



WENTWORTH SHIRE COUNCIL

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **EXTRAORDINARY MEETING** of Wentworth Shire Council will be held in the **COUNCIL CHAMBERS, WENTWORTH**, commencing at **10AM**.

KEN ROSS
GENERAL MANAGER

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast.

Attendance at the meeting is to be taken as consent by a person to their image and/or voice being webcast.

All speakers should refrain from making any defamatory comments or releasing personal information about another individual without their consent.

Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings – all liability will rest with the individual who made the comments.

The meeting must not be recorded by others without prior written consent of the Council in accordance with the Council's code of meeting practice.

EXTRAORDINARY MEETING AGENDA

26 MAY 2021

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING OF MEETING	1
2	PRAYER OR ACKNOWLEDGEMENT OF COUNTRY.....	1
3	APOLOGIES AND LEAVE OF ABSENCE.....	1
4	DISCLOSURES OF INTERESTS	1
5	REPORTS TO COUNCIL	2
5.1	Willowbend Caravan Park Works	2
5.2	Project Updates	4
6	CONCLUSION OF THE MEETING	5
	NEXT MEETING	5

- 1 OPENING OF MEETING**
- 2 PRAYER OR ACKNOWLEDGEMENT OF COUNTRY**
- 3 APOLOGIES AND LEAVE OF ABSENCE**
- 4 DISCLOSURES OF INTERESTS**

5 REPORTS TO COUNCIL

5.1 WILLOWBEND CARAVAN PARK WORKS

File Number: RPT/21/305

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire
Strategy: 1.2 Encourage and support population growth and resident attraction

Summary

At the Ordinary Council Meeting of 12 May 2021, it was resolved that Council schedule an Extraordinary Council Meeting to discuss the works at Willowbend Caravan Park after reviewing Engineering Cost Estimates for Stage 1 and Stage 2 works from MH2 Engineering & Architectural Services.

Recommendation

That Council determine how to proceed with the works at Willowbend Caravan Park with option

- a) Keep the current percentage capacity of Willowbend Caravan Park open during Stage 1 and Stage 2 works; or
- b) Close Willowbend Caravan Park during Stage 1 and Stage 2 works.

Detailed Report

Purpose

The purpose of this report is for Council to determine how to undertake Stage 1 and Stage 2 works at Willowbend Caravan Park.

Background

Council received grant funding from the Drought Community Extension Fund and Crown Reserve Improvement Fund in order to upgrade the Willowbend Caravan Park.

Works are currently being undertaken on the Caravan Park leaving only 40% of the Caravan Park open to tourists.

At the May Ordinary Council Meeting, Council resolved to endorse the detailed site plans of the project works to enable to project to advance to the tender stage. This is currently progressing through MH2 Engineering with the plans expected to be completed by 30 June 2021.

Matters under consideration

It is requested that Council determine how to proceed with the works at Willowbend Caravan Park by way of either maintaining 40% of the Caravan Park open to the public while undertaking Stage 1 and Stage 2 works, or to close the entire Caravan Park to the public to complete Stage 1 and Stage 2 works concurrently.

If 40% of the Caravan Park remains open while Stage 1 and Stage 2 works are being undertaken the permanent residents and tourists will endure unpleasant conditions. In this scenario the risk to Council would be around whether customers would be satisfied or not. In this construction phase there may be supply interruptions to water, sewer and electricity. There would also be disruption to amenity through construction relative to noise, vibration,

odour and dust. Further to these items, the fact that it is a construction site poses a liability to Council based on the risk of having the public in the site. It is suggested that the works will take approximately 9 months to complete while the Caravan Park is open.

If the Caravan Park were to close while Stage 1 and Stage 2 works are being undertaken the work would progress at a faster rate. It is suggested that the works will take approximately 7 months to complete while the Caravan Park is closed.

Options

Based on the information contained in this report, the options available to address this matter are to:

- a) Keep the current percentage capacity of Willowbend Caravan Park open during Stage 1 and Stage 2 works; or
- b) Close Willowbend Caravan Park during Stage 1 and Stage 2 works.

Legal, strategic, financial or policy implications

Procurement for such a project must conform with the Local Government General Regulations requiring preparation of design plans and construction specifications. Advertising for 28 days and assessment of tender.

The contract with the current managers is a legally binding document valid until 14 January 2022 or earlier by agreement.

Funding offer states that the funding must be spent by 31 March 2022 however an application to extend this is pending.

Conclusion

Having consideration to the content of this report Council must provide guidance as to how and in what timeframe this project will progress.

Attachments

1. Willowbend Caravan Park Engineering Cost Estimates for Stage 1 and Stage 2 Works (Under Seperate Cover) [⇒](#)

5.2 PROJECT UPDATES

File Number: RPT/21/307

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire
Strategy: 1.1 Grow the potential for business and industry to develop and expand

Summary

At the Ordinary Council Meeting of 12 May 2021, it was resolved that Council schedule an Extraordinary Council Meeting to receive project updates as an additional item to the works at Willowbend Caravan Park.

Council nominated to receive an update on the following three projects:

- Wentworth Bowling Club Bowling Green;
- Murray Street; and
- Wentworth Long Day Care.

Council staff will provide a verbal update to Council with a written report to be included within the Minutes of this meeting.

Recommendation

That Council note the verbal project updates provided.

Attachments

Nil

6 CONCLUSION OF THE MEETING

NEXT MEETING

30 June 2021