



# WENTWORTH SHIRE COUNCIL

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING** of Wentworth Shire Council will be held in the **WENTWORTH SHIRE COUNCIL CHAMBERS** commencing at **10AM**.

**KEN ROSS**  
**GENERAL MANAGER**

*The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast.*

*Attendance at the meeting is to be taken as consent by a person to their image and/or voice being webcast.*

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*The meeting must not be recorded by others without prior written consent of the Council in accordance with the Council's code of meeting practice.*

## ORDINARY MEETING AGENDA

**12 MAY 2021**

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**1 OPENING OF MEETING**

THE MAYOR REQUESTS THAT THE GENERAL MANAGER MAKES  
ANNOUNCEMENTS REGARDING THE LIVE-STREAMING OF THE MEETING.

**2 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY**

**3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

**4 DISCLOSURES OF INTERESTS**

**5 CONFIRMATION OF MINUTES**

**Recommendation**

That the Minutes of the Ordinary Meeting held 14 April 2021 be confirmed as  
circulated.





# **WENTWORTH SHIRE COUNCIL**

## **ORDINARY MEETING MINUTES**

**14 APRIL 2021**

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## 1 OPENING OF MEETING

The Mayor opened the meeting with a prayer at 10:06AM

## 2 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

### PRESENT:

**COUNCILLORS:** Councillor Susan Nichols (Mayor)  
Councillor Tim Elstone (Deputy Mayor)  
Councillor Greg Evans  
Councillor Steve Heywood  
Councillor Jane MacAllister  
Councillor Peter Nunan  
Councillor Bill Wheeldon OAM

**STAFF:** Ken Ross (General Manager)  
Matthew Carlin (Director Health and Planning)  
Geoff Gunn (Director Roads and Engineering)  
Simon Rule (Director Finance and Policy)  
Chloe Horne (Business Support Officer)  
Samantha Wall (Administration Assistant Roads & Engineering)

## 3 APOLOGIES AND APPLICATIONS FOR ATTENDANCE BY AUDIO-VISUAL LINK AND APPLICATIONS FOR LEAVE OF ABSENCE

Councillor Don McKinnon is an Apology for this meeting and has made an Application to the General Manager to attend the remainder of the meetings during this term remotely by audio-visual link stating personal and health related matters preventing his attendance in person.

### Council Resolution

That Council notes the Apology and grants the Application for Attendance by Audio-Visual Link from Councillor Don McKinnon.

**Moved Cr. Nunan, Seconded Cr. Wheeldon**

**CARRIED**

## 4 DISCLOSURES OF INTERESTS

Councillor Steve Heywood declared an interest in Items 9.10, 12.2 and 12.3.

Councillor Peter Nunan declared a pecuniary interest in Item 9.6.

Councillor Tim Elstone declared a significant pecuniary interest in Item 9.7.

## 5 CONFIRMATION OF MINUTES

### Recommendation

That the Minutes of the Ordinary Meeting held 17 March 2021 be confirmed as circulated.

### Council Resolution

That the Minutes of the Ordinary Meeting held 17 March 2021 be confirmed as circulated.

**Moved Cr. Nunan, Seconded Cr. Evans**

**CARRIED**

*At 10:08am Councillor Tim Elstone left the meeting.*

**Council Resolution**

That Item 9.7 be brought forward to hear a presentation from James Golsworthy of James Golsworthy Consultancy on behalf of Jane McLeod.

**Moved Cr. Nunan, Seconded Cr. Wheeldon**

**CARRIED**

*At 10:28am Councillor Tim Elstone returned to the meeting.*

## 6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

### 6.1 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

File Number: RPT/21/175

Responsible Officer: Ken Ross - General Manager  
Responsible Division: Office of the General Manager  
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

#### Summary

The Outstanding Matters report provides details of activities raised at previous Council meetings that remain outstanding.

#### Officer Recommendation

That Council notes the list of outstanding matters as at 8 April 2021.

#### Council Resolution

That Council notes the list of outstanding matters as at 8 April 2021.

**Moved Cr. MacAllister, Seconded Cr. Nunan**

**CARRIED**

## 7 MAYORAL AND COUNCILLOR REPORTS

### 7.1 MAYORAL REPORT

File Number: RPT/20/858

#### **Recommendation**

That Council notes the information contained in the Mayoral report.

#### **Council Resolution**

That Council notes the information contained in the Mayoral report.

**Moved Cr. Nunan, Seconded Cr. Elstone**

**CARRIED**

The Mayor advised that she also attended a lunch at the Mildura Gun Club on 2 April 2021.

## 8 REPORTS FROM COMMITTEES

### 8.1 BOTTLEBEND RESERVE SCIENTIFIC REPORT

File Number: RPT/21/192

Responsible Officer: Ken Ross - General Manager  
Responsible Division: Office of the General Manager  
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.5 Recognise the importance of a healthy Murray-Darling River system

#### **Summary**

During 2013 to 2016, three environmental watering events were conducted on site at Bottlebend Reserve. The peer-reviewed, published scientific report provides local information about the interplay of watering regimes with floodplain recovery, especially as expressed through tangled lignum.

The information provided in this report helped inform the most recent environmental watering of 2020, which has resulted in a result described by many as the best the Reserve has looked in memory.

#### **Officer Recommendation**

That Council notes the Bottlebend Reserve Lignum Paper.

#### **Council Resolution**

That Council notes the Bottlebend Reserve Lignum Paper.

**Moved Cr. MacAllister, Seconded Cr. Elstone**

**CARRIED**



**8.2 CARRAMAR DRIVE SPORTING COMPLEX USER GROUP MEETING**

File Number: RPT/21/154

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Barbara George - Administration Officer, Roads and Engineering

Objective: 4.0 Wentworth is a caring , supportive and inclusive community that is informed and engaged in its future

Strategy: 4.5 Encourage the self determination of individual townships and community groups

**Summary**

A meeting of the Carramar Drive Sporting Complex User Group was held on 4 March 2021 and the Minutes of the meeting are attached to this report for the information of Councillors.

**Officer Recommendation**

That Council notes the Minutes of the Carramar Drive Sporting Complex User Group Meeting held on Thursday 4 March 2021.

**Council Resolution**

That Council notes the Minutes of the Carramar Drive Sporting Complex User Group Meeting held on Thursday 4 March 2021.

**Moved Cr. MacAllister, Seconded Cr. Evans**

**CARRIED**

**8.3 GEORGE GORDON SPORTING COMPLEX USER GROUP MEETING**

File Number: RPT/21/165

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Barbara George - Administration Officer, Roads and Engineering

Objective: 4.0 Wentworth is a caring , supportive and inclusive community that is informed and engaged in its future

Strategy: 4.5 Encourage the self determination of individual townships and community groups

**Summary**

A meeting of the George Gordon Sporting Complex User Group was held on 11 March 2021 and the Minutes of the meeting are attached to this report for the information of Councillors.

**Officer Recommendation**

That Council notes the Minutes of the George Gordon Sporting Complex User Group Meeting held on Thursday 11 March 2021.

**Council Resolution**

That Council notes the Minutes of the George Gordon Sporting Complex User Group Meeting held on Thursday 11 March 2021.

**Moved Cr. Nunan, Seconded Cr. Wheeldon**

**CARRIED**

## 9 REPORTS TO COUNCIL

### 9.1 GENERAL MANAGER'S REPORT

File Number: RPT/20/850

Responsible Officer: Ken Ross - General Manager  
Responsible Division: Office of the General Manager  
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

#### **Summary**

The General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars  
Circular 21-02
2. Meetings  
As listed
3. Upcoming meetings or events  
As listed
4. Other items of note

#### **Recommendation**

That Council notes the information contained within the report from the General Manager.

#### **Council Resolution**

That Council notes the information contained within the report from the General Manager.

**Moved Cr. Elstone, Seconded Cr. Evans**

**CARRIED**

**9.2 REQUEST TO AMEND THE DATE OF JUNE ORDINARY COUNCIL MEETING**

File Number: RPT/21/171

Responsible Officer: Ken Ross - General Manager  
Responsible Division: Office of the General Manager  
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 2.0 Wentworth is a desirable Shire to visit, live, work and invest  
Strategy: 2.1 Grow visitation to the Shire by developing a quality visitor experience and promoting our destination

**Summary**

The Mayor and General Manager have been nominated to attend the 2021 National General Assembly of Local Government in Canberra on 20-23 June 2021.

The Ordinary Council Meeting is also scheduled for 23 June 2021.

It is proposed that Council consider amending the date of the June Ordinary Council Meeting from 23 June 2021 to 30 June 2021 to allow the Mayor and General Manager to attend the 2021 National General Assembly of Local Government which is scheduled for 20-23 June 2021.

**Recommendation**

That Council amend the date of the June Ordinary Council Meeting from 23 June 2021 to 30 June 2021.

**Council Resolution**

That Council amend the date of the June Ordinary Council Meeting from 23 June 2021 to 30 June 2021.

**Moved Cr. Wheeldon, Seconded Cr. MacAllister**

**CARRIED**

**9.3 2021 FLOODPLAIN MANAGEMENT AUSTRALIA NATIONAL CONFERENCE**

File Number: RPT/21/186

Responsible Officer: Ken Ross - General Manager  
Responsible Division: Office of the General Manager  
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.3 Prepare for natural disasters, biosecurity risks and climate change

**Summary**

The 2021 Floodplain Management Australia National Conference is being held from 26 May to 28 May 2021 online. This year's theme is "Essential Knowledge for a Flood Resilient Future".

**Recommendation**

That Council notes the report and determines whether to nominate a delegate to attend the 2021 Floodplain Management Australia National Conference being held from 26 May to 28 May 2021 online.

**Council Resolution**

That Council notes the report and determines whether to nominate a delegate to attend the 2021 Floodplain Management Australia National Conference being held from 26 May to 28 May 2021 online.

**Moved Cr. Elstone, Seconded Cr. Nunan**

**CARRIED**

**Council Resolution**

That Council notes the report and secures attendance by way of one ticket. Upon receipt of the Session Guide, Councillors are to nominate a delegate to attend each session individually.

**Moved Cr. MacAllister, Seconded Cr. Wheeldon**

**CARRIED**

**9.4 MONTHLY FINANCE REPORT**

File Number: RPT/21/174

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

**Summary**

Rates and Charges collections for the month of March 2021 were \$728,193.75. After allowing for pensioner subsidies, the total levies collected are now 74.77%. For comparison purposes 73.34% of the levy had been collected at the end of March 2020. Council currently has \$29,016,242.07 in cash and investments.

**Recommendation**

That Council notes the monthly finance report.

**Council Resolution**

That Council notes the monthly finance report.

**Moved Cr. Evans, Seconded Cr. Heywood**

**CARRIED**

**9.5 MONTHLY INVESTMENT REPORT**

File Number: RPT/21/179

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Hodi Beauliv - Manager Finance

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

**Summary**

As at 31 March 2021 Council had \$20 million invested in term deposits and \$12,538,200.35 in other cash investments. Council received \$13,308.59 from its investments for the month of March 2021.

In March 2021 Council investments averaged a rate of return of 0.44% and it currently has \$6,681,129.01 of internal restrictions and \$15,936,363.24 of external restrictions.

**Recommendation**

That Council notes the monthly investment report.

**Council Resolution**

That Council notes the monthly investment report.

**Moved Cr. MacAllister, Seconded Cr. Heywood**

**CARRIED**

*At 10:56am Councillor Peter Nunan left the meeting.*

**9.6 TELSTRA LEASE RENEWAL - MALARRA TOWER POONCARIE**

File Number: RPT/21/178

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring , supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

**Summary****Recommendation**

That Council agrees to a new lease in-principle, subject to a final report to Council.

**Council Resolution**

That Council agrees to a new lease in-principle, subject to a final report to Council.

**Moved Cr. Elstone, Seconded Cr. MacAllister**

**CARRIED**

*At 11:01am Councillor Peter Nunan returned to the meeting.*

*At 11:02am Councillor Tim Elstone left the meeting.*



**9.7 WENTWORTH LOCAL ENVIRONMENTAL PLAN 2011 - PLANNING  
PROPOSAL TO REZONE PART OF LOT 1 DP 1193874, KELSO STATION,  
POONCARIE ROAD, WENTWORTH**

File Number: RPT/21/163

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Michele Bos - Strategic Development Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire

Strategy: 1.2 Encourage and support population growth and resident attraction

**Summary**

Council resolved to continue to support this planning proposal at its Ordinary Meeting held 16 September 2020.

Following that resolution, a new Gateway Determination to proceed was issued by the Department of Planning, Industry & Environment to rezone part of Lot 1 DP 1193874 from RU1 Primary Production zone with a minimum lot size of 10,000 hectares to R5 Large Lot Residential zone with two minimum lot sizes of 7,500 square metres and 1.7 hectares.

Public exhibition and state agency consultation has been conducted in accordance with Conditions 2 and 3 of the Gateway Determination. Six submissions were received from state agencies, including one objection.

The report also advises that in accordance with Condition 5 of the Gateway Determination, Council is no longer the authorised plan making authority due to the outstanding objection. Therefore, in order for the Planning Proposal to be finalised, it must be referred to the Minister for Planning and Public Spaces for consideration, with a request for assistance with the preparation of the plan, including finalising and notifying the amendment on the legislative website.

**Recommendation**

That Council resolve to proceed with the Planning Proposal and refer the Planning Proposal to the Minister for Planning and Public Spaces for consideration of finalising the planning proposal, including preparation of the plan and notification of the amendment on the legislative website.

That a division be called in accordance with S375A of the Local Government Act 1993 (NSW).

**Council Resolution**

That Council resolve to proceed with the Planning Proposal and refer the Planning Proposal to the Minister for Planning and Public Spaces for consideration of finalising the planning proposal, including preparation of the plan and notification of the amendment on the legislative website.

That a division be called in accordance with S375A of the Local Government Act 1993 (NSW).

**Moved Cr. Heywood, Seconded Cr. MacAllister**

**CARRIED**

*In accordance with Section 375A of the Local Government Act the Mayor called for a division.*

*For the Motion :*                      *Clr.s Evans, Heywood, MacAllister, Nichols, Nunan and Wheeldon.*

*Against the Motion:*              *Nil.*

*At 11:06am Councillor Tim Elstone returned to the meeting.*

**9.8 DELEGATED AUTHORITY APPROVALS AS AT END OF MARCH 2021**

File Number: RPT/21/176

Responsible Officer: Matthew Carlin - Director Health and Planning  
Responsible Division: Health and Planning  
Reporting Officer: Kerrie Copley - Administration Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire  
Strategy: 1.1 Grow the potential for business and industry to develop and expand

**Summary**

For the month of March 2021, a total of 21 Development Applications and three S4.55 Modification Applications were determined under delegated authority by the Director Health & Planning.

The estimated value of the determined developments was \$6,767,078.00. This brings the year to date total to 30 Development Applications and eight S4.55 Applications approved, with an estimated development value of \$7,979,448.00.

**Recommendation**

That Council:

- a) Receives and notes the report for the month of March 2021; and
- b) Council publicly notifies, for the purposes of Schedule 1 Division 4 Section 20 (2) of the *Environmental Planning and Assessment Act 1979*, the applications as listed in the attachment on the Wentworth Shire Council website.

That a division be called in accordance with S375A of the *Local Government Act 1993 (NSW)*.

**Council Resolution**

That Council:

- a) Receives and notes the report for the month of March 2021; and
- b) Council publicly notifies, for the purposes of Schedule 1 Division 4 Section 20 (2) of the *Environmental Planning and Assessment Act 1979*, the applications as listed in the attachment on the Wentworth Shire Council website.

That a division be called in accordance with S375A of the *Local Government Act 1993 (NSW)*.

**Moved Cr. MacAllister, Seconded Cr. Heywood**

**CARRIED**

***In accordance with Section 375A of the Local Government Act the Mayor called for a division.***

***For the Motion :*** ***Clr.s Elstone, Evans, Heywood, MacAllister, Nichols, Nunan and Wheeldon.***

***Against the Motion:*** ***Nil.***

**9.9 REDEVELOPMENT OF THE WENTWORTH CIVIC CENTRE PROJECT UPDATE**

File Number: RPT/21/180

Responsible Officer: Ken Ross - General Manager  
Responsible Division: Office of the General Manager  
Reporting Officer: Rachael Withers - Subdivision Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire  
Strategy: 1.1 Grow the potential for business and industry to develop and expand

**Summary**

As part of the Office of Local Government (OLG) Capital Expenditure Review, quarterly project update reports are to be provided to Council. The report includes overall progress of the project, identifies any budget variances that may impact on the project, and also identifies any issues that may have an adverse impact on the works.

Council allocated funding within the 2020-21 Operational Plan for the upgrade of the Wentworth Civic Centre. The upgrade was identified as a significant capital project.

Council on 26 June 2019, accepted a tender from GSD Architects to undertake project management of the Civic Centre Redevelopment. Accordingly, GSD Architects were engaged to manage various phases of the redevelopment including planning, design, procurement, construction, commissioning and handover. A Council officer has been appointed to collaboratively work with GSD Architects.

Council endorsed Concept 8 for the Wentworth Shire Civic Centre on 18 December 2019, after which the Concept Plan was further developed and finalised late in 2020. It is believed that the finalised Concept Plan incorporates functionality, serviceability and the inclusion of all required facilities to promote a space that employees, the local community and visitors successfully utilise.

The State Library of New South Wales confirmed on 5 June 2020, that Council had been successful in securing \$500,000.00 ex. GST in funding by way of the 2019/20 Public Library Infrastructure Grant.

Council submitted on 2 September 2020, a funding application for the relocation of the Wentworth Visitor Information Centre to the Civic Centre, as part of Round 7 of the Resources for Regions Program. Funding of \$941,023.00 ex. GST was requested.

Council nominated the Wentworth Library Outdoor Riverfront Gathering Space as a project under Phase 2 of the NSW Government Local Roads and Infrastructure Program Extension, requesting funding in the amount of \$487,539.00 ex. GST. Council await an official response from the Local Roads and Infrastructure Program. Should the project be successful in obtaining funding, works are to be completed by 31 December 2021.

An application for funding in the amount of \$713,339.00 ex. GST was submitted with Building Better Regions – Round 5 on 12 March 2021, for the Wentworth Community Space and Convention Centre. It is expected that funding announcements will be released mid-2021.

It is proposed that two separate funding applications will be submitted by Council for Round 3 of the Murray-Darling Basin Economic Development Program, inclusive of the Wentworth Community Space and Convention Centre.

A further funding opportunity will be available via Round 4 of the Stronger Country Communities Fund, opening on 1 May 2021.

Wentworth Shire Council will host the Murray Darling Associations 77<sup>th</sup> National Conference and Annual General Meeting (AGM) from 16 to 19 May 2021. The conference is themed “Connecting Councils and Catchment” with an array of conference presenters expected to attend including experts from industry, government and community organisations who are all playing a critical role in shaping the future of Australia. The conference and AGM will be held within the Civic Centre building, being an opportunity to showcase the overall concept for the redevelopment.

**Recommendation**

That Council notes the information contained within this report.

**Council Resolution**

That Council notes the information contained within this report.

**Moved Cr. Evans, Seconded Cr. MacAllister**

**CARRIED**

*At 11:19am Councillor Steve Heywood left the meeting.*

**9.10 PROJECTS AND WORKS REPORT UPDATE - APRIL 2021**

File Number: RPT/21/173

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Tarryn Kampman - Coordinator Roads & Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

**Summary**

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the month of March 2021.

**Recommendation**

That Council notes the major works undertaken for March and the scheduled works for April 2021.

**Council Resolution**

That Council notes the major works undertaken for March and the scheduled works for April 2021.

**Moved Cr. Nunan, Seconded Cr. Elstone**

**CARRIED**

*At 11:20am Councillor Steve Heywood returned to the meeting.*

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## 10 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

### 1.1 IMMEDIATE CEASE OF ALL DISCOUNTING OF WASTE/LANDFILL FEES AT ALL APPLICABLE SHIRE LANDFILLS & WASTE TRANSFER STATIONS

File Number: RPT/21/209

#### Motion

That the Wentworth Shire Council immediately ceases all discounting of waste/landfill fees at the Buronga Landfill and if applicable, at the Dareton and Wentworth Waste Transfer Stations.

#### Council Resolution

That Council admits for consideration a supplementary late Notice of Motion from Councillor Peter Nunan as the information contained in the Notice of Motion is deemed to be of great urgency on the grounds that it requires a decision by the Council before the next scheduled Ordinary Meeting of Council.

**Moved Cr. Nunan, Seconded Cr. Evans**

**CARRIED**

#### Motion

That the Wentworth Shire Council immediately ceases all discounting of waste/landfill fees at the Buronga Landfill and if applicable, at the Dareton and Wentworth Waste Transfer Stations.

**Moved Cr. Nunan, Seconded Cr. Evans**

**LOST**

### 10.1 PINK LAKES PROPOSAL UPDATE

Councillor Tim Elstone requested an update on the Pink Lakes Proposal.

### 10.2 INTEGRATED WATER CYCLE MANAGEMENT PLAN TIMELINE

Councillor Tim Elstone questioned when the Integrated Water Cycle Management Plan will be completed.

The Director Roads & Engineering advised that the works are due to be completed in six months.

### 10.3 ELECTRONIC SIGNS DETAILING RESTRICTIONS OF ENTRY TO VICTORIA

Councillor Jane MacAllister questioned who is responsible for the cost, installation and removal of the electronic signs at the Abbotsford Bridge and George Chaffey Bridge detailing the restrictions of entry to Victoria. Councillor Jane MacAllister suggested that the responsible party should list contact information for visitors.

The Director Finance & Policy advised that Council are not paying for the electronic signs.

### 10.4 FALLEN TREE AT POMONA BOAT RAMP

Councillor Bill Wheeldon advised that there is a fallen tree in the water at the Pomona Boat Ramp and has requested that either Council or Roads and Maritime NSW remove the tree as it is a safety concern.

#### **10.5 CEASE OF IN-PERSON COURT SERVICES**

Councillor Bill Wheeldon had advised that since the retirement of the Court Registrar at Wentworth Local Court, services are now provided online. Councillor Bill Wheeldon has suggested that Council write to the Minister and Local Member advocating for in-person services at Wentworth.

#### **10.6 WILLOWBEND CARAVAN PARK WORKS UPDATE**

Councillor Bill Wheeldon requested that the works at the Willowbend Caravan Park be sped up.

The General Manager advised that a Willowbend Advisory Committee meeting will be held on 27 April 2021 to discuss and further the designs.

#### **10.7 DUMPING OF RUBBISH IN SKIP BINS**

Councillor Greg Evans advised that the skip bins within the Shire are overflowing with dumped rubbish and it is becoming an ongoing problem. Councillor Greg Evans suggested providing the skip bins with wheelie bins lockable lids to prevent the amount of rubbish being dumped. Councillor Jane MacAllister suggested that Council provide ratepayers one free tip token to prevent the amount of dumping.

#### **10.8 JUNCTION ISLAND ACCESS**

Councillor Greg Evans suggested that Council begin investigating options for suitable access to Junction Island for machinery. This suggestion comes from the recent fire on Junction Island where pumps were being carted to Junction Island on hand held stretchers.

#### **10.9 CONSULTATION ON PROJECTS**

Councillor Greg Evans requested consultation of projects be undertaken with the community as he is receiving many questions about the Buronga Effluent Disposal Station.



## 11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
  - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
  - (ii) cause a loss of confidence in the council or committee.

### **Recommendation**

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

#### **12.1 20 Millie Street Dareton. (RPT/21/181)**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) discussion in relation to the personal hardship of a resident or ratepayer.

#### **12.2 Plant Purchase - Approval of Tenders for purchase of a Landfill Compactor. (RPT/21/169)**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would

reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

**12.3 Plant Purchase - Approval of Tenders for purchase of a Landfill Excavator. (RPT/21/170)**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

**12.4 Wentworth Aerodrome Upgrade - Supply & Installation of Additional Taxiway & Apron Lighting for Stage 2 Construction. (RPT/21/172)**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

**Council Resolution**

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

**Moved Cr. MacAllister, Seconded Cr. Elstone**

**CARRIED**

*Council moved into closed session at 11:42AM*

*Council resumed into open session at 12:11PM*

## 12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL

### 12.1 20 MILLIE STREET DARETON

File Number: RPT/21/181

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Matthew Carlin - Director Health and Planning

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire

Strategy: 1.2 Encourage and support population growth and resident attraction

#### **REASON FOR CONFIDENTIALITY**

*This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (b) discussion in relation to the personal hardship of a resident or ratepayer.*

The General Manager advised that Council:

- a) Resolve to accept the quote from Morello Earthmoving of \$19,297 excluding GST to demolish the dwelling and remove all asbestos and debris from the site;
- b) Resolve to place the cost of work as a debt on the land; and
- c) Negotiate a payment plan with the owner of the land.

*At 11:54am Councillor Steve Heywood left the meeting.*

**12.2 PLANT PURCHASE - APPROVAL OF TENDERS FOR PURCHASE OF A LANDFILL COMPACTOR**

File Number: RPT/21/169

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Allan Eastmond - Manager Works

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

**REASON FOR CONFIDENTIALITY**

*This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.*

The General Manager advised that Council accepts the tender from Tutt Bryant Option 2 for the supply of one Bomag BC772 RB-2 for the sum of \$709,500.00 inc GST.

That the purchase be included in the 2021/2022 Budget and be funded via an external loan.

**12.3 PLANT PURCHASE - APPROVAL OF TENDERS FOR PURCHASE OF A LANDFILL EXCAVATOR**

File Number: RPT/21/170

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Allan Eastmond - Manager Works

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

**REASON FOR CONFIDENTIALITY**

*This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.*

The General Manager advised that Council accepts the tender from Tutt Bryant Option 2 for the supply of one SUMITOMO SH235SX-6 for the sum of \$285,010.00 inc GST.

That the purchase be included in the 2021/2022 Budget and be funded via an external loan.

*At 12:01pm Councillor Steve Heywood returned to the meeting.*

**12.4 WENTWORTH AEROROME UPGRADE - SUPPLY & INSTALLATION OF  
ADDITIONAL TAXIWAY & APRON LIGHTING FOR STAGE 2 CONSTRUCTION**

File Number: RPT/21/172

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Samantha Wall - Projects Administration

Objective: 3.0 Wentworth is a community that works to enhance and  
protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

**REASON FOR CONFIDENTIALITY**

*This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.*

The General Manager advised that Council approves the supply and installation of additional taxiway and apron flood lighting at the Wentworth Aerodrome from Advanced Airport Lighting, as a variation to the original Contract PT1920/06 for the total of \$330,400.40 inc GST.

### **13 CONCLUSION OF THE MEETING**

The Mayor closed the meeting at 12:13PM

### **NEXT MEETING**

12 May 2021

.....  
**CHAIR**

## 6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

### 6.1 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

File Number: RPT/21/255

Responsible Officer: Ken Ross - General Manager  
 Responsible Division: Office of the General Manager  
 Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

#### **Summary**

The Outstanding Matters report provides details of activities raised at previous Council meetings that remain outstanding.

#### **Officer Recommendation**

That Council notes the list of outstanding matters as at 5 May 2021.

#### **Additional Information**

Nil

#### **Attachments**

1. Outstanding Actions report as at 5 May 2021 [↓](#)





Outstanding

Division:

Committee:

Officer:

Ordinary Council

Date From:

Date To:

Printed:

Wednesday, 5 May 2021 1:29:47 PM

Outstanding Action Items Report

				the potential of a Bruce Munro light installation in the shire and the development of the astronomy park in Wentworth, Council has a real opportunity to create a night tourism market that will see increased overnight stays.	
Ordinary Council 17/02/2021	10.4	Dogs in Dareton	Councillor Peter Nunan requested that action be taken regarding the dogs roaming around Neilpo Street, Dareton.	5 May 2021 - 8:26 AM - Matthew Carlin Patrols are continuing - action complete	
Ordinary Council 17/02/2021	10.8	Update on the Wentworth Bowling Green	Councillor Steve Heywood requested an update on the Wentworth Bowling Green repairs.	5 May 2021 - 9:55 AM - Geoff Gunn Repair works have commenced on Monday 19 April. Estimated duration of works 4/5 weeks.	
Ordinary Council 17/03/2021	10.3	Traffic Counters on Renmark Road	Councillor Bill Wheelodon requested that two traffic counters be set up on Renmark Road, one before the Aerodrome entrance and the other west of Fort Courage.	5 May 2021 - 11:22 AM - Gayle Marsden A traffic counter audit has been completed. Counters are currently being upgraded, repaired and recalibrated. Estimated time for placement is late May. - Action complete	
Ordinary Council 17/03/2021	10.5	Traffic Counters on River Road	Councillor Susan Nichols requested that the traffic counter data that was captured on River Road over the last few months be shared with Councillors.	5 May 2021 - 11:23 AM - Gayle Marsden A traffic counter audit has been completed. Counters are currently being upgraded, repaired and recalibrated. Estimated time for placement is late May. - Action complete	
Ordinary Council 14/04/2021	10.1	Pink Lakes Proposal Update	Councillor Tim Elstone requested an update on the Pink Lakes Proposal.	5 May 2021 - 9:56 AM - Geoff Gunn Due to DRE sick leave, update on Pink Lakes proposal will be provided in June meeting.	
Ordinary Council 14/04/2021	10.4	Fallen Tree at Pomona Boat Ramp	Councillor Bill Wheelodon advised that there is a fallen tree in the water at the Pomona Boat Ramp and has requested that either Council or Roads and Maritime NSW remove the tree as it is a safety concern.	5 May 2021 - 10:29 AM - Geoff Gunn Spoke to Eric Taylor from NSW Maritime who is aware of snag & advised there is no safety concern. As per the Biodiversity	

<div> <div> <a href="#">Outstanding</a> </div> <div> <div> <div>Division:</div> <div>Committee:</div> <div>Officer:</div> </div> <div> <div>Ordinary Council</div> </div> </div> </div> <div> <div>Date From:</div> <div>Date To:</div> <div>Printed: Wednesday, 5 May 2021 1:29:47 PM</div> </div>				Outstanding Action Items Report	
					<p>Guidelines snags form essential habitat for aquatic wildlife - Action Complete</p> <p>5 May 2021 - 3:43 PM - Gayle Marsden Mayor and General Manager met with representatives from the Justice Department. The community perception of loss of service is not warranted as most of the services formally provided by the previous registrar are now conducted through Service NSW. Registry services will remain via appointment.</p> <p>5 May 2021 - 9:59 AM - Geoff Gunn Investigation is continuing with current contractor &amp; possibly other contractors to retrofit bin lid inserts.</p> <p>5 May 2021 - 10:00 AM - Geoff Gunn Bridge design to incorporate small maintenance machinery access. Details in works report - Action Complete</p> <p>5 May 2021 - 9:42 AM - Geoff Gunn Details of the Buronga Effluent Disposal Station in works report. The need for community consultation on projects has been noted - Action complete</p>
Ordinary Council 14/04/2021	10.5	Cease of In-Person of Court Services	<p>Councillor Bill Wheelodon had advised that since the retirement of the Court Registrar at Wentworth Local Court, services are now provided online. Councillor Bill Wheelodon has suggested that Council write to the Minister and Local Member advocating for in-person services at Wentworth.</p>		
Ordinary Council 14/04/2021	10.7	Dumping of Rubbish in Skip Bins	<p>Councillor Greg Evans advised that the skip bins within the Shire are overflowing with dumped rubbish and it is becoming an ongoing problem. Councillor Greg Evans suggested providing the skip bins with wheelie bins lockable lids to prevent the amount of rubbish being dumped. Councillor Jane MacAllister suggested that Council provide ratepayers one free tip token to prevent the amount of dumping.</p>		
Ordinary Council 14/04/2021	10.8	Junction Island Access	<p>Councillor Greg Evans suggested that Council begin investigating options for suitable access to Junction Island for machinery. This suggestion comes from the recent fire on Junction Island where pumps were being carted to Junction Island on hand held stretchers.</p>		
Ordinary Council 14/04/2021	10.9	Consultation on Projects	<p>Councillor Greg Evans requested consultation of projects be undertaken with the community as he is receiving many questions about the Buronga Effluent Disposal Station.</p>		

## 7 MAYORAL AND COUNCILLOR REPORTS

### 7.1 MAYORAL REPORT

File Number: RPT/20/859

#### Summary

The purpose of this report is to advise Council of meetings, conferences and appointments undertaken by Mayor Nichols for the period of 5 April 2021 – 30 April 2021.

#### Recommendation

That Council notes the information contained in the Mayoral report.

#### **Report**

The following table lists the meetings attended by Mayor Nichols for the period of 5 April 2021 – 30 April 2021.

<b>Date</b>	<b>Meeting</b>	<b>Location</b>
6 April 2021	Mayoral Meeting	Wentworth
13 April 2021	Mayoral Meeting	Wentworth
13 April 2021	Mildura Rural City Council & Wentworth Shire Council Mayor, Deputy Mayor and General Manager's Meeting	Wentworth
13 April 2021	Wentworth Showgrounds User Group Meeting	Wentworth
14 April 2021	Pre-Meeting Briefing Ordinary Council Meeting	Wentworth
14 April 2021	Ordinary Council Meeting	Wentworth
19-21 April 2021	Western Division Council's Annual Conference & Annual General Meeting	Broken Hill
19 April 2021	Far West Joint Organisation Board Meeting	Broken Hill
22 April 2021	Meeting with Minister Pavey's Team	Wentworth
27 April 2021	Willowbend Advisory Committee Meeting	Wentworth
27 April 2021	Internal Audit & Risk Management Committee Meeting	Wentworth
27 April 2021	Mayoral Meeting	Wentworth
27 April 2021	Opening of the Cultural & Environmental Immersion Centre	Gol Gol

#### Attachments

Nil

## 8 REPORTS FROM COMMITTEES

### 8.1 INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE

File Number: RPT/21/223

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

#### Summary

A meeting of the Internal Audit & Risk Management Committee was held on 27 April 2021. The Minutes of the meeting are attached to this report for the information of Councillors.

The Committee has requested that the Reporting Officer seeks resolutions of Council on the following:

- Approval of the Quarterly Budget Review Statement
- That the Mobile Food Van Policy be updated to include the following:
  - The Application Annual Fee and Renewal Application Annual Fee for the Mobile Vendor Permit be increased;
  - The Site per township is limited to one;
  - The approved Site within the township is distanced from current operating businesses; and
  - The hours of operation are extended to a maximum of 8 hours per day.
  - Once amended that the Policy be placed on public exhibition.
- Endorse the Draft Legislative Compliance Policy

The Committee has also requested Council notes the:

- Strategic Risk Update; and
- Quarterly Operational Plan Progress Report

#### **Officer Recommendation**

That Council:

- a) Approves the variations to the 2020/21 Operational Plan adopted at the Council meeting on 24 June 2020
- b) That the Mobile Food Van Policy be updated to include the following:
  - a. The Application Annual Fee and Renewal Application Annual Fee for the Mobile Vendor Permit be increased;
  - b. The Site per township is limited to one;

- c. The approved Site within the township is distanced from current operating businesses; and
- d. The hours of operation are extended to a maximum of 8 hours per day.
- e. Once amended that the Policy be placed on public exhibition
- c) Endorse the Draft Legislative Compliance Policy
- d) Notes the quarterly progress report against the 2020/21 Operational Plan.

### **Additional Information**

#### **March Quarterly Budget Review**

The report and attachments presented to the Committee on the March Quarterly Budget Review are attached to this report. If approved, the net result of variances for the March 2021 quarterly review is a favourable operational variance of \$383,461 and a favourable capital variance of \$1,622,755. A total favourable budget variation of \$2,006,216 and a favourable YTD variance of \$147,000.

#### **Quarterly Operational Plan Progress Report**

A report on the progress with implementing the four year delivery program of Council is required to be presented at least every six (6) months (LGA s404(5)). To streamline the process and align it with the Quarterly Budget Reporting, this report is now being presented each quarter, to provide a more comprehensive overview of the progress against projects when considering any changes to the budget.

The quarterly progress report on Operational Plan activities for the third quarter of the 2020/21 financial year is attached. This report reflects on all actions up until 31 March 2021.

### **Attachments**

1. Minutes - Internal Audit & Risk Management Committee Meeting 27 April 2021 [↓](#)
2. Legislative Compliance Policy [↓](#)
3. Operational Plan Progress Report as at 31 March 2021 [↓](#)
4. March Quarterly Budget Review Statement [↓](#)



# **WENTWORTH SHIRE COUNCIL**

## **INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES**

**27 APRIL 2021**

INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES 27 APRIL  
2021**TABLE OF CONTENTS**

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**INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES 27 APRIL 2021**

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**1 OPENING OF MEETING**

The Mayor declared the meeting open at 11:01 am.

**2 PRESENT****COUNCILLORS**

Councillor Susan Nichols (Mayor)  
Councillor Tim Elstone  
Councillor Greg Evans  
Councillor Jane MacAllister  
Councillor Peter Nunan

**STAFF (non- voting members)**

Ken Ross (General Manager)  
Simon Rule (Director Finance and Policy)  
Matthew Carlin (Director Health & Planning)  
Hodi Beauliv (Manager Finance)  
Bryce Watson (Accountant)  
Chloe Horne (Business Support Officer)

**3 APOLOGIES**

Nil

**4 DECLARATIONS OF PECUNIARY INTEREST AND CONFLICTS OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****Recommendation**

That the Minutes of the Internal Audit & Risk Management Committee Meeting held 2 February 2021 be confirmed as circulated.

**Committee Resolution**

That the Minutes of the Internal Audit & Risk Management Committee Meeting held 2 February 2021 be confirmed as circulated.

**Moved Cr. Elstone, Seconded Cr. Nunan**

**CARRIED**

**INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES 27 APRIL  
2021**

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**6 REPORTS****6.1 STRATEGIC RISK UPDATE**

File Number: RPT/21/210

Responsible Officer: Simon Rule - Director Finance and Policy  
Responsible Division: Finance and Policy  
Report Author: Simon Rule - Director Finance and Policy

**Summary**

A workshop was held with Councillors on 17 February 2021 to review the strategic and key risks of Council as the governing body.

Feedback from Councillors has been reviewed against Council's Enterprise Risk Management Framework and is presented to the Committee for comment.

**Recommendation**

The Committee recommends that Council notes the report.

**Committee Resolution**

The Committee recommends that Council notes the report.

**Moved Cr. MacAllister, Seconded Cr. Nunan**

**CARRIED**

**INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES 27 APRIL 2021****6.2 MARCH QUARTERLY BUDGET REVIEW**

File Number: RPT/21/211

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Report Author: Hodi Beauliv - Manager Finance

**Summary**

A full analysis of Council's Income, Operating Expenditure and Capital Expenditure has been undertaken. A number of variations have been identified against the original budget as outlined in this report. Council's revenue and expenditure is reviewed on a quarterly basis to identify any potential areas requiring a variation.

	YTD Actual (31-Mar-2021)	% of Original Budget	% of Revised Budget
<b>Revenue</b>	\$28,980,889	78.2%	69.8%
<b>Operational Expenditure</b>	\$16,821,390	66.9%	66.9%
<b>Capital Expenditure</b>	\$15,502,575	56.8%	52.8%

If approved, the net result of variances for the March 2021 Quarter is a favourable operational variance of \$2,797,513 and a favourable capital variance of \$1,622,755. A total favourable budget variation of \$4,420,268 and a favourable year to date variance of \$3,116,761.

**Recommendation**

That the Internal Audit and Risk Management Committee recommends that Council approves the variations to the 2020/21 Operational Plan adopted at the Council Meeting on 24 June 2020.

**Committee Resolution**

That the Internal Audit and Risk Management Committee recommends that Council approves the variations to the 2020/21 Operational Plan adopted at the Council Meeting on 24 June 2020.

**Moved Cr. Nunan, Seconded Cr. Elstone**

**CARRIED**

**INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES 27 APRIL  
2021**

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**6.3 DELIVERY PROGRAM PROGRESS UPDATE**

File Number: RPT/21/212

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Hodi Beauliv - Manager Finance

Objective: 4.0 Wentworth is a caring, supportive and inclusive community  
that is informed and engaged in its futureStrategy: 4.1 Provide strong and effective representation, leadership,  
planning, decision-making and service delivery**Summary**

A progress report on the implementation of Council's four (4) year Delivery program is required to be presented at least every six (6) months (LGA s404(5)). This report details the activities implemented under the annual operational plan in the last quarter, as per the Delivery program. It aligns with the expenditure provided in the March Quarterly Budget Review.

**Recommendation**

The Committee recommends that Council notes the quarterly progress update on the 2020/21 Operational Plan activities.

**Committee Resolution**

The Committee recommends that Council notes the quarterly progress update on the 2020/21 Operational Plan activities.

**Moved Cr. Nunan, Seconded Cr. MacAllister**

**CARRIED**

**INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES 27 APRIL  
2021**

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**6.4 DRAFT LEGISLATIVE COMPLIANCE POLICY**

File Number: RPT/21/213

Responsible Officer: Simon Rule - Director Finance and Policy  
Responsible Division: Finance and Policy  
Report Author: Simon Rule - Director Finance and Policy

**Summary**

Ineffective legislative compliance frameworks increase the risk of Council breaching legislation. This can attract penalties, affect service delivery and cause significant reputational damage.

Council is in the process of developing an overarching framework aimed at identifying and managing Council's compliance obligations.

The Legislative Compliance Policy is one of the tools that will help support the framework. This is a new policy that sets out Council's legislative compliance principles, and commitment to ensuring that its obligations are met in a proactive, timely and transparent manner.

**Recommendation**

The Committee recommends that Council notes the draft Policy.

**Committee Resolution**

The Committee recommends that Council endorses the draft Policy.

**Moved Cr. MacAllister, Seconded Cr. Nunan**

**CARRIED**

**INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES 27 APRIL  
2021****6.5 REVIEW OF MOBILE FOOD VAN POLICY**

File Number: RPT/21/217

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Report Author: Matthew Carlin - Director Health and Planning

**Summary**

The Mobile Food Vendors Policy deals with requests for mobile food vending vehicles to operate on Council-owned roads and managed land and managed land in the Wentworth Shire.

The intent of this Policy is to provide an approval pathway for outdoor, high-quality food vending activities with the Wentworth Shire, whilst managing the competing needs and interests of local businesses, residents, consumers and users of the Council's facilities.

The purpose of this report is to seek support from the Committee and Council to amend the original Policy by including James King Park for mobile food vans to operate from.

**Recommendation**

The Committee recommends that:

- a) Council note the amendments to the Policy; and
- b) Endorse this document for public exhibition.

**Committee Resolution**

The Committee recommends that:

- a) Council note the amendments to the Policy; and
- b) Endorse this document for public exhibition.

**Moved Cr. Nunan, Seconded Cr. Elstone**

**LOST**

**Committee Resolution**

The Committee resolve itself into a Committee of the Whole to discuss the Mobile Food Van Policy.

**Moved Cr. Nunan, Seconded Cr. Elstone**

**CARRIED**

**Committee Resolution**

The Committee recommends that Council consider increasing the New Application Annual Fee and Renewal Application Annual Fee for the Mobile Vendor Permit.

That the Policy be amended to include the following:

- a) The approved increased New Application Annual Fee and Renewal Application Annual Fee for the Mobile Vendor Permit;
- b) The Site per township is limited to one;
- c) The approved Site within the township is distanced from current operating businesses; and
- d) The hours of operation are extended to a maximum of 8 hours each day.

That once amended the Policy be placed on public exhibition.

**Moved Cr. Nunan, Seconded Cr. Elstone**

**CARRIED**

**INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES 27 APRIL 2021**

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**7 NEXT MEETING**

Tuesday 27 July 2021

**8 CLOSURE**

The meeting was declared closed at 12:01 pm.

**Wentworth Shire Council**

Word: DOC/20/2543

**Council Policy No: GOV022****LEGISLATIVE COMPLIANCE POLICY****POLICY OBJECTIVE**

Wentworth Shire Council is committed to ensuring its utmost compliance with all applicable legislative obligations. This policy sets out Council's legislative compliance principles, and commitment to ensuring that its obligations are met in a proactive, timely and transparent manner.

Council has an obligation to ensure that all legislative requirements and obligations are met and this policy is a key element in Council's overall legislative compliance framework for monitoring compliance and identifying action required for corrective measures.

**1. POLICY STATEMENT**

The intent of this policy is to ensure that Wentworth Shire Council establishes systems which:

- Promote a culture of compliance within the organization;
- Prevent, and where necessary, identify and respond to, breaches of laws, regulations, codes or organisational standards applicable to Council;
- Meet the expectations, of the community and those working at Council, that Council shall take all appropriate measures to ensure that Council will comply with applicable legislation;
- Assist Council in achieving the highest standards of governance; and
- Provide sufficient resources to ensure that Council's compliance program can be implemented, maintained and improved

**2. POLICY COVERAGE**

This policy applies to all areas of Council's operations and covers compliance with State and Federal legislation, council policies and procedures, contracts, funding agreements and relevant standards etc.

**3. STRATEGIC PLAN LINK**

Objective: Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future.

Strategy: Provide strong and effective representation, leadership, planning, decision-making and service delivery.

**4. DEFINITIONS AND ABBREVIATIONS**

<b>Compliance</b>	Means adhering to the requirements of laws, industry and organisational standards and codes, Council policies and plans, principles of good governance and accepted community standards.
<b>Compliance Framework</b>	Means Council's overarching framework that identifies and manages Council's legal and compliance obligations.
<b>Compliance System</b>	Means the framework, policies and procedures that holds and maintains the data, strategic documents and information that assists Council meet its compliance obligations.

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## Wentworth Shire Council

Word: DOC/20/2543

Council Policy No: GOV022

## LEGISLATIVE COMPLIANCE POLICY

<b>Legislative Obligations</b>	Means legal requirements that an organisation has to comply with.
<b>Non-Compliance</b>	Refers to an act or omission, which causes Council to fail to meet its compliance obligations.

## 5. POLICY CONTENT

Council shall have appropriate resources, processes and structures to ensure that legislative requirements are achievable and are integrated into the everyday running of the Council.

These processes and structures will aim to implement the following principles, which are derived from the Australian Standard 3806-2006 – Compliance Programs:

## 5.1. Commitment

- Commitment by the governing body and top management to effective compliance that permeates the whole organization;
- The compliance policy is aligned to the organisation's strategy and business objectives, and is endorsed by the governing body;
- Appropriate resources are allocated to develop, implement, maintain and improve the compliance program;
- The objectives and strategy of the compliance program are endorsed by the governing body and top management; and
- Compliance obligations are identified and assessed.

## 5.2. Implementation

- Responsibility for compliant outcomes is clearly articulated and assigned;
- Competence and training needs are identified and addressed to enable employees to fulfil their compliance obligations;
- Behaviours that create and support compliance are encouraged and behaviours that compromise compliance are not tolerated; and
- Controls are in place to manage the identified compliance obligations and achieve desired behaviours.

## 5.3. Monitoring and Measuring

- Performance of the compliance program is monitored, measured and reported; and
- The organisation is able to demonstrate its compliance program through both documentation and practice.

## 5.4. Continual Improvement

- Responsible management of compliance obligations includes a systematic approach to continuous improvement. This consist of on-going monitoring and reporting of non-compliance incidents, together with appropriate remedial action.

## 5.5. Maintenance and Review

- Council will ensure adequate processes are in place to ensure that timely advice is received regarding changes to compliance obligations and good governance practices by:

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## Wentworth Shire Council

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LEGISLATIVE COMPLIANCE POLICY

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- Maintaining arrangements with legal advisors;
- Continuing memberships with professional bodies;
- Subscribing to relevant information services;
- Attending industry forums, conferences, workshops and seminars; and
- Monitoring regulators' website.

Legislative compliance is primarily a management responsibility and therefore commitment must be demonstrated by all levels of management to ensure Council's legal obligations within their area of responsibility are met. Appropriate actions must be taken to ensure an adequate understanding of obligations and where necessary expert advice sought to guide management actions. To achieve Council's compliance objective, a compliance framework has been implemented to support monitoring and review of obligations and responsibilities. To support the framework all levels of management will:

- Promote a culture of compliance and good governance;
- Uphold a culture of open disclosure of non-compliance without fear of reprisal;
- Document and review Council processes to ensure they comply with applicable laws and regulations;
- Provide training and assistance to employees to enable understanding of compliance obligations and required management actions;
- Continue to monitor and report on compliance to identify breaches or system failures; and
- Promptly address identified breaches or other non-compliances to mitigate Council's exposure to legal risk.

**5.6. Accountabilities & Responsibilities****Councillors**

- Adhere to and comply with all relevant legislation and policies that are endorsed by Council.
- Review and endorse this policy periodically.
- Support a positive compliance culture.

**Audit and Risk Improvement Committee**

- Review compliance status reports annually, noting the effectiveness of the framework and identified areas improvement.
- Review this policy periodically.
- Provide recommendations for any reporting on compliance, including any identified areas of non-compliance or breaches.

**General Manager**

- Will be responsible for developing a framework to ensure that when legislation changes steps are taken to ensure that actions comply with the amended legislation.
- Will ensure that the framework sets out a range of actions required to achieve compliance with legislation and to achieve excellence based on benchmark activities set out in AS 3806-2006 Compliance Programs. Achievement will be assessed internally through Council's Audit Plan and reported to the Audit & Risk Improvement Committee annually.

**Directors**Signed on [Click here to enter a date.](#)

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## Wentworth Shire Council

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Council Policy No: GOV022

## LEGISLATIVE COMPLIANCE POLICY

- Adhere to and comply with all relevant legislation including Council policies and operating policies.
- Review this policy periodically.
- Encourage behaviours that create a positive compliance culture.
- Support system implementation to better identify, monitor and report on compliance obligations.
- Participate in training as required.
- Report on any areas of identified non-compliance and ensure corrective action is taken.

**Managers**

- Will ensure that directions relating to compliance are clear and unequivocal and that legal requirements which apply to each activity for which they are responsible are identified.
- Will have systems in place to ensure that all staff are given the opportunity to be kept fully informed, briefed and/or trained about key legal requirements relative to their work.
- Review and provide regular reporting updates on legislative compliance obligations.
- Notify the General Manager and Director on any identified areas of non-compliance.
- Action any identified areas for improvement in a timely manner.

**Employees**

- Have a duty to seek information on legislative requirements applicable to their area of work and to comply with the legislation.
- Shall report through their supervisors to Senior Management any areas of non-compliance that they become aware of.

**6. RELATED DOCUMENTS & LEGISLATION****6.1. Associated Legislation**

- Local Government Act
- Local Government (General) Regulations

**6.2. Associated Government Policy Provisions**

- Good Conduct and Administrative Practice: Guidelines for state and local government (2nd edition) published by NSW Ombudsman, May 2006
- Department of Local Government Promoting Better Practice Program

**6.3. Associated Council Documents**

- Legislative Compliance Framework
- Enterprise Risk Management Framework

**7. ATTACHMENTS**

Nil

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**Wentworth Shire Council**

Word: DOC/20/2543

**Council Policy No: GOV022**

**LEGISLATIVE COMPLIANCE POLICY**

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**8. DOCUMENT APPROVAL**

This document is the latest version of the official policy of the Wentworth Shire Council, as adopted by Council on the dd/mm/yyyy. All previous versions of this policy are null and void.

This policy may be amended or revoked by Council at any time.

Signed:.....

**General Manager Wentworth Shire Council**

**Date**

Signed on [Click here to enter a date.](#)

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## Quarterly Progress Report against 2020/21 Operational Plan

	Exp prev Fin Yrs	Original Budget	Revised Budget Q2	March YTD
<b>1.1 Grow the potential for business and industry to develop and expand</b>		\$1,835,253	\$1,835,253	\$751,129
<u>Active</u>				
Annual Program				
Building Control Operational Costs		\$301,959	\$301,959	\$313,122
Economic Affairs Operational Costs		\$1,533,294	\$1,533,294	\$438,007
<b>1.2 Encourage and support population growth and resident attraction</b>	\$1,869,106	\$7,455,417	\$8,555,417	\$4,930,077
<u>Completed</u>				
1445-2999-0015 WW Cemetry Ashes Internment	\$1,547	\$0	\$0	\$5,795
1445-2999-0016 Gol Gol Cemetry Ashes Internmn	\$830	\$0	\$0	\$5,795
<u>Active</u>				
Planning Phase				
1445-2999-0005 Cemetery Shed Upgrades	\$0	\$40,000	\$40,000	\$0
Annual Program				
Housing & Community Amenities Operational Costs		\$1,315,417	\$1,315,417	\$693,927
Construction Phase				
1870-2999-0000 Aerodromes - Capital Works	\$1,866,729	\$6,100,000	\$7,200,000	\$4,224,559
<b>2.1 Grow visitation to the Shire by developing a quality visitor experience and promoting our destination</b>	\$323,648	\$1,050,000	\$1,190,000	\$350,708
<u>Completed</u>				
1960-2999-0011 Willowbend Power Upgrade	\$54,752	\$0	\$110,000	\$164,753
1960-2999-0012 Willowbend Office	\$202,725	\$0	\$30,000	\$30,449
<u>Active</u>				
Close Out				
1915-2999-0014 RV Dump Point Wentworth	\$0	\$0	\$0	\$49,349
Annual Program				
1941-2999-0002 PS Ruby Capital Expenses	\$3,127	\$50,000	\$50,000	\$51,907
Implementation				
1915-2999-0015 Foot Traffic Counters	\$0	\$0	\$0	\$9,200
Construction Phase				
1960-2999-0003 Willowbend Caravan Park Redevelopment	\$0	\$1,000,000	\$1,000,000	\$2,445
1960-2999-0014 Camp Kitchen Modifications	\$63,044	\$0	\$0	\$42,605
<b>2.2 Enhance access to local health and aged care services</b>		\$151,933	\$151,933	\$106,109
<u>Active</u>				
Annual Program				
Health Services Operational Costs		\$151,933	\$151,933	\$106,109
<b>2.5 Maintain/create desirable open spaces and recreation facilities</b>	\$4,554,901	\$4,296,446	\$5,211,554	\$2,977,448
<u>Completed</u>				
1520-2999-0005 Midway Centre Road Signage	\$380	\$0	\$0	\$3,640
1526-2999-0001 Curlwaa Hall Renewal	\$563,531	\$0	\$0	\$670
1527-2999-0001 Pooncarie Hall Upgrade	\$205,950	\$0	\$0	\$15,828
1536-2999-0001 Paint Dareton Pool	\$0	\$20,000	\$20,000	\$19,643
1541-2999-0016 GGO Netball Courts & Lights	\$415,188	\$0	\$92,000	\$85,119
1543-2999-0003 Carramar Drive Oval Fencing	\$0	\$0	\$0	\$15,360
1545-2999-0021 Palm Island Landscaping	\$36,725	\$0	\$0	\$1,387
1545-2999-0023 Wentworth Showgrounds Pavillion	\$632,814	\$325,000	\$465,000	\$463,563
1545-2999-0029 Flame Trees	\$0	\$0	\$0	\$16,850
1549-2999-0001 James King Park Redevelopment	\$954,153	\$0	\$0	\$397
1555-2999-0011 Amenities Upgrade	\$345,685	\$0	\$50,000	\$90,857
<u>Active</u>				
Close Out				
1557-2999-0001 Wentworth Sporting Complex	\$303,980	\$0	\$170,000	\$68,792
Pre-construction Phase				
1545-2999-0012 Wentworth Riverfront Wall Remediation	\$9,217	\$300,000	\$300,000	\$33,079
1546-2999-0016 Dareton Town Entry Tree Corridor	\$0	\$0	\$0	\$0
1548-2999-0004 PooncarieWalking Track to Campground (1.5m spray s	\$0	\$0	\$0	\$0
1550-2999-0002 Curlwaa Riverfront	\$374,506	\$35,000	\$35,000	\$0

## Quarterly Progress Report against 2020/21 Operational Plan

	Exp prev Fin Yrs	Original Budget	Revised Budget Q2	March YTD
Constuction Phase				
1548-2999-0001 Pooncarie Parks Toilet Block	\$50,379	\$0	\$0	\$59,949
Planning Phase				
1505-2999-0026 Library Relocation	\$0	\$0		
1540-2999-xxxx Drought Communities Extension Programme Projects	\$0	\$1,000,000	\$1,000,000	\$0
1545-2999-0006 Junction Island Bridge	\$15,404	\$0	\$0	\$0
1545-2999-0030 WW Rowing Club Building Extension	\$0	\$0	\$199,187	\$0
1545-2999-0032 Junction Park Reserve Electrical upgrade	\$0	\$0	\$0	\$0
1546-2999-0015 Dareton Travellers Rest	\$1,452	\$0	\$0	\$65
1546-2999-0017 Dareton Reserves Electrical Upgrades	\$0	\$0	\$33,750	\$0
1547-2999-0008 Buronga Reserves Electrical Upgrade	\$0	\$0	\$0	\$0
1547-2999-0018 Bike Safety Track	\$0	\$0	\$45,000	\$0
1549-2999-0008 Playground Equipment James King Park	\$0	\$0	\$0	\$345
1555-2999-0012 CCTV Dareton	\$0	\$0	\$0	\$0
1555-2999-0013 CCTV Wentworth	\$0	\$0	\$0	\$0
1556-2999-0003 Wentworth Showgrounds Sewer Upgrade	\$0	\$0	\$0	\$0
Annual Program				
1505-2999-0001 New & Replacement Bookstocks	\$40,003	\$53,000	\$53,000	\$27,516
1505-2999-0014 Library Local Special Project	\$7,896	\$23,500	\$23,500	\$555
1555-2999-0003 Tree Replace Under Power Lines	\$31,607	\$25,000	\$25,000	\$0
1555-2999-0006 Waste Bins Replacement	\$120,508	\$12,500	\$12,500	\$0
1555-2999-0008 Shire Wide Post & Rail Replacement	\$20,866	\$20,000	\$20,000	\$20,749
Recreation & Culture Operational Costs		\$2,187,446	\$2,192,446	\$1,805,892
Construction Phase				
1528-2999-0001 Anabranh Hall Upgrade	\$180,220	\$0	\$0	\$11,231
1529-2999-0001 Pomona Hall Upgrade	\$159,041	\$0	\$0	\$6,427
1545-2999-0025 Wentworth Riverfront BBQ Area	\$14,111	\$220,000	\$235,000	\$139,783
1545-2999-0031 W/Worth Rowing Club Reserve Electrical Upgrade	\$0	\$0	\$0	\$0
1545-2999-0033 BBQ & Picnic Tables Fotherby Park	\$0	\$0	\$0	\$9,134
1546-2999-0018 BBQ & Picnic Table Dareton	\$0	\$0	\$0	\$8,177
1547-2999-0001 Buronga Riverfront Masterplan	\$71,286	\$75,000	\$225,000	\$66,105
1547-2999-0009 George Gordon Oval Fencing	\$0	\$0	\$0	\$1,164
1548-2999-0002 Pooncarie Gun Club Concreting	\$0	\$0	\$0	\$0
1548-2999-0003 Pooncarie Racecourse Extended Shade Area	\$0	\$0	\$0	\$0
<b>Stalled</b>				
1535-2999-0004 Wentworth Pool Tiling	\$0	\$0	\$15,171	\$5,169
<b>Not Started</b>				
1548-2999-0005 Pooncarie Bird Hides along Camp Ground & River x2	\$0	\$0	\$0	\$0
<b>3.1 Promote the efficient delivery of water supply, sewer and drainage services for the long term interests of future generations</b>	<b>\$6,644,908</b>	<b>\$9,474,474</b>	<b>\$10,058,231</b>	<b>\$5,201,676</b>
<b>Completed</b>				
3005-2999-0123 Hendy Road Main Replacement	\$813,964	\$0	\$0	\$19,520
3005-2999-0138 Upgrade Junc Electrical&SCADA	\$0	\$0	\$11,710	\$11,710
<b>Active</b>				
Close Out				
2005-2999-0242 Pooncarie WTP	\$828,396	\$0	\$0	\$38,598
2005-2999-0253 Dareton Raw Water Telemetry Upg	\$0	\$0	\$40,000	\$10,723
Pre-construction Phase				
1436-2999-0013 Buronga/Gol Gol Stormwater Constraints	\$73,675	\$1,000,000	\$0	\$6,225
2005-2999-0234 Mourquong Filtered Water Main	\$15,241	\$50,000	\$153,000	\$4,970
Constuction Phase				
1440-2999-0002 EDS Facilities	\$315,311	\$50,000	\$400,000	\$135,928
2005-2999-0207 Gol Gol WTP - Process Upgrade	\$1,064,122	\$1,000,000	\$1,160,000	\$893,692
3005-2999-0043 Sewer Rationalisation Project Wentworth	\$1,759,947	\$0	\$600,000	\$335,906
3005-2999-0044 Sewer Rationalisation Project Dareton	\$1,744,015	\$0	\$600,000	\$351,252
Planning Phase				
1316-2999-0001 WW Extended Day Care Centre	\$0	\$0	\$0	\$340
1436-2999-0019 Wilga Road Stormwater Upgrade	\$0	\$0	\$470,000	\$10,626

## Quarterly Progress Report against 2020/21 Operational Plan

	Exp prev Fin Yrs	Original Budget	Revised Budget Q2	March YTD
<b>Annual Program</b>				
1436-2999-0001 Stormwater Drainage	\$0	\$250,000	\$250,000	\$16,409
2005-2999-0050 Water Stop Valves and Fire Plugs	\$6,800	\$10,000	\$10,000	-\$1
2005-2999-0101 Infrastructure Upgrade	\$0	\$1,000,000	\$960,000	\$0
2005-2999-0232 Water Infrastructure Development Strategy	\$4,107	\$50,000	\$50,000	\$14
3005-2999-0101 Infrastructure Upgrade	\$0	\$1,590,953	\$0	\$0
3005-2999-0126 Sewer Main Refurbishment	\$0	\$224,000	\$224,000	\$17,057
3005-2999-0127 Sewer Pit Lids	\$0	\$10,000	\$10,000	\$0
3005-2999-0136 Sewer Design Works	\$0	\$50,000	\$50,000	\$0
Environment 3.1 Operational Costs		\$289,864	\$289,864	\$125,609
Sewer Administration Operational Costs		\$1,402,724	\$1,402,724	\$868,347
Water Supplies Operational Costs		\$1,971,141	\$1,971,141	\$1,509,129
<b>Implementation</b>				
3005-5100-0001 Loan Repayments - Loan #1	\$0	\$45,792	\$45,792	\$0
Integrated Water Cycle Management Plan	\$0	\$150,000	\$150,000	\$752
<b>Construction Phase</b>				
1436-2999-0014 Neville Street Stormwater	\$15,580	\$0	\$300,000	\$60,812
1436-2999-0018 Midway Stormwater Upgrade	\$0	\$0	\$500,000	\$13,552
2005-2999-0200 Trentham Cliffs Water Install	\$0	\$0	\$0	\$396,181
3005-2999-0200 Trentham Cliffs Sewer Install	\$0	\$0	\$0	\$374,060
<b>Stalled</b>				
2005-2999-0109 Raw Water Main Replacement W/W	\$0	\$280,000	\$280,000	\$0
3005-2999-0135 Septic Waste Receivable Upgrade	\$3,750	\$0	\$0	\$0
<b>Not Started</b>				
1436-2999-0020 Pink Lake Stormwater Design	\$0	\$0	\$30,000	\$0
1440-2999-0005 Wentworth EDS	\$0	\$0	\$50,000	\$264
2005-2999-0252 Gol Gol Pump Station Drainage/Stabilisation	\$0	\$50,000	\$50,000	\$0
<b>3.2 Plan for and develop the right assets and infrastructure</b>	<b>\$480,913</b>	<b>\$12,598,468</b>	<b>\$12,881,149</b>	<b>\$8,218,398</b>
<b>Completed</b>				
1825-2999-0009 Golf Course Road	\$0	\$0	\$0	\$112,953
1865-2999-0011 Dareton Sharedway Continuation	\$0	\$0	\$0	\$42,676
<b>Active</b>				
<b>Pre-construction Phase</b>				
1865-2999-0003 Wood St Kerb Ramps (6)	\$9,000	\$0	\$0	\$1,211
1865-2999-0009 Pitman Ave Shared Path & Ramps	\$5,837	\$0	\$0	\$1,033
<b>Planning Phase</b>				
1316-2999-0002 WW Extended Day Care	\$0	\$0	\$0	\$11,536
1825-2999-0006 Upgrade High Darling Sealing	\$0	\$0	\$773,625	\$0
1825-2999-0007 Upgrade Old Wentworth Road Sealing	\$0	\$0	\$0	\$0
1825-2999-0008 Adelaide Lane	\$0	\$0	\$0	\$55
1830-2999-0000 Pooncarie-Menindee Road	\$0	\$0	\$0	\$0
1895-2999-0003 Dareton Street Lights	\$0	\$0	\$0	\$99
Road Renewals Included in Operating expenditure		\$3,542,256	\$3,158,795	\$1,337,851
<b>Annual Program</b>				
1865-2999-0010 Sharedways	\$0	\$40,000	\$9,310	\$2,612
Transport Operational Costs		\$8,766,212	\$8,559,032	\$6,653,913
<b>Legal</b>				
1930-2999-0018 Land Acquisitions	\$282,926	\$250,000	\$250,000	\$54,427
<b>Construction Phase</b>				
1825-2999-0001 19/20 Rd Inf Renewal -Kelso Rd	\$50,786	\$0	\$0	\$12
1825-2999-0002 19/20 Rd Inf Renewal -Ryans Rd	\$70,901	\$0	\$0	\$7
1825-2999-0003 19/20 Rd Inf -Twin Isles Drive	\$27,621	\$0	\$0	\$7
1825-2999-0004 19/20 Rd Inf -Florence Point	\$33,842	\$0	\$0	\$7
1825-2999-0005 Upgrade Mollara Street Sealing	\$0	\$0	\$130,387	\$0
<b>3.3 Prepare for natural disasters, biosecurity risks and climate change</b>	<b>\$0</b>	<b>\$1,350,627</b>	<b>\$1,395,627</b>	<b>\$52,645</b>
<b>Active</b>				
<b>Planning Phase</b>				
1825-2999-0010 High Darling Link Road	\$0	\$0	\$45,000	\$29,701
<b>Annual Program</b>				
1436-2999-0011 Buronga - Gol Gol Drainage Design	\$0	\$0	\$0	\$140
Environment 3.3 Operational Costs		\$72,420	\$72,420	\$22,803

## Quarterly Progress Report against 2020/21 Operational Plan

	Exp prev Fin Yrs	Original Budget	Revised Budget Q2	March YTD
Construction Phase				
1870-2999-xxxx Local Roads and Community Infrastructure Projects	\$0	\$1,278,207	\$1,278,207	\$0
<b>3.4 Reduce, reuse and recover waste</b>	<b>\$284,828</b>	<b>\$1,953,673</b>	<b>\$1,953,673</b>	<b>\$1,402,879</b>
<u>Active</u>				
Planning Phase				
1421-2999-0019 100,000 Tonnes Upgrade	\$23,000	\$100,000	\$100,000	\$36,174
Annual Program				
Environment 3.4 Operational Costs		\$1,710,852	\$1,710,852	\$1,366,705
Implementation				
1421-5100-0001 Landfill Capital Loan Repayments	\$172,187	\$92,141	\$92,141	\$0
1421-5100-0002 Landfill Capital Loan Repayments #2 Loan	\$89,641	\$50,680	\$50,680	\$0
<b>4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery</b>	<b>\$645,516</b>	<b>\$12,134,501</b>	<b>\$12,557,001</b>	<b>\$2,707,818</b>
<u>Completed</u>				
1016-2999-0001 Buronga Depot Office Upgrade	\$14,399	\$0	\$0	\$1,343
<u>Active</u>				
Planning Phase				
1005-2999-0017 Wentworth Civic Centre	\$41,797	\$4,000,000	\$4,000,000	\$95,608
Annual Program				
1005-2999-0014 Office Equipment	\$0	\$100,000	\$100,000	\$65
1007-2999-0001 Computer Replacement	\$0	\$200,000	\$200,000	\$30,693
1010-2999-0001 Capital Plant Replacement	\$0	\$1,500,000	\$1,910,000	\$267,311
1010-2999-0012 Minor Plant Purchases	\$0	\$50,000	\$65,000	\$31,775
1010-2999-0015 Asbestos Management Plan	\$0	\$60,000	\$60,000	\$0
Community Services Operational Costs		\$83,786	\$83,786	\$66,391
Finance and Policy Administration Operational Costs		\$1,763,945	\$1,761,445	\$1,478,200
Governance & GMO Administration Operational Costs		\$2,426,393	\$2,426,393	\$1,286,257
Public Order & Safety Operational Costs		\$1,007,630	\$1,007,630	\$562,268
Roads & Engineering Administration Operational Costs		\$177,696	\$177,696	-\$1,356,934
Implementation				
1005-5100-0005 Loan Repayments - Midway	\$122,302	\$77,147	\$77,147	\$54,321
1005-5100-0015 Loan Repayments WWCC - Loan \$850k	\$71,709	\$42,496	\$42,496	\$31,825
1005-5100-0016 Loan Repayments WWCC - Loan \$3.3m	\$0	\$99,616	\$99,616	\$0
1005-5100-0017 Loan Repayments - Stormwater - T-Corp	\$0	\$45,792	\$45,792	\$0
1007-2999-0014 Integrated Management System	\$395,310	\$500,000	\$500,000	\$158,694
<b>Grand Total</b>	<b>\$14,803,821</b>	<b>\$52,300,792</b>	<b>\$55,789,838</b>	<b>\$26,698,888</b>



Wentworth Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

**31 March 2021**

It is my opinion that the Quarterly Budget Review Statement for Wentworth Shire Council for the quarter ended 31/03/21 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Date:

22/4/2021

Simon Rule  
Responsible Accounting Officer

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

Wentworth Shire Council

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 March 2021

**Income & Expenses - Council Consolidated**

( \$000's )	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures	Variance Surplus (Deficit)	Notes	% Actuals by Projected
		Carry Forwards	Other than QBRs	Sep QBRs	Dec QBRs								
<b>Income</b>													
Rates and Annual Charges	8,900			165		9,065		a	9,065	9,064	(1)	1	100.0%
User Charges and Fees	5,026					5,026		b	5,026	3,373	(1,653)	2	67.1%
Other Revenues	1,265				(383)	1,265		c	1,265	672	(593)	3	53.1%
Grants & Contributions - Operating	10,557					10,174		d	10,174	4,792	(5,382)	4	47.1%
Grants & Contributions - Capital	10,605	3,265	80	1,700		15,650	2,798	e	18,448	10,919	(4,731)	5	59.2%
Interest and Investment Revenues	601			(350)		251		f	251	161	(90)	6	64.1%
Net gain from disposal of assets	100					100		g	100	-	(100)	7	0.0%
<b>Total Income from Continuing Operations</b>	<b>37,054</b>	<b>3,265</b>	<b>80</b>	<b>1,515</b>	<b>(383)</b>	<b>41,531</b>	<b>2,798</b>		<b>44,329</b>	<b>28,981</b>	<b>(12,550)</b>		<b>65.4%</b>
<b>Expenses</b>													
Employee Costs	9,997					9,997		h	9,997	5,997	4,000	8	60.0%
Borrowing Costs	266					266		i	266	113	153	9	42.5%
Materials & Contracts	4,408		25			4,433		j	4,433	3,075	1,358	10	69.4%
Depreciation	7,093					7,093		k	7,093	5,241	1,852	11	73.9%
Other Expenses	3,363					3,363		l	3,363	2,395	968	12	71.2%
<b>Total Expenses from Continuing Operations</b>	<b>25,127</b>	<b>-</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>25,152</b>	<b>-</b>		<b>25,152</b>	<b>16,821</b>	<b>8,331</b>		<b>66.9%</b>
<b>Net Operating Result from Continuing Operation:</b>	<b>11,927</b>	<b>3,265</b>	<b>55</b>	<b>1,515</b>	<b>(383)</b>	<b>16,379</b>	<b>2,798</b>		<b>19,177</b>	<b>12,160</b>	<b>(4,219)</b>		<b>63.4%</b>
Discontinued Operations - Surplus/(Deficit)						-		m	-	-	-	13	
<b>Net Operating Result from All Operations</b>	<b>11,927</b>	<b>3,265</b>	<b>55</b>	<b>1,515</b>	<b>(383)</b>	<b>16,379</b>	<b>2,798</b>		<b>19,177</b>	<b>12,160</b>	<b>(4,219)</b>		<b>63.4%</b>
<b>Net Operating Result before Capital Items</b>	<b>1,322</b>	<b>-</b>	<b>(25)</b>	<b>(185)</b>	<b>(383)</b>	<b>729</b>	<b>-</b>		<b>729</b>	<b>1,241</b>	<b>512</b>		

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/2021 and should be read in conjunction with the total QBRs report

Wentworth Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

-\$2,797,513

**Notes Details**

d	<b>Grants &amp; Contributions - Operating</b>	
	Active Transport Program Gol Gol Sharedway	-\$92,075
	Local Roads & Community Infrastructure Program	-\$1,278,206
	Drought Community Extension Fund	-\$1,087,500
	Wentworth Showgrounds Sewer Upgrade	-\$339,732

**Income & Expenses Budget Review Statement**  
**Explanatory Notes**

1	<b>Rates and Annual Charges</b> Full rates levied in July 2020
3	<b>Other Revenues</b> Annual Licence Fees invoiced in July
4	<b>Grants and Contributions - Operating</b> 50% of 2020/2021 FAG Grant was paid in advance prior to 30 June 2020
5	<b>Grants &amp; Contributions - Capital</b> The majority of Council's capital grants are paid once works are complete.
6	<b>Interest and Investment Revenue</b> Council has received \$147,259 in interest till 31 December, less reversal of 2019/2020 year end accrued revenue. There was no interest charged on outstanding rates for 6 months from 1 July in line with OLG requirements
8	<b>Employee Costs</b> A number of key positions have been vacant during the year and a greater percentage than predicted of project staff wages have been capitalised due to the increase in grant funded capital works projects
9	<b>Borrowing Costs</b> New loans have yet to be drawn down

## Wentworth Shire Council

## Capital Budget Review Statement

Budget review for the quarter ended 31 March 2021

## Capital Budget - Council Consolidated

Quarterly Budget Review Statement  
for the period 01/01/21 to 31/03/21

	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures	Variance Surplus (Deficit)	Notes	% Actuals by Projected
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs								
<b>Capital Expenditure (\$'000's)</b>													
<b>Capital Expenditure</b>													
New Assets													
- Plant & Equipment	-	-	-	-	-	-	124	a	-	-	-	1	
- Land & Buildings	1,645	305	-	-	-	1,950	18	b	2,074	602	1,348	2	29.0%
- Other	1,000	-	-	-	-	1,000		c	1,018	66	934	3	6.5%
Renewal Assets (Replacement)													
- Plant & Equipment	2,427	425	-	-	-	2,852	(2,792)	d	2,852	791	2,061	4	27.7%
- Land & Buildings	5,820	305	(25)	670	147	6,917		e	4,125	1,086	5,831	5	26.3%
- Roads, Bridges, Footpaths	10,960	1,100	-	-	(383)	11,677	1,117	f	12,794	9,981	1,696	6	78.0%
- Other Structures	418	703	-	904	-	2,025	294	g	2,319	328	1,697	7	14.1%
Loan Repayments (Principal)	454	-	-	-	-	454		h	454	193	261	8	42.5%
Water	2,465	160	103	-	-	2,728		i	2,728	1,345	1,383	9	49.3%
Sewer	1,900	1,200	-	-	-	3,100		j	3,100	1,110	1,990	10	35.8%
<b>Total Capital Expenditure</b>	<b>27,089</b>	<b>4,198</b>	<b>-</b>	<b>1,574</b>	<b>(236)</b>	<b>32,703</b>	<b>(1,239)</b>		<b>31,464</b>	<b>15,502</b>	<b>17,201</b>		<b>49.3%</b>
<b>Capital Funding</b>													
Rates & Other Untied Funding	8,745	918	(25)	(126)	147	9,659	(3,697)	k	5,962	5,967	(3,692)	11	100.1%
Capital Grants & Contributions	10,605	3,265	80	1,700	(383)	15,267	2,798	l	18,065	10,919	(4,348)	12	60.4%
Reserves:													
- External Restrictions/Reserves	1,388	15	-	-	-	1,403	(340)	m	1,063	(1,384)	(2,787)	13	-130.2%
- Internal Restrictions/Reserves	-	-	-	-	-	-		n	-	-	-	14	
New Loans	6,000	-	-	-	-	6,000		o	6,000		(6,000)	15	0.0%
Receipts from Sale of Assets													
- Plant & Equipment	350	-	-	-	-	350		p	350		(350)	16	0.0%
- Land & Buildings	-	-	-	-	-	-		q	-		-	17	
<b>Total Capital Funding</b>	<b>27,088</b>	<b>4,198</b>	<b>55</b>	<b>1,574</b>	<b>(236)</b>	<b>32,679</b>	<b>(1,239)</b>		<b>31,440</b>	<b>15,502</b>	<b>(17,177)</b>		<b>49.3%</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>(1)</b>	<b>-</b>	<b>55</b>	<b>-</b>	<b>-</b>	<b>(24)</b>	<b>-</b>		<b>(24)</b>	<b>-</b>	<b>24</b>		

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/2021 and should be read in conjunction with the total QBRs report

Wentworth Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Total capital adjustments -\$1,239,294

Budget Variations being recommended include the following material items:

Notes	Details	
b	<b>New - Land &amp; Buildings</b>	
	<b>Local Roads &amp; Community Infrastructure Projects</b>	
	Foot Traffic Counters	\$13,835
	<b>Drought Communities Extension Fund Projects</b>	
	RV Dump Point Wentworth	\$50,000
	<b>Additional Council funding required to meet community expectations</b>	
	Wentworth Riverfront BBQ Area	\$60,000
c	<b>Other Structures</b>	
	<b>Local Roads &amp; Community Infrastructure Projects</b>	
	Carramar Drive Oval Fencing	\$17,700
e	<b>Renewal - Land &amp; Buildings</b>	
	<b>Local Roads &amp; Community Infrastructure Projects</b>	
	Dareton Travellers Rest	\$60,000
	Playground Equipment James King Park	\$50,000
	CCTV Dareton	\$20,000
	CCTV Wentworth	\$20,000
	Flame Trees	\$17,000
	BBQ & Picnic Tables Fotherby Park	\$16,668
	BBQ & Picnic Table Dareton	\$16,668
	<b>Drought Communities Extension Fund Projects</b>	
	Camp Kitchen Modifications	\$130,000
	Pooncarie Parks Toilet Block	\$120,000
	W/Worth Rowing Club Reserve Electrical Upgrade	\$63,750
	Dareton Town Entry Tree Corridor	\$50,000
	Pooncarie Hall Upgrade	\$25,000
	Anabranche Hall Upgrade	\$25,000
	Junction Park Reserve Electrical upgrade	\$23,750
	Buronga Reserves Electrical Upgrade	\$135,000
	Pooncarie Walking Track to Campground (1.5m spray seal x900m)	\$60,000
	<b>Current allocations re-budgeted in 2021/22 Budget</b>	
	Wentworth Civic Centre	-\$3,500,000
	Wentworth Riverfront Wall Remediation	-\$125,000
f	<b>Renewal - Roads Bridges &amp; Footpaths</b>	
	<b>Local Roads &amp; Community Infrastructure Projects</b>	
	High Darling Link Road	\$481,100
	Golf Course Road	\$179,000
	Dareton Street Lights	\$97,685
	Adelaide Lane	\$39,400
	Dareton Sharedway Continuation	\$35,000
	<b>Drought Communities Extension Fund Projects</b>	
	Wood St Kerb Ramps (6)	\$145,000
	Pitman Ave Shared Path & Ramps	\$140,000

g	<b>Renewal - Other Structures</b>	
	<b>Local Roads &amp; Community Infrastructure Projects</b>	
	Bike Safety Track	\$110,000
	George Gordon Oval Fencing	\$104,150
	<b>Drought Communities Extension Fund Projects</b>	
	Pomona Hall Upgrade	\$30,000
	Pooncarie Racecourse Extended Shade Area	\$25,000
	Pooncarie Bird Hides along Camp Ground & River x2	\$25,000

**Capital Budget Review Statement****Explanatory Notes**

2	<b>New - Land &amp; Buildings</b> Willowbend Caravan Park design concept currently in development to be presented to committed late April 2021 Land acquisitions estimated cost
3	<b>New - Other Structures</b> Expenditure for new Stormwater drainage projects Midway, Wilga Road and Pink Lake yet to be incurred. Midway project currently in construction and Wilga Road in Planning stage.
4	<b>Renewal - Plant and Equipment</b> Capital plant replacement program delayed due to COVID impacting delivery
5	<b>Renewal - Land &amp; Buildings</b> Wentworth Civic Centre re-budgeted for construction next financial year Wentworth Riverfront Wall project, tender approved in March 2021. Revised completion date now December 2021
7	<b>Renewal - Other Structures</b> Some Stormwater Infrastructure Upgrade projects have not been undertaken due to a shortage of staff resources while staff focus on the increased demand for new stormwater assets and work required for new subdivisions
8	<b>Loans</b> New loans have not yet been drawn down
9	<b>Water</b> Raw Water Main Replacement and Gol Gol Pump Station Drainage/Stabilisation stalled. These projects will not be completed this financial year as staff resources are concentrating on addressing issues with Gol Gol Water Treatment Plant Upgrade Some Infrastructure Upgrade projects have not been undertaken due to a shortage of resources and as they await the completion of the Integrated Water Cycle Management Plan
10	<b>Sewer</b> Some Infrastructure Upgrade projects have not been undertaken due to a shortage of resources and as they await the completion of the Integrated Water Cycle Management Plan
13	<b>External Reserves</b> Wentworth Showgrounds Sewer Upgrade Grant received in advance \$339,732

Wentworth Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Cash & Investments Budget Review Statement****Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals \$3,522

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.

The date of completion of this bank reconciliation is 31/03/21

**Reconciliation Status**

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

**\$ 000's**

Cash at Bank (as per bank statements)

3,522

Investments on Hand

29

less: Unpresented Cheques

(Timing Difference)

5

add: Undeposited Funds

(Timing Difference)

7

**Reconciled Cash at Bank & Investments**

3,563

**Balance as per Review Statement:**

3,563

Difference:

-



Wentworth Shire Council

# Quarterly Budget Review Statement

for the period 01/01/21 to 31/03/21

## Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2021

(\$000's)	Current Projection		Original Budget	Actuals	
	Amounts	Indicator	20/21	Prior Periods	18/19
	20/21	20/21	20/21	19/20	18/19

NSW Local Government Industry Key Performance Indicators (OLG):

### 1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	1241
Operating Revenue (excl. Capital Grants & Contributions)	18062

-2.3 % -6.8 %

1. Operating Performance



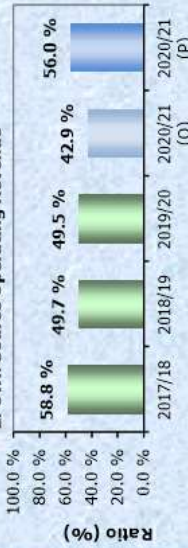
This ratio measures Council's achievement of containing operating expenditure within operating revenue.

### 2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	12971
Total Operating Revenue (incl. Capital Grants & Cont)	23177

49.5 % 49.7 %

2. Own Source Operating Revenue



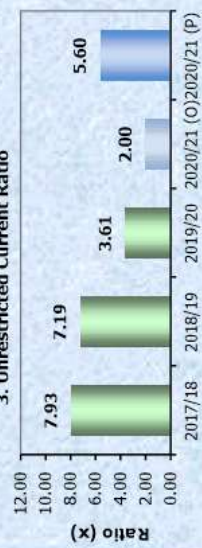
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants &amp; contributions.

### 3. Unrestricted Current Ratio

Current Assets less all External Restrictions	21610
Current Liabilities less Specific Purpose Liabilities	3859

3.61 7.19

3. Unrestricted Current Ratio



To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



## Wentworth Shire Council

Quarterly Budget Review Statement  
for the period 01/01/21 to 31/03/21

## Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2021

(\$000's)	Current Projection		Original Budget	Actuals	
	Amounts	Indicator	20/21	Prior Periods	18/19
	20/21	20/21	20/21	19/20	18/19

NSW Local Government Industry Key Performance Indicators (OLG):

**4. Debt Service Cover Ratio**

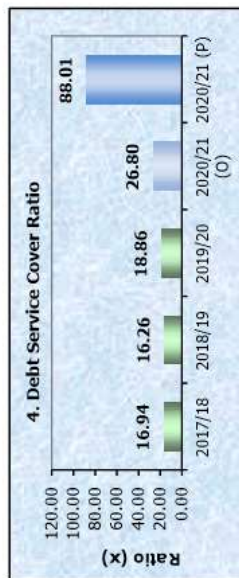
Operating Result before Interest & Dep. exp (EBITDA)  
Principal Repayments + Borrowing Interest Costs

17514  
199

88.01

26.80

18.86 16.26



This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

**5. Rates, Annual Charges, Interest & Extra Charges Outstanding**

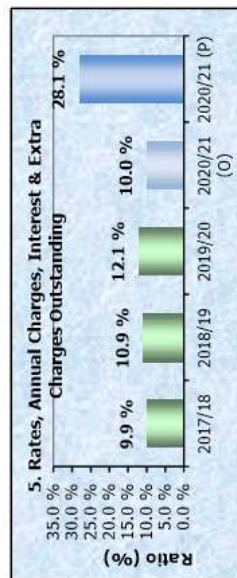
Rates, Annual & Extra Charges Outstanding  
Rates, Annual & Extra Charges Collectible

2968  
10557

28.1 %

10.0 %

12.1 % 10.9 %



To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

**6. Cash Expense Cover Ratio**

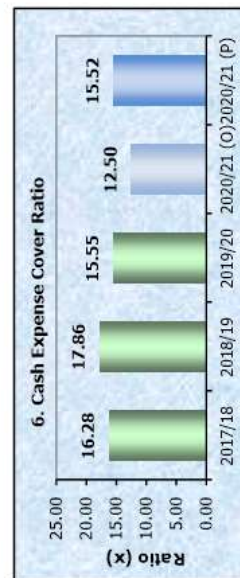
Current Year's Cash & Cash Equivalents (incl.Term Deposits)  
Operating & financing activities Cash Flow payments

32538  
2096

15.52

12.50

15.55 17.86



This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

## Wentworth Shire Council

# Quarterly Budget Review Statement

for the period 01/01/21 to 31/03/21

## Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

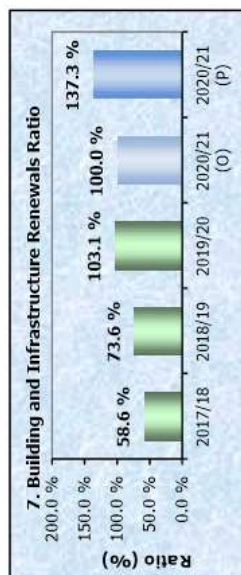
Budget review for the quarter ended 31 March 2021

(\$000's)	Current Projection		Original Budget	Actuals	
	Amounts	Indicator		Prior Periods	
	20/21	20/21	20/21	19/20	18/19

NSW Local Government Infrastructure Asset Performance Indicators (OLG):

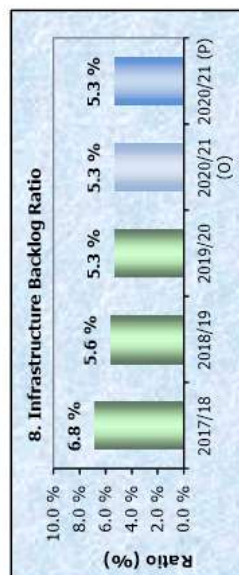
<b>7. Building and Infrastructure Renewals Ratio</b>					
Asset Renewals (Building, Infrastructure & Other Structures)	7,194	137.3 %	100.0 %	103.1 %	73.6 %
Depreciation, Amortisation & Impairment	5241				

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



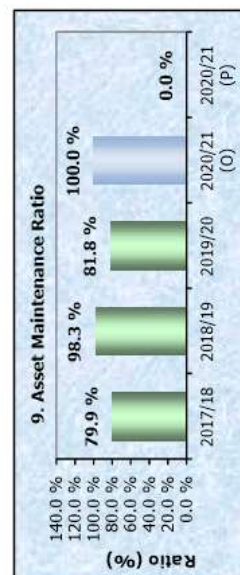
<b>8. Infrastructure Backlog Ratio</b>					
Estimated cost to bring Assets to a satisfactory condition	21450	5.3 %	5.3 %	5.3 %	5.3 %
Total value of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets	403068				

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.



<b>9. Asset Maintenance Ratio</b>					
Actual Asset Maintenance	N/A	0.0 %	100.0 %	81.8 %	98.3 %
Required Asset Maintenance					

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.



## Wentworth Shire Council

**Quarterly Budget Review Statement**  
 for the period 01/01/21 to 31/03/21
**Contracts Budget Review Statement**

Budget review for the quarter ended 31 March 2021

**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Mildura Truck Centre	Replacement of Plant 630 & 430	351,889	01/01/21	6 months	Y	
FWG Contracting Pty Ltd	Construction of Mooring Area Wentworth Riverfront	545,545	01/02/21	12 months	Y	
Rosmech Environmental	Replacement of Street Sweeper	373,317	01/02/21	6 months	Y	
Primal Surfacing Pty Ltd	Stage 2 Bitumen Asphalt & linemarking - W/W Aerodrome	782,333	01/03/21	3 months	Y	
Frank Stockman	Drought Funding Projects	61,819	01/01/21	3 months	Y	
Mildura Machinery	Buronga Landfill Machinery Hire	118,992	01/01/21	3 months	Y	
Stonehouse Quarry	Materials for Segemt 40 upgrade	70,484	01/01/21	3 months	Y	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2020 and should be read in conjunction with the total QBRs report

Wentworth Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/21 to 31/03/21

**Consultancy & Legal Expenses Budget Review Statement**

## Consultancy &amp; Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	460,957	Y
Legal Fees	63,728	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**


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## 8.2 WILLOWBEND ADVISORY COMMITTEE

File Number: RPT/21/234

Responsible Officer: Ken Ross - General Manager  
 Responsible Division: Office of the General Manager  
 Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future  
 Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

### Summary

A meeting of the Willowbend Advisory Committee was held on 27 April 2021. The Minutes of the meeting are attached to this report for the information of Councillors.

The Committee has requested that the Reporting Officer seeks resolutions of Council to endorse the detailed site plans to enable the project to advance to the tender stage.

### Officer Recommendation

That Council endorse the detailed site plans to enable the project to advance to the tender stage.

### Additional Information

From the presentation, Mick Hawtin from MH2 is to investigate the following for Committee consideration:

- Water harvesting opportunities for stormwater
- Solar panel options for the lighting bollards
- Possibility of merging retaining wall options 2 (two step down) and 3 (seven degree ramp)
- Investigate handrail options for all retaining wall options
- Develop an in depth risk assessment for all retaining wall options
- To complete indicative costing for the whole project

Upon receipt of indicative costing, the Committee will then discuss the possibility of closing Willowbend Caravan Park to complete at least all of Stage 1 works to avoid disruption to customers.

### Attachments

1. Minutes - Willowbend Advisory Committee Meeting 27 April 2021 [↓](#)
2. Willowbend Caravan Park Proposed Site Plans [↓](#)





# **WENTWORTH SHIRE COUNCIL**

## **WILLOWBEND ADVISORY COMMITTEE MINUTES**

**27 APRIL 2021**

## WILLOWBEND ADVISORY COMMITTEE MINUTES

27 APRIL 2021

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	6.1 Revised Site Plans .....	2
7	NEXT MEETING.....	3
8	CLOSURE .....	3

**WILLOWBEND ADVISORY COMMITTEE MINUTES**

**27 APRIL 2021**

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**1 OPENING OF MEETING**

The meeting was declared opened at 9:33 am.

**2 PRESENT**

**COUNCILLORS:** Councillor Susan Nichols (Mayor)  
Councillor Tim Elstone (Deputy Mayor)  
Councillor Steve Heywood

**COUNCIL STAFF:** Ken Ross (General Manager)  
Simon Rule (Director Finance and Policy)  
Chloe Horne (Business Support Officer)

**PARK MANAGERS:** Tony Smith  
Ana Smith

**OBSERVERS:** Councillor Greg Evans  
Councillor Jane MacAllister

**3 APOLOGIES**

Nil

**4 DECLARATIONS OF PECUNIARY INTEREST AND CONFLICTS OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**Recommendation**

That the Minutes of the Willowbend Advisory Committee held 17 November 2020 be confirmed as circulated.



**WILLOWBEND ADVISORY COMMITTEE MINUTES****27 APRIL 2021****6 REPORTS****6.1 REVISED SITE PLANS**

File Number: RPT/21/215

Responsible Officer: Simon Rule - Director Finance and Policy  
Responsible Division: Finance and Policy  
Report Author: Simon Rule - Director Finance and Policy

**Summary**

Council has engaged MH2 to develop detailed plans to enable the redevelopment of the Caravan Park to progress.

Mick Hawtin from MH2 will attend the meeting to answer specific questions that the Committee may have.

**Recommendation**

The Committee recommends that Council endorse the detailed site plans to enable the project to advance to the tender stage.

Mick Hawtin from MH2 gave a presentation to the Committee, which detailed the following for the Willowbend Caravan Park:

- Overall plans for Stage 1 & 2
- Fire service plans, including fire hose reel and fire hydrant location and coverage
- Stormwater location
- Wastewater coverage
- Treated water and irrigation coverage
- Draft electrical design
- Joint power, water and light
- Lighting bollards
- Retaining wall options

From the presentation, Mick Hawtin is to investigate the following for Committee consideration:

- Water harvesting opportunities for stormwater
- Solar panel options for the lighting bollards
- Possibility of merging retaining wall options 2 (two step down) and 3 (seven degree ramp)
- Investigate handrail options for all retaining wall options
- Develop an in depth risk assessment for all retaining wall options
- To complete indicative costing for the whole project

Upon receipt of indicative costing, the Committee will then discuss the possibility of closing Willowbend Caravan Park to complete at least all of Stage 1 works to avoid disruption to customers.

**Committee Resolution**

The Committee recommends that Council endorse the detailed site plans to enable the project to advance to the tender stage.

**Moved Cr. Heywood, Seconded Cr. Elstone**

**CARRIED**

**WILLOWBEND ADVISORY COMMITTEE MINUTES**

**27 APRIL 2021**

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**7 NEXT MEETING**

**8 CLOSURE**

The meeting was declared closed at 10:37 pm.



## 9 REPORTS TO COUNCIL

### 9.1 GENERAL MANAGER'S REPORT

File Number: RPT/20/851

Responsible Officer: Ken Ross - General Manager  
 Responsible Division: Office of the General Manager  
 Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

#### **Summary**

The General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars  
Circulars 21-03 to 21-05
2. Meetings  
As listed
3. Upcoming meetings or events  
As listed
4. Other items of note

The NSW Electoral Commission have notified Council the indicative cost for a polling booth at Pooncarie for the upcoming Local Government Elections is \$3000.

#### **Recommendation**

That Council

1. Notes the information contained within the report from the General Manager.
2. Determines whether a polling booth will be funded for the Local Government Elections at Pooncarie.
3. Determines whether Cr Evans attend the MDA National Conference.

#### **Detailed Report**

##### 1. OLG Circulars

Circular 21-03

- A second round of improvements and additional functionality for the NSW Companion Animals Register (CAR) will be released on 12 April 2021.
- OLG has sought clarification on a number of regulatory issues that arose from the introduction of the desexing date requirement in the Companion Animals Register (CAR) following the start of annual permits on 1 July 2020
- From 12 April 2021, councils will have the ability in the CAR to charge a late fee for lifetime registration payments made more than 28 days after the animal turns six months old.

- Further clarification is now available regarding the operation of annual permits as well as various implementation issues that councils have raised since the introduction of annual permits and the date of desexing requirement in the CAR.

Circular 21-04

- The maximum boarding house tariffs for 2021-22 have been determined.
- The maximum interest rate payable on overdue rates and charges for 2021- 22 has been determined.
- The section 603 certificate fee for 2021-22 has been determined.
- The statutory limit on the maximum amount of minimum interest rates for 2021-22 has been determined for commencement on 1 July 2021.
- Councils should incorporate these determinations into their 2021-22 rating structures and Operational Plan Statement of Revenue Policies.

Circular 21-05

- Councils are reminded of their cat management responsibilities and of available companion animal and responsible pet ownership resources.
- Councils should review their companion animals' management practices, particularly their cat management functions, to ensure they are meeting their legislative responsibilities and are performing their required functions under the Companion Animals Act 1998 (CA Act) and the Guideline on the Exercise of Functions under the Companion Animals Act.

2. Meetings

Following is a list of meetings or events attended by the General Manager for the period of 5 April 2021 – 30 April 2021.

Date	Meeting	Location
6 April 2021	Mayoral Meeting	Wentworth
9 April 2021	Meeting with Great Murray Darling Junction Interpretative Facility Inc.	Wentworth
9 April 2021	Pooncarie Weir Discussion with NSW Fisheries	Video Conference
12 April 2021	Coomealla Health Aboriginal Corporation Meeting Update	Wentworth
13 April 2021	Mayoral Meeting	Wentworth
13 April 2021	Mildura Rural City Council & Wentworth Shire Council Mayor, Deputy Mayor and General Manager's Meeting	Wentworth
14 April 2021	Far West Joint Organisation General Managers Meeting	Video Conference
14 April 2021	Pre-Meeting Ordinary Council Meeting	Wentworth
14 April 2021	Ordinary Council Meeting	Wentworth
19-21 April 2021	Western Division Council's Annual Conference & Annual General Meeting	Broken Hill
19 April 2021	Far West Joint Organisation Board Meeting	Broken Hill
22 April 2021	Meeting with Minister Pavey's Team	Wentworth
25 April 2021	Anzac Day Service	Wentworth

27 April 2021	Willowbend Advisory Committee Meeting	Wentworth
27 April 2021	Internal Audit & Risk Management Committee Meeting	Wentworth
27 April 2021	Mayoral Meeting	Wentworth
27 April 2021	Risk Follow Up with JLT	Wentworth
28 April 2021	Business Continuity Plan Presentation with JLT	Wentworth

### 3. Events

Following is a list of upcoming events, conferences or committee meetings, including out of region meetings where the Shire has been requested to attend in an official capacity.

Date	Meeting	Proposed Attendees	Location
14 May 2021	Ribbon Cutting of Optus' Event Turning On of Gol Gol's First Mobile Tower	Mayor	Gol Gol
16-19 May 2021	Murray Darling Association National Conference & Annual General Meeting	Mayor, Deputy Mayor, Cr Steve Heywood, Cr Jane MacAllister & General Manager	Wentworth
17 May 2021	Dinner with Sir Angus Houston & Phillip Glyde of Murray Darling Basin Authority	Mayor & General Manager	Mildura
18 May 2021	Far West Joint Organisation General Manager's Meeting	General Manager	Video Conference
20 May 2021	Wentworth Shire Health Interagency Group Meeting	Cr Jane MacAllister	Buronga
20 May 2021	West Darling Arts Annual General Meeting	Cr Greg Evans	Video Conference
25 May 2021	Mayoral Meeting	Mayor, Deputy Mayor & General Manager	Wentworth
25 May 2021	Regional Emergency Management Committee Meeting	General Manager	Buronga
26 May 2021	Staff Consultative and Workplace Health & Safety Committee Meeting	General Manager	Wentworth
28 May 2021	Far West Joint Organisation General Manager's Meeting	General Manager	Video Conference
1 June 2021	Far West Joint Organisation General Manager's Meeting	General Manager	Video Conference

1 June 2021	Mayoral Meeting	Mayor, Deputy Mayor & General Manager	Wentworth
8 June 2021	Mayoral Meeting	Mayor, Deputy Mayor & General Manager	Wentworth
8 June 2021	Murray Darling Association Region 4 Ordinary Meeting & Annual General Meeting	Deputy Mayor, Cr Steve Heywood & Cr Jane MacAllister	Buronga
15 June 2021	Far West Joint Organisation General Manager's Meeting	General Manager	Video Conference
15 June 2021	Mayoral Meeting	Mayor, Deputy Mayor & General Manager	Wentworth
17 June 2021	Wentworth Shire Health Interagency Group Meeting	Cr Jane MacAllister	Buronga

4. Other items of note

- The NSW Electoral Commission have notified Council the indicative cost for a polling booth at Pooncarie for the upcoming Local Government Elections is \$3000. Council is required to determine if they wish to proceed with having a polling booth at Pooncarie.
- Cr Greg Evans has been appointed Vice President of the Western Division of Councils. Congratulations is extended to Cr Evans. At the March meeting of Council it was decided that the attendees for the Murray Darling Association would be Councils MDA Region 4 representatives. In light of Cr Evans executive appointment on the Western Division of Councils, Council need to determine if Cr Evans attends the upcoming MDA National Conference.

**Attachments**

1. OLG Circular 21-03[↓](#)
2. OLG Circular 21-04[↓](#)
3. OLG Circular 21-05[↓](#)



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Local Government

## Circular to Councils

<b>Circular Details</b>	21-03 / 8 April 2021 / A765663
<b>Previous Circular</b>	
<b>Who should read this</b>	Companion Animals Teams / Ranger Services
<b>Contact</b>	Program Delivery Team / (02) 4428 4100 or 1300 134 460 / <a href="mailto:pets@olg.nsw.gov.au">pets@olg.nsw.gov.au</a>
<b>Action required</b>	Information

### Additional functionality and improvements to the NSW Companion Animals Register and Pet Registry

#### What's new or changing

- A second round of improvements and additional functionality for the NSW Companion Animals Register (CAR) will be released on 12 April 2021.
- OLG has sought clarification on a number of regulatory issues that arose from the introduction of the desexing date requirement in the Companion Animals Register (CAR) following the start of annual permits on 1 July 2020

#### What this will mean for your council

- From 12 April 2021, councils will have the ability in the CAR to charge a late fee for lifetime registration payments made more than 28 days after the animal turns six months old.
- Further clarification is now available regarding the operation of annual permits as well as various implementation issues that councils have raised since the introduction of annual permits and the date of desexing requirement in the CAR.

#### Key points

##### Late Fees for lifetime registration payments

- Councils will now have the option to apply a late fee to lifetime registration payments that are made more than 28 days after a companion animal turns six months old.
- Late fees cannot be applied to the registration of animals sold by a pound or approved rehoming organisation, animals from interstate or certain categories of dogs (as outlined below).
- Those councils that have already been collecting late fees will need to apply those late fees in the CAR via the correct registration function.

##### Additional CAR Functionality

- Since 1 July 2020, the date of desexing is a required field in the CAR. This desexing date now appears on all relevant screens and certificates. In addition to this, the desexing document type will auto populate in the registration screen if this has already been recorded previously.
- If an animal has been flagged by a vet as temporarily not recommended for desexing, the date this exemption to the desexing requirement expires is now displayed on all relevant screens and certificates.

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- The pound/shelter function is now also available within the registration function.
- Two new search functions are available that enable users to search for recognised breeders and approved rehoming organisations. Previously this information was limited to the NSW Pet Registry.
- Council managers (level 3 access) now have the ability to remove a notice of intention.
- Where relevant, these changes are reflected in the NSW Pet Registry.

#### Clarification of annual permit implementation issues

- Since the introduction of annual permits on 1 July 2020, councils have sought guidance on several implementation issues, which are now clarified as follows:

#### *Pensioners*

- Eligible pensioners whose pet cat or dog is desexed at the time of registration are not required to pay for an annual permit (cat) or the additional registration fee (dog) even if they had the animal desexed after the relevant desexing age.
- Accordingly, the requirement to enter a desexing date will no longer apply for pensioners in the CAR in order to process an eligible pensioner registration. However, councils are recommended to still enter this date, where it is known. Staff will be able to apply the pensioner discount even when a pensioner's pet is desexed after the relevant desexing age.
- When processing a registration for an eligible pensioner whose pet has been recommended by a vet to not undergo desexing (either temporarily or permanently), select the new "not desexed (not recommended - pensioner)" category. This will allow the eligible pensioner to claim the discounted registration.

#### *Exemptions from the additional registration fee and late fee for certain dogs:*

- Interstate Animals
  - If the animal is desexed but was desexed interstate after the relevant desexing age for NSW, then the owner is not liable for the additional fee / annual permit when they register the animal in NSW because they were not subject to NSW legislation at the time.
  - An animal can now be marked by a vet / authorised identifier / council officer as having come from interstate. If marked as such then relevant messaging will appear in the CAR when it comes to processing lifetime registration.
- New owners of the following categories of dogs are not required to pay the additional registration fee (as long as the dog is desexed at the time of registration by the new owner) because they did not own the animal until after the relevant desexing age had been reached and therefore were unable to comply with the desexing requirement. Often these dogs are not desexed by six months of age.
  - Ex-service of state dogs (police and correctional dogs)
  - Ex-racing greyhounds rehomed outside the racing industry
  - Ex-working dogs
  - Ex-assistance animals
  - Ex-breeding dogs kept by recognised breeders.

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*Cats desexed prior to 1 July 2020*

If a cat was desexed prior to 1 July 2020 then an annual permit is not required, even if the desexing procedure took place after the cat turned four months old.

*Animals sold by pounds/shelters/approved rehoming organisations*

To encourage the adoption of pet cats and dogs, the annual permit fee (cats) or the additional registration fee (dogs) does not apply if the new owner purchases the animal from a pound/shelter/approved rehoming organisation. A late fee also cannot be applied.

**Where to go for further information**

- Refer to the below information in the PDF version of this circular.



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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# Guide to additional CAR functionality

April 2021

## Late Fees

Effective 31 August 2018, clause 18(1)(c) of the *Companion Animals Regulation 2018* (the Regulation) provides for the payment of a late fee if the lifetime registration fee has not been paid 28 days after the date on which the companion animal is required to be registered, noting the exclusions and conditions below. The late fee for the current financial year is \$17.

Only pets registered after this function goes live on 12 April 2021 should be considered for a late fee. That is, councils will not be required to go back and retrospectively apply late fees in cases where registrations were paid late.

The only exception to this is for those councils who have collected late fee payments for registrations prior to the system functionality being in place to support this. These councils would have taken payment for the registration as well as the late fee but were only able to record the registration component in the CAR for that animal. This means that those councils have not been invoiced for the

entire amount collected. In order to reconcile these payments, councils are required to update each of these records by using the “correct registration function” to apply the late fee by selecting the applicable historical registration category.

### Correct or Remove a Registration

[Main Menu](#) | 
 [User Manual](#) | 
 [Change Password](#) | 
 [Logout](#)



So your pet can dial home.

## Step 2 - Correct Registration Details or Remove a Registration

#### Correct Registration Details

- Registration details should only be amended when a data entry has occurred.
- Whether an animal is desexed or not is only relevant at time of registration.
- If an animal is desexed after registration **DO NOT** change the registration type from Non Desexed to Desexed as this will change the fee paid.
- The amount paid field should always equal the amount paid by the owner.

Click 'Update' to s

Click 'Remove' to

#### Remove a Registr

- A Registration can o
- Reasons for removal payment has been d

Microchip Number:

Name:

Species:

Registration Type:

Receipt number:

Date Receipt Issued:

Receipt Issued By:

Registration Fee:

Late Fee:

Amount paid:

Desexed:

Jul 2017-Jun 2018 Non Desexed  
 Jul 2017-Jun 2018 Not Recmd  
 Jul 2017-Jun 2018 Pensioner  
 Jul 2017-Jun 2018 PoundShelter  
 Jul 2017-Jun 2018 Under 6Mnths  
 Jul 2018-Jun 2019 Breeder  
 Jul 2018-Jun 2019 Breeder with Late Fee  
 Jul 2018-Jun 2019 Desexed  
 Jul 2018-Jun 2019 Desexed with Late Fee  
 Jul 2018-Jun 2019 Non Desexed  
 Jul 2018-Jun 2019 Non Desexed with Late Fee  
 Jul 2018-Jun 2019 Not Recmd  
 Jul 2018-Jun 2019 Not Recmd with Late Fee  
 Jul 2018-Jun 2019 Pensioner  
 Jul 2018-Jun 2019 Pensioner with Late Fee  
 Jul 2018-Jun 2019 PoundShelter  
 Jul 2018-Jun 2019 Under 6Mnths  
 Jul 2018-Jun 2019 Under 6Mnths with Late Fee  
 Jul 2019-Jun 2020 Breeder  
 Jul 2019-Jun 2020 Breeder with Late Fee  
 Jul 2019-Jun 2020 Desexed  
 Jul 2019-Jun 2020 Desexed with Late Fee  
 Jul 2019-Jun 2020 Non Desexed  
 Jul 2019-Jun 2020 Non Desexed with Late Fee  
 Jul 2019-Jun 2020 Not Recmd  
 Jul 2019-Jun 2020 Not Recmd with Late Fee  
 Jul 2019-Jun 2020 Pensioner  
 Jul 2019-Jun 2020 Pensioner with Late Fee  
 Jul 2019-Jun 2020 PoundShelter  
 Other

☒ Yes 
 ☐ No

Similar to annual permits, councils have the discretion to decide whether to apply a late fee by selecting either the relevant registration category alone or the same registration category with a late fee. The system will automatically calculate the total amount due.

**Animal Registration**

[Main Menu](#) | [User Manual](#) | [Change Password](#) | [Logout](#)

**Step 2 of 2 - Registration Details**

**Registration Details**

Registration Type: **Dog - Not Desexed or Desexed (after relevant age) with Late Fee** ▼  
☐ Include old registration types

Receipt Number:

Date Receipt Issued:  March ▼ 2021 ▼

Receipt Issued By: **NSW Division of Local Government** ▼

Registration Fee Amount: **216.00**

Late Fee Amount: **17.00**

Total Amount Paid: **233.00**

Desexed: ☒ Yes ☐ No  
If desexed is yes, date desexed and proof of desexing is required. Please select the document type provided by owner.

Date Desexed:  March ▼ 2021 ▼

Desexing Document Type: **Please Select...** ▼

Pound Shelter Discount ☐ tick to apply pound shelter discount flag for animals sold by rehoming organisations.

#### *Eligible Pensioners*

As long as their pet is desexed at the time of registration, a pensioner is not required to pay the additional registration fee (clause 18(1)(b) of the *Companion Animals Regulation 2018*) for a dog or the annual permit fee for a cat, even if the desexing took place after the relevant desexing age of the animal. However, they can be charged a late fee if they fail to register their pet within 28 days of the registration age (6 months).


Council officers are able to process a registration for an eligible pensioner without knowing the date of desexing, although this date should still be entered if known for date integrity purposes. The desexing document type still needs to be selected when processing the registration (if the desexed status has not already been updated).

In addition to the new late fee categories, a new registration category for eligible pensioners has been introduced. This is to deal with the situation where an eligible pensioner wishes to register their cat or dog where a vet has recommended that it not be desexed. The system will override the desexing date requirement in this scenario so that eligible pensioners can still access the discounted registration fee even though their pet is not yet desexed.



## Animal Registration

[Main Menu](#) | 
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can find home.

Step 2 of 2 - Registration Details

### Registration Details

<b>Registration Type:</b>  <b>Receipt Number:</b>  <b>Date Receipt Issued:</b>  <b>Receipt Issued By:</b>  <b>Registration Fee Amount:</b>  <b>Late Fee Amount:</b>  <b>Total Amount Paid:</b>  <b>Desexed:</b>   <b>Date Desexed:</b>  <b>Desexing Document Type:</b>  <b>Pound Shelter Discount</b>	<div style="border: 1px solid #ccc; padding: 5px;"> Assistance Animal  Cat - Desexed (eligible pensioner)  Cat - Desexed (eligible pensioner) with Late Fee  Cat - Desexed (sold by pound/shelter)  Cat - Desexed or Not Desexed  Cat - Desexed or Not Desexed with Late Fee  Cat - Not Desexed (not recommended - pensioner)  Cat - Not Desexed (not recommended - pensioner) with Late Fee  Cat - Not Desexed (not recommended)  Cat - Not Desexed (not recommended) with Late Fee  Cat - Not Desexed (recognised breeder)  Cat - Not Desexed (recognised breeder) with Late Fee  Dog - Desexed (eligible pensioner)  Dog - Desexed (eligible pensioner) with Late Fee  Dog - Desexed (sold by pound/shelter)  Dog - Desexed by relevant age  Dog - Desexed by relevant age with Late Fee  Dog - Not Desexed (not recommended - pensioner)  Dog - Not Desexed (not recommended - pensioner) with Late Fee  Dog - Not Desexed (not recommended)  Dog - Not Desexed (not recommended) with Late Fee  Dog - Not Desexed (recognised breeder)  Dog - Not Desexed (recognised breeder) with Late Fee  Dog - Not Desexed or Desexed (after relevant age)  Dog - Not Desexed or Desexed (after relevant age) with Late Fee  Dog - Service of the State  Dog - Working  Jul 2019-Jun 2020 Breeder  Jul 2019-Jun 2020 Breeder with Late Fee </div>
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**Microchip Information**  
**Microchip Number:**  
**Animal Status:**  
**Authorised Identifier Number:**  
**Date of Implantation:** 10 March 2020  
**Identification Date:** 17 March 2020  
**Interstate Transferred:** Yes ☐ No ☒

#### *Pound / Shelter discount*

The pound / shelter discount flag is now available within the registration function to streamline this process. By ticking the box, the required fields will appear in order to mark an animal as sold by a pound/shelter. Users can then proceed to apply the discounted lifetime registration fee.

Pet cats and dogs sold by a pound or approved rehoming organisation are exempt from the annual permit fee (cats) and the additional registration fee (dogs).

**Animal Registration**  
[Main Menu](#) | [User Manual](#) | [Change Password](#) | [Logout](#)

  
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Step 2 of 2 - Registration Details

### Registration Details

**Registration Type:**   
☐ include old registration types

**Receipt Number:**

**Date Receipt Issued:**  March  2021

**Receipt Issued By:** NSW Division of Local Government

**Registration Fee Amount:**

**Late Fee Amount:**

**Total Amount Paid:**

**Desexed:** ☒ Yes ☐ No  
If desexed is yes, date desexed and proof of desexing is required. Please select the document type provided by owner.

**Date Desexed:**  March  2021

**Desexing Document Type:** Please Select...

**Pound Shelter Discount** ☒ tick to apply pound shelter discount flag for animals sold by rehoming organisations.

### Apply Pound Shelter Discount

Enter 'Date Applied', 'Pound/Shelter or Rehoming Organisation' and 'Comments' then click 'Apply flag'. For animals sold by rehoming organisations please ensure the name of the organisation and 'evidence sighted' are entered in the Comments.

**Date Applied:**  March  2021

**Pound/Shelter or Rehoming Organisation:** RSPCA

**Comments:**  
(mandatory for rehoming organisations)

#### Interstate pets

Cats and dogs that arrive from interstate do not attract the additional fee (dogs) or an annual permit (cats) if the animal is desexed at the time of registration. This is because the owner was not subject to NSW law at the time their pet was desexed and therefore the relevant desexing age is not taken into consideration. For the same reason, they do not attract a late fee.

Vets and authorised identifiers are able to mark an animal as having been microchipped outside of NSW when they identify it through the NSW Pet Registry or CAR. This will then display for council staff when processing registrations for such animals. For dogs, the registration fee is the base fee only. For cats, no annual permit is required.

Council users are also able to mark an animal as coming from interstate through the identification function or identification and registration function after sighting appropriate documentation. Once an animal is registered, the interstate flag cannot be changed.

**Animal Identification**

Main Menu | User Manual | Change Password | Logout

Step 2 of 2 - Enter Details

**Microchip Information**

Microchip Number: 123456789123456

Reenter Microchip Number:

Authorised Identifier number:

Date of Implantation:  March 2021

Interstate Transferred Yes ☐ No ☒

 to your pet can find home.

**Animal Identification and Registration**

Main Menu | User Manual | Change Password | Logout

Step 2 of 2 - Enter Details

**Microchip Information**

Microchip Number: 123456789123456

Reenter Microchip Number:

Authorised Identifier number:

Date of Implantation:  March 2021

Interstate Transferred Yes ☐ No ☒

 to your pet can find home.

#### Desexing date and desexing document type

The desexing date of an animal has been added to various screens as well as certificates. In addition to this, the desexing document type will auto populate in the registration screen if this has been recorded previously. This will save users having to check what document type was sighted previously and to then re-enter this information during the registration process.

**Animal Registration**

Main Menu | User Manual | Change Password | Logout

Step 2 of 2 - Registration Details

**Registration Details**

Registration Type:

☐ include old registration types

Receipt Number:

Date Receipt Issued:  March 2021

Receipt Issued By: NSW Division of Local Government

Registration Fee Amount:

Late Fee Amount:

Total Amount Paid:

Desexed: ☐ Yes ☒ No

If desexed is yes, date desexed and proof of desexing is required. Please select the document type provided by owner.

Date Desexed:  24 February 2021

Desexing Document Type: Certification - Sterilisation

Pound Shelter Discount ☐ tick to apply pound shelter discount flag for animals sold by rehoming organisations.

 to your pet can find home.



### Breeder and Rehoming Organisation Search

These search functions have been introduced to assist councils and other relevant agencies to handle enquiries, where this information was previously restricted to the NSW Pet Registry and CAR users were forced to contact the NSW Pet Registry Helpline to source this information.

There are three distinct searches depending on what information the user has available:

1. knows the Breeder Identification Number (BIN – issued by the NSW Pet Registry when users select ‘yes’ when asked if they are a breeder when first creating a profile) or the breeder’s membership number of a Recognised Breeder Organisation
  - a. returns a single result;
  - b. clicking view will provide additional information.
2. Has partial information and is searching for a Breeder
  - a. returns a list;
  - b. clicking on ‘view’ will display complete business and user details depending on what is available.
  - c. searching by just a locality or recognised breeder organisation is possible.
3. Is searching for an approved rehoming organisation by number, partial name match or suburb match
  - a. two-part search. Either search by a number or a name and/or suburb.
  - b. returns a list in all cases. Where a rehoming organisation number is entered then a single entry is displayed.

**Note:** When searching, at least three characters must be entered into the text fields.

**Breeder and Rehoming Organisation Search**

Main Menu | User Manual | Change Password | Logout

Chito Is  
to your pet can dial home.

Use the following search options to search for a recognised breeder or rehoming organisation.

### Breeder Search (BIN Number or Recognised)

To check a breeders details please enter a Recognised Breeder or a Breeder Identification Number and click Search. (eg. BXXXXXXXXX BIN or the 6 digit Recognised Breeder Membership Number)

Recognised Breeder Number  OR  
Breeder Identification Number

Search for a recognised breeder by name, contact, Breeder Organisation or by locality. Ensure at least one field is supplied before clicking 'search'. If searching using the Breeder/Business Name or Contact Name fields at least 3 characters must be entered.

Multiple fields can be searched

Breeder or Business Name   
Contact Name   
Breeder Organisation   
Locality

### Rehoming Organisation Search

Search for a rehoming organisation by organisation number (eg R251000002) or by rehoming organisation name and/or suburb. Ensure at least one field is supplied before clicking 'search'. If searching using the Rehoming Organisation Name or Suburb fields at least 3 characters must be entered. This will return a list of results based on your search criteria

Rehoming Organisation Number  OR  
Rehoming Organisation Name  AND/OR  
Suburb

\*\* Search Results are limited to 200 records

*Notice of Intent*

Level 3 council managers can now access the 'Remove notice of intent' function.

**Register Functions**

Flag animal as sold/transferred from pound/shelter or rehoming organisation      Greyhound - Update Muzzling Exemption

**Remove Notice of Intent**

Survey of council seizures of cats and dogs

Update Desexed Status



Office of  
Local Government

## Circular to Councils

<b>Circular Details</b>	21-04 / 16 April 2021 / A758690
<b>Previous Circular</b>	20-19 – Information about Ratings 2020-21
<b>Who should read this</b>	Councillors / General Managers / Council staff
<b>Contact</b>	Performance Team (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Information / Council to Implement

### Information about Rating 2021-22

#### What's new or changing

- The maximum boarding house tariffs for 2021-22 have been determined.
- The maximum interest rate payable on overdue rates and charges for 2021-22 has been determined.
- The section 603 certificate fee for 2021-22 has been determined.
- The statutory limit on the maximum amount of minimum interest rates for 2021-22 has been determined for commencement on 1 July 2021.

#### What this will mean for your council

Councils should incorporate these determinations into their 2021-22 rating structures and Operational Plan Statement of Revenue Policies.

#### Key points

##### Boarding House Tariffs

In accordance with section 516 of the *Local Government Act 1993* (Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:

- Where **full board and lodging** is provided:  
**\$401** per week for single accommodation; or  
**\$663** per week for a family or shared accommodation
- Where **less than full board or lodging** is provided:  
**\$270** per week for single accommodation; or  
**\$446** per week for family or shared accommodation

##### Maximum Interest Rate on Overdue Rates and Charges

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2021 to 30 June 2022 (inclusive) will be **6.0% per annum**.

The methodology used to calculate the interest rate is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent. The cash rate used for the purposes of the maximum interest rate for local government is based on the cash rate as at 2 December 2020.

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Notice giving effect to these decisions has been published in the NSW Government Gazette.

#### Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2021-22 is determined to be \$85. This is unchanged from the 2020-21 fee.

This determination applies to the issuing of a certificate for the matters specified in section 603(2) of the Act. Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service. Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a section 603 certificate.

#### Statutory limit on the maximum amount of minimum rates

Following a recommendation by IPART, clause 126 of the *Local Government (General) Regulation 2005* will be amended on 1 July 2021 by the *Local Government (General) Amendment (Minimum Rates) Regulation 2020* so that under section 548(3)(a) of the Act, the maximum amount of the minimum ordinary rate to be \$565 for 2021-22.

The maximum amount of a minimum special rate (not being a water supply special rate or a sewerage special rate) prescribed by section 548(3)(b) of the Act will remain unchanged at \$2.

#### **Where to go for further information**

The NSW Legislation website at [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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## Circular to Councils

<b>Circular Details</b>	21-05 / 23 April 2021 / A719010
<b>Previous Circular</b>	N/A
<b>Who should read this</b>	Companion Animals Compliance and Enforcement Officers / Pound Services Staff
<b>Contact</b>	Program Delivery Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Council to Implement

### Cat management requirements for councils

#### What's new or changing

- Councils are reminded of their cat management responsibilities and of available companion animal and responsible pet ownership resources.

#### What this will mean for your council

- Councils should review their companion animals' management practices, particularly their cat management functions, to ensure they are meeting their legislative responsibilities and are performing their required functions under the *Companion Animals Act 1998* (CA Act) and the *Guideline on the Exercise of Functions under the Companion Animals Act*.

#### Key points

- Councils are reminded of certain requirements under the *Companion Animals Act 1998* (CA Act) in relation to the management of cats, including:
  - cats may be lawfully seized in specific circumstances and, where that is the case, the cat must be delivered to its owner, a council pound or other approved premises,
  - it is implicit from the CA Act that a council must have a pound in order for it to properly discharge the functions which the CA Act confers on it,
  - a council must accept a cat that was lawfully seized by a member of the public under the CA Act and must accept cats from approved premises in the circumstances set out in section 63A of the CA Act, and
  - Section 6A(1)(a) of the CA Act confers certain general duties on councils, including to promote awareness within its area of the requirements of the CA Act with respect to the ownership of companion animals.
- Before exercising any of its functions, a council must also take into consideration the *Guidelines on the Exercise of Functions under the Companion Animals Act* issued by the Office of Local Government. Section 6.5 of these guidelines state:
  - the provisions of section 64A of the CA Act apply to surrendered animals, and
  - council pounds should not refuse to accept surrendered animals, which are those that have come into the possession of a council pound, but have not been seized under the Act, and may include animals that have been

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given up to the pound by their owners, or lost or injured animals that have been 'rescued' by the public.

- Councils receive significant ongoing revenue from the Companion Animals Fund (Fund) to undertake companion animals' functions, drawing on local registration fees for this purpose. Any money paid to a council from the Fund can only be used by the council for the management and control of companion animals in its area.
- Councils who fail to appropriately manage cats in their area can greatly contribute to local cat management issues and place an unreasonable burden on their community, neighbouring councils, rescue groups and local veterinarians.
  - Councils are also encouraged to work collaboratively with their communities and take advantage of available resources and opportunities to promote responsible pet ownership to address specific cat issues and any community concerns in their area. This could include:
  - the comprehensive package of 'Good Neighbour' resources released by the Cat Protection Society of NSW, with the support of the NSW Government, councils and other stakeholders. The material aims to support pet owners to understand the importance of confining cats to their property and provides practical advice and support. This material and some short videos are available in several different languages,
  - subsidised microchipping and desexing days in partnership with animal welfare organisations and local veterinarians,
  - shared resources with other councils to improve efficiencies and take up opportunities to improve legislative compliance or targeted education campaigns, and
  - identify and apply for grants for specific projects from sources such as the NSW Environmental Trust.

#### Where to go for further information

- The *Companion Animals Act 1998* is available on the NSW Governments legislation website at [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).
- The *Guideline on the Exercise of Functions under the Companion Animals Act* is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- Good Neighbour resources, including in several community languages, are available from the Cat Protection Society of NSW on 02 9519 7201 or at <https://catprotection.org.au>.



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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## 9.2 2021 RIVER REFLECTIONS CONFERENCE

File Number: RPT/21/230

Responsible Officer: Ken Ross - General Manager  
 Responsible Division: Office of the General Manager  
 Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future  
 Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

### **Summary**

The 2021 River Reflections Conference will be held on 9 and 10 June 2021 in Griffith and virtually. The focus of the Conference will be Connecting Basin Communities, Industries and Ideas.

### **Recommendation**

That Council:

- a) Determines attendees to the 2021 River Reflections Conference; and
- b) Determine if attendees will attend in person or virtually.

### **Detailed Report**

#### **Purpose**

The 2021 River Reflections Conference will be held on 9 and 10 June 2021 in Griffith and virtually. The purpose of this report is to bring the Conference to the attention of Council to determine attendees.

#### **Background**

The Murray Darling Basin Authority (MDBA) will launch the 2021 Annual Regional Water Conference series, River Reflections. The MDBA recognises that regional river communities have lived and worked with the river systems of the Murray Darling Basin for generations and River Reflections is about hearing from the diverse communities and industries of the Basin. The Conference will share innovations in water management, knowledge and lessons learned while celebrating achievements in water reforms.

The Conference will be held on 9 and 10 June 2021 in Griffith with a virtual attendance option available **(for Day One only)**.

The registration price for the two-day Conference and dinner in Griffith is \$80 for a full delegate. There is no registration cost for the one-day virtual option.

#### **Conclusion**

Attendance at the Conference would be beneficial to Council as mutual interests and issues will be discussed and it will also provide an opportunity to network with other MDBA delegates with similar issues.

### **Attachments**

1. 2021 River Reflections Conference Program [↓](#)



## **River reflections** regional water conference

Griffith – Wednesday 9 and Thursday 10 June 2021

### Event program

*Current as at 16 April 2021. May be subject to change.*

#### Wednesday 9 June

8:00 am	Registrations open (coffee and tea)
9:00 am	<b>Welcome and housekeeping</b>
9:10 am	<b>Welcome to Country</b>
9:20 am	<b>Welcome to the Griffith region</b> John Dal Broi, Emeritus Mayor, Griffith City Council
9:25 am	<b>Minister's Address</b> The Hon Sussan Ley MP, Minister for the Environment and Member for Farrer
9:40 am	<b>Minister's Address</b> The Hon Keith Pitt MP, Minister for Resources, Water and Northern Australia
9:55 am	<b>In the Hot Seat: MDBA update</b> Phillip Glyde, Chief Executive, MDBA
10:00 am	<b>Seasonal outlook</b> Andrew Reynolds, Executive Director, River Management, MDBA
10:20 am	<b>Q&amp;A with the MDBA</b> Facilitated by Vicki Woodburn, Executive Director, Basin Strategy and Knowledge Phillip Glyde, Chief Executive Andrew Reynolds, Executive Director, River Management
10:30 am	<b>Morning tea</b> (served on site)
11:00 am	<b>Why hydrology matters?</b> Dr Matt Coleman, Senior Director, Basin Strategy and Knowledge, MDBA
11:20 am	<b>Crunching the numbers: the future of industry</b> David Galeano, Assistant Secretary, ABARES (Australian Bureau of Agricultural and Resource Economics and Sciences)
11:45 am	<b>Thriving or surviving? The environment</b> Professor Nick Bond, Director, Centre for Freshwater Ecosystems, La Trobe University







### Wednesday 9 June (continued)

12:10 pm	<b>Q&amp;A session</b> Facilitated by Vicki Woodburn, Executive Director, Basin Strategy and Knowledge, MDBA Dr Matt Coleman, Senior Director, Basin Strategy and Knowledge, MDBA David Galeano, Assistant Secretary, ABARES (Australian Bureau of Agricultural and Resource Economics and Sciences) Professor Nick Bond, Director, Centre for Freshwater Ecosystems, La Trobe University
12:30 pm	<b>Lunch</b> (served on site)
1:30 pm	<b>Afternoon feature:</b> <b>Are we ready? Our changing climate</b> Professor Mark Howden, Director, Institute for Climate, Energy and Disaster Solutions at Australian National University <b>Q&amp;A with Professor Mark Howden</b> facilitated by Vicki Woodburn, Executive Director, Basin Strategy and Knowledge, MDBA
2:15 pm	<b>In safe hands: innovation in agriculture</b> Panel discussion facilitated by agronomist, Richard Malone Emma Ayliffe, cotton agronomist James Toscan, Cavaso Farms Drew Braithwaite, rice industry
2:55 pm	<b>Caring for culture and Country</b> Rene Woods, Authority member, MDBA
3:15 pm	<b>Afternoon tea</b> (served on site)
3:45 pm	<b>What's on the horizon: a panel of perspectives</b> Facilitated by Vicki Woodburn, Executive Director, Basin Strategy and Knowledge, MDBA <ul style="list-style-type: none"> <li>• industry and irrigation</li> <li>• environment</li> <li>• recreational fishing</li> <li>• research</li> <li>• local government</li> <li>• First Nations</li> </ul>
4:45 pm	<b>Close</b>
6:40 pm	<i>Bus departs Griffith for Whitton Malthouse (bus will also be provided for return journey)</i>
7:00 pm	<b>Dinner - Whitton Malthouse</b> <b><i>Listening, leadership, trust and the future of the Basin</i></b> by Air Chief Marshal Sir Angus Houston AK, AFC (Ret'd), Chair of the Murray–Darling Basin Authority. <b><i>The story of Whitton Malthouse</i></b> by Roger Commins





## Thursday 10 June 2021

8:45 am	<b>Welcome, tea and coffee</b>		
9:15 am	<b>Stories from the Basin</b> (choice of session – all sessions run concurrently, transition into rooms from 9:00 am)		
	<b>Regional success stories: economic diversity matters</b> <ul style="list-style-type: none"> <li>• horticulture</li> <li>• cotton</li> <li>• chicken</li> </ul> <i>Chaired by Joanna Hewitt AO, MDBA</i>	<b>Fish, feathers and flows: environmental outcomes</b> <ul style="list-style-type: none"> <li>• water for the environment</li> <li>• integrated natural resource management</li> <li>• Gayini Nimmie-Caira (cultural and environmental project)</li> </ul> <i>Chaired by Susan Madden, MDBA</i>	<b>Sustainability for success: adapting to change</b> <ul style="list-style-type: none"> <li>• Murrumbidgee Irrigation</li> <li>• Resilience and adaptation in the Goulburn Murray Irrigation District</li> <li>• Adaptation in farming systems</li> </ul> <i>Chaired by Professor Stuart Bunn, MDBA</i>
10:45 am	<b>Morning wrap-up</b> Phillip Glyde, Chief Executive, MDBA		
11:00 am	<b>Morning tea (served on site)</b>		
11:30 am	<b>Field trip to showcase the region: with commentary by Murrumbidgee Irrigation</b> (picnic lunch provided as part of tour) <ul style="list-style-type: none"> <li>• Murray Cod Australia</li> <li>• citrus farming</li> </ul>		
2:30 pm	<b>Return to venue, conference close</b>		

### 9.3 MEMORANDUM OF UNDERSTANDING BETWEEN WENTWORTH SHIRE COUNCIL AND MURRAY REGIONAL TOURISM BOARD

File Number: RPT/21/257

Responsible Officer: Ken Ross - General Manager  
Responsible Division: Office of the General Manager  
Reporting Officer: Gayle Marsden - Executive Assistant

Delivery Program Objective: 2.0 Wentworth is a desirable Shire to visit, live, work and invest

Delivery Program Strategy: 2.1 Grow visitation to the Shire by developing a quality visitor experience and promoting our destination

#### **Summary**

The Murray Regional Tourism Board was formed in 2010 to establish an overarching organisation to contribute to the development and growth of tourism in the region.

The current Memorandum of Understanding (MOU) with the Murray Regional Tourism Board (MRTB) expires on 14 June 2021 and it is recommended to enter into a further three year MOU. Councils along the Murray and the States of Victoria and New South Wales are partners with the Murray Regional Tourism Board.

#### **Recommendation**

That Council authorises the Mayor and General Manager to sign the Memorandum of Understanding between Wentworth Shire Council and the Murray Regional Tourism Board for a period of three years.

#### **Detailed Report**

##### **Purpose**

The purpose of this report is to authorise the signing of a Memorandum of Understanding with the Murray Regional Tourism Board.

##### **Background**

Wentworth Shire Council has been operating with the Murray Regional Tourism Board (MRTB) under a Memorandum of Understanding. Current Partners with the Murray Regional Tourism Board are Albury, Berrigan, Campaspe, Federation, Edward River, Gannawarra, Greater Hume, Mildura, Moira, Murray, Swan Hill, Wodonga and Wentworth Councils and the States of Victoria and New South Wales.

The MRTB provides a united voice in regional tourism, a funding channel for State funds, a strong partnership with councils along the Murray River, and a strategic perspective for the region.

##### **Matters under consideration**

Each Council's contribution varies with population and this Council's contribution is as follows: 2021/22 \$13539, 2022/23 \$14271 and 2023/24 \$14820. These amounts are included in the draft budget.

##### **Conclusion**

The three year MOU will complement strategies included in Council's future four year Delivery Plan and assist in developing Council's local tourism strategies and associated investment.

**Attachments**

1. MOU Wentworth Shire Council and Murray Regional Tourism Board [↓](#)

# **2021-2024 PARTNER COUNCILS' FUNDING AGREEMENT**

**Between**

**MURRAY REGIONAL TOURISM BOARD**

**And**

**Albury City Council  
Berrigan Shire Council  
Campaspe Shire Council  
Federation Council  
Edward River Council  
Gannawarra Shire Council  
Greater Hume Shire Council  
Mildura Rural City Council  
Moira Shire Council  
Murray River Council  
Swan Hill Rural City Council  
Wodonga City Council  
Wentworth Shire Council**

April 2021

Murray River Region Tourism Limited

(ACN 150 739 647) of 2 Heygarth Street, Echuca in the State of Victoria ('the Company')

Murray Regional Tourism Board  
AGREEMENT

**1. Parties to the Agreement**

The Parties to this Agreement are:

**Murray River Region Tourism Limited** trading as Murray Regional Tourism Board.

**Partner Councils:**

- **Albury City Council**
- **Berrigan Shire Council**
- **Campaspe Shire Council**
- **Federation Council**
- **Edward River Council**
- **Gannawarra Shire Council**
- **Greater Hume Shire Council**
- **Mildura Rural City Council**
- **Molra Shire Council**
- **Murray River Council**
- **Swan Hill Rural City Council**
- **Wodonga City Council**
- **Wentworth Shire Council**

**2. Preamble**

**2.1** In order to grow and promote the visitor economy in the Murray Region, it is proposed to continue funding the Murray Regional Tourism Board over the three year term 2021-2024.

**2.2** The Murray Regional Tourism Board is a Company Limited by Guarantee and is maintained as a financially autonomous body with responsibilities for its strategy, budget and financial sustainability.

**2.3** The Directors of the Company are appointed and must operate in accordance with the Company Constitution.

Murray River Region Tourism Limited  
(ACN 150 739 647) of 2 Heygarth Street, Echuca in the State of Victoria ('the Company')

I

Murray Regional Tourism Board  
AGREEMENT

### 3. Murray Regional Tourism Board

#### 3.1. History

The Murray Regional Tourism Board formed in 2010 following extensive industry consultation which highlighted the need to establish an overarching organisation to contribute to the development and growth of the visitor economy in the region.

#### 3.2. Role of the Murray Regional Tourism Board

The Murray Regional Tourism Board provides:

- **A United Voice** - a strong unified voice on all issues relating to the visitor economy in the region.
- **Leadership** – a lead role in supporting, guiding and mentoring.
- **A Funding Channel** - all State Government (NSW & Victoria) tourism funds are channelled through the Murray Regional Tourism Board.
- **A Partnership** - an opportunity for local government authorities to work together on tourism issues.
- **Coordination** - greater cooperation and collaboration to avoid duplication of effort resulting in greater efficiencies for the industry.
- **Regional Ownership** - the strategic direction for the visitor economy is managed by the region and not state government tourism offices.

The Murray Regional Tourism Board is responsible for the holistic development of the visitor economy for the Murray Region. We will achieve this through focussing on the following 4 strategic pillars and objectives:

- **Industry development** – Improving the quality of tourism experiences in the region through industry education and support.
- **Product development-** Facilitate investment in infrastructure, new products and experiences that revitalise the Region's tourism offer.
- **Regional marketing-** Lead and support the Murray Region in the development of collaborative marketing programs.
- **Leadership and advocacy-** Leading the growth and development of the Murray Region through expert knowledge, advocacy and industry engagement.

The Partner Councils recognise the independent role, structure and purpose of the Murray Regional Tourism Board including in its advocacy for regional tourism as an independent voice to local, state, national and international media.

The Murray Regional Tourism Board:

- Plays a critical role in creating a platform for the future growth of the visitor economy within the region.

Murray Regional Tourism Board  
AGREEMENT

- Identifies region-wide tourism issues and develops initiatives and solutions for the Partner Councils.
- Sets the overarching strategic direction for tourism across the entire Murray Region.
- Communicates with key stakeholders such as Destination New South Wales, Local Governments, Visit Victoria and industry participants.

#### 4. Role Of Partner Councils

The Partner Councils support Murray Regional Tourism Board activities through the involvement of local government personnel and departments including tourism, economic development, Visitor Information Centres and other relevant departments in delivering strategic outcomes for the region.

#### 5. Resourcing

- 5.1. The Partner Councils agree to three year funding to the Murray Regional Tourism Board as per Schedule A of this Agreement. Annual payments are to be made following the receipt of an invoice from the Murray Regional Tourism Board. Payments are to be made no later than 1 September each year.
- 5.2. The Partner Councils agree to this funding to enable Murray Regional Tourism Board to deliver against its **Purpose** and meet its agreed obligations in Schedule B. Partner Councils agree to meet their Schedule B obligations in return.
- 5.3. The funding commitment commences on 1 July 2021 and concludes on 30 June 2024. By mutual agreement, it may continue beyond that date subject to Clause 9.
- 5.4. Additional funding may be provided by the Partner Councils, upon agreement, for the delivery of specific programs.
- 5.5. As a condition of funding, the parties to this Agreement expect that Murray Regional Tourism Board will consult with each of them in the development of Murray Regional Tourism Board's Strategic Plan and annual business plans.

#### 6. Performance Review

- 6.1. Murray Regional Tourism Board will undertake a review (as per Schedule C) of its performance in the period July – September 2023 to determine its effectiveness in delivering its Strategic Plan.

#### 7. Dispute Resolution

- 7.1. Any disputes arising from this Agreement will be first referred to a meeting of the Chair of Murray Regional Tourism Board, two Partner Council representatives and a representative of each of Visit Victoria and Destination New South Wales. Visit Victoria or Destination New South Wales will convene and manage this process.
- 7.2. Final dispute resolution, if required, will be referred to a Committee consisting of one representative from – a) Partner Councils, b) Murray Regional Tourism Board, c) Visit Victoria, and d) Destination New South Wales and e) an independent, industry

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Murray River Region Tourism Limited  
(ACN 150 739 647) of 2 Heygarth Street, Echuca in the State of Victoria ('the Company')



Murray Regional Tourism Board  
AGREEMENT

representative. Visit Victoria or Destination New South Wales will convene the meeting and chair the Dispute Resolution Committee.

**7.3.** The independent industry representative will be appointed by a group consisting of a representative from –

- a) Partner Councils,
- b) Murray Regional Tourism Board;
- c) Visit Victoria, and
- d) Destination New South Wales.

**8. Indemnity**

**8.1.** This Agreement does not constitute a guarantee or indemnity by Partner Councils in regards to activities undertaken by the Murray Regional Tourism Board.

**9. Term of Agreement**

**9.1.** This Agreement lapses on 30 June 2024 and may be renewed or renegotiated by further agreement between the parties.

**9.2.** Negotiations to renew or renegotiate the Agreement must be completed by 31 December 2023.

**10. Parties Agree to be Bound**

**10.1.** It is the intention that this Agreement be binding on all of the parties which have signed this Agreement without the right of withdrawal from the arrangement except where there is a fundamental breach of any material term or condition of this Agreement by another party.

Murray Regional Tourism Board  
AGREEMENT

**11. List of Schedules**

- A. Partner Council Funding**
- B. Agreed Obligations**
- C. Review Process**

Murray Regional Tourism Board  
AGREEMENT

**SCHEDULE A.**

**A. Partner Council Funding**

It is agreed that the following funding commitments will apply for the period 1 July 2021 to 30 June 2024.

The Partner Council contributions are based on a flat fee of \$7,500 per participating Council per annum plus a payment based on domestic visitor nights consisting of an incremental increase over the life of the agreement as follows:

**2021-2022** 3.3 cents per Domestic Visitor night (based on 3 year average of the National Visitor Survey for the period ending December 2019).

**2022-2023** 3.7 cents per Domestic Visitor night (based on 3 year average of the National Visitor Survey for the period ending December 2019).

**2023-2024** 4 cents per Domestic Visitor night (based on 3 year average of the National Visitor Survey for the period ending December 2019).

<b>PARTNER COUNCILS</b>	<b>2021-2022 \$ 3.3 cents</b>	<b>2022-2023 \$ 3.7 cents</b>	<b>2023-2024 \$ 4 cents</b>	<b>Visitors ('000) 3yr Avg (YE Dec 19)</b>
<b>Albury City Council</b>				
<b>Berrigan Shire Council</b>				
<b>Campaspe Shire Council</b>				
<b>Federation Council</b>				
<b>Edward River Council</b>				
<b>Gannawarra Shire Council</b>				
<b>Greater Hume Shire Council</b>				
<b>Mildura Rural City Council</b>				
<b>Moira Shire Council</b>				
<b>Murray River Council</b>				
<b>Swan Hill Rural City Council</b>				
<b>Wodonga City Council</b>				
<b>Wentworth Shire Council</b>	<b>13,539</b>	<b>14,271</b>	<b>14,820</b>	<b>183</b>
<b>Total</b>	<b>\$383,643</b>	<b>\$418,327</b>	<b>\$444,340</b>	<b>8,671</b>

Murray Regional Tourism Board  
AGREEMENT

**SCHEDULE B.**

**B. Agreed Obligations**

**To achieve its Purpose, Murray Regional Tourism Board agrees to:**

- Maintain, implement and review a Strategic Plan which clearly outlines strategic goals and quantified success measures for each goal.
- As part of its Strategic Plan, facilitate access to state and federal government funding for tourism in the region.
- As part of its Strategic Plan, facilitate operator investment and reinvestment in new or existing products and facilities.
- Develop and implement annual plans which align with the Strategic Plan and its success measures.
- Consult with Partner Councils and representative stakeholders in the development and review of the Strategic Plan and annual business plans.
- Provide Partner Councils with the Strategic Plan and annual business plans.
- Annually report on its performance against the quantified success measures from the annual business plans (which align with the Strategic Plan) to Partner Councils and other key stakeholders.
- Provide to Partner Councils and key stakeholders access to visitation research data to assist make informed decisions
- Provide to Partner Councils and key stakeholders updates on issues or activities as appropriate relating to the Murray region visitor economy
- Undertake a formal Murray Regional Tourism Board performance review in 2023.

**Partner Councils agree to:**

- Facilitate, where relevant, the involvement of Partner Council personnel in Murray Regional Tourism Board activities.
- Work with Murray Regional Tourism Board to determine the relevance of specific activities;
- Integrate Murray Regional Tourism Board initiatives into the annual work plans of Partner Council personnel.
- Advocate Murray Regional Tourism Board to industry and government, as appropriate.
- Allocate, where agreed, funding for partnering on projects and programs.
- Make available opportunities for Murray Regional Tourism Board representatives to present to, and engage with, Partner Councils.
- Include, where relevant, Murray Regional Tourism Board in key industry programs and strategic developments.
- Partner with Murray Regional Tourism Board in the sharing of necessary information relevant to the development of the regional tourism industry.
- Partner with Murray Regional Tourism Board for visits and forums within Partner Council areas.

7

Murray River Region Tourism Limited  
(ACN 150 739 647) of 2 Heygarth Street, Echuca in the State of Victoria ('the Company')

Murray Regional Tourism Board  
AGREEMENT

**SCHEDULE C**

**C. Review Process**

1. An independent review will be undertaken by the Murray Regional Tourism Board. An independent contractor will be appointed by the Murray Regional Tourism Board to conduct the review.
2. The independent review of Murray Regional Tourism Board will be undertaken in the period July – September 2023 to determine the effectiveness of the delivery of the strategic goals and success measures set out in the Strategic Plan.
3. The reviewer will provide a report with findings and recommendations to the Murray Regional Tourism Board, Partner Councils and major stakeholders by 31 October 2023.
4. The reviewer will consider the:
  - performance of the Murray Regional Tourism Board against its role as set out in Clause 3.2 and its agreed obligations (Schedule B);
  - governance and management of the Murray Regional Tourism Board;
  - level of stakeholder satisfaction with the Murray Regional Tourism Board.

Murray Regional Tourism Board  
AGREEMENT

The Wentworth Shire Council agrees to contribute:

- \$13,539 for 2021- 2022 Financial Year
- \$14,271 for 2022 - 2023 Financial Year
- \$14,820 for 2023 - 2024 Financial Year

to the operations of Murray River Region Tourism Limited and to be a signatory to this Agreement.

Signed on behalf of the **Wentworth Shire Council**

.....

Name:

Title:

In the presence of:

.....

Name:

Dated:

#### 9.4 2021 LGNSW WATER MANAGEMENT CONFERENCE

File Number: RPT/21/259

Responsible Officer: Ken Ross - General Manager  
 Responsible Division: Office of the General Manager  
 Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets  
 Strategy: 3.5 Recognise the importance of a healthy Murray-Darling River system

#### **Summary**

The annual Local Government NSW (LGNSW) Water Management Conference will be held from 7-9 July 2021 in Narrabri. A broad range of information from a local government perspective on water management, issues associated with water supply and sewerage services provided by water utilities are presented at the conference.

#### **Recommendation**

That Council nominates delegates to attend the 2021 LGNSW Water Management Conference to be held in Narrabri from 7-9 July 2021.

#### **Detailed Report**

##### Purpose

The LGNSW Water Management Conference attracts a cross section of delegates from NSW and interstate. These include councillors and general managers, water managers and professionals, policy makers from government agencies and key industry stakeholders.

Delegates will have the opportunity to find out about the latest water policy initiatives and trends, receive updates on emergent technical issues, benchmark, network and further their professional development and team building capabilities

##### Matters under consideration

Council is being requested to consider whether to send delegates to the 2021 LGNSW Water Management Conference.

This year's Conference focusses on building resilience and capability. The aim of this year's conference is to help practitioners and elected members learn about ways in which they can build on the excellent work being undertaken in the industry and help set it up for the inevitable challenges of a changing climate in the future.

In 2019 Council resolved to send three Councillors and the Director of Roads and Engineering to the conference. In 2020 one Councillor attended a virtual conference.

Program highlights include:

- case studies from councils and LWUs that have successfully implemented water infrastructure projects designed to improve resilience and capability.
- learning how to manage the risks posed by mega drought

- the opportunity to hear from industry experts about the latest developments in the water sector
- a site visit to recently completed state-of-the-art water augmentation and sewage treatments plants

**Attachments**

1. Water Management Conference Program [↓](#)





## 2021 LGNSW WATER MANAGEMENT CONFERENCE – Building Resilience and Capability

The Crossing Theatre, 117 Tibbereena Street, Narrabri, 7-9 July 2021

### PROGRAM @ 4 May 2021

Conference MC Gerry Gannon		
Wednesday, 7 July 2021		
3.00pm – 5.00pm	Registration opens, The Crossing Theatre foyer	
6.00pm – 8.00pm	<b>Welcome reception and registration</b> <b>The Tourist Hotel, Narrabri</b>  <b>Sponsor Message GHD</b> – Lee-Anne Sylva, Manager Water, Newcastle, GHD	Scott Phillips Chief Executive Local Government NSW Cr Ron Campbell Mayor Narrabri Shire Council
Thursday, 8 July 2021		
8.00am	<b>Conference registration opens, The Crossing Theatre foyer</b>  <b>Trade exhibition opens, Riverside Room and foyer with arrival Tea and Coffee</b>	
9.00am – 9.05am	Conference opens Introduction and overview of the day	Gerry Gannon, MC
9.05am - 9.10am	Welcome to Country	Krista Zarka representing the Gamilaraay People of Narrabri
9.10am – 9.20am	Welcome to Narrabri Shire	Stewart Todd General Manager Narrabri Council
9.20am - 9.30am	LGNSW President's open	Cr Linda Scott President Local Government NSW
9.30am – 9.35am	NSW Minister's address	The Hon Melinda Pavey MP NSW Minister for Water, Property and Housing (Pre-recorded message)
9.35am – 9.40am	Federal Minister's address	The Hon Keith Pitt MP Federal Minister for Resources, Water and Northern Australia (Pre-recorded message)
9.40am – 10.10am 30 mins	<b>Presentation</b> Dr Bentley will provide an update on policy priorities and initiatives for water in NSW, discuss plans to lift the performance of the water sector, outline the ongoing development of the State and Regional Water Strategies and how DPIE plans to work in closer partnership with councils and local water utilities.	Dr Jim Bentley Chief Executive Officer Water, Department of Planning, Industry and Environment (DPIE)
10.10am – 10.15am	Overview of Hunter H2O	

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10.15 – 10.40am 25 mins	<b>Morning Tea sponsored by Hunter H2O</b> <i>With Recycled Water Tasting – Facilitated by Adam Lovell, Executive Director, Water Services Association of Australia (WSAA)</i>	
10.40am – 12.10pm	<b>CONCURRENT conference streams</b> (Select one out of three to attend)	
<b>STREAM 1 – Resilience, facilitated by Sanjiv Sathiah - LGNSW</b> Location – Auditorium		
10.40am – 11.10am 30 mins	<b>Infrastructure and Community Resilience – Early observations on transferring Army infrastructure experience to the Local Government context</b> This session will explore James' experience in delivering critical infrastructure including water and sewerage in Iraq, schools and roads in Afghanistan and post-cyclone relief as an engineer in the Australian Army. It will also look at how is transferring this experience in his new role as Director Infrastructure and Assets at Yass Valley Council.	James Dugdell Director Infrastructure and Assets Yass Valley Council
11.10am – 11.40pm 30 mins	<b>Managing the Risk Posed by Mega Drought</b> The latest research shows that Australia has experienced worse droughts in the historical record than even in recent history. This session will provide a summary of the latest research in paleo-hydrology in Australia, outline the potential social and economic consequences of "mega-droughts" and provide a planning framework that can be applied to mitigate these consequences.	Russell Beatty Principal Water Resources Engineer and Economist Hydrology and Risk Consulting (HARC)
11.40am – 12.10pm 30 mins	<b>Establishing the NSW Sewage Surveillance Program to Support the COVID-19 Response</b> The NSW Sewage Surveillance Program tests untreated sewage for fragments of the COVID-19 (SARS-CoV-2) virus at sewage treatment plant locations across NSW. Testing sewage can help track infections in the community and provide early warning of an increase in infections. These tests provide data to support NSW Health's response to COVID-19.	Dr Zenah Bradford-Hartke Senior Policy Analyst NSW Health
<b>STREAM 2 – Capability, facilitated Shaun McBride - LGNSW</b> Location – Exhibition Room		
10.40am – 11.10am 30 mins	<b>Make it Your Business – Understanding governance to reduce risks in water service provision</b> What would you have liked to know about your role and responsibilities water services as a newly elected councillor? Join this this interactive session to contribute and give feedback to a draft information package for new councillors being developed in conjunction with councils and the broader the industry. We seek your views and experience to answer these important questions. What is the key information that incoming councillors should know about this role? How can elected councillors best support the delivery of water and wastewater services by their councils?	Josh Tickell Principal Project Officer Department of Planning, Industry and Environment (DPIE)

11.10am – 11.40pm 30 mins	<b>Using Technology to Help Bridge the Workforce Gap</b> The NSW Natural Resources Regulator (NRAR) is responsible for monitoring 800,000 square kilometres of the state, but its frontline staff are only able to visit around 1,500 properties every year. This session will examine real-life examples of how NRAR uses satellites to search for needles of potential non-compliance in haystacks of legitimate water take.	Ivars Reinfelds Spatial Information and Modelling Specialist  Margaret Sexton Director Regulatory Innovation Natural Resources Access Regulator (NRAR)
11.40pm – 12.10pm 30 mins	<b>Town Water Risk Reduction Program</b> The Town Water Risk Reduction Program is a new two-year NSW Government initiative designed to identify long-term solutions to the challenges and risks to providing water supply and sewerage services in regional towns. This session will provide an overview of the program, the new partnership between DPIE and local water utilities, progress so far and opportunities to get involved.	Erin Cini Director Town Water Risk Reduction Program Department of Planning, Industry and Environment (DPIE)
<b>STREAM 3 – Council Case Studies in Resilience and Capability: Facilitated by Gerry</b> Location – Cinema 2		
10.40am – 11.10am 30 mins	<b>Council Case Study 1 – Package Water Treatment Plant option for Medway Dam, Wingecarribee Shire Council</b> Wingecarribee Shire Council will present on the key findings of the study in the use of a package water treatment unit for Council's Medway Dam as the Water Treatment Plan is currently offline. The study investigated the feasibility of using a package plant to meet peak demands for water supply during climate change related events including lead time to install, on-site requirements, plan scalability and identified capital and operating costs. While not considered cost effective in the short term, Council will include this option for future consideration in the updated Integrated Water Cycle Management Strategy.	Tim Day Coordinator Assets Wingecarribee Shire Council
11.10am – 11.40pm 30 mins	<b>Council Case Study 2 – Using Recycled Water on Gravel Roads</b> Namoi Unlimited is delivering the Climate Change and Gravel Roads across the Namoi Region project with funding from the NSW Government and Local Government NSW. The presentation will cover the research around the potential use of recycled water and the application of recycled water in the construction and maintenance of gravel roads in the region during droughts. It will address the regulatory barriers to the use of wastewater on gravel roads, and lessons learned in seeking approval for the Section 60, Local Government Act application.	Rebel Thomson Executive Officer Namoi Joint Organisation  Cr Eric Noakes Walcha Council  Duncan Thomson Environmental Engineer Geolink  Bruce Logan Director of Water Tamworth Regional Council

11.40pm – 12.10pm 30 mins	<b>Council Case Study 3 – Narromine Potable Water Treatment Plant</b> With water security a growing concern in NSW, Narromine Shire Council drilled several new bores to help supplement the local water supply during drought. This session explores how with limited funding, the council was able to set up a temporary package plant capable of treating 2.5ML/day of water that is high in iron and manganese in a way that has been highly cost-effective.	Doug Moorby Manager Utilities Narromine Shire Council  Jake Reardon Technical Director Haldon Industries
12.10pm – 12.40pm	<b>Commissioner Resilience NSW Presentation</b>	Shane Fitzsimmons AFSM Commissioner of Resilience NSW
12.40pm – 12.45pm	<b>Overview message by Trility</b> Tim Overland, Commercial Manager Operations	
12.45pm – 1.00pm	Case Study of Water Augmentation Project Site Visit	Darren Raeck Director of Projects and Strategy Wagga Wagga Council (formerly of Narrabri Council)
1.00pm – 2.00pm	<b>Lunch</b>	
2.00pm – 3.00pm	<b>Site Visit (all) – Water storage treatment site, Water Augmentation Project</b> The Narrabri Water Augmentation Project will secure the township's water supply for the next 25 years. Although its water supply already meets the Australian Drinking Water Standards, the quality of Narrabri's drinking water has long been a contentious issue. This \$14.18 million project will centralise storage, enabling more efficient processing and distribution and bringing water treatment one step closer. Construction is expected to be completed in June 2020, with the decision to treat water to a higher level to be determined following community consultation and future funding opportunities.	
From 3.00pm	<b>Following the Water Augmentation site visit, delegates will <u>either</u> continue to Wee Waa or the Water Directorate Forum.</b>	
<b>3.00pm - 5.30pm</b> <b>Site visit details – Wee Waa Sewage Treatment Plant</b>  Wee Waa STP (Sewage Treatment Plant) Upgrade is part of a larger project including Boggabri STP, and Narrabri, Boggabri and Wee Waa SPS's (Sewage Pump Stations). The Wee Waa portion of the project is valued at \$5.29 Million of a \$12.16 Million contract which is co-funded by Restart NSW, CIVIO, and Narrabri Shire Council (NSC). The project includes the replacement of all mechanical parts, piping, electrical panels, telemetry and control as well as a new effluent re-use pumping station inlet works, switch room, administration building and storage shed.		<b>3.00pm – 5.00pm</b> <b>Water Directorate Forum</b> The forum, which is organised and facilitated by the NSW Water Directorate, provides an opportunity for members of the Directorate to discuss issues around the operations of local water utilities. <b>Chair</b> Brendan Guiney, Executive Officer, NSW Water Directorate <b>Agenda:</b> <ul style="list-style-type: none"><li>• Update on NSW Water Directorate Activities</li><li>• How can State-owned Corporations help Local Water Utilities?</li><li>• Data and Technology – Digital Water Utilities Opportunities</li><li>• Open Forum – Over to You!</li></ul>
7.00pm - 10.00pm	<b>Conference Dinner</b> The Crossing Theatre Ballroom sponsored by NSW Water Directorate Presentation of the Sam Samra Award for 2021	
<b>Friday, 9 July 2021</b>		
8.15am	<b>Registration and trade exhibition opens with arrival Tea and Coffee</b>	
9.00am – 9.10am	<b>Overview of the day</b> , including a summary of concurrent streams and site visits	Gerry Gannon, MC



9.10am – 9.20am	<b>NSW Shadow Minister's address</b>	Clayton Barr MP Shadow Minister for Water
9.20am – 9.30am	<b>Federal Shadow Minister's address</b>	Terri Butler MP Federal Shadow Minister for the Environment and Water (Invited)
9.30am – 9.35am	<b>Overview by Fewsters Bros Contracting</b>	
9.35am – 10.25am	<b>Panel Discussion</b> <i>The Future of Local Water Utilities</i> Only NSW and QLD have councils operating local water utilities and these have become a hallmark of how water is supplied to regional and rural communities. Our highly experienced panellists will provide thought provoking insights into the future of local water utilities in NSW. Facilitated by Gerry Gannon MC	Wayne Beatty, Chair NSW Water Directorate  Adam Lovell, Executive Director Water  Services Association of Australia  Cr Greg Verdon, Chair Riverina Water,  QLD perspective (LGAQ) (Invited)
10.25am - 10.55am	<b>Morning Tea sponsored by Fewster Bros Contracting</b>	
10.55am – 11.05am	<b>GHD Sponsored Presentation – Wastewater Overflow: Design Thinking in Practice</b>	Lee-Anne Sylva Manager Water, Newcastle GHD
11.05am – 11.35am  30 mins	<b>Water Quality and Supply for Rural, Remote and Aboriginal Communities</b> The recent drought put pressure on communities with significant infrastructure capabilities, so what are the best ways for communities with limited infrastructure capability to cope in the future? This session will explore the latest research and findings related to improving water quality and supply to rural, remote and Aboriginal communities.	Prof. Stuart Khan School of Civil & Environmental Engineering University of New South Wales (UNSW)
11.35am – 12.05pm  30 mins	<b>National Water Reform: A Refreshed Agreement for a changing world</b> The National Water Initiative (NWI), a 2004 agreement that guides the management of Australia's water, is outdated. The Productivity Commission's most recent review of the NWI identified a range of areas where renewing the agreement could support communities, industries and the environment to adapt to a drier future	Matthew Hyde Senior Research Economist Australian Government Productivity Commission
12.05pm - 12.35pm  30 mins	<b>The Risks to Australia of a 3-degree Celsius Warmer World</b> The latest data shows that the world climate is trending warmer and the research of Prof. Hughes and her colleagues shows that even if the world's governments meet their current Paris climate pledges, the Earth will reach an average global surface increase of 3-degrees Celsius. If we continue on our present trajectory, it poses significant risks to our cities, ecosystems, industries, and food and health systems.	Distinguished Professor Lesley Hughes Pro Vice-Chancellor (Research Integrity & Development) Macquarie University Co-author and expert panellist on the Australian Academy of Science paper <i>The Risks to Australia of a 3-degree Celsius Warmer World</i>
12.35pm – 12.40pm	<b>Smart Approved WaterMark (An NFP)</b> A water efficiency program for councils and local communities	Chris Philpot CEO Smart Approved WaterMark
12.40pm – 12.50pm	<b>Learnings Summation and Wrap-up by MC Gerry Gannon</b>	

12.50pm – 1.35pm 45 mins	Lunch
1.35pm – 1.45pm	Travel by Bus to Site Visit
1.45pm - 3.25pm	<p><b>Site Visit Details: The Plant Breeding Institute</b></p> <p><b>Introductory on-Site Presentation: An Irrigator's Perspective on Drought</b> Associate Professor Guy Roth, Faculty of Science, School of Life and Environmental Sciences, Plant Breeding Institute, Sydney Institute of Agriculture</p> <p>The Plant Breeding Institute (PBI) was established in 1973 to ensure a continuing University of Sydney commitment to crop breeding and research. The grains and horticultural industries require a continuum of new cultivars that maximize profitability and sustainability in a dynamic production and market environment. This requires a continuous flow of new genetic materials, knowledge, technologies and trained people; the core business of the PBI.</p>
3.35pm	<b>Return to The Crossing Theatre for drop off Close</b>

*This program is correct at the time of printing. Speakers and program details may have changed due to unforeseen circumstances.*

## 9.5 DRAFT 2021/22 OPERATIONAL PLAN - ENDORSEMENT FOR PUBLIC EXHIBITION

File Number: RPT/21/222

Responsible Officer: Simon Rule - Director Finance and Policy  
 Responsible Division: Finance and Policy  
 Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

### **Summary**

In accordance with the *Local Government Act 1993 (NSW)* (the Act), Council must have an annual Operational Plan adopted for each financial year, outlining the activities to be undertaken in that year, to achieve the commitments outlined in the Delivery Program.

The Operational Plan also includes the Statement of Council Revenue Policy and the Annual Fees and Charges in accordance with the Regulations.

### **Recommendation**

- 1) That Council adopts the draft 2021/22 Operational Plan, which incorporates the:
  - a) Operational Actions and Budgets;
  - b) Summary Budgeted Financial Statement;
  - c) 2021/22 Annual Statement of Revenue Parts A & B; and
  - d) Rating Maps.
- 2) That Council ratifies the FTE level of 132.45 Full Time Equivalent Employees.
- 3) That Council endorses the proposed \$8,400,000 of new borrowings.
- 4) That Council gives notice of its intention to adopt the following rates and annual charges, which are contained within the draft 2021/22 Operational Plan:
  - a) To make and levy an Ordinary Rate to comprise of a base rate and an ad valorem rating structure for residential, business and farmland categories of rates;
  - b) To increase the Ordinary Rate by the maximum 2.00% rate pegged amount determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART);
  - c) To increase waste water access charges by 2.00%;
  - d) To increase raw and filtered water access charges by 2.00%;
  - e) To increase domestic waste charges by 2.00%;
  - f) To not increase water consumption charges;
  - g) To levy the fees and charges established in Part B of the Annual Statement of Revenue; and
  - h) To charge the maximum interest of 6.00% on overdue rates and charges as determined by the Minister for Local Government.

That Council places all draft documents on public exhibition for a period of 28 days, as required under the Act.

### **Detailed Report**

#### **Purpose**

The purpose of this report is to adopt the draft 2021/22 Operational Plan which includes the Statement of Council Revenue Policy and the Annual Fees and Charges.

Background

In accordance with the Act, Council must have an annual Operational Plan, for each financial year, outlining the activities to be undertaken in that year. The Operational Plan includes the Statement of Council Revenue Policy, in accordance with the Regulations.

The Operational Plan supports the Delivery Program and directly address the actions outlined in the Delivery Program and identifies projects, programs or activities that the Council will undertake within the financial year towards addressing these actions.

The Operational Plan must allocate responsibilities for each activity and include a detailed budget for the activities to be undertaken in that year.

In June 2017, Council adopted the 2027 **Community Strategic Plan** which outlined strategies to achieve the community vision of our region becoming **a thriving region, supported by a robust economic base, distinctive open spaces, and strong local governance and leadership.**

Matters under consideration

The draft 2021/22 Operational Plan sets out the Actions that Council will undertake during the financial year towards the Delivery Program.

The key highlights of the draft 2021/22 Operational Plan are:

**Total Council Expenditure**

Total Council Expenditure for 2021/22 is proposed to be \$55,109,308 based on:

- Operating Expenditure - \$25,282,643
- Capital Expenditure - \$29,826,665

**Capital Expenditure**

Capital Expenditure for 2021/22 of \$29,826,665. Key Projects include:

- \$6,650,000 for the upgrade of the Pooncarie – Menindee Road
- \$5,489,875 for Road Renewals and upgrades
- \$5,250,000 for the upgrade of the Wentworth Civic Centre
- \$ 691,515 for Water Infrastructure Projects
- \$ 994,840 for Sewer Infrastructure Projects
- \$1,500,000 for replacement of plant and machinery
- \$1,037,539 for Local Roads & Community Infrastructure Projects
- \$1,250,000 for Stormwater Drainage Projects
- \$3,560,748 for projects funded from the Crown Lands Improvement Fund
- \$ 783,268 for projects funded under the Stronger Country Communities Fund

Proposed Capital Expenditure budget of \$29,826,665 for 2021/22 is an increase of \$2,738,585 or 10.11% on the adopted budget for 2020/21. It includes \$4,465,000 of projects that had been budgeted to be completed or substantially completed in 2020/21 but have had to be re-budgeted for 2021/22.

A project reserve fund of \$1,000,000 has been established to provide matching funding to support grant applications as required.

**Operational Expenditure**

Proposed Operating Expenditure of \$25,282,643 for 2021/22 is an increase of \$156,000 or 0.62% on the adopted budget for 2020/21.

**Resource Levels**



The current Full Time Equivalent (FTE) staffing level of 132.45 will be maintained. Total employment costs are forecast to be \$10,291,365 for the 2021/22 financial year, an increase of \$294,780. It should be noted that employee benefits and on-costs include salaries and wages, employee entitlements, superannuation, workers' compensation, fringe benefit tax, uniform and recruitment costs.

The current Local Government State Award increase for 2021/22 is 2%. This has been factored into the above employment costs.

### **Cash Requirements**

Projected cash requirements for 2021/22 is \$47,986,075 and comes from the following sources:

- \$41,554,004 2021/22 Operational Revenue
- \$ 5,733,438 Borrowings
- \$ 540,467 Retained Earnings
- \$ 250,000 Restricted Reserve

### **Borrowings**

Additional loan borrowings of \$8,400,000 are proposed. The debt servicing ratio will be 2.00%, which is well below the benchmark of 20% set by the Office of Local Government.

Borrowings for the following projects have already been pre-approved in either previous or the current financial years but will not be drawn down on until 2021/22:

- Stormwater Upgrades; and
- Willowbend Caravan Park.

### **Rates**

The Independent Pricing and Regulatory Tribunal of NSW (IPART) determines the maximum rate increase allowable, which for 2021/22 is 2.00%.

The draft Annual Statement of Revenue also contains the following required statements:

- A statement of the types of fees proposed to be charged by Council;
- A statement of Council's proposed pricing methodology for determining the prices of goods and the approved fees under for services provided by Council;
- The amounts of any proposed borrowings;
- The sources from which they are proposed to be borrowed; and
- The means by which they are proposed to be secured.

The total amount of funds raised through the proposed rates and annual charges can be summarised as follows:

Revenue Type	2021/22 Proposed Budget	Budget for 2020/21
Rates and Annual Charges	\$9,370 million	\$8,900 million
User Charges and Fees	\$5,286 million	\$5,026 million

The proposed rates and annual charges outlined in the Operational Plan are:

- Ordinary Rate increased by 2.00% (the maximum amount allowable);
- Waste water access charges increased by 2.00%;
- Raw and filtered water access charges increased by 2.00%;

- Domestic waste charges increased by 2.00%; and
- No increase in water consumption charges.

### **Remaining Cash Balance**

Council's remaining cash balance as at 30 June 2022 is forecast to be \$29,301,367 which is a net decrease of \$698,633. The projected cash balances including restrictions are:

<b>Cash on Hand</b>	\$ 5,301,367
<b>Short Term Investments</b>	\$17,000,000
<b>Long Term Investments</b>	\$ 7,000,000

It should be noted, that approximately 83% of these funds are restricted funds (internal restrictions at 39% and external restrictions at 71% of total restrictions).

Council has accumulated unrestricted cash reserves that have been wisely invested and when combined with the restricted funds, allows Council to earn an approximately \$300,000 in interested revenue per annum. This has put Council in the fortunate position to be able to use these cash reserves to help fund parts of the Capital Budget for 2021/22.

The unrestricted cash funds are important as it is Council's main buffer against unexpected events. These include but are not limited to:

- Changes to Government policies that lead to reductions in grant funding;
- Weather events that result in impacts on the infrastructure network;
- Unexpected shifting of costs from other levels of Government; and/or
- Economic downturn that results in reduced revenues or cash flow delays.

### **Indicative contributions towards CSP Objectives**

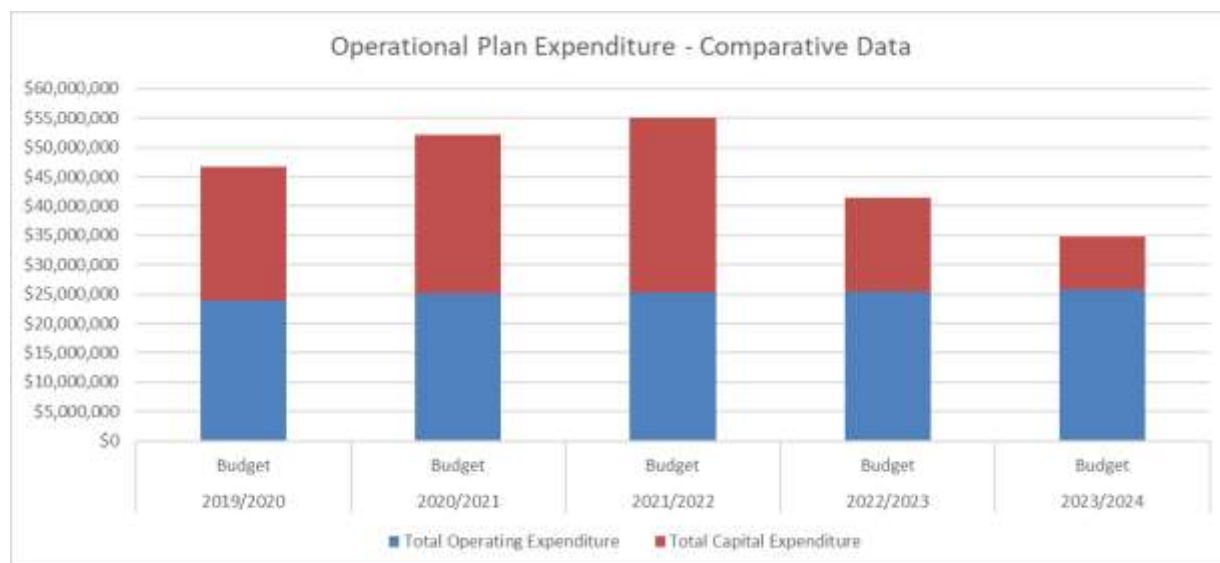
The following table represents the alignment between the 2021/22 Budget Expenditure and the objectives and strategies established within the 2027 Community Strategic Plan.

<b>2021/22 Operational Plan</b>		
(Indicative representation of council's expenditure towards CSP Objectives and Strategies)		
	<b>Strategy expenditure</b>	<b>Objective Total</b>
<b>1. Wentworth is a vibrant, growing and thriving Shire</b>		\$2,619,252
1.1 Grow the potential for business and industry to develop and expand	\$481,170	
1.2 Encourage and support population growth and resident attraction	\$2,138,082	
<b>2. Wentworth is a desirable shire to visit, live, work and invest</b>		\$8,918,807
2.1 Grow visitation to the Shire by developing a quality visitor experience and promoting our destination	\$3,915,137	
2.2 Enhance access to local health and aged care services	\$301,304	
2.5 Maintain /create desirable open spaces and recreation facilities.	\$4,702,366	
<b>3. Wentworth is a community that works to enhance and protect its physical and natural assets</b>		\$37,380,394
3.1 Promote the efficient delivery of water supply, sewer and drainage services for the long term interests of future generations	\$6,830,740	
3.2 Plan for and develop the right assets and infrastructure	\$27,603,118	

3.3 Prepare for natural disasters, biosecurity risks and climate change	\$71,000	
3.4 Reduce, reuse and recover waste	\$2,875,536	
<b>4. Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future</b>		\$6,250,856
4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery	\$6,250,856	
<b>Total Budgeted Expenditure 2021/22</b>	<b>\$55,169,308</b>	<b>\$55,169,308</b>

### ***Budget-year comparisons***

The following graph illustrates total Council Expenditure for 2021/22 compared to the previous budgets for 2019/20 and 2020/21 and the projected future budgets for 2022/23 and 2023/24.



### **Conclusion**

Council is being asked to endorse the draft 2021/22 Operational Plan for public exhibition. During the exhibition period the public are invited to provide feedback into the actions to be undertaken within the financial year. Public submissions are also invited on the proposed Rates and Annual Charges, as outlined in the Annual Statement of Revenue, and the Annual Fees and Charges.

The final version of all documents, together with all feedback received, will be presented to Council on the 30 June 2021.

### **Attachments**

1. Draft 2021 - 2022 Operational Plan [↗](#)



# 2021-22 WENTWORTH SHIRE COUNCIL OPERATIONAL PLAN

**WENTWORTH**  
SHIRE COUNCIL



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Images were sourced from Council's image library. Cover image shows road resealing works in the Wentworth Shire Council area, the PS Ruby and Dareton's George Gordon Oval.

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# 2021-22 WENTWORTH SHIRE COUNCIL OPERATIONAL PLAN

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## OVERVIEW

In June 2017 Council endorsed the 10 year Community Strategic Plan (2017-2027) and adopted the four year Delivery Program (2017-2021).

In line with the Integrated Planning and Reporting requirements, each year council is required to present its Annual Operational Plan and budget.

The total revenue budget from continuing operations is \$41,554,004 as follows:

- Rates & Annual Charges \$9,369,709
- User Charges & Fees \$5,286,308
- Interest & Investment Revenue \$334,178
- Other Revenues \$1,231,704
- Grants – Operating \$9,850,127
- Grants – Capital \$15,381,978
- Net Gains from the disposal of assets \$100,000

Rates will be increased as follows:

- The Ordinary Rate will be increased by the maximum 2.00% (as determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART)).
- Waste water access charges will be increased by 2.00%.
- Raw and filtered water access charges will be increased by 2.00%.
- Domestic waste charges will be increased by 2.00%.
- There will be no change to water consumption charges.
- The maximum interest of 6.00% (as determined by the Minister for Local Government) will be charged.

The total council expenditure budget for 2021/22 \$55,109,308, as follows:

- Operating Expenditure - \$25,282,643
- Capital Expenditure - \$29,826,665

Significant Capital Projects include:

- \$6,650,000 for the upgrade of the Pooncarie – Menindee Road
- \$5,489,875 for Road Renewals and upgrades
- \$5,250,000 for the upgrade of the

Wentworth Civic Centre

- \$691,515 for Water Infrastructure Projects
- \$994,840 for Sewer Infrastructure Projects
- \$1,500,000 for replacement of plant and machinery
- \$1,037,539 for Local Roads & Community Infrastructure Projects
- \$1,250,000 for Stormwater Drainage Projects
- \$3,560,748 for projects funded from the Crown Lands Improvement Fund
- \$ 783,268 for projects funded under the Stronger Country Communities Fund

Council has endorsed a revised organisational structure, which consists of 132.45 full time equivalents.

There are proposed new borrowings of up to \$8.4 million for the Civic Centre Redevelopment Stormwater Drainage Projects, Willowbend Caravan Park and the purchase of machinery for the Buronga Landfill. \$540,476 will be drawn from Council's reserves to fund Council's contribution to the following projects:

- Fixing Local Roads Projects (High Darling Road, Old Wentworth Road, Native Ridge Lane, Little Manly Road)



## Introduction



## THE INTEGRATED PLANNING AND REPORTING FRAMEWORK

In accordance with the Local Government Act 1993 Councils across New South Wales (NSW) are required to produce a Community Strategic Plan covering a period of at least 10 years, with the plan to be updated in line with each Council election cycle (every four years).

The Community Strategic Plan is the highest level of plan that a Council will prepare and the purpose of the plan is to identify the community's main priorities and aspirations for the future and to plan strategies for achieving these goals.

The four year Delivery Program is Wentworth Shire Council's commitment to assisting the community to achieve the Community Strategic Plan 2017-2027.

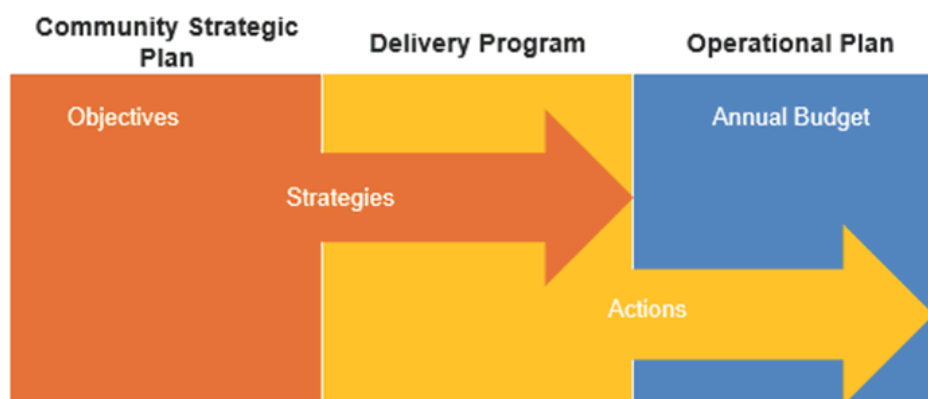
It is a high level plan that maps out the Council's strategic business direction. This is the point where the community's strategic goals are systematically translated into actions.

These are the principal activities to be undertaken by council to implement the strategies established by the Community Strategic plan within the resources available under the Resourcing Strategy.



Council is also required to have an annual Operational Plan, adopted before the beginning of each financial year, outlining the activities to be undertaken that year as part of the Delivery Program.

The Operational Plan includes the Annual Statement of Revenue Policy. The below diagram shows how the various levels of the planning framework connect.



Integrated Planning and Reporting Manual for local government in NSW, NSW Premier & Cabinet Division of Local Government, March 2013.

Integrated Planning at a glance			
Plan/strategy	Description/requirements	Due dates/ frequency	Legislative reference
Community Engagement Strategy	A strategy based on social justice principles for engagement with the local community when developing the Community Strategic Plan.	For use during development of the Community Strategic Plan and councils' other planning activities.	s402(4) (Act)
Community Strategic Plan (CSP)	Plan which identifies the main priorities and aspirations for the future of the local government area.  Minimum 10 years.	From 2012, endorsed by 30 June in year following election. Review every four years, and roll forward so remains at least <u>10 year</u> horizon.  Exhibit for at least 28 days.	s402(1)–(7) (Act)
Long Term Financial Plan	Included in the council's Resourcing Strategy for the provision of resources required to implement the CSP.  Minimum 10 years.	Review in detail every 4 years as part of CSP review. Update annually when developing the Operational Plan.	s403(2) (Act)
Workforce Management Plan	Included in the council's Resourcing Strategy for the provision of resources required to implement the CSP.  Minimum 4 years.		s403(2) (Act)
Asset Management Plan	Included in the council's Resourcing Strategy for the provision of resources required to implement the CSP. Comprises an Asset Management Strategy and Plan/s.  Minimum 10 years.		s403(2) (Act)
Delivery Program	Details the principal activities to be undertaken by the council to implement strategies established by the CSP.  Four years' duration.	From 2012, adopt by 30 June in year following election.  Exhibit for at least 28 days.	s404(1)–(5) (Act)
Operational Plan	Details the activities to be engaged in by the council during the year, and annual budget.  Annual sub-plan of Delivery Program.	Adopt prior to beginning of financial year.  Exhibit for at least 28 days.	s405(1)–(6) s532 s610B – s610F s706(2) (Act) cl201(1) (Reg)

Integrated Planning and Reporting Manual for local government in NSW, NSW Premier & Cabinet Division of Local Government, March 2013.





**OBJECTIVE 1**

**Wentworth is a vibrant, growing and thriving shire.**

**OBJECTIVE 2**

**Wentworth is a desirable shire to visit, live, work and invest.**

**OBJECTIVE 3**

**Wentworth is a community that works to enhance and protect its physical and natural assets.**

**OBJECTIVE 4**

**Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future.**

The consultation and engagement activities undertaken to inform the Wentworth Region Community Strategic Plan resulted in the formation of the following concise and ambitious vision for the region:

**A thriving region, supported by a robust economic base, distinctive open spaces, and strong local governance and leadership.**

To ensure we, as a community, can work toward achieving this vision, four strategic objectives have been developed around the quadruple bottom line which aims to balance social, environmental, and economic and governance aspects of strategic plans.

Underpinning each objective is a range of supporting strategies that outline high-level approaches to achieving the objectives and delivering the vision (above).

Council's four year Delivery Program (2017-2021) contains the strategies that are aligned to the objectives in the Community Strategic Plan.

Each annual Operational Plan sets out the individual actions (activities) that will be undertaken within the financial year all of which can be linked back to the Community

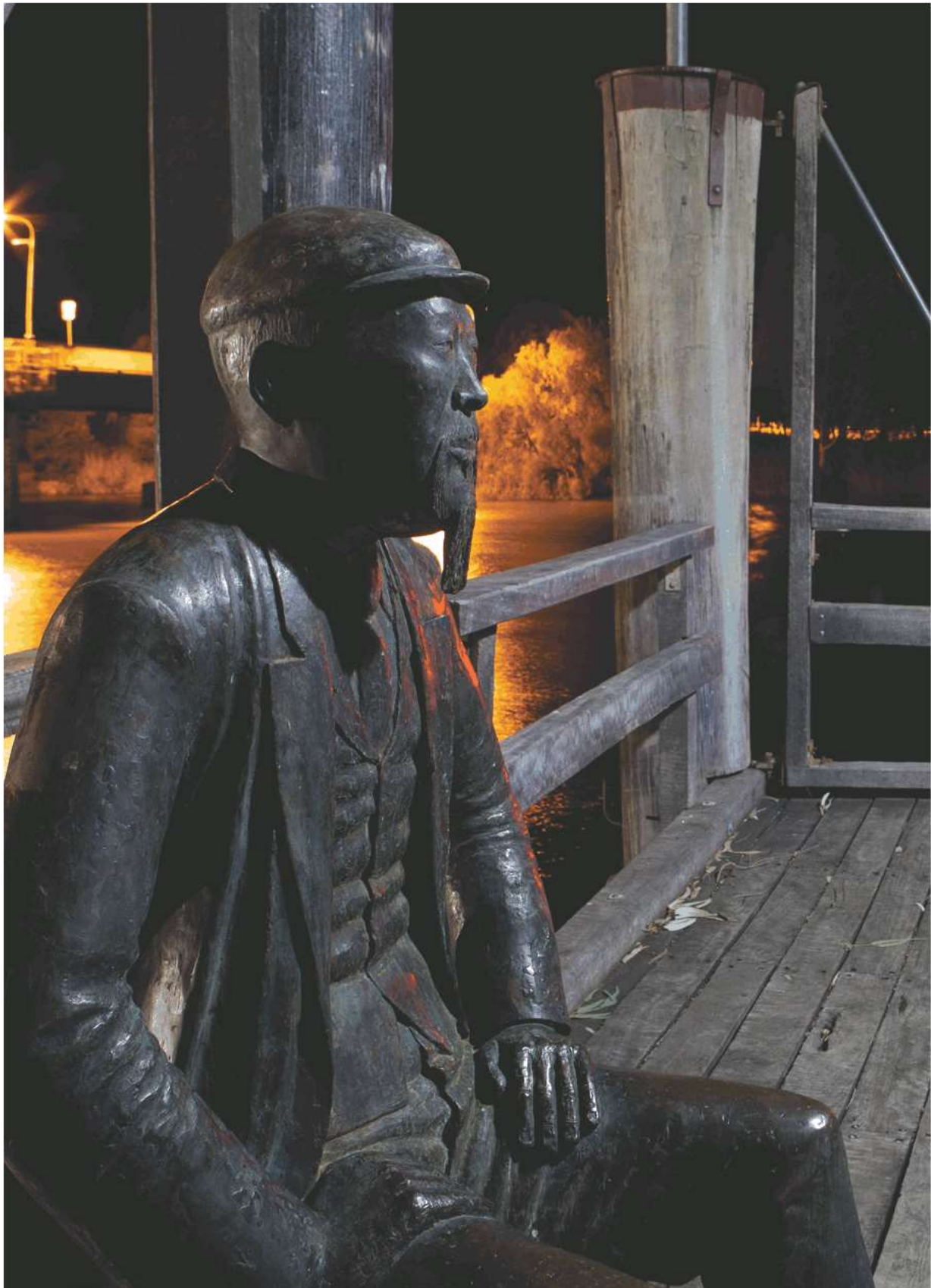
Strategic Plan.

The total council expenditure budget for 2021/22 \$55,109,308 as follows:

- Operating Expenditure - \$25,282,643
- Capital Expenditure - \$29,826,665

Significant Capital Projects include:

- \$6,650,000 for the upgrade of the Pooncarie – Menindee Road
- \$5,489,875 for Road Renewals and upgrades
- \$5,250,000 for the upgrade of the Wentworth Civic Centre
- \$691,515 for Water Infrastructure Projects
- \$994,840 for Sewer Infrastructure Projects
- \$1,500,000 for replacement of plant and machinery
- \$1,037,539 for Local Roads & Community Infrastructure Projects
- \$1,250,000 for Stormwater Drainage Projects
- \$3,560,748 for projects funded from the Crown Lands Improvement Fund
- \$ 783,268 for projects funded under the Stronger Country Communities Fund



## Financial information

Budgeted Income Statement Summary	2021/22 Budget
<b>Income from Continuing Operations</b>	
Rates & Annual Charges	\$9,369,709
User Charges & Fees	\$5,286,308
Interest & Investment Revenue	\$334,178
Other Revenues	\$1,231,704
Grants - Operating	\$9,850,127
Grants - Capital	\$15,381,978
Net Gains from the disposal of assets	\$100,000
<b>Total Income</b>	<b>\$41,554,004</b>
<b>Expenses from Continuing Operations</b>	
Employee Benefits	\$10,291,365
Borrowing Costs	\$291,188
Materials & Contracts	\$4,050,903
Depreciation & Amortization	\$7,123,233
Other Expenses	\$3,525,954
<b>Total Expenses</b>	<b>\$25,282,643</b>
Operating Result from Continuing Operations	\$16,271,361
Discontinued Operations	\$0
<b>Net Operating Result from Continuing Operations</b>	<b>\$16,271,361</b>

Funding Requirements	2021/22 Budget
<b>Expenditure</b>	
Operating Expenditure	\$25,282,643
Capital Expenditure	\$29,918,308
<b>Total Expenditure</b>	<b>\$55,201,151</b>
less depreciation (incl. in expenditure)	\$7,123,233
<b>2021/22 Cash Requirements</b>	<b>\$48,077,918</b>

**Cash Requirements funded from:**

Operational Revenue	\$41,554,004
Borrowings	\$5,733,438
Retained Earnings	\$540,476
Council Restricted Reserves	\$250,000

<b>2021/22 Total Funding</b>	<b>\$48,077,918</b>
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**Projected Balances (Council Cash Reserves)**

Projected opening cash balance 01/07/2021	\$ 30,000,000
less expenditure funded from restricted reserves and retained earnings	\$ 790,476

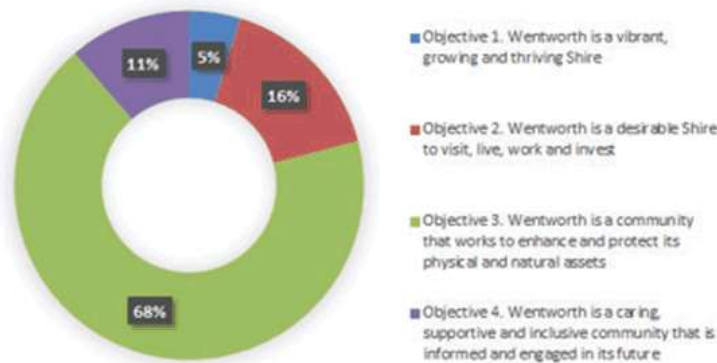
<b>Projected cash balance at 30/06/2022</b>	<b>\$ 29,209,524</b>
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**Represented as:**

- Cash on hand	\$ 5,209,542
- Short Term Investments	\$ 17,000,000
- Long Term Investments	\$ 7,000,000



**2021/22 Operational Plan**  
% of expenditure towards CSP Objectives



### Rates and Annual Charges

- The Ordinary Rate will be increased by the maximum 2.00% (as determined by the Independent Pricing and Regulatory Tribunal of NSW (IPART)).
- Waste water access charges will be increased by 2.00%.
- Raw and filtered water access charges will be increased by 2.00%.
- Domestic waste charges will be increased by 2.00%.
- No change to Water consumption charges.
- The maximum interest of 6.00% (as determined by the Minister for Local Government) will be charged.

### Borrowings

Borrowed funds enable the cost of acquiring assets to be spread over a longer period of time, thus easing the burden on current ratepayers.

In the 2021/22 financial year there will be loan borrowings of up to \$8,400,000 to help fund capital requirements for the:

- Wentworth Civic Centre Redevelopment
- Willowbend Caravan Park Upgrade
- Stormwater Drainage Infrastructure
- Buronga Landfill Machinery

It should be noted that Council did not proceed with the proposed borrowings for the Wentworth

Civic Centre in the 2020/21 budget. Only \$5,733,438 will be required in 2021/22 with the remaining balance to be drawn down in 2022/23.

### Restricted Reserves

\$540,476 will be drawn from Council's reserves to fund Council's contribution to the following projects:

- Fixing Local Roads Projects
- High Darling Road
- Old Wentworth Road
- Native Ridge Lane
- Little Manly Road

### Contribution to CSP Objectives

In line with the Integrated Planning and Reporting Framework Council's expenditure has been aligned with the Objectives established within the Community Strategic Plan.

The financial expenditure figures depicted in the above table provide an indicative indication of how Council's expenditure in 2021/22 is aligned to the Community Strategic Plan.

The following pages provide the details of each Operational Plan action, including the description, the strategy that it is aligned to, the responsible officer, the source of funding and the budget amount for the financial year.

2021-2022 Operational Plan (Indicative representation of council's expenditure towards CSP Objectives and Strategies, including the significant expenditure items)			
	Capital Expenditure	Operational expenditure	Total
<b>1. Wentworth is a vibrant, growing and thriving Shire</b>			<b>\$2,619,252</b>
<b>1.1 Grow the potential for business and industry to develop and expand</b>			
Building Control		\$111,170	
Economic Affairs		\$120,000	
Land Acquisitions	\$250,000		
<b>1.2 Encourage and support population growth and resident attraction</b>			
Housing and Community Amenities		\$1,381,301	
Wentworth Extended Day Care	\$756,781		
<b>2. Wentworth is a desirable shire to visit, live, work and invest</b>			<b>\$8,858,807</b>
<b>2.1 Grow visitation to the Shire by developing a quality visitor experience and promoting our destination</b>			
Economic Affairs		\$1,343,137	
Willow Bend Caravan Park	\$2,512,000		
<b>2.2 Enhance access to local health and aged care services</b>			
Health Services		\$301,304	
<b>2.4 Enhance access to education, skills and training</b>			
<b>2.5 Maintain/create desirable open spaces and recreation facilities</b>			
Recreation and Culture		\$2,352,623	
Wentworth Astronomy Park	\$679,316		
Wentworth Riverfront Wall Remediation	\$375,000		
Wentworth Showgrounds Sewer	\$339,732		
Wentworth Rowing Club	\$305,548		
Wentworth Showgrounds Race Tower and	\$250,000		
Buronga Riverfront Masterplan	\$100,000		
Wentworth Pool Tiling	\$80,000		
New & Replacement Bookstocks	\$55,000		
Other minor capital works projects	\$165,147		
<b>3. Wentworth is a community that works to enhance and protect its physical and natural assets</b>			<b>\$37,380,394</b>
<b>3.1 Promote the efficient delivery of water supply, sewer and drainage services for the long term interests of future generations</b>			
Environment – Storm Water & Environmental Protection		\$288,034	
Sewer		\$1,458,063	
Water Supplies		\$2,045,025	
Buronga/Gol Gol Stormwater Constraints	\$1,000,000		
Sewer Infrastructure Upgrades	\$660,840		
Water Infrastructure Upgrades	\$631,515		
Stormwater Drainage	\$250,000		
Sewer Main Refurbishment	\$224,000		
Buronga Effluent Disposal Station (EDS) Facilities	\$207,471		
Other minor capital works projects and loan payments	\$65,792		
<b>3.2 Plan for and develop the right assets and infrastructure</b>			
Transport		\$8,623,243	
Pooncarie-Menindee Road Upgrade	\$6,650,000		



2021-2022 Operational Plan (Indicative representation of council's expenditure towards CSP Objectives and Strategies, including the significant expenditure items)			
	Capital Expenditure	Operational expenditure	Total
Wentworth Civic Centre	\$5,250,000		
Road Renewals	\$2,428,644		
Sealing Old Wentworth Road (Fixing Local Roads)	\$1,557,460		
Capital Plant Replacement	\$1,500,000		
Sealing High Darling Road (Fixing Local Roads)	\$1,031,500		
Native Ridge Lane (Fixing Local Roads)	\$319,727		
Little Manly Road (Fixing Local Roads)	\$152,544		
Minor Plant Purchases	\$50,000		
Sharedways	\$40,000		
<b>3.3 Prepare for natural disasters, biosecurity risks and climate change</b>			
Environment – Noxious Weeds		\$71,000	
<b>3.4 Reduce, reuse and recover waste</b>			
Environment – Waste Management		\$1,559,335	
Landfill Machinery - Compactor & Excavator	\$904,100		
Landfill Capital Loan Repayment #3	\$117,335		
Landfill Regulatory Planning	\$100,000		
Landfill Capital Loan Repayments	\$96,320		
Landfill Capital Loan Repayments #2	\$53,446		
Landfill Machinery Shed	\$45,000		
<b>4. Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future</b>			<b>\$6,250,856</b>
<b>4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery</b>			
Administration Finance & Policy		\$2,310,762	
Administration General Managers Office		\$1,655,469	
Public Order and Safety		\$1,171,719	
Governance		\$533,627	
Community Services		\$84,002	
Administration Roads and Engineering		-\$127,170	
Computer Replacement	\$200,000		
Loan Repayments - Midway	\$110,071		
Office Equipment	\$100,000		
Loan Repayments WWCC - Loan \$5.1m	\$87,217		
Other minor loan repayments	\$125,159		
<b>Total budgeted expenditure 2021/22</b>	<b>\$29,826,665</b>	<b>\$25,282,643</b>	<b>\$55,109,308</b>

# WENTWORTH SHIRE COUNCIL

## Operational Expenditure Detail

Operational Expenditure area	2021/22 Budget
Administration Finance and Policy	\$1,921,081
Administration General Managers Office	\$2,045,150
Administration Roads and Engineering	-\$127,170
Building Control	\$111,170
Community Services	\$84,002
Economic Affairs	\$1,463,137
Environment	\$1,918,369
Governance	\$533,627
Health Services	\$301,304
Housing and Community Amenities	\$1,381,301
Public Order and Safety	\$1,171,719
Recreation and Culture	\$2,352,623
Transport	\$1,458,063
Sewer	\$8,623,243
Water Supplies	\$2,045,025
<b>Total Operational Expenditure</b>	<b>\$25,282,643</b>

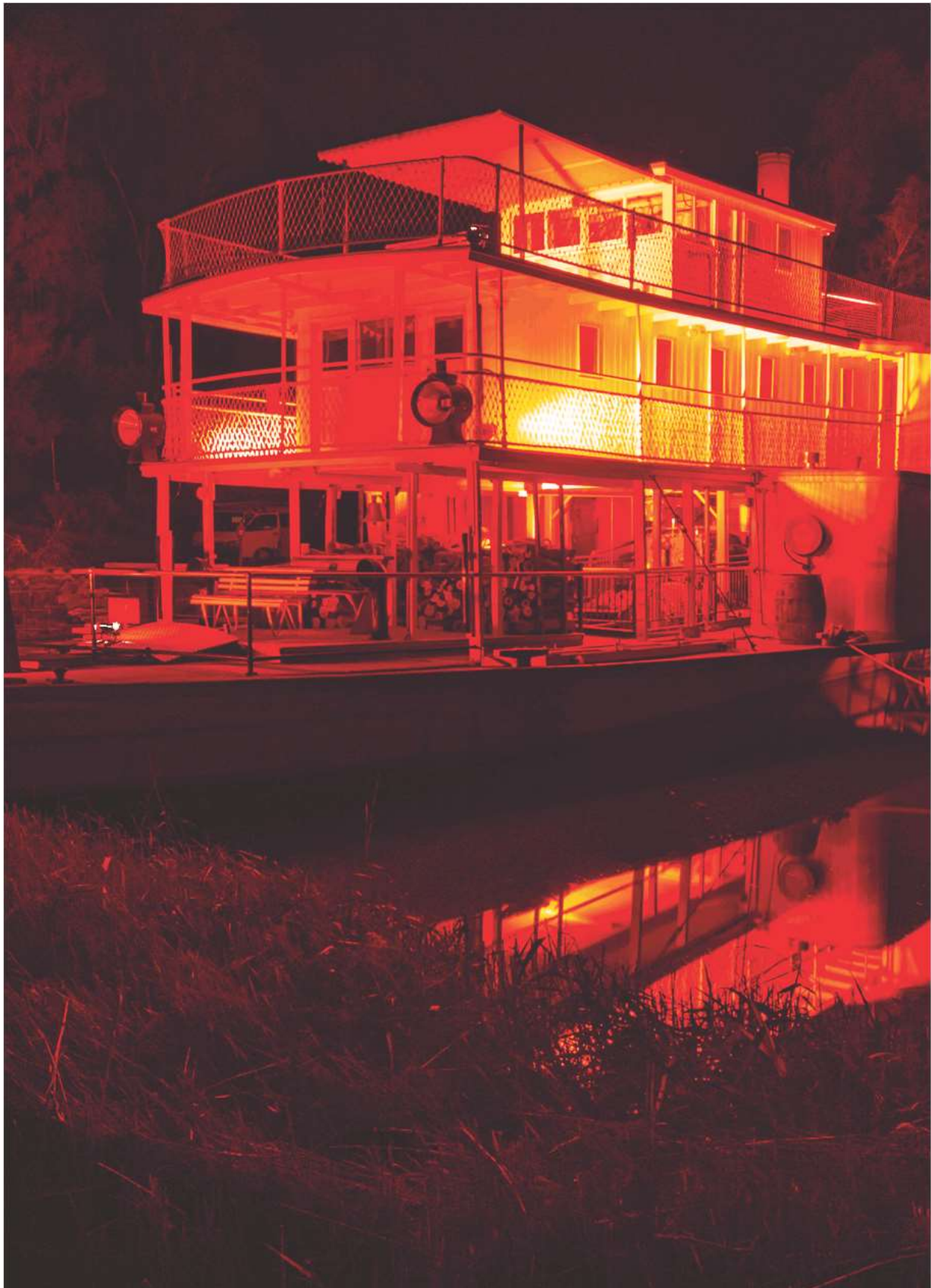
## Capital and Major Works detail including Loan Repayments

Budget Item	2021/22 Budget
<b>New - Land &amp; Buildings</b>	<b>\$3,911,100</b>
Willowbend Caravan Park Redevelopment	\$2,512,000
Landfill Machinery - Compactor & Excavator	\$904,100
Land Acquisitions	\$250,000
100,000 Tonnes Upgrade	\$100,000
Buronga Riverfront Masterplan	\$100,000
Landfill Machinery Shed	\$45,000
<b>New - Other Structures</b>	<b>\$1,000,000</b>
Buronga/Gol Gol Stormwater Constraints	\$1,000,000
<b>Renewal - Land &amp; Buildings</b>	<b>\$6,718,011</b>
Wentworth Civic Centre	\$5,250,000
Wentworth Astronomy Park	\$679,316
Wentworth Riverfront Wall Remediation	\$375,000
Wentworth Rowing Club	\$305,548
Junction Park Fitness Equipment	\$37,447
Pooncarie Racecourse Reserve	\$29,700
Midway Centre Eastern Side Shade Shutters	\$21,000
Shire Wide Post & Rail Replacement	\$20,000
<b>Renewal - Other Structures</b>	<b>\$1,327,752</b>
Wentworth Extended Day Care	\$756,781
Stormwater Drainage	\$250,000
Effluent Disposal Station (EDS) Facilities	\$207,471
Wentworth Pool Tiling	\$80,000
Street Furniture	\$21,000

**WENTWORTH  
SHIRE COUNCIL**

Waste Bins Strategy	\$12,500
<b>Renewal - Plant &amp; Equipment</b>	<b>\$1,928,500</b>
Capital Plant Replacement	\$1,500,000
Computer Replacement	\$200,000
Office Equipment	\$100,000
New & Replacement Book stocks	\$55,000
Minor Plant Purchases	\$50,000
Library Local Special Project	\$23,500
<b>Renewal - Roads, Bridges, Footpaths</b>	<b>\$12,769,607</b>
Pooncarie-Menindee Road Upgrade	\$6,650,000
Road Renewals	\$2,428,644
Sealing Old Wentworth Road (Fixing Local Roads)	\$1,557,460
Sealing High Darling Road (Fixing Local Roads)	\$1,031,500
Showgrounds Sewer	\$339,732
Native Ridge Lane (Fixing Local Roads)	\$319,727
Showgrounds - Showgrounds Race Tower & Shade Structure	\$250,000
Little Manly Road (Fixing Local Roads)	\$152,544
<u>Sharedways</u>	\$40,000
<b>Sewer Network</b>	<b>\$894,840</b>
Sewer Infrastructure Upgrades	\$660,840
Sewer Main Refurbishment	\$224,000
Sewer Pit Lids	\$10,000
<b>Water Network</b>	<b>\$641,515</b>
Water Infrastructure Upgrades	\$631,515
Water Stop Valves and Fire Plugs	\$10,000
<b>Loan Repayments</b>	<b>\$635,340</b>
Landfill Capital Loan Repayment #3	\$117,335
Loan Repayments - Midway	\$110,071
Landfill Capital Loan Repayments	\$96,320
Loan Repayments WWCC - Loan \$5.1m	\$87,217
Landfill Capital Loan Repayments #2	\$53,446
Loan Repayments - Loan #1	\$45,792
Loan Repayments - Stormwater - T-Corp	\$45,792
Loan Repayments WWCC - Loan \$850k	\$43,990
Loan Repayments - <u>Willowbend</u> Caravan Park	\$35,377
<b>Total Capital Expenditure</b>	<b>\$29,826,665</b>





**Grant funded projects**



Of the \$29,826,665 of capital expenditure for 2021/22, Council will fund \$12,573,188 or 42.15% of the projects, with \$17,462,655 being funded through grant revenue.

The following table depicts the capital and major projects that have been funded and the amount of funding allocated to the project in the 2021/22 financial year.

Project Title	2021/22 budget	2021/22 funding
Pooncarie-Menindee Road Upgrade	\$6,650,000	\$6,650,000
Wentworth Civic Centre Redevelopment	\$5,250,000	2,928,562
Road Infrastructure Renewals	\$2,428,644	1,893,445
Local Roads & Community Infrastructure Grants Projects	\$350,000	\$350,000
Fixing Country Roads Grants Projects	\$3,061,231	\$2,122,100
Stronger Country Communities Fund Projects	\$1,062,329	\$1,062,329
Crown Land Improvement Fund Projects	\$3,560,748	\$2,048,748
Wentworth Riverfront Remediation	\$375,000	\$200,000
Wentworth EDS Upgrades	\$207,471	\$207,471
<b>Value of funded projects and funding offsets</b>	<b>\$22,945,423</b>	<b>\$17,462,655</b>





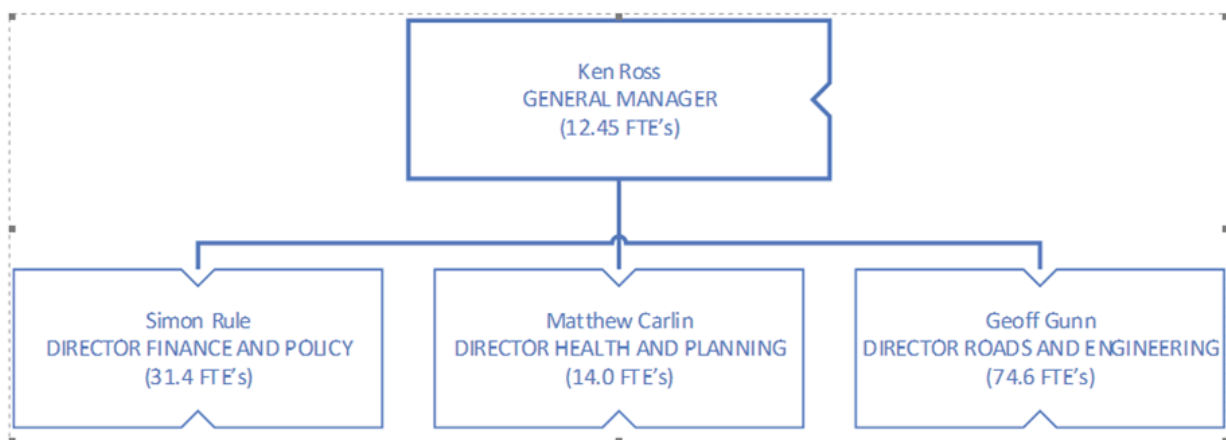
## Workforce requirements

On 22 January 2020 Council adopted a revised structure consisting of 132.45 full time equivalents (FTE's) up 17.5 from the previously adopted structure.

The adopted structure consists of the general manager and three (3) directors, with each of these positions the subject of a standard contract of employment for Senior Staff. All other staff are employed in accordance with the Local Government (State) Award.

For the 2021/22 financial year total employment costs are forecast to be \$10,291,365 which is a 2.95% increase on the previous financial year's budget.

The following diagram depicts the Organisational Structure and the total number of FTE's within each Directorate.







**Future year estimates**

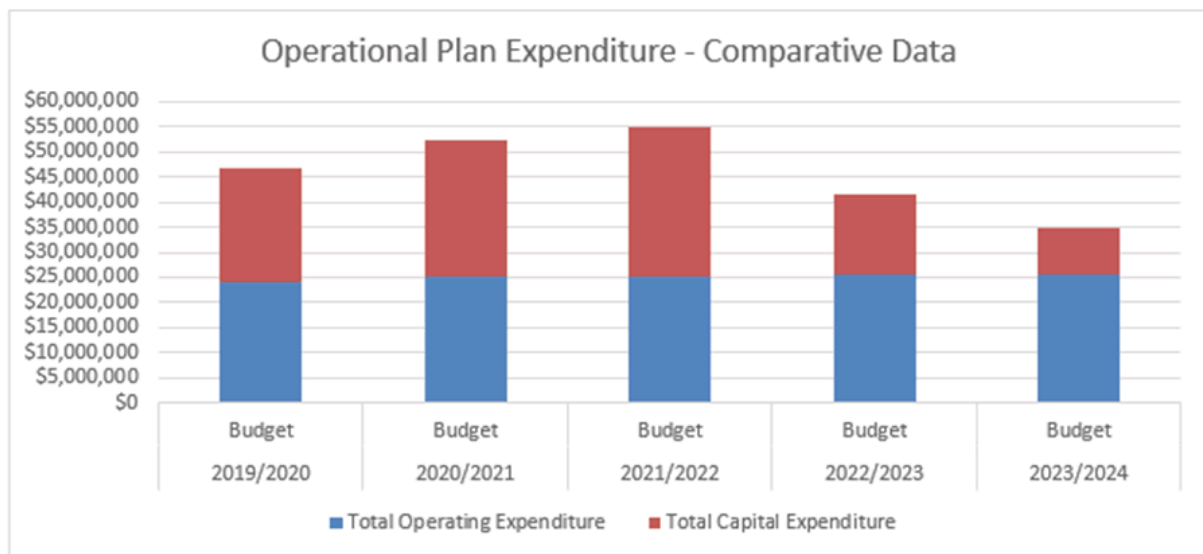


The following graph provides a comparison of previous budgeted amounts, compared with the budget for the upcoming financial year and the projected future budgets for 2022/23.

Based on the current Delivery Program projects and forecasts from 2021/22 onwards the level of capital expenditure reduces as the current four year Delivery Program council comes to an end.

Under the Integrated Planning and Reporting

framework the adoption of each four-year Delivery Program occurs nine months after each council election. Council elections were originally scheduled to be held in September 2020 however amendments to the Local Government Act as a consequence of the global pandemic has resulted in the elections being pushed back by 12 months to September 2021.



Total Operating Expenditure	23,886,646	25,126,642	25,282,643	25,379,053	\$ 25,704,586
Total Capital Expenditure	22,770,541	27,088,080	29,826,665	15,991,404	\$ 9,159,165

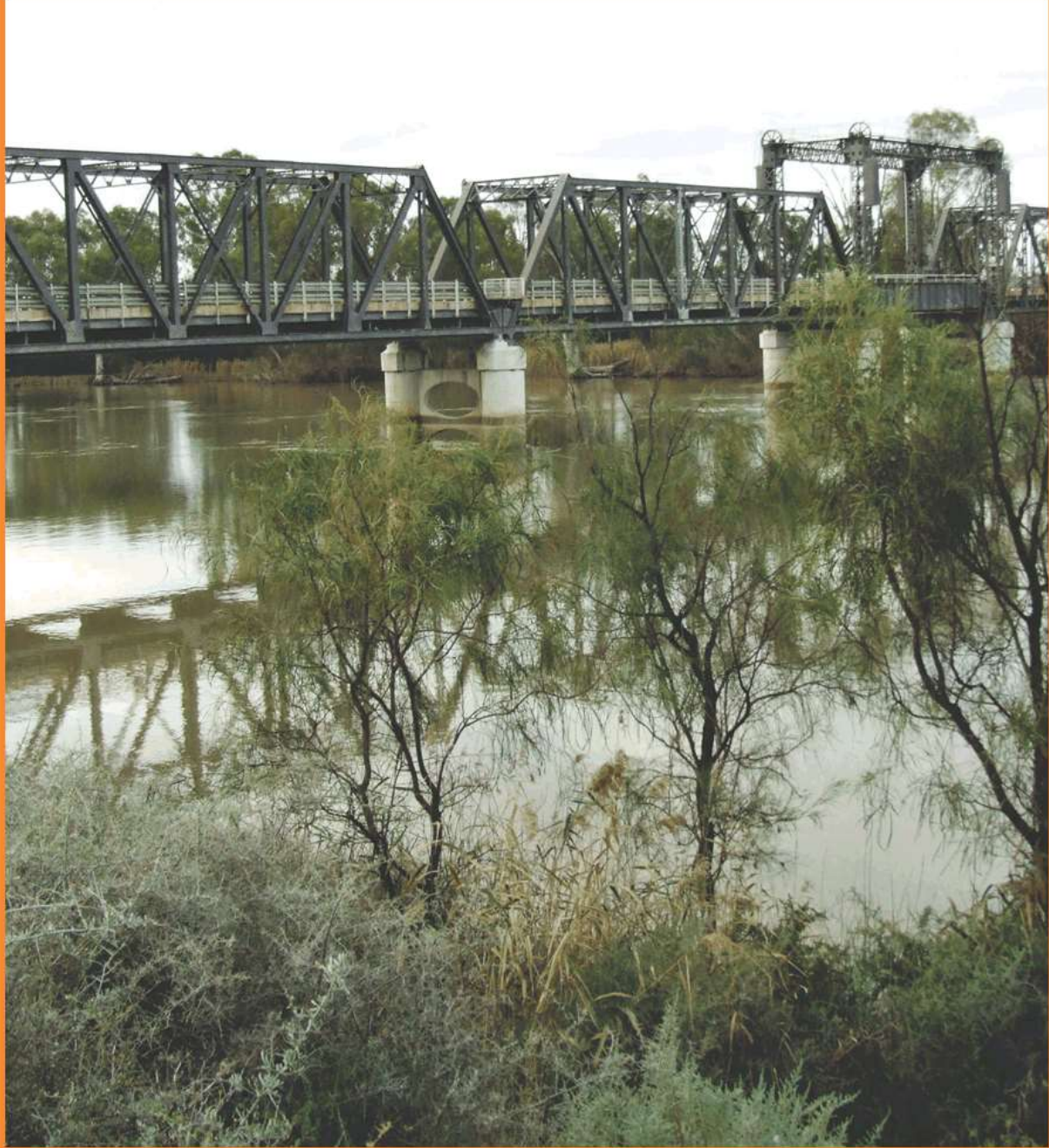
## FURTHER INFORMATION

The Annual Statement of Revenue provides a full breakdown of revenue and contains the following required statements:

- a statement of the types of fees proposed to be charged by Council,
- a statement of Council's proposed pricing methodology for determining the prices of goods and the approved fees under for services provided by Council,

- the amounts of any proposed borrowings,
- the sources from which they are proposed to be borrowed, and
- the means by which they are proposed to be secured.

The Annual fees and charges document provides details of annual fees and charges for the 2021/22 financial year.



# WENTWORTH SHIRE COUNCIL OPERATIONAL PLAN

## Part 2: Statement of Revenue

**WENTWORTH**  
**SHIRE COUNCIL**



The Annual Statement of Revenue forms part of the 2021/22 Operational Plan and includes the 2021/22 Fees and Charges.

These documents have been prepared in accordance with Section 403(2) of the Local Government Act 1993

# ANNUAL STATEMENT OF REVENUE

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## STATEMENT OF REVENUE POLICY

### INTRODUCTION

The information pertained in this Statement of Revenue comes directly from Council's Long Term Financial Plan. The quality and quantity of services that Council provides to its citizens continue to grow despite an income that, in real terms, is decreasing. We are not alone in facing this predicament, but that does not lessen the size of the issue.

Despite these constraints, Council is determined to provide quality services at a level the community expects and at a price they are willing to pay. This will involve working closely with our community to provide services that best suit their needs.

In preparing the Long Term Financial Plan consideration was given to a range of economic and political factors that affect our finances and in turn our capability to maintain existing levels of service and long term financial sustainability.

### RATING

Council rates are a form of taxation; they are not a fee-for-service. The Valuation of Land Act and the Local Government Act provide the legislative framework for valuing land and raising rates. All rateable land must be valued and rated.

The Valuation of Land Act prescribes that the value of all properties be reassessed every 3 or 4 years to accommodate movements in land values. Council currently has its land revalued every 3 years. A revaluation establishes the value of a property relative to all other properties (ie: its market relativity).

Valuations in New South Wales are conducted by the NSW Valuer-General based on market movements and recent sales trends as required under the Valuation of Land Act. When a local

government area has been re-valued the property owner will be issued with a Notice of Valuation.

Each Notice of Valuation contains both details of the property as they are recorded on the Valuer General's records and the land value at the common base date for all Valuer General valuations in the local government area.

The valuations are objective and impartial, and are based on the market for Land. The 'land value' represents the value that the 'fee simple' interest in the land, assumed to be vacant, would be if offered for sale. For 2021/2022, rates are based were property values as at 1 July 2019.

By virtue of section 494 of the Local Government Act, council is required to make and levy an ordinary rate for each year on all rateable land in its area. This is a mandatory requirement.

A rate may, at council's discretion, consist of:

- An ad valorem amount; which may be subject to a minimum amount of the rate; or
- A base amount to which an ad valorem amount is added.

### The ad valorem amount of a rate

The ad valorem amount of a rate is to be levied on the land value of all land that is to be rateable to the rate and the rate in the dollar is to apply uniformly. The ad valorem amount of the ordinary rate may be the same for all classes or it may be different for different classes or sub classes.

### Base charges and minimum amounts of rates payable

The Local Government Act allows the use of both different minimums and/or different base charges for different land use/localities. This provides additional flexibility in determining the

distribution of the rating burden. It potentially enables better accommodation of 'equity' considerations but at the expense of the criteria of "simplicity".

Greater flexibility also leaves council more vulnerable to lobbying for favourable treatment by special interest groups.

A base charge is a fixed fee levied equally against all properties. Rates based on property value are then levied to provide the additional revenue required by council. The effect is to reduce the influence that property values have in determining the relative amounts paid by different ratepayers.

By contrast, a minimum rate applies only to those properties with a value below a set threshold. The amount of rates payable by all properties with a value above that threshold is therefore determined solely by relative property values.

The higher the amount of a base charge or a minimum rate the lower will be the ad valorem rate for any given revenue target. As a result higher valued properties may incur a greater or lesser share of the total rate burden depending on the level of the base charge or minimum rate.

Applying a base rate charge will result in a different distribution between low, medium and high valued properties relative to the application of a minimum rate.

The Local Government Act limits the amount of revenue that can be generated by a base charge or minimum rate. A base rate or minimum rate must not produce more than 50% of the total revenue derived for each class of property.

Council has a base charge for each property class but currently does not levy a minimum charge.

Council must apply the ad valorem and base amount uniformly to every parcel of land within each property class but they can differ from property class to property class.

For well over a decade, councils in NSW have been restricted to a rate cap and this has made it increasingly difficult to achieve financial sustainability for Western Division Councils.

Most of these councils have rates as a percentage of total revenue below 25%. Rate increases over the last six years are detailed in the following table.

1 **Table of years and rate increases and % of total revenue**

Rating Year	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Rate Pegging % Increase	1.80	1.50	2.30	2.70	2.60	2.00
Rateable Value	458,997,140	504,286,220	511,880,220	518,336,290	862,040,158	879,598,432
Total General Rate Income \$	4,873,624	4,978,068	5,146,523	5,324,988	5,460,635	5,673,409
Increase \$	112,790	104,444	168,455	140,986	138,450	212,774

## BUDGET ANALYSIS

This section provides comments on the main expenses and revenues, and capital expenditure for 2021/22

## OPERATING REVENUE

Council has forecasted to generate \$41,554,004 in revenue for 2021/2022.

### Extract of Operating Statement

Operating Revenue	2022	2023	2024	2025
Rates & Annual Charges	\$9,369,709	\$9,608,339	\$9,852,935	\$10,103,646
User Charges & Fees	\$5,286,308	\$5,611,731	\$5,747,664	\$5,886,996
Interest	\$334,178	\$342,532	\$351,096	\$359,873
Grants & Contributions (Op)	\$9,850,127	\$9,676,457	\$9,891,495	\$10,111,906
Grants & Contributions (Cap)	\$15,381,978	\$4,511,256	\$553,426	\$563,249
Other Operating Revenue	\$1,231,704	\$1,238,484	\$1,251,059	1,263,948
Net gain/loss Disposal of Assets	\$100,000	\$100,000	\$100,000	\$100,000
<b>TOTAL</b>	<b>\$41,554,004</b>	<b>\$31,088,799</b>	<b>\$27,747,674</b>	<b>\$28,389,618</b>

## RATING AND ANNUAL CHARGES

The total income that can be raised from levying rates on property is capped by the State Government via the Independent Pricing and Regulatory Tribunal.

The current rate structure for Wentworth Shire Council will be maintained; rate assessments will be based entirely upon property valuations (ad valorem) but with base rates applying where appropriate.

The continuing constraint of rate pegging imposed by the State Government limits Council's ability to provide additional services or borrow additional funds and has focused considerable attention to the need for and efficiency of each service provided.

Council expects to raise \$9,369,709 from rates and annual charges for 2021/2022. This includes a special variation for Tourism which was approved in 1998 for \$10 per assessment.

Pensioners who hold a Pensioner Concession card and own and occupy rateable property in Wentworth Shire receive a mandatory rebate on their rates and annual charges.

The State Government funds 55% of the rebate. This is expected to cost Council \$76,000 in 2021/2022.

Interest charges on unpaid rates and charges will accrue on a daily basis at the rate of 7.00% as approved by the Minister for Local Government in accordance with Section 566 of the Local Government Act, 1993.



### HARDSHIP AND ABILITY TO PAY RATES

Hardship is the difficulty in paying debts when repayment is due. Any person who cannot pay their rates or charges due to hardship can apply to Council for assistance at any time. Ratepayer are encouraged to seek assistance from Council as soon as practical. Council will consider each hardship application on its merits.

There are several ways Council may help a ratepayer who is experiencing financial hardship including, but not limited to:

- A payment plan or agreement (s564 of the Local Government Act) so that rates and charges (whether overdue or not) are paid on a weekly, fortnightly or monthly basis.
- Interest may be waived or reduced for a set period of time.
- A pensioner rebate (additional to the legislated rebate) may be given.
- Interest, rates or charges may be written off, waived, reduced, or deferred for eligible applicants (s564, s 577, 601 Local Government Act)

### APPLICATIONS FOR A SPECIAL VARIANCE TO GENERAL INCOME

The ability to introduce a special rate variation to General Income requires Ministerial Approval. The provision allows the raising of additional income over and above the rate cap for specific purposes and under strict guidelines.

Council can apply for additional income through these provisions, however at this stage this has been no thought given to doing so. In the future this option will be explored if deemed necessary.

### USER CHARGES AND FEES

Many of the services provided by Council are offered on a user pays basis. Fees and Charges relate mainly to the recovery of service delivery

costs through the charging of fees to users. All fees in this category are annually reviewed and some of the general considerations for setting these fees include:

- Cost of the service or operation
- Consumer Price Index
- Other revenue sources which may fund the service
- Laws and Regulations
- Ability of the persons/groups using the service to pay
- Benefit to the community (possible subsidy)
- Benchmarking with others providing similar services

Council needs to be mindful of using fees and charges as an avenue to increase revenue to the extent that it can create issues around maintaining equitable access to services and facilities for residents. The Shire's relatively low population base does not provide a large market from which significant fees and charges can be obtained.

Statutory fees such as development assessment fees, planning certificates etc charged by Council are subject to direction through regulation and other state government controls.

Council does not set these fees and does not have the power to vary the fee set. The majority of statutory charges do not provide for annual increase in line with CPI or the cost of providing the service and therefore excluding development related income, no growth in these fees has been included in the 2021/2022 budget.

The Roads and Maritime Services contract (RMCC) is classed as a fee for service and accounts for approx. \$1.5million of revenue annually.

Council also operates the Buronga Landfill and the Willowbend Caravan Park in Wentworth.

It is expected that these operations will

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generate \$2,100,000 in revenue for 2021/2022. Overall Council expects to raise \$5,286,308 from user fees and charges for 2021/2022.

### INTEREST ON INVESTMENTS

Council has an investment portfolio that varies in size from year to year however it is projected to be between \$24m and \$27m for the majority 2021/2022.

These funds are a mixture of unspent grants, reserve funds and general revenue. All investments are placed in accordance with the Minister's Order and Councils adopted investment policy.

Interest earnings form a significant part of Council's revenue each year and are subject to fluctuations in interest rates as they respond to economic conditions.

Approximately \$24,000,000 of Councils cash reserves are either internally or externally restricted, this means that they have been set aside to fund specific expenditure.

This gives Council the ability to strategically invest these funds in order to gain maximum returns whilst minimising risk.

The remaining funds make up Council available working capital which is required to fund day to day operations. Even with interest rates currently at an all-time low Council still expects to receive \$334,178 from investments in 2021/2022

### GRANTS AND CONTRIBUTIONS

Council receives an annual Financial Assistance Grant from the Commonwealth as well as various grants from other State and Commonwealth Government departments.

Council has assumed that it will continue to receive these grants, however, should these grants and subsidies be reduced Council's

ability to provide the same level of service will be impacted.

Council also receives operating and capital grants from various funding bodies to help fund the following services

- Roads maintenance and capital works
- Library services
- Weeds
- Youth week
- Rural Fire Services

Council will continue to seek grant and partnership funding for a range of well-aligned projects and programs, which will be reflected in the budgets as and when specific arrangements are confirmed.

Council collects monetary contributions from developers as a condition of consent on Development Applications to meet the demand for public amenities and public services created by new development.

Authority to do this is provided by Section 94 of the Environmental Planning and Assessment Act, 1979.

This form of revenue is difficult to predict and Council has adopted the prudent position of making no assumption that this source of funds can be relied upon for the purpose of forward forecasting of resources and financial sustainability.

Successful increases in revenue through, grants, partnerships and developer contributions will be treated as windfalls.

In the 2019 Federal budget the Government announced that it would again be making an advance payment of up to 50% of the 2019/2020 Financial Assistant Grant prior to June 30 2019.

Council has assumed that this will continue in the 2021/2022 financial year.

Council has forecasted to receive \$25,232,109

## WENTWORTH SHIRE COUNCIL

in operating and capital grants in 2021/2022. Council will receive capital grants and contributions in 2021/2022 which will contribute to funding the following projects:

- Roads to Recovery Program
- Regional Roads Block Grant and Repair Program
- Local Roads & Community Infrastructure Projects
- Wentworth Showgrounds Tower and Shade Sail
- Buronga Riverfront Upgrade
- Wentworth Riverfront Remediation
- Wentworth Civic Centre Redevelopment
- Fixing Local Roads
- Sealing High Darling Road
- Sealing Old Wentworth Road
- Native Ridge Lane
- Little Manly Road
- Stronger Country Communities
- Wentworth Extended Day Care
- Wentworth Rowing Club Extension
- Resources for Regions
- Wentworth Civic Centre Redevelopment – Visitor Information Centre
- Wentworth EDS
- Growing Local Economies
- Pooncarie Road Upgrade
- Crown Land Improvement Fund
- Willowbend Caravan Park Redevelopment
- Wentworth Astronomy Park
- Pooncarie Racecourse
- Wentworth Showgrounds Sewer
- NSW State Library Grant
- Wentworth Library Relocation

Council has an internally restricted fund of \$1,000,000 that can be used to contribute to funding applications as they become available. Should the grant application process be unsuccessful, Council will have to use external borrowings to finance the works.

### OTHER REVENUE

Miscellaneous revenue is obtained from a variety of sources including insurance

recoveries, property rentals, sale of assets etc.

It is anticipated that other revenue will be maintained at current levels with an increase for CPI factored in. Council has budgeted to receive \$1,231,704 in 2021/2022.

## OPERATING EXPENDITURE

Council has forecasted \$25,282,643 in operating expenditure for 2021/2022.

### Extract of Operating Statement

Operating Expenses	2022	2023	2024	2025
Employee Costs	\$10,291,365	\$10,530,350	\$10,834,312	\$11,147,016
Materials & Contracts	\$4,050,903	\$3,928,194	\$3,883,108	\$3,884,743
Borrowings	\$291,188	\$409,640	\$388,196	\$355,760
Depreciation & Amortisation	\$7,123,233	\$7,154,848	\$7,188,583	\$7,224,242
Other Operating Expenses	3,525,954	\$3,356,021	\$3,410,388	\$3,660,639
<b>TOTAL</b>	<b>\$25,282,643</b>	<b>\$25,379,053</b>	<b>\$25,704,586</b>	<b>\$26,272,401</b>

## EMPLOYEE EXPENSES

Employee expenses comprise approximately 40% of Council's operating costs with 132.45 Full Time Equivalent (FTE) Staff.

The salaries and wages budget calculation include an assumption that staff will take four weeks annual leave.

Throughout any year salary savings resulting from staff vacancies and efficiencies will occur naturally.

The superannuation Guarantee Levy is currently at 10% and will progressively increase to 12% starting in 2020-21. Council has a number of staff in the defined benefit scheme and have been paying significantly increased contribution rates to fund this scheme.

Council Employee Leave Entitlements reserve is used to fund unanticipated changes in termination payments each year. The number of staff who might leave is difficult to predict

and the budget has a provision added to represent the projected levels of retirements, to accommodate the challenges of an ageing workforce.

Council's policy is to fully fund the leave entitlements of staff in the Employee Leave Entitlements Reserve.

In recent years the reserve has been used to assist in the funding of costs associated with the resignation/retirement of a number of long serving employees.

Council has been fortunate in recent years that it has had enough surplus cash to fund 100% of this reserve. It is projected that the reserve will maintain a balance of 100% through 2021/2022. However, if surplus funds were to decrease Council may choose to review this policy.

Workers Compensation premiums increase and decrease significantly with claims history. Council continues to be proactive in order to minimise any potential for claims



## ORGANISATIONAL STRUCTURE

The 2021/2022 Operational Plan is based on the figure of 132.45 equivalent fulltime employees (EFT's). Council's total employee costs for 2021/2022 is expected to be \$10,291,365

## BORROWING COSTS

Wentworth Shire Council in the past has been debt averse and viewed the achievement of a low level of debt or even a debt free status as a primary goal.

However, Council appreciates that the use of loan funding can be a critical component of the funding mix to deliver much needed infrastructure to the community. The beneficiaries of these projects will assist in their funding as their rates will be applied in part to repaying the loans.

This is in contrast to current ratepayers bearing the entire burden in one year, possibly at the expense of other worthwhile expenditure.

Debt is seen as a method of more fairly spreading capital costs to deliver intergenerational equity. Keeping this in mind there are limits to the amount the Council can borrow without impacting on its financial sustainability and Council is mindful of not wanting to impose excessive debt on current or future generations.

Council's borrowing strategy projected in the LTFP is to restrict the debt service ratio to less than the industry benchmark of 20%. Before embarking on any new debt Council will consider the following:

- Debt financing is only to be used for clearly identifiable major projects and the Capital Works Program
- Debt finance will not be used to meet operational shortfalls

- The period of repayment of debt finance shall not exceed the period over which the benefits are received from a project, or the life of the asset whichever is lesser

The principles of intergenerational equity are supported in respect of the Council contribution to the funding of major projects, the benefits of which will be shared by future generations.

Loans shall only be raised after taking into consideration future known specific capital funding requirements and, when raised, shall only fund the specific project or purpose approved.

Borrowing costs on current and projected loans and financing arrangements will total \$291,188 in 2021/2022.

## MATERIALS AND CONTRACTS

Materials and Contracts represent the principal costs used to deliver services to the community and are forecast to increase by 2% in 2021/2022 in line with increases in the Consumer Price Index.

Materials and contracts are subject to variations in the market and particularly to petroleum prices. Such fluctuations impact on the price of petroleum and petroleum-based products (such as asphalt) and makes forecasting difficult.

Budgeted expenditure for 2021/2022 is \$4,050,903

## DEPRECIATION

Depreciation reflects the fact that an asset's cost is proportionally expensed over the time during which it is used.

Depreciation has been based on the estimated useful life of assets and will be reviewed every year.

Council continues to thoroughly review its

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residual values and estimated useful lives. Budgeted depreciation for 2021/2022 is \$7,123,323

### OTHER EXPENSES

Includes items such as audit fees, valuation fees, office expenses, software licences, insurances, electricity costs etc.

These costs count for approximately 10% of

Council operating expenditure and have been forecast to increase in line with increases in CPI each year except for insurances, electricity costs and State Government Emergency Services levy which have been forecast to increase by approximately 2% above CPI each year.

Budgeted expenditure for 2021/2022 is \$3,525,954.

### EXPENDITURE CHALLENGES

As part of the process of preparing the operational plan each year, Council critically reviews operating expenditure in order to identify areas where it could reduce spending without compromising service delivery.

Community needs must be understood and are a key input into the annual operational plan, for many years Council has recognised the

challenge of meeting community needs in a financially sustainable manner.

This challenge has been divided into two elements (1) assess the gap in financial sustainability assuming community needs correspond to the current scope of services and service levels and (2) assess the impact of additional or enhanced services in line with changing or revised community needs.

### CAPITAL EXPENDITURE

The challenge over the medium to long term is to achieve financial sustainability whilst still assisting the community to achieve its visions as established in the 10 year Community Strategic Plan.

The challenge is to also adequately maintain existing assets before adding to the asset base, bearing in mind that new assets add to ongoing operational costs.

Substantial capital programs are in place to continue the renewal of Council's infrastructure network.

The programs will ensure that these key asset groups meet or exceed Council's determined 'minimum' service levels and continue to provide the expected amenity to the community.

The capital works program prioritises projects based on asset condition, risk, community need and other opportunities as they arise with other entities.

Over shorter periods, some areas of the Shire may require more capital works than others to reflect short term needs and opportunities.

The need for new assets is constantly assessed and verified against current population and development projects, community feedback and alternative means of supplying services.

A further consideration is the priority of refurbishing existing assets that provide community benefits or operational service that require regular refurbishment to enable the overall safety and quality of the facility to be maintained.



Apart from funding constraints, Council has capacity constraints which determine the capital works program delivery timeframe.

The constraints in project delivery include community consultation, state government approvals, design, procurement processes and availability of labour resources to project manage and implement the projects.

In addition to the renewal and expansion of Council's asset base delivered through the capital works program, Council undertakes a replacement (and, where appropriate) upgrade/ expansion program for its plant and equipment assets including motor vehicles, furniture, plant and IT hardware.

The budget for 2021/22 has been developed

through a process of consultation and review with Council and staff.

As required by the Integrated Planning and Reporting framework, the Operational Plan and Budget are for a one year period.

The Long Term Financial Plan details Council's financial forecast for a 10 year period and budget estimates for the next four years are provided in the Delivery Program.

Capital Expenditure	2022	2023	2024	2025
Existing Infrastructure Renewals	\$7,131,099	\$7,409,601	\$7,584,701	\$7,680,929
Projects Carried forward from previous years	\$4,465,000	\$0	\$0	\$0
New Capital Expenditure	\$17,595,226	\$7,583,360	\$500,000	\$500,000
Capital loan repayments	\$635,340	\$998,443	\$1,074,464	\$1,078,365
<b>TOTAL</b>	<b>\$29,826,665</b>	<b>\$15,991,404</b>	<b>\$9,159,165</b>	<b>\$9,259,294</b>

The Major Projects and Capital Expenditure Program for 2021/22 will be \$29,826,665  
Capital works are funded from the following sources:

- Loans/financing \$5,733,438
- Restricted Funds \$250,000
- Retained Earnings \$540,476
- Council Operations \$6,119,161
- Grants and contributions \$17,275,433



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### RATE LEVY 2020/21

Council has received advice from the Minister for Local Government that the rate pegging limit for 2021/22 is 2.00%. The maximum increase has been proposed.

The rating structure proposed is consistent with previous years and no changes have been forecast at this stage. Council has tried to spread its rate burden as evenly as possible across all ratepayers. While it is impossible to keep everyone satisfied, the proposed rating structure endeavours to make it as fair and equitable as possible.

The Tourism Special Rate will remain at \$10 per Assessment.

Statement with respect to each ordinary and each special rate proposed to be levied: No special Rates are proposed for 2021/2022. In accordance with Sections 534, 535 & 537 of the Local Government Act 1993 Council resolves to make and levy an ordinary rate to comprise of a base rate and an ad valorem rating structure for 2021/22 financial year for every parcel of rateable land within the Wentworth Shire Council as follows:

### FARMLAND CATEGORY

Includes all of the lands within the local government area of Wentworth categorised as Farmland except those parcels of rateable land sub categorised as Farmland, Licence/Pump Site/Pipeline.

#### Farmland

An ordinary rate of 0.00321098 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$510.00) for each assessment.

The base amount accounts for 31.99% of the estimated yield for this category. The estimated yield for this rate is \$1,125,711

#### Farmland – Dry Land Grazing

An ordinary rate of 0.00260673 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$510.00) for each assessment.

The base amount accounts for 18.32% of the estimated yield for this category. The estimated yield for this rate is \$712,511

#### Farmland, Licence/Pump Site/Pipeline

An ordinary rate of 0.03817411 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Farmland, sub categorised Licence/Pump Site/Pipeline, in accordance with Section 515 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$95.00) for each assessment.

The base amount accounts for 41.02% of the estimated yield for this category. The estimated yield for this rate is \$16,676

### RESIDENTIAL CATEGORY

#### Wentworth

An ordinary rate of 0.00413652 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Residential, sub categorised Wentworth, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to base amount of (\$240.00) for each assessment.

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The base amount accounts for 46.52% of the estimated yield for this category. The estimated yield for this rate is \$315,741

### Buronga

An ordinary rate of 0.00377232 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Buronga, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$260.00) for each assessment.

The base amount accounts for 30.77% of the estimated yield for this category. The estimated yield for this rate is \$415,785

### Gol Gol

An ordinary rate of 0.00403215 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Gol Gol, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$260.00) for each assessment.

The base amount accounts for 26.21% of the estimated yield for this category. The estimated yield for this rate is \$558,469

### Gol Gol East

An ordinary rate of 0.00454088 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Gol Gol East, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$360.00) for each assessment.

The base amount accounts for 23.34% of the estimated yield for this category. The estimated

yield for this rate is \$346,996

### Pooncarie

An ordinary rate of 0.01366098 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Residential, sub categorised Pooncarie, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$190.00) for each assessment.

The base amount accounts for 46.69% of the estimated yield for this category. The estimated yield for this rate is \$21,567

### Dareton

An ordinary rate of 0.01611174 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Dareton, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$190.00) for each assessment.

The base amount accounts for 48.45% of the estimated yield for this category. The estimated yield for this rate is \$78,432

### Rural Residential

An ordinary rate of 0.00372143 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Residential, sub categorised Rural, in accordance with Section 516 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$190.00) for each assessment.

The base amount accounts for 26.22% of the estimated yield for this category. The estimated yield for this rate is \$458,726

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### BUSINESS CATEGORY

Includes all of the lands within the local government area of Wentworth categorised as Business except those parcels of rateable land sub categorised as Business, Mourquong; Business, Trentham Cliffs; Business, Arumpo; Business, Wentworth; Business, Pooncarie (including all of the lands within the locality of Pooncarie sub categorised as Business Pooncarie except those lands within the township of Pooncarie).

#### Business

An ordinary rate of 0.00691404 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$270.00) for each assessment.

The base amount accounts for 19.92% of the estimated yield for this category. The estimated yield for this rate is \$250,706

#### Business, Wentworth

An ordinary rate of 0.00876770 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Wentworth, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$270.00) for each assessment.

The base amount accounts for 38.98% of the estimated yield for this category. The estimated yield for this rate is \$38,096

#### Business, Mourquong

An ordinary rate of 0.30100685 cents in the dollar on the land value of all rateable lands

within Wentworth Shire Council categorised as Business, sub categorised Mourquong, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$100.00) for each assessment.

The base amount accounts for 0.12% of the estimated yield for this category. The estimated yield for this rate is \$247,427

#### Business, Trentham Cliffs

An ordinary rate of 0.00844384 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Trentham Cliffs, in accordance with Section 518 of the Local Government Act 1993, be now made for the 2021/22 rating period, subject to a base amount of (\$120.00) for each assessment.

The base amount accounts for 4.29% of the estimated yield for this category. The estimated yield for this rate is \$11,178

#### Business, Arumpo

An ordinary rate of 0.06411043 cents in the dollar on the land value of all rateable lands within Wentworth Shire Council categorised as Business, sub categorised Arumpo, in accordance with Section 518 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$210.00) for each assessment.

The base amount accounts for 1.33% of the estimated yield for this category. The estimated yield for this rate is \$94,797

#### Business, Pooncarie

An ordinary rate of 0.09625452 cents in the dollar on the land value of all rateable lands with Wentworth Shire Council categorised as Business, sub categorised Pooncarie, in

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accordance with Section 518 of the Local Government Act, 1993 be now made for the 2021/22 rating period, subject to a base amount of (\$100.00) for each assessment.

The base amount accounts for 0.02% of the estimated yield for this category. The estimated yield for this rate is \$980,55

### WATER AND SEWER CHARGES

It is necessary to increase Water & Waste Water by 2.00% per property for 2021/22 to cope with the cost of operational and capital expenditure required to provide this service to the ratepayers.

- Water Access Charges will increase by 2.00% per rateable property in 2021/22
- Sewer Access Charges will increase by 2.00%

per rateable property in 2021/22

- Water Consumption Charges to remain unchanged per rateable property in 2021/22

In accordance with Section 501 of the Local Government Act, 1993 Council resolves to make and levy the following Water and Sewer Charges for each rateable property within Wentworth Shire Council.

### WATER CHARGES

Filtered Water	Charge	Unit
Access Charge	\$300.00	per annum
Water Cost - 0-250kl	\$1.25	per kl
Water Cost - over 250kl	\$2.80	per kl
Raw Water	Charge	Unit
Access Charge	\$165.00	per annum
Water Cost - 0-700kl	\$0.45	per kl
Water Cost - over 700kl	\$1.10	per kl

The above proposed charges are for a basic 20mm connection.



### FLATS AND UNITS

The access charge will apply to all connections and to Namatjira and resident complexes such as flats. Each flat or unit will be levied at 20mm access charge for raw and filtered water. The

body corporate management committee will then be charged for actual water used. The body corporate will be responsible for the allocation of charges within the complex.

Access Charges are determined by the connection size as follows:-					
Filtered Water	Size (mm)	Assessments	Filtered Water Access Charge	Filtered Water Allowance 1st Step	Notional Income
Residential or Non Residential	20	2420	300	250 kl	\$ 726,000.00
	25	30	468	500 kl	\$ 14,040.00
	32	8	768	750 kl	\$ 6,144.00
	40	17	1,200	1000 kl	\$ 20,400.00
	50	15	1,875	1750 kl	\$ 28,125.00
	80	2	4,800	4000 kl	\$ 9,600.00
	100	1	7,500	6250 kl	\$ 7,500.00
	150	0	16,875	14000 kl	
	200	0	26,522		
					\$ 811,809.00
Raw Water	Size (mm)	Assessments	Raw Water Access Charge	Allowance 1st Step	Notional Income
Residential or Non Residential	20	2271	165	700 kl	\$ 374,715.00
	25	43	258	1400 kl	\$ 11,094.00
	32	9	422	2100 kl	\$ 3,798.00
	40	18	660	2800 kl	\$ 11,880.00
	50	16	1,031	4900 kl	\$ 16,496.00
	80	3	2,640	11200 kl	\$ 7,920.00
	100	1	4,125	17500 kl	\$ 4,125.00
	150		9,281	39200 kl	\$ -
	200		13,235		\$ -
					\$ 430,028.00

# WENTWORTH SHIRE COUNCIL

Rural 1(c) Raw Water				
Size of Connection		Access Charge	First Step \$0.25	Second Step \$0.80
20mm	220	\$225.00	0-2000 kilolitres	2001+ kilolitres
Rural Raw Water Only	24	\$225.00	0-2000 Kilolitres	2001+ kilolitres
				\$ 54,900.00
Industrial Water				
Filtered	Up to 4000kl	\$1.10	per kl	
	Next 4000kl	\$1.80	per kl	
	Next 4000kl	\$1.70	per kl	
	over 12000kl	\$1.60	per kl	

**Total Water Access Charges \$ 1,296,737.00**

## PENSIONER CONCESSIONS

Water pensioner concessions - \$32,000



**SEWERAGE CHARGES**

Description	Assess	Charge	Notional Income	Pensioner Rebate
Sewerage Connected	1,820	820.00	\$1,492,400	\$29,500
Sewerage Unconnected	154	570.00	\$87,780	
Sewerage 1st Pedestal	29	820.00	\$23,780	
Sewerage Pedestal WC	722	116.00	\$83,752	
Sewerage Urinal	61	57.00	\$3,477	
Sewerage Church WC	38	62.00	\$2,356	
Sewerage 2 Flats	9	1,230.00	\$11,070	
Sewerage 3 Flats	3	1,640.00	\$4,920	
Sewerage 4 Flats	4	2,050.00	\$8,200	
Sewerage 5 Flats	4	2,460.00	\$9,840	
Sewerage 6 Flats	3	2,870.50	\$8,610	
Sewerage 7 Flats	3	3,280.00	\$9,840	
Sewerage 9 Flats	0	4,100.00	\$0	
Sewerage 10 Flats	1	4,510.50	\$4,510	
Sewerage 12 Flats	1	5,330.00	\$5,330	
Sewerage 14 Flats	0	6,150.00	\$0	
			<b>\$1,755,865</b>	<b>\$29,500</b>

### DOMESTIC WASTE

Domestic Waste collection charges will increase by 2.00% per annum in order to keep up with the increased cost of collection.

In accordance with Section 496 of the Local

Government Act 1993, Council resolves to charge the following Domestic Waste Management Charge for each rateable residential property within Wentworth Shire Council.

Garbage Charges				
Description	Assess	Charge	Notional Income	Pensioner Rebate
Domestic Waste Urban	2,163	246	\$523,446	\$26,000
Domestic Waste Rural	962	300	\$283,790	\$6,000
			<b>\$820,698</b>	<b>\$32,000</b>

In accordance with Section 532 of the Local Government Act 1993, Council will adopt its rates and charges after public notice is given and after due consideration of submissions received.

### Statement of the types of fees to be charged by Council and the amounts of each such fee

Section 612 of the Local Government Act 1993 prohibits Council from determining a fee until it has given public notice of its draft delivery and operational plans for the year in which the fee is to be made and has considered any submissions received.

Council will adopt the 2021/22 fees and charges schedule on 23 June 2021, after consideration of all written submissions by residents and ratepayers.

Refer to attached document for the fees and charges schedule.

### Statement of Council's Pricing Policy with respect to the goods and services provided by it

Reference is made to Council's Pricing Policy in its Annual Fees and Charges 2021/22. The Pricing Policy is related to the degree of cost recovery, having regard to the following factors:

- Equity objectives
- User pays principle
- Cross subsidisation objectives
- Financial objectives
- Customer objectives

- Resource use objectives
- GST

Council's broad policies on revenue are:

- Council will ensure all rates, fees and charges will be levied equitably
- Council supports the user pays principle in assessing the levying of fees and charges and the amount to which they are set, while considering the needs of those in the community who are unable to meet their own needs
- Council will pursue all cost effective

opportunities to maximise its revenue base.

The pricing policy referred to in the Annual Fees and Charges for 2021/22 is based on a selection of one of the following choices:

- The pursuit of full cost recovery (100% of identified costs)
- The application of partial cost recovery (reflecting the impact of public good constraints and/or community service

obligations)

- The application of zero cost recovery (reflecting an inability to charge a fee)
- The application of a reference price (a fee or charge set by statute or regulation)
- The pursuit of a commercial rate of return on capital invested (to reflect the capital risks involved in the provision of a particular service).

#### **Statement of the amounts or rates proposed to be charged for the carrying out by the Council of work on private land**

The Council may by agreement with the owner or occupier of any private land, carry out on the land any kind of work that may lawfully be carried out on the land (Section 67(1) Local Government Act 1993).

Examples of private works are:

- Paving and road making

- Kerbing and guttering
- Fencing and ditching
- Tree planting and maintenance
- Demolition and excavation
- Land clearing and tree felling
- Water, sewerage and drainage connections

This type of work is to be charged at cost with a percentage charge of 10% added for profit purposes. All profit is returned to Council's General Fund income.

#### **Statement of proposed borrowings**

The Wentworth Shire Council is proposing to borrow/finance up to \$8,400,000 in 2021/22 to help fund capital requirements for the:

- Wentworth Civic Centre Redevelopment
- Willowbend Caravan Park (already approved in 2020/2021)
- Installation of new Stormwater Drainage

Infrastructure (already approved in 2019/2020)

- Landfill Machinery (already approved in 2020/2021)

However only \$5,733,438 will need to be used in 2021/2022 with the remaining amount to be drawn down in 2022/2023.



# WENTWORTH SHIRE COUNCIL OPERATIONAL PLAN

## Part 3: Annual fees and Charges **WENTWORTH SHIRE COUNCIL**



The Annual Fees and Charges forms part of the 2021/22 Operational Plan

These documents have been prepared in accordance with Section 403(2) of the Local Government Act 1993



## ANNUAL FEES AND CHARGES

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## ECONOMIC DEVELOPMENT AND TOURISM

### Paddle Steamer Ruby Hire

Day Cruises from Wentworth Wharf	Unit of Measure	Fee (Including GST)	GST
<b>One Hour Ruby Cruise</b> - minimum booking 30 passengers			
Adult ticket (aged 18 and over)		\$29.00	10%
Child under 18 years of age and Concessional Card Holders		\$19.00	10%
Child under 12 years of age		Free	10%
Family ticket (2 Adults & 2 children)		\$72.00	10%
<b>Two Hour Ruby Cruise</b> - including Lock passage minimum booking 25 passengers			
Adult ticket (aged 18 and over)		\$43.00	10%
Child under 18 years of age and Concessional Card Holders		\$24.00	10%
Child under 12 years of age		Free	10%
Family ticket (2 Adults & 2 children)		\$110.00	10%
<b>Overnight Cruises from Wentworth Wharf of Fotherby Park, including dinner, bed &amp; breakfast</b>	<b>Unit of Measure</b>	<b>Fee (Including GST)</b>	<b>GST</b>
1 night - 4 hours steaming and returning to Wentworth	per person	\$225.00	10%
2 nights - 8 hours steaming and return to Wentworth	per person	\$449.00	10%
Longer cruises by arrangement	per person	Quote per charter	10%
<b>Group Booking Packages</b>			
Discount of 10% is available when one booking fills the vessel manifest			
<b>Static Vessel Hire at Wentworth Wharf or Fotherby Park (see note 6)</b>	<b>Unit of Measure</b>	<b>Fee (Including GST)</b>	<b>GST</b>
<b>Overnight Accommodation Hire at Wentworth Wharf or Fotherby Park</b>			
Cabin accommodation only - Minimum 20 adult passengers	per person	\$43.00	10%
Cabin including breakfast - Minimum 20 adult passengers	per person	\$54.00	10%
Cabin including dinner, bed & breakfast - Minimum 20 adult passengers	per person	\$110.00	10%
<b>Static Vessel Hire at Fotherby Park</b>	<b>Unit of Measure</b>	<b>Fee (Including GST)</b>	<b>GST</b>
Group Hire - Full day, dry hire - Maximum 30 passengers (NO BYO)		\$911.00	10%
Conference Hire - Full day, light lunch & refreshments - Maximum 25 passengers		\$1,824.00	10%
Celebration Hire - Half day hire - Maximum 80 passengers on vessel (NO BYO)		\$1,824.00	10%
<b>* A Bond is payable for all Static Hire Bookings</b>		\$500.00	0%
<b>Additional Information</b>	<b>Unit of Measure</b>	<b>Fee (Including GST)</b>	<b>GST</b>
<b>Audio Visual Equipment Hire</b>			
LCD Screen and DVD Player	per day	\$60.00	10%
<b>Specialty Catering Requests</b>			
Any special catering packages/requirements are to be negotiated at additional cost.			10%
<b>Cleaning &amp; Rubbish removal (all hiring's)</b>			
<b>Note:</b> Hirers are responsible for cleaning and rubbish removal. If required, the cost for additional cleaning & rubbish removal will be deducted from the bond. An invoice will be raised for amounts in excess of the bond paid.		Cost	10%

**WENTWORTH  
SHIRE COUNCIL****Paddle Steamer Ruby Hire additional notes**

- The Vessel may only carry 100 day passengers
- The Wheelhouse deck may only carry 30 persons at a time
- The passenger deck may only carry 60 persons at any time
- All passengers under 18 must be accompanied by an adult
- Overnight Cruises require 20 passengers to fill a booking.
- Fotherby Park provides overnight parking in a CCTV controlled area
- Each cabin has one upper and one lower bunk
- Luggage space in cabins is limited
- Linen is also included in all overnight cruises
- Single cabin occupancy rate is 70% of the fees shown
- Special dietary requirements are to be made known at the time of booking
- There are no disabled or wheelchair facilities on board
- Animals are not permitted on board
- An Officer of P.S. Ruby will be in attendance at all hire events
- Extra security is the responsibility of the hirer

Note: Embarkation may be cancelled by the Captain at his absolute discretion.

## PLANNING AND DEVELOPMENT APPLICATIONS

### DEVELOPMENT AND CONSTRUCTION

Construction Certificates	Fee (Including GST)	GST
The Long Service Levy Corporation Fee is payable at 0.35% of the value of building and construction work where the cost of the building is \$25,000 or more (inclusive of GST). The levy calculator can be accessed at <a href="http://www.longservice.nsw.gov.au/bci/levy/other-information/levy-calculator">http://www.longservice.nsw.gov.au/bci/levy/other-information/levy-calculator</a>		
<b>Class 1a Buildings (Dwellings)</b>		
Up to \$5,000	\$435.00	10%
\$5,001 to \$20,000 of Building Value	\$533.00	10%
\$20,001 to \$100,000 of Building Value	\$1,062.00	10%
\$100,001 to \$250,000 of Building Value	\$1,695.00	10%
\$250,001 + of Building Value	\$2,026 plus \$1.89 per \$1,000 over \$250,000	10%
<b>Class 10 Buildings (Sheds, Carports, Pools, Fences)</b>		
Up to \$5,000	\$435.00	10%
\$5,001 to \$20,000 of Building Value	\$494.00	10%
\$20,001 to \$100,000 of Building Value	\$735.00	10%
\$100,001 to \$250,000 of Building Value	\$1,044.00	10%
\$250,001 + of Building Value	\$1,333 plus \$1.79 per \$1,000 over \$250,000	10%
<b>Class 2 - 9 Buildings (Commercial, Industrial &amp; Public Buildings)</b>		
Up to \$5,000	\$533.00	10%
\$5,001 to \$20,000 of Building Value	\$1,062.00	10%
\$20,001 to \$100,000 of Building Value	\$1,695.00	10%
\$100,001 to \$250,000 of Building Value	\$2,128.00	10%
\$250,001 + of Building Value	\$2,583 plus \$2.00 per \$1,000 over \$250,000	10%
<b>Contribution Plan (if applicable)</b>		
Up to \$100,000	0%	10%
\$100,001 to \$200,000	0.50%	10%
\$200,001 and above	1%	10%

Complying Development Certificates	Fee (Including GST)	GST
The Long Service Levy Corporation Fee is payable at 0.35% of the value of building and construction work where the cost of the building is \$25,000 or more (inclusive of GST). They levy calculator can be accessed at <a href="http://www.longservice.nsw.gov.au/bci/levy/other-information/levy-calculator">http://www.longservice.nsw.gov.au/bci/levy/other-information/levy-calculator</a>		
<b>Class 1a Buildings (Dwellings)</b>		
Up to \$5,000	\$435.00	10%
\$5,001 to \$20,000 of Building Value	\$533.00	10%
\$20,001 to \$100,000 of Building Value	\$1,062.00	10%
\$100,001 to \$250,000 of Building Value	\$1,695.00	10%
\$250,001 + of Building Value	\$2,026 plus \$1.89 per \$1,000 over \$250,000	10%
<b>Class 10 Buildings (Sheds, Carports, Pools, Fences)</b>		
Up to \$5,000	\$435.00	10%
\$5,001 to \$20,000 of Building Value	\$494.00	10%
\$20,001 to \$100,000 of Building Value	\$735.00	10%
\$100,001 to \$250,000 of Building Value	\$1,044.00	10%
\$250,001 + of Building Value	\$1,333 plus \$1.79 per \$1,000 over \$250,000	10%
<b>Class 2 - 9 Buildings (Commercial, Industrial &amp; Public Buildings)</b>		
Up to \$5,000	\$533.00	10%
\$5,001 to \$20,000 of Building Value	\$1,062.00	10%
\$20,001 to \$100,000 of Building Value	\$1,695.00	10%
\$100,001 to \$250,000 of Building Value	\$2,128.00	10%
\$250,001 + of Building Value	\$2,583 plus \$2.00 per \$1,000 over \$250,000	10%
<b>Contribution Plan (if applicable)</b>		
Up to \$100,000	0%	10%
\$100,001 to \$200,000	0.50%	10%
\$200,001 and above	1%	10%

Civil Works	Fee (Including GST)	GST
The Long Service Levy Corporation Fee is payable at 0.35% of the value of building and construction work where the cost of the building is \$25,000 or more (inclusive of GST). The levy calculator can be accessed at <a href="http://www.longservice.nsw.gov.au/bci/levy/other-information/levy-calculator">http://www.longservice.nsw.gov.au/bci/levy/other-information/levy-calculator</a>		
<b>Plan Checking Fee</b>		
2- 3 Lots	\$122.00	10%
4 - 20 Lots	\$364.00	10%
21 - 49 Lots	\$607.00	10%
50 Plus Lots	\$849.00	10%
Subdivision Construction Certificate	\$924 or 1.5% of total project cost whichever is greater	10%
Tapping Fee – to be determined on a case by case basis	Actual Cost	10%
Street Trees Contribution – per tree	\$100.00	
<b>Contribution Plan (if applicable)</b>		
Up to \$100,000	0%	10%
\$100,001 to \$200,000	0.50%	10%
\$200,001 and above	1%	10%
<b>Headworks Charges (Servicing Plans 1 &amp; 2)</b>		
Filtered water fee (per Lot)	\$1,519.00	0%
Unfiltered water fee (per Lot)	\$1,646.00	0%
Sewerage Fee (per Lot)	\$7,943.00	0%
Stormwater Fee	\$0.96 per sqm of original area to be subdivided	0%



Sundry Building Fees	Fee (Including GST)	GST
Certificate and progress reports on buildings under construction	\$170.00	10%
Minor amendments to Construction Certificates / Complying Development Certificates	\$170.00	10%
Amendment > 50% of plan – Construction / Complying Development Certificates	50% of fee for new application	10%
Re-inspection for a critical stage building inspection	\$100.00	10%
Subscriber fee for provision of ABS data – full year	\$217.00	0%
Search and copy of records (per search)	\$96.00	0%
Copy of building plans (per sheet)	Standard Copy Fee	10%
Private Certifier lodgement fee (cl 263 EP&A Reg 2000)	\$36.00	0%
Application for inspection of dwelling to be re-sited		
- dwelling outside of Council area	\$367 + .88c per km	10%
- dwelling within Council area	\$369.00	10%
Building Information Certificate – Class 1 & 10 where work involves no additional floor space (cl 260 EP&A Reg 2000)	\$250.00	0%
Building Information Certificate – Class 1 & 10 involving additional floor space (cl 260 EP&A Reg 2000)	\$250 + \$0.50 per m <sup>2</sup> over 200m <sup>2</sup>	0%
Inspection Fee where more than one inspection is required prior to issuing a Building Information Certificate (cl 260(2) EP&A Reg 2000)	\$90.00	10%
Building Information Certificate where a DA, CDC or CC was required for the erection of the building or any of the other conditions prescribed in Regulation 260(3A) of the EP & A Act Apply. Note: DA, CC or CDC fee addition only applies if the building erection/alteration happened 2 years immediately preceding date of building certificate application.	Relevant DA & CC, or CDC fee that should have been paid + \$250	0%
Fee for copy of a Building Information Certificate (cl 261 EP&A Reg 2000)	\$13.00	0%



## PLANNING AND DEVELOPMENT APPLICATIONS

### DEVELOPMENT AND CONSTRUCTION

Swimming Pool Fence Inspection Fee	Fee (Including GST)	GST
Audit inspection initiated by Council – 1 <sup>st</sup> Inspection	\$0.00	0%
Mandatory inspection for a swimming pool (cl 18A Swimming Pool Reg 2008)	\$150.00	10%
Follow up inspection when 1 <sup>st</sup> inspection not compliant (cl 18A Swimming Pool Reg 2008)	\$100.00	10%
Local Government Act Approvals	Fee (Including GST)	GST
Application to install on-site Sewerage Management System (Septic Tank/AWTS)	\$453.00	0%
Application to alter on-site Sewerage Management System (Septic Tank/AWTS)	\$453.00	0%
Application to amend existing approval to install an on-site sewerage management system	\$215.00	
Install Grey Water System	\$260.00	0%
Amend Grey Water System	\$148.00	0%
Raw Water Sign	\$6.00	10%
Trade Waste Discharge Application Fee	\$641.00	10%
Industrial Sewerage Management System (20 plus persons)	\$641.00	0%
Amendment to Industrial Sewerage Management System (20 plus persons)	\$641.00	0%
Application for approval to connect to sewer	\$453.00	0%
Application to alter existing sewer plan	\$453.00	0%
Re-inspection for a mandatory plumbing inspection stage	\$100.00	0%
<b>Section 68 Installation of a Relocatable Home, Moveable Dwelling or Associated Structure</b>		
Up to \$5,000 of Building Value	\$56 + 0.5%	10%
\$5,001 - \$100,000 of Building Value	\$83 + 0.3%	10%
\$100,001 - \$250,000 of Building Value	\$397 + 0.2%	10%
>\$250,001 of Building Value	\$728 + 0.1%	10%
Stormwater Legal Point of Discharge	\$76.00	0%
Caravan Parks – Inspection fee + (per site) 5 year fee	\$315 + \$5 (per site)	0%
Caravan Parks noncompliance re-inspection fee (per hour)	\$183.00	0%
Section 68 Local Government Approvals not otherwise listed – Refer Appendix B	\$244.00	0%



Development Applications	Fee (Including GST)	GST
The Planning Reform Fund is payable at 0.064% of the value of works where the cost of development is greater than \$50,000. (cl 246B EP & A Reg 2000)		
Up to \$5,000	\$110.00	0%
From \$5,001 to \$50,000	\$170 plus \$3 per \$1,000 (or part of \$1,000) of the estimated cost	0%
From \$50,001 to \$250,000	\$352 plus \$3.64 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	0%
From \$250,001 to \$500,000	\$1,160 plus \$2.34 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	0%
From \$500,001 to \$1,000,000	\$1,745 plus \$1.64 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	0%
From \$1,000,001 to \$10,000,000	\$2,615 plus \$1.44 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	0%
More than \$10,000,001	\$15,875 plus \$1.19 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	0%

Misc. Planning Fees	Fee (Including GST)	GST
Modification of DA S4.55(1) Minor Error, Misdescription or Miscalculation as per cl 258 EP&A Reg 2000 (no fee charged if agreed Council error)	\$71.00	0%
All other Modifications - S4.55(1A), S4.55(2) & S4.56	50% of original DA fee up to the maximum fee of \$645	0%
Request for LEP Amendment	\$6,685.00	0%
<b>Request for s8.2(1)(a)(b) Review of determination as per cl 257 EP&amp;A Reg 2000</b>		0%
In the case of a development application that does not involve the erection of building, the carrying out of a work or the demolition of a work or building.	50% of the original lodgment fee	0%
In the case of a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less	\$190.00	0%
<b>In the case of any other development application</b>		
Estimated development costs up to \$5,000	\$55.00	0%
Estimated development costs of between \$5,001 - \$250,000	\$85, plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$5,000	0%
Estimated development costs of between \$250,001 - \$500,000	\$500, plus an additional \$0.85 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$250,000	0%
Estimated development costs of between \$500,001 - \$1,000,000	\$712, plus an additional \$0.50 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$500,000	0%
Estimated development costs of between \$1,000,001 - \$10,000,000	\$987, plus an additional \$0.40 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$1,000,000	0%
Estimated development costs in excess of \$10,000,000	\$4,737, plus an additional \$0.27 for each \$1,000 (or part of \$1,000) of the estimated cost exceeding \$10,000,000	0%
Additional fee if notice of the application is required to be given under Section 8.5 of the Act.	Up to \$620	0%
<b>Request for s8.2(1)(c) review of decision to reject an application as per cl 257A EP&amp;A Reg 2000</b>		
Estimated development costs up to \$100,000	\$55.00	0%
Estimated development costs of between \$100,001 - \$1,000,000	\$150.00	
Estimated development costs in excess of \$1,000,000	\$250.00	
Mooring Sites (private)	\$347.00	0%
Mooring Sites (commercial)	\$687.00	0%
Development Requiring Advertising as per cl 252 EP&A Reg 2000	Min \$205 Max \$1,105	0%
Fee for an advertising structure	\$347 plus \$115 for each advertisement in excess of one	0%

Subdivisions	Fee (Including GST)	GST
Development Application Lodgement (cl249 EP&A Reg 2000)	\$330 plus \$53 for every additional lot created by the subdivision	0%
Involving opening of a public road (cl 249 EP&A Reg 2000)	\$665 plus \$65 for every additional lot created by the subdivision	0%
Strata Subdivision (cl 249 EP&A Reg 2000)	\$330 plus \$65 for every additional lot created by the subdivision	0%
Subdivision Certificate Application Fee	\$243 plus \$5.00 per lot	10%
Section 10.7 Certificates	Fee (Including GST)	GST
Certificate under Section 10.7 (2) & (5) - Per Lot (cl 259 EP&A Reg 2000)	\$133.00	0%
Certificate under Section 10.7 (2) - Per Lot (cl 259 EP&A Reg 2000)	\$53.00	0%
Certificate under Section 10.7 (5) - Per Lot (cl 259 EP&A Reg 2000)	\$80.00	0%
Certificate under Section 10.7 Urgent Fee	\$128.00	0%
Sewer Diagram	\$21.00	0%
Notification of Outstanding Orders	\$76.00	10%
Certificate under Section 735A of the Local Government Act 1993	\$76.00	10%
Designated Development	Fee (Including GST)	GST
In addition to any other fees payable for a development application an additional fee is payable for a designated development (cl 251 EP&A Reg 2000)	\$920.00	0%
Designated Development Advertising Fee (fee is as per Clause 252 of the EP&A Reg 2000)	\$2,220.00	0%
Integrated Development	Fee (Including GST)	GST
In addition to any other fees payable for a development application an additional fee is payable for an integrated development (cl 253 EP&A Reg 2000)	\$140 plus additional \$320 per body for each approval body	0%
Permissive Occupancy Licence Fees	Fee (Including GST)	GST
Application Fee (new or transfer)	\$208.00	0%
Annual Rent Payable	\$208.00	0%

## REGULATORY FUNCTIONS

### PUBLIC HEALTH PROGRAM INSPECTION FEES

Public Health Program Inspection Fees	Fee (Including GST)	GST
Food Premises Registration/Change of Details Fee	\$58.00	0%
Food premises - administration fee (yearly)	\$179.00	10%
Food premises - fee per inspection	\$142.00	0%
Maximum fee for issuing improvement notice (including one inspection)	\$465.00	0%
Hairdressers and like Premises Registration/Change of Details Fee	\$110.00	0%
Hairdressers and like Premises - administration fee (yearly)	\$179.00	10%
Hairdressers and like Premises - fee per inspection	\$142.00	0%
Maximum fee for issuing improvement notice (including one reinspection)	\$442.00	0%
Temporary Event - Application to Sell Food Fee (single day/event)	\$63.00	0%
Annual approval (covers all events for the year)	\$158.00	0%
Mobile Vendor Permit – Application to Sell Food		
New Application Annual Fee	\$1,200.00	0%
Renewal Application Annual Fee	\$1,000.00	0%
Skin Penetration Premises Registration/Change of Details Fee	\$170.00	0%
Skin Penetration Premises – administration fee (yearly)	\$179.00	10%
Skin Penetration Premises – fee per inspection	\$142.00	0%
Accommodation Premises Registration/Change of Details Fee	\$110.00	0%
Accommodation Premises – administration fee (yearly)	\$179.00	10%
Accommodation Premises – fee per inspection	\$142.00	0%
Cooling Towers Registration/Change of Details Fee	305.00	0%
Cooling Towers - administration fee (yearly)	\$179.00	10%
Cooling Towers - fee per inspection	\$142.00	0%
Cooling Towers - per km	\$0.38 per km	0%
Warm Water System Registration/Change of Details Fee	\$305.00	0%
Warm Water Systems Inspections – administration fee (yearly)	\$179.00	10%
Warm Water System - fee per inspection	\$142.00	0%
Warm Water System - per km	\$0.38 per km	0%
Swimming Pool and/or Spa Pool Registration/Change of Details Fee	\$110.00	0%

## WENTWORTH SHIRE COUNCIL

Swimming Pool and/or Spa Pool – administration fee (yearly)	\$179.00	10%
Swimming Pool and/or Spa Pool – fee per inspection	\$142.00	0%
<b>Note:</b> A minimum of 1 inspection conducted annually, depending on hazard rating. Some premises may have up to 4 scheduled inspection per year.		

NSW Food Regulation 2015 Fees	Fee (Including GST)	GST
Registration/Change of Details Fee	\$58.00	0%
Administration Fee (yearly)	\$390.00	10%
Fee per Inspection per hour	\$285.00	0%
Maximum fee for issuing improvement notice	\$330.00	0%



### COMPANION ANIMAL FEES

Other Regulatory Function Charges	Fee (Including GST)	GST
Micro-chipping Service	\$59.00	10%
Surrender Fees	\$100.00	0%
Release Fee - Cats	\$100.00	0%
Release Fee - Dogs	\$100.00	0%
Release Fee - Livestock (per animal)	\$100.00	0%
Livestock Sustenance - per day	\$17.00	10%
Trap Hire - Refundable Deposit	\$30.00	0%
Impounded Vehicles	\$515.00	10%
Animal Services Officer - After hours attendance (in addition to any fines imposed)	\$276.00	10%
Lifetime Registration Fees (as per Companion Animals Regulation 2008)	Fee (Including GST)	GST
Dog - Desexed (by relevant age)	\$60.00	0%
Dog – Desexed (by relevant age eligible pensioner)	\$26.00	0%
Dog – Desexed (sold by pound/shelter)	\$30.00	0%
Dog - Not-Desexed or Desexed (after relevant age)	\$216.00	0%
Dog – Not Desexed (not recommended)	\$60.00	0%
Dog – Not Desexed (recognised breeder)	\$60.00	0%
Dog – Working	Free	0%
Dog – Service of the State	Free	0%
Lifetime Registration – Assistant Animals	Free	0%
Cat – Desexed or Not Desexed	\$50.00	0%
Cat – Eligible Pensioner	\$26.00	0%
Cat – Desexed (sold by pound/shelter)	\$25.00	0%
Cat – Not Desexed (not recommended)	\$50.00	0%
Cat – Not Desexed (recognised breeder)	\$50.00	0%
Annual Permits	Fee (Including GST)	GST
Cats under 4 months not desexed	\$80.00	0%
Restricted Breed and Dangerous Dogs	\$195.00	0%

Note 1: The lifetime registration fees are set by the Office of Local Government and subject to change by the office of Local Government. The fees shown reflect amendments effective from 1 July 2020.

Note 2: The Annual Permit fees are set by the Office of Local Government and subject to change by the Office of Local Government and are payable in addition to the one-off lifetime registration fee. The fees shown reflect amendments effective 1 July 2020.

**WASTE MANAGEMENT CHARGES**

Landfill Charges	Fee (Including GST)	GST
1 Bag of Rubbish	\$5.00	10%
Station wagon / car boot	\$16.00	10%
240 ltr MGB	\$16.00	10%
<b>Domestic (Home) Waste</b>		
6 x 4 Trailer / Utility - water level	\$21.00	10%
6 x 4 Trailer / Utility - heaped	\$38.00	10%
6 x 4 Trailer / Utility - caged	\$56.00	10%
7 x 4 Tandem Trailer or larger - water level	\$42.00	10%
7 x 4 Tandem Trailer or larger - heaped	\$64.00	10%
7 x 4 Tandem Trailer or larger - caged	\$87.00	10%
<b>Commercial/Industrial (Work) Waste</b>		
6 x 4 Trailer / Utility - water level	\$32.00	10%
6 x 4 Trailer / Utility - heaped	\$57.00	10%
6 x 4 Trailer / Utility - caged	\$83.00	10%
7 x 4 Tandem Trailer or larger - water level	\$63.00	10%
7 x 4 Tandem Trailer or larger - heaped	\$96.00	10%
7 x 4 Tandem Trailer or larger - caged	\$131.00	10%
<b>Green Waste (Domestic)</b>		
6 x 4 Trailer / Utility - water level	\$4.00	10%
6 x 4 Trailer / Utility - heaped	\$7.00	10%
6 x 4 Trailer / Utility - caged	\$11.00	10%
7 x 4 Tandem Trailer or larger - water level	\$7.00	10%
7 x 4 Tandem Trailer or larger - heaped	\$11.00	10%
7 x 4 Tandem Trailer or larger - caged	\$15.00	10%
<b>Green Waste (Commercial/Industrial)</b>		
6 x 4 Trailer / Utility - water level	\$6.00	10%
6 x 4 Trailer / Utility - heaped	\$11.00	10%
6 x 4 Trailer / Utility - caged	\$17.00	10%
7 x 4 Tandem Trailer or larger - water level	\$11.00	10%
7 x 4 Tandem Trailer or larger - heaped	\$17.00	10%
7 x 4 Tandem Trailer or larger - caged	\$23.00	10%
Truck loads - (per tonne)	\$137.50	10%
Concrete (per tonne) - excluding concrete pipes	\$114.00	10%
Asbestos (per tonne)	\$214.00	10%
Problematic Waste	\$206.80	10%
Disposal of car bodies	NIL	0%
Green Waste	NIL	0%
Car and Motorbike Tyres	\$16.00	10%
Small Truck Tyres	\$23.00	10%
Large Truck Tyres	\$42.00	10%
Super Single Tyre	\$42.00	10%
Earthmoving/Tractor Tyres	\$175.00	10%
Waste Oil (petroleum oils only) (Buronga & Wentworth only)	NIL	0%
Scrap Metal - clean fill	NIL	0%
Chemical Drums (clean and dry)	NIL	0%
Recycling (paper, cans, plastic bottles, glass)	NIL	0%



Cardboard, batteries, gas cylinders	NIL	0%
Mattress - Single	\$19.00	10%
Mattress - Double or bigger	\$36.00	10%
Deep Burial	\$141.00	10%

### TRADE WASTE CHARGES

Trade Waste Fees and Usage Charges	Fee (Including GST)	GST
<b>Annual Trade Waste Fee</b>		
Category 1 Discharger	\$125.00	10%
Category 2 Discharger	\$249.00	10%
Large Discharger	\$836.00	10%
Industrial Discharger	\$249.00	10%
Re-inspection Fee	\$117.00	10%
<b>Trade Waste Usage Charges per kL</b>		
Category 1 Discharge with appropriate equipment (note 1)	\$0.00	10%
Category 1 Discharge without appropriate pre-treatment	\$4.00	10%
Category 2 Discharge with appropriate equipment (note 1)	\$233.00	10%
Category 2 Discharge without appropriate pre-treatment	\$22.00	10%
Food Waste Disposal	\$40.00	10%
<b>Non-compliance pH charge</b>		
Value of coefficient K in equation 3 of Liquid Trade Waste Policy	\$3.00	10%
<b>Excess Mass Charges - Substance price per kg</b>	<b>Fee (Including GST)</b>	<b>GST</b>
Aluminium	\$3.00	10%
Ammonia (as N)	\$4.00	10%
Arsenic	\$105.00	10%
Barium	\$51.00	10%
Biochemical oxygen demand (BOD)	\$105.00	10%
Boron	\$105.00	10%
Bromide	\$22.00	10%
Cadmium	\$485.00	10%
Chloride	\$3.00	10%
Chlorinated hydrocarbons	\$51.00	10%
Chlorinated phenolics	\$2,097.00	10%
Chlorine	\$4.00	10%
Chromium	\$34.00	10%
Cobalt	\$22.00	10%
Copper	\$22.00	10%
Cyanide	\$105.00	10%
Fluoride	\$6.00	10%
Formaldehyde	\$4.00	10%
Oil and Grease (Total O&G)	\$3.00	10%
Herbicides/defoliant	\$1,049.00	10%
Iron	\$4.00	10%

Excess Mass Charges - Substance price per kg	Fee (Including GST)	GST
Lead	\$51.00	10%
Lithium	\$10.00	10%
Manganese	\$10.00	10%
Mercaptans	\$105.00	10%
Mercury	\$3,495.00	10%
Methylene blue active substances (MBAS)	\$105.00	10%
Molybdenum	\$105.00	10%
Nickel	\$34.00	10%
Nitrogen (Total Kjeldahl Nitrogen - Ammonia) as N	\$26.00	10%
Organoarsenic compounds	\$1,049.00	10%
Pesticides general (excludes organochlorines and organophosphates)	\$1,049.00	10%
Petroleum hydrocarbons (non-flammable)	\$5.00	10%
Phenolic compounds (non-chlorinated)	\$10.00	10%
Phosphorous (Total PP)	\$4.00	10%
Polynuclear aromatic hydrocarbons	\$22.00	10%
Selenium	\$74.00	10%
Silver	\$3.00	10%
Sulphate (SO <sub>4</sub> )	\$3.00	10%
Sulphide	\$4.00	10%
Sulphite	\$4.00	10%
Suspended Solids (SS)	\$3.00	10%
Thiosulphate	\$3.00	10%
Tin	\$10.00	10%
Total dissolved solids (TDS)	\$2.00	10%
Uranium	\$10.00	10%
Zinc	\$22.00	10%
Charges for tankered waste - Fees in \$/kL (note 1)	Fee (Including GST)	GST
Chemical Toilet	\$23.00	0%
<b>Septic Tank Waste</b>		
Effluent	\$4.00	0%
Septage	\$29.00	0%
Charges for use of Riverboat Pump-Out Stations (per each dump)	Fee (Including GST)	GST
Disposal of effluent from riverboats	\$29.00	10%
Use of key to access pump out facility (refundable deposit)	\$30.00	0%

Note: Only applies to liquid trade waste dischargers with appropriately and/or maintained pre-treatment facilities.

**FINANCE AND CUSTOMER SERVICE FEES**

GIPA Requests	Unit of Measure	Fee (Including GST)	GST
Government Information Public Access Request (GIPA)			
Application Fee (as per the Act)		\$30.00	0%
Processing Charges (1st hour included, cost per each hour thereafter) as per the Act		\$30.00	0%
Retrieval and copying of previous years Council Minutes (charge is per meeting)		\$38.00	0%
Sundry Charges	Unit of Measure	Fee (Including GST)	GST
Photocopying A4		\$0.25	10%
Photocopying A3		\$0.50	10%
Colour Photocopying A4		\$1.00	10%
Colour Photocopying A3		\$2.00	10%
Grants – Preparation of funding applications on behalf of others	per hour	\$106.00	10%
Grants – Auspice of grant funds on behalf of others (this covers preparation of reports for funding body & audit certificate)		\$1,551 plus 1% of funding amount	10%
Map Copy Charges - Full Colour A2		\$8.00	10%
Map Copy Charges - Full Colour A1		\$12.00	10%
Map Copy Charges - Full Colour A0		\$16.00	10%
Map Copy Charges - Line Art A2		\$4.00	10%
Map Copy Charges - Line Art A1		\$7.00	10%
Map Copy Charges - Line Art A0		\$8.00	10%
Map Copy Charges - Imagery A2		\$12.00	10%
Map Copy Charges - Imagery A1		\$20.00	10%
Map Copy Charges - Imagery A0		\$23.00	10%
Laminating A4		\$5.00	10%
Laminating A3		\$9.00	10%
Scanning - small black & white logos etc.		\$7.00	10%
Scanning - colour photos (standard size)		\$9.00	10%
Licenses and Permits	Unit of Measure	Fee (Including GST)	GST
Tent Erection Fees - outside licensed Caravan Parks		\$118.00	0%
Tent Erection / Clearing		\$679.00	0%
Deposits - Tents for Circus, travelling shows and other commercial enterprises		\$600.00	0%
Valuer General's Insertion into Rates Notices	per hour	\$74.00	0%
Misc. Rates Charges	Unit of Measure	Fee (Including GST)	GST
603 Certificate		\$85.00	0%
603 Certificate Urgent Request		\$134.00	0%
Special Meter Reading - 603 Certificate		\$74.00	0%
Meter Check - Fault Report		\$126.00	0%
Copy of Rates Notice (per request)		\$10.00	0%
General Administration Fee		\$25.00	0%
Extraction from Valuation Book		\$23.00	0%
Rural Addressing - Provision of new address plate or replacement plate		\$47.00	10%
Account review administration fee		\$141.00	10%
Dishonour Fee (Bpay, Bill Pay & Direct Debit)		\$26.00	10%
Interest on overdue rates		6.00%	0%

*Note: These fees are GST exempt if associated with the provision of regulatory information*



**LIBRARY FEES**

Service	Fee (Including GST)	GST
<b>Inter-library Loans, Late returns and Damages</b>		
Inter-library Loans	\$3.00	10%
Lost or Damaged Items	Original Cost + \$7.00	10%
<b>Book Covering</b>		
Plastic / contact (small)	\$4.00	10%
Plastic / contact (medium)	\$5.00	10%
Plastic / contact (large)	\$5.00	10%
Dust jacket (small)	\$5.00	10%
Dust jacket (medium)	\$5.00	10%
Dust jacket (large)	\$6.00	10%
<b>Photocopying / Printing / Scanning</b>		
A4 photocopy or print	\$0.25	10%
A4 photocopy - coloured print	\$1.00	10%
A3 photocopy or print	\$0.50	10%
A3 photocopy - coloured print	\$2.00	10%
<b>Facsimile</b>		
First page	\$5.00	10%
Subsequent pages each	\$2.00	10%
Overseas minimum charge	\$9.00	10%
Receiving fax (per 5 pages)	\$3.00	10%
<b>Laminating</b>		
Business card	\$5.00	10%
A4	\$5.00	10%
A3	\$9.00	10%
<b>Replacement Library Card</b>		
Adult	\$3.00	0%
Child	\$3.00	0%
Visitor Deposit (refundable)	\$20.00	0%

**ROADS AND ENGINEERING SUPPORT**

Service	Fee (Including GST)	GST
<b>Road Opening Permits</b>		
Permit	\$162.00	0%
Refundable deposits (note 1):		
Road opening fee	\$525.00	0%
For works in a constructed nature strip with concrete footpath	\$370.00	0%
For works in an unpaved constructed nature strip	\$210.00	0%
New works which may affect Council assets such as footpaths, sewer, drainage & water supply	\$1,420.00	0%
<b>Traffic Management Plans</b>		
Plan Preparation Fee	\$162.00	10%
Plan Assessment Fee	\$148.00	0%
Hire Fee per day - Signs / Bollards / Traffic Cones	\$30.00	10%
Refundable Deposit (note 2)		
Hire of Signs / Bollards / Traffic Cones	\$210.00	0%
<b>Bins</b>		
Bin Hire (per bin, per day - includes 1 emptying/cleaning)	\$24.00	10%
Each additional empty/clean (per bin)	\$24.00	10%
Replacement of Mobile Garbage Bin	\$108.00	10%
<b>Misc. services</b>		
Hire of barbeque - per day	\$194.00	10%
Access permits - Heavy Vehicle National Law	\$100.00	10%
<b>Weeds Inspections</b>		
Inspections within the built-up horticultural areas (i.e. Wentworth to Monak)	\$183.00	10%
Inspections in rural areas (travel is calculated to and from the property)	\$183/hr plus \$55/hr after the first 2 hours + .85c per km	10%
<b>Grid Replacement (refer Fencing and Grid Policy) added 18/03/2020</b>		
Co-contribution towards fencing when removal of a grid has been agreed to in writing.	Up to \$2,500 per km of fencing for a maximum amount of 5km per grid.	10%

**Notes:**

(1) On completion of the job, the deposit will be refunded, less the restoration charges and any additional costs which may be required to restore the trench.

(2) The restoration charge covers sealing and relaying of concrete surfaces and the top surface for gravel and earth. Any additional works are an extra charge. If the costs are greater than the deposit, a charge will be made.

## HIRE OF PLANT ITEMS

Plant Item (refer notes) (Price per hour unless otherwise stated)	Plant Number (s)	Unit of Measure	Fee (Including GST)	GST
CAT 12M	533 & 534	per hour	\$342.00	10%
Tractors and Implements	34, 39 & 51	per hour	\$239.00	10%
CAT Backhoe	30	per hour	\$213.00	10%
CAT 910F FEL	31	per hour	\$223.00	10%
John Deere Tractor & Implements	41	per hour	\$273.00	10%
CAT D6 Dozer	36	per hour	\$342.00	10%
JCB Loadalls	44	per hour	\$247.00	10%
CAT 938F FEL	47	per hour	\$232.00	10%
Low Loader Prime Mover	507	per km	\$9.42	10%
Low Loader	75	per hour	\$342.00	10%
Bitelli MT Rollers	56 & 57	per hour	\$239.00	10%
CAT 613B scraper	55	per hour	\$273.00	10%
Bomag Vib Roller	58	per hour	\$213.00	10%
Mobile Street Sweeper	65	per hour	\$213.00	10%
Bobcat & Attachments	62	per hour	\$359.00	10%
CAT mini excavator	67	per hour	\$359.00	10%
Water Carts	513, 519 & 523	per hour	\$197.00	10%
Truck and Dogs	483 & 520	per hour	\$265.00	10%
Truck and Dogs	531 & 771	per hour	\$265.00	10%
Tip Truck	536	per hour	\$213.00	10%

Notes:

- (1) The above rates include the hire of the equipment and a qualified operator.
- (2) These rates are for weekday work only. Any works required to be done out of normal working hours or on weekend will incur additional penalty rates.
- (3) The above hire charges have been set so as to be similar to, or above the rate of, local contractors for

**CEMETERIES**

Wentworth, Gol Gol, Pooncarie and Coomealla - Lawn Section	Fee (Including GST)	GST
Purchase of burial plot	\$1,019.00	10%
1st interment	\$1,535.00	10%
2nd interment	\$1,535.00	10%
Placement of infant in existing grave site (shelved grave)	\$954.00	10%
Removal or exhumation of body (Court consent if necessary)	Actual Cost	10%
Removal of ashes - Consent required	Actual Cost	10%
Placement of ashes in a burial plot	\$426.00	10%
Affixing a plaque	\$268.00	10%
Monumental (Denominational) Wentworth, Gol Gol, Pooncarie and Cal Lal	Fee (Including GST)	GST
Purchase of plot	\$1,109.00	10%
1st interment	\$1,707.00	10%
2nd interment	\$1,870.00	10%
Placement of infant in existing grave site (shelved grave)	\$954.00	10%
Removal or exhumation of body (Court consent if necessary)	Actual Cost	10%
Removal/replacement of monument for excavation (works to be undertaken by a Monumental Mason)	Actual Cost	10%
Removal of ashes - Consent required	Actual Cost	10%
Placement of ashes in plot	\$426.00	10%
Affixing a plaque	\$268.00	10%
Cal Lal Cemetery – all purchases and interments quoted on a case by case basis	Actual Cost	10%
Niche Wall - Coomealla Memorial Gardens	Fee (Including GST)	GST
Purchase Plot in Niche Wall - includes purchase of standard size black stone tile (maximum of 2 sets of ashes per plot)	\$692.00	10%
Placement of ashes in Niche Wall & fixing of stone tile (per set of ashes). NB Engraving of stone tile is not included	\$463.00	10%
Re-open of existing Niche	\$426.00	10%
Location and consent to place Monument or Headstone	\$163.00	10%
Amendment to Headstone	\$43.00	10%
Removal of ashes - Consent required	Actual Cost	10%
Ground Plots (placement of plaques or memorial items)	Fee (Including GST)	GST
Coomealla, Wentworth and Gol Gol	\$511.00	10%
Placement of ashes in ground plots	\$426.00	10%
Re-open of existing Ground Plot	\$426.00	10%
Removal of ashes - Consent required	Actual Cost	10%

Ashes Columbarium	Fee (Including GST)	GST
Gol Gol and Wentworth (maximum of 2 sets of ashes per columbarium)	\$692.00	10%
Placement of ashes in Columbarium (per set of ashes)	\$463.00	10%
NB: engraving of stone tile is not included – contact Davis Monumental		
Re-open of existing ashes columbarium compartment	\$426.00	10%
Plot Selection	Fee (Including GST)	GST
On-site attendance by WSC Officer to assist in plot selection	\$84.00	10%
Cemetery Administration Fee	\$84.00	10%
Memorial seating – purchase & installation of approved memorial seat	Actual Cost	10%
Additional notes (all cemeteries and memorials)	Fee (Including GST)	GST
Memorial seating – purchase & installation of approved memorial seat and supply of plaque for engraving by purchaser. NB There is the option to halve the cost by installing two memorial plaques on one seat.		
Additional fee – internments conducted on weekends and public holidays (only available between 9.00am and 1.00pm)	\$420.00	10%
Placement of black granite remembrance plaque – (150 x 150mm) – Sextons Hut Wentworth Cemetery (includes inscription & installation)	\$504.00	10%
As from 01 July 2019 internments are charged at the applicable rate at the time of internment and are not able to be pre-paid. All pre-paid internments prior to this date will be honored.		

## RECREATIONAL FACILITIES

Casual Hire of Shire Owned Halls, Meeting Rooms and Sporting Pavilions/Stadiums (NB Midway Centre fees are listed separately)		
<b>Town Halls</b> <ul style="list-style-type: none"> <li>Wentworth</li> <li>Pooncarie</li> <li>Curlwaa</li> <li>Anabranche</li> <li>Pomona</li> </ul>		<b>Community Meeting Rooms</b> <ul style="list-style-type: none"> <li>Wentworth Memorial Rooms</li> <li>Dareton Senior Citizens Rooms</li> <li>Community Meeting Room (Wentworth Town Hall)</li> <li>Dareton Activity Centre</li> </ul>

Hire Type- Building only with access to any amenities	Fee (Including GST)	GST
<b>Community Use</b>		
Community (not for profit) 4 hours or less (note 1)	\$48.00	10%
Community (not for profit) more than 4 hours (note 1)	\$106.00	10%
Bond Community Group (note 2)	\$100.00	0%
<b>Business or Private Function use</b> - Includes reunions or other private gatherings or business/trade related functions where no entry fees are charged.		
4 hours or less	\$123.00	10%
4 hours to 24 hour period	\$245.00	10%
Bond Business or Private Function	\$500.00	0%
<b>Commercial Function per 24 hour period (note 3)</b> - Includes any event where there will be an entrance fee charged or any Trade Show, Fair, Field Day or other event at which goods will be sold.		
4 hours or less	\$245.00	10%
4 hours to 24 hour period	\$406.00	10%
Bond Commercial Function (GST Free)	\$500.00	0%
<b>Weekly Rate - Any Single Hirer</b>		
Discount applied to Daily rate x 5 or 7 days	10% discount	10%
<b>Additional Charges (all hirings)</b>		
Cleaning & Rubbish removal – NB: The cost for cleaning & rubbish removal will be deducted from the bond. An invoice will be raised for amounts in excess of the bond paid.	Cost	10%
<b>Hire of Council venues for School &amp; Community Service Organisations from within WSC</b>		
Registered Schools (including pre-schools and kindergartens) operating within the Wentworth Shire are granted automatic fee waivers for the hire of any Council venue (hall, meeting room). Any preparation costs (such as line marking of ovals) will be charged at standard cost. Bookings must still be made.		



Hire Type - Park, Oval and Reserve with access to any amenities		
Alcheringa Oval      Wentworth Wharf Lawns George Gordon Oval      Fotherby Park Poongarie Oval      Sturt Park McLeod Oval      James King Park Junction Park      Perry Sandhills Strother Park      Tapio Park Wentworth Rowing Club Lawns		
Hire Type - Park, Oval and Reserve with access to any amenities	Fee (Including GST)	GST
<b>Community Use</b>		
Community (not for profit) Half Day Hire	\$48.00	10%
Community (not for profit) Day Hire more than 4 hours	\$106.00	10%
Bond - Community Group	\$100.00	0%
<b>Business or Private Function per 24 hour period NB</b> - Includes reunions or other private gatherings or business/trade related functions where no entry fees are charged.		
4 hours or less	\$123.00	10%
4 hours to 24 hour period	\$245.00	10%
Bond – Business or Private Hire	\$500.00	0%
Bond - Small civil ceremonies, no items to be erected and no catering	\$100.00	0%
<b>Commercial Events, Circus or other performances NB</b> - Includes any event for which there will be an entrance fee or ticket sold, or any Trade Shows, Fairs, Field Days or other event at which goods will be sold.		
4 hours or less	\$204.00	10%
4 hours to 24 hour period	\$406.00	10%
Bond Commercial Events, Circus or Other Performance	\$1,000.00	0%
<b>Weekly Rate - Any Single Hirer</b>		
Discount applied to Daily rate x 5 or 7 days	10% discount	10%
<b>Cleaning &amp; Rubbish removal (all hirings) NB</b> - The cost for cleaning & rubbish removal will be deducted from the bond. An invoice will be raised for amounts in excess of the bond paid.	Cost	10%
<b>Hire of Council venues for School &amp; Community Service Organisations from within WSC</b>		
Registered Schools (including pre-schools and kindergartens) operating within the Wentworth Shire are granted automatic fee waivers for the hire of any Council venue (hall, meeting room). Any preparation costs (such as line marking of ovals) will be charged at standard cost. Bookings must still be made. For Community/Private Use the above charge will only apply in the following instances: <ul style="list-style-type: none"> <li>• There are expected to be more than 50 people to attend</li> <li>• The use of the facility includes the use of inflatable/amusement devices etc</li> <li>• The use of the facility requires the use of onsite power or the supply of bins</li> <li>• The use of the facility requires road closures</li> </ul>		

# WENTWORTH SHIRE COUNCIL

Wentworth Showgrounds Hire			
<p>The following areas are available for hire:-</p> <ul style="list-style-type: none"> <li>Horse Yards &amp; Stalls</li> <li>Festival Parade</li> <li>Arena</li> <li>Dog Show Parkland</li> </ul> <p>Camping is not permitted at the showgrounds unless it is in conjunction with an event.</p>			
Hire Type – Casual Hire of Showgrounds	Unit of Measure	Fee (Including GST)	GST
<b>Hire of Designated Areas and amenities.</b> Hire cost is for each designated area per each 24 hour period.		\$162.00	10%
Bond		\$500.00	0%
<b>Cleaning &amp; Rubbish removal (all hirings)</b> Note: The cost for cleaning & rubbish removal will be deducted from the bond. An invoice will be raised for amounts in excess of the bond paid.		Cost	10%
Camping (per 24 hour period) NB: Camping is only permissible in conjunction with an event being staged at the site	Unit of Measure	Fee (Including GST)	GST
<b>Unpowered Site</b>		\$25.00	10%
Extra Child		\$6.00	10%
Extra Adult		\$9.00	10%
<b>Powered Site</b>		\$34.00	10%
Extra Child		\$6.00	10%
Extra Site		\$9.00	10%
Hire Type – Primitive Camping on any reserve (per 24 hour period) NB: Camping is only permissible in conjunction with an event being staged at the site	Unit of Measure	Fee (Including GST)	GST
<b>Unpowered Site</b>		\$25.00	10%
Extra Child		\$6.00	10%
Extra Adult		\$9.00	10%
<b>Powered Site</b>		\$34.00	10%
Extra Child		\$6.00	10%
Extra Adult		\$9.00	10%
Family		\$112.00	10%
Adults		\$75.00	10%
Children		\$56.00	10%

Reserve Annual Use Fees and Charges	Unit of Measure	Fee (Including GST)	GST
<b>Reserve Lease Application/Administration Fee (Commercial Lease)</b> Note: If legal advice is required, this is charged at cost price.		\$245.00	10%
<b>Reserve Licence Application/Administration Fee (Commercial Licence)</b> Note: If legal advice is required, this is charged at cost price.		\$245.00	10%
<b>Temporary Licence to occupy the reserve</b>		\$245.00	10%
Sundry Fees and Charges	Unit of Measure	Fee (Including GST)	GST
<b>Event Management Fee</b> - for groups without public liability insurance	per hire	\$48.00	10%
<b>Power</b> - access and any use within 24 hour period from time of access	per day per unit accessed	\$30.00	10%
<b>Key Replacement</b> - lost key or not returned	per key	\$30.00	10%
<b>Event Advertising</b> - relates to any road closure, fireworks display, or other event with the potential to cause disruption to traffic, noise or other public disturbance	per event	\$245.00	10%
<b>Hire of Pooncarie Depot Quarters</b>	per person, per night	\$74.00	10%
Swimming Pools	Unit of Measure	Fee (Including GST)	GST
<b>Admission Charges</b>			
Children		\$4.00	10%
Adults		\$5.00	10%
Non-swimming adults		\$4.00	10%
<b>Swimming Carnivals</b>			
Admission charges for swimming carnivals and out of session groups are by arrangement between Belgravia Leisure and group representatives			
<b>Season Tickets</b>			
Family		\$107.00	10%
Adults		\$71.00	10%
Children		\$53.00	10%

Aerodrome	Unit of Measure	Fee (Including GST)	GST
Airport Landing Charge (ALC)	Per tonne	\$16.00	10%
Aircraft Parking Charge (APC) – short term	Per day or part day	\$11.00	10%
Aircraft Parking Charge (APC) – long term	Per month	\$231.00	10%
Aircraft Parking Charge (APC) – Non Lease/Apron/Tie Down Areas	Per day or part day	\$6.00	10%
Training Aerodrome Circuits (TAC) – Day Rate	Per hour	\$38.00	10%
Training Aerodrome Circuits (TAC) – Night Rate	Per hour	\$57.00	10%
Airside Supervision Charge (ASC) – Business Hours	Per ARO	\$116.00	10%
Airside Supervision Charge (ASC) – After Hours	Per ARO	\$168.00	10%
Airside Environmental Charge (AEC) – Minimum Charge		\$233.00	10%
Aircraft Hanger Charge (AHC) – New	Per year	TBD	10%
Aircraft Hanger Charge (AHC) – Kevin J Thomas Hanger	Per year	\$1,533.00	10%
Call Out Fee (COF) – minimum 2 hour charge	Per hour	\$116.00	10%
Vehicle Parking Charge (VPC)	Per day or part day	\$3.00	10%

Midway Centre Hire Fees	Unit of Measure	Fee (Including GST)	GST
<b><u>Midway Function Centre &amp; meeting rooms</u></b>			
Stadium (includes stage area)	per hour	\$132.00	10%
Function Room and shared foyer	per hour	\$110.00	10%
Service kitchen (includes crockery, cutlery & glassware for 250 persons)	per use	\$166.00	10%
Meeting Room 1 with shared foyer and shared kitchenette	per hour	\$44.00	10%
Meeting Room 2 with shared foyer and shared kitchenette	per hour	\$44.00	10%
Foyer / Gallery Space (as a stand-alone space)	per hour	\$34.00	10%
<b><u>Midway Serviced Offices</u></b>			
Health Services Room with shared foyer & shared kitchenette	per hour	\$44.00	10%
Office 1 or 2 with shared foyer & shared kitchenette	per hour	\$34.00	10%
<b><u>Service Centre Facilities</u></b> (NB these facilities are only available during centre opening hours)			
Service Centre Officer 1 or 2	per hour	\$36.00	10%
Craft Room	per hour	\$36.00	10%
<b><u>Bond and cleaning charges</u></b>			
Bond - Casual Users	no discount	\$750.00	0%
Bond - Not for Profit Groups	no discount	\$200.00	0%
One-off Cleaning Charge (if required). Minimum charge \$200.00 deducted from the bond. An invoice will be raised for amounts in excess of the bond paid.	per clean	Min. \$200.00	10%

Midway Centre – Hire Packages & discounts	Unit of Measure	Fee (Including GST)	GST
Daily Rate - Stadium, Function Room, Service kitchen, Meeting Rooms 1 & 2 and Foyer/Gallery Space.	24 hours	\$4,135.00	10%
Daily Rate – Stadium, Function Room, Service kitchen and Foyer/Gallery Space.	24 hours	\$3,077.00	10%
Daily Rate – Stadium	24 hours	\$1,588.00	10%
Daily Rate - Function Room, Service kitchen and shared foyer/gallery space	24 hours	\$1,489.00	10%
Multi-day Discount – Hire package for 2 full consecutive days. For events booked before 30 June 2019 to be held before 30 June 2020.	discount applied to daily rate	15%	10%
Multi-day Discount – Hire package for 3 full consecutive days. For events booked before 30 June 2019 to be held before 30 June 2020.	discount applied to daily rate	20%	10%
Not for Profit Groups (Refer definitions) – 75% Discount for Not for Profit Community Groups based in WSC. 50% Discount for all other Not for Profit Groups. <i>NB cannot be used in conjunction with any other discounts.</i>	maximum discount	25%	10%
Regular User Discount (12 month user agreement as negotiated by Council)	from standard hourly rate	75%	10%
Equipment & labour hire	Unit of measure	Fee (including GST)	GST
Teleconference equipment	Each use	\$39.00	10%
Portable data projector & stand	Each use	\$22.00	10%
Whiteboard & whiteboard markers	Each use	\$12.00	10%
Urn (20 litre capacity)	Each Use	\$12.00	10%
Labour hire (assistance with set up and pull down) – if required	per person/per hour	\$34.00	10%
Event facilitation and coordination (if required)	per hour	\$166.00	10%
On-site IT support (if required)	per hour	\$166.00	10%

### MIDWAY CENTRE HIRE FEES ADDITIONAL NOTES

- Midway Centre Stadium**

Stadium court with permanent line marking for basketball and netball

Stage area, with maximum seating capacity of 700

Full sound system

- Function Room**

Carpet floor

Audio Visual Equipment

Tables & Chairs included in hire charge

Maximum seating capacity of 250

- Function Room Kitchen**

Service Kitchen with crockery & cutlery for 250 people

- Meeting Rooms**

Carpet Floor

Tables & Chairs included in hire charge

Maximum seating capacity (each room) 40

- Kitchenette (shared)**

Service or bar kitchen

Limited quantity of crockery & cutlery



- **Offices**

Office with desk/ meeting table and 4 chairs  
Access to shared kitchen facilities

- **Not for profit discount**

The discount can only be applied to Registered Not for Profit Organisations, Government and Semi-Government users, State and Federal Members of Parliament. The discount cannot be added to any other discounts.

- **Regular User discount**

The discount can only be applied to users who have entered into a 12 month signed agreement approved by Council.

- **Additional cleaning charge**

Failure to leave the venue clean and tidy, with floors mopped and or vacuumed, toilets cleaned, benches wiped and bins emptied will

result in an additional cleaning charge being applied.

- **Bookings and cancellations**

A 20% non-refundable deposit must accompany all bookings, including bookings for community groups who are making application through Council for fee reductions or waivers.

Unless otherwise agreed, an invoice will be raised and must be paid in full within 30 days. Any fee waiver or reduction granted by Council after payment of the invoice will be refunded to the hirer.

Payment of the bond must be made before access permissions are issued for the facility. A cancellation fee will be charged as follows:

Cancellation or no show	Amount
Greater than 90 days prior to event	Full refund less deposit paid
Less than 90 days prior to event	50% refund
Less than 1 week prior or no show	Full forfeiture
Bond	Fully refundable

**WILLOW BEND CARAVAN PARK**

Fees	Unit of Measure	Fee (Including GST)	GST
<b>Cabins - Off Peak</b>			
Single	per night	\$80.00	10%
Double	per night	\$96.00	10%
Extra Adult	per night	\$16.00	10%
Children 0 - 5 years	per night	Free	0%
Children 5 - 16 years	per night	\$8.00	10%
Single Weekly Stay	per week	\$475.00	10%
Double Weekly Stay	per week	\$535.00	10%
<b>Cabins - Peak</b>			
Single	per night	\$90.00	10%
Double	per night	\$100.00	10%
Extra Adult	per night	\$16.00	10%
Children 0 - 5 years	per night	Free	0%
Children 5 - 16 years	per night	\$8.00	10%
<b>Powered Sites - Off Peak</b>			
Single	per night	\$27.00	10%
Double	per night	\$34.00	10%
Extra Adult	per night	\$16.00	10%
Children 0 - 5 years	per night	Free	0%
Children 5 - 16 years	per night	\$8.00	10%
Weekly Stay	per week	\$190.00	10%
<b>Powered Sites - Peak</b>			
Single	per night	\$34.00	10%
Double	per night	\$37.00	10%
Extra Adult	per night	\$16.00	10%
Children 0 - 5 years	per night	Free	0%
Children 5 - 16 years	per night	\$8.00	10%
Weekly Stay	per week	\$200.00	10%
<b>Un-Powered Camp Sites - Peak &amp; Off Peak</b>			
Per Person (swag)	per night	\$10.00	10%
Double	per night	\$20.00	10%
Single	per night	\$10.00	10%
<b>Dump Station</b>		Gold Coin Donation	

Notes:

(1) Peak (minimum 2 nights) Country Music Festival, Christmas School Holidays, Easter

(2) Linen can be hired at a fee of \$10

(3) Deposit of one night's accommodation required at time of booking

## WATER AND WASTE WATER

Filtered and unfiltered water supply	Fee (Including GST)	GST
<b>Tapping Fees</b>		
20mm	\$481.00	0%
25mm	\$542.00	0%
32mm	\$769.00	0%
40mm	\$879.00	0%
50mm	\$986.00	0%
80mm	\$1,575.00	0%
100mm	\$1,970.00	0%
<b>Meter Charges</b>		
20 mm meter - filtered	\$321.00	0%
20mm meter - unfiltered	\$343.00	0%
25 mm meter - filtered	\$467.00	0%
25mm meter - unfiltered	\$516.00	0%
32 mm meter - filtered	\$687.00	0%
32 mm meter - unfiltered	\$742.00	0%
40 mm meter - filtered	\$728.00	0%
40 mm meter - unfiltered	\$816.00	0%
50 mm meter - filtered	\$864.00	0%
50 mm meter - unfiltered	\$994.00	0%
80 mm meter - filtered	\$1,367.00	0%
80 mm meter - unfiltered	\$1,547.00	0%
100 mm meter - filtered	\$1,923.00	0%
100 mm meter - unfiltered	\$2,137.00	0%
<b>Misc. Water and Sewer Charges</b>	<b>Fee (Including GST)</b>	<b>GST</b>
Standpipe fee	\$3,805.00	0%
Flow control valve - for unfiltered water to subdivisions - East of Gol Gol creek and at Wentworth Aerodrome	\$61.00	0%
Cut in new sewer junction (supervision fee only - applicant to supply all fittings)	\$192.00	0%

*Notes:*

(1) Meter charges is from the meter to inside of building/property

(2) Meter Charge includes inspection fee

(3) Unfiltered water includes "Y" strainer

## APPENDIX A - BODIES GRANTED EXEMPTIONS

The following list represents the known value of pre-approved Financial Assistance that have been granted to Organisations for the 2021/22 financial year

Organisation	Purpose	Qty	\$ Waived
Australian Inland Botanic Gardens	Contribution to operational costs	1	\$45,900
Buronga Go Gol Senior Citizens Club	Contribution towards photocopying done at the Buronga Library	1	\$169.00
Buronga Gol Gol Senior Citizens Club	Regular hiring of Midway Meeting Rooms, Kitchen and Foyer @ 3 hours per week	N/a	\$2,424.00
Combined Churches Group	Hiring of Wentworth Town Hall (bond waived) for annual Combined Churches' Christmas carols	1	\$106.00
Coomo Senior Citizens Club	Regular hiring of Dareton Senior Citizens Rooms (bond waived)	N/a	\$10,640.00
Coomo Senior Citizens Club	Refund of public liability insurance premium up to maximum of \$607	1	\$607.00
Dareton Community Creative Centre Inc.	Waiver of hire costs for the use of the Dareton Activity Centre	1	\$4,221.00
Gol Gol Hawks Football Netball Club	Use of James King Park for annual Easter fundraising activities	1	\$406.00
Gol Gol Primary School	Hiring of wheelie bins for annual country fair	10	\$240.00
Koori Kids	Donation	1	\$250
Murray House Aged Care	Hiring of Wentworth Town Hall (bond waived) for entertainment activities	1	\$106.00
Murray House Aged Care	Subsidy against annual water rates	1	\$5,000.00
Murray House Fundraising Committee	Hiring of Wentworth Town Hall (bond waived) for fashion parades	2	\$212.00
New South Western Standard Bulletin	Exclusive use of Council controlled building	N/a	\$7,683.00
Rotary Wentworth Op Shop	Exclusive use of Council controlled building	N/a	\$11,428.00
St John's Anglican Ladies Guild	2 Annual Hire Fees for War Memorial Rooms	2	\$96.00
Sunraysia Aero modellers	Hiring of Showgrounds for NSW state model gliding contest	2	\$324.00
Sunraysia Aero modellers	Hiring of wheelie bins for NSW state model gliding contest	2	\$48.00
Wentworth District R.S.L Sub Branch	Hiring of Wentworth Wharf Lawns (bond waived) for annual Anzac day lunch	1	\$106.00
Wentworth District R.S.L Sub Branch	Hiring of wheelie bins for annual Anzac day lunch	4	\$96.00
Wentworth District R.S.L Sub Branch	Exclusive use of Council controlled building	N/a	\$7,683.00
Wentworth District R.S.L Sub Branch Women's Auxiliary	Annual licence fee for meetings held in Memorial Rooms	1	\$245.00
Wentworth Rotary Club	Hire of Rubbish Bins for Christmas Eve Street Party	8	\$192.00
Wentworth Senior Citizens Club	Regular hiring of Wentworth Memorial Rooms (bond waived) 12 uses @ \$106 per day and 24 uses @ \$48 (1/2 day)	N/a	\$2,424.00
Wentworth Senior Citizens Club	Refund of public liability insurance premium up to maximum of \$924	1	\$924.00
Wentworth Shire Interagency Group	Hire of Dareton Senior Citizen's Room	12	\$360.00
<b>Total amount of funds granted from Donations, Contributions and Grants Program</b>			<b>\$101,890.00</b>

Notes:

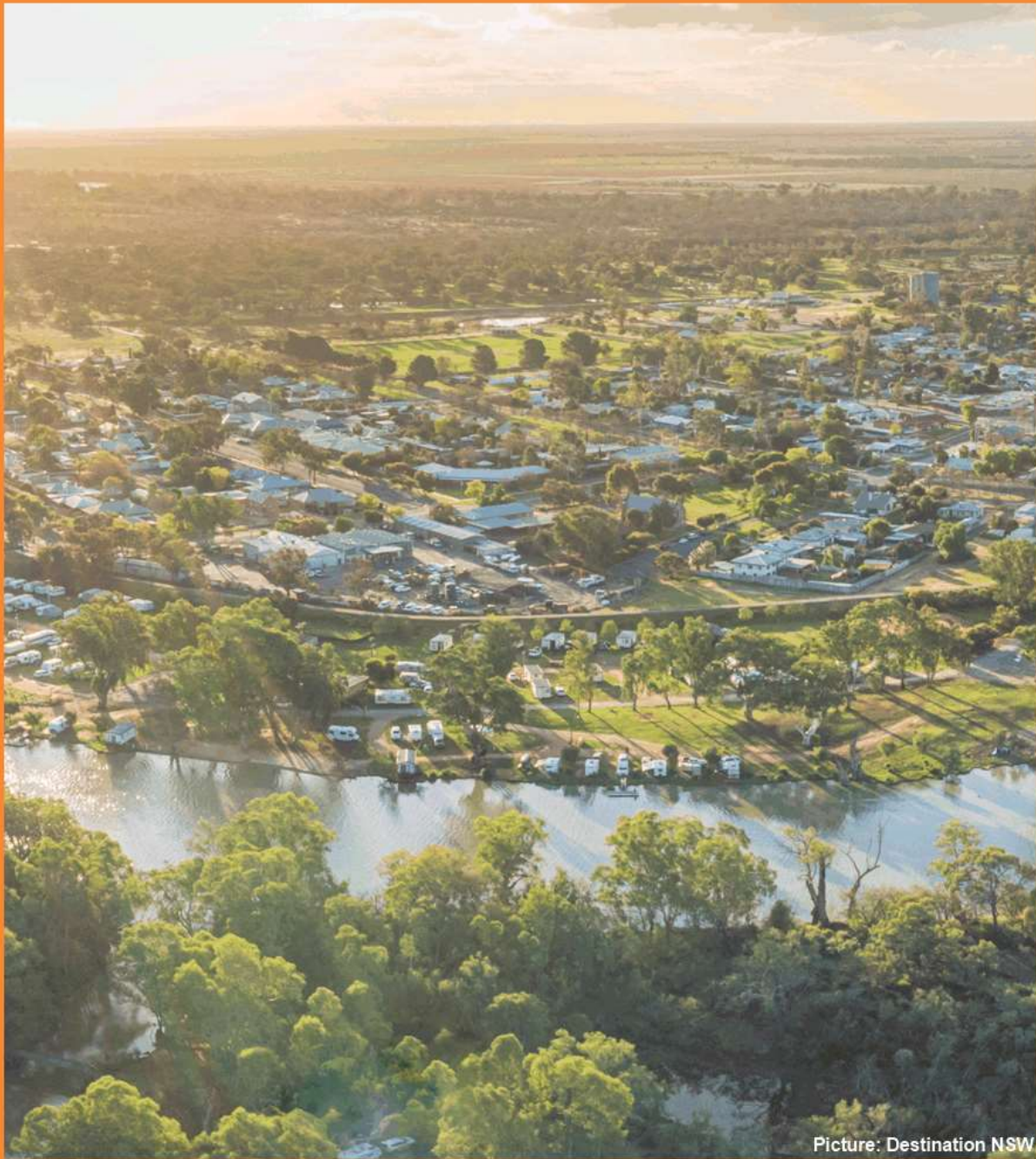
(1) Registered Schools (including pre-schools and kindergartens) operating within the Wentworth Shire are granted automatic fee waivers for the hire of any Council venue (hall, meeting room). Any preparation costs (such as line marking of ovals) will be charged at standard cost. Bookings must still be made.

(2) Public Schools operating within the Wentworth Shire end of year presentation day, up to a maximum of \$300.00 per school

**APPENDIX B - SECTION 68 LOCAL GOVERNMENT ACT APPROVALS NOT OTHERWISE LISTED HEALTH AND PLANNING DIVISION**

Public Roads	
1.	Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway
2.	Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.
Other Activities	
1.	Operate a public car park
2.	Operate a manufactured home estate
3.	Install a domestic oil or solid fuel heating appliance, other than a portable appliance
4.	Install or operate amusement devices
5.	Use a standing vehicle or any article for the purpose of selling any article in a public place
6.	Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations



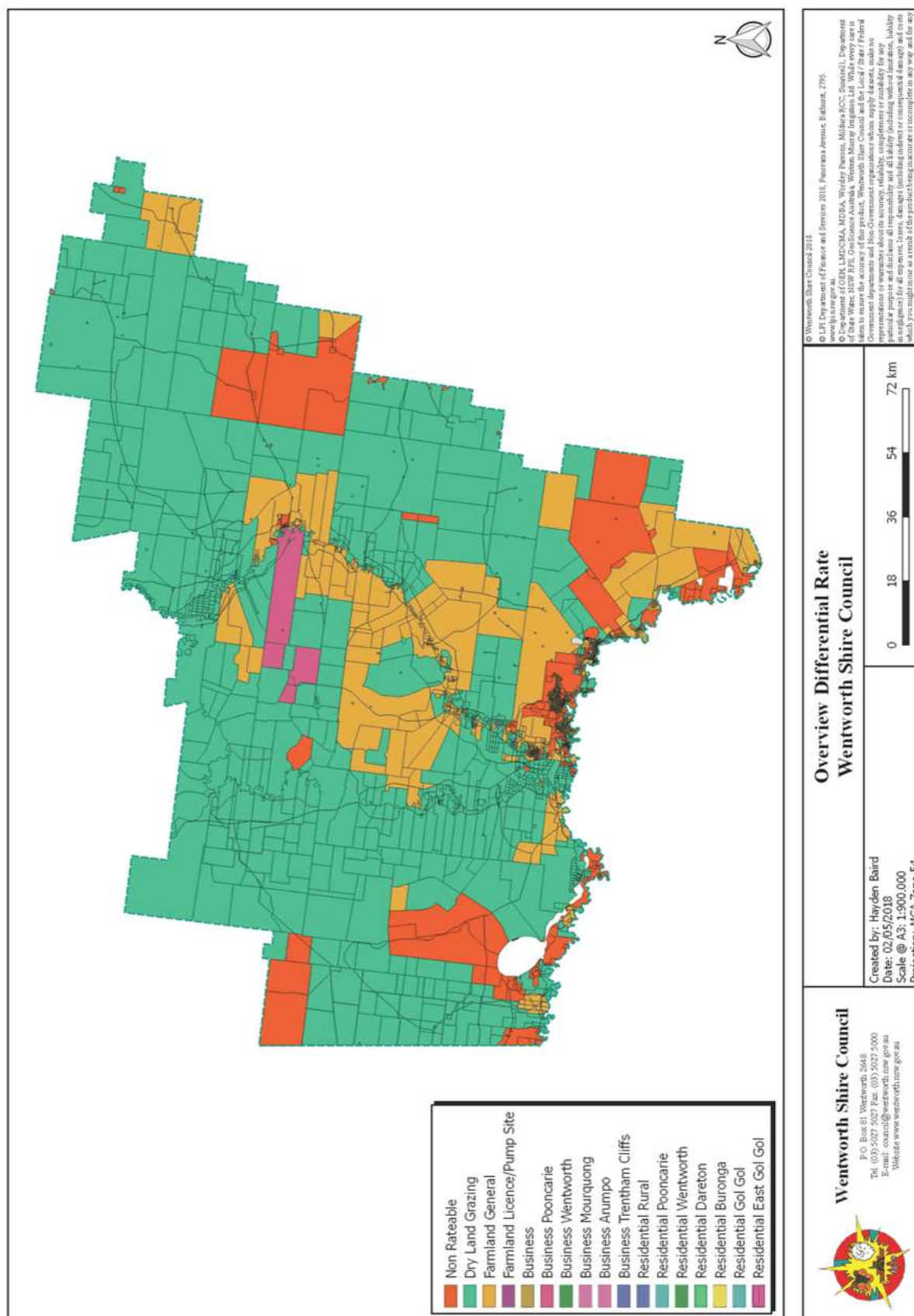


Picture: Destination NSW

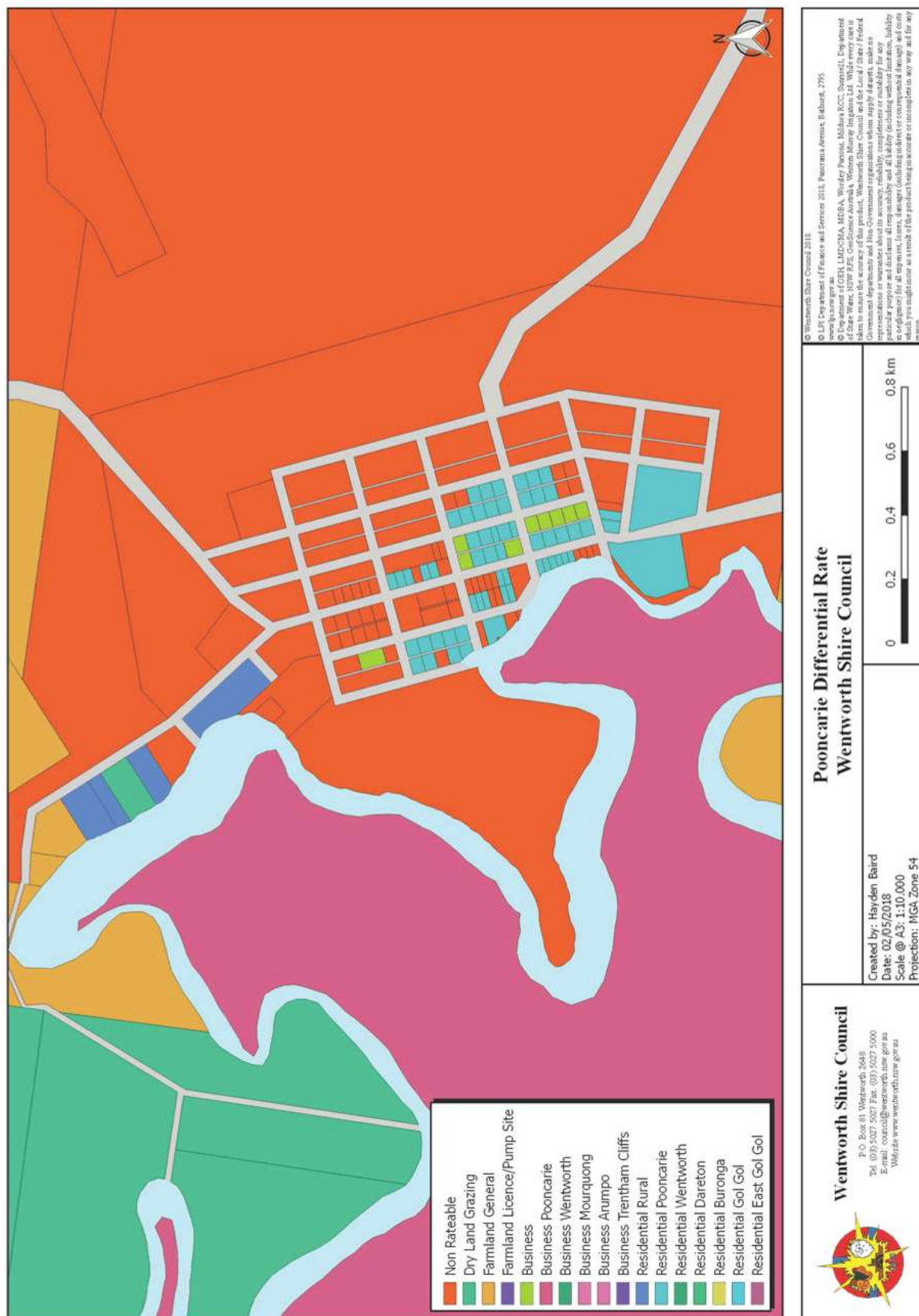
# WENTWORTH SHIRE COUNCIL OPERATIONAL PLAN

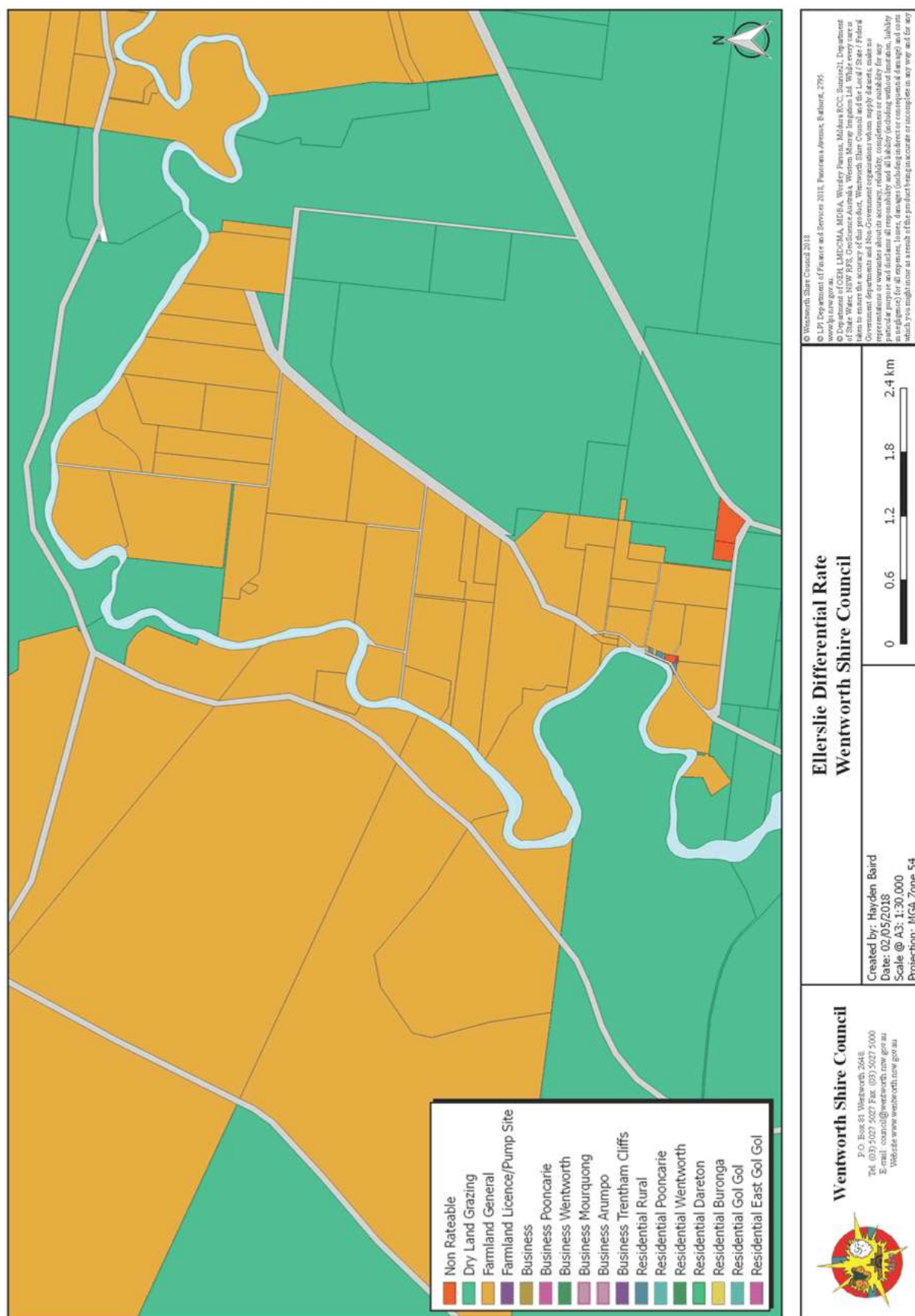
## Part 4: Rating Maps

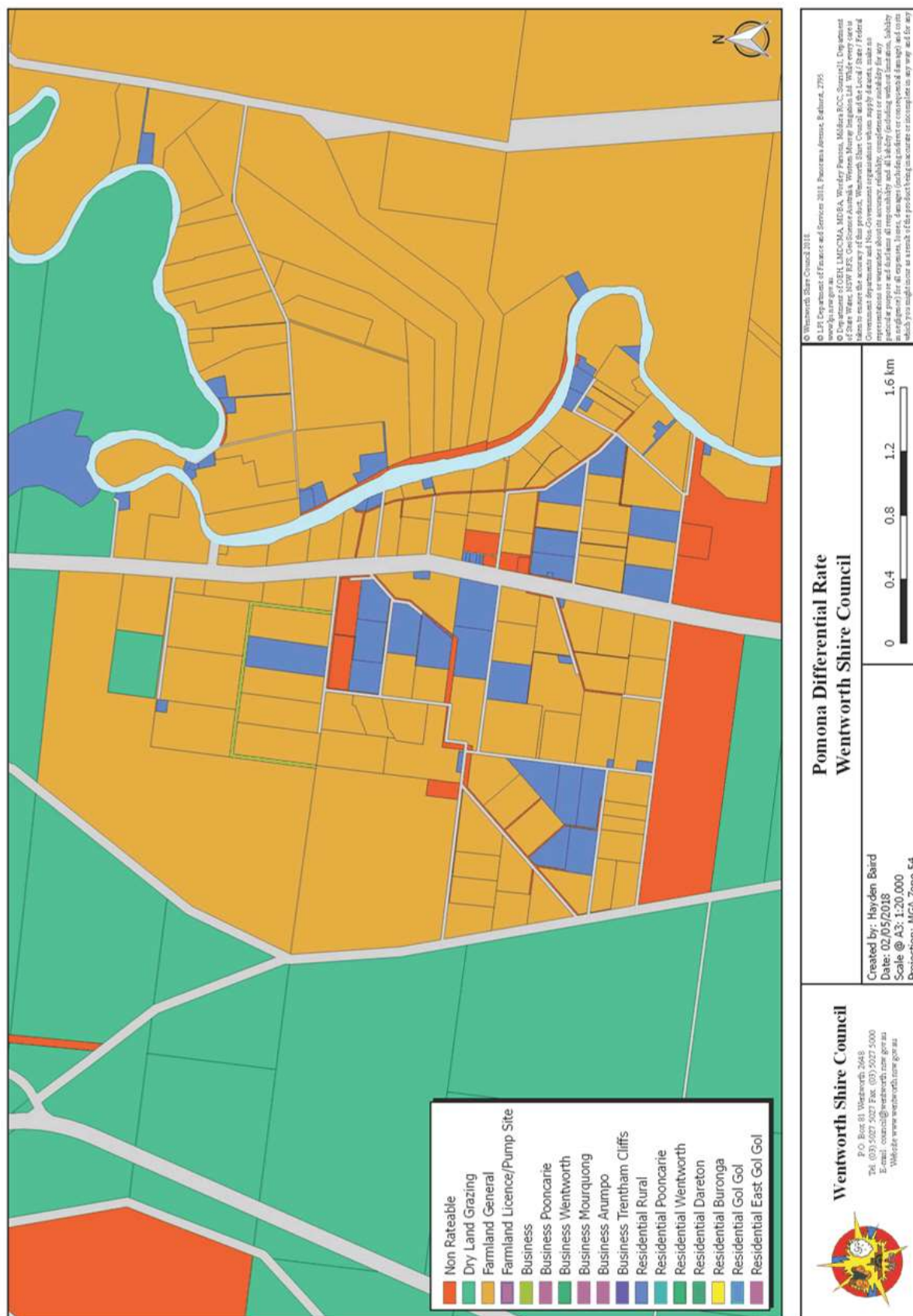
**WENTWORTH**  
SHIRE COUNCIL



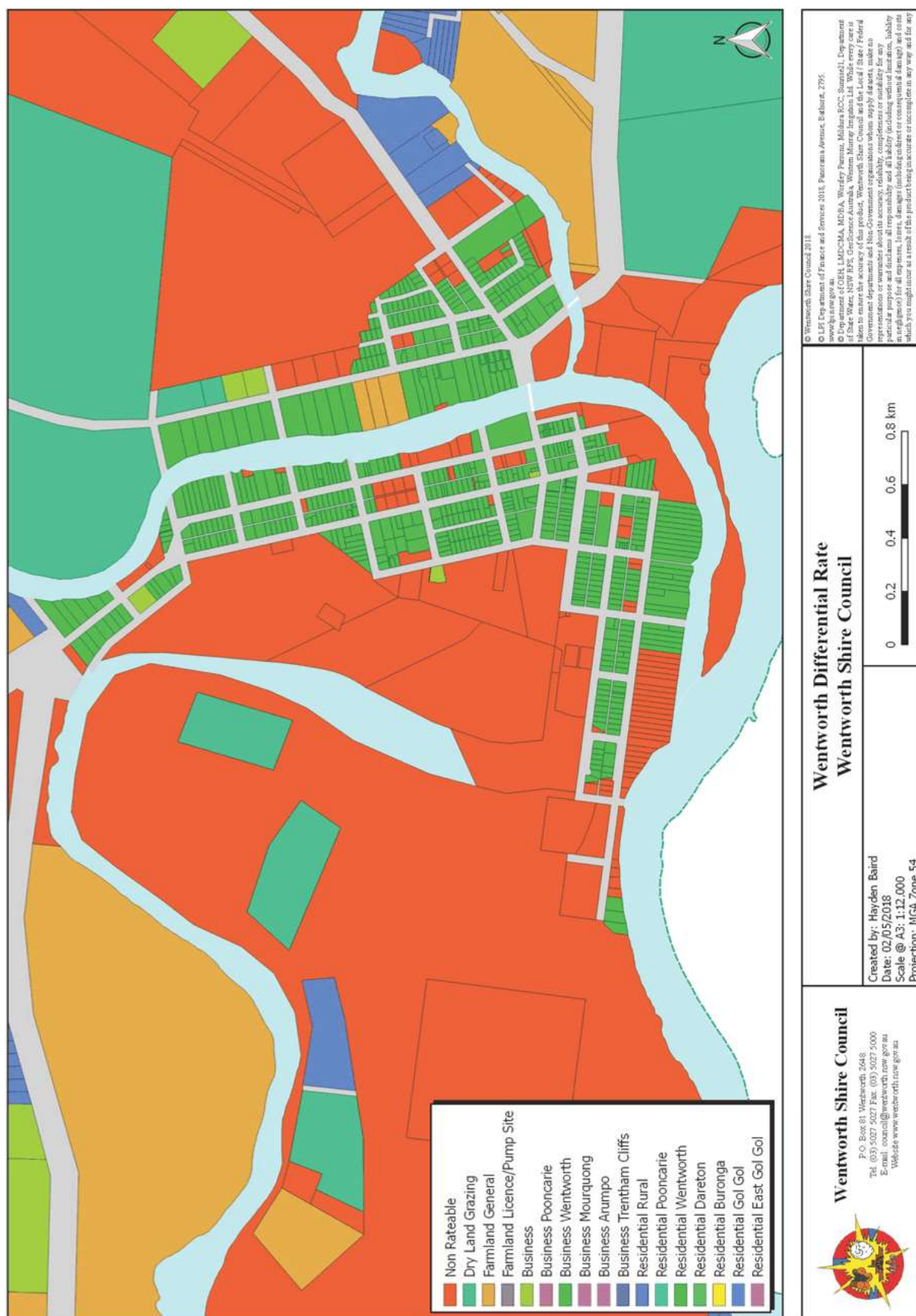


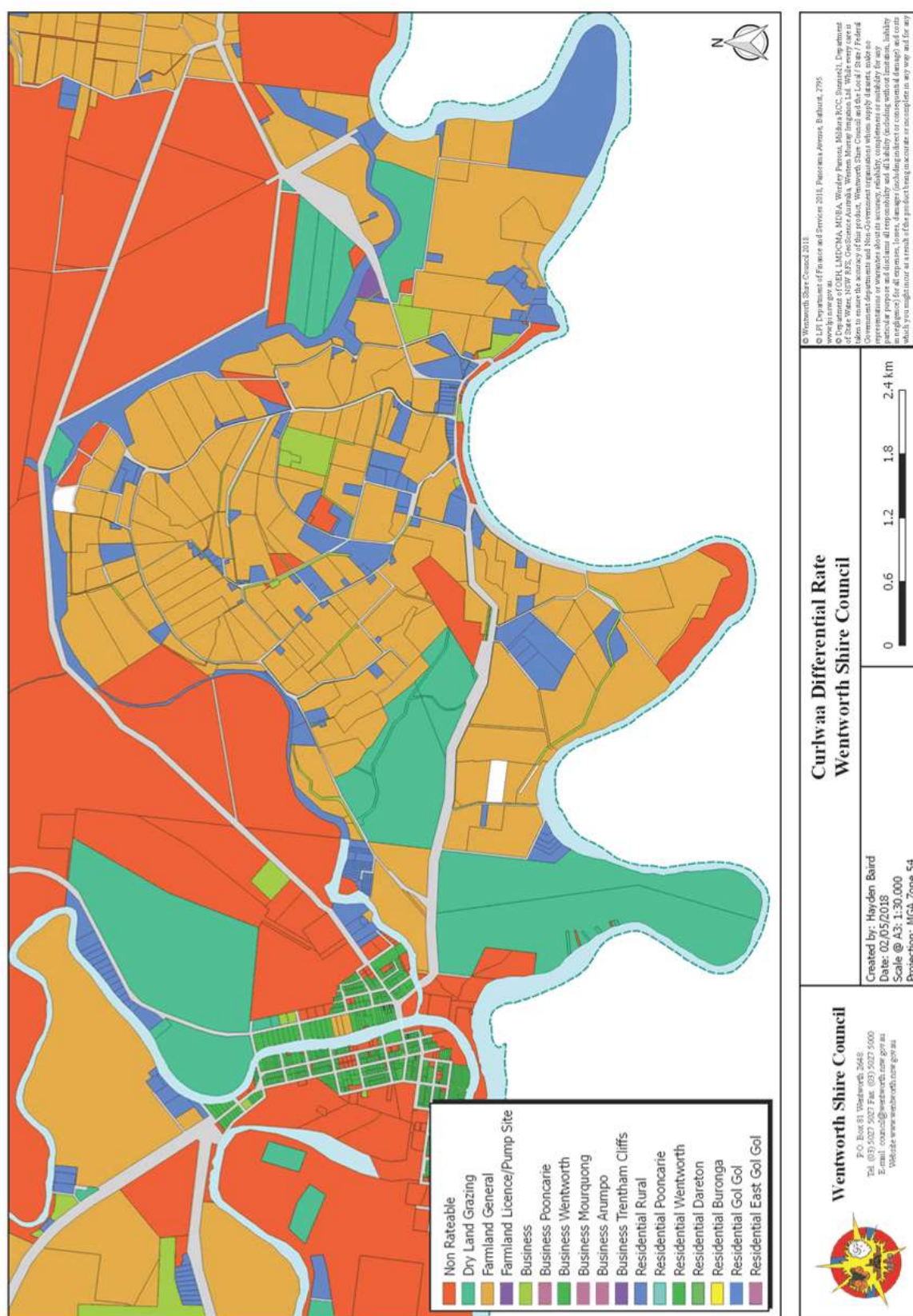




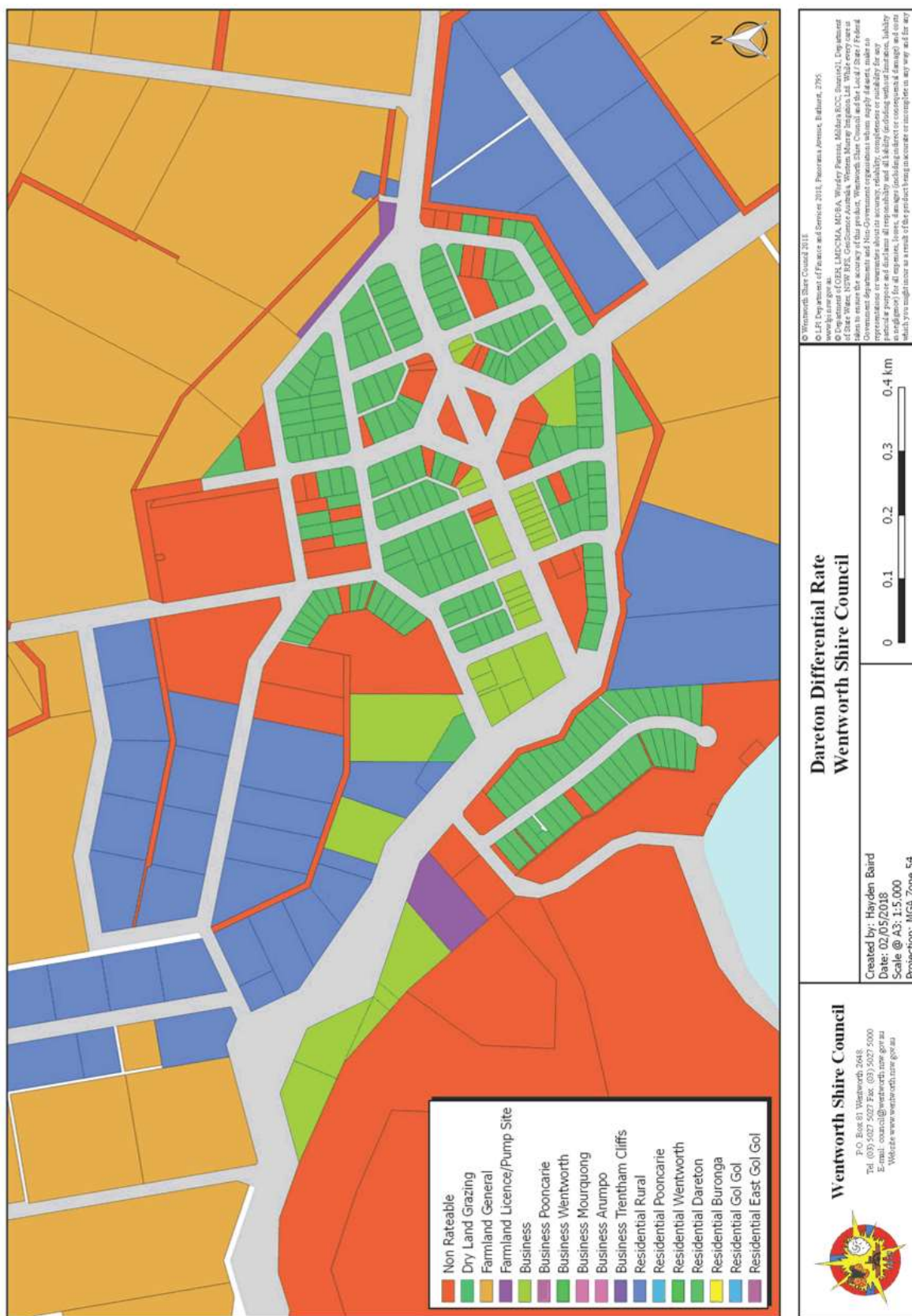


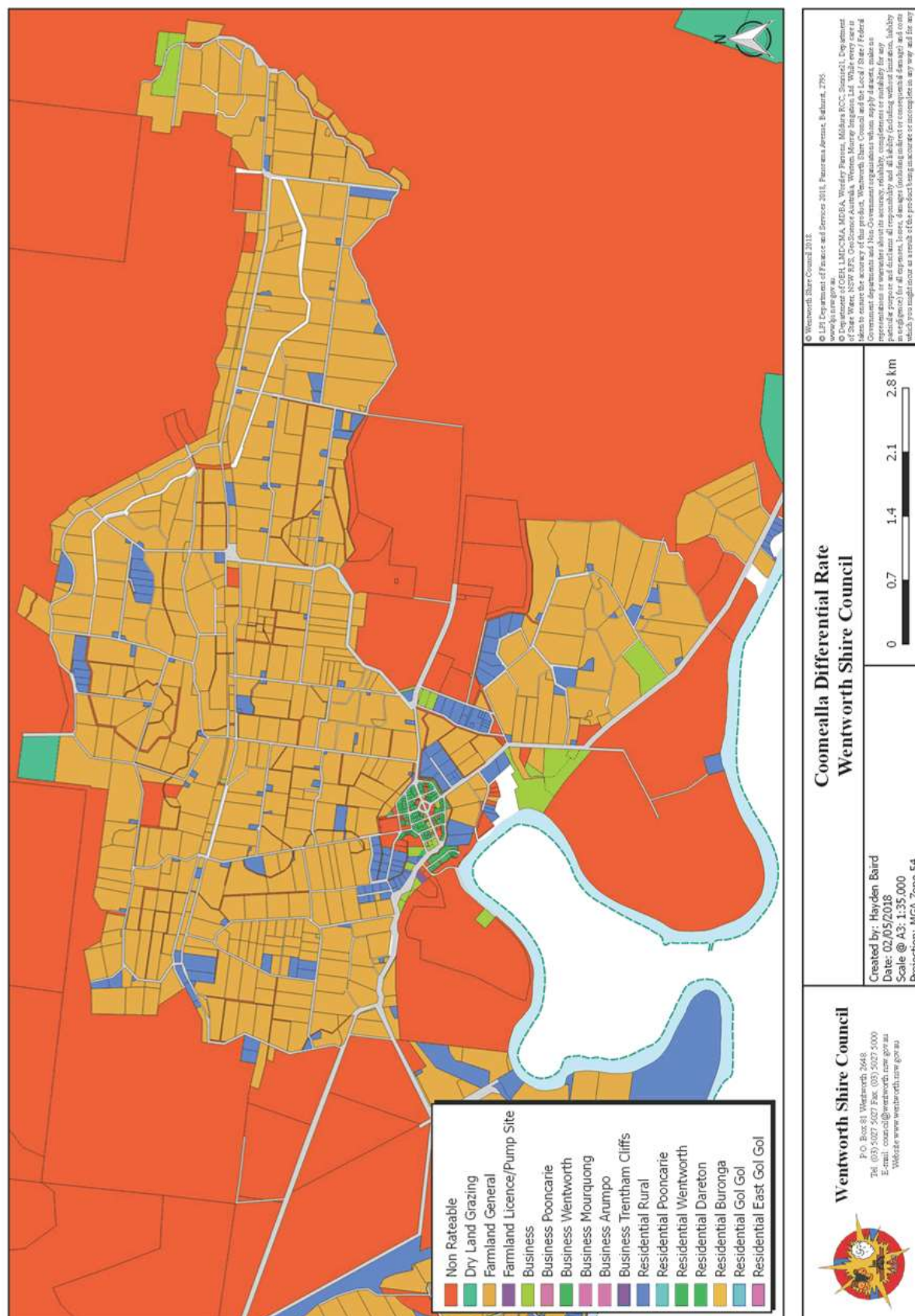




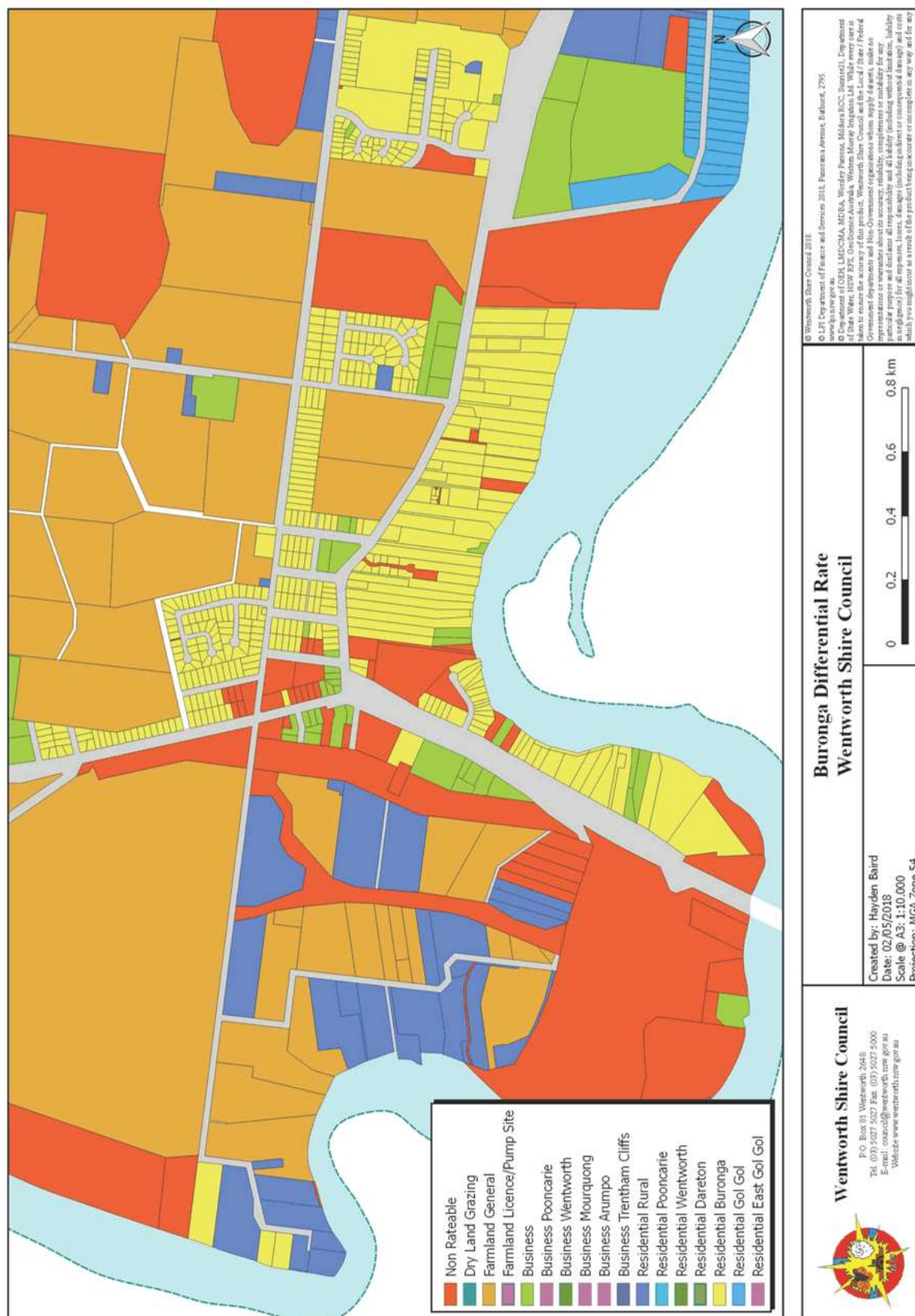


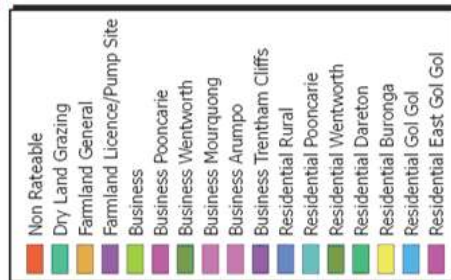












## 9.6 MONTHLY INVESTMENT REPORT

File Number: RPT/21/224

Responsible Officer: Simon Rule - Director Finance and Policy  
Responsible Division: Finance and Policy  
Reporting Officer: Hodi Beauliv - Manager Finance

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future  
Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

### Summary

As at 30 April 2021 Council had \$20 million invested in term deposits and \$10,757,257.62 in other cash investments. Council received \$9,293.89 from its investments for the month of April 2021.

In April 2021 Council investments averaged a rate of return of 0.44% and it currently has \$6,681,129.01 of internal restrictions and \$17,219,014.73 of external restrictions.

### Recommendation

That Council notes the monthly investment report.

### Detailed Report

#### Purpose

The purpose of this report is to update Council on the current status of its investments.

#### Matters under consideration

As at 30 April 2021 Council had \$30,757,257.62 invested with nine (9) financial institutions.

#### Breakdown of Total Funds Available

Financial Institution	Amount	% of Available Funds
AMP	\$ 3,011,667.08	9.79%
Bank of Queensland	\$ 1,000,000.00	3.25%
Bendigo Bank	\$ 3,736,315.61	12.15%
Commonwealth Bank	\$ 4,000,000.00	13.01%
IMB Bank	\$ 1,000,000.00	3.25%
Macquarie Bank	\$ 6,006,215.68	19.53%
Members Equity Bank	\$ 2,003,059.25	6.51%
National Australia Bank	\$ 6,000,000.00	19.51%
Westpac	\$ 4,000,000.00	13.01%
<b>TOTAL</b>	<b>\$ 30,757,257.62</b>	<b>100.00%</b>

Investments on Hand as at 30 April 2021

**Term Deposits**

Investee	Date Invested	Date of Maturity	Effective Interest Rate	Amount Invested	Rating
Bank of Queensland (6)	22/10/2020	22/07/2021	0.60%	\$ 1,000,000.00	A2/BBB+
Bendigo Bank (1)	24/08/2020	20/05/2021	0.65%	\$ 1,000,000.00	A2/BBB+
Bendigo Bank (7)	29/03/2021	27/09/2021	0.30%	\$ 1,000,000.00	A2/BBB+
Commonwealth Bank	15/12/2020	15/06/2021	0.42%	\$ 1,000,000.00	A1+/A
Commonwealth Bank (2)	15/01/2021	14/07/2021	0.37%	\$ 1,000,000.00	A1+/A
Commonwealth Bank (3)	29/01/2021	26/10/2021	0.40%	\$ 1,000,000.00	A1+/A
Commonwealth Bank (4)	11/02/2021	10/08/2021	0.35%	\$ 1,000,000.00	A1+/A
IMB Bank	9/03/2021	9/06/2021	0.97%	\$ 1,000,000.00	A2/BBB
Macquarie Bank	8/04/2021	7/10/2021	0.35%	\$ 1,000,000.00	A2/BBB+
Macquarie Bank (3)	12/02/2021	14/05/2021	0.30%	\$ 1,000,000.00	A1/A+
National Australia Bank (2)	9/02/2021	9/08/2021	0.35%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (3)	26/04/2021	22/11/2021	0.30%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (4)	31/08/2020	28/05/2021	0.75%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (6)	23/02/2021	19/01/2022	0.35%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (7)	29/03/2021	28/06/2021	0.30%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (8)	25/02/2021	21/01/2022	0.35%	\$ 1,000,000.00	A1+/AA-
Westpac Banking Corporation (1)	24/02/2021	24/11/2021	0.30%	\$ 1,000,000.00	A1+/AA-
Westpac Banking Corporation (2)	3/03/2021	3/12/2021	0.32%	\$ 1,000,000.00	A1+/AA-
Westpac Banking Corporation (3)	8/03/2021	8/11/2021	0.30%	\$ 1,000,000.00	A1+/AA-
Westpac Banking Corporation (4)	25/03/2021	25/02/2022	0.33%	\$ 1,000,000.00	A1+/AA-

\$ 20,000,000.00

**Other Cash Investments**

Investee	Date Invested	Date of Maturity	Effective Interest Rate	Amount Invested	Rating
Bendigo Bank - Operating A/c	N/A	Ongoing		\$ 1,736,315.61	A2/BBB+
AMP (11)	23/10/2020	Ongoing	0.55%	\$ 3,011,667.08	A2/BBB+
Macquarie Bank (4) - Ongoing	3/12/2020	Ongoing	0.35%	\$ 4,006,215.68	A1/A+
Members Equity Bank - Ongoing (5)	1/12/2020	Ongoing	0.40%	\$ 2,003,059.25	A2/BBB

**Total Other Cash Investments**

\$ 10,757,257.62

**Total Funds Available**

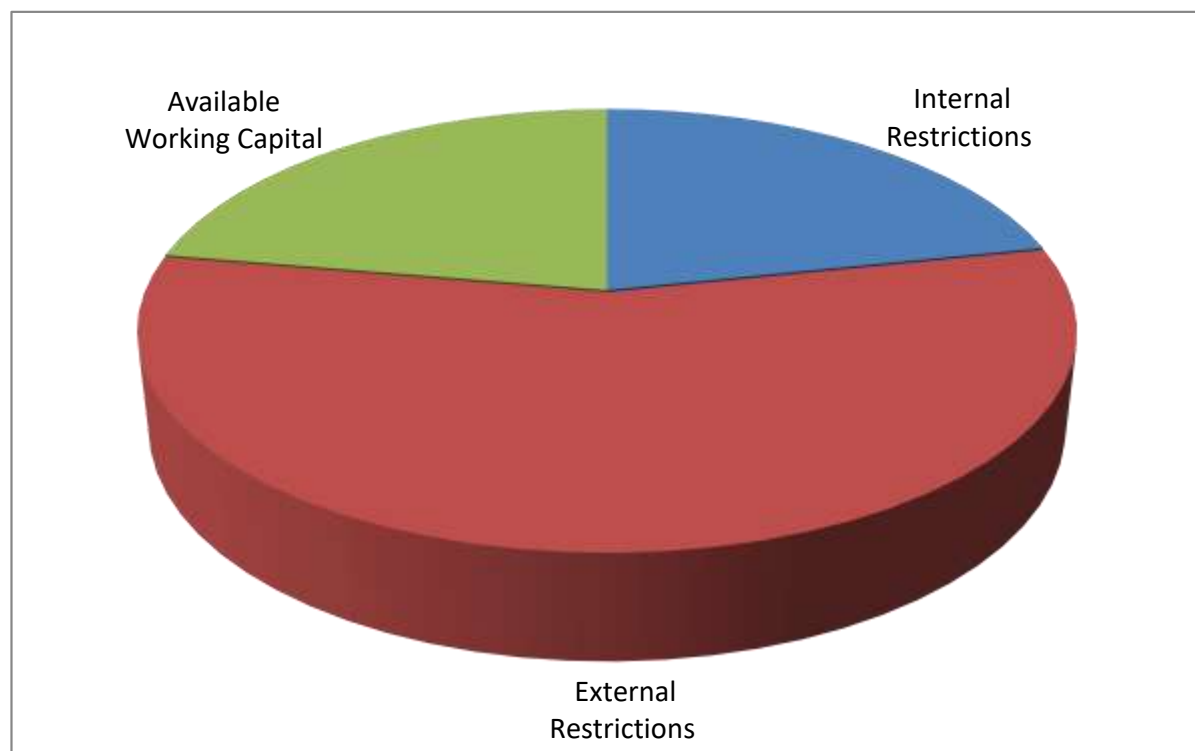
\$ 30,757,257.62

Note: Ratings provided are from Moody's and Standard & Poors Rating Agencies

Restrictions

<b>Internal Restrictions</b>		
- Employee Entitlements	\$ 2,376,437.00	
- Doubtful Debts	\$ 115,367.00	
- Future Development Reserve	\$ 1,113,213.94	
- Trust Account	\$ 576,111.07	
- Capital Projects	\$ 1,000,000.00	
- Plant Replacement Reserve	\$ 1,500,000.00	\$ 6,681,129.01
<b>External Restrictions</b>		
- Water Fund	\$ 9,635,597.44	
- Sewer Fund	\$ 2,676,239.88	
- Developer Contributions Reserve	\$ 639,646.61	
- Unexpended Grants	\$ 3,441,665.00	
- Crown Reserves Reserve	\$ 289,128.84	
- Loan Guarantee Reserve	\$ 3,162.86	
- Prepayments Cemeteries	\$ 533,574.10	\$ 17,219,014.73
<b>Day to Day Liquidity</b>		\$ 6,857,113.88
<b>Total Funds Available</b>		<b>\$ 30,757,257.62</b>

Breakdown

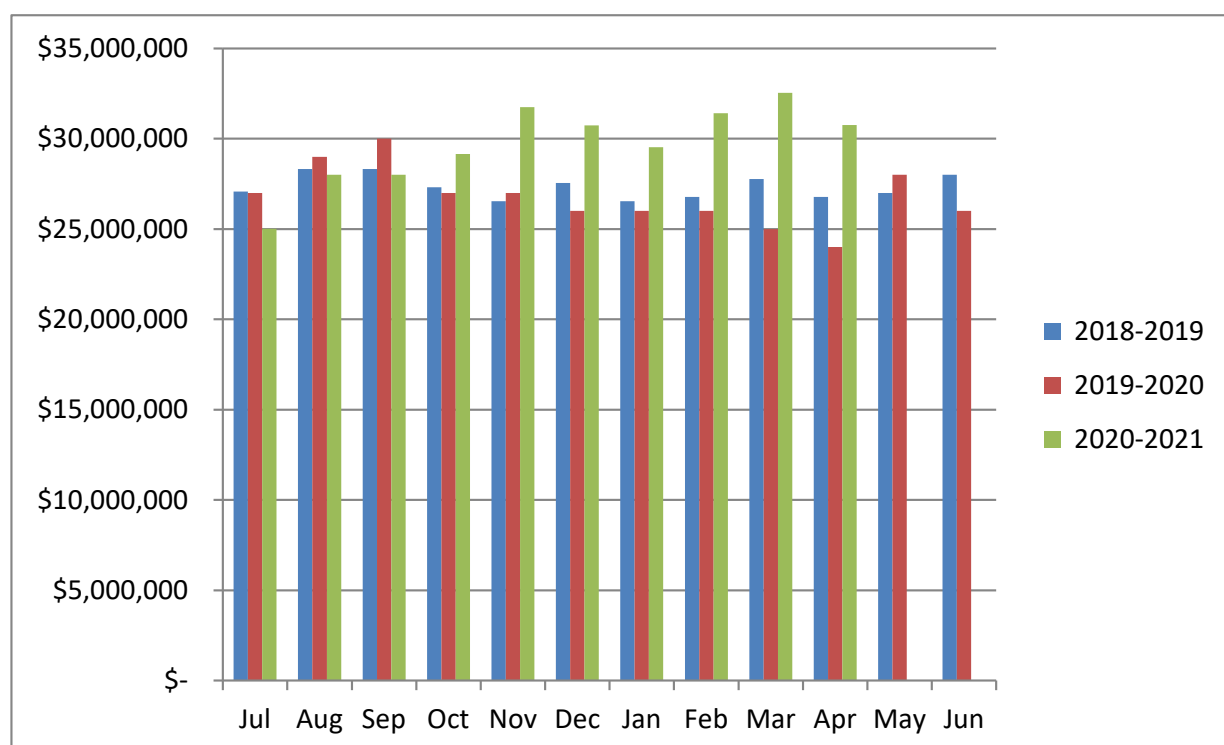




Summary – Unexpended Grants as at 30 April 2021

Grant	Amount
Pooncarie Weir	\$ 77,746.00
RFS Repairs & Maintenance Grant	\$ 24,965.00
State Library Infrastructure Grant	\$ 500,000.00
WW Showgrounds Sewer Upgrade	\$ 339,732.00
Crown Reserves Improvement Fund WW Caravan Park	\$ 679,316.00
Crown Reserves Improvement Fund Astronomy Park	\$ 29,700.00
Crown Reserves Improvement Fund Pooncarie Walking Track	\$ 339,732.00
NSW Fixing Local Roads	\$ 1,450,474.00
<b>Total</b>	<b>\$ 3,441,665.00</b>

Total Funds Invested



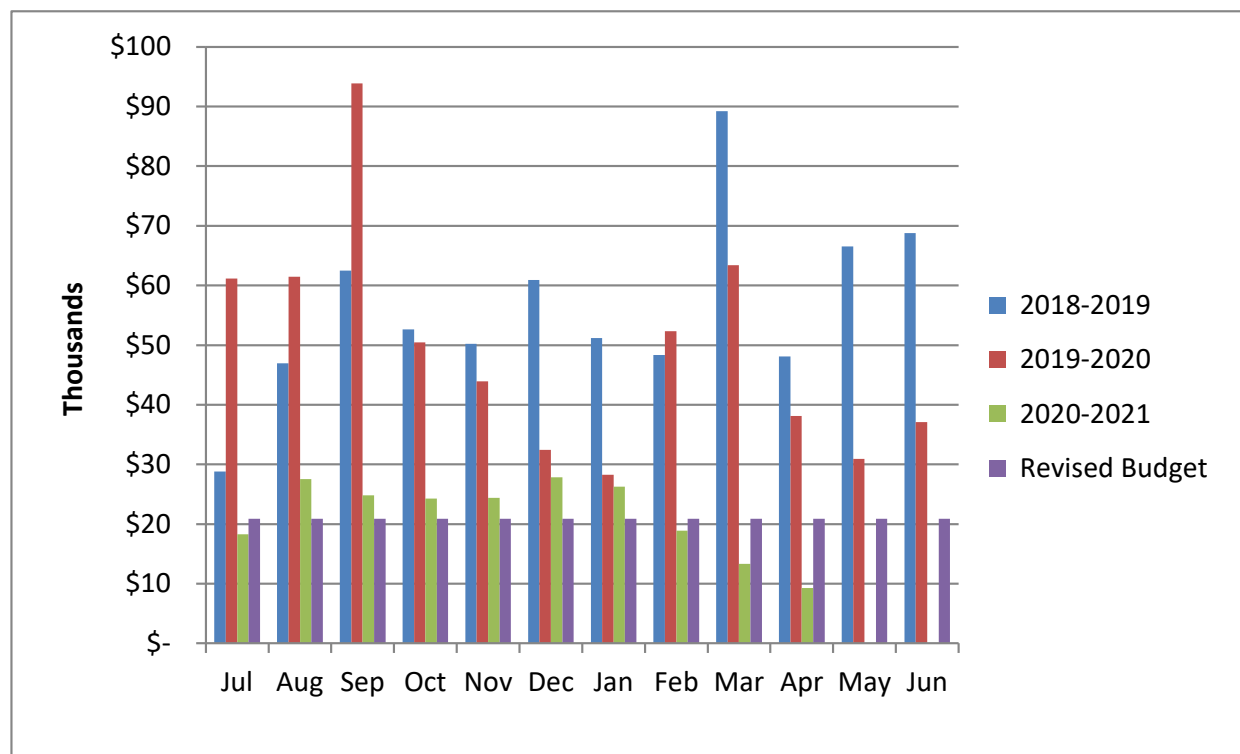
Two (2) term deposits and three (3) other accounts matured or provided interest in April earning Council \$9,293.89 in interest. The revised budget for April was \$20,916.67 following the reduction in interest revenue adopted in the September Quarterly Budget Review. Year to date Council has received \$215,067.06 in interest. The revised year to date budget is \$209,166.67.



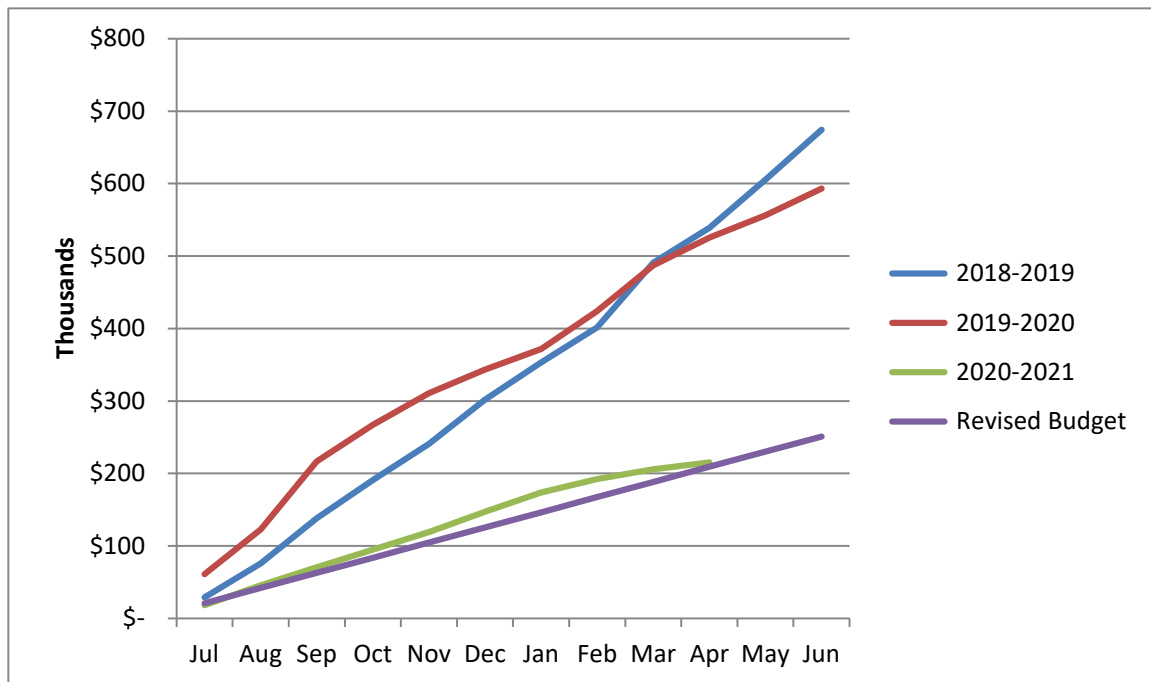
Investment Revenue in April 2021

Investee	Date Invested	Date of Maturity	Effective Interest Rate	Amount Invested	Interest Earned
<b>Term Deposits</b>					
Macquarie Bank	8/10/2020	8/04/2021	0.55%	\$1,000,000.00	\$2,742.47
National Australia Bank (3)	28/10/2020	26/04/2021	0.50%	\$1,000,000.00	\$2,465.75
<b>Other Cash Investments</b>					
AMP (11)	23/10/2020	Ongoing	0.55%	\$3,011,667.08	\$ 2,044.89
Macquarie Bank (4) - Ongoing	3/12/2020	Ongoing	0.35%	\$4,006,215.68	\$ 1,360.59
Members Equity Bank - Ongoing (5)	1/12/2020	Ongoing	0.40%	\$2,003,059.25	\$ 680.18
<b>Total</b>					<b>\$ 9,293.89</b>

Investment Revenue received April 2021

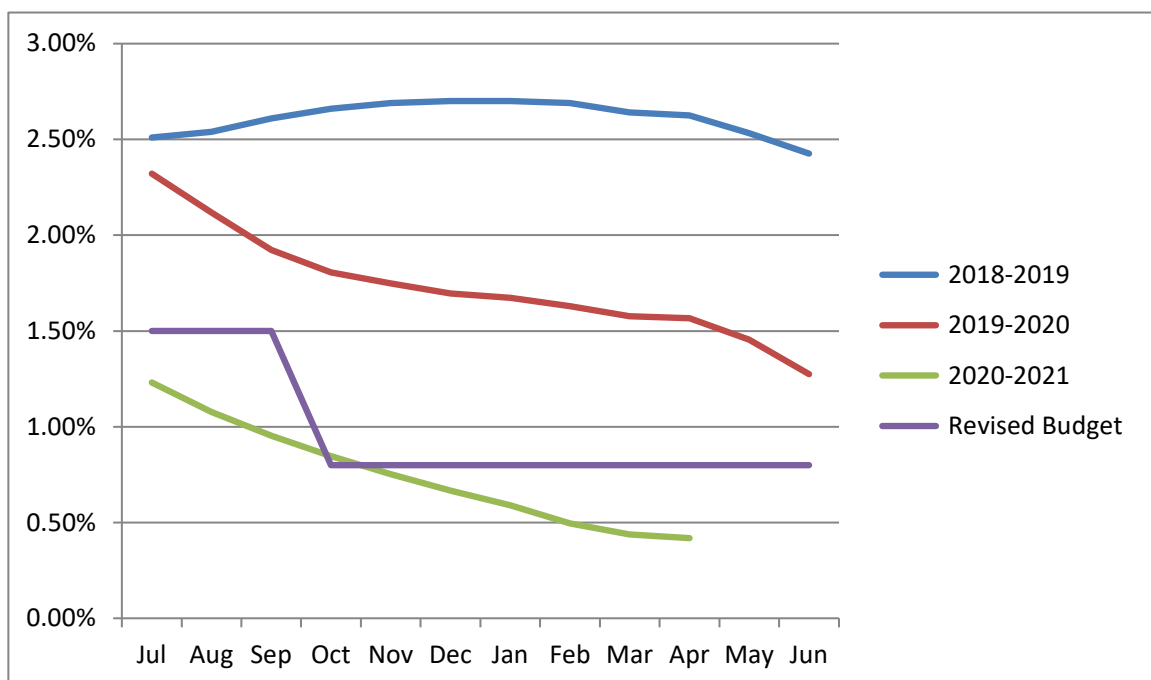


Total Interest received July 2020 – June 2021



For April 2021 Council's investments returned an effective average rate of 0.43%. Year to date the effective average rate has been 0.75%. The budget for 2020-2021 was 1.50%, but this was reduced to 0.8% following the first Quarterly Budget Review to reflect the reduction in interest rates.

Effective average Interest Rate



Conclusion

The Director Finance & Policy certifies that all investments have been made in accordance with the *Local Government Act 1993* (NSW), Local Government (General) Regulations 2005 and Council's Investment Policy. Council is investing its funds prudently to optimise returns and reduce exposure to risk in accordance with legislation and its own investment policy.

Attachments

Nil

## 9.7 MONTHLY FINANCE REPORT

File Number: RPT/21/225

Responsible Officer: Simon Rule - Director Finance and Policy  
Responsible Division: Finance and Policy  
Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future  
Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

### Summary

Rates and Charges collections for the month of April 2021 were \$477,806.46. After allowing for pensioner subsidies, the total levies collected are now 78.8%. For comparison purposes 75.47% of the levy had been collected at the end of April 2020. Council currently has \$30,757,257.62 in cash and investments.

### Recommendation

That Council notes the Monthly Finance Report.

### Detailed Report

The purpose of this report is to indicate to Council the position in relation to the rate of collections and the balance of cash books.

#### Reconciliation and Balance of Funds held as at 30 April 2021

The reconciliation has been carried out between the Cash Book of each fund and the Bank Pass Sheet as at 30 April 2021.

	Combined Bank Account
<b>Cash Balance as at 1 April 2021</b>	<b>\$ 3,521,958.28</b>
Add: Receipts for the Period Ending 30 April 2021	\$ 3,442,957.13
Rates, Debtors, Miscellaneous	
Less: Payments for the Period Ending 30 April 2021	
Cash Book entries for this Month	\$ 5,228,599.80
<b>Cash Balance at at 30 April 2021</b>	<b>\$ 1,736,315.61</b>
<b>Investments</b>	
Total Investments as at 30 April 2021	\$ 29,020,942.01
<b>TOTAL</b>	<b>\$ 30,757,257.62</b>

Collection of Rates and Charges

Rates and Charges collections for the month of April 2021 were \$477,806.46. After allowing for pensioner subsidies, the total levies collected are now 78.8%. A summary of the Rates and Charges situation as at 30 April 2021 is as follows.

	Rates and Charges	
<b>Levies</b>		
Balance Outstanding at 30 June 2020 - Rates / Water	1,206,927.30	
Rates and Charges Levied 22 July 2020	9,193,808.18	\$ 10,400,735.48
+ Additional Water Charges	1,292,660.75	
+ Supplementary Rates and Charges	68,939.64	
+ Additional Charges	30,752.25	
- Credit Adjustments	20,319.10	
- Abandonments	3,380.51	\$ 11,769,388.51
<b>Deductions</b>		
- Payments	9,097,259.26	
- Less Refunds of Payments	7,923.12	\$ 9,089,336.14
		\$ 2,680,052.37
- Pensioner Subsidy		
Government Subsidy	102,005.69	
Council Subsidy	83,459.20	\$ 185,464.89
Total Rates/Water Charges Outstanding		\$ 2,494,587.48

Note: For comparison purposes 75.47% of the levy had been collected at the end of April 2020.

Council Loans Report

Name	Institution	Purpose	Interest Rate	Loan Amount	Amount Outstanding	Due Date
Loan 201	National Australia Bank	Buronga Landfill	4.550% Fixed	\$ 920,000.00	\$ 408,699.32	30/01/2025
Loan 202	ANZ Bank	Civic Centre	3.470% Fixed	\$ 850,000.00	\$ 669,725.33	21/10/2026
Loan 203	National Australia Bank	Midway Centre	3.586% Fixed	\$ 1,900,000.00	\$ 1,691,317.06	28/04/2023
Loan 204	Bendigo Bank	Buronga Landfill	5.290% Fixed	\$ 1,500,000.00	\$ 1,316,573.98	12/05/2037
				<b>TOTAL</b>	\$ 4,086,315.69	

Rates/Water write offs and adjustments

Rates and charges that have been written off or adjustments made under the delegated authority of the General Manager for the month of April 2021.

Account	Date	Amount	Comment
<b>Debtors</b>			
Sunraysia Motorsports	9/04/2021	2800.00	Reduced the number of nights booked at the Pooncarie Quarters
Sunraysia Motorsports	9/04/2021	233	Cancelled Licence fee
The Shed Company	26/04/2021	146.85	Invocie requested in error
<b>Rates</b>			
34.5	14/04/2021	63.15	Reduction due to valuation objection
568.35	21/04/2021	4.80	Credit interest - paid into water account instead of rates
690.11	23/04/2021	7.12	Credit interest -Did not receive rate notice after settlement of property

Overtime and Travelling

Month	Apr-21	Pay Periods	21 & 22			
<b>Overtime</b>						
	<b>Time and a Half</b>		<b>Double Time</b>		<b>Double Time and Half</b>	
<b>Department</b>	<b>Hours</b>	<b>Amount</b>	<b>Hours</b>	<b>Amount</b>	<b>Hours</b>	<b>Amount</b>
Animal Services	8.50	\$ 395.34	13.75	\$ 848.09	7.00	\$ 536.26
Civil Works	2.00	\$ 91.72			1.00	\$ 108.98
Finance	11.50	\$ 794.23	3.00	\$ 337.26		
Parks & Gardens	26.00	\$ 1,025.78	35.50	\$ 1,912.02	4.00	\$ 366.74
Roads - Council	95.50	\$ 4,124.88	6.50	\$ 393.19	2.00	\$ 169.12
Roads - RMS	136.00	\$ 6,577.91	210.00	\$ 13,231.54	4.00	\$ 338.24
Roads & Eng Indoor	26.25	\$ 1,781.91	6.50	\$ 603.69		
Tourism	12.75	\$ 698.83				
Waste Management	57.50	\$ 3,410.48	6.50	\$ 476.76		
Water & Waste Water	68.75	\$ 3,331.92	70.50	\$ 4,804.45	27.50	\$ 2,438.52
<b>Total</b>						
	444.75	\$22,233.00	352.25	\$22,607.00	45.50	\$ 3,957.86
<b>Travel Allowance</b>						
<b>Department</b>	<b>Kms</b>	<b>Amount</b>				
Health & Planning	630	\$ 491.40				
Roads & Eng Indoor	1,232	\$ 960.96				
<b>Total</b>	1,862	\$ 1,452.36				
<b>Grand Total</b>		50,250.22				

Conclusion

The report indicates to Council that its finances are in a favourable position.

**Attachments**

Nil



## 9.8 AF003 REQUESTS FOR FINANCIAL ASSISTANCE

File Number: RPT/21/226

Responsible Officer: Simon Rule - Director Finance and Policy  
 Responsible Division: Finance and Policy  
 Reporting Officer: Ricki Martin - Administration Officer Finance & Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

### **Summary**

Council has provided an allocation of \$170,000.00 for the 2020/21 financial year for the consideration by Council, for the funding of requests from the community for financial assistance. In this financial year, \$99,401.00 has been granted to a variety of organisations through the annual fees and charges "Exemptions from the Application" process. The total value of requests granted so far for this financial year totals \$30,845.23.

The total value of requests for this May 2021 funding application period totals \$17,778.63, which if granted in full, would leave a balance in the Donations, Contributions and Grants fund of \$21,975.14.

### **Recommendation**

That Council having considered the current requests for financial assistance, makes appropriate recommendations on the level of funding to be provided to each of these applications, from the Donations, Contributions and Grants program.

### **Detailed Report**

#### **Purpose**

The purpose of this report is to consider requests for financial assistance that have been received within the current application period.

#### **Background**

Council's ability to make financial contribution and/or in-kind assistance are set out in Section 356 of the *Local Government Act 1993*. To assist Council in its compliance requirement, Council has adopted a Donations, Contribution and Grants Policy (AF003), and has provided a funding allocation of \$170,000.00 for the 2020/21 financial year. In this financial year \$99,401.00 has been granted to a variety of organisations through the annual fees and charges "Exemption from the Application" process, as outlined in Appendix A – Bodies Granted Exemptions, Fees and Charges 2020/21.

#### **Matters under consideration**

In this current application period, there have been ten (10) requests for assistance received from community organisations. The total value of the requests under consideration is \$17,778.63, which if granted in full would leave a balance of \$21,975.14 for the remainder of 2020/21.

#### **Options**

Based on the information contained in this report, the options available to address this matter are to:

- (a) consider granting the full value of all requests; or

(b) consider reducing or declining some applications.

**Attachments**

1. DCG Donations Contributions & Grants Applications List (Under Seperate Cover) [⇒](#)
2. DCG Donations Contributions & Grants Applications (Under Seperate Cover) [⇒](#)

## 9.9 DETERMINATION OF COUNCILLOR REMUNERATION FOR 2021/2022

File Number: RPT/21/229

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

### **Summary**

The Local Government Remuneration Tribunal has determined a 2% increase to the Mayoral and Councillor fees for the 2021/22 financial year, with effect from 1 July 2021.

Sections 248 and 249 of the *Local Government Act 1993* require Councils to fix and pay an annual fee based on the Tribunal's determination for the 2021/22 financial year. If a Council does not fix a fee, the Council must pay the minimum fee determined by the Tribunal.

The Remuneration Tribunal classifies the Wentworth Shire Council as a Rural Council. As such, the minimum fee for a Councillor is \$9,370 and the maximum allowable is \$12,400. In addition to the fee paid as a Councillor, the minimum fee payable to the Mayor is \$9,980 and the maximum fee is \$27,060.

In June 2020, Council resolved to increase the fees for the 2020/21 to the maximum amount. The fees for 2020/21 are \$12,160 for Councillors plus an additional \$26,530 for the Mayor.

### **Recommendation**

That Council sets the level of fees to be paid to the Councillors and Mayor in accordance with the schedule of fees determined by the Local Government Remuneration Tribunal.

### **Detailed Report**

#### **Purpose**

The purpose of this report is to advise Council of its obligation under the *Local Government Act 1993* to determine and fix the annual fee payable to the Councillors and Mayor for the 2021/2022 financial year.

#### **Matters under consideration**

The Local Government Remuneration Tribunal has determined there will be a 2% increase to Councillor and Mayoral fees for the 2021/22 financial year. The levels of fees depend on which category the Council is in, with Wentworth being classified as a Rural Council.

The schedule of fees is shown in the table below. (It should be noted that the fee payable to the Mayor/Chairperson is in addition to the fee paid to the Mayor as a Councillor (s.249 (2)).

Category		Councillor/Member Annual Fee (\$) effective 1 July 2021		Mayor/Chairperson Additional Fee* (\$) effective 1 July 2021	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	28,190	41,340	172,480	226,960
	Major CBD	18,800	34,820	39,940	112,520
	Metropolitan Large	18,800	31,020	39,940	90,370
	Metropolitan Medium	14,100	26,310	29,950	69,900
	Metropolitan Small	9,370	20,690	19,970	45,110
General Purpose Councils - Non-Metropolitan	Major Regional City	18,800	32,680	39,940	101,800
	Major Strategic Area	18,800	32,680	39,940	101,800
	Regional Strategic Area	18,800	31,020	39,940	90,370
	Regional Centre	14,100	24,810	29,330	61,280
	Regional Rural	9,370	20,690	19,970	45,140
	Rural	9,370	12,400	9,980	27,060
County Councils	Water	1,860	10,340	4,000	16,990
	Other	1,860	6,180	4,000	11,280

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

In accordance with the schedule of fees shown above, the fee payable for each Councillor would range from \$9,370 to \$12,400. The fee payable to the Mayor would be an additional amount of between \$9,980 and \$27,060. If Council does not fix a fee, then Council must pay the minimum fee determined by the Tribunal.

#### Options

Based on the information contained in this report, the options available to address this matter are to:

- Set the maximum fee allowable for Councillors and the Mayor; or
- Set an alternative fee for Councillors and the Mayor within the minimum and maximum range allowable.

#### Legal, strategic, financial or policy implications

If Council does not fix a fee, then Council must pay the minimum fee determined by the Tribunal.

#### Conclusion

In accordance with the *Local Government Act 1993*, Council is to set the annual fee to be paid to each of the Councillors and the Mayor. The schedule of fees shows the minimum and maximum amounts payable, with Wentworth being designated as a Rural Council.

#### Attachments

Nil

## 9.10 LICENCE AGREEMENT TO OCCUPY, SECURE AND MAINTAIN PORTION OF ALICE STREET WENTWORTH

File Number: RPT/21/239

Responsible Officer: Matthew Carlin - Director Health and Planning  
 Responsible Division: Health and Planning  
 Reporting Officer: Matthew Carlin - Director Health and Planning

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets  
 Strategy: 3.5 Recognise the importance of a healthy Murray-Darling River system

### **Summary**

An application for a licence agreement has been received by Council to occupy a portion of the Alice Street road reserve in Wentworth.

The portion of land they wish to have a licence over is approximately 1590m<sup>2</sup> and is situated on Alice Street adjacent to the residence of the applicant being 62 Cadell Street Lot 1 DP 860635 Wentworth.

### **Recommendation**

That Council approves the application to occupy a portion of the Alice Street road reserve in Wentworth subject to conditions

### **Detailed Report**

#### **Purpose**

The purpose of this report is to advise Council that an application has been received to occupy an area of road reserve and to determine the outcome of the application. Attachment 1 indicates the proposed area as outlined in red.

#### **Background**

The applicant has applied for a licence agreement to occupy a portion of Alice Street, being an area of approximately 1590m<sup>2</sup> running adjacent to her property at 62 Cadell Street Lot 1 DP 860635 Wentworth.

The applicant has noted in their supporting documentation that any Council infrastructure will not be impacted by this licence agreement. The applicant has also cited issues around an increase in the number of visitors to the Shire who are walking through their private property assuming it is part of the river/levee bank area.

#### **Matters under consideration**

Given the areas proximity to junction park and the number of tourists and visitors to the area, the applicant is willing to fence off a part of the area for security, privacy and to enable the area to be maintained to reduce fire and snake hazards.

#### **Options**

Based on the information contained in this report, the options available to address this matter are to:

- a) Approve the application subject to Conditions; or
- b) Refuse the application.

Legal, strategic, financial or policy implications

Access for inspection and maintenance of Council Assets needs to be provided at all times.

Conclusion

Based on the request of the applicant and nature of information contained in this report, the best outcome would be for Council to enter into licence agreement with conditions for the portion of land identified in the attachments

Attachments

1. Site map [↓](#)





**Wentworth  
Shire Council**

P.O. Box 81 Wentworth 2648.  
Tel. (03) 5027 5027 Fax. (03) 5027 5000  
E: council@wentworth.nsw.gov.au  
W: www.wentworth.nsw.gov.au

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Department of State Water, NSW RFS, GeoScience Australia, Western Murray Irrigation Ltd. While every care  
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representations or warranties about its accuracy, reliability, completeness or suitability for any particular  
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all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur  
as a result of the product being inaccurate or incomplete in any way and for any reason.  
\* This map is not to be sold or remade as part of a commercial product.

**62 Cadell St  
Wentworth**

Created by: hilaryd  
Date: 20/11/2020  
Scale: 1:1409  
Projection:



## 9.11 DELEGATED AUTHORITY APPROVALS AS AT END OF APRIL 2021

File Number: RPT/21/240

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Kerrie Copley - Administration Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire

Strategy: 1.1 Grow the potential for business and industry to develop and expand

### **Summary**

For the month of April 2021, a total of six Development Applications and six S4.55 Modification Applications were determined under delegated authority by the Director Health and Planning.

The estimated value of the determined developments was \$436,627.00. This brings the year to date total to 36 Development Applications and fourteen S4.55 Applications approved, with an estimated development value of \$8,416,075.00.

### **Recommendation**

- a) That Council receives and notes the report for the month of February 2021.
- b) That Council publicly notifies, for the purposes of Schedule 1 Division 4 Section 20 (2) of the Environmental Planning and Assessment Act 1979, the applications as listed in the attachment on the Wentworth Shire Council website.
- c) That a division be called in accordance with S375A of the *Local Government Act 1993* (NSW).

### **Detailed Report**

#### **Purpose**

The purpose of this report is to provide Council with a list of Development Applications as tabled in Attachment 1, determined under delegated authority by the Director Health and Planning for the month of February 2021, hence complying with the requirements under section 3.20 of the Office of Local Government Promoting Better Practice Program.

#### **Conclusion**

The total value of determinations was \$436,627.00 for the month of April 2021. The average determination time was 27 days.

### **Attachments**

1. April 2021 Determinations [↓](#)



DETERMINATION OF DEVELOPMENT APPLICATIONS FOR THE MONTH OF APRIL 2021

FILE NUMBER	OWNER	LOCATION	DESCRIPTION	VALUE (EX GST)	DETERMINATION DATE	ACTIVE DAYS
S4-55/2021/004	Jayden Ouchirenko & Nicholas Athorn	44 Dawn Avenue Lot 11 DP 1259103 Gol Gol	Modify DA2020/148 Dwelling with garage	\$0.00	7/04/2021	27
DA2021/026	Coomealla Investments Pty Ltd	28 Jindalee Road Lot 1 DP 1264484 Coomealla	Implement shed	\$200,000.00	8/04/2021	27
S4-55/2021/003	KLS Consortium Pty Ltd	Dawn Avenue Lot 3 Section 41 DP 1121446 Gol Gol	Modify DA2020/064 54 Lot Subdivision in 2 stages	\$0.00	14/04/2021	33
DA2021/041	Crown Land NSW - WSC Trustee	11668 Pooncarie Road Lot 73 DP 820498 Pooncarie	Outdoor recreation activity	\$0.00	16/04/2021	15
DA2021/019	Warren & Bonny Ward	2382 Silver City Highway Lot 26 DP 729494 Curlwaa	Garage & study	\$110,407.00	20/04/2021	43
DA2021/020	Michael & Susan Pullen	35 Wentworth Street Lot 1 DP 1268924 Wentworth	Storage shed	\$24,450.00	20/04/2021	41
S4-55/2021/005	Kelsey & Matthew Cameron	31 Livingstone Drive Lot 45 DP 1229757 Gol Gol	Modify DA2016/168 Dwelling & storage shed	\$0.00	20/04/2021	31
S4-55/2021/008	Luke & Sophie Bell	69 Wood Street Lot 16 DP 588002 Gol Gol	Modify DA2020/030 Renovation & extension to existing dwelling	\$0.00	20/04/2021	6
S4-55/2021/006	Paul & Cindy Heley	5721E Sturt Highway Lot 4 DP 827371 Monak	Modify DA2019/144 Change of use - storage shed to crushing plant - winery & distillery	\$0.00	23/04/2021	29
S4-55/2021/007	Crown Land NSW	High Darling Road Lot 5141 DP 72089 Wentworth	Modify DA2020/113 Subdivision	\$0.00	26/04/2021	25

DETERMINATION OF DEVELOPMENT APPLICATIONS FOR THE MONTH OF APRIL 2021

DA2021/024	Sally & Christopher Moore	6 Wilga Road South Lot 2 DP 804147 Gol Gol	Storage shed	\$65,000.00	28/04/2021	30
DA2021/025	Donna & Rodger McGlynn	169A Ryans Road Lot 104 DP 448616 Curlwaa	Storage shed	\$36,770.00	29/04/2021	27

## 9.12 PROJECTS AND WORKS REPORT UPDATE - MAY 2021

File Number: RPT/21/232

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Tarryn Kampman - Coordinator Roads & Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

### Summary

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the month of April 2021.

### Recommendation

That Council notes the major works undertaken for April and the scheduled works for May 2021.

### Detailed Report

Refer to below for updates of the works completed in April 2021 and planned activities scheduled for May 2021.

### **Projects and Works Update for April 2021**

#### **Roads**

- Major reconstruction works for TfNSW on a 1.5km section of highway near Mallee Fowl Rest Area. Work continues through from March with new stabilized pavement and two 130mm lifts of Class 1 material with sealing to be applied early May.
- Works started on Garston Road and High Darling Link Road. Both Garston and High Darling are nearing completion with sealing works set for mid to late May.
- Contractor has completed works on Adelaide Lane and sealing of pavement schedule for first week May.
- Tenders closed Friday 23 April for the 6km reconstruction works on Milpara Road between Silver City Highway and Anabranck Mail Road. Council received eight submissions from local and out of town businesses. Tender Evaluation has been completed with a report compiled and submitted for approval at the May Council meeting.
- Tenders closed Friday 23 April for the 6.5km reconstruction works on High Darling Road commencing at Silver City Highway. Council received eight submissions from local and out of town businesses. Tender Evaluation has been completed with a report compiled and submitted for approval at the May Council meeting.
- Works to recommence on the second week of April on Garston Road and High Darling Link Road reconstruction.
- Continuation of the Sturt Highway Segment 40 construction works for 1.5km section.

#### **Maintenance Grading**

#### **Road**

- Planned maintenance grading was undertaken on the following roads throughout April: Belvedere, Springwood, Arumpo and Pooncarie -

**Safety Officer** Menindee Road.  
**Tristate Heavy Vehicle Road Safety Forum**

- Around 60 people attended the Tristate Heavy Vehicle Road Safety Forum on Thursday 22 April 2021.
- Presentations included NSW & Vic Police, Mental Health in the workplace, Heart Health awareness, National Heavy Vehicle Regulators, SuniTAFE SMART Farm tour and robotic intelligence presentations.
- The annual event is a 3 way partnership between the Local Government Road Safety Program NSW (funded by Transport for NSW & Wentworth Shire Council), Community RoadSafe Mildura (funded by Victorian Department of Transport) and SuniTAFE (Major Sponsor).
- Plans are already underway for the next event following strong supporting feedback from attendees and presenters alike.

**Road Safety Infrastructure around NSW Schools**

- TfNSW invited nominations Federal Funding for Road Safety Infrastructure around NSW Schools.
- Minor infrastructure typically for pedestrian infrastructure in school zones or on walking routes to school including (but not limited to): Conversion of existing pedestrian crossings to raised (wombat crossings), Installation of pedestrian refuges, kerb ramps and kerb blisters, Pedestrian fencing, Intersection works to improve pedestrian safety
- Projects have been nominated for Buronga, Wentworth, Palinyewah and Dareton Public Schools.

**Projects** **Wentworth Aerodrome Upgrade**

- Stage 2 installation of drainage kerb and channel to be completed 23 April 2021.
- Asphalt and spray seal surfacing of Stage 2 areas programmed for the first week of May.
- Commissioning of runway, apron and taxiway lights.
- Extension of taxiway lighting for Stage 2 works to commence.

**Adelaide Lane**

- Stormwater installation to be completed.
- Road base layer constructed and prepared for Bitumen sealing scheduled for second week May.

**Buronga EDS**

- Sewer pit lined to prevent possible sewerage links into the river water table.
- Electrical conduits and pit plumbing installed.

**Buronga Pump Track**

- Works awarded to Synergy Trails to design and construct the Buronga Pump Track.

**Buronga Riverfront** – estimated completion May 2021

- Contractor has commenced construction undertaking the following works:



- Installation of paths
- Installation of table settings
- Installation of concrete pads
- Part installation of playground elements
- Part installation of vegetation
- Filtered and raw water mains trenched and installed to Nature Play Area.
- Hardscape item list finalised.

**Dareton Travellers Rest -completion June 30**

- Request for Quote (RFQ) has been issued for supply & construction. There has been limited response due to the high demand of similar works in the region and the short timeframe. Many contractors have declined to quote.
- RFQ has been issued for the new granite war memorial. There has been limited response with 2 out of 3 monumental masons declining to quote. Lead time on the granite monument is 8-10 weeks plus engraving and install. An August supply & install has been suggested for the monument.
- Ads were placed in the Sunraysia Daily and Facebook to increase exposure and attract interest last week.

**Dareton Town Entry Tree Corridor - completion June 30**

- Trees have been ordered.
- Irrigation connections to be confirmed.
- Parks & Gardens team have been assigned the beautification project.

**Fotherby Park BBQ And Picnic Table**

- Slight delay in awarding contract due to confirmation regarding funding increase for additional works identified.
- Contract has been awarded with works scheduled to be completed by 30 May.

**George Gordon Netball Courts**

- LUX testing completed on both old and new courts. Light fittings arranged to suit proposed 200 lux average.
- Surface repairs undertaken on the damaged courts. Repair works are only suitable for the short term due to limited availability of contractor. A quote has been requested from the court repair contractor to undertake a clean, single coat, and line marking of the two new netball courts.

**George Gordon Oval Fencing - completion by Friday 7 May**

- All perimeter fencing is complete. Oleander Drive gates have been installed.
- Concrete plinth was poured for the old Mitchell Ave entry.
- Mitchell Ave entry gates are currently being fabricated / welded with installation planned for May.

**Gol Gol Shared Path – completion April 2021**

- William Street section from Tapio St to School crossing completed.

- Tapio St section between Adelaide St and William Street completed up to Adelaide Street corner.

#### **Junction Island Bridge**

- The existing bridge has been inspected with GPS levels taken
- Project history reviewed
- Early stage design concepts being developed, including allowance for maintenance machinery access.

#### **Midway Drive Stormwater**

- Stormwater infrastructure installed through to Basin 3, north of Pitman Avenue.
- Minor earthworks undertaken near Basin 3 outlet for improved outlet conditions.
- Pitman road crossing installed, backfilled, and sealed.
- Bulk works predominately completed.

#### **Mourquong Water Main Extension - completion end of June**

- Contractor quotes under review, with contractor to be awarded end of April.
- Amended design plans submitted to TfNSW for approval. TfNSW have requested that the pipeline to be >10m from the edge of the road.
- Property boundaries have been surveyed. Location of property connections have been confirmed and pegged.

#### **Pitman Avenue and Wood Street Shared Paths – completion June 2021**

- Wood Street works commenced from King St. Path to Tapio St is completed.

#### **Wentworth All Day Care Centre Redevelopment (design stage)**

- Tender issue plans near complete prior to final review.
- Amended Development Application (DA) submitted to Council to reflect the required changes to the centre
- Crown Land owners' consent being sought to allow DA to be progressed.

#### **Wentworth Bowling Green Remedial Works**

- Council is working with the Contractor and the Wentworth Bowling Club to achieve the best outcome for the remediation works.

#### **Wentworth Riverfront BBQ and Nature Play Area**

- New 3 phase meters for Rowing Club Building and Public Distribution Area (reserve) organised.
- Proposed new plans provided to contractor for playground area. Additional works variation cost requested.

#### **Wentworth Riverfront Houseboat & Rowing Mooring**

- The contractor has received a signed copy of the contract and purchase order raised for the construction works.
- Order has been placed for the steel sheet pilings.

#### **Wentworth RV Dump Point**

- Works at the RV dump point completed, including the following:

- Concrete driveway between two turning circles.
- Sewer and filtered water connection completed.
- Edge works between concrete and old pavement sealed.
- Dump point operational.

#### **Wentworth Show Grounds Tower & Shade Structures**

- Request for quotes (RFQ) have been sent out for demolition of existing structure, quotes to be received by Monday 3 May
- NTSCORP notification sent
- REF required for shade structure only – completed.

#### **Willow Bend Caravan Park Upgrade**

- Detailed design for filtered water, raw water, sewer, electrical, irrigation, and fire services near completion.
- Consultant to provide plans and cost estimation early May.
- Caravan Park Committee meeting undertaken.
- Draft REF, DA, and tender documentation prepared.

#### **Willow Bend Caravan Park Upgrade – Camp Kitchen**

- Rain water tank on site – plumber currently on-site undertaking storm water connections, roof flashing works and gutter guard instalment.
- Contract awarded for sliding door instalment to camp kitchen – the contractor has advised Council they will commence work in 6 weeks.
- Completion date anticipated end of May.

### **Projects and Works scheduled for May 2021**

#### **Roads**

- Sealing works programmed with Council's contractor for mid to late May on Garston Road and High Darling Link Road reconstruction.
- Continuation of Sturt Highway Segment 40 Rehabilitation works with sealing of pavement for first 500 metre section programmed for first week of May. TfNSW have confirmed the continuation of the project with a further 2.5 kilometers of work to be completed bringing the total rehabilitation works to 3 km.
- Road upgrade works at Mallara Street, Pooncarie to commence late May.

#### **Maintenance**

- Maintenance grading planned to be undertaken in May on the following roads; Karpa Kora, Wilkurra, and Arumpo Road.

#### **Road Safety Officer**

#### **National road safety week 2021**

- Council's Towards Zero flags have been installed on the bridges for the month of May to include National Road Safety Week is 16 – 23 May
- National Road Safety Week is an annual initiative from the Safer Australian Roads and Highways (SARAH) Group, partnering road safety organisations and Government. The week highlights the impact of road trauma and ways to reduce it.
- This year the week coincides with the Murray Darling Conference in Wentworth so we are leveraging the increased exposure of the week.

- The Ruby Paddle Steamer will be lit up in Yellow on Sunday night 16 May with official photographer engaged to capture the iconic scene and delegates who pledge to drive so others survive.
- Council's Road Safety Officer will partner with Community Road Safe Mildura at the Mildura Field Days 21-22 May with a range of materials and activities.

#### **Free Cuppa for the Driver**

- 23 local cafes, Pubs and attractions signed up to provide free cuppas for travellers throughout March, April and May.
- Drivers who've travelled more than 100km from their home address on their licence are eligible for a free cuppa at any outlet in regional NSW that has signed up to the campaign.
- WSC had an outstanding uptake on the program with 96% of invited businesses participating.
- Feedback on the campaign will be gathered in the coming months to assess its success in our shire and across the 12 participating shires.

#### **Projects      Wentworth Aerodrome Upgrade**

- All kerb and channel and drainage upgrade works have been completed.
- All asphalt works on Stage 2 apron areas to be completed first week May.
- All sealing works on the new access road and taxiway extension to be completed second week May.
- Continuation of stage 2 lighting upgrade works continuing through May.

#### **Buronga EDS**

- Completion of slab works, including:
  - Mesh
  - Concrete
  - Installation of fence
  - Installation of electrical stand and switchboard

#### **Buronga Pump Track**

- Detailed design to be completed through May.

#### **Buronga Riverfront – estimated completion May 2021**

- Construction of softscape items to continue
  - Vegetation, path works, logs, etc.
- Construction of hardscape items to continue.
  - Playground equipment, signage, shade structures

#### **Gol Gol Shared-way**

- Works along Adelaide Street to be completed in May.

#### **James King Park Play Equipment - completion end of May**

- Installation to commence Wednesday 26 May.

- Request For Quote (RFQ) has been issued for concrete edging to enclose the new and existing play areas.

#### **Junction Island Bridge**

- Early stage design concepts to be assessed
- Scope project and develop tender documentation prior to call for tenders.

#### **Midway Drive Stormwater**

- Stormwater side entry pits on Midway drive to be completed through May to close out project.

#### **Mourquong Water Main Extension - completion end of June**

- Quotation awarded project due to commence start June.

#### **Pitman Avenue and Wood Street Shared Paths – completion June 2021**

- Tapio to Burns St section to be completed in May.

#### **Wentworth Bowling Green Remedial Works**

- Oasis Unmatched to complete remedial works through May.

#### **Wentworth Riverfront BBQ and Nature Play Area**

- Agreed playground location to be excavated week of May 10.
- Playground installer scheduled for week of May 17.
- Remaining electrical works to be finalised through May.
- Shade structures to be installed towards the end of May.

#### **Wentworth Show Grounds Tower and Shade Structures**

- Awarding of works for the demolition of the existing structure to be done second week May.

#### **Willow Bend Caravan Park Upgrade**

- REF and DA to be completed early May.
- Tender documentation to be completed May.

#### **Attachments**

1. Attachment 1 - Projects and Works Photo Update [↓](#)
2. Attachment 2 - Dareton Traveller's Rest Concept Design [↓](#)



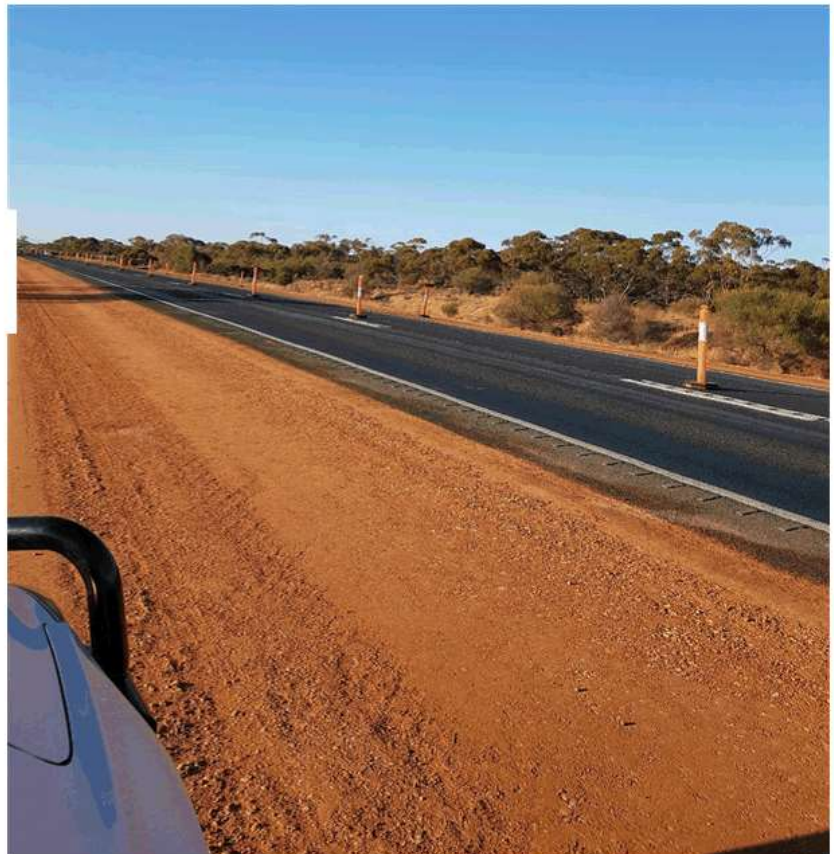
Images 1 & 2 – Heavy Vehicle Forum - Thursday 22/04/2021







Images 3 & 4 - Segment 40  
Rehabilitation works – 12/04/2021





Images 5 & 6 – Wentworth Aerodrome, planes making use of the new parking area in April





Image 7 – completion of the linemarking works 7/04/21



Images 8 - 10 - Oleander Gates 15/04/21





Image 11 – Midway Drive Stormwater - 29/04/2021



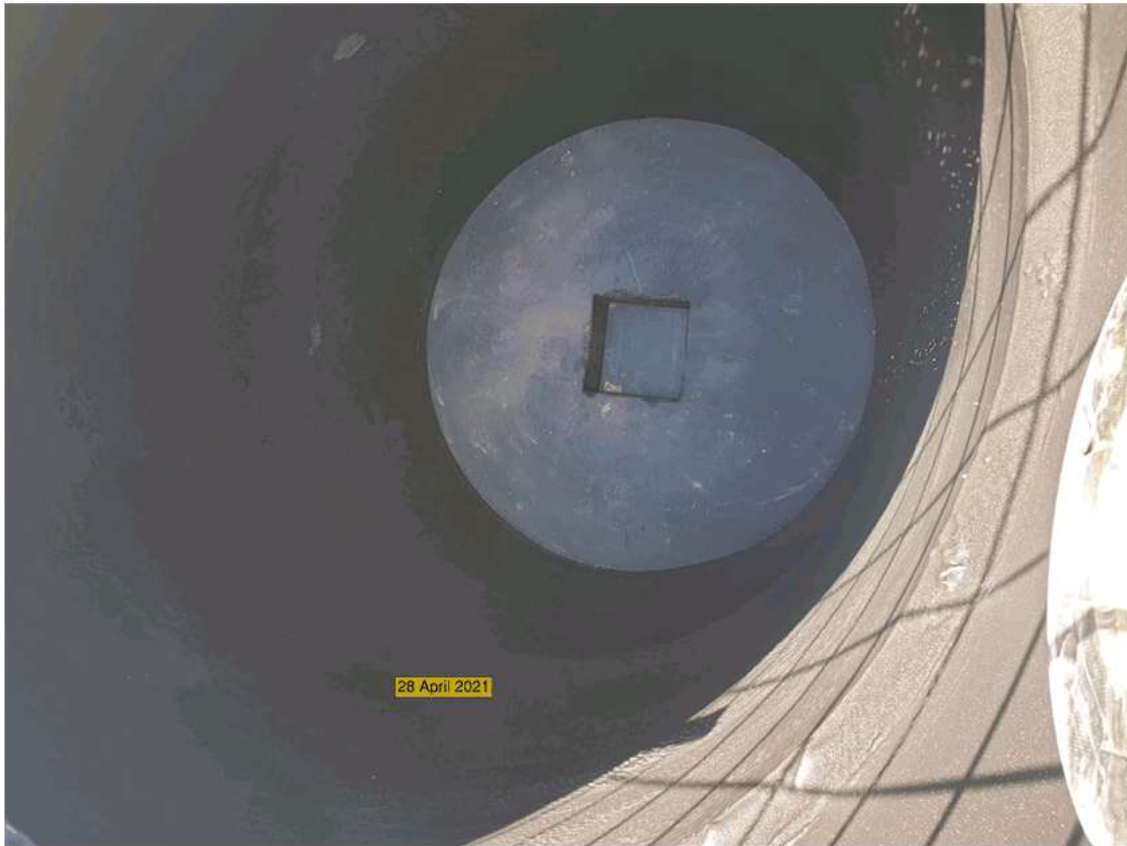


**Image 12 – Ariel shot of works under way Buronga Riverfront Nature Playground - 15/04/2021**



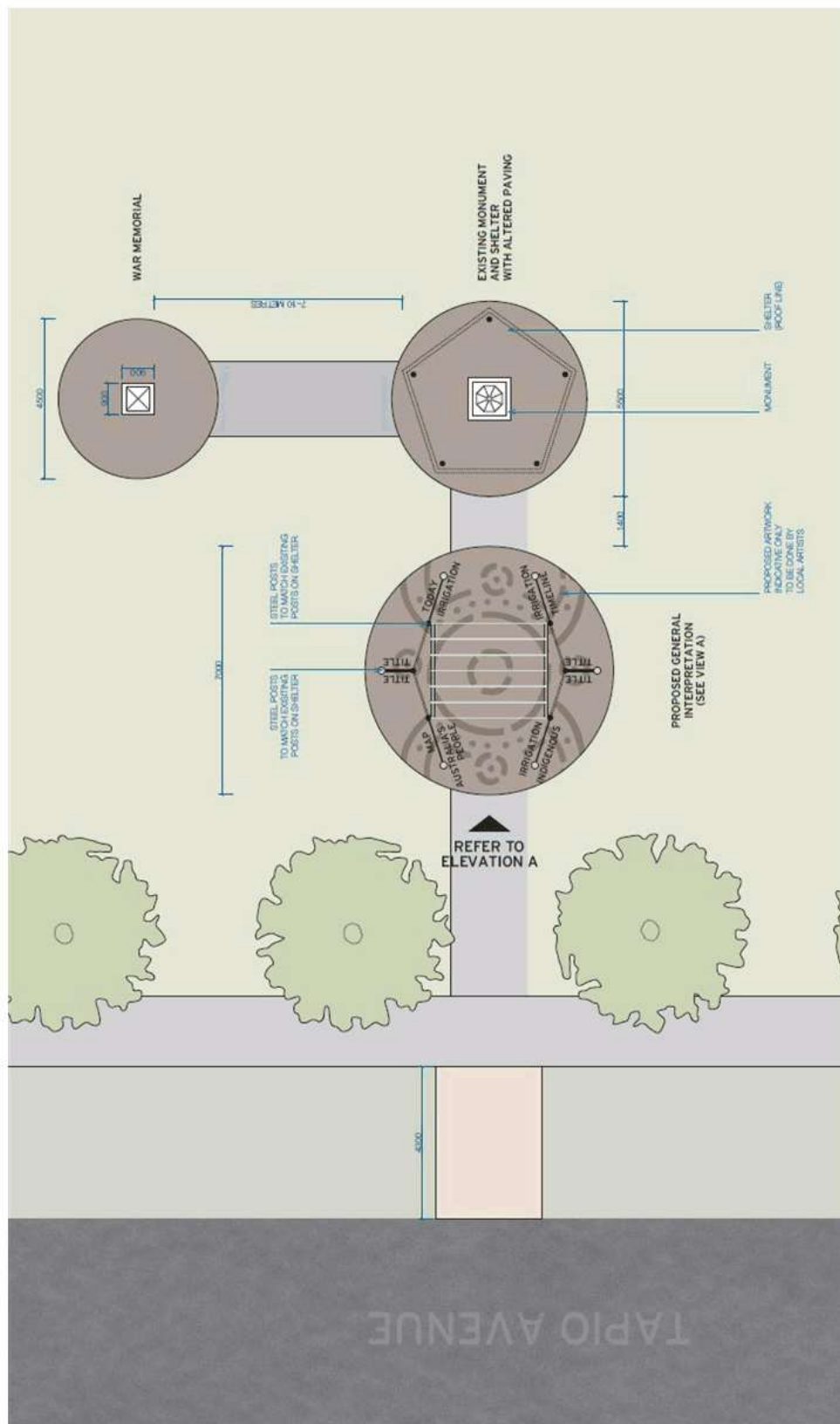
**Image 13 & 14 – Buronga  
River front Nature Playground**



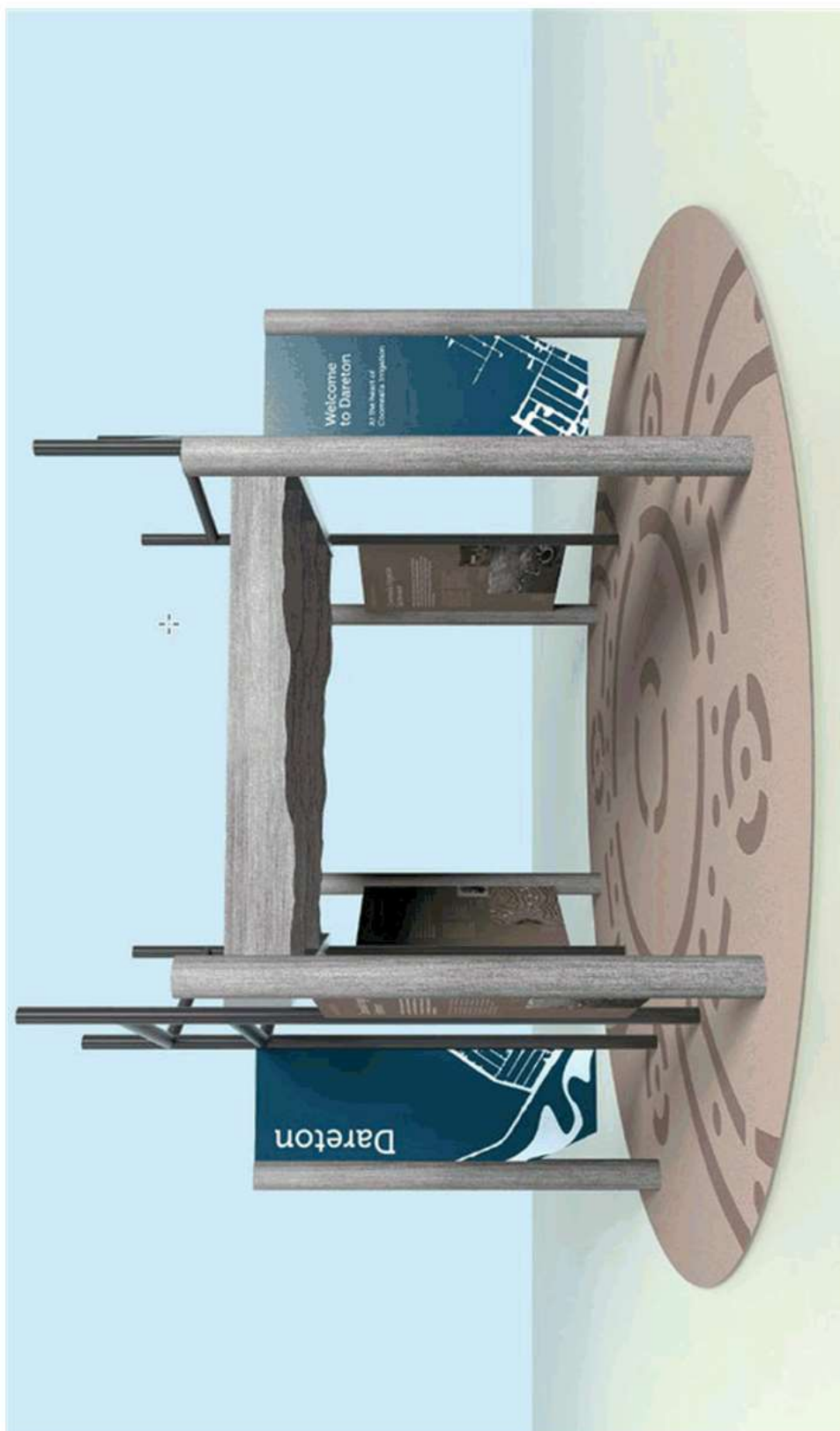


**Image 15 – EDS Sewer Pit Lining - 28/04/2021**





Dareton Traveller's Rest -layout with existing & new war memorial



Dareton Traveller's Rest -conceptual drawings

**10 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE**

Nil

## 11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
  - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
  - (ii) cause a loss of confidence in the council or committee.

### **Recommendation**

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

#### **12.1 High Darling Road Reconstruction Works PT2021/07. (RPT/21/237)**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

#### **12.2 Milpara Road Reconstruction Works PT2021/08. (RPT/21/238)**

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct)

business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

## 12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL

### 12.1 HIGH DARLING ROAD RECONSTRUCTION WORKS PT2021/07

File Number: RPT/21/237

Responsible Officer: Geoff Gunn - Director Roads and Engineering  
 Responsible Division: Roads and Engineering  
 Reporting Officer: Allan Eastmond - Manager Works  
 Tarryn Kampman - Coordinator Roads & Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

#### **REASON FOR CONFIDENTIALITY**

*This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.*



## 12.2 MILPARA ROAD RECONSTRUCTION WORKS PT2021/08

File Number: RPT/21/238

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Allan Eastmond - Manager Works

Tarryn Kampman - Coordinator Roads & Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

### **REASON FOR CONFIDENTIALITY**

*This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.*

## **13 CONCLUSION OF THE MEETING**

### **NEXT MEETING**

30 June 2021