



WENTWORTH SHIRE COUNCIL

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that an **ORDINARY MEETING** of Wentworth Shire Council will be held in the **MIDWAY CENTRE, BURONGA AND VIA VIDEO CONFERENCING**, commencing at **10:00AM**.

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast.

Attendance at the meeting is to be taken as consent by a person to their image and/or voice being webcast.

All speakers should refrain from making any defamatory comments or releasing personal information about another individual without their consent.

Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings – all liability will rest with the individual who made the comments.

The meeting must not be recorded by others without prior written consent of the Council in accordance with the Council's code of meeting practice.

KEN ROSS
GENERAL MANAGER

ORDINARY MEETING AGENDA

17 FEBRUARY 2021

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING OF MEETING	1
2	PRAYER OR ACKNOWLEDGEMENT OF COUNTRY.....	1
3	APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE	1
4	DISCLOSURES OF INTERESTS	1
5	CONFIRMATION OF MINUTES	1
6	OUTSTANDING MATTERS FROM PREVIOUS MEETINGS	29
6.1	Outstanding matters from previous meetings	29
6.2	Wentworth Transfer Station Opening Hours	32
7	MAYORAL AND COUNCILLOR REPORTS	34
7.1	Mayoral Report	34
8	REPORTS FROM COMMITTEES	35
8.1	Internal Audit & Risk Management Committee	35
9	REPORTS TO COUNCIL	85
9.1	General Manager's Report	85
9.2	Call for Motions Murray Darling Association National Conference and Annual General Meeting	87
9.3	2020 Western Division of Councils Annual Conference.....	90
9.4	Monthly Finance Report	91
9.5	Monthly Investment Report	94
9.6	Midway Loan Refinancing Options	100
9.7	Crown Land Improvement Fund Grants	103
9.8	AF003 Requests for Financial Assistance	121
9.9	'Our Town, Our Future - Dareton Revitalised' Draft Strategy	124
9.10	Delegated Authority Approvals as at end of January 2021	126
9.11	Emergency Water Carting to Pooncarie 2015 - 2020	128
9.12	Local Traffic Committee and Roads and Road Safety Meeting Updates	134
9.13	Projects and Works Report Update - February 2021	136
10	NOTICES OF MOTIONS / QUESTIONS WITH NOTICE	150
	Nil	

11	CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION....	151
12	OPEN COUNCIL - REPORT FROM CLOSED COUNCIL	153
12.1	Plant Replacement - Approval of Tenders for Replacement of Plant 630 & 430 - Tipping Truck and Trailer - VR2021/630 & 430	153
12.2	Gol Gol Water Treatment Plant - Extension of PT1819/19 RDG Electrical Construction of Gol Gol Water Treatment Plant Electrical & Process Control Upgrade	154
13	CONCLUSION OF THE MEETING	155
	NEXT MEETING	155

1 OPENING OF MEETING

THE MAYOR REQUESTS THAT THE GENERAL MANAGER MAKES
ANNOUNCEMENTS REGARDING THE LIVE-STREAMING OF THE MEETING.

2 PRAYER OR ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

4 DISCLOSURES OF INTERESTS

5 CONFIRMATION OF MINUTES

Recommendation

That the Minutes of the Ordinary Meeting held 20 January 2021 be confirmed as
circulated.



WENTWORTH SHIRE COUNCIL

ORDINARY MEETING MINUTES

20 JANUARY 2021

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING OF MEETING	1
2	PRAYER AND ACKNOWLEDGEMENT OF COUNTRY	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	DISCLOSURES OF INTERESTS	1
5	CONFIRMATION OF MINUTES	1
6	OUTSTANDING MATTERS FROM PREVIOUS MEETINGS	2
6.1	Outstanding matters from previous meetings	2
7	MAYORAL AND COUNCILLOR REPORTS	3
7.1	Mayoral Report	3
8	REPORTS FROM COMMITTEES	4
	Nil	
9	REPORTS TO COUNCIL	5
9.1	General Manager's Report	5
9.2	2021 National General Assembly of Local Government - Call for Motions	6
9.3	Request to Amend May Ordinary Council Meeting to Host the Murray Darling Association 2021 National Conference in Wentworth	7
9.4	Barkandji Consultation Working Group.....	8
9.5	Local Roads and Community Infrastructure Program Extension (Phase 2)	9
9.6	Monthly Finance Report	10
9.7	Monthly Investment Report	11
9.8	Delegated Authority Approvals as at end of December 2020	12
9.9	Redevelopment of the Wentworth Civic Centre Project Update.....	13
9.10	Wentworth Aerodrome Upgrade - Project Update	15
9.11	Projects and Works Report Update - January 2021.....	16
10	NOTICES OF MOTIONS / QUESTIONS WITH NOTICE	17
11	CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION.....	19
12	OPEN COUNCIL - REPORT FROM CLOSED COUNCIL	21
12.1	Wentworth Aerodrome Upgrade - Supply of additional VIC Roads Class 3 Road Base Material for Stage 2 Construction.....	21

12.2	Wentworth Aerodrome Upgrade - Supply of additional concrete box culvert sections for Stage 2 Construction	22
13	CONCLUSION OF THE MEETING	23
	NEXT MEETING	23

1 OPENING OF MEETING

The Mayor opened the meeting with a prayer at 10:04AM

2 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY**PRESENT:**

COUNCILLORS: Councillor Susan Nichols (Mayor)
Councillor Tim Elstone (Deputy Mayor)
Councillor Greg Evans
Councillor Steve Heywood
Councillor Jane MacAllister
Councillor Peter Nunan
Councillor Bill Wheeldon OAM

STAFF: Ken Ross (General Manager)
Matthew Carlin (Director Health and Planning)
Geoff Gunn (Director Roads and Engineering)
Simon Rule (Director Finance and Policy)
Gayle Marsden (Executive Assistant General Manager)
Chloe Horne (Business Support Officer)

3 APOLOGIES AND LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTERESTS

Nil

5 CONFIRMATION OF MINUTES**Recommendation**

That the Minutes of the Ordinary Meeting held 16 December 2020 be confirmed as circulated.

Council Resolution

That the Minutes of the Ordinary Meeting held 16 December 2020 be confirmed as circulated.

Moved Cr. Nunan, Seconded Cr. MacAllister

CARRIED

6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

6.1 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

File Number: RPT/21/30

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The Outstanding Matters report provides details of activities raised at previous Council meetings that remain outstanding.

Officer Recommendation

That Council notes the list of outstanding matters as at 12 January 2021.

Council Resolution

That Council notes the list of outstanding matters as at 12 January 2021.

Moved Cr. Evans, Seconded Cr. Heywood

CARRIED

7 MAYORAL AND COUNCILLOR REPORTS

7.1 MAYORAL REPORT

File Number: RPT/20/855

Recommendation

That Council notes the information contained in the Mayoral report.

Council Resolution

That Council notes the information contained in the Mayoral report.

Moved Cr. Nunan, Seconded Cr. Heywood

CARRIED

8 REPORTS FROM COMMITTEES

Nil

Cr Jane MacAllister asked when the next Carramar Drive User Group meeting will be held.

9 REPORTS TO COUNCIL

9.1 GENERAL MANAGER'S REPORT

File Number: RPT/20/847

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars
Circulars 20-40 to 20-42
2. Meetings
As listed
3. Upcoming meetings or events
As listed
4. Other items of note

Recommendation

That Council notes the information contained within the report from the General Manager.

Council Resolution

That Council notes the information contained within the report from the General Manager.

Moved Cr. Elstone, Seconded Cr. Heywood

CARRIED

9.2 2021 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CALL FOR MOTIONS

File Number: RPT/20/834

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Delivery Program Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Delivery Program Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The 2021 National General Assembly of Local Government (NGA) is being held in Canberra from 20-23 June 2021. The NGA provides an opportunity for Councils to identify and discuss national issues of priority for the sector. Councils are invited to submit motions by 26 March 2021.

It is normal practice to send the Mayor and the General Manager to represent Council.

Recommendation

- (a) That Council notes the call for motions for inclusion in the National General Assembly's agenda by 26 March 2021 and that Council considers any motions at its meeting in February.
- (b) That Council endorses the attendance of the Mayor and General Manager at the National General Assembly of Local Government "Working Together for our Communities" 20-23 June 2021 in Canberra.

Council Resolution

- (a) That Council notes the call for motions for inclusion in the National General Assembly's agenda by 26 March 2021 and that Council considers any motions at its meeting in February.
- (b) That Council endorses the attendance of the Mayor and General Manager at the National General Assembly of Local Government "Working Together for our Communities" 20-23 June 2021 in Canberra.

Moved Cr. Nunan, Seconded Cr. Wheeldon

CARRIED

9.3 REQUEST TO AMEND MAY ORDINARY COUNCIL MEETING TO HOST THE MURRAY DARLING ASSOCIATION 2021 NATIONAL CONFERENCE IN WENTWORTH

File Number: RPT/21/1

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Chloe Horne - Business Support Officer

Objective: 2.0 Wentworth is a desirable Shire to visit, live, work and invest
Strategy: 2.1 Grow visitation to the Shire by developing a quality visitor experience and promoting our destination

Summary

Wentworth is hosting the annual Murray Darling Association 2021 National Conference.

The proposed date for the Murray Darling Association National Conference is 17-19 May 2021. The Ordinary Council Meeting is also scheduled for 19 May 2021.

It is proposed that Council consider amending the date of the Ordinary Council Meeting from 19 May 2021 to 12 May 2021 to allow Council to host the Murray Darling Association National Conference that is scheduled to be held in Wentworth on 17-19 May 2021. By bringing the date for the May Ordinary Council meeting forward to 12 May 2021 this will still allow appropriate time for the Operational Plan to be placed on public exhibition prior to the June 2021 Ordinary Council meeting.

Recommendation

That Council amend the date of the Ordinary Council Meeting from May 2021 to 12 May 2021 to avoid the date conflict with the Murray Darling Association National Conference that is scheduled to be held in Wentworth on 17-19 May 2021.

Council Resolution

That Council amend the date of the Ordinary Council Meeting from May 2021 to 12 May 2021 to avoid the date conflict with the Murray Darling Association National Conference that is scheduled to be held in Wentworth on 17-19 May 2021.

Moved Cr. Elstone, Seconded Cr. Heywood

CARRIED

9.4 BARKANDJI CONSULTATION WORKING GROUP

File Number: RPT/21/13

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future
Strategy: 4.4 Encourage the self determination of the Aboriginal Community

Summary

Council is in receipt of email correspondence from NTSCORP on behalf of the Barkandji Corporation seeking to form an Indigenous Land Use Agreement (ILUA) Working Group with Wentworth Shire Council. The Barkandji Corporation have nominated three directors being Betty Pearce, Kathy Potter and Warren Clark to represent them on the working group.

Recommendation

That Council nominate three representatives to form the Indigenous Land Use Agreement (ILUA) Working Group.

Council Resolution

That Council nominate the Mayor, Deputy Mayor and General Manager as representatives to form the Indigenous Land Use Agreement (ILUA) Working Group. Council will host the meetings by way of provision of an appropriate venue and sustenance for all attendees.

Moved Cr. Nunan, Seconded Cr. Heywood

CARRIED

9.5 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM EXTENTION (PHASE 2)

File Number: RPT/21/32

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Robyn Ryan - Manager Tourism and Promotion

Objective: 2.0 Wentworth is a desirable Shire to visit, live, work and invest
Strategy: 2.5 Maintain/create desirable open spaces and recreation facilities

Summary

In late 2020, Wentworth Shire Council received notification from the NSW Government advising of an additional funding allocation of \$1,037,539 under the NSW Government Local Roads and Infrastructure Program Extension (LRICI) Phase 2.

This extended program will continue to assist local Councils to deliver local road and community infrastructure projects and create local job opportunities to support the national recovery from the COVID-19 pandemic.

Council formally accepted the funding offer on 17 December 2020 and is now in a position to identify and submit the eligible projects to the Department of Infrastructure, Transport, Regional Development and Communications for consideration. The funding was released on 1 January 2021 and all approved projects must be completed by 31 December 2021.

Recommendation

That Council endorse the following projects under the Local Roads and Community Infrastructure Program (Phase 2) and that applications be submitted.

1. Wentworth Riverfront Sheet Piling \$200,000 ex GST
2. Buronga Riverfront (Stage 2) \$100,000 ex GST
3. Wentworth Showground race tower and shade structure \$250,000 ex GST
4. Wentworth Library outdoor riverfront gathering space \$487,539 ex GST

Council Resolution

That Council endorse the following projects under the Local Roads and Community Infrastructure Program (Phase 2) and that applications be submitted.

1. Wentworth Riverfront Sheet Piling \$200,000 ex GST
2. Buronga Riverfront (Stage 2) \$100,000 ex GST
3. Wentworth Showground race tower and shade structure \$250,000 ex GST
4. Wentworth Library outdoor riverfront gathering space \$487,539 ex GST

Moved Cr. Elstone, Seconded Cr. MacAllister

CARRIED

9.6 MONTHLY FINANCE REPORT

File Number: RPT/21/3

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

Rates and Charges collections for the month of December 2020 were \$443,888.03. After allowing for pensioner subsidies, the total levies collected are now 59.01%. For comparison purposes 58.68% of the levy had been collected at the end of December 2019. Council currently has \$30,728,376.74 in cash and investments.

Recommendation

That Council notes the monthly finance report.

Council Resolution

That Council notes the monthly finance report.

Moved Cr. MacAllister, Seconded Cr. Evans

CARRIED

9.7 MONTHLY INVESTMENT REPORT

File Number: RPT/20/863

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Hodi Beauliv - Manager Finance

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

As at 31 December 2020 Council had \$20 million invested in term deposits and \$10,728,376.74 in other cash investments. Council received \$27,857.92 from its investments for the month of December 2020.

In December 2020 Council investments averaged a rate of return of 0.67% and it currently has \$9,165,513.01 of internal restrictions and \$16,139,898.36 of external restrictions.

Recommendation

That Council notes the monthly investment report.

Council Resolution

That Council notes the monthly investment report.

Moved Cr. MacAllister, Seconded Cr. Evans

CARRIED

9.8 DELEGATED AUTHORITY APPROVALS AS AT END OF DECEMBER 2020

File Number: RPT/21/4

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire
Strategy: 1.1 Grow the potential for business and industry to develop and expand

Summary

For the month of December 2020, a total of 23 Development Applications and three S4.55 Modification Applications were determined under delegated authority by the Director Health and Planning.

The estimated value of the determined developments was \$5,061,940.00. This brings the year to date total to 179 Development Applications and 38 S4.55 Applications approved, with an estimated development value of \$36,002,326.00.

Recommendation

- a) That Council receives and notes the report for the month of December 2020.
- b) That Council publicly notifies, for the purposes of Schedule 1 Division 4 Section 20 (2) of the Environmental Planning and Assessment Act 1979, the applications as listed in the attachment on the Wentworth Shire Council website.
- c) That a division be called in accordance with S375A of the *Local Government Act 1993 (NSW)*.

Council Resolution

- a) That Council receives and notes the report for the month of December 2020.
- b) That Council publicly notifies, for the purposes of Schedule 1 Division 4 Section 20 (2) of the Environmental Planning and Assessment Act 1979, the applications as listed in the attachment on the Wentworth Shire Council website.
- c) That a division be called in accordance with S375A of the *Local Government Act 1993 (NSW)*.

Moved Cr. Elstone, Seconded Cr. MacAllister

CARRIED

In accordance with Section 375A of the Local Government Act the Mayor called for a division.

For the Motion : ***Clr.s Elstone, Evans, Heywood, MacAllister, Nichols, Nunan and Wheeldon.***

Against the Motion: ***Nil.***

9.9 REDEVELOPMENT OF THE WENTWORTH CIVIC CENTRE PROJECT UPDATE

File Number: RPT/21/9

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Rachael Withers - Subdivision Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire
Strategy: 1.1 Grow the potential for business and industry to develop and expand

Summary

As part of the Office of Local Government (OLG) Capital Expenditure Review, quarterly project update reports are to be provided to Council. The report includes overall progress of the project, identifies any budget variances that may impact on the project, and also identifies any issues that may have an adverse impact on the works.

Council allocated funding within the 2020-21 Operational Plan for the upgrade of the Wentworth Civic Centre. The upgrade was identified as a significant capital project.

Council on 26 June 2019, accepted a tender from GSD Architects to undertake project management of the Civic Centre Redevelopment. Accordingly, GSD Architects were engaged to manage various phases of the redevelopment including planning, design, procurement, construction, commissioning and handover. A Council officer has been appointed to collaboratively work with GSD Architects.

Council endorsed Concept 8 for the Wentworth Shire Civic Centre on 18 December 2019, after which the Concept Plan was further developed and finalised late in 2020. It is believed that the finalised Concept Plan incorporates functionality, serviceability and the inclusion of all required facilities to promote a space that employees, the local community and visitors successfully utilise.

The State Library of New South Wales confirmed on 5 June 2020, that Council had been successful in securing \$500,000.00 in funding by way of the 2019/20 Public Library Infrastructure Grant.

Council submitted on 2 September 2020, a Funding Application for the relocation of the Wentworth Visitor Information Centre to the Civic Centre, as part of Round 7 of the Resources for Regions Program. Funding of \$941,023.00 was requested. Council continue to await an official response.

Recommendation

That Council

1. Notes the information contained within this report.
2. In accordance with clause 166 of the Local Government (General) Regulation 2005 determine to conduct the procurement process by way of the selective tendering method by which invitations to tender for the Redevelopment of the Wentworth Shire Civic Centre Project proposed contract are made following a public advertisement asking for expressions of interest.

Council Resolution

That Council

1. Notes the information contained within this report.
2. In accordance with clause 166 of the Local Government (General) Regulation 2005 determine to conduct the procurement process by way of the selective tendering method by which invitations to tender for the Redevelopment of the Wentworth Shire Civic Centre Project proposed contract are made following a public advertisement asking for expressions of interest.

Moved Cr. MacAllister, Seconded Cr. Wheeldon

CARRIED

9.10 WENTWORTH AERODROME UPGRADE - PROJECT UPDATE

File Number: RPT/21/14

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Tarryn Kampman - Administration Officer

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

Summary

As part of the OLG Capital Expenditure Review, quarterly project update reports are required to be provided to Council.

The report includes overall progress of the project, identifies any budget variances that may impact on the project and also identifies any issues that may have an adverse impact on the works.

Council are currently undertaking a major upgrade of the Wentworth Aerodrome. The works include the construction of a new 08/26 Runway and redevelopment of the existing 08/26 Runway to a parallel taxiway, plus an upgrade and expansion of the existing apron area. The new runway and supporting infrastructure have been designed to Code 2B instrument, non-precision requirements in accordance with the Part 139 (Aerodrome) Manual of Standards 2019 (MOS).

As part of the project Pilot Activated Lighting (PAL) will be installed enabling 24-hour usage of the Aerodrome. This incorporates Aeronautical Ground Lighting (AGL), Apron Floodlighting and Illuminated Wind Direction Indicators (IWDI).

NSW Treasury confirmed in May 2019 that Council was successful in securing \$8,420,000 in Restart funding through the Regional Growth: Economic Activation Fund – Growing Local Economies Program. With Council's contribution of \$700,000 the overall budget for the project equals \$9,120,000.

Recommendation

That Council notes the information contained in this report.

Council Resolution

That Council notes the information contained in this report.

Moved Cr. Elstone, Seconded Cr. Nunan

CARRIED

9.11 PROJECTS AND WORKS REPORT UPDATE - JANUARY 2021

File Number: RPT/21/16

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Tarryn Kampman - Administration Officer

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

Summary

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the month of December 2020.

Recommendation

That Council notes the major works undertaken for December and the scheduled works for January 2021.

Council Resolution

That Council notes the major works undertaken for December and the scheduled works for January 2021.

Moved Cr. MacAllister, Seconded Cr. Heywood

CARRIED

10 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE**10.1 RSL ROOMS**

Cr Bill Wheeldon requested Council investigate the free holding of the RSL rooms.

10.2 MURRAY STREET UPDATE

Cr Bill Wheeldon requested an update on the Murray Street development in regard to the Aboriginal Heritage Impact Permit (AHIP).

The General Manager advised that an AHIP is being worked on in regard to one site and Council will await the determination.

10.3 REDUCTION OF SPEED LIMIT OVER THE WENTWORTH BRIDGE

Cr Bill Wheeldon requested that Council lobby for the speed limit over the Wentworth Bridge near Sandwych Street be reduced to 50km per hour.

10.4 WENTWORTH SPORTING COMPLEX FIRE SERVICES

Cr Bill Wheeldon advised that the Wentworth Sporting Complex fire services have no water and requested that Council rectify this issue.

10.5 ROAD SAFETY COMMITTEE

Cr Steve Heywood requested that the Road Safety Committee be reopened and representatives from Council, Police and Roads & Maritime Services be present.

10.6 DEVENPORT STREET SPEED HUMP

Cr Peter Nunan requested that the speed hump installation works commence at Devenport Street, Dareton.

10.7 WATER CARTING TO POONCARIE

Cr Jane MacAllister requested that a report be presented to the February Ordinary Council Meeting detailing dates, expenditure and reimbursements of water carting to Pooncarie from 2016 onward.

10.8 CONTINGENCY PLAN FOR WILLOWBEND CARAVAN PARK

Cr Greg Evans requested that a contingency plan for the Willowbend Caravan Park be developed and presented to a future Ordinary Council Meeting in regard to the construction of an additional entrance to accommodate larger vehicles.

10.9 POONCARIE ROAD SEALING UPDATE

Cr Tim Elstone requested an update on the commencement date for the sealing of the Pooncarie Road.

The Director Roads and Engineering advised that Council are currently undertaking an Aboriginal Heritage assessment with works to commence in October 2021.

10.10 BURONGA CALTEX SERVICE STATION

Cr Susan Nichols requested something be done about the appearance of the Buronga Caltex Service Station.

The Director Health and Planning has spoken with the owners and they were unable to advise what is happening to the site at this point in time.

Mayor Nichols acknowledged the passing of Council employee, Brian McKenzie. She acknowledged Brian's contribution to Council and sympathy to his family. She along with many Council employees attended Brian's memorial service and acknowledged that the large crowd was testament to his popularity.

11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-

12.1 Wentworth Aerodrome Upgrade - Supply of additional VIC Roads Class 3 Road Base Material for Stage 2 Construction. (RPT/21/8)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.2 Wentworth Aerodrome Upgrade - Supply of additional concrete box culvert sections for Stage 2 Construction. (RPT/21/15)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for

business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

Council Resolution

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

Moved Cr. MacAllister, Seconded Cr. Heywood

CARRIED

Council moved into closed session at 11:02AM

Council resumed into open session at 11:03AM

12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL**12.1 WENTWORTH AERODROME UPGRADE - SUPPLY OF ADDITIONAL VIC ROADS CLASS 3 ROAD BASE MATERIAL FOR STAGE 2 CONSTRUCTION**

File Number: RPT/21/8

Responsible Officer: Geoff Gunn - Director Roads and Engineering
Responsible Division: Roads and Engineering
Reporting Officer: Geoff Gunn - Director Roads and Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets
Strategy: 3.2 Plan for and develop the right assets and infrastructure

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

The General Manager advised that Council approves the supply & delivery of an extra 9,100 tonne of Class 3 road base material for stage 2 works at the Wentworth Aerodrome from Waters Excavations Pty Ltd, as a variation to the original Contract PT1920/03 for the total of \$254,854.60 inc GST.

12.2 WENTWORTH AERODROME UPGRADE - SUPPLY OF ADDITIONAL CONCRETE BOX CULVERT SECTIONS FOR STAGE 2 CONSTRUCTION

File Number: RPT/21/15

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Geoff Gunn - Director Roads and Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

The General Manager advised that Council approves the supply and delivery of an extra 78m of box culvert sections for Stage 2 works at the Wentworth Aerodrome from Sunraysia Pipes and Products, as a variation to the original supply tender for the total amount of \$60,959.25 inc GST.

13 CONCLUSION OF THE MEETING

The Mayor closed the meeting at 11:04AM

NEXT MEETING

17 February 2021

.....
CHAIR

6 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

6.1 OUTSTANDING MATTERS FROM PREVIOUS MEETINGS

File Number: RPT/21/122

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The Outstanding Matters report provides details of activities raised at previous Council meetings that remain outstanding.

Officer Recommendation

That Council notes the list of outstanding matters as at 10 February 2021.

Additional Information

Nil

Attachments

1. Outstanding Actions as at 10 February 2021 [↓](#)

Outstanding Division: Ordinary Council Committee: Officer: Outstanding Action Items Report				Date From: Date To: Printed: Wednesday, 10 February 2021 11:01:22 AM
Meeting	Item	Title	Item	Action Record (latest first)
Ordinary Council 15/07/2020	10.4	Update on flats at Dareton	Cr Melisa Hederics requested an update on a clean-up order that has been issued to the owner of flats in Dareton.	10 Feb 2021 - 9:16 AM - Matthew Carlin Council are waiting on the owner of the units to attend the site to complete works including repairs to damages buildings - ongoing.
Ordinary Council 16/12/2020	10.1	Speed Hump Matong Street Dareton	Cr Peter Nunan asked if Council could complete the installation of the speed hump in Matong Street, Dareton near the RSL flats as previously approved.	8 Feb 2021 - 1:16 PM - Tarryn Kampman Installation of a speed hump in Matong St has not previously been approved. The aged precinct treatment has been installed, as it is there is no room for any other traffic calming devices along the street. Action Complete
Ordinary Council 16/12/2020	10.3	Wentworth Tip opening hours	Cr Wheeldon requested that the opening hours at the Wentworth Tip be extended to be 9am to 4:30pm on Wednesday & Sunday.	10 Feb 2021 - 8:32 AM - Simon Rule Report included in February Business Papers.
Ordinary Council 16/12/2020	10.5	Hard Waste Collection	Cr Susan Nichols requested a hard waste collection in the New Year.	10 Feb 2021 - 9:13 AM - Simon Rule Awaiting receipt of final quote before appointing a preferred contractor.
Ordinary Council 20/01/2021	10.1	RSL Rooms	Cr Bill Wheeldon requested Council investigate the free holding of the RSL rooms.	10 Feb 2021 - 9:39 AM - Gayle Marsden Council is the Reserve Manager and the reserve has coexisting Native Title. The matter will require considerable investigation.
Ordinary Council 20/01/2021	10.4	Wentworth Sporting Complex Fire Services	Cr Bill Wheeldon advised that the Wentworth Sporting Complex fire services have no water and requested that Council rectify this issue.	10 Feb 2021 - 10:02 AM - Gayle Marsden Investigating costings
Ordinary Council 20/01/2021	10.5	Road Safety Committee	Cr Steve Heywood requested that the Road Safety Committee be reopened and representatives from Council, Police and Roads & Maritime Services be present.	10 Feb 2021 - 8:46 AM - Gayle Marsden Report to February meeting

Outstanding			Division: Committee: Ordinary Council Officer:		Date From: Date To: Printed: Wednesday, 10 February 2021 11:01:22 AM
Outstanding Action Items Report					
Ordinary Council 20/01/2021	10.6	Devenport Street Speed Hump	Cr Peter Nunan requested that the speed hump installation works commence at Devenport Street, Dareton.	8 Feb 2021 - 12:58 PM - Tarryn Kampman There is no curb and channel along Devenport St, therefore unable to put in speed hump. Drivers will drive around the road to avoid traffic calming device causing a safety issue. Action Complete	10 Feb 2021 - 10:06 AM - Gayle Marsden Letter to owners requesting they improve the visual amenity of the site
Ordinary Council 20/01/2021	10.10	Buronga Caltex Service Station	Cr Susan Nichols requested something be done about the appearance of the Buronga Caltex Service Station. The Director Health and Planning has spoken with the owners and they were unable to advise what is happening to the site at this point in time.		

6.2 WENTWORTH TRANSFER STATION OPENING HOURS

File Number: RPT/21/65

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

Summary

At the December Ordinary Council Meeting Councillor Bill Wheeldon OAM requested that consideration be given to extending the current operating hours at the Wentworth Transfer Station on Wednesdays and Sundays.

Recommendation

That Council having considered the information presented in this report choose from one of the available options.

Detailed Report

Purpose

The purpose of this report is to provide Council with options for the opening hours at the Wentworth Transfer Station.

Background

At the December Ordinary Council Meeting Councillor Bill Wheeldon OAM requested that consideration be given to extending the current operating hours at the Wentworth Transfer Station on Wednesdays and Sundays.

The opening hours at the Wentworth Transfer Station were reduced as a response to the COVID-19 Pandemic in April 2020. Due to the unknown nature of the pandemic the Wentworth Transfer Station was opened limited hours until the end of June 2020.

As the situation improved the hours were gradually increased to the current times:

- Wednesday 9:00am to 1:00pm
- Friday 1:00pm to 4:30pm
- Sunday 9:00am to 2:00pm

Prior to the pandemic the Wentworth Transfer Station was open to 4:45pm on all three days.

Matters under consideration

A review of data at the Wentworth Transfer Station for the 12-month period of April 2019 to March 2020 indicates the following:

- Between the hours of 1:00pm and 4:00pm on both Wednesday and Sunday, the average number of customers per month was 8.
- Of those 8 customers only 15% were paying customers with the remaining customers disposing of green waste and recycling.
- The cost per hour to operate the site is approximately \$46 per hour.

Historically on Wednesday and Sunday the majority of customers attended the site before 12:00pm.

Options

Based on the information contained in this report, the options available to address this matter are to:

- (a) retain the current opening times; or
- (b) extend the opening time on either Wednesday or Sunday to 4:00pm; or
- (c) extend the opening time on both Wednesday and Sunday to 4:00pm.

Legal, strategic, financial or policy implications

An extension in operating hours will cost up to an additional \$15,000 per annum with minimal income generated.

Conclusion

In response to the Question with Notice from Councillor Bill Wheeldon OAM, a review of available options has been undertaken and presented to Council for consideration.

Attachments

Nil

7 MAYORAL AND COUNCILLOR REPORTS

7.1 MAYORAL REPORT

File Number: RPT/20/856

Summary

The purpose of this report is to advise Council of meetings, conferences and appointments undertaken by Mayor Nichols for the period of 11 January 2021 – 5 February 2021.

Recommendation

That Council notes the information contained in the Mayoral report.

Report

The following table lists the meetings attended by Mayor Nichols for the period of 11 January 2021 – 5 February 2021.

Date	Meeting	Location
19 Jan 2021	Murray Darling Basin Authority Meet & Greet	Wentworth
19 Jan 2021	Riverina and Murray Joint Organisation Waste Team Meeting	Wentworth
19 Jan 2021	Mayoral Meeting	Wentworth
20 Jan 2021	Pre-Meeting Ordinary Council Meeting	Buronga
20 Jan 2021	Ordinary Council Meeting	Buronga
20 Jan 2021	Water Ownership & Water Trading Webinar	Video Conference
21 Jan 2021	Mayoral Meet & Greet with Mildura Rural City Council	Mildura
26 Jan 2021	2021 Australia Day Award Ceremony	Buronga
27 Jan 2021	The Men in The Shed	Dareton
27 Jan 2021	Far West Joint Organisation Board Meeting	Video Conference
1 Feb 2021	Wentworth Regional Tourism Meeting	Coomealla
2 Feb 2021	Internal Audit & Risk Management Committee Meeting	Buronga
2 Feb 2021	Mayoral Meeting	Buronga
3 Feb 2021	Graduation Ceremony Aboriginal Literacy & Numeracy Program	Dareton
3 Feb 2021	Retirement function for Wentworth Local Court Registrar, Peter Fitzpatrick	Wentworth

Attachments

Nil

8 REPORTS FROM COMMITTEES

8.1 INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE

File Number: RPT/21/75

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

A meeting of the Internal Audit & Risk Management Committee was held on 2 February 2021. The Minutes of the meeting are attached to this report for the information of Councillors.

The Committee has requested that the Reporting Officer seeks resolutions of Council on the following:

- approval of the Quarterly Budget Review Statement; and
- adoption of the amended Enterprise Risk Management Policy (attached) endorsed by the Committee.

The Committee has also requested Council notes:

- the quarterly Operational Plan progress report; and
- that a Risk Management Presentation was made to the Committee (attached).

Officer Recommendation

That Council:

- (a) approves the variations to the 2020/21 Operational Plan adopted at the Council meeting on 24 June 2020;
- (b) adopts the amended Enterprise Risk Management Policy;
- (c) notes the quarterly progress report against the 2019/20 Operational Plan; and
- (d) notes that a Risk Management Presentation was made to the Committee.

Additional Information

September Quarterly Budget Review

The report and attachments presented to the Committee on the December Quarterly Budget Review are attached to this report. If approved, the net result of variances for the December 2020 quarterly review is an unfavourable operational variance of \$383,461 and a favourable capital variance of \$236,461. A total unfavourable budget variation of \$147,000.

Quarterly Operational Plan Progress Report

A report on the progress with implementing the four year Delivery program of Council is required to be presented at least every six (6) months (LGA s404(5)). To streamline the process and align it with the Quarterly Budget Reporting, this report is now being presented each quarter, to provide a more comprehensive overview of the progress against projects when considering any changes to the budget.

The quarterly progress report on Operational Plan activities for the second quarter of the 2020/21 financial year is attached. This report reflects on all actions up until 31 December 2020.

Attachments

1. Minutes - Internal Audit & Risk Management Committee 02 February 2021 [↓](#)
2. December Quarterly Budget Review Statement [↓](#)
3. Amended Enterprise Risk Management Policy [↓](#)
4. Enterprise Risk Management Framework [↓](#)
5. December Quarterly Progress Report against 2020/21 Operational Plan [↓](#)
6. Risk Management Presentation [↓](#)



WENTWORTH SHIRE COUNCIL

INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE MEETING MINUTES

2 FEBRUARY 2021

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING OF MEETING	1
2	PRESENT	1
3	APOLOGIES	1
4	DECLARATIONS OF PECUNIARY INTEREST AND CONFLICTS OF INTEREST	1
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	1
6	REPORTS	2
6.1	Amended Enterprise Risk Management Policy.....	2
6.2	Risk Management Presentation	3
6.3	December Quarterly Budget Review	4
6.4	Delivery Program progress update	5
7	NEXT MEETING	6
8	CLOSURE	6

1 OPENING OF MEETING

Councillor Nichols declared the meeting open at 10:05 am.

2 PRESENT

COUNCILLORS

Councillor Susan Nichols (Mayor)

Councillor Tim Elstone

Councillor Jane MacAllister

Councillor Peter Nunan (Via Video Conference)

STAFF (non- voting members)

Ken Ross (General Manager)

Simon Rule (Director Finance and Policy)

Hodi Beauliv (Manager Finance)

Chloe Horne (Business Support Officer)

3 APOLOGIES

Councillor Greg Evans is an apology for this meeting.

Committee Resolution

That Council notes the apology from Councillor Greg Evans.

Moved Cr. MacAllister, Seconded Cr. Elstone

CARRIED

4 DECLARATIONS OF PECUNIARY INTEREST AND CONFLICTS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Recommendation

That the Minutes of the Internal Audit & Risk Management Committee Meeting held 27 October 2020 be confirmed as circulated.

Committee Resolution

That the Minutes of the Internal Audit & Risk Management Committee Meeting held 27 October 2020 be confirmed as circulated.

Moved Cr. MacAllister, Seconded Cr. Nichols

CARRIED

6 REPORTS

6.1 AMENDED ENTERPRISE RISK MANAGEMENT POLICY

File Number: RPT/21/20

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Report Author: Simon Rule - Director Finance and Policy

Summary

The guiding principles contained within this amended Policy for managing risk across Wentworth Shire Council is consistent with the revised Australian International Risk Management Standard AS ISO 31000:2018.

It is the author's recommendation that the Committee recommend to Council that the amended policy be adopted.

Recommendation

The Committee recommends that Council adopt the revised Enterprise Risk Management Policy.

Committee Resolution

The Committee recommends that Council adopt the revised Enterprise Risk Management Policy.

Moved Cr. Nunan, Seconded Cr. MacAllister

CARRIED

6.2 RISK MANAGEMENT PRESENTATION

File Number: RPT/21/26

Responsible Officer: Simon Rule - Director Finance and Policy
Responsible Division: Finance and Policy
Report Author: Simon Rule - Director Finance and Policy

Summary

The Director Finance and Policy will make a short presentation on Council's progress with the review of its Enterprise Risk Management Framework.

As part of the session the Committee will be asked to consider what they think the 5 or 6 core risks to Council are from the perspective of the Governing body.

Recommendation

The Committee recommends that Council notes the report.

Committee Resolution

The Committee recommends that Council notes the report.

Moved Cr. Elstone, Seconded Cr. Nunan

CARRIED

6.3 DECEMBER QUARTERLY BUDGET REVIEW

File Number: RPT/21/34

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Report Author: Hodi Beauliv - Manager Finance

Summary

A full analysis of Council's Income, Operating Expenditure and Capital Expenditure has been undertaken. A number of variations have been identified against the original budget as outlined in this report. Council's revenue and expenditure is reviewed on a quarterly basis to identify any potential areas requiring a variation.

	YTD Actual (31-Dec-2020)	% of Original Budget	% of Revised Budget
Revenue	\$23,176,801	62.5%	55.4%
Operational Expenditure	\$11,745,907	46.7%	46.7%
Capital Expenditure	\$5,882,247	21.7%	17.9%

If approved, the net result of variances for the December 2020 Quarter is an unfavourable operational variance of \$383,461 and a favourable capital variance of \$236,461. A total unfavourable budget variation of \$147,000.

Recommendation

That the Internal Audit and Risk Management Committee recommends that Council approves the variations to the 2020/21 Operational Plan adopted at the Council Meeting on 24 June 2020.

Committee Resolution

That the Internal Audit and Risk Management Committee recommends that Council approves the variations to the 2020/21 Operational Plan adopted at the Council Meeting on 24 June 2020.

Moved Cr. MacAllister, Seconded Cr. Elstone

CARRIED

6.4 DELIVERY PROGRAM PROGRESS UPDATE

File Number: RPT/21/35

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Hodi Beauliv - Manager Finance

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

A progress report on the implementation of Council's 4-Year Delivery Program is required to be presented at least every six (6) months (LGA s404(5)). This report details the activities implemented under the annual operational plan in the last quarter, as per the Delivery Program. It aligns with the expenditure provided in the December Quarterly Budget Review.

Recommendation

The Committee recommends that Council notes the quarterly progress update on the 2020/21 Operational Plan activities.

Committee Resolution

The Committee recommends that Council notes the quarterly progress update on the 2020/21 Operational Plan activities.

Moved Cr. MacAllister, Seconded Cr. Nunan

CARRIED

7 NEXT MEETING

27 April 2021

8 CLOSURE

The meeting was declared closed at 10:56 am.

Wentworth Shire Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2020

It is my opinion that the Quarterly Budget Review Statement for Wentworth Shire Council for the quarter ended 31/12/20 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date:

28/01/2021

Simon Rule
Responsible Accounting Officer

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

020

Final Budget 0/21	Approved Changes					Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures	Variance Surplus (Deficit)	Notes	% Actuals by Projected
	Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS								
9,900			165			9,065		a	9,065	9,064	(1)	1	100.0%
5,026						5,026		b	5,026	2,660	(2,366)	2	52.9%
1,265						1,265		c	1,265	1,164	(101)	3	92.0%
10,557						10,557	(383)	d	10,174	3,536	(7,021)	4	34.8%
15,605	3,265	80	1,700			15,650		e	15,650	6,670	(8,980)	5	42.6%
251			(350)			251		f	251	83	(168)	6	33.1%
100						100		g	100	-	(100)	7	0.0%
41,054	3,265	80	1,515	-	-	41,914	(383)		41,531	23,177	(18,737)		55.8%
9,997						9,997		h	9,997	4,402	5,595	8	44.0%
266						266		i	266	64	202	9	24.1%
4,408		25				4,433		j	4,433	1,945	2,488	10	43.9%
7,093						7,093		k	7,093	3,546	3,547	11	50.0%
3,363						3,363		l	3,363	1,789	1,574	12	53.2%
25,127	-	25	-	-	-	25,152	-		25,152	11,746	13,406		46.7%
16,927	3,265	55	1,515	-	-	16,762	(383)		16,379	11,431	(5,331)		69.8%
-						-		m	-	-	-	13	
16,927	3,265	55	1,515	-	-	16,762	(383)		16,379	11,431	(5,331)		69.8%
1,322	-	(25)	(185)	-	-	1,112	(383)		729	4,761	3,649		

3RS) for the quarter ended 31/12/2020 and should be read in conjunction with the total QBRS report

Wentworth Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement**Recommended changes to revised budget**Budget Variations being recommended include the following material items: -\$383,461**Notes Details**

d	Grants & Contributions - Operating Revised Roads to Recovery Revenue and expenditure for 2020/21 financial year	-\$383,461
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Income & Expenses Budget Review Statement**Explanatory Notes**

1	Rates and Annual Charges Full rates levied in July 2020	
3	Other Revenues Annual Licence Fees invoiced in July	
4	Grants and Contributions - Operating 50% of 2020/2021 FAG Grant was paid in advance prior to 30 June 2020	
6	Interest and Investment Revenue Council has received \$147,259 in interest till 31 December, less reversal of 2019/2020 year end accrued revenue. There has also been no interest charged on outstanding rates since 1 July in line OLG requirements	
9	Borrowing Costs New loans have yet to be drawn down.	

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

2020

Final Budget 0/21	Approved Changes					Revised Budget 2020/21	Variations for this Dec Qtr		Notes	Projected Year End Result	Actual YTD figures	Variance Surplus (Deficit)	Notes	% Actuals by Projected
	Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs									
-	-	-	-	-	-	-			a	-	-	-	1	
,645	305	-	-	-	-	1,950			b	1,950	193	1,757	2	9.9%
,000	-	-	-	-	-	1,000			c	1,000	27	973	3	2.7%
,427	425	-	-	-	-	2,852			d	2,852	345	2,507	4	12.1%
,820	305	(25)	670	-	-	6,770	147		e	6,917	856	5,914	5	12.4%
,960	1,100	-	-	-	-	12,060	(383)		f	11,677	2,193	9,867	6	18.8%
418	703	-	904	-	-	2,025			g	2,025	212	1,813	7	10.5%
454	-	-	-	-	-	454			h	454	56	398	8	12.3%
,465	160	103	-	-	-	2,728			i	2,728	1,136	1,592	9	41.6%
,900	1,200	-	-	-	-	3,100			j	3,100	864	2,236	10	27.9%
,089	4,198	-	1,574	-	-	32,939	(236)			32,703	5,882	27,057		18.0%
,745	918	(25)	(126)	-	-	9,512	147		k	9,659	596	(8,916)	11	6.2%
,605	3,265	80	1,700	-	-	15,650	(383)		l	15,267	6,670	(8,980)	12	43.7%
,388	15	-	-	-	-	1,403			m	1,403	(1,384)	(2,787)	13	-98.6%
-	-	-	-	-	-	-			n	-	-	-	14	
,000	-	-	-	-	-	6,000			o	6,000		(6,000)	15	0.0%
350	-	-	-	-	-	350			p	350	-	(350)	16	0.0%
-	-	-	-	-	-	-			q	-	-	-	17	
,088	4,198	55	1,574	-	-	32,915	(236)			32,679	5,882	(27,033)		18.0%
(1)	-	55	-	-	-	(24)	-			(24)	-	24		

QBRs) for the quarter ended 31/12/2020 and should be read in conjunction with the total QBRs report.

Wentworth Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Capital Budget Review Statement**Recommended changes to revised budget**

Total capital adjustments	\$236,461
---------------------------	-----------

Budget Variations being recommended include the following material items:

Notes Details

e	Land & Buildings	
	George Gordon Oval Netball Courts & Lights additional costs for fencing	-\$52,000
	Wentworth Showgrounds Pavillion additional costs for completion	-\$95,000
f	Roads, Bridges and Footpaths	
	Revised Roads to Recovery Revenue and expenditure for 2020/21 financial year	\$383,461

Capital Budget Review Statement**Explanatory Notes**

2	New - Land & Buildings	
	Landfill Upgrade has commenced, but no claims for payment received in second quarter	
	Buronga Riverfront Masterplan has commenced, minimal claims received in in second quarter	
	Willowbend Caravan Park Camp Kitchen modifactions continuing, minimal claims received to date.	
3	New - Other Structures	
	Buronga /Gol Gol Stormwater Constraints currently in planning phase	
4	Renewal - Plant and Equipment	
	Tenders for new fleet vehicles have been awarded. Awaiting delivery.	
5	Renewal - Land & Buildings	
	Wentworth Civic Centre finalising plans to go out to tender	
	Barrett Pavillion works completed. Awaiting final claim from contractor.	
	Wentworth Riverfront Wall Remediation - awaiting Fisheries approval before awarding contract	
	Various Drought Communitis Extension Projects have commenced construction	
6	Roads, Bridges & Footpaths	
	Reseal works have been completd. Claim for works paid in January.	
	Aerodrome project has come in under budget. Approval granted to do additional works	
	Arumpo Roads works to commence in third quarter.	
7	Renewal - Other Structures	
	Stormwater projects planned to commence in third quarter	
8	Loans	
	New loands have not been drawn down as yet.	
10	Sewer	
	Design works complete for Sewer Rising Main and Pump Station Upgrade at Buronga Caravan Park and EDS facility, but works yet to commence	
13	External Reserves	
	NSW Fixing Local Roads Grant received in advance \$1,450,474	
	Stronger Country Communities Fund Wentworth Riverfront BBQ Project rolled forward funds expended - \$66,000	

Wentworth Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Cash & Investments Budget Review Statement**Investments**

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$1,720,902

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.

The date of completion of this bank reconciliation is 31/12/20

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

\$ 000's

Cash at Bank (as per bank statements)

1,720,902

Investments on Hand

29,007,475

less: Unpresented Cheques

(Timing Difference)

4,692

add: Undeposited Funds

(Timing Difference)

1,029

Reconciled Cash at Bank & Investments**30,734,097****Balance as per Review Statement:****30,734,097**

Difference:

0

Quarterly Budget Review Statement for the period 01/10/20 to 31/12/20

Statement - Industry KPI's (OLG)

December 2020

	Current Projection		Original Budget 20/21	Actuals Prior Periods	
	Amounts 20/21	Indicator 20/21		19/20	18/19

Key Indicators (OLG):

Operating Expenses	4761	28.8 %	5.0 %	59.7 %	10.0 %
Operating Revenues	16507				

Maintaining operating expenditure within operating revenue.

Operating Revenues	12971	56.0 %	42.9 %	49.4 %	100.0 %
Operating Costs	23177				

Reduction of reliance on external funding sources such as operating

Operating Revenues	21610	5.60	2.00	7.19	7.93
Operating Costs	3859				

Ability to satisfy obligations in the short term for the



Quarterly Budget Review Statement for the period 01/10/20 to 31/12/20

ew Statement - Industry KPI's (OLG)

ember 2020

	Current Projection		Original Budget 20/21	Actuals Prior Periods	
	Amounts	Indicator		19/20	18/19
	20/21	20/21			

ice Indicators (OLG):

ITDA)	15041	125.34	26.80	16.25	16.94
s	120				

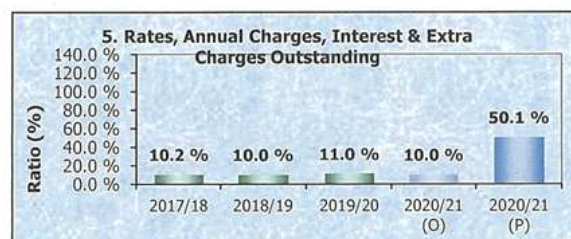
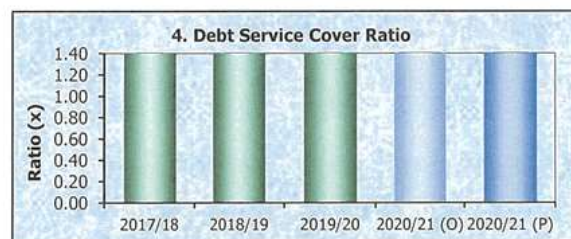
cash to service debt including interest, principal and lease

arges Outstanding	4608	50.1 %	10.0 %	11.0 %	10.0 %
	9194				

annual charges on Council's liquidity and the adequacy of

n Deposits)	30734	14.66	12.50	17.86	16.28
ents	2096				

s a Council can continue paying for its immediate expenses



Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Statement - Industry KPI's (OLG)

December 2020

Current Projection		Original Budget 20/21	Actuals	
Amounts	Indicator		Prior Periods	
20/21	20/21		19/20	18/19

Performance Indicators (OLG):

Assets)	3261	92.0 %	100.0 %	73.6 %	58.5 %
	3546				

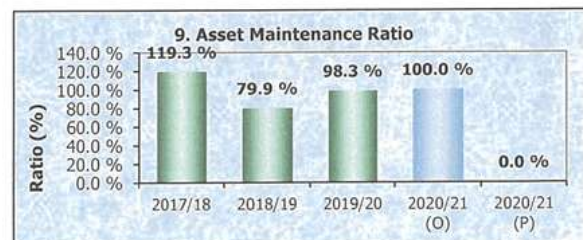
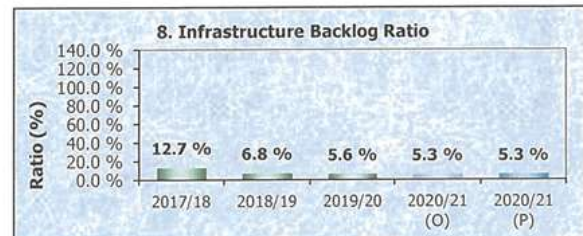
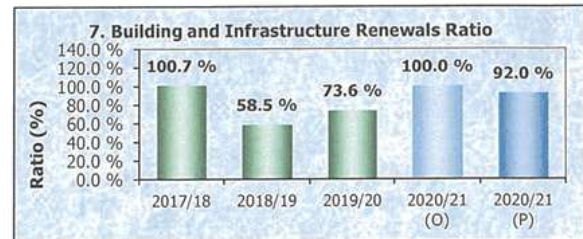
ing renewed relative to the rate at which they are depreciating.

on &	21450	5.3 %	5.3 %	5.6 %	6.8 %
	403068				

against the total value of a Council's infrastructure.

	N/A	0.0 %	100.0 %	98.3 %	79.9 %

enance. A ratio above 1.0 indicates Council is investing growing.



Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

ember 2020

red into during the quarter

Detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
ent of plant 670 - Ford Everest	72,353	01/10/20	3 months	Y	
ent of Plant 658	57,621	01/11/20	3 months	Y	
ent of Plant 651 & 652	93,119	01/11/20	3 months	Y	
ent of Plant 904 & 905	95,699	01/11/20	3 months	Y	
ent of Plant 653 & 654 & new pool vehicle	159,696	01/11/20	3 months	Y	
tract - Supply of Building Trades, Professional & n Services	N/A	01/12/20	12 months	Y	
tract - Hire of Construction Plant & Equipment	N/A	01/12/20	12 months	Y	
tract - Supply of Road Construction Materials	N/A	01/12/20	12 months	Y	
on of Concrete Shared Paths in Buronga & Gol Gol	313,500	01/11/20	8 months	Y	
iverfront Nature Play Area	336,122	01/11/20	8 months	Y	

atement (QBRs) for the quarter ended 31/12/2020 and should be read in conjunction with the total QBRs report

Wentworth Shire Council

Quarterly Budget Review Statement

for the period 01/10/20 to 31/12/20

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	166,454	Y
Legal Fees	33,649	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Wentworth Shire Council

Word: DOC/19/16465

PDF:DOC/17/12222

Council Policy No. GOV013

Enterprise Risk Management Policy**DOCUMENT SUMMARY**

This Official Council Policy deals with management of risk across all activities associated with Wentworth Shire Council.

1. STATEMENT OF POLICY INTENT

The intent of this policy is to provide a common approach to managing strategic, operational and project risks across the organisation.

Wentworth Shire is committed to safeguarding the community, managing Council's resources effectively and achieving the goals as outlined in Council's Community Strategic Plan.

As such, Council will take a structured and integrated approach to the management of its risks, where a risk is defined as *"the effect of uncertainty on objectives"*. This definition can include any threat or opportunity that could potentially prevent, delay or impede Council from meeting its planned objectives, or conversely, potentially improve the potential for success. Through the Enterprise Risk Management Framework (including this policy), Council will address these threats and opportunities through:

- Having an integrated approach to the identification, management and mitigation of risk in all forms;
- Ensuring that the management of risk is an integral part of Council's decision making, functions, operations and processes; and
- Promoting a workplace culture of risk awareness including ensuring that Council employees and contractors have the knowledge and tools to manage risk.

2. DEFINITIONS AND ABBREVIATIONS (used in this policy)

This table summarises the main definitions and abbreviations contained within this policy.

Risk	<i>The effect of uncertainty on objectives. Effect is a deviation from the expected. It can be positive, negative or both and can address, create or result in opportunities and threats.</i>
Council	<i>The elected members that make up the Council of the Shire of Wentworth. In the context of the Guidelines, council has the equivalent meaning of a board or oversight body.</i>
The Organisation	<i>The General Manager and staff of the Wentworth Shire Council.</i>
Wentworth Shire Council	<i>Council and the Organisation.</i>
Management	<i>The Executive Management Team led by the General Manager.</i>
Strategic Risk	<i>Have the potential to affect Council's strategic direction, usually from a source external to Council. These risks could have an adverse or beneficial impact on Council's pursuit of its objectives and should be continually addressed and monitored.</i>
Operational Risk	<i>Have the potential to disrupt Council's pursuit of its objectives through the day to day operations of Council. The disruption could be adverse or beneficial and should be continually addressed and monitored.</i>

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Page 1 of 10

Wentworth Shire Council

Word: DOC/19/16465
PDF: DOC/17/12222

Council Policy No. GOV013

Enterprise Risk Management Policy

Project Risk

Exists within the confines of a given project or program of multiple projects. They may be at a level to affect the project/program as a whole or arise from aspects within the project. These risks should be identified at the project planning stage and updated, addressed and monitored throughout the project, and signed off or transferred to the appropriate department at the end of the project.

3. POLICY SCOPE

This risk management policy demonstrates Council's commitment to the proactive management of risk at both a Council and Organisational level.

This policy applies to all areas of Council operations and includes all Councillors, Council employees, contractors and volunteers undertaking any function for, or on behalf of, Wentworth Shire Council. It is not intended to be a prescriptive instruction in the management of risk. This policy is supported by an Enterprise Risk Management Framework that incorporates legislative and industry guidelines, better practice instructions and internal procedures and processes.

4. BACKGROUND INFORMATION

Effective Enterprise Risk Management (ERM) contributes to improving business and organisational outcomes through:

- increasing the likelihood of achieving the goals set out in the council's community strategic plan, delivery program, operational plan and other strategies;
- improved and consistent decision-making and planning;
- an effective alignment between strategic goals (as per the Delivery Program) and operational activities;
- a more conscious and effective risk-taking culture;
- more effective and efficient allocation and use of resources;
- improving loss prevention and incident management;
- improving organisational ability to meet relevant legal and regulatory requirements; and
- improving organisational resilience.

To that effect the objectives of this policy is to:

- Outline Council's commitment to an integrated approach to the management of risk in all forms which may have an adverse effect on achieving Council's objectives;
- Acknowledge that managing risk is part of governance and leadership, and is fundamental to how Council is managed at all levels;
- Integrate risk management into Council's decision making to assist in making informed choices for the benefit of the organisation, the Wentworth Community and our stakeholders; and
- Promote an atmosphere of risk awareness and willingness to manage risk at all levels of the organisation.

5. POLICY**5.1. Governing Standards**

Wentworth Shire Council's approach to risk management is based on the following eight principles from the Risk Management Standard: AS ISO 31000:2018:

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Page 2 of 10

Wentworth Shire Council

Word: DOC/19/16465

PDF:DOC/17/12222

Council Policy No. GOV013

Enterprise Risk Management Policy

- risk management is **integrated** into all organisational activities and decision-making processes;
- risk management is a **structured and comprehensive** process that achieves consistent and comparable results;
- the risk management framework and process is **customised** to the organisation;
- risk management is **inclusive** of all stakeholders and enables their knowledge, views and perceptions to be considered;
- risk management is **dynamic** and able to respond to changes and events in an appropriate and timely manner;
- risk management decisions are based on the **best available information** and takes into account any limitations and uncertainties;
- risk management considers **human and cultural factors**; and
- risk management is continuously and periodically **evaluated and improved** through learning and experience.

5.2. Leadership and Commitment

- Council is committed to the formal, systematic, structured and proactive management of risks across all aspects of the organisation, including council itself;
- Council recognises that risk management is a part of, and not separate from, the organisation's purpose, governance, leadership and commitment, strategy, objectives and operations;
- Council will ensure that risks are adequately considered when exercising the functions prescribed to it in the Local Government Act (LGA, section 8A);
- Council will ensure that risk management processes are in place to enable it to consider all risks that could affect council's ability to meet its goals, including risks that cannot be insured, for example, council's reputation and culture;
- Council will actively encourage the integration of risk management across the strategic, operational and project management functions of the whole organisation, considering any interdependencies that could reduce losses or maximise growth opportunities;
- Council will continually improve its risk management performance by periodically reviewing and evaluating the suitability, adequacy and effectiveness of its ERM framework and associated practices;
- Council will encourage an open and transparent risk culture in which risks are identified, analysed and reported, so that they can be managed effectively. "Openness in culture refers to the capacity within the organisation to express divergent views and the willingness of staff to report issues. Transparency refers to being clear and unambiguous about the organisation's structure, operational and performance, both externally and internally, and maintaining a genuine dialogue with, and providing insight to, legitimate stakeholders and the community generally; and
- In accordance with section 428A of the Local Government Act (when proclaimed) Council will establish an Independent Audit, Risk and Improvement Committee to continuously review and provide independent advice to the general manager and the Council. Council will adopt and comply with the Model Internal Audit Charter (once developed) and the Committee will act in accordance with the Model Terms of Reference (once developed).

5.3. Risk Categories

Given that organisations can face many risks it is helpful to group and categorise risk to assist in a) identifying trends, b) addressing risks holistically and c) tailoring reportable risks. The

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Page 3 of 10

Wentworth Shire Council

Word: DOC/19/16465
PDF: DOC/17/12222

Council Policy No. GOV013

Enterprise Risk Management Policy

following six (6) Risk Management Categories will be used for monitoring and reporting purposes:

Risk Management Category	Definition
People Risks	This category includes WHS risks along with recruitment and HR risks (including pandemic and infectious diseases)
Reputational Risks	The underlying drivers of reputational risk are related to ethics and integrity, such as fraud, bribery and corruption; security risk, both physical and cyber; product and service risks, such as safety, health and the environment and third-party relationships, with organisations increasingly being held accountable for the actions of their suppliers and vendors ¹ .
Legal, Regulatory and Political Risks	This category includes litigation risk, public liability risks, risks arising from contentious issues, risks arising from public interest disclosures etc.
Financial Risks	This category includes the risk of financial fraud, investment and borrowing risks;
Security and Operational Risks	Risk arising from Cyber security; security of assets, disruption to operations
Natural and Environmental Risks	Risks from fire, flood, storm and tempest. Damage to the environment through natural or man-made events (eg mining)

5.4. Risk Appetite Statement

In exercising its functions under the Local Government Act 1993, Council has an appetite for accepting risk that appropriately balances the rights, expectations and quality of life of the people it serves, with the obligations: a) to provide a safe working environment for its staff, and b) to provide continuity and sustainability in the provision of services and growth of the organisation.

As such appetite for taking risk can vary across these different areas, therefore Council's risk appetite statements have been developed against each of Council's risk categories. These statements are qualitative in nature and designed to provide an indication of Council's general position when deciding to take or retain risk, in pursuit of its objectives.

These statements use a four-level ordinal scale to indicate the amount of risk Council is willing to take or retain for each category. The four levels are as follows:

- **Avoid** – (little to no appetite) – Avoidance of adverse exposure to risks even when outcome benefits are higher;
- **Resistant** – (small appetite) – A general preference for safer options with only small amounts of adverse exposure;
- **Accept** – (medium appetite) – Options selected based on outcome delivery with a reasonable degree of protection; and
- **Receptive** – (larger appetite) – Engagement with risk based more on outcome benefits than potential exposure.

¹ Deloitte 2015, Global Survey on reputational risk

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Page 4 of 10

Wentworth Shire Council

Word: DOC/19/16465

PDF:DOC/17/12222

Council Policy No. GOV013

Enterprise Risk Management Policy

Each category has been given a primary and a secondary appetite. These positions are defined as follows:

- **Primary Appetite** – Indicates a general appetite for taking or retaining risk for the given risk category.
- **Secondary Appetite** – Indicates an appetite by exception position for taking or retaining risk in specific circumstances

Council expects the General Manager to provide it with ongoing assurance that the organisation has suitable processes in place to appropriately identify and manage all strategic, operational and project risks, within the following tolerance levels:

Risk Category	Risk Appetite Statement
Reputational	Council is responsible for making decisions that adequately service the community as a whole, but is aware that all decision carry a degree of risk that segments of the community will disagree with. Consequently, in the current operating environment Council is willing to Accept risk where there is a reasonable degree of protection for achieving the desired outcome. However, in some circumstances Council's appetite will become more Resistant to risk exposure and Council will actively attempt to limit adverse risk exposures.
Financial	As a general position Council is Resistant to taking risks in its financial activities to achieve its objectives and prefers to take safer options in order to ensure long term financial sustainability. Council will, however Accept some risk to ensure outcome delivery where reasonable protections are in place.
Natural & Environmental	In consideration of its commitment to the natural environment of the Wentworth Region, Council tends to be Resistant to taking risk in pursuit of its environmental objectives and prefers to limit its risk exposures whilst maintaining the environmental resilience of the region. With the exception of very specific circumstances, Council's appetite for taking in the category does not change, and Council remains Resistant to large risk exposures and prefers safer options.
Security & Operational	As a general position, Council is willing to Accept appropriate levels of risk with regard to the delivery of services in the Wentworth Shire as long as the focus remains on outcome delivery and reasonable protections can be maintained. However, in specific circumstances, for short periods, Council will adopt a more conservative position and endeavour to Avoid decisions that would adversely increase its exposure.
Legal, Regulatory & Political	Council is Resistant to taking on, or retaining risk relating to its Legal, Regulatory and Political processes. Council will seek, practicable options that limit exposure in this area. In some circumstances Council will be more conservative and prefer to Avoid risk exposure even if the potential for favourable outcomes benefits is considered to be high.
People	In consideration of Council's commitment to its staff, stakeholders and the wider Wentworth Community, it is willing to Accept some risk to achieve outcome delivery where reasonable protections are in place for the ongoing wellbeing and resilience of Council and these groups.

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Page 5 of 10

Wentworth Shire Council

Word: DOC/19/16465

PDF:DOC/17/12222

Council Policy No. GOV013**Enterprise Risk Management Policy**

	With the exception of very specific circumstances, Council's appetite for taking risk in this category does not change, and Council remains willing to Accept risk and potential exposure to advance the cause of its staff and stakeholder wellbeing.
--	---

Council's expectation is that management will keep council informed about the controls being implemented to safeguard it against any adverse effects of the risks outlined above.

5.5. Integration of risk management

Council is committed to ensuring that Risk Management is an integral part of strategic decision making, operational management and project management. Council requires the General Manager to:

- a) ensure that the Principles of Risk Management are embedded into practices and processes across the organisation
- b) keep Council informed about risks that fall outside council's tolerance levels (as outlined in section 5.4 of this policy) and advise council on the controls being implemented for those risks.
- c) guide Council in its decision making by considering risk management issues in Council reports
- d) guide Council in determining appropriate levels of funding, training and resources required to undertake risk management activities
- e) develop and implement a Risk Management Plan that provides structure for how the organisation will implement this policy and conduct its risk management activities.
- f) embed key controls to manage risks into business processes
- g) establish appropriate mechanisms for measuring and reporting risk management performance to the Audit, Risk and Improvement Committee.
- h) communicate risk management policies, plans and issues to staff and other stakeholders

5.6. Risk Considerations by Council

To assist Council in making informed decisions the General Manager is to ensure that risk implications are included in all reports when necessary and that appropriate controls have been implemented to manage those risks within the acceptable risk tolerances set by Council.

5.8 Review, monitoring and continuous improvement

In line with the Office of Local Government's Internal Audit guidelines, council's expectation is that the General Manager will implement "the three lines of defence" model which will include:

- **Continuous Monitoring** – at this level, risk controls are routinely checked against parameters, for example, bank reconciliations, peer review of processes
- **Line Management review** – subject to selection, and typically based on raw-risk rating. Line management may perform self-assessments and quality reviews on risks and their risk treatments
- **Independent review** – Performed by internal and external audit staff, the level of assurance should be based on testing systems rather than conditions. Both the scope and frequency of testing should be lower than the first two categories².

² HB 158-2010 handbook, Institute of Internal Auditors (IIA)

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Page 6 of 10

Wentworth Shire Council

Word: DOC/19/16465

PDF:DOC/17/12222

Council Policy No. GOV013**Enterprise Risk Management Policy****6. ACCOUNTABILITIES AND RESPONSIBILITIES**

Positions	Accountabilities and Responsibilities
Mayor and Councillors	<ul style="list-style-type: none"> In consultation with the Executive Management Team and the Audit, Risk and Improvement Committee <ul style="list-style-type: none"> Approves Council's appetite for taking and/or retaining risk; Approves Council's strategy with consideration of the risk appetite and the threats and opportunities to Council from that strategy; Approves the strategic goals required to achieve the strategy and clearly articulates the critical success factors in achieving those strategic goals; and Articulates, the strategic risks (threat and opportunity) to Council from the objectives and strategy Requires the Executive Management Team to actively manage strategic risks and report frequently on their status. Recognises their responsibilities for making informed decisions that take into consideration the associated risks and opportunities. Actively supports the implementation of the Enterprise Risk Management Policy and the Enterprise Risk Management Plan.
Audit, Risk and Improvement Committee	<ul style="list-style-type: none"> Independent review and oversight of Council's governance, risk management and control activities. Oversight of risk management at Council and the Internal Audit function Requires the periodic review of Council's strategic and other significant operational and project risks to ensure appropriate risk treatment/controls have been implemented and maintain effectiveness
Internal Audit	<ul style="list-style-type: none"> Risk assurance to the Audit, Risk and Improvement Committee and General Manager through execution of the annual internal audit plan.
General Manager	<p>The General Manager has overall accountability for Risk Management across Council and is therefore responsible for:</p> <ul style="list-style-type: none"> Demonstrating a commitment to Enterprise Risk Management; Establishment of the Enterprise Risk Management capability within Council and leads the conversation about risk – Council's chief "Risk Champion"; Setting the tone, culture and expectations for Enterprise Risk Management activities, and assigns appropriate responsibilities to the Executive Management Team; Exercising due diligence; Ensuring the implementation and ongoing evaluation of appropriate risk management systems; Ensuring that a safe and healthy working environment is provided and maintained in all situations and at all Council sites; and Ensuring adequacy of resources for risk management activities and sets appropriate delegations for risk management activities.

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Page 7 of 10

Wentworth Shire Council

Word: DOC/19/16465

PDF:DOC/17/12222

Council Policy No. GOV013**Enterprise Risk Management Policy**

Executive Management Team	<ul style="list-style-type: none"> Accountable for ownership and management of risks in their respective areas; Creates an environment where managing risk is an accepted and expected part of normal operations; Accountable for the effective implementation and continual improvement of the Enterprise Risk Management Plan; Implements monitoring and management of relevant performance measures for strategic goal's critical success factors within their area of responsibility; Ensures that strategic and significant risks are reported in accordance with the Enterprise Risk Management reporting requirements; and Recommends recurrent and discretionary allocation of funding to the broader Executive Management Team, for the purpose of managing risks identified as priority in accordance with the Enterprise Risk Management Plan.
Delegated Risk Manager	<ul style="list-style-type: none"> Leading the Risk Management Function Responsible for developing, implementing and managing an Enterprise Risk Management Framework that is fit for purpose; Responsible for reporting strategic risks and certain residual risks to the Audit, Risk and Improvement Committee; and Supporting the organisation to manage its risks through: <ul style="list-style-type: none"> Provision of risk management advice and guidance to staff, and Custody and maintenance of the Enterprise Risk Management Framework
Department Managers	<ul style="list-style-type: none"> Accountable for managing risk within their area of responsibility, including monitoring and managing measures for the strategic goal's critical success factors; Ensures that employees and relevant stakeholders apply the appropriate risk management tools and templates in the correct manner; Are responsible for providing assistance and advice to staff in relation to the management of risks but not to take on the responsibility of another individual; Monitor the respective operational risk profile assessments, determine and ensure implementation of control measures for risks identified, and escalate any significant risks to management in accordance with risk management protocols; Responsible Contract/Project Managers are to ensure risks associated with the engagement of contractors are appropriately identified and managed; and Responsible Contract/Project Managers are to ensure the responsibilities and accountabilities vested in the contractor are clearly documented and communicated to the Contractor.
All staff and Contractors	<p>All employees are responsible to implement and embed risk management in their area of accountability. They are required to:</p> <ul style="list-style-type: none"> Identify, managing and monitor risks and opportunities in the areas of accountability;

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Page 8 of 10

Wentworth Shire Council

Word: DOC/19/16465

PDF:DOC/17/12222

Council Policy No. GOV013**Enterprise Risk Management Policy**

	<ul style="list-style-type: none">• Communicate to areas of risk to their supervisor or manager; and• Act appropriately to ensure their own safety as well as that of other employees, customers, and other workers e.g. contractors on site contractors and their employees who are undertaking work on behalf of Council, and members of the public.
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7. ATTACHMENTS

- Enterprise wide risk management matrix

Approved by Council and signed by
General Manager of Wentworth Shire Council

Signed & Dated

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Page 9 of 10

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Page 10 of 10

Enterprise Risk Management Matrix

CONSEQUENCE					
	Insignificant	Minor	Medium	High	Extreme
Reputational Risks	<ul style="list-style-type: none"> Minor damage to brand, image or reputation 	<ul style="list-style-type: none"> Some short term negative media coverage. Local community concern or criticism. 	<ul style="list-style-type: none"> Significant short term damage to reputation. Sustained/prominent local media coverage. 	<ul style="list-style-type: none"> Sustained damage to image/reputation. Adverse national/local media coverage. 	<ul style="list-style-type: none"> Long term damage to image/reputation. Sustained negative media attention.
Financial Risks	<ul style="list-style-type: none"> Negligible financial loss < \$10k or < 2.5% budget variative. No impact on program or business operation. 	<ul style="list-style-type: none"> Minor financial loss \$10k - \$50k or > 2.5% and < 10% budget variation. Minimal impact on program or business operation. 	<ul style="list-style-type: none"> Significant financial loss \$50K - \$500K or > 10% and < 20% budget variation. Considerable impact on program or business operation. 	<ul style="list-style-type: none"> Major financial loss \$500K - \$1M loss or > 20% and < 50% budget variation. Severe impact on program or business operation. 	<ul style="list-style-type: none"> Extensive financial loss > \$1M or > 50% budget variation. Loss of program, or business operation.
Natural & Environmental Risks	<ul style="list-style-type: none"> Minimal physical or environmental impact. Isolated release, controlled through normal operations. 	<ul style="list-style-type: none"> Minor physical or environmental impact. Onsite release immediately controlled with local resource. 	<ul style="list-style-type: none"> Significant physical or environmental impact. Onsite release contained with assistance of external resources. 	<ul style="list-style-type: none"> Major physical or environmental impact spreading off-site. Impact contained using external resources. 	<ul style="list-style-type: none"> Extensive physical or environmental impact, spreading off-site. Impact contained using external resources. Long term remediation required.
Security & Operational Risks	<ul style="list-style-type: none"> Negligible impact on service delivery. Resolved through normal operations. 	<ul style="list-style-type: none"> Short term loss, compromise or interruption of core activities with potential for long term disruption for non core activities. Mostly resolved through normal operations. 	<ul style="list-style-type: none"> Major loss, compromise or interruption to core activities resulting in medium term impact on operations. Resolved with assistance of external resource. 	<ul style="list-style-type: none"> Critical loss or event requiring replacement of property or infrastructure. Significant impact in core operations. 	<ul style="list-style-type: none"> Disaster resulting in destruction or long term unavailability of infrastructure, systems and resources directly impacting operations. Significant long term disruption to core operations.
Legal, Regulatory &	<ul style="list-style-type: none"> Isolated non-compliance or breach. Minimal impact resolved through normal operations. 	<ul style="list-style-type: none"> Minor non-compliance or breach resulting in short term impact on operations. 	<ul style="list-style-type: none"> Serious breach involving statutory authority or investigation. Adverse publicity at a local level. 	<ul style="list-style-type: none"> Major breach with fines and/or litigation. Widespread adverse publicity. 	<ul style="list-style-type: none"> Extensive breach resulting in large fines and a possible class action. Significant threat to the viability of the organisation.
People Risk	<ul style="list-style-type: none"> Incident resulting in minor injury. Negligible skills or knowledge loss 	<ul style="list-style-type: none"> Minor medical treatment with potential for lost time. Some loss of staff member with acceptable loss/deficit in skills 	<ul style="list-style-type: none"> Significant injury involving medical treatment or hospitalisation and lost time. Short term loss of skills, knowledge, expertise. 	<ul style="list-style-type: none"> Serious injury or fatality. Loss of some key staff resulting in skills knowledge and expertise deficit. 	<ul style="list-style-type: none"> Extensive long term injury or multiple fatalities. Loss of a significant number of key staff impacting on skills, knowledge and expertise.

Enterprise Risk Management Matrix

LIKELIHOOD				
ALMOST CERTAIN	LIKELY	POSSIBLE	UNLIKELY	RARE
61-99% of the time	41-60% of the time	21-40% of the time	11-20% of the time	0-10% of the time
Expected to occur in most circumstances	Probably will occur in most circumstances	Might happen at some time	Could happen, but unlikely	Has never occurred before

CONSEQUENCE					
	Insignificant	Minor	Medium	High	Extreme
Almost Certain	Medium	High	High	Extreme	Extreme
Likely	Medium	Medium	High	High	Extreme
Possible	Low	Medium	Medium	High	High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Medium	Medium

Actions per risk rating			
	Risk Acceptance Level	Action	Recommended action time frame
Extreme	Avoid	Cease or isolate source of risk.	Immediate
		Implement further risk controls.	Up to 1 month
		Monitor, review and document controls.	Ongoing
High	Resistant	Implement risk controls if reasonably practicable.	1 to 3 months
		Monitor, review and document controls.	Ongoing
Medium	Accept	Implement risk controls if reasonably practicable.	1 to 3 months
		Monitor, review and document controls.	Ongoing
Low	Receptive	Monitor and review	Ongoing

Quarterly Progress Report against 2020/21 Operational Plan

	Exp prev Fin Yrs	Original Budget	Revised Budget Q1	December YTD
1.1 Grow the potential for business and industry to develop and expand		\$1,835,253	\$1,835,253	\$736,258
Active				
Annual Program				
Building Control Operational Costs		\$301,959	\$301,959	\$212,656
Economic Affairs Operational Costs		\$1,533,294	\$1,533,294	\$523,602
1.2 Encourage and support population growth and resident attraction	\$1,869,106	\$7,455,417	\$8,555,417	\$2,329,984
Active				
Annual Program				
Housing & Community Amenities Operational Costs		\$1,315,417	\$1,315,417	\$494,740
Construction Phase				
1870-2999-0000 Aerodromes - Capital Works	\$1,866,729	\$6,100,000	\$7,200,000	\$1,823,653
2.1 Grow visitation to the Shire by developing a quality visitor experience and promoting our destination	\$323,648	\$1,050,000	\$1,383,835	\$165,307
Completed				
1960-2999-0011 Willowbend Power Upgrade	\$54,752	\$0	\$110,000	\$96,148
1960-2999-0012 Willowbend Office	\$202,725	\$0	\$30,000	\$3,100
Active				
Pre-construction Phase				
1915-2999-0014 RV Dump Point Wentworth	\$0	\$0	\$50,000	\$0
Annual Program				
1941-2999-0002 PS Ruby Capital Expenses	\$3,127	\$50,000	\$50,000	\$51,907
Construction Phase				
1960-2999-0003 - Willowbend Caravan Park Redevelopment	\$0	\$1,000,000	\$1,000,000	\$211
1960-2999-0014 Camp Kitchen Modifications	\$63,044	\$0	\$130,000	\$13,941
2.2 Enhance access to local health and aged care services		\$151,933	\$151,933	\$69,762
Active				
Annual Program				
Health Services Operational Costs		\$151,933	\$151,933	\$69,762
2.5 Maintain/create desirable open spaces and recreation facilities	\$4,554,901	\$4,296,446	\$5,962,119	\$1,969,720
Completed				
1526-2999-0001 Curlwaa Hall Renewal	\$563,531	\$0	\$0	\$559
1527-2999-0001 Pooncarie Hall Upgrade	\$205,950	\$0	\$25,000	\$4,076
1528-2999-0001 Anabranah Hall Upgrade	\$180,220	\$0	\$25,000	\$6,366
1541-2999-0016 GGO Netball Courts & Lights	\$415,188	\$0	\$40,000	\$84,459
1545-2999-0023 Wentworth Showgrounds Pavillion	\$632,814	\$325,000	\$370,000	\$419,508
1555-2999-0011 Amenities Upgrade	\$345,685	\$0	\$50,000	\$90,857
Active				
Close Out				
1557-2999-0001 Wentworth Sporting Complex	\$303,980	\$0	\$170,000	\$68,436
Pre-construction Phase				
1547-2999-0009 George Gordon Oval Fencing	\$0	\$0	\$104,150	\$442
1550-2999-0002 Curlwaa Riverfront	\$374,506	\$35,000	\$35,000	\$0
Construction Phase				
1548-2999-0001 Pooncarie Parks Toilet Block	\$50,379	\$0	\$120,000	\$5,413
Planning Phase				
1540-2999-xxxx Drought Communities Extension Programme Projects	\$0	\$1,000,000	\$1,000,000	\$0
1545-2999-0030 SCCF WW Rowing Club Building Extension	\$0	\$0	\$199,187	\$0
1547-2999-0018 Bike Safety Track	\$0	\$0	\$110,000	\$0
1549-2999-0008 Playground Equipment James King Park	\$0	\$0	\$50,000	\$0
Annual Program				
1505-2999-0001 New & Replacement Bookstocks	\$40,003	\$53,000	\$53,000	\$20,843
Recreation & Culture Operational Costs		\$2,187,446	\$2,187,446	\$1,142,920
Construction Phase				
1529-2999-0001 Pomona Hall Upgrade	\$159,041	\$0	\$30,000	\$6,427
1545-2999-0025 Wentworth Riverfront BBQ Area	\$14,111	\$220,000	\$235,000	\$10,278

Quarterly Progress Report against 2020/21 Operational Plan

	Exp prev Fin Yrs	Original Budget	Revised Budget Q1	December YTD
1545-2999-0031 W/Worth Rowing Club Reserve Electrical Upgrade	\$0	\$0	\$63,750	\$0
1547-2999-0001 Buronga Riverfront Masterplan	\$71,286	\$75,000	\$225,000	\$21,952
Tender Stage				
1545-2999-0012 Wentworth Riverfront Wall Remediation	\$9,217	\$300,000	\$300,000	\$21,641
Stalled				
(blank)				
1535-2999-0004 Wentworth Pool Tiling	\$0	\$0	\$53,000	\$5,169
Not Started				
(blank)				
1546-2999-0015 Dareton Travellers Rest	\$1,452	\$0	\$60,000	\$0
1546-2999-0016 Dareton Town Entry Tree Corridor	\$0	\$0	\$50,000	\$0
1548-2999-0004 Pooncarie Walking Track to Campground (1.5m spray seal x900m)	\$0	\$0	\$60,000	\$0
3.1 Promote the efficient delivery of water supply, sewer and drainage services for the long term interests of future generations	\$6,659,374	\$9,474,474	\$11,472,764	\$3,584,170
Completed				
3005-2999-0123 Hendy Road Main Replacement	\$813,964	\$0	\$0	\$13,386
Active				
Close Out				
2005-2999-0242 - Pooncarie WTP	\$828,396	\$0	\$0	\$37,062
Pre-construction Phase				
1436-2999-0013 Buronga/Gol Gol Stormwater Constraints	\$73,675	\$1,000,000	\$0	\$6,225
1436-2999-0018 Midway Stormwater Upgrade	\$0	\$0	\$500,000	\$3,090
2005-2999-0234 Mourquong Filtered Water Main	\$15,241	\$50,000	\$50,000	\$0
Constuction Phase				
1440-2999-0002 EDS Facilities	\$315,311	\$50,000	\$400,000	\$73,930
2005-2999-0207 -Gol Gol WTP - Process Upgrade	\$1,064,122	\$1,000,000	\$1,160,000	\$700,637
3005-2999-0043 Sewer Rationalisation Project Wentworth	\$1,759,947	\$0	\$600,000	\$285,997
3005-2999-0044 Sewer Rationalisation Project Dareton	\$1,744,015	\$0	\$600,000	\$161,839
Planning Phase				
1436-2999-0019 Wilga Road Stormwater Upgrade	\$0	\$0	\$470,000	\$9,166
Integrated Water Cycle Management Plan	\$14,466	\$150,000	\$150,000	\$752
Annual Program				
1436-2999-0001 Stormwater Drainage	\$0	\$250,000	\$250,000	\$12,366
2005-2999-0101 Infrastructure Upgrade	\$0	\$1,000,000	\$960,000	\$0
2005-2999-0232 Water Infrastructure Development Strategy	\$4,107	\$50,000	\$50,000	\$0
3005-2999-0101 Infrastructure Upgrade	\$0	\$1,590,953	\$1,579,243	\$0
3005-2999-0126 Sewer Main Refurbishment	\$0	\$224,000	\$224,000	\$15,727
3005-2999-0136 Sewer Design Works	\$0	\$50,000	\$50,000	\$0
Environment 3.1 Operational Costs		\$289,864	\$289,864	\$86,382
Sewer Administration Operational Costs		\$1,402,724	\$1,402,724	\$535,095
Water Supplies Operational Costs		\$1,971,141	\$1,971,141	\$858,368
Construction Phase				
1436-2999-0014 Neville Street Stormwater	\$15,580	\$0	\$300,000	\$0
2005-2999-0200 Trentham Cliffs Water Install	\$0	\$0	\$0	\$391,243
3005-2999-0200 Trentham Cliffs Sewer Install	\$0	\$0	\$0	\$374,060
Stalled				
2005-2999-0109 -Raw Water Main Replacement W/W	\$0	\$280,000	\$280,000	\$0
Not Started				
2005-2999-0252 Gol Gol Pump Station Drainage/Stabilisation	\$0	\$50,000	\$50,000	\$0
3.2 Plan for and develop the right assets and infrastructure	\$480,913	\$12,598,468	\$13,027,374	\$4,751,329
Completed				
1825-2999-0009 Golf Course Road	\$0	\$0	\$179,000	\$88,779
Active				
Pre-construction Phase				
1865-2999-0003 Wood St Kerb Ramps (6)	\$9,000	\$0	\$145,000	\$855
1865-2999-0009 - Pitman Ave Shared Path & Ramps	\$5,837	\$0	\$140,000	\$748
Planning Phase				
1895-2999-0003 Dareton Street Lights	\$0	\$0	\$97,686	\$0
Road Renewals Included in Operating expenditure		\$3,542,256	\$3,542,256	\$274,443

Quarterly Progress Report against 2020/21 Operational Plan

	Exp prev Fin Yrs	Original Budget	Revised Budget Q1	December YTD
Annual Program				
Transport Operational Costs		\$8,766,212	\$8,559,032	\$4,333,792
Legal				
1930-2999-0018 Land Acquisitions	\$282,926	\$250,000	\$250,000	\$50,465
3.3 Prepare for natural disasters, biosecurity risks and climate change	\$0	\$1,350,627	\$1,831,727	\$22,944
Active				
Planning Phase				
1825-2999-0010 High Darling Link Road	\$0	\$0	\$481,100	\$0
Annual Program				
Environment 3.3 Operational Costs		\$72,420	\$72,420	\$22,803
Construction Phase				
1870-2999-xxxx Local Roads and Community Infrastructure Projects	\$0	\$1,278,207	\$1,278,207	\$0
3.4 Reduce, reuse and recover waste	\$284,828	\$1,953,673	\$1,953,673	\$835,916
Active				
Planning Phase				
1421-2999-0019 100,000 Tonnes Upgrade	\$23,000	\$100,000	\$100,000	\$11,005
Annual Program				
Environment 3.4 Operational Costs		\$1,710,852	\$1,710,852	\$824,911
Implementation				
1421-5100-0001 Landfill Capital Loan Repayments	\$172,187	\$92,141	\$92,141	\$0
1421-5100-0002 Landfill Capital Loan Repayments #2 Loan	\$89,641	\$50,680	\$50,680	\$0
4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery	\$645,516	\$12,134,501	\$12,559,501	\$2,501,563
Active				
Planning Phase				
1005-2999-0017 Wentworth Civic Centre	\$41,797	\$4,000,000	\$4,000,000	\$52,351
Annual Program				
1005-2999-0014 Office Equipment	\$0	\$100,000	\$100,000	\$0
1007-2999-0001 Computer Replacement	\$0	\$200,000	\$200,000	\$28,145
1010-2999-0001 Capital Plant Replacement	\$0	\$1,500,000	\$1,910,000	\$201,260
1010-2999-0012 Minor Plant Purchases	\$0	\$50,000	\$65,000	\$30,184
1010-2999-0015 Asbestos Management Plan	\$0	\$60,000	\$60,000	\$0
Community Services Operational Costs		\$83,786	\$83,786	\$43,653
Finance and Policy Administration Operational Costs		\$1,763,945	\$1,763,945	\$1,072,316
Governance & GMO Administration Operational Costs		\$2,426,393	\$2,426,393	\$866,535
Public Order & Safety Operational Costs		\$1,007,630	\$1,007,630	\$356,508
Roads & Engineering Administration Operational Costs		\$177,696	\$177,696	-\$265,945
Implementation				
1005-5100-0005 Loan Repayments - Midway	\$122,302	\$77,147	\$77,147	\$35,248
1005-5100-0015 Loan Repayments WWCC - Loan \$850k	\$71,709	\$42,496	\$42,496	\$21,155
1005-5100-0016 Loan Repayments WWCC - Loan \$3.3m	\$0	\$99,616	\$99,616	\$0
1007-2999-0014 Integrated Management System	\$395,310	\$500,000	\$500,000	\$58,809
Grand Total	\$14,818,287	\$52,300,792	\$58,733,596	\$16,966,954

WENTWORTH
SHIRE COUNCIL
WORTH THE DRIVE

RISK MANAGEMENT UPDATE

PRESENTATION TO INTERNAL AUDIT & RISK MANAGEMENT COMMITTEE

2 FEBRUARY 2021

WENTWORTH SHIRE COUNCIL

WORTH THE DRIVE

Risk Management Standard has recently been updated and replaced with a new standard – ISO 31000:2018.

In light of the updated standard Council staff have commenced reviewing the Enterprise Risk Management Framework including:

- Policy
- Risk Matrix
- Risk Register

Once the updated Policy and Matrix have been adopted work will commence on Risk Management Plan

WENTWORTH SHIRE COUNCIL

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All of the above will be reviewed again by the new Council prior to 30 June 2022 and will be one of the first things looked at by the new Audit, Risk and Improvement Committee.

New Committee to be in place by Mid March 2022 though the OLG are recommending that they start earlier if possible.

OLG released a discussion paper in 2019 regarding a framework for the operations of the new Committee. Have yet to finalise the framework.

WENTWORTH SHIRE COUNCIL

WORTH THE DRIVE

The new risk standard has revised the definition of risk as

“the effect of uncertainty on objectives”

Therefore risk now includes any threat or opportunity that could potentially prevent, delay or impede Council from meeting its planned objectives, or conversely, potentially improve the potential for success.

WENTWORTH SHIRE COUNCIL

WORTH THE DRIVE

The Risk Matrix has been reviewed and updated, with the number of risk categories reducing from 7 to 6 to now include the following:

- Reputational
- Financial
- Natural & Environmental
- Security & Operational
- Legal, Regulatory & Political
- People

Staff are currently reviewing key risks with the aim of including the top 5-6 risks for each function on the revised Risk Register.

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Key words/themes to use when considering risks

- “Failure to”
- “Breach of”
- “Damage to”
- “Loss of”
- “Lack of”
- “Inability to”
- “Inadequate”
- “Insufficient”

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Effective management of risk begins with Council's leadership and the consideration of its operating environment and its appetite for taking risk.

Councillors as the Governing body is accountable for risk management as a function of Council and will set risk aware strategic objectives and determine the acceptable limits for the risk profile of Council.

WENTWORTH SHIRE COUNCIL

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As the Governing Body what do you think
are the 5 or 6 core risks effecting Council.

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Reputational Risk

- Example
 - Poor decision making by the Council resulting in long term damage to image/reputation.

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Financial Risk

- Example
 - Inadequate internal controls
 - Fraud
 - Extreme Financial Loss

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Natural & Environmental Risk

- Example
 - Damage to Council Facility/Asset (STP or Fuel Tank)
 - Environmental Damage
 - Impact to the environment

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Security & Operational Risk

- Example
 - IT System Breach
 - Disruption to operations
 - Damage to Council facility
 - Long term unavailability of facility
 - Impacting on operations/delivery of services

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Legal, Regulatory & Political Risk

- Example
 - Insufficient resources and controls
 - Breach of legislation
 - Large Fine

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People Risk

- Example
 - Unsafe work environment
 - Long term injury
 - Fatality
 - Inability to attract quality staff
 - Impacting on goals and objectives

9 REPORTS TO COUNCIL

9.1 GENERAL MANAGER'S REPORT

File Number: RPT/20/848

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Chloe Horne - Business Support Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The General Manager's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. OLG Circulars
Nil
2. Meetings
As listed
3. Upcoming meetings or events
As listed
4. Other items of note

Recommendation

That Council notes the information contained within the report from the General Manager.

Detailed Report

1. OLG Circulars
Nil

2. Meetings

Following is a list of meetings or events attended by the General Manager for the period of 11 January 2021 – 5 February 2021.

Date	Meeting	Location
19 Jan 2021	Far West Joint Organisation General Manager Meeting	Video Conference
19 Jan 2021	Murray Darling Basin Authority Meet & Greet	Wentworth
19 Jan 2021	Riverina and Murray Joint Organisation Waste Team Meeting	Wentworth
19 Jan 2021	Mayoral Meeting	Wentworth
20 Jan 2021	Pre-Meeting Ordinary Council Meeting	Buronga
20 Jan 2021	Ordinary Council Meeting	Buronga
20 Jan 2021	Water Ownership & Water Trading Webinar	Video Conference

21 Jan 2021	Mayoral Meet & Greet with Mildura Rural City Council	Mildura
22 Jan 2021	Far West Joint Organisation General Manager Meeting	Video Conference
26 Jan 2021	2021 Australia Day Award Ceremony	Buronga
27 Jan 2021	Far West Joint Organisation Board Meeting	Video Conference
2 Feb 2021	Far West Joint Organisation General Manager Meeting	Video Conference
2 Feb 2021	Internal Audit & Risk Management Committee Meeting	Buronga
2 Feb 2021	Mayoral Meeting	Buronga
3 Feb 2021	Staff Consultative Committee Meeting	Wentworth
3 Feb 2021	Workplace Health & Safety Meeting	Wentworth

3. Events

Following is a list of upcoming events, conferences or committee meetings, including out of region meetings where the Shire has been requested to attend in an official capacity.

Date	Meeting	Proposed Attendees	Location
18 Feb 2021	Wentworth Shire Health Interagency Meeting	Cr Jane MacAllister	Buronga
22 Feb 2021	Murray Darling Association Board Meeting	Cr Jane MacAllister	Video Conference
23 Feb 2021	Far West Joint Organisation General Manager Meeting	General Manager	Video Conference
23 Feb 2021	Mayoral Meeting	Mayor, Deputy Mayor & General Manager	Wentworth
25 Feb 2021	Carramar Drive User Group Meeting	Mayor & Cr Jane MacAllister	Gol Gol
26 Feb 2021	Far West Joint Organisation Board Meeting	Mayor, Deputy Mayor & General Manager	TBC
2 March 2021	Mayoral Meeting	Mayor, Deputy Mayor & General Manager	Wentworth
2 March 2021	Murray Darling Association Region 4 Ordinary Meeting	Deputy Mayor, Cr Jane MacAllister, Cr Steve Heywood & General Manager	Video Conference

4. Other items of note

Nil

Attachments

Nil

9.2 CALL FOR MOTIONS MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE AND ANNUAL GENERAL MEETING

File Number: RPT/21/27

Responsible Officer: Ken Ross - General Manager
Responsible Division: Office of the General Manager
Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future
Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The purpose of the Murray Darling Association is to provide effective representation of local government and communities at state and federal level in the management of Basin resources by exchanging information, facilitating debate, and seeking to influence government policy.

The 2021 Murray Darling Association National Conference and Annual General Meeting will be held in Wentworth on 17-19 May 2021. Call for Motions opened on 4 January 2021 and will close on 12 April 2021.

Recommendation

That Council:

- (a) nominate motions to be put forward for the Murray Darling Association National Conference and Annual General Meeting; and
- (b) consider the nominated motions at the March meeting of Council.

Detailed Report

Purpose

The purpose of this report is to provide Council with the opportunity to put forward motions to the Murray Darling Association National Conference and Annual General Meeting.

Background

The 2021 Murray Darling Association National Conference and Annual General Meeting will be held in Wentworth on 17-19 May 2021. Call for Motions opened on 4 January 2021 and will close on 12 April 2021.

Report Detail

When nominating motions, the following should be considered:

Objective:

- What is your motion trying to achieve?
- Who would benefit from your motion?

Key Arguments:

- What is the current context/issue?
- What are the risks if this motion doesn't get up?

Conclusion

Council consider motions to be put forward to the Murray Darling Association National Conference and Annual General Meeting.

Attachments

1. Murray Darling Association Guide for Submissions of Motions [↓](#)

Guide for the submission of motions for the Murray Darling Association 2021 National Conference & AGM



The purpose of the MDA is to provide effective representation of local government and communities at state and federal level in the management of Basin resources by exchanging information; facilitating debate; and seeking to influence government policy.

Motions resolved at the National Conference and AGM form the foundations of the MDA's leadership and advocacy work for the year and years ahead.

We invite you to begin considering and consulting with your regions on prospective motions for the AGM. These motions are a unique opportunity to elevate your region's issues, challenges and opportunities.

You are encouraged to engage all member councils within your region in the development of your region's motions before submitting them to the MDA.

Motions should be supported by a resolution at a region meeting before being put to the Board for final approval before the AGM.

Where multiple motions are received that are similar in intent, the MDA executive will liaise with proposing regions to identify opportunities to integrate into single motions.

Key dates

Call for Motions open:

4 January 2021

Accepting of Motions closes:

12 April 2021

MDA National Conference and AGM:

May 2021 (date TBA)



How to submit a motion

1. Consult with your region about the proposed motion at your next Region meeting.
2. Use the attached template to write your motion, adding any supporting information such as region meeting resolution.
3. Submit your motion to policy@mda.asn.au no later than 12 April 2021.

The final agenda and meeting paper for the 2021 National Conference and AGM will be distributed at least 14 days before the AGM.

Motion Template

Motion # **Region # – [Proposing Council]**

Motion: *Clear instruction / directive / call for action*

Objective:

- *What is your motion trying to achieve?*
- *Who would benefit from your motion?*

Key Arguments:

- *What is the current context/issue?*
- *What are the risks if this motion doesn't get up?*
- *What is the broader benefit to Basin communities if this motion is successful?*

9.3 2020 WESTERN DIVISION OF COUNCILS ANNUAL CONFERENCE

File Number: RPT/21/99

Responsible Officer: Ken Ross - General Manager
 Responsible Division: Office of the General Manager
 Reporting Officer: Gayle Marsden - Executive Assistant

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future
 Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

The 2021 Western Division of Councils Annual Conference will be held from 19-21 April 2021 in Broken Hill. The focus of the Conference will be the Four Pillars of Sustainability – Human, Social, Economic and Environment.

Recommendation

That Council determines attendees to the 2021 Western Division of Council's Annual Conference.

Detailed Report

Purpose

The 2021 Western Division of Councils Annual Conference will be held from 19-21 April 2021 in Broken Hill. The purpose of this report is to bring the conference to the attention of Council to identify which delegate(s) should be appointed to attend. The Mayor and Councillor Evans are Council's delegates on the Western Division of Council's, with Councillor Evans being on the Executive Committee.

Background

The Western Division forum represents an excellent opportunity for you to network with Western NSW community leaders. It will also offer firsthand experience regarding issues each community faces and provide an outline of the local-based solutions that are being adopted to deal with these challenges. The Western Division has over the years been an effective lobby group. Member Councils include Bourke, Cobar, Central Darling, Walgett, Wentworth, Balranald and Broken Hill. These Councils make up the Far North West and Far West Joint Organisations. Last year Council nominated five delegates to attend due to the conference being hosted by our close neighbor Broken Hill City Council.

Conclusion

Attendance at the conference would be beneficial to Wentworth Shire Council as mutual interests and issues will be discussed and it will also provide an opportunity to network with other Councils with similar issues.

Attachments

Nil

9.4 MONTHLY FINANCE REPORT

File Number: RPT/21/41

Responsible Officer: Simon Rule - Director Finance and Policy
 Responsible Division: Finance and Policy
 Reporting Officer: Vanessa Lock - Finance Officer

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future
 Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

Rates and Charges collections for the month of January 2021 were \$222,363.23. After allowing for pensioner subsidies, the total levies collected are now 60.96%. For comparison purposes 60.45% of the levy had been collected at the end of January 2020. Council currently has \$29,531,112.55 in cash and investments.

Recommendation

That Council notes the monthly finance report.

Detailed Report

The purpose of this report is to indicate to Council the position in relation to the rate of collections and the balance of cash books.

Reconciliation and Balance of Funds held as at 30 January 2021

The reconciliation has been carried out between the Cash Book of each fund and the Bank Pass Sheet as at 30 January 2021.

	Combined Bank Account
Cash Balance as at 1 January 2021	\$ 1,720,901.89
Add: Receipts for the Period Ending 30 January 2021	\$ 5,612,219.55
Rates, Debtors, Miscellaneous	
Less: Payments for the Period Ending 30 January 2021	
Cash Book entries for this Month	\$ 4,814,222.67
Cash Balance at at 30 January 2021	\$ 2,518,898.77
Investments	
Total Investments as at 30 January 2021	\$ 27,012,213.78
TOTAL	\$ 29,531,112.55

Collection of Rates and Charges

Rates and Charges collections for the month of January 2021 were \$222,363.23. After allowing for pensioner subsidies, the total levies collected are now 60.96%. A summary of the Rates and Charges situation as at 30 January 2021 is as follows.

	Rates and Charges	
Levies		
Balance Outstanding at 30 June 2020 - Rates / Water	1,206,927.30	
Rates and Charges Levied 22 July 2020	9,193,808.18	\$ 10,400,735.48
+ Additional Water Charges	796,054.70	
+ Supplementary Rates and Charges	66,140.52	
+ Additional Charges	7,878.46	
- Credit Adjustments	18,110.51	
- Abandonments	3,342.42	\$ 11,249,356.23
Deductions		
- Payments	6,678,394.09	
- Less Refunds of Payments	4,123.12	\$ 6,674,270.97
		\$ 4,575,085.26
- Pensioner Subsidy		
Government Subsidy	100,534.42	
Council Subsidy	82,255.44	\$ 182,789.86
Total Rates/Water Charges Outstanding		\$ 4,392,295.40

Note: For comparison purposes 60.45% of the levy had been collected at the end of January 2020.

Council Loans Report

Name	Institution	Purpose	Interest Rate	Loan Amount	Amount Outstanding	Due Date
Loan 201	National Australia Bank	Buronga Landfill	4.550% Fixed	\$ 920,000.00	\$ 432,147.17	30/01/2025
Loan 202	ANZ Bank	Civic Centre	3.470% Fixed	\$ 850,000.00	\$ 680,487.32	21/10/2026
Loan 203	National Australia Bank	Midway Centre	3.586% Fixed	\$ 1,900,000.00	\$ 1,710,389.62	28/04/2023
Loan 204	Bendigo Bank	Buronga Landfill	5.290% Fixed	\$ 1,500,000.00	\$ 1,329,747.36	12/05/2037
				TOTAL	\$ 4,152,771.47	

Rates/Water write offs and adjustments

Rates and charges that have been written off under the delegated authority of the General Manager for the month of January 2021.

Account	Date	Amount	Comment
Debtors			
Scads Cruisin Café	5.1.2021	170.00	Invoice cancelled by Health inspector
GBM Consulting	25.1.2021	89.04	Cancelled charge and transferred cost to Council job number (work carried out for Wentworth Shire)
Rates			
2094-03	15.12.2020	91.20	Reduction in valuation
1267	27.01.2021	1.00	Credit interest -Ratepayer paid off water instad of interest
Water			
298.024	16.12.2020	437.50	Incorrect water reading entered

Overtime and Travelling

Jan-21	Pay Periods		2			
Overtime						
	Time and a Half		Double Time		Double Time and Half	
Department	Hours	Amount	Hours	Amount	Hours	Amount
Animal Services	3.00	\$ 140.22	3.50	\$ 214.49		
Civil Works	18.00	\$ 795.70	11.00	\$ 736.62		
Finance	3.50	\$ 174.65				
Library	0.50	\$ 29.86				
Parks & Gardens	14.00	\$ 661.66	9.50	\$ 468.16		
Roads - Council	182.50	\$ 7,838.76	37.50	\$ 2,197.83		
Roads - RMS	28.50	\$ 1,211.50	15.00	\$ 861.86		
Roads & Engineering Indoor	7.00	\$ 495.31	0.50	\$ 46.36		
Tourism	8.50	\$ 337.98				
Waste Management	27.00	\$ 1,246.38	1.00	\$ 73.35	1.50	\$ 125.46
Water & Waste Water	68.50	\$ 3,135.27	82.50	\$ 5,066.63	5.00	\$ 387.35
Total	361.00	\$ 16,067.29	160.50	\$ 9,665.30	6.50	\$ 512.81
Travel Allowance						
Department	Kms	Amount				
Water & Waste Water	22.6	\$ 17.63				
Health & Planning	720.0	\$ 561.60				
Roads & Engineering Indoor	326	\$ 254.28				
Total	1,068.6	\$ 833.51				
		27,078.91				

Conclusion

The report indicates to Council that its finances are in a favourable position.

Attachments

Nil

9.5 MONTHLY INVESTMENT REPORT

File Number: RPT/21/91

Responsible Officer: Simon Rule - Director Finance and Policy
 Responsible Division: Finance and Policy
 Reporting Officer: Hodi Beauliv - Manager Finance

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future
 Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

As at 31 January 2021 Council had \$18 million invested in term deposits and \$11,531,112.55 in other cash investments. Council received \$26,288.25 from its investments for the month of January 2021.

In January 2021 Council investments averaged a rate of return of 0.59% and it currently has \$9,165,513.01 of internal restrictions and \$15,926,633.16 of external restrictions.

Recommendation

That Council notes the monthly investment report.

Detailed Report

Purpose

The purpose of this report is to update Council on the current status of its investments.

Matters under consideration

As at 31 January 2021 Council had \$29,531,112.55 invested with eight (8) financial institutions.

Breakdown of Total Funds Available

Financial Institution	Amount	% of Available Funds
AMP	\$3,007,776.32	10.19%
Bank of Queensland	\$4,000,000.00	13.55%
Bendigo Bank	\$4,518,898.77	15.30%
Commonwealth Bank	\$3,000,000.00	10.16%
IMB Bank	\$1,000,000.00	3.39%
Macquarie Bank	\$6,003,352.47	20.33%
Members Equity Bank	\$2,001,084.99	6.78%
National Australia Bank	\$6,000,000.00	20.32%
TOTAL	\$29,531,112.55	100.00%

Investments on Hand as at 31 January 2021

Term Deposits

Investee	Date Invested	Date of Maturity	Effective Interest Rate	Amount Invested	Rating
Bank of Queensland (6)	22/10/2020	22/07/2021	0.60%	\$ 1,000,000.00	A2/BBB+
Bank of Queensland (7)	13/08/2020	11/02/2021	0.75%	\$ 1,000,000.00	A2/BBB+
Bank of Queensland (8)	2/09/2020	3/03/2021	0.70%	\$ 1,000,000.00	A2/BBB+
Bank of Queensland (9)	26/08/2020	24/02/2021	0.70%	\$ 1,000,000.00	A2/BBB+
Bendigo Bank (1)	24/08/2020	20/05/2021	0.65%	\$ 1,000,000.00	A2/BBB+
Bendigo Bank (7)	29/09/2020	29/03/2021	0.50%	\$ 1,000,000.00	A2/BBB+
Commonwealth Bank	15/12/2020	15/06/2021	0.42%	\$ 1,000,000.00	A1+/A
Commonwealth Bank (2)	15/01/2021	14/07/2021	0.37%	\$ 1,000,000.00	A1+/A
Commonwealth Bank (3)	29/01/2021	26/10/2021	0.40%	\$ 1,000,000.00	A1+/A
IMB Bank	9/12/2020	9/03/2021	0.97%	\$ 1,000,000.00	A2/BBB
Macquarie Bank	8/10/2020	8/04/2021	0.55%	\$ 1,000,000.00	A1/A+
Macquarie Bank (3)	15/10/2020	12/02/2020	0.50%	\$ 1,000,000.00	A1/A+
National Australia Bank (2)	13/08/2020	9/02/2021	0.73%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (3)	28/10/2020	26/04/2021	0.50%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (4)	31/08/2020	28/05/2021	0.75%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (6)	25/11/2020	23/02/2021	0.45%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (7)	28/09/2020	29/03/2021	0.60%	\$ 1,000,000.00	A1+/AA-
National Australia Bank (8)	27/11/2020	25/02/2021	0.45%	\$ 1,000,000.00	A1+/AA-
Total Term Deposits				<u>\$ 18,000,000.00</u>	

Other Cash Investments

Investee	Date Invested	Date of Maturity	Effective Interest Rate	Amount Invested	Rating
Bendigo Bank - Operating A/c	N/A	Ongoing		\$ 2,518,898.77	A2/BBB+
AMP (11) - 31 Days Notice A/c	22/09/2020	Ongoing	0.95%	\$ 3,007,776.32	A2/BBB+
Macquarie Bank (4) - Cash at Call A/c	27/11/2020	Ongoing	0.45%	\$ 4,003,352.47	A1/A+
ME Bank (5) - Cash at Call A/c	1/12/2020	Ongoing	0.40%	\$ 2,001,084.99	A2/BBB
Total Other Cash Investments				<u>\$ 11,531,112.55</u>	

Total Funds Available

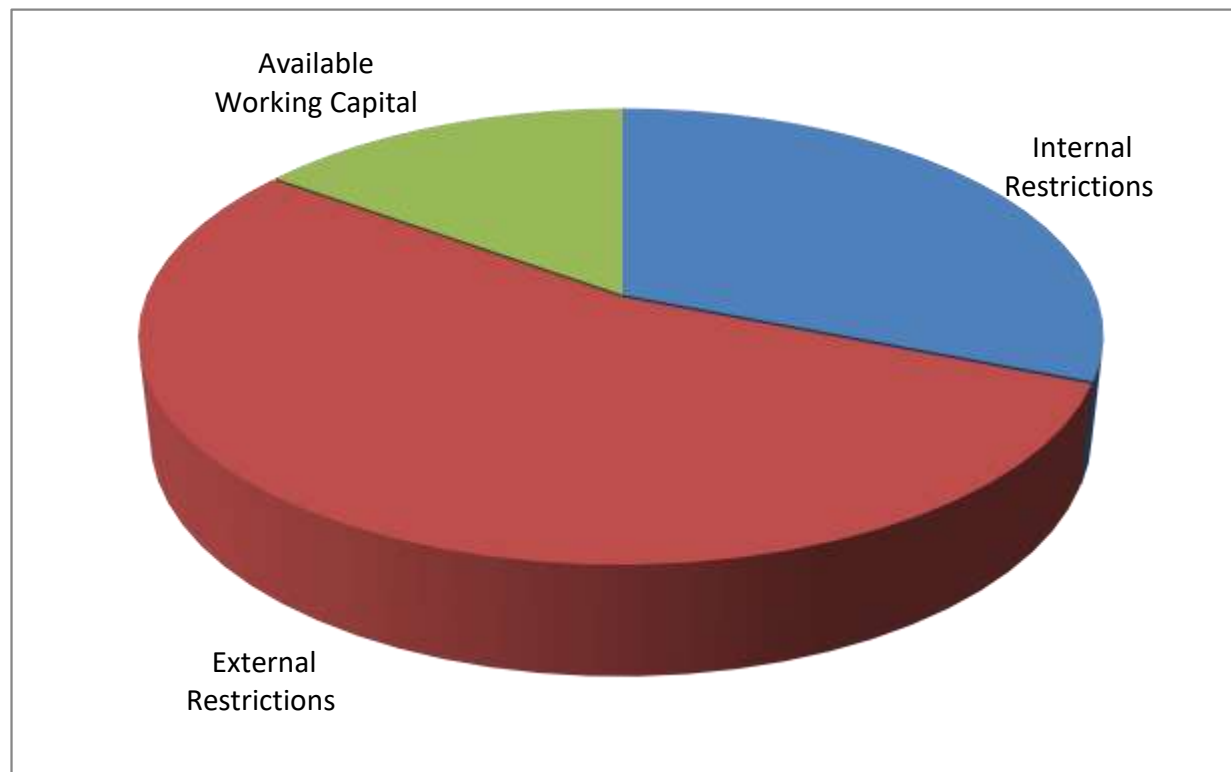
\$ 29,531,112.55

Note: Ratings provided are from Moody's and Standard & Poors Rating Agencies

Restrictions

Internal Restrictions		
- Employee Entitlements	\$ 2,376,437.00	
- Doubtful Debts	\$ 115,367.00	
- Tip Remediation	\$ 2,484,384.00	
- Future Development Reserve	\$ 1,113,213.94	
- Trust Account	\$ 576,111.07	
- Capital Projects	\$ 1,000,000.00	
- Plant Replacement Reserve	\$ 1,500,000.00	\$ 9,165,513.01
External Restrictions		
- Water Fund	\$ 9,650,439.71	
- Sewer Fund	\$ 2,772,053.62	
- Developer Contributions Reserve	\$ 639,646.61	
- Unexpended Grants	\$ 2,053,763.80	
- Crown Reserves Reserve	\$ 289,128.84	
- Loan Guarantee Reserve	\$ 3,162.86	
- Prepayments Cemeteries	\$ 518,437.72	\$ 15,926,633.16
Day to Day Liquidity		\$ 4,438,966.38
Total Funds Available		\$ 29,531,112.55

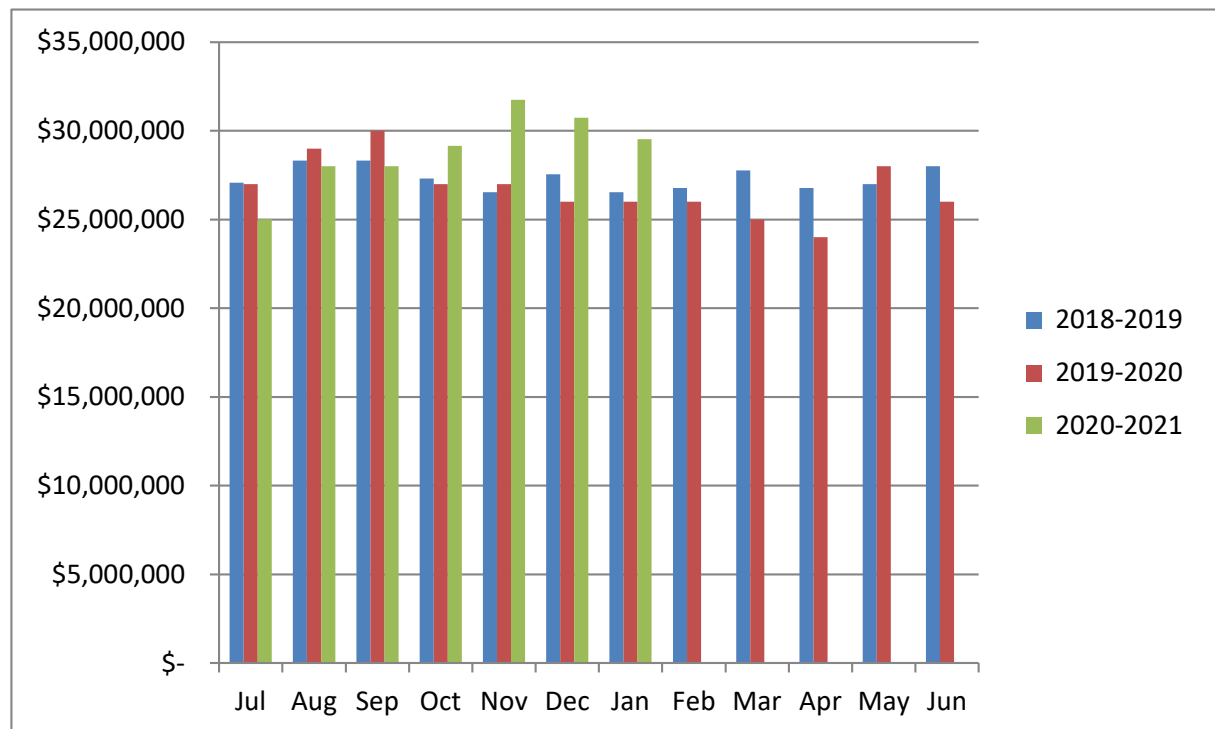
Breakdown



Summary – Unexpended Grants as at 31 January 2021

Grant	Amount
Pooncarie Weir	\$77,746.00
RFS Repairs & Maintenance Grant	\$25,543.80
State Library Infrastructure Grant	\$1,450,474.00
NSW Fixing Local Roads	\$500,000.00
Total	\$2,053,763.80

Total Funds Invested

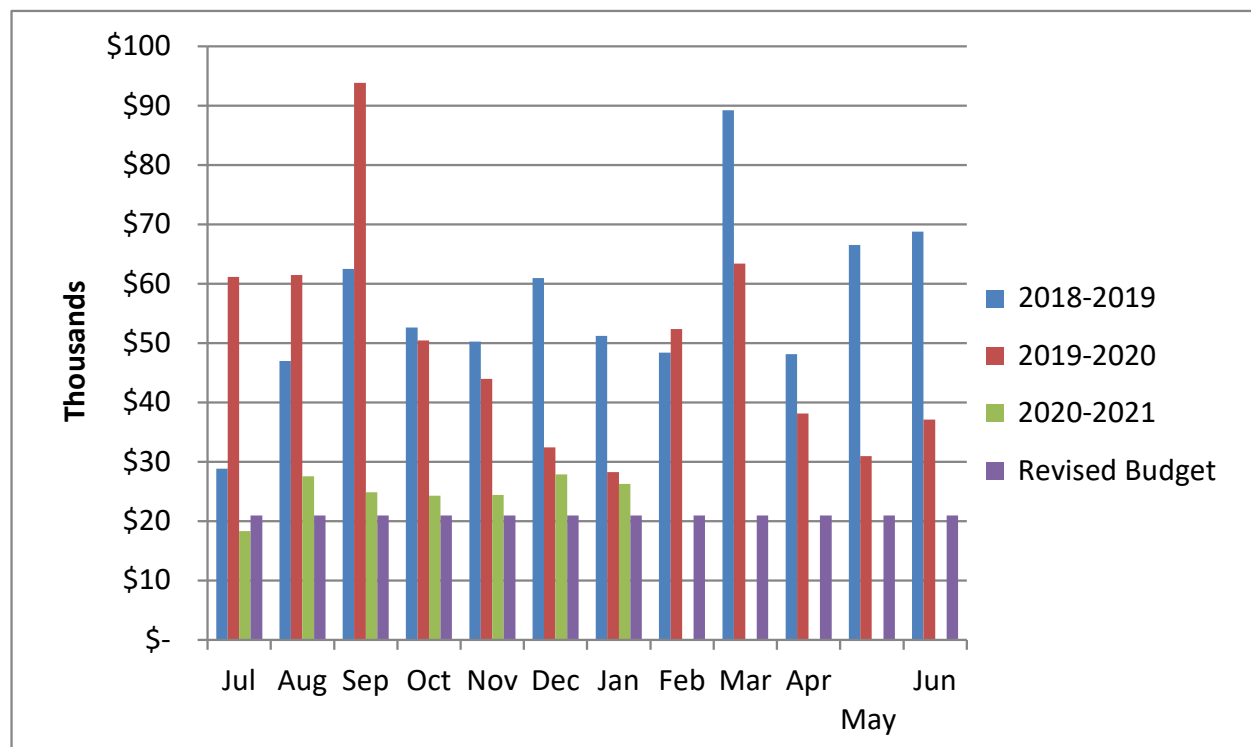


Four (4) term deposits and three (3) other accounts matured or provided interest in January earning Council \$26,288.25 in interest. The revised budget for January was \$20,916.67 following the reduction in interest revenue adopted in the September Quarterly Budget Review. Year to date Council has received \$173,546.75 in interest. The revised year to date budget is \$146,416.67.

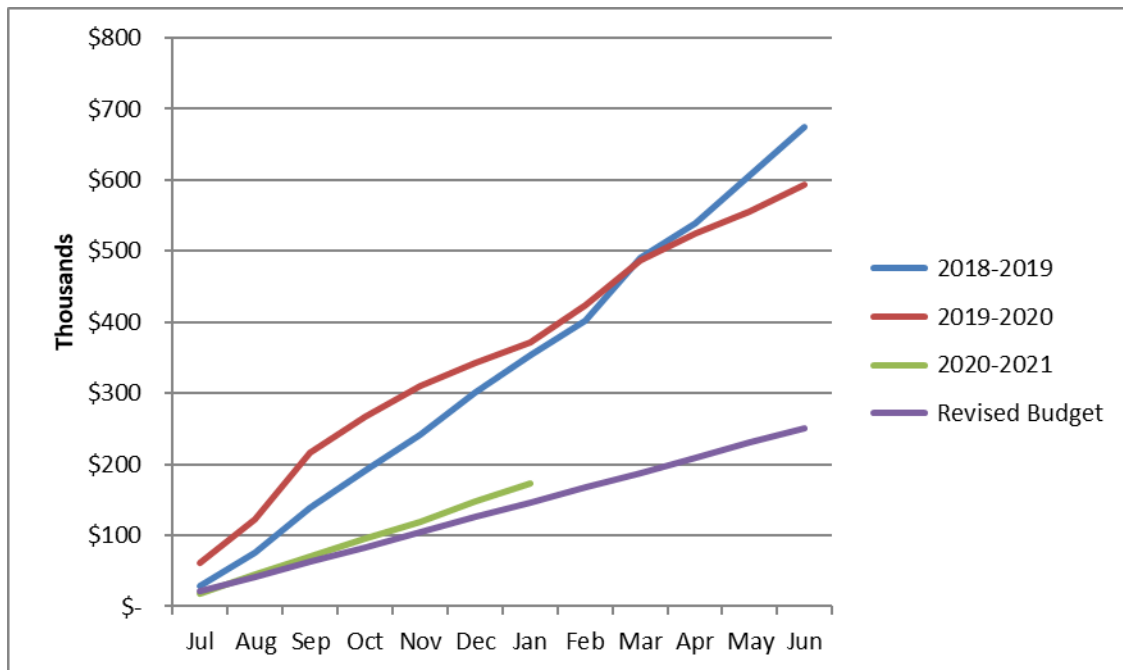
Investment Revenue in January 2021

Investee	Date Invested	Date of Maturity	Effective Interest Rate	Amount Invested	Interest Earned
Term Deposits					
AMP (10)	9/04/2020	7/01/2021	1.85%	\$1,000,000.00	\$13,836.99
Bendigo Bank (10)	31/07/2020	29/01/2021	0.65%	\$1,000,000.00	\$ 3,241.10
Bendigo Bank (9)	19/08/2020	18/01/2021	0.60%	\$1,000,000.00	\$ 2,498.63
Members Equity Bank (2)	16/09/2020	14/01/2021	0.60%	\$1,000,000.00	\$ 1,972.60
Other Cash Investments					
AMP (11)	22/09/2020	Ongoing	0.955%	\$3,007,776.32	\$ 2,042.25
Macquarie Bank (4)	27/11/2020	Ongoing	0.45%	\$4,003,352.47	\$ 1,699.36
Members Equity Bank (5)	1/12/2020	Ongoing	0.42%	\$2,001,084.99	\$ 997.32
Total					\$26,288.25

Investment Revenue received January 2021

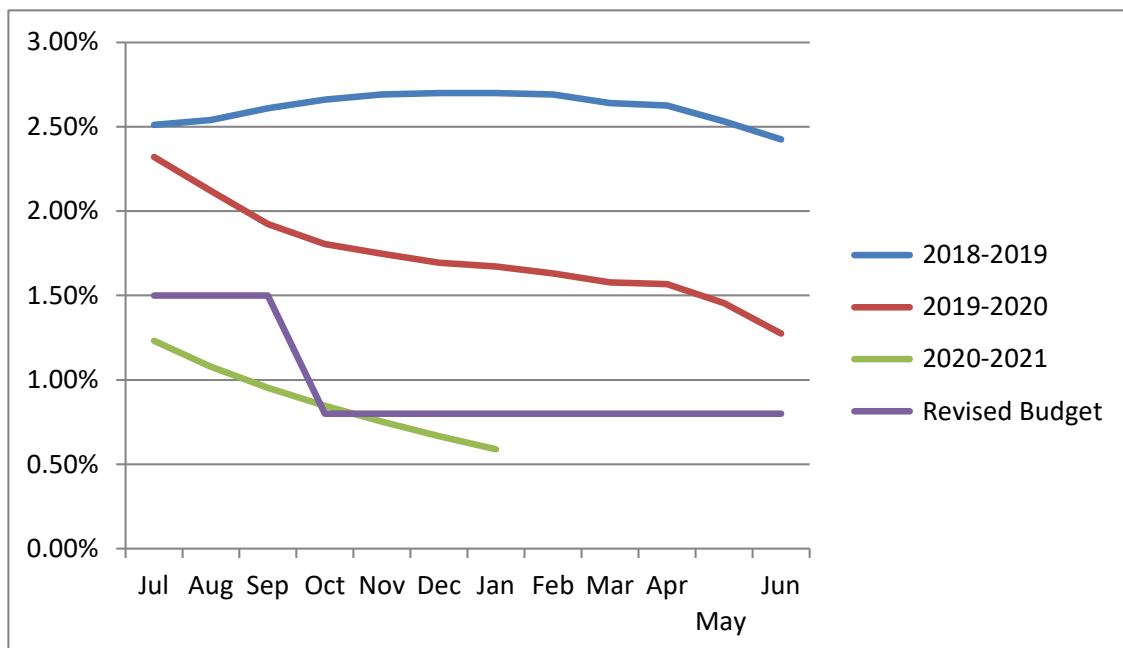


Total Interest received July 2020 – June 2021



For January 2021 Council's investments returned an effective average rate of 0.59%. Year to date the effective average rate has been 0.87%. The budget for 2020-2021 was 1.50%, but this was reduced to 0.8% following the first Quarterly Budget Review to reflect the reduction in interest rates.

Effective average Interest Rate



Conclusion

The Director Finance & Policy certifies that all investments have been made in accordance with the *Local Government Act 1993* (NSW), Local Government (General) Regulations 2005 and Council's Investment Policy. Council is investing its funds prudently to optimise returns and reduce exposure to risk in accordance with legislation and its own investment policy.

Attachments

Nil

9.6 MIDWAY LOAN REFINANCING OPTIONS

File Number: RPT/21/67

Responsible Officer: Simon Rule - Director Finance and Policy
 Responsible Division: Finance and Policy
 Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future
 Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

As part of the Midway Centre Redevelopment, Council took out a \$1,900,000 loan with the National Australia Bank with an expiry date of September 2036. The interest rate was fixed at 4.59% to March 2023.

Since June 2019 the official cash rate has reduced from 1.50% to 0.10% which has resulted in a significant reduction in interest rates for loans. This has prompted Council staff to discuss possible refinancing options with the Bank.

Discussions with the Bank have indicated that Council will incur a one-off cost of \$87,308 to break the loan and refinance it prior to March 2023. Council can either pay the break cost upfront or spread the cost across the remainder of the loan.

Under the options presented in this report, total savings over the remaining life of the loan range from \$267,613 to \$383,256 compared to the existing budgeted figures. Refinancing the loan will also result in the loan being repaid up to three (3) years earlier than original budgeted.

Recommendation

That Council:

- (a) approves Option 3 from the National Australia Bank; and
- (b) delegates authority to the Mayor and General Manager to sign and affix the Council seal to any revised loan documentation if necessary.

Detailed Report

Purpose

The purpose of this report is to provide Council with options for refinancing the current Midway Centre Redevelopment Loan.

Background

As part of the Midway Centre Redevelopment, Council took out a \$1,900,000 loan with the National Australia Bank with an expiry date of September 2036. The interest rate was fixed at 4.59% to March 2023.

Since June 2019 the official cash rate has reduced from 1.50% to 0.10% which has resulted in a significant reduction in interest rates for loans. This has prompted Council staff to discuss possible refinancing options with the bank.

At the time of writing this report the balance of the loan is \$1,710,000. The Bank has indicated that Council will incur break costs of \$87,308 if it wants to refinance the loan before March 2023.

Matters under consideration

As mentioned above the loan is currently due to expire in September 2036, based on this, Council's Long Term Financial Plan has forecasted total interest payments of \$663,737 based on interest rates of 4.59% till March 2023 and 5% till September 2036.

Discussion's with the Bank have indicated that Council will incur a one-off cost of \$87,308 to break the loan and refinance it prior to March 2023. Council can either pay the break cost upfront or spread the cost across the remainder of the loan.

In preparing this report a number of options have been prepared for the consideration of Council.

Options

Based on the information contained in this report, the options available to address this matter are to:

Option 1

- Current interest rate remains to March 2023
- 10 year fixed rate at 1.70% to March 2033
- Then fixed rate of 2.51% to expiry
- Loan will be by repaid by March 2034
- Total Interest Payments \$330,384
- No Break Cost

Option 2

- Interest rate fixed at 2.59 to March 2026
- Interest rate then fixed rate at 2.78% to March 2031
- Interest rate then fixed rate of 2.94% to expiry
- Loan will be by repaid by March 2034
- Total Interest Payments \$335,163
- Break Cost factored into interest rates for the remaining term of the loan.
- The bank provided a number of different options similar to this one that resulted in total interest payments ranging from \$347,136 to \$432,028, however this option was the best of those options

Option 3

- Interest rate fixed at 1.70% to December 2030
- Interest rate then fixed rate at 2.57% to expiry
- Loan will be by repaid by June 2033
- Total Interest Payments \$193,128
- Break Cost \$87,308.
- Total Cost \$280,481

For comparison purposes Westpac are offering a 10 year loan at 2.11% (total cost \$333,296) and ANZ are offering a 10 year loan at 2.58% (total cost \$396,184). It needs to be noted that the total cost for both of these options include the \$87,308 break cost of the existing loan.

Options	Total Interest Cost	Saving Compared to LTFP
Status Quo (As per the LTFP)	\$663,737	\$0
NAB Option 1	\$330,384	\$333,353
NAB Option 2	\$335,163	\$328,574
NAB Option 3	\$280,481	\$383,256
Westpac	\$333,296	\$330,441
ANZ	\$396,184	\$267,613

Legal, strategic, financial or policy implications

Under the options presented above, total savings over the remaining life of the loan range from \$267,613 to \$383,256 compared to the existing budgeted figures. Refinancing the loan will also result in the loan being repaid up to three (3) years earlier than original budgeted.

Council has yet to draw down on a number of loans that were budgeted for this year, which has currently saved Council approximately \$100,000 in interest payments. These savings can be used to pay the break cost upfront.

Conclusion

Based on the information provided by the bank and considered as part of this report it is recommended that Council approve Option 3 from National Australian Bank which includes paying the break costs upfront. This will result in a saving of \$383,256 across the remaining life of the loan.

Attachments

Nil

9.7 CROWN LAND IMPROVEMENT FUND GRANTS

File Number: RPT/21/93

Responsible Officer: Simon Rule - Director Finance and Policy

Responsible Division: Finance and Policy

Reporting Officer: Simon Rule - Director Finance and Policy

Objective: 4.0 Wentworth is a caring , supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

Council submitted two applications to the 2020 Crown Land Improvement Fund for:

- construction of an astronomy park, interpretive signage and walkways at the Great Murray Darling Junction Reserve; and
- redevelopment of the Willowbend Caravan Park

The Pooncarie Race Club also submitted an application to upgrade the surface of the Pooncarie Reserve and Track.

In late January, Council was notified that all three applications had been approved. The Greater Murray Darling Project received \$679,316. The Willowbend Caravan Park project received \$2,500,000 made of a \$1,000,000 grant and \$1,500,000 low interest loan. The Pooncarie Racetrack Project received \$29,700. As Council is the Crown Land Manager for the Pooncarie Racetrack Reserve it will be responsible for accepting and managing the grant.

As per the funding guidelines the projects must be completed as soon as is practical and not later than 12 months from the payment of the grant.

The low interest loan offered by Crown Lands for the Willowbend Caravan Park project is higher than what can be sourced from other financial institutions. Council can save up to \$78,000 over 10 years in interest payments if it loans the funds from other another bank.

Recommendation

That Council:

- (a) accepts the grant for the Greater Murray Darling Junction Reserve project;
- (b) accepts the grant for the Pooncarie Racetrack project;
- (c) accepts the grant for the Willowbend Caravan Park project;
- (d) does not accept the low interest loan from Crown Lands for the Willowbend Caravan Park project;
- (e) borrow \$1,500,000 for the Willowbend Caravan Park project from the National Australia Bank; and
- (f) delegates authority to the Mayor and the General Manager to sign the funding agreements and loan document, and to affix the Council to any necessary documentation.

Detailed Report

Purpose

The purpose of this report is to seek a resolution from Council in regards to the Crown Land Improvement Fund Grants.

Background

Council submitted two applications to the 2020 Crown Land Improvement Fund for:

- construction of an astronomy park, interpretive signage and walkways at the Great Murray Darling Junction Reserve; and
- redevelopment of the Willowbend Caravan Park.

The Pooncarie Race Club also submitted an application to upgrade the surface of the Pooncarie Reserve and Track.

Matters under consideration

In late January, Council was notified that all three applications had been approved. The Greater Murray Darling Project received a grant for \$679,316. The Willowbend Caravan Park project received \$2,500,000 made of a \$1,000,000 grant and \$1,500,000 low interest loan. The Pooncarie Racetrack project received \$29,700. As Council is the Crown Land Manager for the Pooncarie Racetrack Reserve it will be responsible for accepting and managing the grant.

As per the funding guidelines the projects must be completed as soon as is practical and not later than 12 months from the payment of the grant.

The low interest loan has been offered at a rate of 2.50% over 10 years. Total interest payable would be \$207,900. Comparable rates from other financial institutions are listed below:

- National Australia Bank – 1.70%
- Westpac Bank – 2.11%

Options	Total Interest Cost	Saving Compared to Crown Land Loan
Crown Lands Loan (2.50%)	\$207,900	\$0
National Australia Bank Loan (1.70%)	\$129,928	\$77,972
Westpac Bank (2.11%)	\$161,264	\$46,636

Options

Based on the information contained in this report, the options available to address this matter are to:

- accept the Greater Murray Darling Junction Reserve Grant;
 - accept the Pooncarie Racetrack Grant;
 - accept the Willowbend Caravan Park Grant and Low Interest Loan from Crown Land;
- or
- accept the Willowbend Caravan Park Grant from Crown Lands and borrow the remaining amount from the National Australia Bank.

Legal, strategic, financial or policy implications

The Greater Murray Darling Junction Reserve project and the Pooncarie Racetrack project are both fully funded by the grant.

The low interest loan offered by Crown Lands for the Willowbend Caravan Park project is higher than what can be sourced from other financial institutions. Council can save up to \$78,000 over 10 years in interest payments if it loans the funds from other another bank.

Conclusion

It is recommended that Council accept:

- the \$679,316 Greater Murray Darling Junction Reserve Grant;
- the \$29,700 Pooncarie Racetrack Grant; and
- the \$1,000,000 Willowbend Caravan Park Grant.

It is recommended that Council does not accept the \$1,500,000 low interest loan for the Willowbend Caravan Park project.

It is recommended that Council borrow the remaining balance of the Willowbend Caravan Park project from the National Australia Bank.

Attachments

1. APPROVED Grant Crown Reserves Improvement Fund for The Great Murray Darling Junction Reserve \$679,316.00.[↓](#)
2. APPROVED Grant / Funding Crown Reserves Improvement Fund / Willow Bend Caravan Park[↓](#)
3. APPROVED Grant Crown Reserves Improvement Fund - Upgrade Surface Pooncarie Reserve & Track \$29,700.00[↓](#)

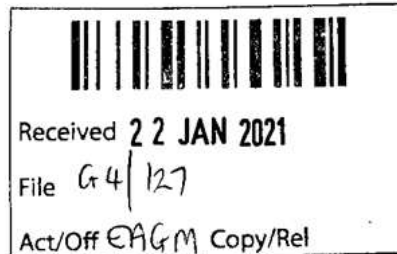


The Honourable Melinda Pavey MP
Minister for Water, Property and Housing

Ref: 20/07087

Your ref: A201573/F621654

Mr Ken Ross
General Manager
Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648



Dear Mr Ross

Thank you for your application to the Crown Reserves Improvement Fund (CRIF).

I am pleased to advise that I have approved a grant of \$679,316 from the NSW Government's 2020-21 CRIF to Wentworth Shire Council towards the construction of an astronomy park, interpretive signage and walkways at The Great Murray Darling Junction Reserve.

Thank you for your efforts in improving our Crown reserve assets to benefit the community and contribute to New South Wales's cultural, sporting and recreational life.

This financial assistance is offered on the terms set out in Annexure A.

The NSW Government has provided \$40 million in additional CRIF funding to support the economy and employment in local communities as part of its stimulus measures. It is important that your project commences as soon as possible, and the funds are spent to support jobs and your local community. In accepting this offer you will also need to provide regular updates as to the projects progress.

The funds will be paid electronically following your indication of acceptance and advice of banking details as set out in Annexure B. Offers that are not accepted within two months of the date of this letter will be considered as lapsed and be withdrawn.

If you require additional information or wish to discuss this matter further, please contact the Funding Team on 1300 886 235 (option 4).

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Melinda Pavey'.

Melinda Pavey MP
Minister for Water, Property and Housing

ANNEXURE A

1. The following persons are authorised to accept/decline this offer (at Annexure B) on behalf of the Crown land manager (CLM) – at least one of:
 - Non-council manager – Chair, Secretary, Treasurer, President, CEO, CFO or General Manager
 - Council managed CLM – General Manager or Director
 - Other – Appointed Administrator, Crown Lands Director or Area Manager
2. Payment of funds will be made to the CLM's official account.
3. Payment of funds is made GST inclusive. Grant recipients registered for GST must agree to the issuance by DPIE - Crown Lands of a Recipient Created Tax Invoice (RCTI) in respect to this payment (Annexure D).
4. The CLM is responsible for ensuring funds are only used for the purpose(s) in the application and specified in the letter of offer from the Minister. Funds may not be used for any other purpose without the prior written approval of Crown Lands.
5. The CLM is responsible for ensuring all approvals (environmental, council etc.) required under legislation is received prior to commencement of the project. Refer to the *Reserve Manager website* for more information in respect to approvals and assessments - <https://reservemanager.crownland.nsw.gov.au/>
6. Procurement must be undertaken in accordance with the *CRIFP Procurement Guidelines*. Project activities totalling \$150,000 or over must be procured via public tender.
7. Projects must be completed as soon as is practical as the funding is stimulus in nature and be completed no later than 12 months from the date the funds are paid into the CLM's official account. The CLM is responsible for seeking prior written approval from Crown Lands if an extension is required.
8. Monthly project updates – Crown Lands will contact a representative of the CRIF project via email to seek a monthly update on the status of project activity. Contact details for the appropriate representative are to be provided at Annexure B.
9. A final project report (see Annexure C) must be submitted by the CLM to Crown Lands to demonstrate that the works have been satisfactorily completed and the funds fully expended or surplus funds returned.
 - The report is due within two months of the project's completion. Failure to submit this report will render the CLM ineligible for future funding.
 - Documentation in the form of before and after photos (wherever relevant) and proof of expenditure must be submitted with the report.
 - All remaining CRIFP funds at the completion of the project must be returned to Crown Lands with a cover letter that includes the CLM's name and the following reference: F621654.
10. Receipt of the funding must be acknowledged by the CLM in its next annual report.
11. This project may be the subject of an onsite audit following its completion. Project documentation (e.g. receipts, procurement documentation) must be collected and retained by the CLM for a minimum of seven years.
12. All official correspondence with DPIE - Crown Lands in relation to this offer and the project must be undertaken through the Funding Team, as follows:
 - Email: reservefunding@crownland.nsw.gov.au
 - Post: PO Box 2185, Dangar, NSW 2309
 - Phone: 1300 886 235 (option 4)

ANNEXURE B

Ref: F621654/ A201573

ADVICE OF ACCEPTANCE OF GRANTThis is to certify that Wentworth Shire Council has resolved to *[mark one as appropriate]*:

- ☐ Decline the offer of a grant, or
- ☐ Accept the grant of \$679,316 on the following conditions

Funding Acceptance Conditions

Wentworth Shire Council agrees to:

1. comply with all the Terms detailed at Annexure A, and
2. accept a Recipient Created Tax Invoice (RCTI) issued by the NSW Department of Planning, Industry and Environment and comply with its terms*.

 I/We (the undersigned) request that the funds be paid to the Crown land manager's official account as follows:

Account Name:

BSB:

Account Number:

Crown Land Manager ABN:

Contact details for monthly project updates

Please provide the following contact details so Crown Lands can obtain monthly updates on CRIF project activity.

Contact Name:

Contact role:

Contact email:

Contact phone:

Signed on behalf and with the authority of the Crown land manager (refer Term 1 of Annexure A for authorised persons):

1.

2.

Signature

Signature

Date

Date

Printed Name

Printed Name

Position

Position

* Please contact the Funding Team for further information if necessary

ANNEXURE C

To accept or decline this funding offer please complete, scan and email Annexure B above to:

Email – reservefunding@crownland.nsw.gov.au; or

Mail – Crown Reserves Improvement Fund
Department of Planning, Industry and Environment – Crown Lands
PO Box 2185
DANGAR NSW 2309

Final Project Report Submission

For submission of a final project report please submit your completed report and attachments to the Funding Team via one of the following options:

Online form: www.bit.ly/crif_final_report

Email: reservefunding@crownland.nsw.gov.au;

Mail: Crown Reserves Improvement Fund
Department of Planning, Industry and Environment – Crown Lands
PO Box 2185
DANGAR NSW 2309

If the final report submission is made by email or mail, the report template will need to be downloaded from the Reserve Manager website. This is available under the funding section at:
www.reservemanager.crownland.nsw.gov.au/administration/templates

Assistance

If you need assistance with completing your report, please call the Funding Team on 1300 886 235 (option 4) or email reservefunding@crownland.nsw.gov.au. Further information is also available on the webpage - <https://reservemanager.crownland.nsw.gov.au>



Planning,
Industry &
Environment

ANNEXURE D

RECIPIENT

NSW Department of Planning, Industry & Environment
PO Box 2185
Dangar NSW 2309

ABN: 20 770 707 468

SUPPLIER

Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648

ABN: 96283886815

RCTI Number	2020-328
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Amount	\$679,316
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Date of Issue	21/1/2021
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Account reference F621654

ENQUIRIES P | 1300 886 235 (Option 4)

E | reservefunding@crowland.nsw.gov.au

W | www.industry.nsw.gov.au/lands

RECIPIENT CREATED TAX INVOICE

SUPPLIES MADE BY SUPPLIER TO RECIPIENT

Description of taxable supplies	Value	GST	Price
construction of an astronomy park, interpretive signage and walkways at The Great Murray Darling Junction Reserve	\$617,560	\$61,756	\$679,316
Amount deposited to your bank account			\$679,316

The GST shown will form part of the total GST payable by the supplier on the business activity statement (BAS) for the relevant tax period.

The recipient and the supplier declare that this agreement applies to supplies to which this tax invoice relates. The recipient can issue tax invoices in respect of these supplies. The supplier will not issue tax invoices in respect of these supplies. The supplier acknowledges that it is registered for GST and that it will notify the recipient if it ceases to be registered. The recipient acknowledges that it is registered for GST and that it will notify the supplier if it ceases to be registered. Acceptance of this RCTI constitutes acceptance of the terms of this written agreement. Both parties to this supply agree that they are parties to this RCTI agreement. The supplier agrees to notify the recipient if the supplier does not wish to accept the proposed agreement within 21 days of receiving this document.

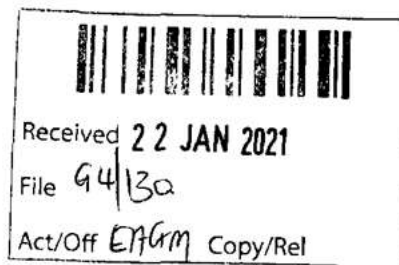


The Honourable Melinda Pavey MP
Minister for Water, Property and Housing

Ref: 20/07190

Your ref: A200133/F621714

Mr Ken Ross
General Manager
Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648



Dear Mr Ross

Thank you for your application to the Crown Reserves Improvement Fund (CRIF).

I am pleased to advise that I have approved a grant of \$1,000,000 and a loan offer of \$1,512,000 from the NSW Government's 2020-21 CRIF to Wentworth Shire Council towards the redevelopment of Willow Bend Caravan Park.

Thank you for your efforts in improving our Crown reserve assets to benefit the community and contribute to New South Wales's cultural, sporting and recreational life.

This financial assistance is offered on the terms set out in Annexure A.

The NSW Government has provided \$40 million in additional CRIF funding to support the economy and employment in local communities as part of its stimulus measures. It is important that your project commences as soon as possible, and the funds are spent to support jobs and your local community. In accepting this offer you will also need to provide regular updates as to the projects progress.

The funds will be paid electronically following your indication of acceptance and advice of banking details as set out in Annexure B. Offers that are not accepted within two months of the date of this letter will be considered as lapsed and be withdrawn.

If you require additional information or wish to discuss this matter further, please contact the Funding Team on 1300 886 235 (option 4).

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Melinda Pavey'.

Melinda Pavey MP
Minister for Water, Property and Housing

ANNEXURE A

1. The following persons are authorised to accept/decline this offer (at Annexure B) on behalf of the Crown land manager (CLM) – at least one of:
 - Non-council manager – Chair, Secretary, Treasurer, President, CEO, CFO or General Manager
 - Council managed CLM – General Manager or Director
 - Other – Appointed Administrator, Crown Lands Director or Area Manager
2. Payment of funds will be made to the CLM's official account.
- 3(a) Payment of grant funds is made GST inclusive. Grant recipients registered for GST must agree to the issuance by Crown Lands of a Recipient Created Tax Invoice (RCTI) in respect to this payment (Annexure D).
- 3(b) The loan is repayable by 10 equal annual instalments of principal with interest at 2.5% per annum, calculated daily on the outstanding balance, interest to commence from the date the funds are paid into the reserve manager's account
 - The interest rate may be changed periodically in line with Treasury advice
 - The first instalment is due 1 year from the date the funds are paid to the account
4. The CLM is responsible for ensuring funds are only used for the purpose(s) in the application and specified in the letter of offer from the Minister. Funds may not be used for any other purpose without the prior written approval of Crown Lands.
5. The CLM is responsible for ensuring all approvals (environmental, council etc.) required under legislation is received prior to commencement of the project. Refer to the *Reserve Manager website* for more information in respect to approvals and assessments - <https://reservemanager.crownland.nsw.gov.au/>
6. Procurement must be undertaken in accordance with the *CRIFP Procurement Guidelines*. Project activities totalling \$150,000 or over must be procured via public tender.
7. Projects must be completed as soon as is practical as the funding is stimulus in nature and be completed no later than 12 months from the date the funds are paid into the CLM's official account. The CLM is responsible for seeking prior written approval from Crown Lands if an extension is required.
8. Monthly project updates – The Department will contact a representative of the CRIF project via email to seek a monthly update on the status of project activity. Contact details for the appropriate representative are to be provided at Annexure B.
9. A final project report (see Annexure C) must be submitted by the CLM to Crown Lands to demonstrate that the works have been satisfactorily completed and the funds fully expended or surplus funds returned.
 - The report is due within two months of the project's completion. Failure to submit this report will render the CLM ineligible for future funding.
 - Documentation in the form of before and after photos (wherever relevant) and proof of expenditure must be submitted with the report.
 - All remaining CRIFP funds at the completion of the project must be returned to DPIE - Crown Lands with a cover letter that includes the CLM's name and the following reference: CRIF – F621714.
10. Receipt of the funding must be acknowledged by the CLM in its next annual report.
11. This project may be the subject of an onsite audit following its completion. Project documentation (e.g. receipts, procurement documentation) must be collected and retained by the CLM for a minimum of seven years.
12. All official correspondence with Crown Lands in relation to this offer and the project must be undertaken through the Funding Team, as follows:
 - Email: reservefunding@crownland.nsw.gov.au
 - Post: PO Box 2185, Dangar, NSW 2309
 - Phone: 1300 886 235 (option 4)

ANNEXURE B

Ref: A200133/F621714

ADVICE OF ACCEPTANCE OF GRANTThis is to certify that Wentworth Shire Council has resolved to *[mark one as appropriate]*:

- ☐ Decline the offer of a grant, or
- ☐ Accept the grant of \$1,000,000 on the following conditions
- ☐ Decline the offer of a Loan, or
- ☐ Accept the offer of a loan for \$1,512,000 at a compound Interest rate of 2.5% on the following conditions:

Funding Acceptance Conditions

Wentworth Shire Council agrees to:

1. comply with all the Terms detailed at Annexure A, and
2. accept a Recipient Created Tax Invoice (RCTI) issued by the NSW Department of Planning, Industry and Environment for the Grant amount only and comply with its terms*.

I/We (the undersigned) request that the funds be paid to the Crown land manager's official account as follows:

Account Name:**BSB:****Account Number:****Crown Land Manager ABN:****Contact details for monthly project updates**

Please provide the following contact details so Crown Lands can obtain monthly updates on CRIF project activity.

Contact Name:**Contact role:****Contact email:****Contact phone:**

Signed on behalf and with the authority of the Crown land manager (refer Term 1 of Annexure A for authorised persons):

1.

Signature

Date

Printed Name

Position

2.

Signature

Date

Printed Name

Position

* Please contact the Funding Team for further information if necessary

ANNEXURE C

To accept or decline this funding offer please complete, scan and email Annexure B above to:

Email – reservefunding@crownland.nsw.gov.au; or

Mail – Crown Reserves Improvement Fund
Department of Planning, Industry and Environment – Crown Lands
PO Box 2185
DANGAR NSW 2309

Final Project Report Submission

For submission of a final project report please submit your completed report and attachments to the Funding Team via one of the following options:

Online form: www.bit.ly/crif_final_report

Email: reservefunding@crownland.nsw.gov.au;

Mail: Crown Reserves Improvement Fund
Department of Planning, Industry and Environment – Crown Lands
PO Box 2185
DANGAR NSW 2309

If the final report submission is made by email or mail, the report template will need to be downloaded from the Reserve Manager website. This is available under the funding section at: www.reservemanager.crownland.nsw.gov.au/administration/templates

Assistance

If you need assistance with completing your report, please call the Funding Team on 1300 886 235 (option 4) or email reservefunding@crownland.nsw.gov.au. Further information is also available on the webpage - <https://reservemanager.crownland.nsw.gov.au/funding/crif>



Planning,
Industry &
Environment

ANNEXURE D

RECIPIENT

NSW Department of Planning, Industry & Environment
PO Box 2185
Dangar NSW 2309

ABN: 20 770 707 468

SUPPLIER

Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648

ABN: 96283886815

RCTI Number	2020-025
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Amount	\$1,000,000
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Date of Issue	7/12/2020
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Account reference **F621714**

ENQUIRIES P | 1300 886 235 (Option 4)
E | reservefunding@crowmland.nsw.gov.au
W | www.industry.nsw.gov.au/lands

RECIPIENT CREATED TAX INVOICE**SUPPLIES MADE BY SUPPLIER TO RECIPIENT**

Description of taxable supplies	Value	GST	Price
Redevelopment of Willow Bend Caravan Park	\$909,090.91	\$90,909.09	\$1,000,000
Amount deposited to your bank account			\$1,000,000

The GST shown will form part of the total GST payable by the supplier on the business activity statement (BAS) for the relevant tax period.

The recipient and the supplier declare that this agreement applies to supplies to which this tax invoice relates. The recipient can issue tax invoices in respect of these supplies. The supplier will not issue tax invoices in respect of these supplies. The supplier acknowledges that it is registered for GST and that it will notify the recipient if it ceases to be registered. The recipient acknowledges that it is registered for GST and that it will notify the supplier if it ceases to be registered. Acceptance of this RCTI constitutes acceptance of the terms of this written agreement. Both parties to this supply agree that they are parties to this RCTI agreement. The supplier agrees to notify the recipient if the supplier does not wish to accept the proposed agreement within 21 days of receiving this document

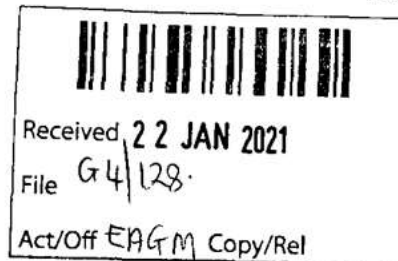


The Honourable Melinda Pavey MP
Minister for Water, Property and Housing

Ref: 20/07089

Your ref: A201241/F621582

Mr Ken Ross
General Manager
Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648



Dear Mr Ross

Thank you for your application to the Crown Reserves Improvement Fund (CRIF).

I am pleased to advise that I have approved a grant of \$29,700 from the NSW Government's 2020-21 CRIF to Wentworth Shire Council towards the upgrade of the surface on the Pooncarie Reserve and Track.

Thank you for your efforts in improving our Crown reserve assets to benefit the community and contribute to New South Wales's cultural, sporting and recreational life.

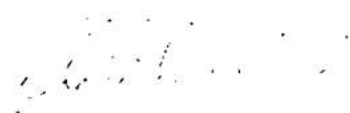
This financial assistance is offered on the terms set out in Annexure A.

The NSW Government has provided \$40 million in additional CRIF funding to support the economy and employment in local communities as part of its stimulus measures. It is important that your project commences as soon as possible, and the funds are spent to support jobs and your local community. In accepting this offer you will also need to provide regular updates as to the projects progress.

The funds will be paid electronically following your indication of acceptance and advice of banking details as set out in Annexure B. Offers that are not accepted within two months of the date of this letter will be considered as lapsed and be withdrawn.

If you require additional information or wish to discuss this matter further, please contact the Funding Team on 1300 886 235 (option 4).

Yours sincerely


Melinda Pavey MP
Minister for Water, Property and Housing

ANNEXURE A

1. The following persons are authorised to accept/decline this offer (at Annexure B) on behalf of the Crown land manager (CLM) – at least one of:
 - Non-council manager – Chair, Secretary, Treasurer, President, CEO, CFO or General Manager
 - Council managed CLM – General Manager or Director
 - Other – Appointed Administrator, Crown Lands Director or Area Manager
2. Payment of funds will be made to the CLM's official account.
3. Payment of funds is made GST inclusive. Grant recipients registered for GST must agree to the issuance by DPIE - Crown Lands of a Recipient Created Tax Invoice (RCTI) in respect to this payment (Annexure D).
4. The CLM is responsible for ensuring funds are only used for the purpose(s) in the application and specified in the letter of offer from the Minister. Funds may not be used for any other purpose without the prior written approval of Crown Lands.
5. The CLM is responsible for ensuring all approvals (environmental, council etc.) required under legislation is received prior to commencement of the project. Refer to the *Reserve Manager website* for more information in respect to approvals and assessments - <https://reservemanager.crownland.nsw.gov.au/>
6. Procurement must be undertaken in accordance with the *CRIFP Procurement Guidelines*. Project activities totalling \$150,000 or over must be procured via public tender.
7. Projects must be completed as soon as is practical as the funding is stimulus in nature and be completed no later than 12 months from the date the funds are paid into the CLM's official account. The CLM is responsible for seeking prior written approval from Crown Lands if an extension is required.
8. Monthly project updates – Crown Lands will contact a representative of the CRIF project via email to seek a monthly update on the status of project activity. Contact details for the appropriate representative are to be provided at Annexure B.
9. A final project report (see Annexure C) must be submitted by the CLM to Crown Lands to demonstrate that the works have been satisfactorily completed and the funds fully expended or surplus funds returned.
 - The report is due within two months of the project's completion. Failure to submit this report will render the CLM ineligible for future funding.
 - Documentation in the form of before and after photos (wherever relevant) and proof of expenditure must be submitted with the report.
 - All remaining CRIFP funds at the completion of the project must be returned to Crown Lands with a cover letter that includes the CLM's name and the following reference: F621582.
10. Receipt of the funding must be acknowledged by the CLM in its next annual report.
11. This project may be the subject of an onsite audit following its completion. Project documentation (e.g. receipts, procurement documentation) must be collected and retained by the CLM for a minimum of seven years.
12. All official correspondence with DPIE - Crown Lands in relation to this offer and the project must be undertaken through the Funding Team, as follows:
 - Email: reservefunding@crownland.nsw.gov.au
 - Post: PO Box 2185, Dangar, NSW 2309
 - Phone: 1300 886 235 (option 4)

ANNEXURE B

Ref: F621582/ A201241

ADVICE OF ACCEPTANCE OF GRANT

This is to certify that Wentworth Shire Council has resolved to [mark one as appropriate]:

- ☐ Decline the offer of a grant, or
- ☐ Accept the grant of \$29,700 on the following conditions

Funding Acceptance Conditions

Wentworth Shire Council agrees to:

1. comply with all the Terms detailed at Annexure A, and
2. accept a Recipient Created Tax Invoice (RCTI) issued by the NSW Department of Planning, Industry and Environment and comply with its terms*.

I/We (the undersigned) request that the funds be paid to the Crown land manager's official account as follows:

Account Name:

BSB:

Account Number:

Crown Land Manager ABN:

Contact details for monthly project updates

Please provide the following contact details so Crown Lands can obtain monthly updates on CRIF project activity.

Contact Name:

Contact role:

Contact email:

Contact phone:

Signed on behalf and with the authority of the Crown land manager (refer Term 1 of Annexure A for authorised persons):

1.

2.

Signature

Signature

Date

Date

Printed Name

Printed Name

Position

Position

* Please contact the Funding Team for further information if necessary

ANNEXURE C

To accept or decline this funding offer please complete, scan and email Annexure B above to:

Email – reservefunding@crowmland.nsw.gov.au; or

Mail – Crown Reserves Improvement Fund
Department of Planning, Industry and Environment – Crown Lands
PO Box 2185
DANGAR NSW 2309

Final Project Report Submission

For submission of a final project report please submit your completed report and attachments to the Funding Team via one of the following options:

Online form: www.bit.ly/crif_final_report

Email: reservefunding@crowmland.nsw.gov.au;

Mail: Crown Reserves Improvement Fund
Department of Planning, Industry and Environment – Crown Lands
PO Box 2185
DANGAR NSW 2309

If the final report submission is made by email or mail, the report template will need to be downloaded from the Reserve Manager website. This is available under the funding section at:
www.reservemanager.crowmland.nsw.gov.au/administration/templates

Assistance

If you need assistance with completing your report, please call the Funding Team on 1300 886 235 (option 4) or email reservefunding@crowmland.nsw.gov.au. Further information is also available on the webpage - <https://reservemanager.crowmland.nsw.gov.au>



**Planning,
Industry &
Environment**

ANNEXURE D

RECIPIENT

NSW Department of Planning, Industry & Environment
PO Box 2185
Dangar NSW 2309

ABN: 20 770 707 468

SUPPLIER

Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648

ABN: 96283886815

RCTI Number	2020-264
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Amount	\$29,700
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Date of Issue	21/1/2021
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Account reference F621582

ENQUIRIES P | 1300 886 235 (Option 4)

E | reservefunding@crowmland.nsw.gov.au

W | www.industry.nsw.gov.au/lands

RECIPIENT CREATED TAX INVOICE**SUPPLIES MADE BY SUPPLIER TO RECIPIENT**

Description of taxable supplies	Value	GST	Price
upgrade of the surface on the Pooncarie Reserve and Track	\$27,000	\$2,700	\$29,700
Amount deposited to your bank account			\$29,700

The GST shown will form part of the total GST payable by the supplier on the business activity statement (BAS) for the relevant tax period.

The recipient and the supplier declare that this agreement applies to supplies to which this tax invoice relates. The recipient can issue tax invoices in respect of these supplies. The supplier will not issue tax invoices in respect of these supplies. The supplier acknowledges that it is registered for GST and that it will notify the recipient if it ceases to be registered. The recipient acknowledges that it is registered for GST and that it will notify the supplier if it ceases to be registered. Acceptance of this RCTI constitutes acceptance of the terms of this written agreement. Both parties to this supply agree that they are parties to this RCTI agreement. The supplier agrees to notify the recipient if the supplier does not wish to accept the proposed agreement within 21 days of receiving this document

9.8 AF003 REQUESTS FOR FINANCIAL ASSISTANCE

File Number: RPT/21/66

Responsible Officer: Simon Rule - Director Finance and Policy
 Responsible Division: Finance and Policy
 Reporting Officer: Shenay Harris - Coordinator Finance and Policy

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future
 Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

Council has provided an allocation of \$187,000.00 (inclusive of GST) for the 2020/21 financial year for the consideration by Council, for the funding of requests from the community for financial assistance. In this financial year, \$99,401.00 has been granted to a variety of organisations through the annual fees and charges "Exemptions from the Application" process. The total value of requests granted so far for this financial year totals \$10,173.30.

The total value of requests for this February 2021 funding application period totals \$14,571.93, which if granted in full, would leave a balance in the Donations, Contributions and Grants fund of \$62,853.77.

Recommendation

That Council having considered the current requests for financial assistance, makes appropriate recommendations on the level of funding to be provided to each of these applications, from the Donations, Contributions and Grants program.

Detailed Report

Purpose

The purpose of this report is to consider requests for financial assistance that have been received within the current application period.

Background

Council's ability to make financial contribution and/or in-kind assistance are set out in Section 356 of the *Local Government Act 1993*. To assist Council in its compliance requirement, Council has adopted a Donations, Contribution and Grants Policy (AF003), and has provided a funding allocation of \$187,000.00 (inclusive of GST) for the 2020/21 financial year. In this financial year \$99,401.00 has been granted to a variety of organisations through the annual fees and charges "Exemption from the Application" process, as outlined in Appendix A – Bodies Granted Exemptions, Fees and Charges 2020/21.

Matters under consideration

In this current application period, there have been seven (7) requests for assistance received from community organisations. The total value of the requests under consideration is \$14,571.93, which if granted in full would leave a balance of \$62,853.77 for the remainder of 2020/21.

Options

Based on the information contained in this report, the options available to address this matter are to:

- (a) consider granting the full value of all requests; or
- (b) consider reducing or declining some applications.

Attachments

1. DCG Donations Contributions & Grants Applications List [↓](#)
2. DCG Donations Contributions & Grants Applications List (Under Separate Cover) [⇒](#)
3. DCG Donation Contributions & Grants Applications - February 2021 (Under Separate Cover) [⇒](#)

DONATIONS, CONTRIBUTIONS AND GRANTS - FEBRUARY 2021

Organisation/Recipient	Type of Request	\$ Value	Details of Request
Outback Mobile Resource Unit	Fee Waiver/Refund	\$ 46.00	Request for Refund of Hire Fees charges for the hire of the Pooncarie Hall for the OMRV Play Group.
Wentworth District Rowing Club	Grant	\$ 2,000.00	Request for Grant towards the 2021 Annual Easter Rowing Regatta being held 3 April 2021.
Dareton Men In A Shed	Grant	\$ 1,760.38	Request for Grant towards the purchase of a Heartsine 360P Defibrillator & Attachments
Sunraysia Motor Sports Club Inc	Grant	\$ 5,000.00	Request for Grant towards the Desert Dash 500 Off Road racing event being held in Pooncarie 16-18th April 2021. Grant request \$6,500. Maximum Grant value \$5,000.
Wentworth District Pre School Play Centre Inc	Rate Reduction	\$ 389.75	Request for Rate Reduction of 25% for 2020/21 Annual Rates \$1,559.00
Wentworth District Pre School Play Centre Inc	Grant	\$ 375.80	Request for Grant funding towards 2020/21 Annual Public Liability Charges \$6,324.65.
Wentworth District Community Medical Centre Inc	Grant	\$ 5,000.00	Request for Grant towards the Development of Extensive Promotional Materials to support the need for critical health infrastructure in the Wentworth Township.
	TOTAL	\$ 14,571.93	

9.9 'OUR TOWN, OUR FUTURE - DARETON REVITALISED' DRAFT STRATEGY

File Number: RPT/21/42

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Michele Bos - Strategic Development Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire

Strategy: 1.2 Encourage and support population growth and resident attraction

Summary

A strategy for Dareton has been prepared with the aim to revitalise the township whilst ensuring that future development of the urban area is well planned and sustainable for servicing the needs of the current and future community.

Currently titled 'Our Town, Our Future – Dareton Revitalised', the document is presented to Council seeking endorsement to proceed with exhibition of the draft document. It is proposed to exhibit the Strategy for a period of 28 days.

The draft Strategy can be viewed on Council's website under the Public Exhibitions section.

Recommendation

That Council endorse the draft 'Our Town, Our Future – Dareton Revitalised' Strategy for public exhibition for a period of 28 days in accordance with the Community Participation Plan.

Detailed Report

Purpose

The purpose of this report is to provide Council with an opportunity to review the draft Strategy and to obtain endorsement to proceed with public exhibition of the draft Strategy.

Background

The population of small, rural townships have historically been in decline for many years. This is evident when reviewing Australian Bureau of Statistics census data on population statistics Australia wide.

Although Dareton's population has also declined, it continues to be a location of choice for a strong and passionate community, whilst providing local services to the surrounding Coomealla irrigation district community.

The purpose of the draft Strategy is to establish a revitalisation vision to rejuvenate Dareton and to guide the future development of Dareton's urban area.

The Health and Planning Department commenced preparation of the Dareton Strategy in early 2020. Initially the work involved a thorough and in-depth desktop review of the township, demographics, existing development and land uses, current zones applied within the urban area and the provision of infrastructure, community and recreational facilities and services.

Due to COVID-19 restrictions throughout 2020, meeting with key stakeholders and the community in general was not permitted. Therefore, in order to obtain crucial information about the issues and opportunities as determined by the community, a survey was conducted over a period of two weeks in June 2020.

With 139 responses received to the community survey, the responses were categorised in to three key themes; issues, opportunities and ideas. That information and data has largely contributed to the development of the draft Strategy.

Matters under consideration

The draft Strategy provides an analysis of the following information:

- current land uses and the zones of land;
- residential land and associated development;
- commercial and industrial land;
- roads and footpath infrastructure; and
- an assessment of nine sites to identify opportunities for future development and use.

The draft Strategy outlines the following vision for Dareton.

Dareton will be a revitalised, sustainable and vibrant town that provides housing diversity, grows local businesses and employment, attracts new residents and a diverse labour force and promotes and respects its rich indigenous culture and is supported by enhanced public open spaces, function infrastructure, efficient services and a safe transport network.

It is anticipated that the eight objectives of the draft Strategy will be achieved by the implementation of the 27 recommendations detailed in Section 5 and listed in Section 6 of the draft Strategy.

Public Exhibition

Council's Community Participation Plan requires that the draft Strategy be exhibited for a minimum of 28 days.

Consultation will include:

- two advertisements in the local newspaper;
- publishing the draft Strategy on Council's website;
- social media announcements;
- consultation with affected landholders where proposed recommendations may impact their property; and
- consultation with state agencies and neighbouring Councils.

All submissions received during the exhibition period will be reviewed, summarised and reported back to Council after the exhibition period has closed.

Options

Based on the information contained in this report, the options available to address this matter are to:

- (a) endorse the draft 'Our Town, Our Future – Dareton Revitalised' Strategy for exhibition; or
- (b) refuse to endorse the draft 'Our Town, Our Future – Dareton Revitalised' Strategy for exhibition.

Legal, strategic, financial or policy implications

The endorsement of the draft Strategy allows an opportunity for the community to review and provide comments and feedback on the document in accordance with the Community Participation Plan.

The endorsement of the draft Strategy will also facilitate the progression of this project with the aim to revitalise the township of Dareton.

Conclusion

It is concluded that the most appropriate course of action is to endorse the draft 'Our Town, Our Future – Dareton Revitalised' Strategy for public exhibition.

Attachments

Nil

9.10 DELEGATED AUTHORITY APPROVALS AS AT END OF JANUARY 2021

File Number: RPT/21/94

Responsible Officer: Matthew Carlin - Director Health and Planning

Responsible Division: Health and Planning

Reporting Officer: Kerrie Copley - Administration Officer

Objective: 1.0 Wentworth is a vibrant, growing and thriving Shire

Strategy: 1.1 Grow the potential for business and industry to develop and expand

Summary

For the month of January 2021, a total of 1 Development Application and 1 S4.55 Modification Application were determined under delegated authority by the Director Health and Planning.

The estimated value of the determined developments was \$11,000.00. This brings the year to date total to 1 Development Applications and 1 S4.55 Applications approved, with an estimated development value of \$11,000.00.

Recommendation

That Council:

- (a) receives and notes the report for the month of January 2021; and
- (b) publicly notifies, for the purposes of Schedule 1 Division 4 Section 20 (2) of the Environmental Planning and Assessment Act 1979, the applications as listed in the attachment on the Wentworth Shire Council website.

That a division be called in accordance with S375A of the *Local Government Act 1993* (NSW).

Detailed Report

Purpose

The purpose of this report is to provide Council with a list of Development Applications as tabled in Attachment 1, determined under delegated authority by the Director Health and Planning for the month of January 2021, hence complying with the requirements under section 3.20 of the Office of Local Government Promoting Better Practice Program.

Conclusion

The total value of determinations was \$11,000.00 for the month of January 2021. The average determination time was 24 days.

Attachments

1. Delegated Authority Determinations January 2021 [↓](#)

DETERMINATION OF DEVELOPMENT APPLICATIONS FOR THE MONTH OF JANUARY 2021

FILE NUMBER	OWNER	LOCATION	DESCRIPTION	VALUE (EX GST)	DETERMINATION DATE	ACTIVE DAYS
DA2020/173	Neil & Sherry/ MacDonald	16 Perry Street Lot 1 DP 839761 Wentworth	Storage Shed	\$11000.00	29/01/2021	26
S4-55/2020/038	Tracey Maynard	West Road Lot 425 DP 756961 Buronga	Modify DA2019/110 revise location of dwelling	\$0.00	1/02/2021	21

9.11 EMERGENCY WATER CARTING TO POONCARIE 2015 - 2020

File Number: RPT/21/38

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Barbara George - Administration Officer, Roads and Engineering

Objective: 4.0 Wentworth is a caring, supportive and inclusive community that is informed and engaged in its future

Strategy: 4.1 Provide strong and effective representation, leadership, planning, decision-making and service delivery

Summary

At the 20 January 2021 Councillor MacAllister requested a report on Emergency Water carting to Pooncarie 2015-2020.

In 2015 Council commenced the installation of a ground water bore in Pooncarie in response to drought conditions. A number of businesses and residents on properties around Pooncarie who did not have access to treated water and relied on the Darling River or their rainwater tanks for their water reported drastically depleted supplies along with extremely poor quality making the water unfit for human consumption.

In response, the NSW Government approved funding for Council to assist with the bore installation and provide water deliveries to the businesses and residents in the area.

During the period July 2015 to March 2016 a total of 2,217,388 litres of water was carted which was fully subsidised by the NSW Government.

In July 2018 100% of New South Wales was declared in drought once again.

At the Ordinary Council Meeting of August 2018, Council resolved to:

- *provide potable water and cartage to drought affected households that do not have access to useable water.*

In January 2019, Council were advised by the NSW Government that financial assistance would be provided to Council to maintain essential supplies of water to the residents of the Pooncarie and Lower Darling Area. Further funding was forthcoming to a total of \$240,000.00, taking the timeframe of water delivery to the end of March 2020.

Recommendation

That Council notes the report.

Report Detail

In 2015 Council commenced the installation of a ground water bore in Pooncarie in response to drought conditions. A number of businesses and residents on properties around Pooncarie who did not have access to treated water and relied on the Darling River or their rainwater tanks for their water reported drastically depleted supplies along with extremely poor quality making the water unfit for human consumption.

In response, the NSW Government approved funding for Council to assist with the bore installation and provide water deliveries to the businesses and residents in the area.

The cost of delivery of water for August 2015 to March 2016 was \$69,754.88 (GST exclusive), and was fully subsidised by the NSW Government.

In July 2018 100% of New South Wales was declared in drought once again.

At the August 2018 Council Meeting, Council resolved:

- *provide potable water and cartage to drought affected households that do not have access to useable water.*

In January 2019, Council were advised by the NSW Government that financial assistance would be provided to Council to maintain essential supplies of water to the residents of the Pooncarie and Lower Darling Area. Further funding was forthcoming with the final total funding of \$240,000.00, with Council contributing \$3.80 per kilolitre for the period of August 2018 to June 2019, and from July 2019 to March 2020 Council were required to contribute \$1.90 per kilolitre of the cost incurred.

Council commenced delivery of potable water in August 2018, with the final delivery taking place in May 2020.

The NSW Government financial assistance of \$240,000.00 was totally expended by the end of March 2020. Water deliveries from 31 March 2020 to 28 May 2020 were continued and paid for by Council.

Summary

All costings listed below are GST exclusive.

The summary of costings does not include Council Administrative Staff and Water & Waste Water staff who were required to be present at each "fill up" at the standpipe.

Time Frame	Cost to Council	Government Financial Assistance	Litres of Water Carted
August 2015 to March 2016	Nil	\$69,754.88	2,217,388 litres
August 2018 to 30 March 2020	\$21,561.32	\$240,000.00	8,516,850 litres
March 31 2020 to May 28 2020	\$20,174.39	Nil	472,106 litres

Attachments

1. Funding Advices [1](#)

Media Release

Adrian Piccoli MP

Member for Murray
Deputy Leader NSW Nationals
Minister for Education

THE NATIONALS
for Regional NSW

12 August 2015

FUNDING FOR EMERGENCY WATER SUPPLIES TO POONCARIE

Member for Murray Adrian Piccoli has announced that the NSW Government will provide funding to Wentworth Shire Council for a range of emergency water supply works.

"The NSW Government has agreed to provide funding for the carting of water to residents and businesses near Pooncarie that are not connected to the Pooncarie town water supply system and the construction of a new groundwater bore," Mr Piccoli

"While the residents of Pooncarie who are connected to the town water supply are able to access treated water, there are a number of residents who live on properties surrounding Pooncarie who rely on the Darling River or their rainwater tanks for their water supply," Mr Piccoli said.

"The current drought situation has resulted in their rainwater tanks being depleted and the water quality in the river being unfit for human consumption.

"In recognition of this situation, funding has been approved for Wentworth Shire Council to provide water deliveries to the residents and businesses in the area.

"Water deliveries can be arranged with Wentworth Shire Council."

Mr Piccoli said a volume of 140 litres per person per day would be provided at the same cost as that paid by residents in Pooncarie township, who are connected to the town water supply.

This water is for internal household use, and not for outside watering or stock watering.

"The amount of funding to be provided for these emergency water supply works will be finalised once Wentworth Shire Council completes the cost estimates.

"The construction of the groundwater bore will help secure long-term water supplies for Pooncarie during times of drought.

"DPI Water will provide technical advice on the development of these emergency water supply works.

"The NSW Government is committed to helping local councils and water authorities to deliver reliable, affordable and sustainable water supplies and sewerage systems to NSW communities through the Country Towns Water Supply and Sewerage Program," Mr Piccoli said.

More information on the Country Towns Water Supply and Sewerage Program is available on the DPI Water's website - www.water.nsw.gov.au **ENDS**

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murray@parliament.nsw.gov.au
www.adrianpiccoli.com.au

228 Cressy Street
DENILIQUIN NSW 2710
Telephone: 03 5881 7034
Facsimile: 03 5881 7839



The Honourable Melinda Pavey MP
Minister for Water, Property and Housing

IM19/11893

Mr Ken Ross
General Manager
Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648

03 JUL 2019


Dear Mr Ross

Thank you for your letter of 12 June 2019, to Hon Adam Marshall MP, Minister for Agriculture and Western New South Wales, concerning the issue of funding assistance for water carting. Your letter has been referred to me as this issue falls within my portfolio responsibilities.

I am pleased to advise that the NSW Government will provide financial assistance to Council of up to \$70,000 for water carting to Pooncarie and the lower Darling Area until either: 31 December 2019 or, the funding is fully committed or, the restoration of normal supplies.

The financial assistance will be provided for essential water carting, undertaken to meet the domestic requirements of the residents around Pooncarie and the lower Darling areas that are not on the reticulated town supply and normally supplied domestic water from the Lower Darling regulated river water source.

As per the current NSW Government policy, Wentworth Shire Council will be required to meet the first \$1.90 per kilolitre for carting essential quantities of water. (Note that Council's most recent funding assistance was based on Council meeting the first \$3.80 per kilolitre.)

Subsidy payments will be based on water cartage delivery dockets and invoices for the period/s of water carting, copies of which should be sent to Mrs Shyamala Manorathan, Senior Urban Water Manager in the Department of Planning, Industry & Environment. Should you have any further enquiries, Mrs Manorathan can be contacted on (02) 6841 7436 or at shyamala.manorathan@dpi.nsw.gov.au.

Yours sincerely


Melinda Pavey MP
Minister for Water, Property and Housing



OUT19/1072

Your ref: DOC18/9627

Mr Ken Ross
A/General Manager
Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648

Dear Mr Ross

Water Carting for Rural Areas - the Pooncarie and lower Darling area

I refer to Council's letter of 26 June 2018 regarding financial assistance towards the cost of water cartage to maintain essential supplies of water to the residents of the Menindee area.

I am pleased to advise that the NSW Government will provide financial assistance to Council of up to \$70,000 for water carting to Pooncarie and lower Darling Area until either 30 June 2019, or restoration of normal supply sources.

The financial assistance will be provided for essential water carting undertaken to meet the domestic requirements of the residents around Pooncarie and lower Darling areas that are not on the reticulated town supply and who are normally supplied domestic water from the Lower Darling regulated river water source.

As per NSW Government policy, Wentworth Shire Council will be required to meet the first \$3.80 per kilolitre for carting essential quantities of water.

Subsidy payments will be based on water cartage delivery dockets and invoices for the period(s) of water cartage, copies of which should be sent to Mrs Shyamala Manorathan, DPI Water, Dubbo office.

If you have any further enquiries please contact Mrs Shyamala Manorathan (02) 6841 7436 or via email at shyamala.manorathan@dpi.nsw.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Rachel Connell'.

Rachel Connell
Executive Director Water
LANDS & WATER DIVISION
23 January 2019

Doc 19/24446



The Hon. Melinda Pavey MP
Minister for Water, Property and Housing

IM19/25527

Your ref: DOC/19/22029

Mr Ken Ross
General Manager
Wentworth Shire Council
PO Box 81
WENTWORTH NSW 2648

Dear Mr Ross

Thank you for your letter of 30 October 2019, requesting additional drought emergency funding for water carting to communities in Pooncarie and the Lower Darling area.

I am pleased to advise that the NSW Government will provide financial assistance to Council of up to \$100,000 for water carting to Pooncarie and the Lower Darling area until either 30 June 2020 or, the funding is fully committed or, the restoration of normal supplies.

The financial assistance will be provided for essential water carting, undertaken to meet the domestic needs of the residents in Pooncarie and the Lower Darling areas not on the reticulated town supply and normally supplied domestic water from the Lower Darling regulated water source.

As per the current NSW Government policy, Council will be required to meet the first \$1.90 per kilolitre for carting essential quantities of water.

Subsidy payments will be based on water carting delivery dockets and invoices for the period of water carting, copies of which should be sent to Mrs Shyamala Manorathan, Senior Project Officer in the Department of Planning, Industry and Environment. This can include any over-expenditure of the funds already provided.

Should you have any further enquiries, Mrs Manorathan can be contacted on (02) 8841 7436 or at shamala.manorathan@dpi.nsw.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Melinda Pavey', followed by a large, stylized flourish.

Melinda Pavey MP
Minister for Water, Property and Housing

22 NOV 2019

9.12 LOCAL TRAFFIC COMMITTEE AND ROADS AND ROAD SAFETY MEETING UPDATES

File Number: RPT/21/96

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Belinda Fitzgerald - Road Safety Officer

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

Summary

Councillors seek to be more involved with local traffic matters and establish relationships with legislated responsible organisations whom make decisions about our roads.

Recommendation

That Council Nominates representatives for Site Tours of Local Traffic Matters.

Detailed Report

Purpose

The purpose of this report is to propose Site Tours of Council related Local Traffic matters referred to the Local Traffic Committee.

Background

Local Traffic Committee As per the Local Traffic Committee operation guidelines 5.3.3

The Local Traffic Committee is an advisory body only, having no decision making powers. It is, primarily, a technical review committee that is required to advise the Council on traffic related matters referred to it by Council. For example, the review of Traffic Management Plans (TMP) for Special Event Road Occupancy (SERO).

The Local Traffic Committee comprises of four formal members. These four members are a representative from; Council, NSW Police, Transport for NSW and the Local State Member of Parliament or their nominee. Wentworth Shire Council's Road Safety Officer convenes the meeting gathering reports from all parties, compiling the agenda and minutes and ensuring the meeting adheres to the Local Traffic Committee guidelines.

The Local Traffic Committee makes recommendations on proposals, referred to it by Council or other member organisations. This recommendation may be presented to the legislated responsible organisation relevant to the decision; Council, TfNSW, NSW Police or other. Decisions are not made by the committee.

It is recommended that each member of the Local Traffic Committee undertake a site visit prior to considering any proposal.

Report Detail

In addition to the independent site visits conducted by each organisation representative (Council, Transport for NSW, NSW Police and Local MP representative) a site tour with two or three nominated Councillors and available Local Traffic Committee Members is proposed.

The types of matters the committee reviews are those delegated to Local Government such as advisory signage (warning, guide or hazard) on local roads but not regulatory signs (speed, parking, stop, giveaway – these are TfNSW delegation only).

For optimal productivity of the travelling members (from Parkes and Broken Hill) the proposed schedule for the Site Tour is prior to every other quarterly Local Traffic Committee meeting (6 monthly).

Confirmed LTC schedule for 2021:	Proposed Site tours
Thurs 11/2/21	-----
Thurs 13/5/21	Thurs 13/5/21
Thurs 12/8/21	-----
Thurs 11/11/21	Thurs 11/11/21

Nominated Councillors will be provided with the Agenda and Reports for the tour one week prior. Any items raised by Councillors (or constituents via Councillors) will be accepted by the office of the General Manager's Executive Assistant for report preparation prior to the agenda being published. Items requiring Council decision shall be escalated to the following Ordinary Council meeting.

Conclusion

Council nominates representatives for the Local Traffic Matters Site Tour.

Attachments

Nil

9.13 PROJECTS AND WORKS REPORT UPDATE - FEBRUARY 2021

File Number: RPT/21/24

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Tarryn Kampman - Administration Officer

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

Summary

This report provides a summary of the projects and major works undertaken by the Roads and Engineering Department which have been completed during the month of January 2020.

Recommendation

That Council notes the major works undertaken for January and the scheduled works for February 2021.

Detailed Report

Refer to below for updates of the works completed in January 2020 and planned activities scheduled for February 2021.

Projects and Works update for January 2020

Roads

- Arumpo Road reconstruction works continuing, expected completion date end February 2021.
- Major reconstruction works for TfNSW on a 1.5km section, at segment 40 between Gol Gol and Euston, Sturt Highway. The scope of works is being reviewed by TfNSW.
- Construction works to commence early March 2021 on segment 40.

Maintenance Grading

- Planned maintenance grading was undertaken on the following roads throughout January; Top Hut, Arumpo, Wamberra and Petro Mail Road.

Projects

Wentworth Aerodrome Upgrade

- Stage 2 provisional works on extended apron parking area and eastern side taxiway link are underway.
- Linemarking works scheduled to commence end of January start February.
- Landscaping and irrigation works around the toilets and aerodrome office completed end January.
- Landscaping works on entrance to Aerodrome have started, expected completion mid-February.
- Tender documentation completed for runway 17/35 surfacing works and currently out for tender. Closing date is 19 February 2021.
- Electrical works continuing.

Wentworth Showgrounds Community Pavilion

- Certificate of Occupancy received and building now fully operational.
- Minor landscaping works to be completed in Autumn.
- Council is in possession of keys to the new pavilion, keys ready for issue to the showground user groups.

Buronga EDS

- Pit excavation and installation of sewer pits works commenced early December and continued through January.

Buronga Riverfront

- Contractor has commenced construction undertaking the following:
 - Site establishment and preliminaries
 - All demolition works as per plans
 - Existing tree protection
 - Weed eradication
 - Site preparation and excavation
 - Removal of soil and rubbish to nominated depths.

Carramar Drive oval fencing

- Installation of the fence along the oval has been completed.
- A personal access gate to be installed by Friday 12 February.

Dareton Shared-way continuation

- Purchase order awarded to the successful contractor
- Works scheduled to begin June 2021.

Dareton Swimming Pool Break-In

- Pool canteen was broken into early December 2020.
- Shire and Belgravia Leisure reviewed options regarding strengthening security whilst maintaining functionality.
- Extra security measures implemented.
- Kiosk service window had a 6mm Aluminium sliding panel installed in front of roller door.
- Aluminium security panel installed to PA window of kiosk.
- Roller door in passageway re-enforced.

George Gordon Oval Perimeter Fencing

- Works have been awarded to the successful contractor with works scheduled to commence Monday 22 February.

Gol Gol Shared-way

- Purchase orders awarded to the successful contractor.
- Works scheduled to begin Mid-March.

Gol Gol Water Treatment Plant Electrical and Process upgrade

- System functioning testing continuing for each dosing system as it's changed over.
- New laboratory flooring continues to be laid and painting continuing.
- Painting of exterior points continues, including filters and pipework.
- Lunch room fit out underway with purchasing and supply and installation of kitchen table, cutlery, computer desks and chairs.
- PLC and SCADA architecture testing ongoing as system continues to be changed over.
- Laboratory cabinetry installed.
- Laboratory flooring installation started, lino flooring to be finished early February.
- Contractor continues to pulling new cabling through conduit system.
- Relocation of turbidity meters to laboratory completed.
- Repairs to lagoon 1 outlet valve.
- Cleaning of Lagoon 1, desludging of waste material to waste bunded area of plant reserve area.
- Light & distribution board installed and tested.
- Handrailing installed around filter area for WH&S safety.
- Concrete paths around lunch room installed.
- Reinstatement of lawn areas with irrigation sprinklers, monitoring and watering continues.

James King Park playground

- Contract has been awarded. Equipment lead time is 8-14 weeks for manufacturing and powder coating.
- Feature survey has been completed; site preparation is currently in design stage.
- Installation scheduled for end of March start April.

Midway Centre - Bendigo Bank Agency

- All fit out, security and IT works completed, awaiting signage from Bendigo Bank.

Mourquong Pipeline

- Hydro vac has confirmed underground services and location of main.
- Environmental assessment in progress to determine tree removal and confirmation of alignment.
- Consultation with WSC water team on the design to commence early February.
- Environmental assessment has been completed.

Perry Sandhills

- The missing galvanised sheets have been replaced on the toilet and shade structure.

Wentworth All Day Care Centre Redevelopment

- Boundary survey completed by licenced surveyor and found to be incorrect but in favour of Council. Adjoining neighbours notified and are not concerned with the fence being relocated to the correct alignment.
- Building Surveyor appointed to ensure plans and layout comply with current legislation and NSW Childcare Guidelines.
- Latest plans being finalised to ensure building functionality is achieved and compliant with relevant guidelines
- Full feature survey completed of the site and adjacent parking-drop off zone to ensure overall site usage is considered.

Wentworth RV Dump Point (Wentworth Sporting Complex)

- Purchase order awarded to the successful contractor.
- Works scheduled to begin Mid-February.

Wentworth Riverfront BBQ and Nature Play Area

- Garden bed works 85% completed.
- BBQs for shade structure area acquired.
- Electrical conduits installed through riverfront land.

Wentworth Riverfront - Rowing vessels and Houseboat mooring

- Additional work completed on the Review of Environmental factors to satisfy NSW Fisheries concerns.
- Letter with NSW Fisheries seeking an Environmental Offset so works can commence using steel sheet piling.
- Tenderers to be notified of the delays encountered and will be given the opportunity to review their submitted price before the final tender evaluation is completed and awarded.

Wentworth Sewerage Rationalisation

Wentworth:

- The electrical contractor continues to undertake SCADA works to Sewerage Pumping Stations #1 and #2.
- Review of the switchboard control design complete.
- Renewed lightning risk assessment complete.
- Lagoon 2 cleaning works completed with all cumbungi removed.
- Permit from the rural fire services was obtained to complete the burning of the dried out cumbungi.
- Lagoon 2 base preparation works being underway.

Dareton:

- Lagoon 1 clay impregnated geofabric liner (GCL) has been installed.
- As Constructed documentation obtained for heights of Lagoon 1.
- Dareton sewer treatment plant has been decommissioned.
- The asbestos that was found when conducting decommissioning work has been inspected, cleared and signed off.
- Dareton sewer treatment plant site, levelled and handed back to WSC for a works depot.
- Diversion of sewage water from lagoon 3 to lagoon 1 completed.
- Raw water diverted from Coomealla golf club to top up evaporation lagoons that has become a wetlands area.

Wentworth Swimming Pool re-tiling

- Works initially scheduled for completion 30 June 2021. The works involved replacing top bond beam tiles to all three pools. Due to the issues encountered at the Dareton Pool the scope of works for Wentworth has now been amended with all three pools requiring retiling. Funding being sourced to help with the costs associated with the change to the scope of works.

Willow Bend Caravan Park Upgrade

- Council engaged an engineering consultant to design the remaining service assets including: sewer, filtered water, raw water, irrigation, internal electrical supply (lighting and powered sites), and fire services.

Projects and Works scheduled for February 2021

Roads

- Mallara Street Pooncarie, full road reconstruction and seal scheduled for late February on the completion of Arumpo Road.

Maintenance Grading

- Planned maintenance grading for February includes; Nob, Milkengay, Roo Roo, Old Broken Hill and Windamingle Roads.

Projects

Wentworth Aerodrome Upgrade

- Stage 2 provisional works on extended apron parking area and eastern side taxiway link continuing.
- Linemarking on all runway, taxiway and apron areas in first week February following material supply delays prior to the Christmas period.
- Electrical works continuing.
- Landscaping works on entrance to Aerodrome underway, expected completion mid-February.
- Tender close 19 February for runway 17/35 surfacing works, tender evaluation and assessment to be completed and presented to the March Council meeting for approval to award.

Buronga EDS

- Slab installation to commence on the completion of the pit works.

Buronga Riverfront

- Hardscape items to be finalised with the contractor.
- Construction of softscape items continuing.

Dareton Shared-way Continuation

- Council to advise residents and businesses of the proposed works along Silver City Highway and School Road.
- Works scheduled to begin June 2021.

Fotherby Park BBQ and Picnic Table

- The existing BBQ & picnic table to be removed prior to the installation of the new BBQ & picnic table.
- A request for quote has been issued, with closing date for quotes 12 March 2021.
- Works scheduled to be completed end April 2021.

George Gordon Netball Courts

- Contractor to undertake LUX testing of the flood lights late February.
- Court repairs scheduled to commence early March 2021.

Gol Gol Shared-way

- Awaiting TfNSW decision on alignment.
- Purchase orders to be awarded to the successful contractor for the completion of works.
- Council to advise residents of the proposed works along Adelaide Street, Tapio Street and William Street.
- Works scheduled to begin Mid-March.

Gol Gol Water Treatment Plant Electrical and Process upgrade

- Laboratory refurbishment works continuing with the final lino being installed and paint touch ups.
- Final site acceptance testing (SAT) of PLC and SCADA architecture and testing.
- Lime chemical dosing flushing systems to be installed.
- Painting of Alum tank, inlet works, building doors, final coloring of pipework.
- Lunch room fit out to be completed.

Pitman Avenue and Wood Street Shared Paths

- Council to advise impacted residents of footpath works in Wood Street.
- Pitman Avenue residents to be advised of planned works in 2021, with other residents notified as shared path locations are finalised.

Wentworth Riverfront BBQ and Nature Play Area

- The playground is currently being manufactured with installation scheduled for February 2021.
- Playground area to be revised post on-site meeting.

Wentworth RV Dump Point

- Works to begin Mid-February.

Wentworth Sewerage Rationalisation

- The completion of the rising main at Wentworth including underground boring of Adams St for the installation of the rising main beneath the Silver City Highway.
- The Principal Contractor is expected to commence rectification works to lagoon #2 by the end of September 2020.

Willow Bend Caravan Park Upgrade

- Detailed design for filtered water, raw water, sewer, irrigation, and fire services to be completed February.

Attachments

1. Attachment 1 - Projects and Works Photo Update [↓](#)

Projects and Works photo update



Image 1 & 2 – replacement of galvanised sheets on the toilet and shade structure at Perry Sandhills

Projects and Works photo update



Images 3 – 5 – Carramar Drive Fencing works

Projects and Works photo update



Image 6 – Hydro vac under way at Mourquong Water Main Extension



Image 7 – Installation of turf and garden beds at the Wentworth Aerodrome

Projects and Works photo update



Images 8 – 9 – Linemarking under way at the Wentworth Aerodrome

Projects and Works photo update



Images 10 & 11 – clearing works at Wentworth Riverfront

Projects and Works photo update



Images 12 – Clearing works underway at Buronga Riverfront



Images 13 – 16 – decommissioning works underway at the Dareton Sewerage Treatment Plant

Projects and Works photo update



Images 17 – 18 – Decommissioning works completed and site levelled, Dareton Sewerage Treatment Plant



Images 19 – 22- upgrade works at the Gol Gol Water Treatment Plant

10 NOTICES OF MOTIONS / QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

Despite the right of members of the public to attend meetings of a council, the council may choose to close to the public, parts of the meeting that involve the discussion or receipt of certain matters as prescribed under section 10A(2) of the Local Government Act.

With the exception of matters concerning particular individuals (other than councillors) (10A(2)(a)), matters involving the personal hardship of a resident or ratepayer (10A(2)(b)) or matters that would disclose a trade secret (10A(2)(d)(iii)), council must be satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

The Act requires council to close the meeting for only so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security being protected. (section 10B(1)(a))

Section 10A(4) of the Act provides that a council may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Section 10B(4) of the Act stipulates that for the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:-

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may -
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Recommendation

That Council adjourns into Closed Session, the recording of the meeting be suspended, and members of the press and public be excluded from the Closed Session, and that access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution.

This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the items listed come within the following provisions:-:

12.1 Plant Replacement - Approval of Tenders for Replacement of Plant 630 & 430 - Tipping Truck and Trailer - VR2021/630 & 430. (RPT/21/97)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12.2 Gol Gol Water Treatment Plant - Extension of PT1819/19 RDG Electrical Construction of Gol Gol Water Treatment Plant Electrical & Process Control Upgrade. (RPT/21/100)

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the

Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

12 OPEN COUNCIL - REPORT FROM CLOSED COUNCIL

12.1 PLANT REPLACEMENT - APPROVAL OF TENDERS FOR REPLACEMENT OF PLANT 630 & 430 - TIPPING TRUCK AND TRAILER - VR2021/630 & 430

File Number: RPT/21/97

Responsible Officer: Geoff Gunn - Director Roads and Engineering
 Responsible Division: Roads and Engineering
 Reporting Officer: Allan Eastmond - Manager Works

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.2 Plan for and develop the right assets and infrastructure

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

**12.2 GOL GOL WATER TREATMENT PLANT - EXTENSION OF PT1819/19 RDG
ELECTRICAL CONSTRUCTION OF GOL GOL WATER TREATMENT PLANT
ELECTRICAL & PROCESS CONTROL UPGRADE**

File Number: RPT/21/100

Responsible Officer: Geoff Gunn - Director Roads and Engineering

Responsible Division: Roads and Engineering

Reporting Officer: Geoff Gunn - Director Roads and Engineering

Objective: 3.0 Wentworth is a community that works to enhance and protect its physical and natural assets

Strategy: 3.1 Promote the efficient delivery of water supply, sewer and drainage services for the long term interests of future generations

REASON FOR CONFIDENTIALITY

This item is classified CONFIDENTIAL under the provisions of Section 10A(2) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. On balance, the public interest in preserving the confidentiality of information about the tender outweighs the public interest in maintaining openness and transparency in council decision-making because disclosure of this information would reveal pricing and confidential information submitted via the tender process which if disclosed would prevent council from achieving its 'value for money' objectives.

13 CONCLUSION OF THE MEETING

NEXT MEETING

17 March 2021