

Permission is granted for works to be carried out within a Road Reserve, subject to the conditions, payment of fees and deposits determined by Council for the purpose of works as described:

This permit is issued to (Contractor): _____

Address: _____

Phone: _____

For works at (address): _____

On behalf of: _____

PROPOSED WORKS DIAGRAM

FEES & DEPOSITS

ROAD OPENING (1805-1162-0000) _____

WATER SERVICE TAPPING _____

SIGN HIRE _____

OTHER _____

TOTAL FEES _____

REFUNDABLE DEPOSIT (9915-5710-0000) _____

TOTAL PAYMENT IN ADVANCE _____

RECEIPT NO. _____

SIGNED _____ DATE _____

DA NUMBER IF APPLICABLE: _____

CONDITIONS OF PERMIT

1. This permit is valid for 30 days from the date issue. If work is not completed in this time, a new permit is to be applied for.
2. Permit will only be issued upon receipt of payment.
3. All work is to be completed to the satisfaction of Council.
4. Signs to be placed as per Traffic control plan approved by Council
5. In the absence of satisfactory work practices, Council is authorised to stop all operations on worksite until measures have taken to conform with Council requirements.
6. Hire of traffic control equipment is available from Council
7. Final inspection will be conducted by a council officer after notification of completion by the holder of this permit
8. Deposit will be refunded after approval of works through final inspection.
9. Any rectification costs borne by Council will be taken from the deposit
10. Where the cost of restoration exceeds the amount of the deposit lodged, excess cost will be charged.
11. Permit fees and deposits are fixed by Council and subject to change without notice.

Name/Applicant: _____ Date _____

Permit No.: _____

SPECIAL CONDITIONS

Issuing officer

Signature

Date

Daily Checklist

Traffic control at short term work sites

Site supervisor: _____ Date _____

Reporting office/company: _____

SITE:	1		2		3		4	
TCP No:								
INSPECTION	Pre- Start	Pre- Close	Pre- Start	Pre- Close	Pre- Close	Pre- Start	Pre- Close	Pre- Start
TIME: (24hrs)								
<p>All signs used during the work are to be recorded below, using the following codes:</p> <p>Y – signs and devices are in place during pre-start check and between shifts.</p> <p>N – signs and devices are no longer required at pre-close down check</p> <p>X – signs and devices are damaged, vandalised or missing</p>								
Signs & devices:								
Traffic signals – time operational	To		To		To		To	
Approval No.								
Temp speed – time operational	To		To		To		To	
Approval No.								
Speed (km/h)								
Supervisor's initials:								

Site 1:

Site 2:

Site 3:

Site 4: