayor Nichols closed the meeting at 10:51AM.

NEXT MEETING

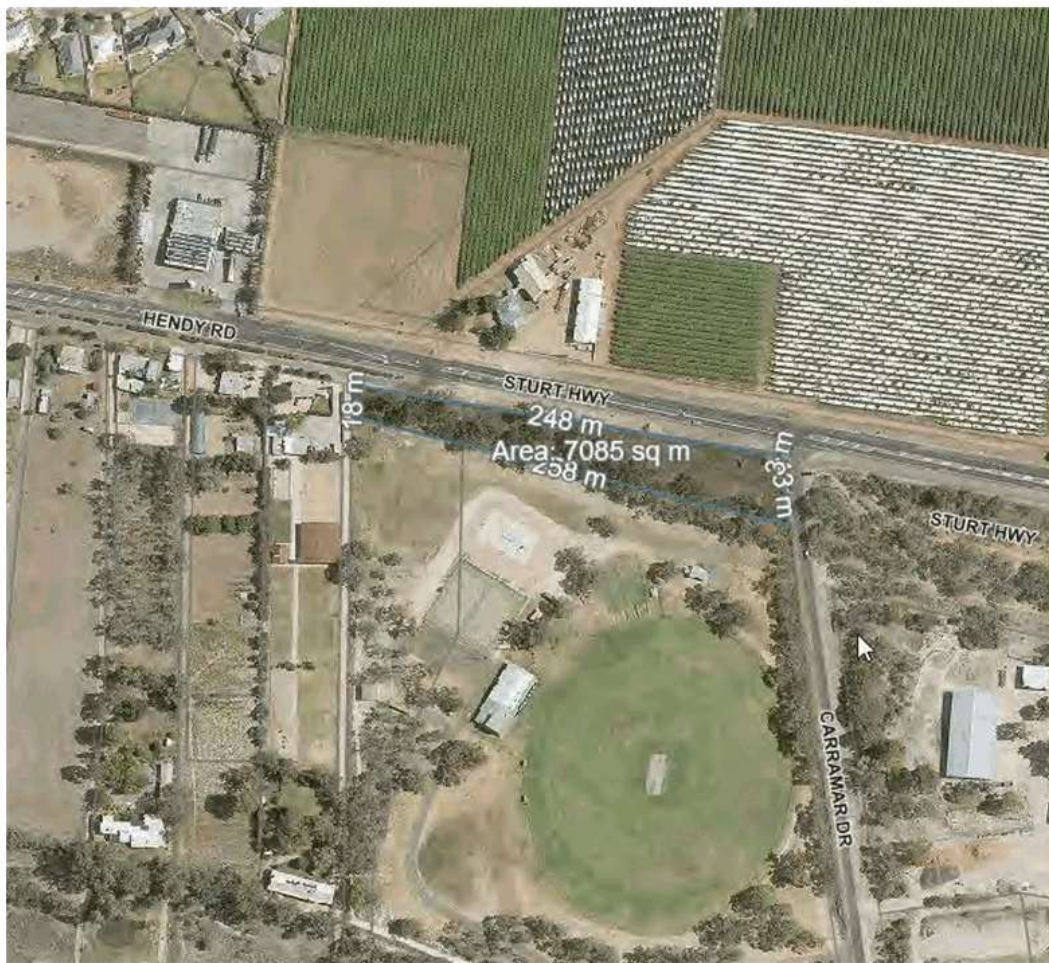
16 December 2020


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CHAIR









Area of acquisition

9.11 SPEED ZONE REVIEW IN WENTWORTH

File Number: RPT/21/315

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Belinda Fitzgerald - Road Safety Officer

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

Summary

The speed zone on Silver City Highway in the town centre of Wentworth is under review by Transport for NSW (TfNSW). The area in question qualifies for a High Pedestrian Activity Areas (HPAA) which would be the first in the Wentworth Shire area. HPAA are sections of road where there is a high degree of interaction between vehicles and pedestrians. They may be near shopping strips, bus interchanges or services such as medical centres.

Recommendation

That Council recommends a High Pedestrian Activity Area (HPAA) to Transport for NSW for the Wentworth town centre speed zone review.

Detailed Report

Purpose

The purpose of this report is to consider the benefits and impacts of HPAA in comparison to a standard speed zone and provide a recommendation to Transport for NSW on Council's preferred option.

Background

The speed zone on Silver City Highway in the township of Wentworth was raised at Council meetings in 2020 and 2021. Following this, TfNSW received a request for a speed zone review via their online process. This prompted a preliminary inspection by TfNSW in May 2021. Before the official assessment on their next visit to the region, TfNSW are providing WSC with an opportunity to give input on the potential speed zone options.

Report Detail

The Silver City Highway traverses through the Wentworth town centre with a speed zone of 60 km/h from Hospital Road (southeast) to Renmark Road (northwest). Side streets within the town are all at the standard default speed for urban streets (50 km/h). Speed reduction requests have been raised in the highest pedestrian areas in the town centre around the intersections of the Highway with Darling Street, and with Sandwyck/Adams Streets. If an assessment of the 60 km/h zone meets the warrant for a speed zone reduction the following options will be considered by TfNSW:

1. A standard speed zone zone reduction for the 60 km/h zone to 50km/h / zone (similar to the Silver City Highway in Dareton introduced in 2019).
2. A High Pedestrian Activity Area (HPAA) to a specific footprint of the town centre. The speed limit is 40km/h at all times and associated traffic calming measures to alert the drivers to the lower speed limit and make them aware of the presence of pedestrians moving about or near the road.

The review has been specifically requested for the purpose of pedestrian safety. The long length of the Dareton Silver City Highway 50 km/h speed zone is a similar reference to the Wentworth review area. Unfortunately, the reduction of speed begins so far from the town centre that drivers often increase speed again by the time they reach the area and it is

argued that 50 km/h is still too high through the shopping strip. With this in mind a HPAA is the preferred option for Wentworth.

Conclusion

It is recommended that Council recommends a High Pedestrian Activity Area to Transport for NSW for the Wentworth speed zone review.

Attachments

1. HPAA fact sheet [↓](#)
2. Forbes Shire Council HPAA [↓](#)
3. HPAA wentworth footprint [↓](#)

40km/h HPAA

Fact Sheet



Transport
for NSW

AUGUST 2012



What is a 40km/h High Pedestrian Activity Area(HPAA)?

These are areas of high pedestrian activity, near shopping strips, railway stations, bus interchanges, beach-sides and services such as medical centres.

The maximum speed limit is 40km/h at all times. The different road environment helps to alert drivers to the lower speed limit and makes them aware of the presence of pedestrians moving about or near the road.

This creates a safer road environment for all road users, particularly for pedestrians, cyclists and children.



Why 40 km/h?

Managing speed, in accordance with safe system principles, is a key component in managing pedestrian safety. Research and scientific analysis show that a pedestrian hit by a car travelling at 40 km/h has twice the chance of surviving the collision than if the car was travelling 50 km/h.

Travelling speeds higher than 40 km/h greatly increases the risk of injury and death to pedestrians.

How is a 40km/h HPAA created?

Local councils, in partnership with Roads and Maritime Services (RMS) design and implement the schemes in accordance with the Transport for NSW (TfNSW) guidelines for 40km/h zones.

How will I know a 40km/h HPAA?

These are schemes where the street environment makes drivers and pedestrians aware of the different driving conditions.



Signs like this are used to clearly define the beginning of a 40km/h zone.

Signs like this are installed on each exit road from the zone.



There may also be other features such as pavement markings, road hump, pedestrian refuge and kerb extension.

Pedestrian safety

Transport for NSW, Roads and Maritime Services (RMS) and local councils are strongly focused on pedestrian safety. They recognise that everyone is a pedestrian at some time and should be able to walk safely.

40 km/h High Pedestrian Activity areas are part of a strategy to reduce the number and severity of crashes. They have been introduced since 1991 as part of Local Area Traffic Management schemes.

Changing the way streets are used in town centres improves the quality of life. They become places for people, not just traffic.

Comments

The success of a 40km/h HPAA depends on community involvement and participation during their development and operation.

Send your comments to:

Council

Attach Council details for comments

Roads and Maritime Services

Website: www.rms.nsw.gov.au
Phone: 13 22 13
Mail: Locked Bag 928
North Sydney NSW 2059

For more fact sheets on speed management, visit saferroadsnsw.com.au

Transport for NSW

For further enquiries
13 22 13

The information in this brochure is intended as a guide only and is subject to change at any time without notice. It does not replace the relevant legislation.

Examples of associated traffic calming:

- Unique speed zone signs
- Lane separation rubber kerbing
- Wide ramps
- Pedestrian outstands
- Pavement markings
- Bollard lighting



Alistair Lunn and Carol-Anne Nelson from Transport for NSW with Council General Manager Steve Loane and Mayor Phyllis Miller.

MAY 20 2020 Forbes Advocate News
New 40 km/h speed zones in Forbes CBD

There is set to be a big change to the CBD of Forbes next week with the speed limit to change from 50 km/h to 40 km/h.

Transport for NSW Director Western Alistair Lunn said Transport for NSW carried out a review of the speed zone which recommended lowering the speed limit to 40 km/h to increase safety for all road users.

"This change is a win for the community of Forbes and visitors alike, providing improved safety for all road users, with minimal disruptions to travel times," Mr Lunn said.

"Forbes CBD is a meeting place for the local community and visitors - where people go shopping, enjoy cafes, and other retail businesses - and it is important to ensure everyone can safely enjoy their day in town."

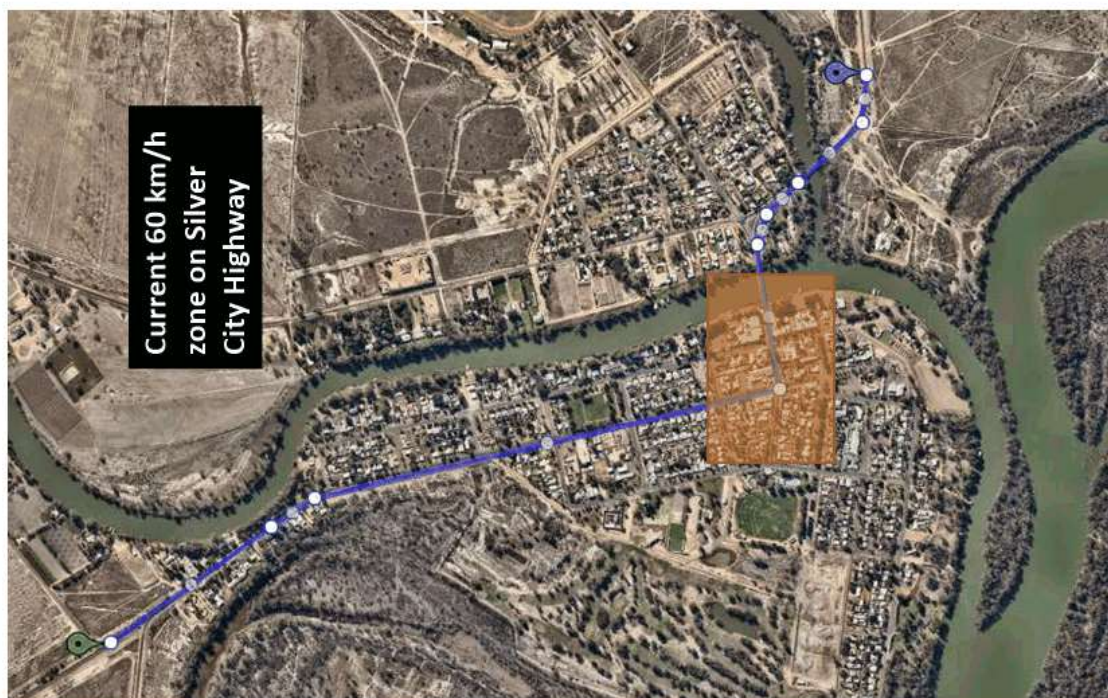
The new speed limit will take effect from next Monday, May 25, inside the boundaries of Lawler Street, Lachlan and Cross Streets, Browne Street, Brownes Lane and the Newell Highway (Sherriff Street), improving safety for all road users. Not included in the new changes are Browne Street, Brownes Lane or the Newell Highway.

Forbes Shire Council Mayor, Phyllis Miller, OAM, said the review of the speed limit was requested by council to support future development and create a safer environment in the Forbes CBD.

"The new speed limit is a win for the community, improving safety for people walking around the town centre," Mayor Miller said.

"The new speed zone will support the future development of the Forbes CBD, making it a safer and more attractive place for residents and visitors."

Members of the community can sign up at the Safer Roads NSW website to receive updates about changes to permanent speed limits in their nominated area and to have a say on speed limits. For more information visit <https://www.saferroadsnsw.com.au>



9.12 PROJECTS AND WORKS REPORT UPDATE - JUNE 2021

File Number: RPT/21/330

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Tarryn Kampman - Coordinator Roads & Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

Summary

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the month of May 2021

Recommendation

That Council notes the major works undertaken for May and the scheduled works for June 2021.

Detailed Report

Refer to below for updates of the works completed in May 2021 and planned activities scheduled for June 2021.

Projects and Works Update for May 2021

Roads

- Major reconstruction works for TfNSW on a 1.5km section of highway near Mallee Fowl Rest Area. Work continues through from March with new stabilized pavement and two 130 mm lifts of Class 1 material with sealing applied beginning May. Council are nearing completion of the first 1.5km section with TfNSW awarding the next 1.5km which will complete the 3.0 km highway segment. Scheduled to have all works completed by end October 2021.
- Garston Road and the High Darling link between Nob and Garston Road have both been completed with a 6.2m wide seal.
- Sealing has been completed on Adelaide Lane, completing this project with positive feedback from property owners.
- Works have commenced on the 6.5km section of High Darling Road starting at the Silver City Highway end. With a 6.2m wide seal scheduled for end of June, works to be completed by the end of the financial year.
- Milpara Road Works between Silver City Highway and Anabranh Mail Road will begin early July with completion scheduled for August.

Maintenance Grading

- Planned maintenance grading was undertaken on the following roads throughout May; Arumpo, Wambera, Petro, Nob and Downham Road.

Projects Wentworth Aerodrome Upgrade

- Stage 2 installation of drainage kerb and channel completed.
- Stage 2 Asphalt and spray seal surfacing completed.
- Runway, apron and taxiway lights completed.
- Stage 2 Extension of taxiway lighting continuing.
- Sealing works on new access road and taxiway extension completed.

Barrett Pavilion

- Pigeons roosting in open sections under veranda causing a mess.
Flashing installed in open C section on corners of building to prevent pigeon's roosting.
Ceiling eave lined on entrance to service kitchen.
Bird spiking installed on external lights around building.
- Contractor engaged to pressure wash and clean concourse area.

Buronga Effluent Disposal System (EDS)

- Concrete slab finalised.
- Pump and remaining plumbing fittings installed.
- Rising main connected.
- Gangway installed.
- Switchboard installed.

Buronga Pump Track

- Concept design for pump track received.
- Contractor to commence in July.

Buronga Riverfront

- Shade structures installed.
- Bins installed.
- Benches installed.
- Edging along grass perimeter installed.
- Playground infrastructure progressing installation.
- Pathway works completed.
- Project completion September 2021.

Carramar Drive Basin

- Basin embankment reshaping has commenced and completed.
- Works currently on hold while adjacent residents rectify issues within their properties.
- Scope alteration from connection of all outfalls to new drainage pipe to connection of main outfalls to new drainage pipe and installation of no fines + agi combined drain along wall to remove water resulting from failed slotted pipe on resident side of wall.

Fotherby Park BBQ & picnic table area

- BBQ, table and concrete pad installed.
- Power connection to BBQ scheduled for installation 25 June.
- Sandy loam spread around BBQ for contour levelling – gardeners sowing seed early spring.
- Project completed.

Gol Gol Cemetery Equipment Shed

- Appropriate layout for shed identified through discussions with works team. Roller door each end to allow drive through.
- Notification to NTScorp has been sent off for comment.
- Review of Environmental Factors drafted.
- Request for quotes sent to local suppliers.
- Anticipated completion date September.

Gol Gol School Shared Path

- 75% of works complete. Awaiting TfNSW approval to commence works through Adelaide St (State Corridor).

Gol Gol Water Treatment Plant

- Final site acceptance testing of PLC and SCADA architecture and testing continuing.
- Lime chemical dosing flushing systems installed - solenoids installed monitoring to see if any issues arise.
- Raw water intake pump station electrical works installation and testing in progress.

Pitman Avenue and Wood Street Shared Paths

- Wood Street works completed in July.
- Preparation works along Pitman Avenue to be completed in August.

Wentworth Riverfront BBQ and Nature Play Area

- Playground area excavated.
- Playground installation commenced.
- BBQ and shade structure pad prepared.
- Irrigation through original playground area repaired.
- Garden bed modification works undertaken to allow access to existing shed.
- Project completion August.

Wentworth Showgrounds Tower & Shade Structures

- Quotes received for steward's tower. Quote assessment in progress.
- Tender for shade structure has been awarded with PO provided to the successful contractor. The quote is inclusive of additional bird proofing of roof members.
- Dish removed from steward's tower.
- Demolition date scheduled for end July to avoid interference with circus.

Willow Bend Caravan Park Upgrade

- Detailed design progressed.
- Planning and tender documentation progressed for advertising in July.

Willow Bend Caravan Park - Camp Kitchen Upgrade

- Rain water tank connected to camp kitchen.
- All associated plumbing works between kitchen & veranda completed – plinth boards installed around base of camp kitchen.
- Rain water tank edging on site – Tony Smith erecting shortly.
- Split system quotes for camp kitchen being obtained – anticipate install in July.
- Door installation contractor has been delayed works to now commence 28 June.

Projects and Works scheduled for June 2021

Roads

- Continuation of Sturt Highway Segment 40 Rehabilitation works with Stabilisation scheduled to commence 15 June. The Sturt Highway will be down to one lane, 24-hour traffic control under Portable Traffic Lights from 15 June for two weeks, to allow for works to be completed.
- Mallara Street, Pooncarie contractor plans to commence sealing mid June and have completed by the end of the financial year.
- High Darling Road starting at the Silver City Highway end to be sealed and completed in August.

Maintenance

- Planned maintenance grading was undertaken on the following roads throughout June; Arumpo, Top Hut, Rufus River and Renmark Road.

Projects

Buronga Effluent Disposal System (EDS)

- Remaining electrical items to be connected.
- Fence to be installed.
- Modifications to pontoon structure in preparation for low river event second week July.
- Site to be cleaned in preparation for opening mid August.

Buronga Pump Track

- Detailed design to be completed late June.
- Contractor to commence in July 2021.

Buronga Riverfront

- Playground infrastructure to be completed early July.
- Final landscaping works to be completed, works including installation of grass and garden bed works.
- Signs to be installed (regulatory and directional).
- Project completion September 2021.

Dareton Town Entry Tree Corridor

- Parks & Gardens have completed majority of the works.
- Additional plants to be added to the base of the Dareton sign which will complete the project by end June.

Dareton Travellers Rest

- 2 quotes have been received for the new monument but cannot be awarded until a contractor for the Traveller's Rest is confirmed.
- Request for Quote has been issued multiple times with negative response due to the high demand of similar works in the region and short timeframe. All contractors have declined to quote.
- Ads remain in the Sunraysia Daily and Facebook.
- Extension was granted for 30 September deadline.

Gol Gol School Shared Path

- Awaiting TfNSW to issue Road Occupancy Licence.
- Remaining section of work to be finalised August.

Gol Gol Water Treatment Plant

- Plant full commissioning and hand over to WSC in July.
- As Constructed documentation to be provided.
- Training of WSC staff for plant functioning to be undertaken July.
- 30-day proof of performance currently being conducted.
- Project completion August.

Mourquong Water Main Extension

- Contractor has ordered pipe & fittings and indicated a July commencement for construction

Namatjira Sewer Lagoons Wildlife Control Fence (part of Sewer Rationalisation Project)

- New fence completed 28 May.
- Old fence to be removed and stock-piled at the old Dareton Sewer Treatment Plant site. Commenced removal 1 June. In progress, estimated completion July.

Pitman Avenue and Wood Street Shared Paths

- Pitman Avenue Section of Buronga Works to commence in June and be completed mid-July.
- Final Buronga alignment to be organised post Pitman Ave works.
- Project completion September 2021.

Tapio Park Dareton - BBQ & picnic table area

- Contract has been awarded.
- Completion date for installation scheduled for August.
- Power connection to BBQ subject to electrical upgrades completion.

Sewerage Rationalisation Scheme - Wentworth

- The electrical contractor continues to undertake SCADA works to Sewerage Pumping Stations #1 and #2.
- Review of switchboard control design ongoing with changes in drawings to be confirmed by contractor.
- DC load assessment ongoing.
- Lightning risk assessment – 100% complete
- Reviewing functional description – Ongoing 50% complete
- Modifications to slide doors at inlet structure – Ongoing 70% complete
- Pit Design (WSC) SPS 1 Wentworth to include bypass design finalized.
- Final commissioning scheduled September.

Sewerage Rationalisation Scheme – Dareton

- All outstanding defect works completed.
- Full set of As Constructed documents have been received by WSC
- Essential Energy have reinstated pit and electricity hook up to reinstate power back to old Dareton sewer treatment plant site.
- Electrician has run new conduit path and cabling to shed from new Essential Energy power pit.
- Project completed.

Wentworth Riverfront BBQ and Nature Play Area

- Playground works to be completed.
- Shade structures to be installed.
- BBQs and table settings to be installed.
- Electrical cables to be pulled through

- Additional bins to be installed.
- Garden bed edging and mulched areas to be completed.
- Site to be cleaned and top dressed where required.
- Project completion scheduled for August.

Wentworth Showground Sewer Upgrade

- Project is in preliminary design and planning stages.
- Design drafted by end of June.
- Project extension has been requested.
- Estimated completion date January 2022.

Willow Bend Caravan Park Upgrade

- Detailed design documentation including technical specification to be provided to Council late June.
- Tender documentation to be completed late June.

Attachments

1. Attachment 1 - Projects and Works Photo Update [↓](#)



James King Park Play Equipment –
Completed 31/05/2021





George Gordon Oval Fencing - completed 7/05/2021



Dareton Town Entry Tree Corridor





Namatjira Sewer Lagoons Wildlife Control Fence – completed 28/05/2021



New rain water tank Willow Bend Caravan Park



**Fotherby Park installation
of new BBQ area**



Wentworth Aerodrome under lights



Carramar Drive Reshaped
basin embankment



Gol Gol Water
Treatment Plant





Segment 40 reconstruction works





Buronga Riverfront progress photos





Buronga EDS progress



Wentworth Aerodrome flyin weekend (Saturday 12/06)

10 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

10.1 MURRAY DARLING ASSOCIATION MEMBERSHIP

File Number: RPT/21/308

Councillor MacAllister has indicated her intention to move the following motion:

Motion

That Council review its membership of the Murray Darling Association.

Attachments

Nil

11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

12.1 Buronga Landfill Discount Rate. (RPT/21/314)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d) (iii) information that would, if disclosed, reveal a trade secret. On balance, the public interest in preserving the confidentiality of information about the item outweighs the public interest in maintaining openness and transparency in council decision-making because.

12.2 Segment 40 - Supply of DGB20 Class 1 Road Base Material - PT2021/11. (RPT/21/333)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and

transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.3 Segment 40 - Supply of Select Fill Material - PT2021/12. (RPT/21/334)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL

12.1 BURONGA LANDFILL DISCOUNT RATE

File Number: RPT/21/314

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.4 Reduce, reuse and recover waste

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (d) (iii) information that would, if disclosed, reveal a trade secret. On balance, the public interest in preserving the confidentiality of information about the item outweighs the public interest in maintaining openness and transparency in council decision-making because.

12.2 SEGMENT 40 - SUPPLY OF DGB20 CLASS 1 ROAD BASE MATERIAL - PT2021/11

File Number: RPT/21/333

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Allan Eastmond - Manager Works

Tarryn Kampman - Coordinator Roads & Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.3 SEGMENT 40 - SUPPLY OF SELECT FILL MATERIAL - PT2021/12

File Number: RPT/21/334

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Allan Eastmond - Manager Works

Tarryn Kampman - Coordinator Roads & Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

13 CONCLUSION OF THE MEETING

NEXT MEETING

21 July 2021