



Health & Planning Division
26-28 Adelaide Street
PO Box 81
WENTWORTH NSW 2648
Tel: 03 5027 5027
council@wentworth.nsw.gov.au

Building Information Certificate Application

made under the Environmental Planning & Assessment Act, 1979
Section 6.23

FEES AND CHARGES

Application No Assessment
Lodgement Fee Receipt No. Date
Job No. 1705-1305
Would you like a copy of the receipt? Yes No

PART A – APPLICANT’S DETAILS

The Applicant is Owner Owner’s Agent Purchaser’s Agent Other (please specify)
Name/s
Company Name (if applicable)
Postal Address
Contact No. Alternate No.
Email
Do you agree to receive all correspondence via email? Yes No
I apply for a building certificate as described in this application. I declare that all the information in this application is to the best of my knowledge, true and correct.
Signature/s Date

PART B - PROPERTY DETAILS

Lot / Section / DP Numbers can be found on the Rates Notice or Certificate of Title for the land.
Street No. Street Name
Town/Locality Postcode
Lot No/s Section DP No/s
Nearest Cross Street

PART C – THIS APPLICATION IS MADE IN RELATION TO

Type of Building Residential Commercial Industrial Other
 Whole of Site Part of Site – If part, describe which part
Approximate floor area of the building or part of building

PART D – OWNER'S DETAILS & CONSENT

Details are the same as Part A – Applicant's Details (Note: All owners are still required to sign the form)

Name/s

Company Name (if applicable)

Postal Address

Contact No.

Alternate No.

Email

Do you agree to receive all correspondence via email? Yes No

As owner/s of the land to which this application relates, I/we consent to this application being made. I/we also authorise:

- Council representatives to enter the property for the purpose of site inspections.

Note:

- If more than one owner every owner must sign.
- If you are signing on the owner's behalf as their legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. power of attorney, executor, trustee, company director).
- If the owner is a company, a current ASIC extract must be supplied as documentary evidence and application must be signed by 2 directors.

Name

Signature

Date

Name

Signature

Date

If more than two signatures are required please attach a separate document.

PART E – INSPECTION DETAILS

To arrange an inspection please contact Applicant Owner Other

If other, please specify:

Name

Contact No.

PART F – SUPPORTING INFORMATION

Once your application has been assessed and a site inspection carried out, Council may require details such as plans, specifications, fire safety details, structural certification and details of compliance with the National Construction Code.

In this instance Council will contact the applicant to obtain these documents.

Privacy and Personal Information Protection Notice

The personal information provided on this form is collected by Wentworth Shire Council for the purposes of processing this application by Council Employees and other authorised persons. This form will be stored within Council's record management system and may be available for public access and/or disclosure under various NSW Government legislation.