

Category	Definition
Fee Waiver	Fee Waivers are defined as being where an individual or group requests that an Annual Fee be waived (as outlined in the Operational Plan 2016-2017). Examples of what will be considered as a request waiver fees are: - A reduction in the cost to hire a hall or reserve. - A reduction in the cost to hire Council plant or equipment. NB. Fee waivers will generally not be granted for any event where an entry fee is charge, as this can be factored into the entry fee.
Rate Reduction	Rate reductions are defined as being a request for a reduction in one of Councils standard rates (as defined in the Operational Plan 2015-2016). Examples of what will be considered as a rate reduction are: - A request to reduce the municipal rates charged to a particular organization - Request to reduce the rates for the collection of garbage.

Category Limitations for 2019/20			
Criteria Category		Fee Waiver	Rate reduction
A	Government Funded Organisations	X	X
B	Charitable Organisations	✓	25% Max Refund
C	Community Service Organisation & Special Interest Groups	✓	X

Council considers requests in February, May, August and November. Please note the due dates for each meeting.

Council Meeting Date	Application Due Date
August 2019	15 July 2019
November 2019	15 October 2019
February 2020	15 January 2020
May 2020	15 April 2020

Location Criteria: Requests of Council can only be made by individuals that reside in, or organisations whose operations are based within the Wentworth Shire Council. In the case of events, the event must be predominantly staged within the Wentworth Shire.

Ineligible: Commercial Business/Operation, Political Organisations;

This category applies to private and family functions, trade fairs, product launches, meetings of registered political groups/parties, conventions and all income generating activities for personal or corporate profit.

Examples: Registered political parties; business owners or corporations

Criteria A: Government Funded Organisations:

Organisations that are substantially funded from Federal &/or State Government sources, regardless of whether they are run by an incorporated body, not for profit organisation or government department.

Examples: Police; Community Service Agencies, Schools & TAFE; Vocational Education & Training providers; Aged Care facilities; State & Federal Government Departments/Agencies.

Criteria B: Charitable Organisations:

Organisations that are set up for charitable, social, philanthropic, or other similar purpose, and are required to use any profit or surplus only for the stated purpose of the organisation.

Examples: Welfare Groups, Registered Charities, R.S.L. & R.S.L Ladies Auxiliary, Independent living hostels

Criteria C: Community Service Organisations, Not for Profit Groups and Special Interest Groups:

Organisations that provide services, representation, advocacy and activities in the community. They are established for social and community purposes, and are not conducted for profit or gain of individual members.

Examples: Not for Profit, playgroups/day care organisations, Sporting & recreational clubs, Rotary & Lions Clubs, Aged & pensions groups, Unincorporated groups, non-funded groups, Men-in-a-Shed, Knitters Guild

PRIVACY STATEMENT: Information provided will be strictly confidential and used only for the purposes for which this Application is being made. Council will receive submissions and applications, as well as collect and store information, in accordance with the Privacy Act 1988 (Commonwealth). Disclosure of information provided regarding personal information is prohibited under the Privacy and Personal Information Protection Act 1998.



Fee Waiver Rate Reduction Application Form



Wentworth Shire Council
26-28 Adelaide Street
(PO Box 81)
WENTWORTH NSW 2648

Telephone: (03) 5027 5027
Facsimile: (03) 5027 5000

Email:
council@wentworth.nsw.gov.au

Section A: Applicant Details		Fee Waiver / Rate Reduction
Name of Group/organisation		
Postal Address:		
Contact Person:	Position in Organisation:	
Telephone:	Mobile:	
Fax:	Email:	
Is your group/organisation incorporated?	Does your organisation have an ABN?	ABN
Has your group/organisation previously received funding from Wentworth Shire Council? If yes, in which Financial year was the funding received? If no, please complete Supplier form.		
Section B: Bank Account Details – payments will be made by cheque unless Bank details are verified.		
Funds will only be made to organisations not individuals. Please provide Bank Account details for direct deposit if funding is approved		
Name & Address of Bank:		
Name of Bank Account:		
BSB & Account Number:		
Section C: Request to Waive or Reduce an Amount from the Annual Fees & Charges (Fee Waiver). NB: Fees and charges are levied to enable Council to offset costs associated with providing services to the community. Requests to reduce or waiver these fees and charges should only be made where the applicant can demonstrate that the overall benefit to Wentworth Shire rate payers exceeds the value of the fees and charges.		
C1: Details of your event, project or activity:		
Start Date & Time: End Date & Time:		
Venue Details:		
If this relates to an event or hire from Council have you lodged a Venue/Hire booking form with Council?		
If applicable, have you completed an event form with Council?		
C2: Which Fee or Charge are you seeking to have waived or reduced:		
Fee name (refer to Annual Fees & Charges—Operation Plan 2019/2020	Value \$	
Total Request		
C3: Alignment with the Community Strategic Plan (refer table 4 of the Guidelines) Which of the Community Strategic Plan strategy (s) best fits the outcomes of the Event/Activity that this application is being made for: Strategy Number (s):.....		
Section D: Certification & Undertaking		
I certify that, to the best of my knowledge, all details supplied in this application form and in any attached/supporting documents are true and correct and that the application has been submitted with the full knowledge and agreement of the group/organisation as detailed in Section A. I have read and followed the Guidelines provided with this Application. I hereby undertake that any and all funds granted by Council will only be expended on the project/activity for which the funds were sought and applied for in this Application.		
Signature:		
Name:	Date: / /	