



Roads & Engineering Division
26-28 Adelaide Street
PO Box 81
WENTWORTH NSW 2648
Tel: 03 5027 5027
council@wentworth.nsw.gov.au

Subdivision Works Plan Checking Application

OFFICE USE

Assessment No. Application Fee: \$ Receipt No. Date
Job No: 1410-1137

PART A – NUMBER OF LOTS

2 - 3 Lots 4 – 20 Lots 21 – 49 Lots 50 Plus Lots

PART B – APPLICANT'S DETAILS

Name/s
Company Name (if applicable)
Postal Address
Contact No. Alternate No.
Email
Signature/s Date

PART C - PROPERTY DETAILS

Lot / Section / DP Numbers can be found on the Rates Notice or Certificate of Title for the land.

Street No. Street Name
Town/Locality Postcode
Lot No/s Section DP No/s

PART D – DEVELOPMENT DETAILS

Development Consent No. Date of Determination
Description of Development

PART E – PLAN DETAIL

The following documents are required to be attached with this application:

- Two Hard Copies of the Civil Plans
- One Electronic Copy of the Civil Plans (USB accepted or email to council@wentworth.nsw.gov.au)

Please complete the following checklist listing the information to be shown on the plans:

- Civil plans have been prepared by a suitably qualified professional Engineer.

PART E – PLAN DETAIL CONTINUED

Information to be Shown on Plans:

- Property Boundaries.
- Street Names.
- North Point.
- Levels to Australian Height Datum (AHD).
- Existing and design contours at 0.1m intervals for flat sites and 0.2m on other sites. Extending 10m into adjoining properties or as required for detail purposes.
- Benchmark to be indicated on plan.
- Site Features e.g. trees, depressions.
- Boundary Levels.
- Services within the public footway – where connection is proposed to Council’s underground drainage system or a drainage pit, the exact location and depth is to be indicated.
- For a new pipeline to be constructed in the roadway, show depth and location of services within the roadway.
- Drainage easements within the property and adjoining properties.

Design Information:

- Plans to be a suitable scale – 1:100 or 1:200.
- Designer’s name and contact details are to be included on the plans.
- Final development layout.
- Proposed floor levels for new development to AHD (where minimum floor levels are set by development conditions).
- Drainage design layout with pipe sizes, grades and levels.
- Location, levels, dimensions and volume of on-site detention (where required).
- Proposed finished floor, garage and ground surface levels to AHD.
- Approved Legal Point of Discharge identified.
- Overland flow paths identified for flood prone sites.
- Evidence of documentation to be submitted to LPI NSW for registration of new drainage easements.
- For developments requiring DA’s, Tree Protection Zones (TPZ’s) have to be shown on Civil Plans.

Please note: further information may be required once the documentation has been assessed by Council’s Subdivision Officer. Please note, if the information is not provided this may lead to your application being delayed or rejected.

Privacy and Personal Information Protection Notice

The personal information provided on this form is collected by Wentworth Shire Council for the purposes of processing this application by Council Employees and other authorised persons. This form will be stored within Council’s record management system and may be available for public access and/or disclosure under various NSW Government legislation.